



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 5

 List View

General Information

Contact

Default Values

Discount

Document Information

Clarification Request

Procurement Folder: 2029895

Procurement Type: Central Master Agreement

Vendor ID: VS0000053467 

Legal Name: ADVANTAGE MEDICAL PROFESSIONALS LLC

Alias/DBA:

Total Bid: \$869,390.00

Response Date: 08/25/2026 

Response Time: 11:29

Responded By User ID: AMPProposals 

First Name: Sommer

Last Name: Smith

Email: proposals@ampstaffing.com

Phone: 5044733501

SO Doc Code: CRFQ

SO Dept: 0613

SO Doc ID: VNF2700000001

Published Date: 8/19/26

Close Date: 8/26/26

Close Time: 13:30

Status: Closed

Solicitation Description: Direct Care Staffing Services

Total of Header Attachments: 5

Total of All Attachments: 5



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 2029895
Solicitation Description: Direct Care Staffing Services
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2026-08-26 13:30	SR 0613 ESR08252600000001327	1

VENDOR
VS0000053467
ADVANTAGE MEDICAL PROFESSIONALS LLC

Solicitation Number: CRFQ 0613 VNF2700000001
Total Bid: 869390
Response Date: 2026-08-25
Response Time: 11:29:12
Comments:

FOR INFORMATION CONTACT THE BUYER
Jessica L Riley
304-558-0246
jessica.l.riley@wv.gov

Vendor
Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Direct Care Staffing Services				869390.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments: See attached signed pricing pages for RN, LPN, and HSW rates and detailed pricing.

Extended Description:

Open-end contract for Direct Care Staffing Services



REQUIRED RESPONSE PLANS

CRFQ 0613 VNF2700000001 - Direct Care Staffing Services

SHIFT COVERAGE PLAN

Advantage Medical Professionals will staff 13-week travel contracts based on the Facility's requested schedule.

- Requested time off will be disclosed and approved before the assignment begins.
- Clinicians will follow the Facility-approved schedule, including required weekends and holidays.
- Each client is supported by a dedicated AMP Account Manager who serves as the primary point of contact for ongoing staffing and assignment communication.
- Call-offs will be reported to both the Facility and AMP, with communication coordinated through the Account Manager.
- If a clinician ends an assignment early, AMP will immediately coordinate with recruiting and reach-out teams to source a qualified replacement.

RECRUITING PLAN

Advantage Medical Professionals recruits locally and nationally to support the Facility's RN, LPN, and CNA staffing needs.

- AMP recruits through its existing clinician database, active leads, recruiter networks, referrals, direct sourcing, and dedicated reach-out efforts.
- Recruiting and reach-out teams coordinate with the dedicated Account Manager on open needs and candidate activity.
- Candidates may be recruited from outside the Clarksburg area for travel assignments.
- AMP verifies required licensure or certification, background screening, drug screening, references, required certifications, and Facility-specific requirements before placement.

DIRECT CARE STAFFING EXPERIENCE

Advantage Medical Professionals, LLC has continuously provided temporary nursing staffing services under State of Louisiana contracts since 2017 and has continued to secure State contract awards and renewals through the current 2026–2027 contract term.

Supporting documentation includes:

- State of Louisiana contract documentation dating back to 2017, including Eastern Louisiana Mental Health System and on-site direct nursing care.
- 2025–2026 renewal documentation confirming continued State nursing staffing services.
- Current 2026–2027 State of Louisiana Temporary Nursing Services contract and scope confirming RN, LPN, and CNA supplemental staffing responsibilities.



State of Louisiana

Department of Health
Office of Behavioral Health

Exhibit C
Advantage Medical Professionals, LLC
PO #2000220634

May 10, 2017

Ms. Pamela Bartfay Rice, Assistant Director
Office of State Procurement
Division of Administration
P. O. Box 94095
Baton Rouge, La 70804-9095

Re: Justification for Multi-Year Contract

Dear Ms. Rice:

Please consider this justification for Eastern Louisiana Mental Health System to enter into a multi-year contract with Advantage Medical Professionals, LLC to provide RN coverage in order to comply with Regulatory Agency requirements. Funds for the first fiscal year of the contract are available and payment and performance for subsequent fiscal years shall be subject to the availability of funds.

Submitting a multi-year contract will reduce administrative work associated with contract preparation.

If further information is needed, please call 225-634-0217.

Sincerely,

A handwritten signature in blue ink, appearing to read "Hampton P. S. Lea".

