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Header 1

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 2083351
Procurement Type: Central Contract - Fixed Amt
Vendor ID: 000000160928
Legal Name: CIVIL & ENVIRONMENTAL CONSULTANTS INC
Alias/DBA:
Total Bid: $0.00
Response Date: 10/22/2026
Response Time: 10:54
Responded By User ID: kevinhanks
First Name: Kevin
Last Name: Hanks
Email: khanks@cecinc.com
Phone: 2676885593

SO Doc Code: CEOI
SO Dept: 0310
SO Doc ID: DNR2700000001
Published Date: 10/7/26
Close Date: 10/22/26
Close Time: 13:30
Status: Closed
Solicitation Description: A&E - Shooting Range Upgrades
Total of Header Attachments: 1
Total of All Attachments: 1

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder:	2083351
Solicitation Description:	A&E - Shooting Range Upgrades
Proc Type:	Central Contract - Fixed Amt

Solicitation Closes	Solicitation Response	Version
2026-10-22 13:30	SR 0310 ESR10222600000003903	1

VENDOR

000000160928
CIVIL & ENVIRONMENTAL CONSULTANTS INC

Solicitation Number: CEOI 0310 DNR2700000001

Total Bid: 0 **Response Date:** 2026-10-22 **Response Time:** 10:54:28

Comments:

FOR INFORMATION CONTACT THE BUYER
Joseph (Josh) E Hager III
(304) 558-2306
joseph.e.hageriii@wv.gov

Vendor
Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Civil engineering				0.00

Comm Code	Manufacturer	Specification	Model #
81101500			

Commodity Line Comments:

Extended Description:

Design and Contract Administration of new shooting range facilities at Plum Orchard Lake Wildlife Management Area and Kanawha State Forest.

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Expression of Interest
Architect/Engr

Proc Folder:	2083351		**Reason for Modification:**
Doc Description:	A&E - Shooting Range Upgrades		
Proc Type:	Central Contract - Fixed Amt		
Date Issued	**Solicitation Closes**	**Solicitation No**	**Version**
2026-10-07	2026-10-22 13:30	CEOI 0310 DNR2700000001	1

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: 000000160928

Vendor Name : Civil & Environmental Consultants, Inc.

Address : 120 Genesis Boulevard

Street : Same as Above

City : Bridgeport

State : WV **Country :** USA **Zip :** 26330

Principal Contact : Jim Christie

Vendor Contact Phone: 304-933-3119 **Extension:**

FOR INFORMATION CONTACT THE BUYER
Joseph (Josh) E Hager III
(304) 558-2306
joseph.e.hageriii@wv.gov

Vendor Signature X Jim Christie **FEIN#** 25-1599565 **DATE** 10/22/2026

All offers subject to all terms and conditions contained in this solicitation



Civil & Environmental Consultants, Inc.

WEST VIRGINIA DIVISION OF NATURAL RESOURCES

WVDNR SHOOTING RANGE UPGRADES, CEOI DNR2700000001

Project 366-593

October 22, 2026

October 22, 2026

Joseph E Hager III
(304) 558-2306
WV DNR – PEM Section
112 California Ave
Charleston, WV 25305
joseph.e.hageriii@wv.gov

Subject: A/E Services- Shooting Range Upgrades
CEOI 0310 DNR2700000001
CEC Project 366-593

Please find enclosed a Statement of Qualification (SOQ) for Civil & Environmental Consultants, Inc. (CEC) to provide a full-service design and consulting team. Our team provides Site/Civil, Environmental, Geotechnical, Structural, Water/Wastewater engineering services and is teamed with Elite Federal Solutions for services on the Shooting Range Upgrades.

CEC is a 1,600+ member professional engineering firm, which opened an office in Bridgeport, West Virginia in September 2012 and an office in Charleston (Teays Valley) in October 2023 to better serve our West Virginia clients. Our West Virginia Operations staff are now at 160 employees and growing. This staff has been selectively assembled with extensive experience with all aspects of state park design, from front-of-house to back-of-house facilities. CEC's teaming partner, Elite Federal Solutions, is a service-disabled, veteran-owned business. Elite Federal Solutions has project and life experience in creating and operating range facilities. Our combined site design and range operation experience allows us to provide the most cost-effective solutions for our clients.

CEC wishes to provide the West Virginia Division of Natural Resources with this same high level of service to make your projects as successful as those for our previous clients.

As proud West Virginians and outdoor enthusiasts, we are excited to work with and advance the mission of the West Virginia Division of Natural Resources.

We thank you for your consideration,

CIVIL & ENVIRONMENTAL CONSULTANTS, INC.

Jim Christie, PLA
Principal

Quentin W. Knight
Assistant Project Manager



PROFESSIONAL ENGINEERING & CONSULTING SERVICES FOR

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1.0 Firm Overview

In 1989, four engineers and scientists came together with a singular vision: to be a people-first company, one that promotes a culture where clients and employees enjoy working together, and that is responsive to client needs with integrated services and high-quality work for projects both complex and routine.
More than 35 years later, Civil & Environmental Consultants, Inc. (CEC) has 1,600+ team members in offices nationwide. Headquartered in Pittsburgh, Pennsylvania, we are consistently ranked on Engineering News-Record's annual lists of the Top Design Firms and Top Environmental Firms in the nation.

A culture of accountability. We own it. At CEC, every member of our team has a personal stake in ensuring the success of our clients. Because their success is our success. As employee-owners of the firm, we are all personally accountable for building lasting relationships and delivering outstanding results. Because we don't just work at CEC. We own it.

Being easy to work with. We own it. At other firms, you may find one person you work well with. Here, our clients tell us they work well with all of us. It's because all of us are invested in your success. We're accessible, responsive, and operate with integrity.

Putting people first. We own it. At CEC, people come first. Always. Whether that's our clients, our employees, or our community. It's why we listen more and work harder to understand the unique needs of our clients. And it's why we prioritize the career development of every individual on our team. People are why we do this, and why we love what we do.

Teamwork. We own it. We are at our best when we work together. That means bringing together a diverse team of talented, passionate, multidisciplinary experts to work closely alongside clients to craft comprehensive solutions to complex problems. We believe that by working together, no problem is insurmountable.

Safety excellence. We own it. We believe all accidents are preventable and are committed to creating an accident- and incident-free workplace for employees and subcontractors through training, safe workplace practices, and processes for assessing project hazards. CEC strives for safety excellence throughout our entire organization and holds all individuals accountable for the safe performance of their work.

We are consistently ranked on Engineering News-Record's annual lists of the Top Design Firms and Top Environmental Firms in the nation.



