



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 2019-11-14

CORRECT ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS  
 ORDER SHOULD BE DIRECTED TO  
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 DEBT19C	Procurement Folder: 526770
Document Name: DEBT19C -Statewide Contract for Debt Collection Services	Reason for Modification:
Document Description: Change Order No. 01 Original Folder: 510637	CO#1: Issued to renew the original contract per the attached documents.
Procurement Type: Central Master Agreement	
Buyer Name: Mark A Atkins	
Telephone: (304) 558-2307	
Email: mark.a.atkins@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2020-01-01
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2020-12-31

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: VS0000017684 ARS NATIONAL SERVICES INC 201 W Grand Ave  Escondido CA 92025-2603  US Vendor Contact Phone: (760) 690-9362 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Mark Atkins Requestor Phone: (304) 558-2307 Requestor Email: mark.a.atkins@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US

Total Order Amount	Open End
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**AGENCY COPY**

MA 11/14/2019

PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>Tara Hyle</i> DATE: <i>NOV 19 2019</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>[Signature]</i> DATE: <i>11/21/19</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: <i>Beverly Tolson</i> DATE: <i>NOV 21 2019</i> ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

CHANGE ORDER:

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 01/01/2020 through 12/31/2020.

Renewal Years Remaining: (2)

NO OTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2020-01-01	2020-12-31			

**Commodity Line Description:** Debt Collection - Colleges and Universities

**Extended Description:**

Colleges and Universities Type of Account - Per Debt % of Amount Collected - 5.98 See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2020-01-01	2020-12-31			

**Commodity Line Description:** Debt Collection - Workers' Compensation

**Extended Description:**

Workers' Compensation Type of Account - Default Account % of Amount Collected - 4.59% See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2020-01-01	2020-12-31			

**Commodity Line Description:** Debt Collection - WV Department of Tax and Revenue

**Extended Description:**

WV Department of Tax and Revenue Type of Account - New Accounts % of Amount Collected - 4.98% See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2020-01-01	2020-12-31			

**Commodity Line Description:** Debt Collection - WV Department of Tax and Revenue

**Extended Description:**

WV Department of Tax and Revenue Type of Account - Levy Account % of Amount Collected - 5.00% See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2020-01-01	2020-12-31			

**Commodity Line Description:** Debt Collection - Div. of Environmental Protection

**Extended Description:**

Div. of Environmental Protection Type of Account - Per Debt % of Amount Collected - 5.98% See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2020-01-01	2020-12-31			

**Commodity Line Description:** Debt Collection - Other Spending Units

**Extended Description:**

Other Spending Units Type of Account - Per Debt % of Amount Collected - 5.98% See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2020-01-01	2020-12-31			

**Commodity Line Description:** Debt Collection - Rate of Second Placement

**Extended Description:**

Rate of Second Placement Type of Account - Per Debt % of Amount Collected - 11.00% See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2020-01-01	2020-12-31			

**Commodity Line Description:** Debt Collection - Rate of Second Placement - Colleges

**Extended Description:**

Rate of Second Placement Type of Account - Colleges % of Amount Collected - 11.00% See attached Usage Schedule prior to issuing delivery order.



ALLAN MCVEY  
CABINET SECRETARY

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON STREET, EAST  
CHARLESTON, WEST VIRGINIA 25305-0130

W. MICHAEL SHEETS  
DIRECTOR

October 16, 2019

Mr. Phillip Prince, Director of Business Development Government  
ARS National Services, Inc.  
201 Grand Avenue  
Escondido, CA 92025

Subject: WV Statewide Contract No.: DEBT19C

Dear Mr. Prince:

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing. The renewal dates are January 01, 2020 through December 31, 2020. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible. You may return all renewal documents via email to [Mark.A.Atkins@wv.gov](mailto:Mark.A.Atkins@wv.gov).

Also attached is an Affidavit that is to be part of the purchase order and is required to be signed, dated, and notarized and a copy of your expired Certificate of Insurance. Please submit the required Affidavit and COI with this renewal letter.

*We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.*

  
\_\_\_\_\_  
Name/Signature

  
\_\_\_\_\_  
Date

*Chief Business Development Officer*  
\_\_\_\_\_  
Title

Please call if you have any questions.

Very truly yours,

*Mark A. Atkins*

Senior Buyer, WVPBC  
West Virginia Department of Administration  
Purchasing Division  
2019 Washington Street, East  
POB 50130  
Charleston, WV 25305-0130  
Phone: 304.558.2307  
Fax: 304.558-4115  
Email: [Mark.A.Atkins@wv.gov](mailto:Mark.A.Atkins@wv.gov)

Attachments