



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 1

List View

General Information [Contact](#) [Default Values](#) [Discount](#) [Document Information](#) [Clarification Request](#)

Procurement Folder: 1995854

Procurement Type: Central Purchase Order

Vendor ID: 000000114774

Legal Name: Nitro Mechanical Services

Alias/DBA:

Total Bid: \$306,000.00

Response Date: 07/22/2026

Response Time: 13:24

Responded By User ID: Scott Bays

First Name: Scott

Last Name: Bays

Email: sbays@nitrocs.com

Phone: 304-550-1052

SO Doc Code: CRFQ

SO Dept: 0603

SO Doc ID: ADJ2600000023

Published Date: 7/13/26

Close Date: 7/22/26

Close Time: 13:30

Status: Closed

Solicitation Description: JFHQ Coonskin Armory Drill Hall RTU Replacement

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 1995854
Solicitation Description: JFHQ Coonskin Armory Drill Hall RTU Replacement
Proc Type: Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2026-07-22 13:30	SR 0603 ESR07222600000000444	1

VENDOR
000000114774
Nitro Mechanical Services

Solicitation Number: CRFQ 0603 ADJ2600000023
Total Bid: 306000
Response Date: 2026-07-22
Response Time: 13:24:53
Comments:

FOR INFORMATION CONTACT THE BUYER
David H Pauline
304-558-0067
david.h.pauline@wv.gov

Vendor
Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	JFHQ Coonskin Armory Drill Hall RTU Replacement				306000.00

Comm Code	Manufacturer	Specification	Model #
72000000			

Commodity Line Comments:

Extended Description:

To provide Labor, materials and all associated costs to remove existing and replace with new two (2) RTU's on the Drill Hall in Building 1703 per the attached drawings & specifications.



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Construction

Proc Folder: 1995854
Doc Description: JFHQ Coonskin Armory Drill Hall RTU Replacement
Reason for Modification: Addendum No. 4

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2026-07-13	2026-07-22 13:30	CRFQ 0603 ADJ2600000023	5

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:

Vendor Name : Nitro Construction Services
Address : 4300
Street : 1st Avenue
City : Nitro
State : WV **Country :** US **Zip :** 25143
Principal Contact : Scott Bays
Vendor Contact Phone: 304-204-1529 **Extension:** 1529

FOR INFORMATION CONTACT THE BUYER

David H Pauline
304-558-0067
david.h.pauline@wv.gov

**Vendor
Signature X**

FEIN#

208844160

DATE 7/22/26

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 3

To provide a revised New/Updated Pricing Page (See Attached) which includes a contingency amount for unforeseen conditions.

To move the Bid Opening Date and Time to July 22, 2026, at 1:30 PM EST.

No other changes.

INVOICE TO				SHIP TO			
ADJUTANT GENERALS OFFICE 1707 COONSKIN DR				ADJUTANT GENERALS OFFICE 1707 COONSKIN DR			
CHARLESTON		WV		CHARLESTON		WV	
US				US			

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	JFHQ Coonskin Armory Drill Hall RTU Replacement				

Comm Code	Manufacturer	Specification	Model #
72000000			

Extended Description:

To provide Labor, materials and all associated costs to remove existing and replace with new two (2) RTU's on the Drill Hall in Building 1703 per the attached drawings & specifications.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Mandatory Prebid Meeting At 10:00 AM EST.	2026-06-24
2	Vendor Technical Questions Due By 11:00 AM. EST.	2026-06-30

SOLICITATION NUMBER: CRFQ ADJ2600000023

Addendum Number: 4

The purpose of this addendum is to modify the solicitation identified as ("ADJ2600000023") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☒ Modify bid opening date and time.
- ☐ Modify specifications of product or service being sought.
- ☐ Attachment of vendor questions and responses.
- ☐ Attachment of pre-bid sign-in sheet.
- ☐ Correction of error.
- ☒ Other.

Description of Modification to Solicitation:

1. Provide a revised-new/updated Pricing Page (See attached) which includes a Contingency amount for unforeseen conditions.

To move the Bid Opening Date and Time to July 22, 2026, at 1:30 PM EST.

No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Exhibit A
Pricing Page

ALL LABOR, MATERIALS, EQUIPMENT, AND SUPPLIES NECESSARY TO PROVIDE
REPLACEMENT OF TWO (2) ROOFTOP UNITS (RTU) INCLUDING ALL ELECTRICAL & PLUMBING
WORK:

JFHQ COONSKIN NATIONAL GUARD ARMORY
1703 COONSKIN DRIVE, CHARLESTON, WV 25311

The undersigned, hereafter called the Vendor, being familiar with and understanding the bidding documents;
and being familiar with the site and all local conditions affecting the Project, hereby proposes to furnish labor,
material, equipment, supplies, and transportation to perform the work as described in the bidding documents

VENDOR COMPANY NAME: Nitro Construction Services

VENDOR ADDRESS: 4300 1st Avenue

Nitro, WV 25143

TELEPHONE: 304-204-1529

FAX NUMBER: 304-204-1350

E-MAIL ADDRESS: sbays@nitrocs.com

BASE BID: TOTAL BID AMOUNT: COST: REPLACEMENT OF 2 ROOFTOP UNITS (RTU)
INCLUDING ALL ELECTRICAL AND PLUMBING WORK: **at JFHQ Coonskin Armory facility Drill
Hall, Charleston, WV.**

Three Hundred and six Thousand

(\$ 306,000.00)

(Contract bid to be written in words and numbers.)