CEC is an expanding, multi-disciplined company that is home to:

- Civil Engineers
- Geotechnical Engineers
- Transportation Engineers
- Structural Engineers
- Electrical Engineers
- Mechanical/Piping Engineers
- Chemical Engineers
- Environmental Engineers
- Environmental Scientists
- Geologists
- Hydrogeologists
- Hydrologists
- Ecologists
- Biologists
- Meteorologists
- Chemists
- Archaeologists
- Wetland Scientists
- Agronomists/Soil Scientists
- Threatened & Endangered Species Experts
- Environmental Technicians
- Landscape Architects
- Watershed Planners
- Grant Writers
- Land Surveyors
- Construction Managers & Inspectors
- GIS Analysts & Programmers



CEC's West Virginia (Bridgeport, Charleston, Martinsburg) offices are composed of senior leaders, master planners, engineers, project managers and support staff all with significant private and public infrastructure planning, design and engineering experience. Our offices are adequately staffed with a variety of professionals to ensure appropriate staff is assigned to any task.

CEC West Virginia enjoys a positive relationship with local, regional and state regulatory officials. These relationships are critical to navigating the permitting process through the increasingly difficult regulatory environment. CEC has significant experience working with local contractors on similar projects throughout West Virginia. This knowledge of local construction techniques and a thorough understanding of the design and operation/ maintenance of public infrastructure provide WVDNR with a team that understands how WV facilities are built and maintained.

ELITE
FEDERAL SOLUTIONS

CAPABILITY STATEMENT
DUAL-USE TECHNOLOGY
MISSION EXECUTION

BUILT TO MOVE THE MISSION FORWARD.

ELITE Federal Solutions connects technology, acquisition, and accountable execution to move complex requirements into operational use. We lead program delivery, integrate specialist expertise, and stay responsible for the mission outcome.

DEFENSE / FEDERAL CIVILIAN / FINANCIAL INFRASTRUCTURE / CRITICAL INDUSTRY

UEI
XR6XXNCLJYF8

CAGE
24E88

SDVOSB
Service-Disabled Veteran-Owned Small Business

DOT DBE CERTIFIED
Disadvantaged Business Enterprise
U.S. Department of Transportation

BUILT FOR COMPLEX MISSIONS.

01 TECHNOLOGY TRANSITION & INNOVATION
Technology roadmaps, product and portfolio governance, cloud and DevSecOps transition, and stakeholder adoption that put proven capability into operational use.

02 PROGRAM MANAGEMENT & PMO
Integrated plans, schedules, risk, quality, dashboards, and transition management to keep programs on track and deliverables ready for acceptance.

03 ACQUISITION & CONTRACT ADVISORY
Requirements and SOW/PWS development, acquisition strategy, contract lifecycle support, and cost/price analysis grounded in FAR/DFARS and agency requirements.

04 DATA & KNOWLEDGE MANAGEMENT
Information governance, migration oversight, analytics, workflow automation, and searchable knowledge resources that improve decisions and preserve institutional knowledge.

05 OPERATIONS & LOGISTICS
Readiness planning, mobilization, logistics and supply-chain analysis, and process improvement that keep people, resources, and essential operations moving.

WHY ELITE

One team. Full accountability.
Senior leaders own program delivery, integration and compliance. Specialist partners add technical depth where the mission requires it.

THE ELITE DEPLOYMENT SYSTEM

01 FIND
Define the need. Select proven capability.

02 HARDEN
Build in security and integration.

03 FIELD
Deploy capability. Enable adoption.

04 OWN
Measure results. Sustain the outcome.

CORE PURSUIT NAICS
541611 / 541618 / 541330 / 541990

PSC FAMILIES
R707 / R408 / R410 / R425 / R499

WHAT YOU CAN EXPECT

MISSION ALIGNMENT

A clear plan to execute.

Translate mission needs into defined scope, deliverables, decision points, and acceptance criteria.

DELIVERY VISIBILITY

Know where the work stands.

Track milestones, risks, and performance so stakeholders can make informed decisions and resolve issues early.

OPERATIONAL CONTINUITY

Ready for the handoff.

Plan for adoption, documentation, knowledge transfer, and sustainment so capability stays useful after delivery.

CONTACT ELITE
sales@elitefedsolutions.com
ELITE Federal Solutions LLC | Hilliard, Ohio

OWN THE OUTCOME.
elitefedsolutions.com
Supporting your mission. Delivering nationwide.

2.0 Goals and Objectives

Goal/Objective 1

Review site conditions and evaluate feasibility while communicating effectively with the owner to determine an implementable plan that minimizes costs and ecological disturbance while meeting project objectives.

CEC's approach begins with a thorough evaluation of existing site conditions, environmental constraints, and development opportunities. Through collaboration with the West Virginia Division of Natural Resources (WVDNR), our team seeks to gain a clear understanding of project priorities, operational needs, budget parameters, and long-term goals. Field investigations, stakeholder coordination, and feasibility assessments support the development of practical recommendations that balance project objectives with responsible environmental stewardship. This process is intended to identify cost-effective solutions that minimize impacts to natural resources while providing a realistic and achievable path forward.

Goal/Objective 2

Provide all necessary design and permitting services to develop the proposed facilities in accordance with WVDNR objectives, applicable laws, regulations, and codes while maintaining adherence to the project budget.

CEC provides integrated planning, engineering, environmental, and permitting services to advance projects from concept through final design. Our multidisciplinary team develops design solutions that align with WVDNR's vision and operational requirements while addressing applicable federal, state, and local regulatory requirements. Early coordination with permitting agencies helps support efficient project progression and informed decision-making throughout design. Cost-conscious design practices, constructability considerations, and ongoing communication with the owner help maintain alignment between project objectives, budget expectations, and schedule considerations.

