



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 2015-01-29

CORRECT ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS
 ORDER SHOULD BE DIRECTED TO
 THE BUYER.

VR3

Order Number: CMA 0212 0212 SWC0000000006	Procurement Folder: 22603
Document Name: Change Order #2 DFS15 Disposable Food Service Items	Reason for Modification: Change Order #2 - 1. Update Part number for line 41, from 126502 to 126378. Effective - 1/30/2015
Document Description: Statewide Contract for Disposable Food Service Items	
Procurement Type: Central Master Agreement	
Buyer Name:	
Telephone:	
Email:	
Shipping Method: Best Way	Effective Start Date: 2014-12-15
Free on Board:	Effective End Date: 2015-12-14

VENDOR	DEPARTMENT CONTACT
XPEDX 2920 NEW BEAVER AVE PITTSBURGH PA 152331006 US Vendor Contact Phone: (800) 242-0627 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Misty Delong Requestor Phone: (304) 558-8802 Requestor Email: misty.m.delong@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">15</div> <div style="text-align: center; font-size: 1.5em; font-weight: bold;">FILE LOCATION <u>29934</u></div>

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Purchasing Division's File Copy

SCANNED

RETURNED TO BUYER

DATE: MAR 10 2015

ENTERED

3-2-15
 MD
 MD 1/29/15

PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>[Signature]</i> DATE: 02/06/15 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>[Signature]</i> DATE: 3/4/15 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: <i>[Signature]</i> DATE: 3-7-15 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order #2 -
1. Update Part number for line 41, from 126502 to 126378.
Effective - 1/30/2015

The vendor, XPEDX, LLC., agrees to enter with the State of West Virginia into an open end contract to provide the state with Disposable Food Service Items.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	24111502	BAGCRAFT	300404	CASE	\$71.730000

Description: Paper bags

Extended Description:

Sandwich bags must be transparent, wet-waxed, paper. Sandwich bags must have a minimum size of 5 1/4" x 6 1/2" x 3/4", and a maximum size 6" x 7 3/4" x 1 3/4".

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	24111502	BAGCRAFT	300039	BOX	\$19.350000

Description: Paper bags

Extended Description:

Silverware bags must be non-waxed, unprinted, paper bags. Silverware bags must be able to hold a fork, spoon and knife. Silverware bags must have a minimum size 2 1/2" x 9 1/2", and a maximum size 3" x 10 1/2".

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	48101905	SOLO	R3BB-JD110	CASE	\$146.130000

Description: Food service cups or mugs

Extended Description:

Cold drink cups must be disposable cups made for cold beverages. Cold drink cup must have a minimum capacity of 3 oz. and a maximum capacity of 3 3/4 oz. Cold drink cups must be 2-part construction, waxed paper, with rolled rim and flat bottom. Cups cannot be pleated.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	48101905	SOLO	450-2050	CASE	\$132.070000

Description: Food service cups or mugs

Extended Description:

Cups must be disposable, cold drink cups. Cup must have a minimum capacity of 3 oz. and a maximum capacity of 3 3/4 oz. Cup must have a flat bottom, rolled style rim, and be made with waxed or treated paper. Cup must be pleated.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	48101712	SAN JAMAR	C4160TBL	CASE	\$216.470000

Description: Cup dispenser

Extended Description:

Cup dispenser must be a wall-mount cold cup dispenser. Dispenser must be able to hold cups that have a capacity of 3-5 oz. and have stainless steel construction. Dispenser must be a minimum of 15" tall and maximum of 20" tall.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	48101905	SOLO	R7BB-JD110	CASE	\$67.660000

Description: Food service cups or mugs

Extended Description:

7 oz. cup must be a disposable, cold drink cup. Cup must have a 7 oz. capacity. Cup must be 2-part construction, waxed paper, with rolled rim and flat bottom. Cups cannot be pleated.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	48101919	SOLO	L7N-0100	CASE	\$61.160000

Description: Food service glasses or cups or mugs or container lids

Extended Description:

Lid must fit 7 oz. cold drink cup provided in line 6. Lid must be translucent or clear, plastic, and have a straw slot.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	48101905	SOLO	R10NBB-JD110	CASE	\$88.280000

