



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

**PURCHASE ORDER NO.**  
 DIAPER01

**PAGE**  
 1

**BLANKET RELEASE**  
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CORRECT PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS PURCHASE ORDER SHOULD BE DIRECTED TO THE BUYER AS NOTED BELOW

**CHANGE ORDER**

**SEE REVERSE SIDE FOR TERMS AND CONDITIONS**

*AGENCY COPY*

**INVOICE TO**  
 ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

**VENDOR**  
 \*426145545      800-447-0225  
 SENECA MEDICAL INC  
 PO BOX 399  
 2436 N SHAFFER PARK DRIVE  
 TIFFIN OH      44883

**SHIP TO**

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
11/06/2001		NET 30		341633185			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
0001	11/30/2002	JB	850-40		0.00000		
	INCONTINENCE CARE PRODUCTS						
			BLANKET PURCHASE ORDER				
	TO FURNISH INCONTINENCE CARE PRODUCTS PER THE ATTACHED SPECIFICATIONS. PRODUCTS MUST BE EQUAL TO THE MINIMUM SPECIFICATIONS OR BETTER. THE STATE WILL NOT ACCEPT A LESSER QUALITY PRODUCT. THE PURCHASE ORDER MAY BE USED BY VARIOUS AGENCIES SUCH AS HOSPITALS, REGIONAL JAILS, PRISONS AND POLITICAL SUBDIVISIONS.						
	VENDOR TO COMPLETE BELOW:						
	NAME(S) OF CONTACT COORDINATOR: JEFF SHUEY						
	CO. NAME: SENECA MEDICAL INC.						

WV State Purchasing Division  
 Administration Unit  
 Certified Encumbered

NOV 27 2001

*Amy Fairchild*

**APPROVED FOR ONE FISCAL YEAR**

IF APPROVAL AS TO TERMS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

OPEN END

TOTAL

*Dawn Mayfield*  
 APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY *EVAN WILLIAMS*  
 PURCHASING DIVISION AUTHORIZED SIGNATURE  
 304-558-2316

**GENERAL TERMS & CONDITIONS  
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this Order will: [a] conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; [b] be merchantable and fit for the purpose intended; and/or [c] be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the Seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor / contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.



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ALL STATE AGENCIES  
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\*426145545      800-447-0225  
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LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
ADDRESS: 85 SHAFFER PARK DRIVE TIFFIN, OHIO 44883  TOLL FREE TELEPHONE NUMBER: 800-447-0225 EXT 228  TELEPHONE NUMBER: 419-447-0222  FAX NUMBER: 419-447-7201  SPECIAL CONDITIONS  ORDERS SHALL BE DELIVERED WITHIN TEN (10) WORKING DAYS AFTER ORDERS ARE PLACED. EMERGENCY ORDERS SHALL BE DELIVERED WITHIN FIVE (5) WORKING DAYS AFTER ORDERS							

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

**TOTAL**

EVAN WILLIAMS

304-558-2316

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE



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	<p>ARE PLACED. SPENDING UNITS MUST BE ADVISED IN WRITING IF ORDERS WILL BE DELAYED FOR ANY REASON. CONTRACTOR SHALL CARRY AN ADEQUATE STOCK TO INSURE SUCH DELIVERY SERVICE FOR THE DURATION OF THE CONTRACT.</p> <p>MINIMUM SHIPMENT FOR FOB DESTINATION, 10 CASES. LESS THAN 10 CASES PRE-PAID AND ADD.</p> <p>THE VENDOR SHALL NOT SUBSTITUTE ANY OTHER BRAND OF INCONTINENCE PRODUCT FROM THOSE AWARDED, NOR SELL ANY ADDITIONAL ITEMS UNDER THIS CONTRACT NOT SPECIFICALLY COVERED HEREIN, WITHOUT PRIOR WRITTEN PERMISSION OF THE PURCHASING DIVISION.</p> <p>VENDORS MUST BE MANUFACTURER'S OR REGULAR, STOCKING DEALERS FOR THE PRODUCTS THEY PROPOSE TO OFFER AND MUST CARRY A REASONABLE INVENTORY OF THESE PRODUCTS TO MEET THE NEEDS OF STATE AGENCIES. VENDORS MUST AGREE TO ALLOW THEIR STOCKROOMS AND WAREHOUSING FACILITIES TO BE INSPECTED BY STATE PURCHASING AT ANY TIME DURING THE CONTRACT PERIOD.</p> <p>VENDOR IS TO PROVIDE A NINE (9) MONTH SUMMARY REPORT OF PROCUREMENT VOLUMES BY ITEM AND DOLLAR AMOUNTS.</p>						

