



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 2017-11-27

CORRECT ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS  
 ORDER SHOULD BE DIRECTED TO  
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 DEBT15E	Procurement Folder: 61342
Document Name: CHANGE ORDER 6	Reason for Modification:
Document Description: Statewide Contract for Debt Collection	CHANGE ORDER 6 TO RENEW CONTRACT EFFECTIVE DATES: 01/01/2018 THROUGH 12/31/2018
Procurement Type: Central Master Agreement	
Buyer Name: Crystal Rink	
Telephone: (304) 558-2402	
Email: crystal.g.rink@wv.gov	
Shipping Method:	Effective Start Date: 2015-01-01
Free on Board:	Effective End Date: 2018-12-31

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000170820 PIONEER CREDIT RECOVERY INC 26 EDWARD ST  ARCADE NY 14009  US Vendor Contact Phone: (999) 999-9999 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Misty DeLong Requestor Phone: (304) 558-8802 Requestor Email: misty.m.delong@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US

Total Order Amount	Open End
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AGENCY COPY

<b>PURCHASING DIVISION AUTHORIZATION</b> SIGNED BY: <i>Linda Harper</i> DATE: 11-28-2017 ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> SIGNED BY: <i>[Signature]</i> DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> SIGNED BY: <i>Beverly Toler</i> DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE
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*12-1-17*

**Extended Description:**

CHANGE ORDER 6

TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

EFFECTIVE DATE OF RENEWAL:01/01/2018 THROUGH 12/31/2018

RENEWALS REMAINING: 0

ALL PROVISIONS OF THE ORIGINAL CONTRACT AND SUBSEQUENT CHANGE ORDERS NOT MODIFIED HEREIN SHALL REMAIN IN FULL FORCE AND EFFECT.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2015-01-01	2018-12-31			

**Commodity Line Description:** Debt Collection - WV Department of Tax and Revenue

**Extended Description:**

WV Department of Tax and Revenue

Type of Account - New Accounts

% of Amount Collected - 10.50%

See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2015-01-01	2018-12-31			

**Commodity Line Description:** Debt Collection - WV Department of Tax and Revenue

**Extended Description:**

WV Department of Tax and Revenue

Type of Account - Levy Account

% of Amount Collected - 10.50%

See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2015-01-01	2018-12-31			

**Commodity Line Description:** Debt Collection - Rate of Second Placement

**Extended Description:**

Rate of Second Placement

Type of Account - Per Debt

% of Amount Collected - 18.00%

See attached Usage Schedule prior to issuing delivery order.

JIM JUSTICE  
GOVERNOR

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON STREET, EAST  
CHARLESTON, WEST VIRGINIA 25305-0130

JOHN A. MYERS  
CABINET SECRETARY

W. MICHAEL SHEETS  
DIRECTOR

November 13, 2017

Mr. Chad Wilson  
Pioneer Credit Recovery, Inc.  
26 Edward Street  
Arcade, NY 14009

Subject: Contract# CMA DEBT15E

Mr. Wilson,

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing. The renewal dates are January 1, 2018 through December 31, 2018. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to Crystal.G.Rink@wv.gov

Also attached is an Affidavit that is to be part of the renewal change order and is required to be signed, dated, and notarized.

Please contact the email listed above if you have any questions.

Thank you,



Crystal Rink  
Senior Buyer

Attachment

*We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.*

Chad Wilson  
Name/Signature

11/13/17  
Date

Vice President  
Title