Goal/Objective 3

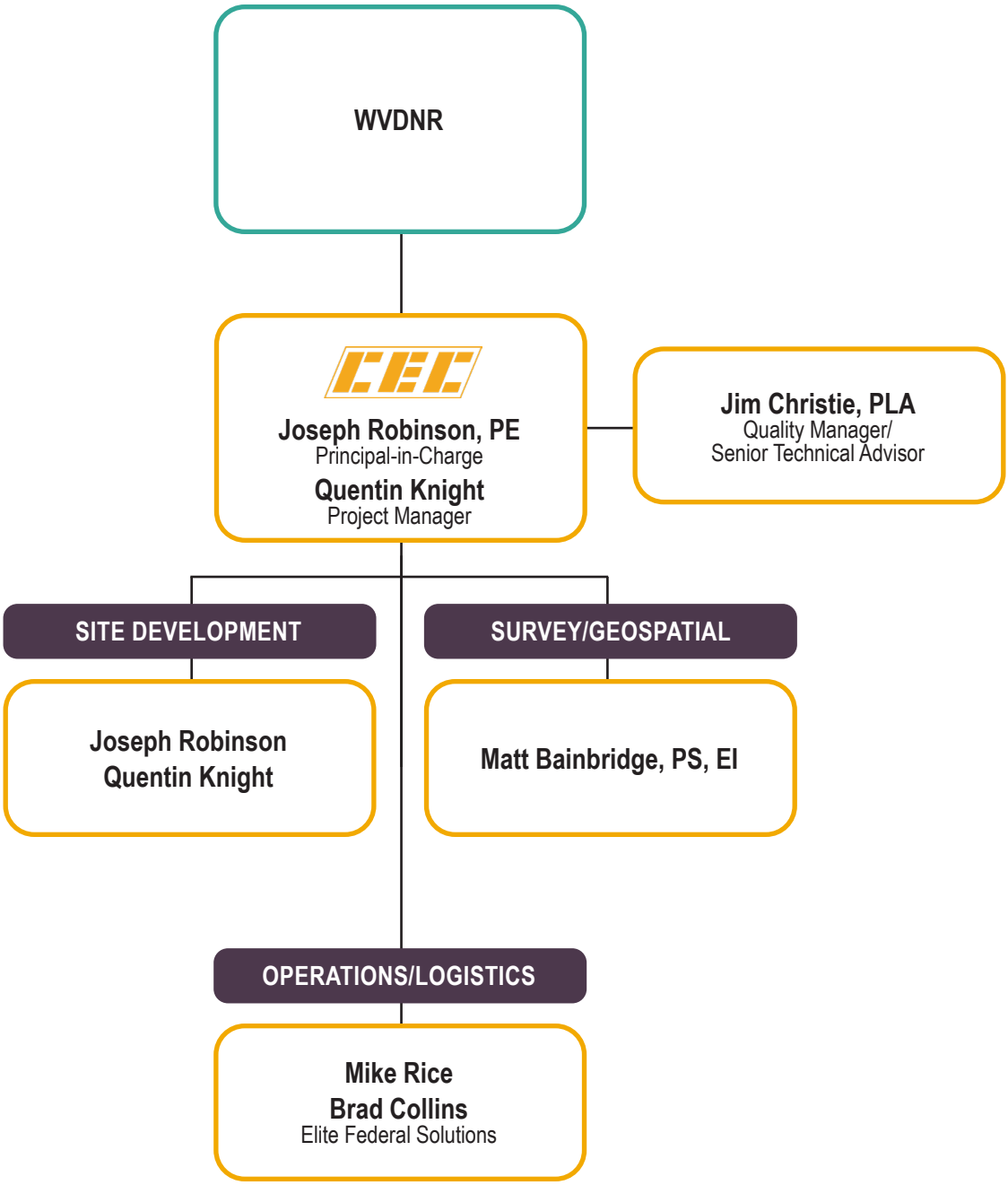
Provide construction contract documents and construction administration services with competent professionals to support successful project implementation and performance.

CEC prepares comprehensive construction contract documents, including plans, specifications, permitting requirements, and bidding support materials to facilitate project delivery. During construction, experienced engineering and environmental professionals provide construction administration services such as contractor coordination, submittal reviews, responses to requests for information, and periodic site observations. Maintaining open communication among the owner, contractor, and project team helps address issues as they arise and supports adherence to the design intent. This collaborative approach promotes quality project execution and long-term facility performance consistent with project goals and operational needs.





3.0 Project Team



Joseph D. Robinson, P.E.
Vice President



22 YEARS OF EXPERIENCE

EDUCATION

B.S., Civil Engineering, West Virginia University, 2004

Mr. Robinson is a Vice President with twenty-two years of diverse experience in civil, geotechnical, water resources, structural engineering, Oil & Gas site & pipeline design and residential/commercial site design. He has designed various projects including site layouts, grading plans, sanitary sewer, storm water management, impoundments, roads, sediment control measures, segmental retaining walls, flood plain analyses and concrete design projects. Mr. Robinson has currently been responsible for Marcellus/Utica gas site design including drill pads, fracture pits, freshwater impoundments, grading, permitting and management associated with these sites and oversight of West Virginia Oil & Gas projects and public funded project with the state for CEC.

EXPERTISE

Project planning, coordination and permitting of Oil &Gas projects in WV

Diverse experience in civil, geotechnical, water resources, structural engineering, and site design

REGISTRATIONS

Professional Engineer

- WV 19756
- OH 77637
- MD 45171
- VA 0402053304
- PA 083558
- TX 139413

PROJECT EXPERIENCE

Coopers Rock RV Park and Cabins – WVDNR, Preston County, WV

Beech Fork State Park and Cabins – WVDNR, Preston County, WV

Coopers Rock Residence & Laundry Additions – WVDNR, Preston County, WV

Elk River Trail New HQ Building – WVDNR, Clay County, WV

Elk River Trail Town Planning – WVDNR, Clay County, WV

AML Contract 8 Project North, WVDEP, Barbour County, WV

Fork Run Trails Puncheon Walkway, Garrett Co Trails Inc. – Garrett County, MD

Patterson Creek Bridge, WVDOT – Grant County, WV

Upper Kanawha Valley Masterplan and Rim Trail, Kanawha County, WV

Stonewall USACE Response, WVDNR - Lewis County, WV

Bluefield WV and VA Park and Rec Master Plan, Bluefield – Summers Co, WV

AML Engineering Design Services, WVDEP, Ohio County, WV

Jim Christie, P.L.A.
Principal



28 YEARS OF EXPERIENCE

EDUCATION

B.S., Landscape Architecture, West Virginia University, 1998

REGISTRATIONS

Registered Landscape Architect
- CO 747
- WV 414
- MD 4176
- TX 4098

Jim is a Principal in the Civil department. In his capacity, he is responsible for complete project management within CEC. He is responsible for site design, landscape architecture, site development entitlement services, construction documents, client management, personnel supervision, and construction administration on numerous municipal, commercial, and institutional projects. Jim is a detail-oriented, highly creative Landscape Architect with 28 years of dedicated experience designing and implementing projects to support client needs and meet business objectives. His wide range of project experience ranges from landscape design to destination resort design in multiple regions both within the United States and internationally. Jim has dedicated his career to projects with recreation as the destination.

PROJECT EXPERIENCE

Campground and RV Park Master Planning - Private
Wild & Wonderful RV Campground, Nicolas County, WV
The Tracks Resort, Mercer County, WV
Cavitt's Creek Resort, Tazewell County, VA
White Oaks Campground, Raleigh County, WV
Appalachian Outlaw Trails Campground and Offroad Resort, Kanawha County, WV
Wolf Creek Park RV Resort, Fayette County, WV
Powell Mountain Campground, Nicholas County, WV
Mountain State Jellystone Resort, Kanawha County, WV
Cabin Creek RV Campground, Kanawha County, WV
Keystone RV Campground, Kanawha County, WV
Luray RV Resort on the Shenandoah River, Page County, VA
Cape Charles/Chesapeake Bay KOA Resort, Northampton County, VA
Stoney Ridge ATV Resort and Campground, Mercer County, WV
Dun Glen Hotel Campground, Fayette County, WV
The Outpost – New River Gorge, Fayette County, WV
Grand Prairie Joe Pool Lake Resort, Tarrant County, TX
Mylan Park KOA Campground, Monongalia County, WV

