


The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

**Solicitation Response(SR)** Dept: 0310 ID: ESR10222600000003899 Ver.: 1 Function: New Phase: Final

Modified by batch , 10/22/2026

## Header 1

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

**Procurement Folder:** 2035953

**Procurement Type:** Central Purchase Order

**Vendor ID:** VS0000014990

**Legal Name:** VERTEX ROOFING CONTRACTORS INC

**Alias/DBA:**

**Total Bid:** $516,648.00

**Response Date:** 10/22/2026

**Response Time:** 10:27

**Responded By User ID:** neckley02

**First Name:** Nicole

**Last Name:** Eckley

**Email:** nicole@vertexroofinc.com

**Phone:** 7037942121

**SO Doc Code:** CRFQ

**SO Dept:** 0310

**SO Doc ID:** DNR2700000005

**Published Date:** 10/6/26

**Close Date:** 10/22/26

**Close Time:** 13:30

**Status:** Closed

**Solicitation Description:** Cacapon State Park Lodge Roof Replacement REBID

**Total of Header Attachments:** 1

**Total of All Attachments:** 1

**Department of Administration**
**Purchasing Division**
**2019 Washington Street East**
**Post Office Box 50130**
**Charleston, WV 25305-0130**

# State of West Virginia
# Solicitation Response

| | |
|---|---|
| **Proc Folder:** | 2035953 |
| **Solicitation Description:** | Cacapon State Park Lodge Roof Replacement REBID |
| **Proc Type:** | Central Purchase Order |

| Solicitation Closes | Solicitation Response | Version |
|---|---|---|
| 2026-10-22 13:30 | SR 0310 ESR10222600000003899 | 1 |

**VENDOR**

VS0000014990
VERTEX ROOFING CONTRACTORS INC

**Solicitation Number:** CRFQ 0310 DNR2700000005

**Total Bid:** 516648 **Response Date:** 2026-10-22 **Response Time:** 10:27:45

**Comments:**

**FOR INFORMATION CONTACT THE BUYER**
Joseph (Josh) E Hager III
(304) 558-2306
joseph.e.hageriii@wv.gov

**Vendor**
**Signature X** **FEIN#** **DATE**

**All offers subject to all terms and conditions contained in this solicitation**

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|---|---|---|---|---|---|
| 1 | Building and Facility Construction and Maintenance Services | | | | 516648.00 |

| Comm Code | Manufacturer | Specification | Model # |
|---|---|---|---|
| 72000000 | | | |

**Commodity Line Comments:**

**Extended Description:**

New Roof - Main Lodge and Conference Center, Cacapon State Park

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

# State of West Virginia
# Centralized Request for Quote
# Construction

**Proc Folder:** 2035953

**Doc Description:** Cacapon State Park Lodge Roof Replacement REBID

**Proc Type:** Central Purchase Order

**Reason for Modification:**

Addendum #3 issued to publish agency responses to all vendor submitted questions and pre-bid sign in sheet.

| Date Issued | Solicitation Closes | Solicitation No | Version |
|---|---|---|---|
| 2026-10-06 | 2026-10-22 13:30 | CRFQ 0310 DNR2700000005 | 4 |

## BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

## VENDOR

**Vendor Customer Code:** VS0000014990

**Vendor Name :** Vertex Roofing Contractors, Inc.

**Address :** 12050

**Street :** Cadet Ct.

**City :** Manassas

**State :** Virginia **Country :** Prince William **Zip :** 20109

**Principal Contact :** Jonathan Zimmer

**Vendor Contact Phone:** 703-794-2121 **Extension:**

## FOR INFORMATION CONTACT THE BUYER

Joseph (Josh) E Hager III
(304) 558-2306
joseph.e.hageriii@wv.gov

**Vendor Signature X**

**FEIN#** 453744003 **DATE** 10/21/2026

**All offers subject to all terms and conditions contained in this solicitation**

## ADDITIONAL INFORMATION

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Division of Natural Resources to establish a contract for the replacement of multiple roof sections for the main lodge and conference center at Cacapon Resort State Park located in Morgan County, West Virginia per the attached specifications and terms and conditions.