Hampton P. S. Lea
Chief Executive Officer
Eastern Louisiana Mental Health System

Office of State Procurement
State of Louisiana
Division of Administration

JEFF LANDRY
GOVERNOR



TAYLOR F. HARRIS
COMMISSIONER OF ADMINISTRATION

August 24, 2026

VIA EMAIL ONLY
NO HARD COPY TO FOLLOW

Ms. Sommer Smith
Advantage Medical Professionals
3340 Severn Avenue, Ste. 320
Metairie, LA 70002
sommer@ampstaffing.com

Re: On-Site Nursing Services
Contract Number: 4400026300 T-Number: LDH80
Contract Renewal Notification

Dear Ms. Smith:

This is official notification that the Office of State Procurement (OSP) has accepted the option to renew the above referenced contract in accordance with the provisions of the original solicitation and at the original terms, conditions, and prices/discounts. The contract shall be effective for an additional 12 month period from 02/01/2025 to 01/31/2026, unless otherwise terminated in accordance with the termination provision(s) of the contract.

Advantage Medical Professionals is to keep a record of all orders issued against the contract during the contract period. Approximately four months prior to the end of the contract period, Advantage Medical Professionals is to be prepared to submit to OSP a contract usage report.

The specific usage report content, scope, and format requirements are available on the OSP website under Vendor Resources/Vendor Forms: <https://www.das.la.gov/das/osp/vendor-resources/>.

In addition, the person's name who compiled the report and their contact information shall be provided. OSP reserves the right to request copies of any purchase orders issued against the contract. The usage reports shall be submitted utilizing this format or an equivalent format that has been pre-approved by OSP.

Enclosed is a copy of the renewed contract. If you have any questions concerning the above referenced contract, please contact me at 225-342-4820 or by email at emaly.tran@la.gov.

Sincerely,

Emaly Tran
Digitally signed by Emaly Tran
Date: 2025.02.01 09:11:27
-06'00'

Emaly Tran
State Procurement Analyst

Enclosure



STATE OF LOUISIANA

Competitive Contract

Vendor: 310027069
Company
ADVANTAGE MEDICAL PROFESSIONALS LLC
3340 SEVERN AVE STE 320
METAIRIE LA 70002
Phone : 504-456-0073
Fax : 504-883-8737

T Number: 92994
Version: 1
LAPS Contract: No
Fiscal Year: 2026
Min.Ord.Value: 0.00
Distributor Contract: No
PCard:No
Co-op Agreement:Yes

Contract number: 4400035850
Description: Temporary Nursing Services - SW

SEBD Vendor: No
SEHI Vendor: No
VSE Vendor: No
DVSE Vendor: No
Contract Valid Dates:
07/01/2026 - 06/30/2027

Buyer Information

Name: DIEU TRAN
Tel Number: 225-342-4820
Email: emaly.tran@la.gov

Supplier Text: Statewide Contract to provide Temporary Nursing Services to the State of Louisiana. This contract shall be effective for a period beginning July 1, 2026 through June 30, 2027. At the option of the State of Louisiana and acceptance by the Contractor, this contract may be extended for two additional 12 month periods at the same price, terms and conditions. Total contract time may not exceed 36 months.

Contract Documents Include:
Attachment A - Special Terms and Conditions - Pages 1 - 11
Attachment B - Specifications - Pages 1 - 5
Attachment C - Price Sheet - Page 1

Notice to Vendor:

Recommending Approval: _____

A blue ink signature, likely of a state official, written over a horizontal line.

Approved by: _____

A blue ink signature, "Tuan Nguyen", written over a horizontal line.

Attachment B

Contract number: 4400035850

Contract Title: Temporary Nursing Services - SW

The purpose of this contract is to provide Temporary Nursing Services for the State of Louisiana, in accordance with the specifications and conditions set forth herein.

This contract is necessary to provide qualified Registered Nurse (RN), Licensed Practical Nurse (LPN), and Certified Nursing Assistant (CNA) staff in sufficient quantity to meet the clinical needs of clients, and to maintain the resources necessary to efficiently and effectively deliver professional nursing care of a quality consistent with the community and the national nursing care standards for each of the designated Agencies.

Scope of Work

The Contractor shall provide the following:

RNs, LPNs and CNAs licensed or certified by the State of Louisiana to fill specified supplemental nursing staffing needs. Required nursing services can be performed by one or multiple nurses per week as required to meet the staffing demand.

- The Contractor shall provide supplemental nursing staff to the Agencies as needed for quality nursing care.
- The Contractor must provide qualified nursing staff in sufficient quantity to meet the clinical needs of patients and to maintain the resources necessary to efficiently and effectively deliver professional nursing care of a quality consistent with the community and the national nursing care standards.
- The Contractor shall uphold the policies and procedures that are congruent with the mission and goals of the facility, the standards of professional practice, regulatory agencies and applicable Louisiana laws and rules regulating RNs, LPNs and CNAs.
- The Contractor must be able to provide services throughout the entire State of Louisiana.