Description: Food service cups or mugs

Extended Description:

10 oz. cup must be a disposable, cold drink cup. Cup must have a 10 oz. capacity. Cup must be 2-part construction, waxed paper, with rolled rim and flat bottom. Cups cannot be pleated.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	48101919	SOLO	L10BLN-0100	CASE	\$63.000000

Description: Food service glasses or cups or mugs or container lids

Extended Description:

Lid must fit 10 oz. cold drink cup provided in line 8. Lid must be translucent or clear, plastic, and have a straw slot.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	52152101	DART	6J6	CASE	\$16.190000

Description: Domestic coffee or tea cups

Extended Description:

6 oz. cup must be a disposable, hot or cold drink cup. Cup must have a 6 oz. capacity. Cup must be one-piece construction, Styrofoam, with a flat bottom. Cup must be made for use with a flat vented lid.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	48101919	DART	6JL	CASE	\$11.200000

Description: Food service glasses or cups or mugs or container lids

Extended Description:

Lid must fit 6 oz. hot/cold cup provided in line 10. Lid must be flat, with a solid center and vented. Lid must be plastic.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	48101905	DART	10D	CASE	\$66.690000

Description: Food service cups or mugs

Extended Description:

Tumbler must be a disposable, cold drink cup. Cup must have a 10 oz. capacity. Cup must be one-piece construction, made with polystyrene plastic and have a rolled rim.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	48101905	DART	8J8	CASE	\$18.270000

Description: Food service cups or mugs

Extended Description:

8 oz. foam cup must be a disposable hot or cold drink cup. Cup must have an 8 oz. capacity. Cup must be one-piece construction, Styrofoam, with a flat bottom. Cup must be made for use with a flat vented lid.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	48101919	DART	8JL	CASE	\$11.470000

Description: Food service glasses or cups or mugs or container lids

Extended Description:

Lid must fit 8 oz. hot/cold cup provided in line 13. Lid must be flat, with a solid center and vented. Lid must be plastic.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	48101905	DART	12J12	CASE	\$25.440000

Description: Food service cups or mugs

Extended Description:

12 oz. foam cup must be a disposable, hot or cold drink cup. Cup must have a 12 oz. capacity. Cup must be one-piece construction, Styrofoam, with a flat bottom. Cup must be made for use with a flat vented lid.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	48101919	DART	12JL	CASE	\$14.540000

Description: Food service glasses or cups or mugs or container lids

Extended Description:

Lid must fit 12 oz. hot/cold cup provided in line 15. Lid must be flat, with a solid center and vented. Lid must be plastic.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	60122503	PACTIV	TH10006	CASE	\$14.030000

Description: Paper plates or trays

Extended Description:

Plates must be circle and have a minimum diameter of 5 5/8" and a maximum diameter of 6 1/8". Plates must be made from Polystyrene Foam. Surface of the plate must be non-absorbent.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	60122503	PACTIV	TH10009	CASE	\$12.560000

Description: Paper plates or trays

Extended Description:

Plates must be circle and have a minimum diameter of 8 1/2" and a maximum diameter of 9 1/2". Plates must be made from Polystyrene Foam. Surface of the plate must be non-absorbent.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	60122503	PACTIV	TH10011	CASE	\$12.560000

Description: Paper plates or trays

Extended Description:

Plate must be a circle and have a minimum diameter of 8 3/4" and a maximum diameter of 9 1/2". Plate must have 3 compartments - one large compartment and two smaller compartments equal to half the size of the large compartment. Plates must be made from polystyrene foam. The surface must be non-absorbent.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	60122503	PACTIV	YMC500090002	CASE	\$40.010000

Description: Paper plates or trays

Extended Description:

Plates must be a circle and have a minimum diameter of 8 3/4" and a maximum diameter or 9 1/2". Plate must be made from fiber (paper) material, for extra support.

