



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 3

List View

General Information Contact Default Values Discount Document Information Clarification Request

Procurement Folder: 2029895

Procurement Type: Central Master Agreement

Vendor ID: VS0000044234

Legal Name: GENIE HEALTHCARE INC

Alias/DBA:

Total Bid: \$902,990.00

Response Date: 08/24/2026

Response Time: 13:38

Responded By User ID: Vnadipelly

First Name: Kevin

Last Name: Bowen

Email: kevin.bowen@geniehealthc

Phone: 717-778-7987

SO Doc Code: CRFQ

SO Dept: 0613

SO Doc ID: VNF2700000001

Published Date: 8/19/26

Close Date: 8/26/26

Close Time: 13:30

Status: Closed

Solicitation Description: Direct Care Staffing Services

Total of Header Attachments: 3

Total of All Attachments: 3



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 2029895
Solicitation Description: Direct Care Staffing Services
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2026-08-26 13:30	SR 0613 ESR08242600000001277	1

VENDOR
VS0000044234
GENIE HEALTHCARE INC

Solicitation Number: CRFQ 0613 VNF2700000001
Total Bid: 902990
Response Date: 2026-08-24
Response Time: 13:38:08
Comments:

FOR INFORMATION CONTACT THE BUYER
Jessica L Riley
304-558-0246
jessica.l.riley@wv.gov

Vendor
Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Direct Care Staffing Services				902990.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments: Bid Contract Amount of \$902,990.00 represents the total evaluated first year amount based on the States estimated hours and Genie Healthcares Exhibit A hourly rates: RN \$180,315.00; LPN \$409,362.50; HSW/CNA \$313,312.50. Official unit rates are provided on the signed State Exhibit A pricing pages submitted with this response.

Extended Description:
Open-end contract for Direct Care Staffing Services



Technical Proposal CRFQ-VNF2700000001 Direct Care Staffing Services

Submitted to West Virginia Veterans Nursing Facility

1 Freedoms Way
Clarksburg, WV 26301

Genie Healthcare, Inc.

50 Millstone Rd, Bldg 100, Ste 100
East Windsor, NJ 08520

UEI: ZJRSE6CJM4Y1 • FEIN: 81-3705298

Primary Contact: Kevin Bowen, Government Contracts and Proposals Manager
717-778-7987
kevin.bowen@geniehealthcare.com

Account Executive: Cindy Foresta, Account Manager
855-888-7333 ext. 2044
cindy.foresta@geniehealthcare.com

24/7 Ops: Michelle Depew, Director of Operations
559-400-3090, or 855-888-7333 option 1
michelle.depew@geniehealthcare.com

August 20, 2026

Jessica L. Riley
Buyer, West Virginia Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

RE: CRFQ-VNF2700000001 - Direct Care Staffing Services

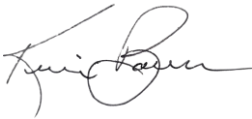
Dear Ms. Riley:

Genie Healthcare, Inc. is pleased to submit our updated response to CRFQ-VNF2700000001 for Direct Care Staffing Services for the West Virginia Veterans Nursing Facility. This response incorporates Addendum No. 1 and the published vendor questions and answers. Genie is prepared to provide qualified Registered Nurses, Licensed Practical Nurses, and Health Service Workers/Certified Nursing Assistants in accordance with the solicitation requirements.

Our response reflects substantially more than the required twelve months of direct-care staffing experience, directly relevant long-term care and skilled nursing performance, an enabled WV CARES staffing-agency account, and an established West Virginia recruiting pipeline. As of August 17, 2026, Genie's ATS contains 398 West Virginia RN/LPN/HSW/CNA profiles in Active status. This gives Genie an existing recruiting base to mobilize against the Facility's monthly staffing needs rather than beginning from a cold start.

Genie acknowledges Addendum No. 1 and accepts the solicitation requirements as amended without exception. Our staffing model is specifically designed around the Facility's disclosed priorities: reducing call-offs and no-call/no-shows, ensuring schedule changes are communicated promptly, and mobilizing qualified staff within the Facility's approximately 24-hour monthly staffing-response window. Official hourly rates are provided on the signed State-issued Exhibit A pricing pages included with our bid.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Bowen", with a stylized flourish at the end.

Kevin Bowen
Government Contracts and Proposals Manager
U.S. Navy Veteran | Mission-Driven | Service-First
Genie Healthcare, Inc.
717-778-7987 | kevin.bowen@geniehealthcare.com

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1. Understanding the Facility's Staffing Challenge

The West Virginia Veterans Nursing Facility is not purchasing resumes. It is purchasing continuity of resident care. Addendum No. 1 identifies the Facility's current operational concerns as call-offs, no-call/no-shows, and schedule changes that are not communicated to the Facility. Those failures create immediate coverage risk in an environment where the Facility reports that approximately 85-90% of staff are agency personnel.