Campground and RV Park Master Planning – Public
Stonewall Resort and State Park RV Park – WVDNR, Lewis County, WV
Coopers Rock RV Park and Cabins – WVDNR, Preston County, WV
Watters Smith State Park RV Campground – WVDNR, Harrison County, WV
Little Beaver State Park RV Park Addition – WVDNR, Raliegh County, WV
Twin Falls RV Park and Campground – WVDNR, Wyoming County, WV
Fort Dupont Rv Resort, New Castle County, DE
Glenville Riverfront Park and Campground, Gilmer County, WV
Grand Vue Park RV Campground, Marshall County, WV
Camp Margaritaville, Grand Prairie, TX

Jim Christie, P.L.A.
Principal

Trail Planning

Great Allegheny Passage Mile Markers, Allegheny, Fayette and Somerset Counties, PA*
The Eastern Continental Divide Loop Trail Master Plan, Garrett County, MD*
Allegany County Bicycle and Pedestrian Master Plan, Allegany County, MD*
Loch Lynn Heights Wetland Boardwalk Trail, Garrett County, MD*
Blackwater River Loop Connector Trail, Thomas, WV
Fairmont Connectivity Plan, Marion County, WV*
Fairmont Crosstown Connector Trail Master Plan, Marion County, WV*
Lewis County Greenway, Lewis County, WV
Stonewall Resort Passive Park and Trail, Lewis County, WV
Gassaway to Sutton Elk River Rail Trail Extension, Braxton County, WV
Glenville Riverfront Park and Trails, Gilmer County, WV
Powell Mountain Campground and Trail System, Nicholas County, WV
Fayetteville Master Plan, Town of Fayetteville, WV
Marlinton Wetland Trail Concept, Pocahontas County, WV
Upper Kanawha Valley Masterplan and Rim Trail, Kanawha County, WV
Mammoth Preserve Trail System, Kanawha County, WV
The Tracks Resort and ATV Trail System, Mercer County, WV
Appalachian Outlaw Trails Campground and Offroad Resort, Kanawha County, WV
Tomlinson Run State Park ADA fisherman's Trail, Hancock County, WV
Mountwood Park Mountain Bike Trail Map, Wood County, WV*
Parkersburg Trail Signage Plan, Wood County, WV*
Cacapon Mountain Bike Trail System, Morgan County, WV
JC Allen Rec Complex Mountain Bike System, Upshur County, WV
Frog Hollow Rail Trail, Berkeley County, WV

**Work with prior experience*

Quentin W. Knight
Assistant Project Manager



11 YEARS OF EXPERIENCE

EDUCATION

B.S., Civil Engineering Technology, Fairmont State University, 2016

EXPERTISE

- Commerical Site Design
- Erosion & Sedimentation Control Design
- Stowmwater Permitting
- Site Layout & Grading Design

CERTIFICATIONS

- 10-Hour OSHA Construction Safety (Occupational Safety & Health Administration), OSHA
- SafeLand USA - Basic Orientation, PEC Safety

Quentin Knight possesses a well-rounded background in civil engineering, combining hands-on field experience with technical design and project management expertise. Beginning his career in construction inspection and testing, project estimating, and pipeline construction, he developed a practical understanding of project delivery that continues to inform his approach to design, permitting, and construction administration.

Throughout his career, Quentin has successfully contributed to a diverse range of projects, including commercial and industrial site developments, residential subdivisions, stream restoration, stormwater management, oil and gas infrastructure, electrical substations, utility improvements, and public-sector facilities. He leverages his expertise in Civil 3D design, permitting, and project management to deliver high-quality engineering solutions and construction documents. His broad experience, technical proficiency, and commitment to excellence enable him to consistently provide innovative, efficient, and client-focused results.

PROJECT EXPERIENCE

Morgantown Utility Board Office & Garage Expansion, Omni Architects, Morgantown Wv

Role: Assistant Project Manager

Lead designer for the redesign of the existing parking lot layout and building exterior. This project involves the redesign of the exiting parking lot layout to maximize the amount of available parking spaces for employees and clientele. The also includes the design and coordination of new & proposed utilities, outdoor seating spaces and the construction of a new truck wash facility on-site.

Coopers Rock State Forest Residence & Laundry Additions, WVDNR, Morgantown, WV

Role: Assistant Project Manager

Led the project with assistance from a multidisciplinary team responsible for the complete delivery of a superintendent residence and laundry facility addition for the Stargazing Cabin development at the Coopers Rock State Forest, Managed the project by overseeing all phases from initial design development through project closeout. Directed architectural and engineering coordination, managed permitting and regulatory approvals, prepared bid documents and facilitated contractor procurement, and provided comprehensive construction administration services. Served as the point of contact for state representatives and contractors, ensuring project objectives, budget requirements, schedule milestones, and proper quality standards were achieved. Coordinated design reviews, resolved construction-related issues, reviewed submittals and change orders, conducted site observations, and maintained effective

communication between the owner, consultants, and contractors to support successful project execution and occupancy.

Coopers Rock State Forest Stargazing Cabins, WVDNR, Morgantown, WV
Role: Assistant Project Manager
Project Engineer who worked directly with the West Virginia Division of Natural Resources (WVDNR) and state officials to plan, coordinate, and implement the design and construction of a 19-cabin Stargazing Lodge development. Assisted with the engineering coordination efforts for site development components, including cabin layout and placement, roadway design, utility extensions, grading plans, stormwater management systems, and supporting infrastructure necessary to serve the facility.

Corridor H Waterline Extension, Lewis County Development Authority, Lewis County, WV
Role: Project Consultant
Project consultant assisting in the layout and design development of a 3.8-mile waterline extension along Corridor H. Designed the layout and grading of a pad for a 153,000-gallon water storage tank. Created the design plans and documents for stormwater permitting.

Antero Production Field Office, Antero Resources, Doddridge County, WV
Role: Project Consultant
Project Consultant for the layout and design of an 8,000-sf field office building and parking lot. The project included the design and coordination of extending utilities, designing stockpile areas, designing a 3,200-sf warehouse and loading dock.

First United Bank - WestRidge, First United Bank & Trust, WestRidge - Morgantown Wv
Role: Assistant Project Manager
Civil designer for the creation and development of Civil/Site drawings for the First United Bank WestRidge location. Responsible for taking the architects schematic layout and turning it into a fully designed site layout. This involved designing the sites grades to direct water flow and allow ADA access, leveraging C3D to perform turning maneuvers to design drive-thru lanes.

Coopers Rock Pump Station, West Virginia Dept of Natural Resources, Coopers Rock State Forest
Role: Project Consultant
Project Consultant responsible for assisting with the planning, layout, and design of a proposed water pump station. Contributed to site evaluations, preliminary engineering analyses, and the development of design alternatives to support system efficiency, reliability, and regulatory compliance. Coordinated with project stakeholders to assess site constraints, utility connections, and operational requirements, while supporting the preparation of construction documents, technical drawings, and permitting materials. Collaborated with multidisciplinary project teams to advance the project from concept development through design, providing engineering input to ensure constructability, cost-effectiveness, and long-term system performance.