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	THIS IS A SINGLE REPORT WHICH IS TO BE FURNISHED AT THE BEGINNING OF THE TENTH MONTH OF THE CONTRACT.						
	THE PRICES ON THIS CONTRACT WILL REMAIN FIRM FOR 365 DAYS AFTER THE EFFECTIVE DATE OF THE CONTRACT. PRICES WILL REMAIN FIRM AFTER EACH PRICE ADJUSTMENT FOR A MINIMUM OF 365 DAYS.						
	NOTE: VENDOR MUST BE ABLE TO ACCEPT CREDIT CARD SALES. SEE: ORDERING PROCEDURE EXHIBIT 3.						
	EXHIBIT 3						
	LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON DECEMBER 1, 2001 AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.						

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<p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR</p>							

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	IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)						
	QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.						
	ORDERING PROCEDURE: ORDERS LESS THAN \$1,000.00 SHALL BE MADE BY USE OF THE WEST VIRGINIA PURCHASING CARD (VISA). ORDERS EXCEEDING \$1,000.00 SHALL BE MADE BY THE AGENCY ISSUING A WRITTEN STATE CONTRACT/RELEASE ORDER (WV FORM WV 35) TO THE VENDOR.						
	BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.						

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Product	Code #	Size (inches)	Color code	Packaging	# per case	Price /bag
1 Tena Youth	61120	Youth		3 bags of 32 each	96	24.09/case
2 Dry Comfort	380	Small		8 bags of 12	96	24.09/case 3.0112/bag
3 Dry Comfort	385	Medium		8 bags of 12	96	24.09/case 3.0112/bag
4 Dry Comfort	390	Large		6 bags of 12	72	24.09/case 4.015/bag
5 Dry Comfort	395	X-Large		5 bags of 12	60	24.09/case 4.818/bag
6 Dry Comfort	380	Small		8 bags of 12	96	24.09/case
7 Dry Comfort	385	Medium		8 bags of 12	96	24.09/case
8 Dry Comfort	390	Large		6 bags of 12	72	24.09/case
0 Tena Classic Plus	67613	Small		8 bags of 12	96	24.68/case 3.085/bag
10 Tena Classic Plus	67713	Medium		8 bags of 12	96	26.41/case 3.3012/bag
11 Tena Classic Plus	67813	Large		6 bags of 12	72	25.70/case 4.28/bag
12 Tena Classic Plus	61375	X-Large		6 bags of 12	72	29.45/case 4.9083/bag
13 Tena Classic Plus	69613	Small		8 bags of 12	96	24.68/case
14 Tena Classic Plus	67713	Medium		8 bags of 12	96	26.41/case
15 Tena Classic Plus	67813	Large		6 bags of 12	72	25.70/case

# 9 through #15 SCA2 More expensive alternate with same mfg. (SCA Incontinence Care)

Please attach brochure

	<b>Product</b>	<b>Code #</b>	<b>Size (inches)</b>	<b>Absorbant Core</b>	<b>Backsheet color</b>	<b>Packaging</b>	<b># per case</b>	<b>Price /bag</b>
1	Harmonie Ultra	357	23 X 36			4 bags of 25	100	22.40
2	Harmonie Extra	353	17 X 24			12 bags of 25	300	23.36
3	Harmonie Extra	354	23 X 24			8 bags of 25	200	21.26
4	Harmonie Extra	355	23 X 36			6 bags of 25	150	22.16
5	Harmonie Untra	366	28 X 30			15 bags of 10	150	25.85
6								
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14								
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Please attach brochure