Genie Healthcare's operating model is built around those specific risks. We combine an existing West Virginia candidate pipeline, a 50+ recruiter organization, enabled WV CARES infrastructure, dedicated account ownership, and 24/7 operational escalation so that each staffing request has a defined path from monthly demand receipt to recruitment, credentialing, placement, attendance monitoring, schedule-change communication, and replacement escalation.

How Genie Reduces Operational Risk

- Coverage does not start from zero: Genie maintains and continually works a West Virginia RN/LPN/HSW/CNA pipeline before individual monthly requests are released, supporting faster mobilization within the Facility's approximately 24-hour response window.
- Difficult shifts can be escalated: Local recruiting expands to regional and statewide sourcing across a 50+ recruiter organization when the need requires it.
- Compliance is already operational: Genie is an enabled WV CARES staffing agency and understands the Facility-specific screening, training, and credential requirements.
- The Facility has clear accountability: Cindy Foresta owns day-to-day contract performance and communication with Facility leadership, while Michelle Depew and Operations provide escalation support outside normal business hours.
- Continuity is actively managed: Genie confirms actual shift, weekend, holiday, and orientation availability before submission; monitors attendance and assignment performance; and maintains alternate pipelines for replacements and recurring coverage.
- One staffing partner can support all required disciplines: RN, LPN, and HSW/CNA needs are managed through one recruiting, compliance, account-management, and operations structure.

Current West Virginia Recruiting Position

Genie's ATS snapshot dated August 17, 2026 identified 398 West Virginia candidates in Active status across the required disciplines: 73 RN-tagged profiles, 234 LPN/LVN-tagged profiles, and 94 HSW/CNA tagged profiles.

These figures demonstrate recruiting depth and market reach; individual availability and credential readiness will still be confirmed for each Facility request.

This existing pipeline does not replace ongoing recruiting. It gives Genie a stronger starting position while our recruiters continue to source, re-engage, screen, and credential additional West Virginia professionals throughout the contract.

2. Vendor Qualifications and Direct Care Staffing Experience

Genie Healthcare, Inc. is a national healthcare staffing organization providing qualified healthcare professionals to hospitals, skilled nursing facilities, rehabilitation centers, long-term care facilities, public agencies, correctional healthcare environments, schools, and other healthcare organizations. Genie Healthcare has substantially more than the minimum twelve months of direct-care staffing experience required by this solicitation.

Genie Healthcare understands that the West Virginia Veterans Nursing Facility requires staffing support for Registered Nurses, Licensed Practical Nurses, and Health Service Workers/CNAs. Genie will provide only personnel meeting applicable West Virginia licensure, certification, registry, credentialing, background screening, training, and Facility requirements.

Genie Healthcare maintains an experienced recruiting organization of more than 50 recruiters, including recruiters dedicated to regional markets. This structure supports local, regional, statewide, and expanded sourcing based on urgency, credentials, shift requirements, and duration of need.

Genie Healthcare is Joint Commission accredited and maintains established healthcare credentialing, compliance, scheduling, payroll, account management, and recruiting systems to support healthcare staffing engagements.

Relevant Direct Care Experience

Rocky Knoll Health Care Center, Sheboygan County

7135 Rocky Knoll Pkwy, Plymouth, WI 53073

Patricia Walsdorf | 920-449-1237 | pwalsdorf@rockyknoll.net

Service Period: April 2023 - Present

County-operated 149-bed skilled nursing and rehabilitation facility providing short-term rehabilitation, long-term care, and memory support. Genie provides licensed and non-licensed healthcare professionals supporting direct resident care, continuity of services, credential compliance, and consistent staffing coverage.

Barnes-Kasson Hospital & Skilled Nursing Facility

2872 Turnpike Street, Susquehanna, PA 18847

Amanda Roe, HR Director | 570-853-3135 | aroe@bkhcs.org

Service Period: January 2022 - Present

Hospital and skilled nursing facility where Genie provides healthcare staffing services supporting direct patient and resident care, dependable coverage, professional communication, credential compliance, and integration of clinicians into the care team.

Shippensburg Rehabilitation & Health Care

121 Walnut Bottom Road, Shippensburg, PA 17257

Heather Carroll, Business Office/HR Manager | 717-530-8300 | hcarroll@shippensburghrc.com

Service Period: January 2025 - Present

Skilled nursing and rehabilitation facility providing long-term care, short-term rehabilitation, and memory care. Genie provides licensed and non-licensed healthcare professionals supporting direct resident care, continuity of services, and regulatory compliance.