BASE BID: ALLOWANCE FOR CONTINGENCY: COST: Provide within the Base Bid a
Contingency Allowance for work that may become necessary if encountered as work progresses on the
Rooftop Unit (RTU)/Replacement. Allowance may be utilized as requested by Owner for issues not covered
in the Contract Documents or hidden from view and could not have been anticipated **at the JFHQ Armory in
Charleston, WV**

Fifteen thousand dollars and no cents

(\$ 15,000.00)

(Contract bid to be written in words and numbers.)

Failure to use this bid form may result in bid disqualification.

SIGNATURE:  DATE: 7/22/26

NAME: Scott Bays
(Please Print)

TITLE: HVAC Division Manager

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ ADJ2600000023

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| ☒ Addendum No. 1 | ☐ Addendum No. 6 |
| ☒ Addendum No. 2 | ☐ Addendum No. 7 |
| ☒ Addendum No. 3 | ☐ Addendum No. 8 |
| ☒ Addendum No. 4 | ☐ Addendum No. 9 |
| ☐ Addendum No. 5 | ☐ Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Nitro Construction Services

Company



Authorized Signature

7/22/26

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: Nitro Construction Services

☐ Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.
Prime Insulation	WV023110

Attach additional pages if necessary

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Scott Bays HVAC Division Manager

(Address) 4300 1st Avenue Nitro, WV 25143

(Phone Number) / (Fax Number) 304-204-1529 / 304-204-1350

(email address) sbays@nitrocs.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Nitro Construction Services

(Company) 

(Signature of Authorized Representative)

Scott Bays HVAC Division Manager 7/22/26

(Printed Name and Title of Authorized Representative) (Date)

304-204-1529 / 304-204-1350

(Phone Number) (Fax Number)

sbays@nitrocs.com

(Email Address)



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

I, Scott Bays, after being first duly sworn, depose and state as follows:

1. I am an employee of Nitro Construction Services; and,
 (Company Name)
2. I do hereby attest that Nitro Construction Services
 (Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Scott Bays

Signature: 

Title: HVAC Division Manager

Company Name: Nitro Construction Services

Date: 7/22/26

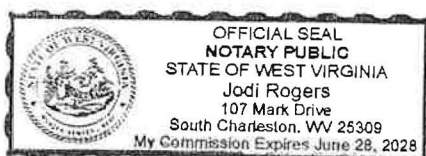
STATE OF WEST VIRGINIA,

COUNTY OF Putnam, TO-WIT:

Taken, subscribed and sworn to before me this 22nd day of July, 2026.

By Commission expires JUNE 28, 2028

(Seal)




 (Notary Public)



CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: WV042601

CLASSIFICATION:

ELECTRICAL
GENERAL BUILDING
HVAC
PIPING
PLUMBING
SPRINKLER & FIRE PROTECTION
SPECIALTY
LOW VOLTAGE SYSTEMS <80 VOLTS

NITRO CONSTRUCTION SERVICES INC
DBA NITRO MECHANICAL SERVICES
4300 1ST AVENUE #2
NITRO, WV 25143-1001

DATE ISSUED

JUNE 13, 2026

EXPIRATION DATE

JUNE 13, 2027

Authorized Signature

Chair, West Virginia Contractor
Licensing Board



**WEST VIRGINIA
CONTRACTOR
LICENSING BOARD**

A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Nitro Construction Services, Inc.
of Nitro, WV, as Principal, and Philadelphia Indemnity Insurance
Company of Bala Cynwyd, PA, a corporation organized and existing under the laws of the State of
PA with its principal office in the City of Bala Cynwyd, as Surety, are held and firmly bound unto the State
of West Virginia, as Oblige, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
JFHQ Coonskin Armory Drill Hall RTU Replacement

NOW THEREFORE,

(a) If said bid shall be rejected, or
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Oblige may accept such bid, and said Surety does hereby
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
Surety, or by Principal individually if Principal is an individual, this 16th day of July, 2026.

Principal Seal

Nitro Construction Services, Inc.

(Name of Principal)

By [Signature]

(Must be President, Vice President, or
Duly Authorized Agent)

Mechanical VP

(Title)

Surety Seal

Philadelphia Indemnity Insurance Company

(Name of Surety)

By [Signature]

Kimberly L. Miles, Licensed
WV Resident Agent

Attorney-in-Fact

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and
must attach a power of attorney with its seal affixed.**

PHILADELPHIA INDEMNITY INSURANCE COMPANY

One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint **Douglas P. Taylor, Andrew K. Teeter, Kimberly L. Miles, Tammy S. Selbe and Jessica J. Bentley of USI Insurance Services, LLC.** its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed **\$75,000,000.**

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14th of November 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5TH DAY OF OCTOBER 2024.

(Seal)



John Glomb

John Glomb, President & CEO
Philadelphia Indemnity Insurance Company

On this 5th day of October, 2024 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:

Vanessa McKenzie



Member, Pennsylvania Association of Notaries

residing at:

Bala Cynwyd, PA

My commission expires:

November 3, 2028

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5th day October 2024 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 16th day of July, 2026.



Edward Sayago

Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY