



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 2018-01-03

CORRECT ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS
 ORDER SHOULD BE DIRECTED TO
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 DEBT15F	Procurement Folder: 61343
Document Name: Change Order No 5 - DEBT15F - Conserve	Reason for Modification:
Document Description: Statewide Contract for Debt Collection	Change Order 5 To renew original contract Effective dates of renewal: 01/01/18 through 12/31/18
Procurement Type: Central Master Agreement	
Buyer Name: Crystal Rink	
Telephone: (304) 558-2402	
Email: crystal.g.rink@wv.gov	
Shipping Method:	Effective Start Date: 2015-01-01
Free on Board:	Effective End Date: 2018-12-31

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000106783 CONSERVE 200 CROSSKEYS OFFICE PARK FAIRPORT NY 14450 US Vendor Contact Phone: (999) 999-9999 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Crystal Rink Requestor Phone: (304) 558-2402 Requestor Email: crystal.g.rink@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount	Open End
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AGENCY COPY

OK 1/3/18

PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>Linda Harper</i> DATE: <i>1-4-18</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>[Signature]</i> DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: <i>Melina Beth</i> DATE: <i>JAN 09 2018</i> ELECTRONIC SIGNATURE ON FILE
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1-9-18

Extended Description:

Change Order 5 - To renew the original contract according to to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective Date of Renewal: January 1, 2018 through December 31, 2018

Renewals Remaining: 0

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	84101704				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: Debt Collection - Colleges and Universities

Extended Description:

Colleges and Universities

Type of Account - Per Debt

% of Amount Collected - 23.00%

See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	84101704				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: Debt Collection - Rate of Second Placement - Colleges

Extended Description:

Rate of Second Placement

Type of Account - Colleges

% of Amount Collected - 28.50%

See attached Usage Schedule prior to issuing delivery order.

JIM JUSTICE
GOVERNOR

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

JOHN A. MYERS
CABINET SECRETARY

W. MICHAEL SHEETS
DIRECTOR

November 13, 2017

Mr. Reuben L. Harness
ConServe
200 Crosskeys Office Park
Fairport, NY 14450

Subject: Contract# CMA DEBT15F

Mr. Harness,

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing. The renewal dates are January 1, 2018 through December 31, 2018. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to Crystal.G.Rink@wv.gov

Also attached is an Affidavit that is to be part of the renewal change order and is required to be signed, dated, and notarized.

Please contact the email listed above if you have any questions.

Thank you,



Crystal Rink
Senior Buyer

Attachment

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.


Name/Signature Pamela Baird

December 14, 2017

Date

Secretary

Title