3. Staffing Coverage Plan

Genie Healthcare recognizes that staffing interruptions can quickly become resident-care and operational risks in a 24/7 nursing facility. Our coverage plan is designed to reduce that risk by maintaining multiple recruiting paths and alternate candidate pipelines rather than relying on a single candidate for each need. The objective is simple: give Facility leadership one accountable staffing partner that can respond, communicate, and escalate as needs change.

Tier 1 - Local Candidates: Recruiting efforts will first target qualified RNs, LPNs, and CNAs/HSWs residing in Clarksburg, Harrison County, and surrounding communities. Local personnel generally provide the strongest opportunity for dependable recurring coverage and rapid response to schedule changes.

Tier 2 - Regional Candidates: When additional coverage is required, Genie will expand recruiting throughout North Central West Virginia and surrounding reasonable commuting markets.

Tier 3 - Statewide and Expanded Recruiting: For difficult-to-fill shifts, sustained vacancies, urgent needs, or specialized requirements, Genie can expand sourcing throughout West Virginia and to qualified candidates willing and eligible to work in the region.

Weekend, Holiday, Call-Off, and Vacation Coverage

- Weekend availability is confirmed during candidate screening and again before assignment acceptance.
- Holiday and Important Date expectations are communicated before assignment, and Genie will support the Facility-established holiday rotation.
- When notified of a call-off, Account Management, Operations, and Recruiting will confirm the affected shift, contact available qualified personnel, expand the search as needed, and communicate status to the Facility.
- For planned vacations and other known absences, Genie will begin sourcing replacement coverage as early as possible and maintain alternate candidate pipelines for recurring needs.
- Replacement efforts will continue until coverage is secured or the Facility advises that further efforts are unnecessary, while maintaining all credential and Facility approval requirements.

Attendance Reliability and Communication Controls

Genie will treat attendance reliability and schedule communication as contract-performance priorities, not administrative afterthoughts. Candidates will be briefed on the Facility's attendance, weekend, holiday, PRN, orientation, and scheduling expectations before accepting placement.

- Pre-shift and schedule accountability: Assigned staff will receive clear schedule expectations, and known changes will be routed through Genie account management so the Facility is informed promptly.
- Call-off response: When Genie is notified of a call-off, the account team will immediately confirm the affected shift, begin replacement outreach, and communicate status rather than allowing the Facility to discover the issue at shift start.
- No-call/no-show prevention: Genie will reinforce attendance obligations during screening, assignment confirmation, and ongoing account management, with performance issues escalated for corrective action and replacement as appropriate.
- Monthly continuity: Because the Facility schedules agency staff month-to-month, Genie will use prior attendance, performance feedback, credential status, and stated availability when identifying personnel for recurring schedules.

24/7 Operational Escalation

Michelle Depew, Director of Operations

559-400-3090 | 855-888-7333, Option 1 | michelle.depew@geniehealthcare.com

Michelle Depew and Genie Healthcare Operations support urgent and after-hours matters, including evenings, overnight periods, weekends, and holidays.

4. Recruiting Plan for Clarksburg, West Virginia

Genie Healthcare will execute a focused recruiting strategy for the West Virginia Veterans Nursing Facility using local candidate sourcing, regional recruiting resources, the existing Genie candidate network, and the support of more than 50 recruiters. Addendum No. 1 confirms that candidates do not need to reside in Clarksburg and that vendors may recruit from any location to fill positions. Genie will therefore prioritize qualified West Virginia and compact-eligible professionals who can reliably meet the Facility's schedule, orientation, and attendance requirements.

Target Geography

- Clarksburg and Harrison County
- Bridgeport
- Fairmont
- Morgantown-area commuting markets
- Other reasonable North Central West Virginia commuting areas

24-Hour Monthly Staffing Mobilization

The Facility has indicated that staffing needs will generally be communicated for the upcoming month and that agencies will have approximately 24 hours to identify staff. Genie will use a structured mobilization process to meet that operating cadence:

- Cindy Foresta receives and confirms the request, disciplines, schedule requirements, and timing.
- Recruiting immediately searches the active West Virginia pipeline and launches targeted outreach across regional and national sourcing channels as needed.
- Candidate availability is validated against 12-hour shift expectations, required weekends/holidays, orientation availability, and PRN or term-contract interest before submission.
- Compliance reviews license/certification and credential readiness so candidate submissions are operationally realistic, not speculative.
- If the initial pipeline does not meet the full request, the need is escalated across additional recruiters while Account Management keeps the Facility informed of status.

