



State of West Virginia
Department of Administration
Fleet Management Division



DOA-FM-059B Summary Vehicle Request

AFC's Name:

Agency's Name:

Date: _____

Kenny Yoakum, Director
Fleet Management Division
2310 Kanawha Blvd. East

Director Yoakum:

The _____ agency is requesting approval to acquire #_____ state vehicles.
This letter serves as a summary of the attached DOA-FM-059 Vehicle Request Forms for the
purpose of a single approval document for the agency, Fleet Management Division, and the
Governor's Office.

Cabinet Secretary or Equal

Date

Fleet Management Division

Date