Matthew K. Bainbridge, E.I.T., P.S.
Principal



22 YEARS OF EXPERIENCE

EDUCATION

B.S., Mathematics, Fairmont State University, 2007

B.S., Civil Engineering Technology, Fairmont State University, 2012

EXPERTISE

Large-scale ALTA Surveys

sUAS LiDAR and Photogrammetry

Topographic Surveying

Urban and Rural Boundary Surveying

Remote Sensing and Reality Capture

Survey Program Development and Leadership

REGISTRATIONS

Engineer in Training
- WV 10181

Professional Surveyor
- WV 2501

Matthew Bainbridge holds degrees in Mathematics and Civil Engineering from FSU. He has worked in the Surveying and Engineering field for over 20 years on projects spanning the Public Sector, Land Development, Manufacturing, Oil & Gas, Underground and Surface Mining, Natural Stream Channel Design, and Water/Wastewater Facilities.

Since starting with CEC in 2014, Mr. Bainbridge developed a Remote Sensing Group providing LiDAR and sUAS services for our clients and most recently has served as the Survey Practice Lead for the WV Operations since 2023.

PROJECT EXPERIENCE

Coopers Rock State Park, WV Department of Natural Resources, Monongalia County, WV
Role: Survey Manager
CEC was tasked with developing a section of Coopers Rock State Park for small cabins and recreational activities. My role was to manage the initial topographic survey for capturing existing condtions prior to design, including sUAS LiDAR and Photogrammetry to provide detailed topography and context on the project area. Additionally we provided survey support to establish accurate Construction Control and Survey stakeout services during construction.

Little Beaver / Twin Falls State Park Improvements, WV Department of Natural Resources, Mullens, WV
Role: Survey Manager
CEC was tasked with developing design plans for improvements to Little Beaver and Twin Falls for the WV DNR. In my role as the Survey Practice Lead, I oversaw the existing conditions survey for both project locations, courthouse research and location of boundary evidence for reviewing the location of property lines in the area, and establishment of Survey Control to be used during the Construction phase.

Terrestrial LiDAR Survey and 3D Modeling
Joliet Dolomite Mine - LiDAR As-Built, Q4 Impact Group, LLC, Joliet, IL
LiDAR Scan of entire Dolomite Mine 500 foot below ground in complete darkness. Produced as-built model of conditions of 100-foot tall pillars. Cross sections of pillars delivered to client for structural analysis.

Two Lick Dam Removal, Canaan Valley Institute, Inc., Harrison County, WV
Role: LiDAR Manager
Terrestrial LiDAR Acquisition and existing conditions mapping of pedestrian bridge near the Two Lick Dam site for monitoring before and after removal.

Aerial LiDAR and Mapping

Matthew K. Bainbridge, E.I.T., P.S.
Principal

Grand Rapids & Providence Dams Assessment , ODNR, Lucas and Wood Counties, Ohio
Role: Remote Sensing Manager
CEC conducted an sUAS LiDAR Survey of an 85-acre area on Maumee River to capture existing conditions of Providence Dam and Grand Rapids Dam, as well as bathymetric data of the underwater topography. Mr. Bainbridge was responsible for overseeing the field collection data processing, meshing of aerial topography and bathymetric datasets, and final review of deliverables.

Rum Creek Connector UAV LiDAR As-Built, WVDOH, Logan, WV
Role: Project Manager
UAV-based acquisition of LiDAR and georeferenced Photography for As-Built of the 8 mile highway project prior to the grand opening in Logan, WV. Involved the collection of 2.5 billion LiDAR data points along an 8 mile highway corridor including hill cuts upwards of 700-feet in elevation relief.

Mobile LiDAR Survey
Route 622 Widening Survey, WVDOH, Kanawha County, WV
Role: Project Manager
Mobile LiDAR and Conventional Survey for Route 622 widening project in WVDOH including boundary evidence location and topographic map preparation through the use of a vehicle-mounted LiDAR sensor and georeferenced 360-degree imagery.

US 441 & Casino Trail MLS, Johnson Architecture, Inc,., Cherokee, NC
Role: Topographic Mapping
Mobile LiDAR acquisition and topographic map preparation of approximately 3 miles of roadway in Cherokee, NC for the purpose of streetscape and lighting upgrades.

TRAINING

Civil 3D Professional Certification through Synergis

PROFESSIONAL AFFILIATIONS

American Society of Civil Engineers

PUBLICATIONS

Bainbridge, M. K. "Modern Adventures in History", The American Surveyor, November 2019

PRESENTATIONS

Bainbridge, M. K. "Terrestrial LiDAR for Asset Management." HxGN Live 2016, Anaheim, CA, June 5, 2016

Bainbridge, M. K. "Low-Altitude Aerial LiDAR in dense canopy and steep terrain." WVDOH 2017 Survey Conference. Canaan, WV May 15, 2017

Bainbridge, M. K. "LiDAR and Geospatial Analysis - from Site Monitoring to Slip Mitigation" INGAA Steep Slope Summit, Houston, TX November 8, 2019

Bainbridge, M. K. "Multi-sensor Workflows" HxGN Live 2018, Las Vegas, NV, June 13, 2019

Bainbridge, M. K. "LiDAR Applications in Mining" 2019 SME Annual Conference & CMA National Western Mining Conference, Denver, CO, February 26, 2019

Bainbridge, M. K. "LiDAR Acquisition of Buried Assets" HxGN Live 2019, Las Vegas, NV, June 12, 2019

Bainbridge, M. K. "Closing in on Closeouts" Shale Insight 2019, Pittsburgh, PA, October 24, 2019

MICHAEL RICE

DNR2700000001 Resume

San Diego, California | 703-397-4057 | michael.rice0511@gmail.com

CEOI 0310 DNR2700000001 | A&E – Shooting Range Upgrades
Plum Orchard Lake and Kanawha State Forest, West Virginia

RANGE INSTRUCTION: WELL OVER A DECADE
Currently maintains active range-instructor qualification

Retired U.S. Navy SEAL officer and former Marine Corps Infantry/Force Reconnaissance leader with more than 30 years of military, security, training, and operational leadership experience. Range instructor for well over a decade and currently qualified in that capacity. Brings instructor expertise, operational risk management, readiness controls, and training-program oversight to the shooting-range upgrade team.

MILITARY & COMBAT ARMS EXPERIENCE

U.S. Navy SEAL Teams | Program and Operations Leader | May 2002–Sep 2015

- Held progressively responsible command, planning, training, logistics, and operations roles within Naval Special Warfare; led organizations of up to 163 personnel across 15 departments.
- As a three-platoon task-unit commander, managed pre-deployment training, readiness, logistics, administration, and deployment for more than 130 personnel.
- Planned and led more than 250 operations across multiple theaters, coordinating personnel, resources, risk, contingencies, communications, and after-action improvement.

U.S. Marine Corps | Infantry and Force Reconnaissance Leader | Aug 1991–May 2002

- Led expeditionary small units and managed training, personnel readiness, equipment, logistics, communications, risk, and mission preparation.