Candidate Sourcing and Pipeline Development

- Existing ATS candidate database and direct recruiter outreach
- Job boards and healthcare recruiting platforms
- Professional networks and referrals
- Social recruiting and regional candidate campaigns
- Re-engagement of previously screened candidates
- Targeted sourcing for West Virginia-licensed and certified personnel

Recruiters will search and screen based on West Virginia license or certification, discipline, long-term care/skilled nursing experience, geographic proximity, shift and weekend availability, assignment history, contract/PRN interest, and credential status. Recruiting activity can be expanded across additional recruiters based on the number and urgency of open needs.

Candidate Screening

- Current professional license or certification
- West Virginia RN or LPN license, as applicable
- West Virginia HSW/CNA certification/registry status
- Relevant direct-care experience
- Shift, weekend, and holiday availability
- Ability to satisfy Facility credentialing and compliance requirements
- Ability to perform the essential requirements of the position

Genie will maintain continuing awareness of anticipated needs and develop candidate pipelines for recurring staffing, weekend and holiday coverage, replacement needs, call-offs, increased demand, and planned absences.

5. Credentialing and Compliance

Genie Healthcare understands that all personnel must meet applicable federal, State of West Virginia, and Facility requirements before placement. Genie Healthcare is already established in West Virginia and maintains infrastructure supporting West Virginia healthcare staffing.

WV CARES Status: Enabled Staffing Agency, Facility Number 7001094.

- WV CARES background screening
- Twelve-panel drug screening
- Current RN/LPN license or West Virginia CNA certification/registry status, as applicable
- CPR certification
- Completed application or resume demonstrating experience
- Confidentiality documentation
- West Virginia Food Handler Card
- Required health documentation
- Competency requirements and Facility training
- Alzheimer's training and other required continuing education

Orientation and Assignment Readiness

Addendum No. 1 clarifies that orientation is an in-person and meaningful commitment, including classroom and floor orientation, with 12-hour floor shifts and discipline-specific requirements. Genie will brief candidates on the full orientation commitment before submission and confirm their ability to attend without avoidable call-offs. This protects both the Facility's training investment and Genie's ability to maintain dependable staffing after orientation.

Genie will also confirm the Facility's weekend requirements, three-day-per-month PRN minimum, Food Handler Card requirement, and other assignment-specific obligations before presenting candidates. RN and LPN candidates may satisfy the licensure requirement through an applicable multistate compact license when permitted by the solicitation clarification.

Genie will not knowingly submit or assign personnel who have been investigated and substantiated by an applicable licensing or regulatory authority for abuse or neglect or who otherwise fail mandatory eligibility requirements. Genie will cooperate with Facility orientation, competency assessment, continuing training, scheduling, timekeeping, and documentation requirements.

6. Account Management and Operational Support

Role	Contact
Account Executive / Contract Manager	Cindy Foresta, Account Manager 855-888-7333 ext. 2044 cindy.foresta@geniehealthcare.com
24/7 Operations	Michelle Depew, Director of Operations 559-400-3090 855-888-7333, Option 1 michelle.depew@geniehealthcare.com

Cindy Foresta will serve as the primary Account Executive and Contract Manager for relationship management, staffing request coordination, candidate submission oversight, schedule and coverage coordination, performance monitoring, issue resolution, and coordination with Recruiting, Compliance, Payroll, and Operations. Michelle Depew will provide 24/7 operational escalation for urgent and after-hours matters.

Operational Capacity and Single-Point Accountability

The Facility should not have to determine which Genie department to call when a staffing issue occurs. Cindy serves as the primary owner of contract performance and coordinates Recruiting, Compliance, Payroll, and Operations internally. Schedule changes, attendance concerns, candidate-status updates, and replacement activity are routed through this accountability structure so Facility leadership has a clear communication path rather than chasing multiple internal teams.

For recurring staffing, Genie will use assignment history, attendance, performance feedback, credential status, and stated availability to support continuity and reduce avoidable turnover. When a replacement is required, the account team can immediately activate the existing candidate pipeline and broaden sourcing. Genie's objective is to communicate early when a disruption is known, provide a clear status on replacement activity, and prevent avoidable surprises at shift start.

7. Understanding of Service Requirements

- The Facility will schedule Agency staff, generally on a month-to-month basis unless a term contract is agreed upon, and may issue requests varying by classification, quantity, date range, shift, and need.
- Personnel must comply with Facility policies, timekeeping, attendance, chain-of-command, security, orientation, competency, and training requirements.
- Assigned personnel must be prepared for the Facility's 12-hour shift structure and may be required to work weekends, holidays, PRN minimums, and mandatory overtime consistent with the solicitation and applicable law.
- Genie is responsible for staffing, recruiting, travel-related, and other costs not expressly reimbursable under the contract.
- Personnel must receive Facility approval before beginning an assignment.
- Genie will cooperate with the Facility regarding candidate performance, replacement needs, attendance concerns, and assignment requirements.