| INVOICE TO | SHIP TO |
|---|---|
| DIVISION OF NATURAL RESOURCES<br>112 CALIFORNIA AVENUE<br><br>BLDG 4<br>CHARLESTON WV<br>US | DIVISION OF NATURAL RESOURCES<br>CACAPON RESORT STATE PARK<br>818 CACAPON LODGE DR<br>BERKELEY SPRINGS WV<br>US |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|---|---|---|---|---|---|
| 1 | Building and Facility Construction and Maintenance Services | | | | |

| Comm Code | Manufacturer | Specification | Model # |
|---|---|---|---|
| 72000000 | OWENS CORNING<br>GARLAND | SHINGLES<br>FLAT | |

**Extended Description:**
New Roof - Main Lodge and Conference Center, Cacapon State Park

## SCHEDULE OF EVENTS

| Line | Event | Event Date |
|---|---|---|

## ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

REQUEST FOR QUOTATION
**Cacapon Resort State Park**
**Roof Replacement (Rev)**

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## EXHIBIT A – Pricing Page

| | |
|---|---|
| Name of Bidder: | Vertex Roofing Contractors, Inc. |
| Address of Bidder: | 12050 Cadet Ct. Manassas, Virginia |
| Phone Number of Bidder: | 703-794-2121 |
| WV Contractors License No. | WV051075 |

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby propose to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding Documents.

### Unit Pricing

The contractor shall provide a unit price for the items of work listed below, including all material, equipment, labor, taxes, mark-up, insurances, etc. Unit pricing will be used for additive and deductive changes in work. Multiple unit prices (a price for additive work and a differing price for deductive work) will be considered a non-responsive bid.

Unit Prices shall be used solely for the negotiation of any requested Change Orders subsequent to the award of the Contract. Any contract issued as a result of this bid will contain the amount of the base bid and any approved alternates. Incomplete bids will be considered non-responsive. The quantities indicated below are estimates of actual quantities needed.

REQUEST FOR QUOTATION
**Cacapon Resort State Park**
**Roof Replacement (Rev)**

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**Base Bid**

The Base Bid shall consist of all the work described and specified in the Bidding Documents, Construction Plans, and Project Manual/Construction Specifications as Base Bid.

**Base Bid – Fluid Applied Roof Restoration and Shingle Roof Replacement work as described.**

| Item | Item Name (Description) | Unit Price (In Numbers) | Unit | Total Price (In Numbers) |
|---|---|---|---|---|
| 1 | **All other work**<br><br>(All work as described in the project plans and specifications except for the specific items listed here for individual unit pricing.) | $ 510,884.00 | 1 LS | $ 510,884.00 |
| 2 | **Roof Deck Repair for Shingle Roof Replacement**<br><br>(Three 4' x 8' sheets installed) | $ 5.00 | 96 SF | $ 480.00 |
| 3 | **Internal Roof Drain Replacement**<br><br>(One drain with cast iron bowl installed) | $ 3,500.00 | 1 EA | $ 3,500.00 |
| 4 | **Existing Wood Nailer Replacement**<br><br>(One 2" x 4" at 8' installed) | $ 4.00 | 8 LF | $ 32.00 |
| 5 | **Existing Wood Nailer Replacement**<br><br>(One 2" x 6" at 8' installed) | $ 6.00 | 8 LF | $ 48.00 |
| 6 | **Existing Wood Nailer Replacement**<br><br>(One 2" x 8" at 8' installed) | $ 8.00 | 8 LF | $ 64.00 |
| 7 | **Existing Wood Nailer Replacement**<br><br>(One 2" x 10" at 8' installed) | $ 10.00 | 8 LF | $ 80.00 |
| 8 | **Polyisocyanurate Insulation Replacement**<br><br>(Three 4' x 8' sheets installed) | $ 3.75 | 96 SF | $ 360.00 |
| 9 | **EPDM Patch/Repair Under Pavers**<br><br>(Total area of all patches needed.) | $ 4.00 | 30 SF | $ 1,200.00 |
| **Total Base Bid (Sum of total price for each line item above. This value shall be written below in words.)** | | | | **$** 516,648.00 |

REQUEST FOR QUOTATION
**Cacapon Resort State Park**
**Roof Replacement (Rev)**

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**Total Base Bid:**
Lump sum for all labor, materials, and equipment as defined in the Bidding Documents.
**Written in words.**

Five Hundred Sixteen Thousand Six Hundred Forty Eight Dollars

The Bidder understands that the successful Bidder will be determined based upon the lowest Base Bid or the lowest combination of the Base Bid and the Additive Alternates as selected (when Additive Alternates are included). Additive Alternates will be selected in the order presented.