Plates must be recyclable.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	52152007	DART	10B20	CASE	\$34.950000

Description: Domestic serving bowls

Extended Description:

Bowl must have a 10 oz. capacity. Must be one-piece construction, made from polystyrene foam. The top of the bowl should have a minimum diameter of 4" and a maximum diameter of 4 1/4". Bowl must be non-absorbent.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	52152007	DART	12BWWCR	CASE	\$15.760000

Description: Domestic serving bowls

Extended Description:

Bowl must have a 12oz capacity. Must be one-piece construction, made from laminated Styrofoam. The top of the bowl should have a minimum diameter of 5 5/8" and a maximum diameter of 6 1/4".

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	60122503	DIXIE	702622WNP6	CASE	\$18.820000

Description: Paper plates or trays

Extended Description:

Plates must be circle and have a minimum diameter of 5 5/8" and a maximum diameter of 6 1/4". Plates must be made with light weight, un-coated, paper. Plates must have a fluted edge.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	52151506	DART	60HT1	CASE	\$18.950000

Description: Domestic disposable food containers

Extended Description:

Carry-out container must have minimum dimensions of 5 1/8" x 5 1/8" x 2 3/4" and maximum dimensions of 6 1/4" x 6 1/4" X 3 1/4". Container must be hinged (lid and bottom are attached), one-piece construction and made of Styrofoam.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	52151506	PACTIV	HLW-0903	CASE	\$11.450000

Description: Domestic disposable food containers

Extended Description:

Carry-out container must have minimum dimensions of 9" x 9" x 3" and maximum dimensions of 9 1/2" x 9 1/2" x 3 1/2". Container must be hinged (lid and bottom are attached), one-piece construction and made of Styrofoam. Container must have 3 compartments - one large compartment and two small compartments that are about half the size of the large compartment.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	52151506	PACTIV	HLW-0901	CASE	\$12.080000

Description: Domestic disposable food containers

Extended Description:

Carry-out container must have minimum dimensions of 9" x 9" x 3" and maximum dimensions of 9 1/2" x 9 1/2" x 3 1/2". Container must be hinged (lid and bottom are attached), one-piece construction and made of Styrofoam.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	52151703	REMOVED FROM CONTRACT		CASE	\$10.510000

Description: Domestic forks

Extended Description:

Change Order #1 - Line Removed from Contract.

Fork must be constructed from medium-weight polypropylene. Forks must be individually wrapped. Length must be a minimum of 5 1/2" and a maximum of 6 1/2". Dart F6BW or equal.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	52151702	REMOVED FROM CONTRACT		CASE	\$11.240000

Description: Domestic knives

Extended Description:

Change Order #1 - Line Removed from Contract.

Knife must be constructed from medium-weight polypropylene, with a serrated edge. Knife must be individually wrapped. Length should be a minimum of 6" and a maximum of 7 1/2". Dart K6BW or equal.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
29	52151704	REMOVED FROM CONTRACT		CASE	\$10.510000

Description: Domestic spoons

Extended Description:

Change Order #1 - Line Removed from Contract.

Teaspoon must be constructed from medium-weight polypropylene. Teaspoon must be individually wrapped. Length should be a minimum of 5 1/2" and a maximum of 6 1/2". Dart S6BW or equal.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
30	52151704	REMOVED FROM CONTRACT		CASE	\$10.640000

Description: Domestic spoons

Extended Description:

Change Order #1 - Line Removed from Contract.

Soup Spoon must be constructed from medium-weight polypropylene. Soup Spoon must be individually wrapped. Length should be a minimum of 5 1/2" and a maximum of 6 1/2". Dart SU6BW or equal.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
31	52151600	DIXIE	CMP26C	CASE	\$18.160000

Description: Domestic kitchen tools and utensils

Extended Description:

Set must include a fork, tea spoon and knife. Utensils must be constructed from medium-weight polypropylene. Set must be individually wrapped. Length should be a minimum of 6 1/2" and a maximum of 8".