8. Pricing Summary

Classification	Weekday Regular Rate	Weekend Regular Rate
Registered Nurse (RN)	\$65.95	\$68.95
Licensed Practical Nurse (LPN)	\$51.95	\$54.95
Health Service Worker / CNA	\$34.95	\$37.95

The official rates will be entered on the State-issued Exhibit A pricing pages. Genie Healthcare acknowledges the solicitation provisions governing shift differential, overtime, holidays, Important Dates, orientation, and other compensation requirements.

9. Commitment to the West Virginia Veterans Nursing Facility

Genie Healthcare is prepared to function as an extension of the West Virginia Veterans Nursing Facility's staffing operation, not simply as a source of resumes. Addendum No. 1 made the Facility's priorities clear: dependable attendance, fewer call-offs and no-call/no-shows, timely communication when schedules change, and enough recruiting capacity to respond quickly to monthly staffing needs. Genie's combination of recruiting depth, an established West Virginia pipeline, long-term-care experience, enabled WV CARES infrastructure, clear account ownership, and 24/7 operational escalation is designed around those priorities. We are prepared to mobilize RN, LPN, and HSW/CNA resources, support both PRN and term-contract needs, and provide responsive communication, disciplined compliance, and accountable contract management throughout the term.



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Prof

Proc Folder: 2029895			Reason for Modification: Addendum No. 1 To Extend Bid Opening To Publish TQ&A
Doc Description: Direct Care Staffing Services			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2026-08-19	2026-08-26 13:30	CRFQ 0613 VNF2700000001	2

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: VS0000044234

Vendor Name : Genie Healthcare Inc

Address :

Street : 50 Millstone Road, Building 100, Suite 100

City : East Windsor

State : NJ **Country :** US **Zip :** 08520

Principal Contact : Cindy Foresta, Account Manager

Vendor Contact Phone: 855-888-7333 **Extension:** 2044

FOR INFORMATION CONTACT THE BUYER

Jessica L Riley
304-558-0246
jessica.l.riley@wv.gov

Vendor
Signature X

FEIN# 81-3705298

DATE 8/24/2026

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 1 is issued for the following:

1. Responses to vendor questions attached. See Attachment A.

2 To modify bid opening date and time to 08/26/2026 at 13:30 (1:30PM EST)

No other changes

The West Virginia Purchasing Division, is soliciting bids on behalf of the WV Veterans Nursing Facility, to establish an open-end contract for Direct Care Staffing Services to include RN's LPN's and HSW's per the attached specifications, pricing pages and documentation.

INVOICE TO				SHIP TO			
DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY CLARKSBURG WV US				VETERAN'S NURSING FACILITY 1 FREEDOMS WAY CLARKSBURG WV US			

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Direct Care Staffing Services				

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Open-end contract for Direct Care Staffing Services

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Technical Questions Deadline: 08/12/2026 at 10:00AM	2026-08-12

	Document Phase	Document Description	Page 3
VNF2700000001	Final	Direct Care Staffing Services	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Cindy Foresta, Account Manager

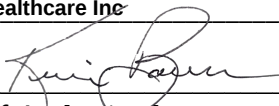
(Address) 50 Millstone Road, Building 100, Suite 100, East Windsor, NJ 08520

(Phone Number) / (Fax Number) 855-888-7333 ext. 2044

(email address) cindy.foresta@geniehealthcare.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Genie Healthcare Inc
(Company) 
(Signature of Authorized Representative)
Kevin Bowen, Government Contracts and Proposals Manager 8/17/2026
(Printed Name and Title of Authorized Representative) (Date)
717-778-7987 / 732-561-9121
(Phone Number) (Fax Number)
kevin.bowen@geniehealthcare.com
(Email Address)

REQUEST FOR QUOTATION

CRFQ VNF27*01

DIRECT CARE STAFFING SERVICES

11. MISCELLANEOUS:

- 11.1. Manager:** Vendors must designate and maintain a primary manager responsible for overseeing Vendor's responsibilities under the Agreement. The manager must be available during normal business hours to address any customer service or other issues related to the agreement. Vendor shall supply its Manager contact information upon request.
- 11.2. Emergency Contact:** Vendors must designate and maintain an emergency contact responsible for any staffing issues that may arise outside of normal business hours. The emergency contact number must be answered or responded to within 2 hours on any given day or time, including weekends or holidays. Vendors shall supply its emergency contact information upon request.