Deliverables:

The Contractor shall:

- Provide licensed RNs, LPNs and CNAs to fill in for vacant positions, cover absenteeism, and meet the clinical needs of patients during periods of increased acuity. The Contractor shall provide supplemental staff within 24 hours of request. Required shift hours will be communicated at the time of the staffing request, which will include the start and end time. Contract staff must arrive within 15 minutes of designated shift start time and remain on duty for the duration of the shift.

Exhibit A - Pricing Page
Direct Care Staffing Services

Registered Nurse (RN)

for the time period of:
September 14, 2026 through September 13, 2027

Item No.	Description Of Services	Estimated Hours*	Hourly Rate	Subtotal
1	Weekday Regular Rate	1,950	72.95	\$ 142,252.50 -
2	Weekend Regular Rate	750	72.95	\$ 54,712.50 -
			Grand Total	\$ 196,965.00 -

*Estimated number of hours is not guaranteed. There may be multiple awards and estimated hours may be dispersed amongst multiple vendors. See the Specifications for additional information.

- Actual number of hours needed will be sent separately, to lowest bidder first, then next lowest, etc.
- Vendor must complete, sign and return this Pricing Page.
- Pertinent Pricing information:
 - Shift Differential - see Section 2.22 (extra \$1 per hour worked between 3:00 p.m. and 7:00 a.m)
 - Weekend - see Section 2.26 (hours between Saturday at 12:01 a.m. and Sunday at midnight)
 - Work Week - see Section 2.27 (the 7 day period beginning Saturday at 12:01 a.m. and ending the following Friday at midnight)
 - Vendor Accessibility - see Section 3.2 (Vendor shall be accessible 24/7, including weekends and holidays)
 - Multiple Awards - see Section 4.1
 - Staff qualifications - see Section 4 (entire section)
 - Unpaid staff training - see Section 4.10.2 (if staff does not work after training, the time in training will not be paid)
 - Holiday Pay - see Section 4.30 (will be 2 times the regular rate for up to 8 hours)
 - Other Important Dates - see Section 4.32 (will be 1.5 times the regular rate for up to 8 hours)
 - Overtime - see Section 4.34 (paid at 1.5 times the regular rate only after 40 hours worked in a work week)

Vendor Information			
Vendor:	Advantage Medical Professionals	*Printed Name	Sommer Smith
Address:	One Galleria Blvd Suite 1900	Title	Data Operations Manager
	Metairie, LA 70001	*Signature	
Office Phone:	800-749-1122	*I hereby certify I am authorized by the Vendor to sign this document.	
Cell Phone	504-473-3501		
Fax	504-456-1144		
		Email:	sommer@ampstaffing.com

Exhibit A - Pricing Page
Direct Care Staffing Services
Licensed Practical Nurse (LPN)

for the time period of:
September 14, 2026 through September 13, 2027

Item No.	Description Of Services	Estimated Hours*	Hourly Rate	Subtotal
1	Weekday Regular Rate	5,500	52.95	\$ 291,225.00 -
2	Weekend Regular Rate	2,250	52.95	\$ 119,137.50 -
			Grand Total	\$ 410,362.50 -

*Estimated number of hours is not guaranteed. There may be multiple awards and estimated hours may be dispersed amongst multiple vendors. See the Specifications for additional information.

- Actual number of hours needed will be sent separately, to lowest bidder first, then next lowest, etc.
- Vendor must complete, sign and return this Pricing Page.
- Pertinent Pricing information:
 - Shift Differential - see Section 2.22 (extra \$1 per hour worked between 3:00 p.m. and 7:00 a.m)
 - Weekend - see Section 2.26 (hours between Saturday at 12:01 a.m. and Sunday at midnight)
 - Work Week - see Section 2.27 (the 7 day period beginning Saturday at 12:01 a.m. and ending the following Friday at midnight)
 - Vendor Accessibility - see Section 3.2 (Vendor shall be accessible 24/7, including weekends and holidays)
 - Multiple Awards - see Section 4.1
 - Staff qualifications - see Section 4 (entire section)
 - Unpaid staff training - see Section 4.10.2 (if staff does not work after training, the time in training will not be paid)
 - Holiday Pay - see Section 4.30 (will be 2 times the regular rate for up to 8 hours)
 - Other Important Dates - see Section 4.32 (will be 1.5 times the regular rate for up to 8 hours)
 - Overtime - see Section 4.34 (paid at 1.5 times the regular rate only after 40 hours worked in a work week)