SECURITY, TRAINING & READINESS LEADERSHIP

Gideon Risk Management | Director of Training and Compliance | Aug 2026–Present

- Lead training, qualification, compliance, and readiness standardization; coordinate curriculum, instructors, facilities, evaluations, remediation, and quality assurance.
- Develop credential-renewal controls, SOPs, course plans, performance measures, after-action processes, and readiness reporting.

Global Aerospace Logistics | Program Director, Government Services | Sep 2015–Sep 2018

- Led a 62-member multinational consulting team supporting government readiness, training, and organizational development; coordinated military, internal-security, and law-enforcement stakeholders.
- Developed critical-infrastructure protection and national contingency-response plans.

Paratus Group Consulting | Founder / Principal Consultant | Sep 2018–Present

- Lead complex domestic and international programs, including a 335-person deployed workforce in 2025; establish staffing, logistics, incident-management, and accountability systems.

PROPOSED CONTRIBUTION TO THIS OPPORTUNITY

Provide range-instructor and operational-readiness input during site assessment and design review. Support the A&E lead with practical user requirements, operating-procedure considerations, training needs, and readiness reviews for upgraded facilities.

EDUCATION & CREDENTIALS

MS, Emergency Management and Disaster Logistics, Trident University International (2024) | MBA, Manpower Systems Analysis / Human Resources Management, Naval Postgraduate School (2008) | BS, Finance, George Washington University (2002).

PMP | Agile Project Management | Lean Six Sigma Black Belt and Green Belt | Current range-instructor qualification.

THOMAS BRADLEY COLLINS

DNR2700000001 Resume

Hilliard, Ohio | 276.340.9048 | sales@elitefedsolutions.com

CEOI 0310 DNR2700000001 | A&E – Shooting Range Upgrades
Plum Orchard Lake and Kanawha State Forest, West Virginia

RANGE INSTRUCTION: OVER 9 YEARS
Combined U.S. Air Force and Roanoke City Police Department experience

Military security and law-enforcement professional with more than nine years of combined range-instructor experience. Background includes Air Force Security Forces, municipal policing, officer training, weapons evaluation, and physical-security coordination. Brings a practical instructor and end-user perspective to the team's shooting-range upgrade effort, supported by extensive requirements and contract-administration experience.

MILITARY SECURITY & LAW ENFORCEMENT

Roanoke City Police Department | Police Officer | 2010–2015

- Served as a range instructor and completed firearms-instructor training; supported new patrol officers through field training and police academy instruction.
- Completed community-oriented policing certification and training in DUI instruction, traffic reconstruction, and Project Lifesaver; participated in joint operations with the Secret Service and State Police.
- Supported firearms modernization by identifying competing vendors; assisted with grants and funding efforts for departmental equipment and supplies.

U.S. Air Force | Security Forces | Active duty 2002–2006; Reserve 2006–2010

- Served in range instruction as part of combined military and police instructional experience exceeding nine years.
- Served as Response Force Leader and Flight Security Controller with the 341st Missile Security Forces Squadron at Malmstrom AFB; coordinated protected-resource access, dispatch, training records, and crew exercises.
- Supervised eight personnel as Assistant Crew Chief. Chaired a weapons procurement committee and supported evaluation and testing of replacement weapon platforms.

ADDITIONAL RELEVANT EXPERIENCE

ATEC | Expert Contracts Administrator | 2019–2020

- Developed a physical-security improvement approach and coordinated with commercial providers for safe-firearms and first-responder/active-shooter training.

Federal acquisition and contracts roles | 2017–2026

- Developed and reviewed SOWs, SOOs, and PWSs; coordinated stakeholders, deliverables, procurement, changes, and performance reporting.

PROPOSED CONTRIBUTION TO THIS OPPORTUNITY

Range operations and instructor input to site reviews, user requirements, safety-procedure discussions, and design-review meetings. Support the A&E lead in translating operational needs into documented requirements and reviewing facility usability from the instructor's perspective.

EDUCATION & RELEVANT TRAINING

JD, University of Dayton School of Law | MA, Public Policy/Public Administration, Liberty University | BS, Criminal Justice, Radford University.

Virginia DCJS law-enforcement certification, Roanoke City Police Academy (2010); firearms-instructor training; USAF Security Forces Technical School; APDP Levels I and II.

4.0 Project Understanding

Task 1: Project Kick-off Meeting

CEC's Quentin Knight will serve as Project Manager for the team assembled for the project and point of contact WVDNR. Quentin will utilize the strategic team of professional engineers, surveyors, architects, scientist and supporting staff as indicated in the organization chart to achieve the goals of this project and ensure that the WVDNR needs are met. CEC will maintain regular communication with the WVDNR through a kick-off meeting to review scope, goals, and the schedule of the project(s), with the various departments. The specific scope of work tasks will be led and managed by licensed professionals in the state of West Virginia.

Task 2: Review Site Conditions and Evaluate Feasibility

CEC's approach begins with a thorough evaluation of existing site conditions, environmental constraints, and development opportunities. Through collaboration with the West Virginia Division of Natural Resources (WVDNR), our team seeks to gain a clear understanding of project priorities, operational needs, budget parameters, and long-term goals. Field investigations, stakeholder coordination, and feasibility assessments support the development of practical recommendations that balance project objectives with responsible environmental stewardship. This process is intended to identify cost-effective solutions that minimize impacts to natural resources while providing a realistic and achievable path forward.

Task 3: Preliminary Design

Once the site assessments are complete, CEC will work with the WVDNR to develop a preliminary engineering design that will allow our team to provide the WVDNR with an understanding of the remedial items that will need to take place. Having preliminary engineering complete will assist the team in creating a clearer picture of the work that will need to go into the project and the estimated cost to complete.

Task 4: Final Design, Permitting, and Construction

When project funding is secured, CEC will work with the WVDNR to finalize the design process for the project, prepare and submit permits, complete bid packages, and assist in the bidding of the project. Once bids have been received, CEC will provide a recommendation of award and provide construction inspection services to ensure the project is built in accordance with the plans and detailed specifications.

Task 5: Bid Specifications, and Bid Documents

Bid specifications will be prepared using the MasterSpec format and will be referenced to county/city standard specifications, if applicable and NRA Standards for Range Design and Safety. Site work specifications will be presented in a PDF format.

Task 6: Cost Estimates and Bidding

CEC has a successful background in preparing engineer's opinion of probable cost. We are members of the West Virginia Contractors Association and review current bid-tabs on a weekly basis. CEC's team will prepare and provide construction cost estimates for the defined scope of work. CEC will work with the WVDNR to prepare and compile construction documents for bidding. We have strong contractor relationships and a history of successfully bidding projects. CEC will also attend bidding meetings and prepare any addendums during the process. Once bids have been received, CEC will evaluate all bids and provide a recommendation of award.