Contract Manager: Cindy Foresta, Account Manager

Office Manager: Michelle Depew, Director of Operations (24/7)

Cell Number: 559-400-3090 / 855-888-7333 Option 1

Fax Number: 732-561-9121

Email Address: cindy.foresta@geniehealthcare.com

Exhibit A - Pricing Page
Direct Care Staffing Services

Registered Nurse (RN)

for the time period of:
September 14, 2026 through September 13, 2027

Item No.	Description Of Services	Estimated Hours*	Hourly Rate	Subtotal
1	Weekday Regular Rate	1,950	\$65.95	\$ \$128,602.50 -
2	Weekend Regular Rate	750	\$68.95	\$ \$51,712.50 -
			Grand Total	\$ \$180,315.00 -

*Estimated number of hours is not guaranteed. There may be multiple awards and estimated hours may be dispersed amongst multiple vendors. See the Specifications for additional information.

- Actual number of hours needed will be sent separately, to lowest bidder first, then next lowest, etc.
- Vendor must complete, sign and return this Pricing Page.
- Pertinent Pricing information:
 - Shift Differential - see Section 2.22 (extra \$1 per hour worked between 3:00 p.m. and 7:00 a.m.)
 - Weekend - see Section 2.26 (hours between Saturday at 12:01 a.m. and Sunday at midnight)
 - Work Week - see Section 2.27 (the 7 day period beginning Saturday at 12:01 a.m. and ending the following Friday at midnight)
 - Vendor Accessibility - see Section 3.2 (Vendor shall be accessible 24/7, including weekends and holidays)
 - Multiple Awards - see Section 4.1
 - Staff qualifications - see Section 4 (entire section)
 - Unpaid staff training - see Section 4.10.2 (if staff does not work after training, the time in training will not be paid)
 - Holiday Pay - see Section 4.30 (will be 2 times the regular rate for up to 8 hours)
 - Other Important Dates - see Section 4.32 (will be 1.5 times the regular rate for up to 8 hours)
 - Overtime - see Section 4.34 (paid at 1.5 times the regular rate only after 40 hours worked in a work week)

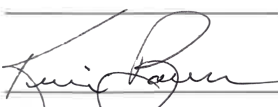
Vendor Information			
Vendor:	Genie Healthcare Inc	*Printed Name	Kevin Bowen
Address:	50 Millstone Road, Bldg 100, Suite 100, East Windsor, NJ 08520	Title	Government Contracts and Proposals Manager
Office Phone:	855-888-7333	*Signature	
Cell Phone	717-778-7987	*I hereby certify I am authorized by the Vendor to sign this document.	
Fax	732-561-9121	Email:	kevin.bowen@geniehealthcare.com

Exhibit A - Pricing Page
Direct Care Staffing Services
Licensed Practical Nurse (LPN)

for the time period of:
September 14, 2026 through September 13, 2027

Item No.	Description Of Services	Estimated Hours*	Hourly Rate	Subtotal
1	Weekday Regular Rate	5,500	\$51.95	\$ \$285,725.00 -
2	Weekend Regular Rate	2,250	\$54.95	\$ \$123,637.50 -
			Grand Total	\$ \$409,362.50 -

*Estimated number of hours is not guaranteed. There may be multiple awards and estimated hours may be dispersed amongst multiple vendors. See the Specifications for additional information.

- Actual number of hours needed will be sent separately, to lowest bidder first, then next lowest, etc.
- Vendor must complete, sign and return this Pricing Page.
- Pertinent Pricing information:
 - Shift Differential - see Section 2.22 (extra \$1 per hour worked between 3:00 p.m. and 7:00 a.m.)
 - Weekend - see Section 2.26 (hours between Saturday at 12:01 a.m. and Sunday at midnight)
 - Work Week - see Section 2.27 (the 7 day period beginning Saturday at 12:01 a.m. and ending the following Friday at midnight)
 - Vendor Accessibility - see Section 3.2 (Vendor shall be accessible 24/7, including weekends and holidays)
 - Multiple Awards - see Section 4.1
 - Staff qualifications - see Section 4 (entire section)
 - Unpaid staff training - see Section 4.10.2 (if staff does not work after training, the time in training will not be paid)
 - Holiday Pay - see Section 4.30 (will be 2 times the regular rate for up to 8 hours)
 - Other Important Dates - see Section 4.32 (will be 1.5 times the regular rate for up to 8 hours)
 - Overtime - see Section 4.34 (paid at 1.5 times the regular rate only after 40 hours worked in a work week)