Vendor Information			
Vendor:	Advantage Medical Professionals	*Printed Name	Sommer Smith
Address:	One Galleria Blvd Suite 1900	Title	Data Operations Manager
	Metairie, LA 70001	*Signature	
Office Phone:	800-749-1122	*I hereby certify I am authorized by the Vendor to sign this document.	
Cell Phone	504-473-3501		
Fax	504-456-1144	Email:	sommer@ampstaffing.com

Exhibit A - Pricing Page
Direct Care Staffing Services
Health Service Worker (HSW)

for the time period of:
September 14, 2026 through September 13, 2027

Item No.	Description Of Services	Estimated Hours*	Hourly Rate	Subtotal
1	Weekday Regular Rate	6,250	29.95	\$ 187,187.50 -
2	Weekend Regular Rate	2,500	29.95	\$ 74,875.00 -
			Grand Total	\$ 262,062.50 -

*Estimated number of hours is not guaranteed. There may be multiple awards and estimated hours may be dispersed amongst multiple vendors. See the Specifications for additional information.

- Actual number of hours needed will be sent separately, to lowest bidder first, then next lowest, etc.
- Vendor must complete, sign and return this Pricing Page.
- Pertinent Pricing information:
 - Shift Differential - see Section 2.22 (extra \$1 per hour worked between 3:00 p.m. and 7:00 a.m)
 - Weekend - see Section 2.26 (hours between Saturday at 12:01 a.m. and Sunday at midnight)
 - Work Week - see Section 2.27 (the 7 day period beginning Saturday at 12:01 a.m. and ending the following Friday at midnight)
 - Vendor Accessibility - see Section 3.2 (Vendor shall be accessible 24/7, including weekends and holidays)
 - Multiple Awards - see Section 4.1
 - Staff qualifications - see Section 4 (entire section)
 - Unpaid staff training - see Section 4.10.2 (if staff does not work after training, the time in training will not be paid)
 - Holiday Pay - see Section 4.30 (will be 2 times the regular rate for up to 8 hours)
 - Other Important Dates - see Section 4.32 (will be 1.5 times the regular rate for up to 8 hours)
 - Overtime - see Section 4.34 (paid at 1.5 times the regular rate only after 40 hours worked in a work week)

Vendor Information			
Vendor:	Advantage Medical Professionals	*Printed Name	Sommer Smith
Address:	One Galleria Blvd Suite 1900	Title	Data Operations Manager
	Metairie, LA 70001	*Signature	
Office Phone:	800-749-1122	*I hereby certify I am authorized by the Vendor to sign this document.	
Cell Phone	504-473-3501		
Fax	504-456-1144	Email:	sommer@ampstaffing.com



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Prof

Proc Folder: 2029895

Doc Description: Direct Care Staffing Services

Reason for Modification:

Addendum No. 1

To Extend Bid Opening

To Publish TQ&A

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2026-08-19	2026-08-26 13:30	CRFQ 0613 VNF2700000001	2

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: VS0000053467

Vendor Name : Advantage Medical Professionals, LLC

Address : One Galleria Blvd

Street : Suite 1900

City : Metairie

State : Louisiana

Country : USA

Zip : 70001

Principal Contact : Sommer Smith

Vendor Contact Phone: 504-473-3501

Extension:

FOR INFORMATION CONTACT THE BUYER

Jessica L Riley
304-558-0246
jessica.l.riley@wv.gov

Vendor
Signature X

FEIN# 26-2963231

DATE 8/25/2026

All offers subject to all terms and conditions contained in this solicitation

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Sommer Smith | Data Operations Manager

(Address) One Galleria Blvd Suite 1900 Metairie, LA 70001

(Phone Number) / (Fax Number) 504-473-3501 | 504-456-1144

(email address) sommer@ampstaffing.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Advantage Medical Professionals, LLC

(Company) 

(Signature of Authorized Representative)

Sommer Smith | Data Operations Manager | 8/25/2026

(Printed Name and Title of Authorized Representative) (Date)

504-473-3501 | 504-456-1144

(Phone Number) (Fax Number)

sommer@ampstaffing.com

(Email Address)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ VNF2700000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

☒ Addendum No. 1	☐ Addendum No. 6
☐ Addendum No. 2	☐ Addendum No. 7
☐ Addendum No. 3	☐ Addendum No. 8
☐ Addendum No. 4	☐ Addendum No. 9
☐ Addendum No. 5	☐ Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Advantage Medical Professionals, LLC

Company



Authorized Signature

8/25/2026

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012