Task 7: Construction Administration and Inspection Services

CEC's team will provide construction administration and inspection services, if necessary, to ensure all projects are built in accordance with the plans and detailed specifications. We will staff these tasks with in-house employees. The construction administration and inspection functions will include:

- Review of project submittals
- Review and approve contractor pay estimates
- Attendance of project management meetings
- Construction inspection
- Daily field reports of construction in progress

Task 8: Project Closeout

Upon Completion of all projects, our team will provide a final as-built drawing in both CAD and PDF formats.



5.0 Project Experience



Civil & Environmental Consultants, Inc.

COOPERS ROCK STATE PARK

OWNER/CLIENT

West Virginia Division Of Natural Resources

LOCATION

Monongalia County, WV

CEC SERVICES

Erosion & Sedimentation Control/NPDES Permitting

Geotechnical Engineering

Site Grading/Earthwork Analysis

Stormwater Management/BMP Design

Utility Design

Wetlands & Waters Delineations

Detailed Design

Construction Quality

Aerial Photography/Videography

Topographic Surveys

Construction Management

OWNER OBJECTIVE

WVDNR and WV Tourism planned upgrades to Coopers Rock State Forest to provide additional 25 RV site locations, 20 A-frame cabins and dark sky initiatives. The goal of the project is to make the location a minimum of net zero on revenues to provide sustainable state forests and parks throughout the state.

CEC APPROACH

CEC engaged with WVDNR through 5G process to be selected based on quality qualifications and was selected to design and provide construction management services during bidding and construction of the project. CEC utilized expertise in state park master planning and civil site design to design and coordinate approvals and permitting to complete 25 RV sites and a planned 20 A-frame cabin loop for the planned $7.25 million project. CEC started the project by collecting survey topo, utilities and site features to prepare a base map to develop concept plans.

CEC coordinated with WVDNR representatives including the WVDNR director and secretary of tourism to utilize the planned locations. CEC then provided a geotechnical investigation to provide a balanced and stable site design. CEC proceeded to complete site development design for the RV locations, cabin locations and site utilities with the oversight of sub ZMM which designed the electrical systems and the A-frame cabins. CEC has provided bidding support and construction management including site QC testing of fill, concrete and asphalt placement.

In addition to the utility design CEC provided a pump station design to provide sanitary sewer service to the cabins and pump to a planned sanitary sewer treatment system located near the RV site location. During the bid process and planned construction execution CEC teamed with WVDNR and WV State Forest to mark and provide marketable timber during the clearing and grubbing phase. One of the key features during the design and development of the project was to maintain existing trees to provide the feel of an established state park location.

CEC has successfully overseen 90% of the completion of the project to date and is planning additional projects and bids with WVDNR.









Civil & Environmental Consultants, Inc.

TOMLINSON RUN STATE PARK TRAIL IMPROVEMENTS

OWNER/CLIENT

West Virginia Division of Natural Resources
Roger Wolfe, Engineer Associate
Roger.c.wolfe@wv.gov
304-855-6100

LOCATION

New Cumberland, WV

CEC SERVICES

ADA Accessibility Analysis

Landscape Architecture/Land Planning

Bathymetric/Hydrographic Surveys

LiDAR Surveys – Short and Long Range

KEY PERSONELL INVOLVED

James Christie, RLA

OWNER OBJECTIVE

The West Virginia Division of Natural Resources (WVDNR) is a state agency that manages and protects natural resources in the state, from wildlife resources to state parks. According to the West Virginia Department of Commerce, WVDNR preserves and protects natural areas of unique scenic, scientific, cultural, archaeological, or historic significance while also providing countless outdoor recreational opportunities for West Virginia residents and visitors.

To complement a stream mitigation project within Tomlinson Run State Park, the WVDNR wished to make a new trail alignment and enhance the amenities found along these trails. This would improve the visitor experience at the State Park and encourage visitors to be more engaged with the surrounding park ecosystem. Tomlinson Run State Park is located near the top of the northern panhandle in West Virginia. The 1,398 acres include a heavily forested wilderness area and a developed area with traditional park amenities, such as hiking, fishing, boating, swimming, and camping.

CEC APPROACH

Following the analysis of existing site conditions and the proposed stream mitigation design, CEC proposed a trail alignment that best followed the improved stream and wetland areas. Identified platform locations were chosen following the analysis and were based on areas with the best fishing access or the best views.

The stream mitigation project included the transformation of three earthen dam ponds into wetlands and the restoration of the South Fork Tomlinson Run for improved fish habitat. Our proposed trail improvements complement the mitigation project and showcase the work that was completed. Care had to be taken during the design phase of the project to ensure that the proposed improvements were ADA compliant, due to the steep terrain found at the site.

The final design included approximately 3,000 feet of trail improvements, six fishing platforms (three of which are ADA compliant), two overlook platforms with views of the wetlands, a bird blind, and interpretive signage explaining the surrounding wildlife and the importance of the environmental work being completed. The final design enhanced park amenities for visitors. The project was completed in July 2022.







Civil & Environmental Consultants, Inc.

BRIDGEPORT INDOOR SPORTS & RECREATIONS COMPLEX

OWNER/CLIENT

City of Bridgeport

Omni Associates-Architects

LOCATION

Bridgeport, WV

CEC SERVICES

ADA Accessibility Analysis

Erosion & Sedimentation Control/NPDES Permitting

Geotechnical Engineering Integrated Project Delivery

Landscape Architecture

Land Planning Predevelopment Site Investigations

Site Grading

Earthwork Analysis

Site Infrastructure Maintenance

Rehabilitation Stormwater Management

BMP Design Utility Design

ALTA NSPS Land Title Surveys

All-Inclusive Playground Design

OWNER OBJECTIVE

The City of Bridgeport's goal was to create an indoor/outdoor sports and recreational complex that would meet residents' needs and generate a significant economic impact by becoming a popular regional recreational venue. This project site is located adjacent to the existing outdoor Bridgeport Recreation Complex.

CEC APPROACH

CEC evaluated the property and created a master plan. The plan included the design and layout of a vast indoor recreational complex and room for additional outdoor sports fields. After a thorough evaluation of the site, a 300-foot pedestrian bridge and an amphitheater were added to the plan. Our team designed and oversaw the construction of the earthwork phase. The project's $3.8 million earthwork phase included the construction of approximately 60 new acres of land. Appropriate pedestrian and vehicular circulation were considered, and the sidewalks, roads, parking, etc. were designed to follow American Disability Act guidelines.

The $40 million indoor portion of the recreational complex, the CityNet Center, included a six-court multi-sport gymnasium, a competitive pool, a warm-up pool, an elevated track, individual and group fitness spaces, a turf field, a "Clip 'n Climb" area, and more. Existing outdoor amenities included several baseball fields, a paved walking path, and an outdoor multi-sport turf field added after the indoor facility's completion. Our team designed and oversaw the construction of the site work for the indoor facility phase, which covered the site design for the indoor sports facility, including pedestrian/vehicle circulation, parking, drainage, utilities, and landscaping.