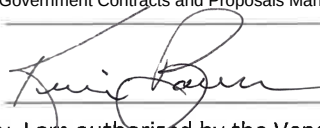
Vendor Information			
Vendor:	Genie Healthcare Inc	*Printed Name	Kevin Bowen
Address:	50 Millstone Road, Bldg 100, Suite 100, East Windsor, NJ 08520	Title	Government Contracts and Proposals Manager
		*Signature	
Office Phone:	855-888-7333	*I hereby certify I am authorized by the Vendor to sign this document.	
Cell Phone	717-778-7987		
Fax	732-561-9121	Email:	kevin.bowen@geniehealthcare.com

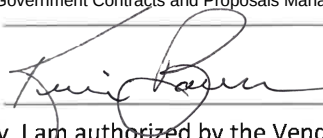
Exhibit A - Pricing Page
Direct Care Staffing Services
Health Service Worker (HSW)

for the time period of:
September 14, 2026 through September 13, 2027

Item No.	Description Of Services	Estimated Hours*	Hourly Rate	Subtotal
1	Weekday Regular Rate	6,250	\$34.95	\$ \$218,437.50 -
2	Weekend Regular Rate	2,500	\$37.95	\$ \$94,875.00 -
			Grand Total	\$ \$313,312.50 -

*Estimated number of hours is not guaranteed. There may be multiple awards and estimated hours may be dispersed amongst multiple vendors. See the Specifications for additional information.

- Actual number of hours needed will be sent separately, to lowest bidder first, then next lowest, etc.
- Vendor must complete, sign and return this Pricing Page.
- Pertinent Pricing information:
 - Shift Differential - see Section 2.22 (extra \$1 per hour worked between 3:00 p.m. and 7:00 a.m.)
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Vendor Information			
Vendor:	Genie Healthcare Inc	*Printed Name	Kevin Bowen
Address:	50 Millstone Road, Bldg 100, Suite 100, East Windsor, NJ 08520	Title	Government Contracts and Proposals Manager
		*Signature	
Office Phone:	855-888-7333	*I hereby certify I am authorized by the Vendor to sign this document.	
Cell Phone	717-778-7987		
Fax	732-561-9121	Email:	kevin.bowen@geniehealthcare.com

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: _____

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

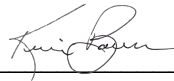
(Check the box next to each addendum received)

☒ Addendum No. 1	☐ Addendum No. 6
☐ Addendum No. 2	☐ Addendum No. 7
☐ Addendum No. 3	☐ Addendum No. 8
☐ Addendum No. 4	☐ Addendum No. 9
☐ Addendum No. 5	☐ Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Genie Healthcare Inc

Company



Authorized Signature

8/21/2026

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012

Supporting Credentials

CRFQ-VNF2700000001 - Direct Care Staffing Services

Genie Healthcare, Inc.

Attachment A WV CARES - Enabled Staffing Agency, Facility #7001094

Attachment B West Virginia Secretary of State Registration

Attachment C West Virginia Tax Division Business Registration Certificate

Attachment D Workforce West Virginia Employer Registration

Attachment E The Joint Commission Certificate of Distinction - Health Care Staffing



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[Applications](#)

[Employees](#)

[Search](#)

[Reports](#)

[Reference](#)

[Admin](#)

My Provider Information

Provider

Provider Status:

Enabled

Name:

Genie Healthcare

Provider Type:

STAFFING AGENCY

Facility Number:

7001094

License #:

Previous License #:

Medicare ID:

Ownership Company:

Status Description:

Address

Address Line 1:

50 Millstone Road

Address Line 2:

Ste 100

City:

East Windsor

County:

State:

New Jersey

ZIP:

08520

Mailing Address

Mailing Address Line 1:

50 Millstone Road

Mailing Address Line 2:

Ste 100

Mailing City:

East Windsor

County:

Mailing State:

New Jersey

Mailing ZIP:

08520

Contact First Name:

Mallory

Contact Last Name:

Utter

Phone:

855-888-7333 x3000

Email:

compliance@geniehealthcare.com

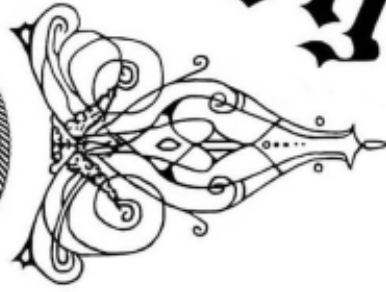
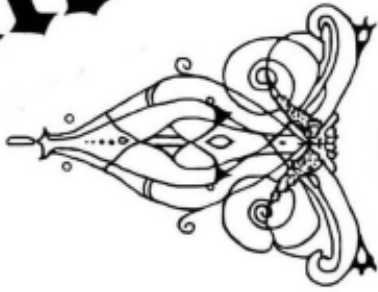
Edit

Additional Contacts

There are no additional contacts.