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
32	48102108	REYNOLDS	624	ROLL	\$22.790000

Description: Aluminum food wrapping foil

Extended Description:

Aluminum foil must be heavy duty aluminum, .001 guage wrapping material. Each roll of aluminum foil must be 18 inches wide and 500 feet long. Each roll must include a storage box that has a metal cutting edge.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
33	14121807	PACTIV	155018	ROLL	\$25.450000

Description: Butcher papers

Extended Description:

Butcher paper must be white, with a dry finish. The butcher paper must be FDA approved and have a minimum 40lb weight basis. Each roll of butcher paper must be 18 inches wide by 1000 ft long.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
34	48102109	REYNOLDS	194	ROLL	\$14.230000

Description: Plastic food wrap

Extended Description:

Plastic food wrap must be made from all-purpose, FDA approved, cling plastic. Each roll must be 18 inches wide by 2000 feet long. Each roll must have a storage box that has cutting edge.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
35	53102503	CELLUCAP	RC1WT	CASE	\$61.910000

Description: Hats

Extended Description:

Paper Hats or caps must be made from paper linen, sanitary white, and adjustable size. Hats or Caps must be low profile, overseas style caps.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
36	14111706	LITTLE RAPIDS	91-0000	ROLL	\$12.230000

Description: Paper table cloth

Extended Description:

Table cloth must be made of white paper. Table cloth must be 40 inches wide by 300 feet long. Table cloth should be stored on a roll, and each case should only contain one roll.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
37	52121602	GEORGIA PACIFIC	37000	CASE	\$44.230000

Description: Napkins

Extended Description:

Napkin must be 1 ply, white napkin. Napkin must be quarter fold. The open size must be a minimum of 12" x 13" and a maximum of 13" x 13". The folded size must be 3 1/2" x 6 3/4".

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
38	52121602	GEORGIA PACIFIC	33201	CASE	\$36.430000

Description: Napkins

Extended Description:

Napkin must be 1 ply, white napkin. Napkin must be quarter fold. The open size must be a minimum of 6 1/2" x 13" and a maximum of 8" x 13 1/2". The folded size must be 3 1/2" x 6 3/4".

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
39	52121602	SCA TORK	D820	CASE	\$33.640000

Description: Napkins

Extended Description:

Napkin must be 1 ply, white square napkin. Napkin must be quarter fold. The open size must be a minimum of 12" x 12" and a maximum of 13" x 13".

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
40	52121602	SCA TORK	N7141A	CASE	\$42.350000

Description: Napkins

Extended Description:

Napkin must be 1 ply, white square napkin. Napkin must be quarter fold. The open size must be 17" x 17". The folded size must be 8 1/2" x 8 1/2".

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
41	52121602	HOFFMASTER	126378	CASE	\$108.450000

Description: Napkins

Extended Description:

Napkin must be 1 ply, white square napkin. Napkin must be quarter fold. The open size must be 10" x 10". The folded size must be 5" x 5".

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
42	52121602	SCA TORK	D802A	CASE	\$39.160000

Description: Napkins

Extended Description:

Napkin must be 1 ply, white napkin. Napkin must be quarter fold. The open size must be minimum 12" x 17" and a maximum of 13" x 17".

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
43	52151507	DIXIE	JW74	CASE	\$17.650000

Description: Domestic disposable drinking straws

Extended Description:

Straws must be individually wrapped, clear plastic. Straws must be 7 3/4" long and have a diameter of .24".

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
44	52151600	DIXIE	CM26NC7	CASE	\$29.090000

Description: Domestic kitchen tools and utensils

Extended Description:

Set must include a fork, tea spoon, knife and napkin. Utensils must be constructed from medium-weight polypropylene. Napkin must be 1-ply. Set must be individually wrapped. Length should be a minimum of 6 1/2" and a maximum of 8".

Total Order Amount	Open End
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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

XPEDX, LLC

Organization Information							
Org Type	Effective Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	5/14/2014	5/14/2014	Foreign	Profit			

Organization Information							
Business Purpose				Capital Stock			
Charter County				Control Number		9A5MF	
Charter State		NY		Excess Acres			
At Will Term		A		Member Managed		MBR	
At Will Term Years				Par Value			
Authorized Shares							