**Authorized Vendor Signature:** _____

Revised 07/27/2023.

**ADDENDUM ACKNOWLEDGEMENT FORM**
**SOLICITATION NO.:** CRFQ DNR27*05

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**
(Check the box next to each addendum received)

| | | | |
|---|---|---|---|
| [ X ] | Addendum No. 1 | [ ] | Addendum No. 6 |
| [ ] | Addendum No. 2 | [ ] | Addendum No. 7 |
| [ ] | Addendum No. 3 | [ ] | Addendum No. 8 |
| [ ] | Addendum No. 4 | [ ] | Addendum No. 9 |
| [ ] | Addendum No. 5 | [ ] | Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Vertex Roofing Contractors, Inc.
Company

Authorized Signature

9/15/2026
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

**ADDENDUM ACKNOWLEDGEMENT FORM**
**SOLICITATION NO.:** CRFQ DNR27*05

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

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(Check the box next to each addendum received)

| | | | |
|---|---|---|---|
| [ ] | Addendum No. 1 | [ ] | Addendum No. 6 |
| [X] | Addendum No. 2 | [ ] | Addendum No. 7 |
| [ ] | Addendum No. 3 | [ ] | Addendum No. 8 |
| [ ] | Addendum No. 4 | [ ] | Addendum No. 9 |
| [ ] | Addendum No. 5 | [ ] | Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Vertex Roofing Contractors, Inc.
Company

Authorized Signature

10/2/2026
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

**ADDENDUM ACKNOWLEDGEMENT FORM**
**SOLICITATION NO.:** CRFQ DNR27*05

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| | | | |
|---|---|---|---|
| [ ] | Addendum No. 1 | [ ] | Addendum No. 6 |
| [ ] | Addendum No. 2 | [ ] | Addendum No. 7 |
| [ X ] | Addendum No. 3 | [ ] | Addendum No. 8 |
| [ ] | Addendum No. 4 | [ ] | Addendum No. 9 |
| [ ] | Addendum No. 5 | [ ] | Addendum No. 10 |

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Vertex Roofing Contractors, Inc.
Company

Authorized Signature

10/6/2026
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

**Subcontractor List Submission (Construction Contracts Only)**

**Bidder's Name:** Vertex Roofing Contractors,Inc.

☒ Check this box if no subcontractors will perform more than $25,000.00 of work to complete the project.

| Subcontractor Name | License Number if Required by W. Va. Code § 21-11-1 et. seq. |
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Attach additional pages if necessary

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Nicole Eckley Vice President

(Address) 12050 Cadet Ct. Manassas, Virginia 20109

(Phone Number) / (Fax Number) 703-794-2121

(email address) nicole@vertexroofinc.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through *wv*OASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

*By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.*

Vertex Roofing Contractors, Inc.
(Company)

(Signature of Authorized Representative)

Jonathan Zimmer President
(Printed Name and Title of Authorized Representative) (Date)

703-794-2121
(Phone Number) (Fax Number)

Jon@vertexroofinc.com
(Email Address)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ 0310 DNR2700000005

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
*(Check the box next to each addendum received)*

- ☑ Addendum No. 1
- ☑ Addendum No. 2
- ☑ Addendum No. 3
- ☐ Addendum No. 4
- ☐ Addendum No. 5
- ☐ Addendum No. 6
- ☐ Addendum No. 7
- ☐ Addendum No. 8
- ☐ Addendum No. 9
- ☐ Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Vertex Roofing Contractors, Inc.
Company

Authorized Signature

10/14/2026
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Bond Number: 2663169

# AIA® Document A310™ – 2010

## *Bid Bond*

**CONTRACTOR:**
*(Name, legal status and address)*
Vertex Roofing Contractors, Inc

12050 Cadet Ct
Manassas, VA 20109-7897

**SURETY:**
*(Name, legal status and principal place of business)*
West Bend Insurance Company
1900 S 18th Ave
West Bend, WI 53095-8796

**OWNER:**
*(Name, legal status and address)*
State of West Virginia Department of Administration, Purchasing D
2019 Washington Street
East Charleston, WV 25305-0130