The indoor facility far exceeded membership goals, league use, and overall facility programming estimates within months. The facility currently has over 3,300 total membership accounts. The recreational complex hosts tournaments weekly with more than 60 competing teams, often hosting multiple tournaments concurrently. Due to the project's success, CEC was hired to complete the design for a playground adjacent to the indoor facility and a cross-country course that surrounds the property. We are also participating in interviews to complete an updated feasibility study to evaluate facility programming and determine what improvements and expansions are necessary to meet the demand from visitors.





Civil & Environmental Consultants, Inc.

UPSHUR COUNTY RECREATION COMPLEX

OWNER/CLIENT
Upshur County

LOCATION
Upshur County, WV

CEC SERVICES
Landscape Architecture/Land Planning
Site Grading/Earthwork Analysis
Transportation Planning
Wetlands & Waters Delineations
Flood Routing and FEMA Map Revisions
Aerial Photography/Videography
Boundary Retracement Surveys
Topographic Surveys
Unmanned Aerial Services
Utility Surveys

OWNER OBJECTIVE
The Upshur County Commission (UCC) received a generous donation of land to build a regional sports and recreation facility that would benefit the local community and boost the economy. The UCC entrusted CEC to lead a team of experts to conduct site analysis and investigation and help decide the best site features based on community feedback, project viability, and a steering committee of stakeholders.

CEC APPROACH
CEC delivered boundary and topographic/utility survey services, master planning and programming, WVDOH coordination, and Hydrologic and Hydraulic Analysis. CEC also engaged with local and regional stakeholders to gain support for the project and coordinated the completion of a feasibility study to assist in developing a preliminary project plan.

CEC leveraged its extensive experience in master planning, site development, and recreation complex design to provide guidance and direction for the UCC project. CEC is proud to have led the design of this project with an architect and other subconsultants, and to have contributed to the vision of creating a state-of-the-art sports and recreation facility for Upshur County.



6.0 References

Mike Dreisbach
Owner - Savage River Lodge
1600 Mt. Aetna Road, Frostburg, MD 21532
301-689-3200
mike@savageriverlodge.com

Judy Rodd
Director - Friends of Blackwater
571 Douglas Road, Thomas, WV 26292
304-345-7663
info@saveblackwater.org

Rudy Henley
Associate Broker - WV Commercial Real Estate - Stonewall Resort
305 Washington Street, Charleston, WV 25302
304-347-7520
jrhenley@wv-commercial.com

7.0 Required Forms

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Quentin Knight - Assistant Project Manager

(Address) 120 Genesis Blvd Bridgeport WV, 26330

(Phone Number) / (Fax Number) 304-933-3119

(email address) qknight@cecinc.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through *wv*OASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Civil & Environmental Consultants, Inc

(Company)

(Signature of Authorized Representative)

Quentin W. Knight, Project Manager 10/22/2026

(Printed Name and Title of Authorized Representative) (Date)

304-933-3119

(Phone Number) (Fax Number)

qknight@cecinc.com

(Email Address)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DNR2700000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

☐ Addendum No. 1	☐ Addendum No. 6
☐ Addendum No. 2	☐ Addendum No. 7
☐ Addendum No. 3	☐ Addendum No. 8
☐ Addendum No. 4	☐ Addendum No. 9
☐ Addendum No. 5	☐ Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Civil & Environmental Consultants, Inc
Company

Jim Christie
Authorized Signature

October 22, 2026
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

CERTIFICATE OF LIABILITY INSURANCE

4/1/2027

DATE (MM/DD/YYYY): 3/25/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Lockton Companies, LLC
DBA Lockton Insurance Brokers, LLC in CA
CA license #0F15767
444 W. 47th St., Ste. 900
Kansas City MO 64112-1906
(816) 960-9000 kcasu@lockton.com

CONTACT NAME:
PHONE (A/C, No, Ext):
FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : National Union Fire Ins Co Pitts. PA	19445
INSURER B : New Hampshire Insurance Company	23841
INSURER C : Allied World Surplus Lines Insurance Company	24319
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
1519239
CIVIL & ENVIRONMENTAL CONSULTANTS, INC.
700 CHERRINGTON PARKWAY
MOON TOWNSHIP PA 15108

COVERAGES CERTIFICATE NUMBER: 20103565 REVISION NUMBER: XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:	N	N	526-81-68	4/1/2026	4/1/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 500,000 $ 25,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY	N	N	448-96-61 (AOS) 448-96-62 (MA)	4/1/2026 4/1/2026	4/1/2027 4/1/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $			NOT APPLICABLE			EACH OCCURRENCE AGGREGATE	$ XXXXXXX $ XXXXXXX
B A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	WC 072113360 (AOS) WC 072113361 (CA)	4/1/2026 4/1/2026	4/1/2027 4/1/2027	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
C	PROFESSIONAL LIABILITY	N	N	0313-6673	4/1/2026	4/1/2027	$1,000,000 EACH CLAIM; $1,000,000 AGGREGATE	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

20103565
EVIDENCE OF COVERAGE

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joseph M Agnello

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CERTIFICATE OF *Authorization*

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

The West Virginia State Board of Registration for Professional Engineers having verified the person in responsible charge is registered in West Virginia as a professional engineer for the noted firm, hereby certifies

CIVIL & ENVIRONMENTAL CONSULTANTS, INC.
C02231-00

Engineer in Responsible Charge: STEVEN A. CAIN - WV PE 015264

has complied with section §30-13-17 of the West Virginia Code governing the issuance of a Certificate of Authorization. The Board hereby notifies you of its certification with issuance of this Certification of Authorization for the period of:

January 1, 2026 - December 31, 2027

providing for the practice of engineering services in the State of West Virginia.

IF YOU ARE REQUIRED TO REGISTER WITH THE SECRETARY OF STATE'S OFFICE, PLEASE SUBMIT THIS CERTIFICATE WITH YOUR APPLICATION.

IN TESTIMONY WHEREOF, THE WEST VIRGINIA STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS HAS ISSUED THIS COA UNDER ITS SEAL, AND SIGNED BY THE PRESIDENT OF SAID BOARD.

Scott E. Thomas Jr.

BOARD PRESIDENT

WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS

Certificate of Authorization

Civil & Environmental Consultants, Inc.

Bridgeport, WV

CERTIFICATE OF AUTHORIZATION # 5847

This certificate is issued by the West Virginia Board of Professional Surveyors in accordance with *W.Va. Code §30-13A-20*
The person or organization identified on this certificate is licensed to conduct professional surveying and mapping services in the State of West Virginia for the period

January 01, 2026, through December 31, 2026

This certificate is not transferrable and must be displayed at the office location for which issued.

In witness whereof, I have put my hand, this 1st day of January, 2026

2026

Sefton R. Stewart, P.S., Chairman

James T. Rayburn, P.S., Secretary

Lantz G. Rankin, P.S., Member

Gary D. Facemyer, P.E, P.S., Member

Douglas C. McElwee, *Esq.*, Public Member



Civil & Environmental
Consultants, Inc.

120 Genesis Boulevard | Bridgeport, WV 26330 | www.cecinc.com