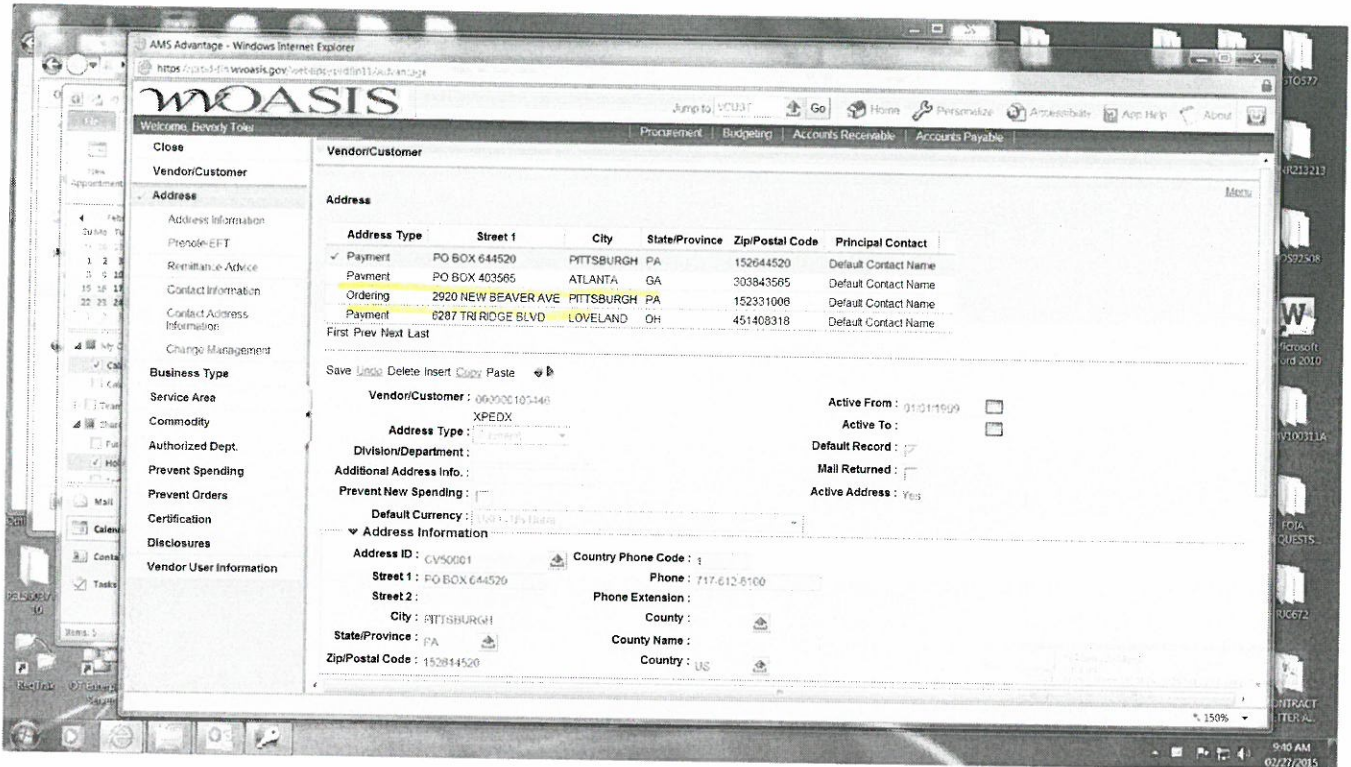
Addresses	
Type	Address
Notice of Process Address	CT CORPORATION SYSTEM 5400 D BIG TYLER ROAD CHARLESTON, WV, 25313 USA
Principal Office Address	6285 TRI RIDGE BOULEVARD LOVELAND, OH, 45140 USA
Type	Address

Officers	
Type	Name/Address
Member	INTERNATIONAL PAPER COMPANY 6400 POPLAR AVENUE MEMPHIS, TN, 38197 USA
Type	Name/Address

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, January 27, 2015 — 10:27 AM

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Delong, Misty M

From: Gurzenda, Joseph A. (CAMP HILL,PENNSYLVANIA) <Joseph.Gurzenda@veritivcorp.com>
Sent: Wednesday, January 21, 2015 9:28 AM
To: Delong, Misty M
Subject: RE: XPEDX- Disposable Foodservice Contract
Attachments: State of West Virginia- Contract List.pdf

Misty,

On the contract you provided me, the line item is #41- see attached

Joseph Gurzenda, *Facility Solutions Sales*

xpedx, a Veritiv company

211 House Avenue, Camp Hill, PA, 17011, USA
veritivcorp.com office: 717 612 6173 mobile: 717 215 4249 fax: 717 612 3105

New Email: Joseph.Gurzenda@veritivcorp.com



This email contains information that is confidential. Unless you are the intended recipient, delete this email immediately and contact sender at the address above.