**BOND AMOUNT:** $ Five Percent of the Amount Bid

**PROJECT:**
*(Name, location or address, and Project number, if any)*
Cacapon Resort State Park Lodge Roof Replacement

**ADDITIONS AND DELETIONS:**
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Init.
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**AIA Document A310™ – 2010.** Copyright © 1963, 1970 and 2010 by The American Institute of Architects. **All rights reserved.** WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was produced by AIA software at 08:17:00 ET on 02/21/2025 under Order No. 4104260026 which expires on 02/20/2026, and is not for resale.
**User Notes:**
(1496601206)

Signed and sealed this 3 day of December , 2025

Vertex Roofing Contractors, Inc

*(Contractor as Principal)* *(Seal)*

Nicole Eckley

*(Witness)*

Jonathan Zimmer

*(Title)* President

West Bend Insurance Company

*(Surety)* *(Seal)*

*(Witness)*

Gregory Bennett

*(Title)* Gregory Bennett , Attorney-In-Fact



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**User Notes:**

(1496601206)

WEST BEND®

**Bond No.** 2663169

# POWER OF ATTORNEY

Know all men by these Presents, that West Bend Insurance Company (formerly known as West Bend Mutual Insurance Company prior to 1/1/2024), a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

Gregory Bennett

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of: Thirty Million Dollars ($30,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Insurance Company by unanimous consent resolution effective the 1st day of January 2024.

*Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefore and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.*

Any reference to West Bend Mutual Insurance Company in any Bond and all continuations thereof shall be considered a reference to West Bend Insurance Company.

In witness whereof, West Bend Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 1st day of January 2024.

Attest Christopher C. Zwygart
**Christopher C. Zwygart**
**Secretary**

WEST BEND INSURANCE COMPANY CORPORATE SEAL WASHINGTON CO. WIS

Robert J. Jacques
**Robert J. Jacques**
**President**

State of Wisconsin
County of Washington

On the 1st day of January 2024, before me personally came Robert Jacques, to me known being by duly sworn, did depose and say that he is the President of West Bend Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that is was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.

JULI BENEDUM NOTARY PUBLIC STATE OF WISCONSIN

Juli Benedum
**Lead Corporate Attorney**
**Notary Public, Washington Co., WI**
**My Commission is Permanent**

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 3rd day of December, 2025.

WEST BEND INSURANCE COMPANY CORPORATE SEAL WASHINGTON CO. WIS

Christopher C. Zwygart
**Christopher C. Zwygart**
**Secretary**

WEST BEND®

THE SILVER LINING®

## Digital Seal, Signature Authority and Enforceability

The use of an electronic image of the corporate seal of West Bend Insurance Company (the "Digital Seal") and the attachment of the Digital Seal to any surety bond issued by West Bend Insurance Company is authorized. The Digital Seal may be affixed to any West Bend Insurance Company bond and relied upon to the same extent as if a raised corporate seal were physically attached to the bond. Also, as permitted by law, the electronic delivery and submission of any surety bond on behalf of West Bend Insurance Company and the execution of such surety bonds by an attorney-in-fact of the West Bend Insurance Company using a digital signature shall have the same legal effect as delivery of a tangible original with the original "wet" signature of an attorney-in-fact.

Delivery of a digital copy of this Digital Seal, Signature Authority and Enforceability notice, executed electronically, to an Obligee or Obligee's representative shall constitute effective execution and delivery of this notice and shall have the same legal effect as delivery of a tangible original of the notice with my original "wet" signature.

In witness whereof, this has been executed by the Secretary of West Bend Insurance Company.

Dated this 2nd day of April, 2024.

Christopher C. Zwygart

Christopher C. Zwygart
Secretary

WEST BEND INSURANCE COMPANY CORPORATE SEAL WASHINGTON CO. WIS.

West Bend Insurance Company

1900 S 18th Avenue | West Bend, WI 53095 | Phone: (800) 236-5010 | Fax: (877) 674-2663 | www.thesilverlining.com

# CONTRACTOR LICENSE

AUTHORIZED BY THE

## West Virginia Contractor Licensing Board

**NUMBER:** WV051075

**CLASSIFICATION:**

SPECIALTY
ROOFING

VERTEX ROOFING CONTRACTORS INC
12050 CADET CT
MANASSAS, VA 20109

| DATE ISSUED | EXPIRATION DATE |
|---|---|
| JULY 21, 2026 | JULY 21, 2027 |

Authorized Signature

Chair, West Virginia Contractor Licensing Board

WEST VIRGINIA CONTRACTOR LICENSING BOARD

A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.