Add Contact

State of West Virginia



Certificate

*I, Kris Warner, Secretary of State,
of the State of West Virginia, hereby certify that*

GENIE HEALTHCARE INC

has filed the appropriate registration documents in my office according to the provisions of the West Virginia Code and hereby declare the organization listed above as duly registered with the Secretary of State's Office.

*Given under my hand and
the Great Seal of West Virginia
on this day of
October 27, 2025*



Secretary of State



Taxpayer Services Division
P.O. Box 3784
Charleston, WV 25337-3784



WEST VIRGINIA
TAX DIVISION

00000102010000



Matthew R. Irby, Tax Commissioner

Letter ID: L1085900704
Issued: 05/26/2026
Account #: 2487-5074

GENIE HEALTHCARE INC
50 MILLSTONE ROAD BLDG 100 STE 100
EAST WINDSOR NJ 08520

RE: Business Registration Certificate

The West Virginia Tax Division would like to thank you for registering your business. Enclosed is your Business Registration Certificate. This certificate shall be permanent until cessation of business or until suspended, revoked or cancelled. Changes in name, ownership or location are considered a cessation of business; a new Business Registration Certificate and applicable fees are required. Please review the certificate for accuracy.

This certificate must be prominently displayed at the location for which issued. Engaging in business without conspicuously posting a West Virginia Business Registration Certificate in the place of business is a crime and may subject you to fines per *W. Va. Code § 11-9*.

When contacting the Tax Division, refer to the appropriate account number listed on the back of this page. The taxes listed may not be all the taxes for which you are responsible. Account numbers for taxes are printed on the tax returns mailed by the Tax Division. Failure to timely file tax returns may result in penalties for late filing.

Should the nature of your business activity or business ownership change, your liability for these and other taxes will change accordingly.

To learn more about these taxes and the services offered by the West Virginia Tax Division, visit our website at www.tax.wv.gov.

Enclosure

atL006 v.27

**WEST VIRGINIA
TAX DIVISION**

**BUSINESS REGISTRATION
CERTIFICATE**

ISSUED TO:
GENIE HEALTHCARE INC
50 MILLSTONE ROAD BLDG 100 100
EAST WINDSOR, NJ 08520-0000

BUSINESS REGISTRATION ACCOUNT NUMBER: **2487-5074**

This certificate is issued on: **May 26, 2026**

*This certificate is issued by
the West Virginia Tax Commissioner
in accordance with Chapter 11, Article 12, of the West Virginia Code.*

*The person or organization identified on this certificate is registered
to conduct business in the State of West Virginia at the location above.*

This certificate is not transferrable and must be displayed at the location for which issued.

This certificate shall be permanent until cessation of the business for which the certificate of registration was granted or until it is suspended, revoked or cancelled by the Tax Commissioner.

Change in name or change of location shall be considered a cessation of the business and a new certificate shall be required.

TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them.
CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of this certificate displayed at every job site within West Virginia.



State of West Virginia

WORKFORCE West Virginia

CHARLESTON, WEST VIRGINIA NOVEMBER 7, 2025

THIS IS TO CERTIFY THAT
GENIE HEALTHCARE INC

OF
EAST WINDSOR, NJ

HAS BEEN REGISTERED WITH WORKFORCE West Virginia AS AN
EMPLOYER UNDER THE PROVISIONS OF THE WEST VIRGINIA
UNEMPLOYMENT COMPENSATION LAW AND HAS BEEN ASSIGNED
THE ACCOUNT NUMBER 000047798-2

A handwritten signature in black ink that reads "Scott Adkins".

Acting Commissioner

CERTIFICATE OF DISTINCTION

has been awarded to

Genie Healthcare, Inc

East Windsor, NJ

for

Health Care Staffing

by



The Joint Commission

based on a review of compliance with national standards.

December 11, 2024

Certification is customarily valid for up to 24 months.

Michael Suk, MD, JD, MPH, MBA, FACS
Chair, Board of Commissioners

ID #624173

Print/Reprint Date: 01/20/2025

Jonathan B. Perlin, MD, PhD, MSHA, MACP, FACMI
President and Chief Executive Officer

The Joint Commission is an independent, not-for-profit national body that oversees the safety and quality of health care and other services provided in certified organizations. Information about certified organizations may be provided directly to The Joint Commission at 1-800-994-6610. Information regarding certification and the certification performance of individual organizations can be obtained through The Joint Commission's web site at www.jointcommission.org.