From: Delong, Misty M [mailto:Misty.M.Delong@wv.gov]
Sent: Wednesday, January 21, 2015 9:19 AM
To: Gurzenda, Joseph A. (CAMP HILL,PENNSYLVANIA)
Subject: RE: XPEDX- Disposable Foodservice Contract

Thank you!

Can you confirm which line item this is on the contract?

The only Hoffmaster item that I see is 057300. This is the quarter fold cocktail napkin.

Misty Delong
Buyer
WV Purchasing Division
2019 Washington Street, East
Charleston, WV 25305
P 304.558.8802
Misty.M.Delong@wv.gov

From: Gurzenda, Joseph A. (CAMP HILL,PENNSYLVANIA) [mailto:Joseph.Gurzenda@veritivcorp.com]
Sent: Wednesday, January 21, 2015 8:43 AM
To: Delong, Misty M
Subject: RE: XPEDX- Disposable Foodservice Contract
Importance: High

Good morning Misty,

The Hoffmaster rep has provided the following information on the equivalent replacement item for the Hoffmaster 126502. The new Hoffmaster item (126378) specs are below. Unfortunately, Hoffmaster does not have a specific product sheet.

Replacement Hoffmaster Item #	Item Description	GTIN	
126378	710-D6 Kraft Beverage Napkin, 1 ply, 1/4 fold, 100% Recycled	10074031117195	074

If you would like to see the new item in the new 2105 Hoffmaster catalog see page 31 via the link below. I also have arranged a sample to be sent to you.

<http://www.hoffmaster.com/Portals/0/2015%20Catalogs/ProdPortfolio2015.pdf>

Any questions, please let me know.

Joe

Joseph Gurzenda, Facility Solutions Sales

xpedx, a Veritiv company

211 House Avenue, Camp Hill, PA, 17011, USA

veritivcorp.com office: 717 612 6173 mobile: 717 215 4249 fax: 717 612 3105

New Email: Joseph.Gurzenda@veritivcorp.com



This email contains information that is confidential. Unless you are the intended recipient, delete this email immediately and contact sender at the address above.

From: Delong, Misty M [<mailto:Misty.M.Delong@wv.gov>]

Sent: Tuesday, January 13, 2015 3:34 PM

To: Gurzenda, Joseph A. (CAMP HILL,PENNSYLVANIA)

Subject: RE: XPEDX- Disposable Foodservice Contract

Please provide data sheet for the new product so we can confirm equivalency. Replacement products must meet all specifications as bid.

Thank you!

Misty Delong

Buyer

WV Purchasing Division

2019 Washington Street, East

Charleston, WV 25305

P 304.558.8802

Misty.M.Delong@wv.gov

From: Gurzenda, Joseph A. (CAMP HILL,PENNSYLVANIA) [<mailto:Joseph.Gurzenda@veritivcorp.com>]
Sent: Tuesday, January 13, 2015 3:19 PM
To: Delong, Misty M
Subject: XPEDX- Disposable Foodservice Contract

Good afternoon Misty,

I wanted to let you know that Hoffmaster has discontinued a napkin which is on the West Virginia state contract. Hoffmaster # 126502. See attached.

The item is being replaced with an equivalent from Hoffmaster at the same sell price to West Virginia. Please confirm that it is ok to replace the Hoffmaster 126502 with the Hoffmaster 126378 . This is a low volume item with an annual usage of 4 cases/year as referenced on the bid.

Any questions, please let me know.

Thanks, Joe

Joseph Gurzenda, Facility Solutions Sales

xpedx, a Veritiv company

211 House Avenue, Camp Hill, PA, 17011, USA

veritivcorp.com office: 717 612 6173 mobile: 717 215 4249 fax: 717 612 3105

New Email: Joseph.Gurzenda@veritivcorp.com



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