



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header 4

 List View

## General Information

Contact

Default Values

Discount

Document Information

Clarification Request

Procurement Folder: 2020855

Procurement Type: Statewide MA (Open End)

Vendor ID: VS0000051680 

Legal Name: Technology Digest, Inc.

Alias/DBA: Technology Digest, Inc.

Total Bid: \$2,637,440.00

Response Date: 09/23/2026 

Response Time: 9:38

Responded By User ID: Millie 

First Name: Millie

Last Name: Kristiansen

Email: millie@technologydigest.ne

Phone: 2409388227

SO Doc Code: CRFQ

SO Dept: 0231

SO Doc ID: OOT2700000006

Published Date: 9/16/26

Close Date: 9/23/26

Close Time: 13:30

Status: Closed

Solicitation Description: Addendum No 2 -Temporary Technical Staffing Services

Total of Header Attachments: 4

Total of All Attachments: 4



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Solicitation Response

**Proc Folder:** 2020855  
**Solicitation Description:** Addendum No 2 -Temporary Technical Staffing Services  
**Proc Type:** Statewide MA (Open End)

| Solicitation Closes | Solicitation Response        | Version |
|---------------------|------------------------------|---------|
| 2026-09-23 13:30    | SR 0231 ESR09232600000003028 | 1       |

**VENDOR**  
VS0000051680  
Technology Digest, Inc.

**Solicitation Number:** CRFQ 0231 OOT2700000006  
**Total Bid:** 2637440  
**Response Date:** 2026-09-23  
**Response Time:** 09:38:15  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
Toby L Welch  
(304) 558-8802  
toby.l.welch@wv.gov

**Vendor**  
**Signature X** **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

| Line | Comm Ln Desc                   | Qty       | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--------------------------------|-----------|------------|------------|-----------------------------|
| 1    | Senior Web Application Analyst | 2080.0000 | HOUR       | 92.000000  | 191360.00                   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 81110000  |              |               |         |

**Commodity Line Comments:** Total Price = \$191,360.00

**Extended Description:**

Senior Web Application Analyst

Hours listed are estimates for evaluation purposes only and do not represent a guaranteed minimum or maximum. Actual usage may be more or less and is not guaranteed or implied.

| Line | Comm Ln Desc            | Qty       | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|-------------------------|-----------|------------|------------|-----------------------------|
| 2    | CRM Application Analyst | 2080.0000 | HOUR       | 88.000000  | 183040.00                   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 81110000  |              |               |         |

**Commodity Line Comments:** Total Price = \$183,040.00

**Extended Description:**

CRM Application Analyst

Hours listed are estimates for evaluation purposes only and do not represent a guaranteed minimum or maximum. Actual usage may be more or less and is not guaranteed or implied.

| Line | Comm Ln Desc                             | Qty       | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|------------------------------------------|-----------|------------|------------|-----------------------------|
| 3    | Senior SQL Server Database Administrator | 2080.0000 | HOUR       | 90.000000  | 187200.00                   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 81110000  |              |               |         |

**Commodity Line Comments:** Total Price = \$187,200.00

**Extended Description:**

Senior SQL Server Database Administrator

Hours listed are estimates for evaluation purposes only and do not represent a guaranteed minimum or maximum. Actual usage may be more or less and is not guaranteed or implied.

| Line | Comm Ln Desc     | Qty       | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|------------------|-----------|------------|------------|-----------------------------|
| 4    | Business Analyst | 2080.0000 | HOUR       | 78.000000  | 162240.00                   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 81110000  |              |               |         |

**Commodity Line Comments:** Total Price = \$162,240.00

**Extended Description:**

Business Analyst

Hours listed are estimates for evaluation purposes only and do not represent a guaranteed minimum or maximum. Actual usage may be more or less and is not guaranteed or implied.

| Line | Comm Ln Desc                                                 | Qty       | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--------------------------------------------------------------|-----------|------------|------------|-----------------------------|
| 5    | Learning Management System & eLearning Development Specialis | 2080.0000 | HOUR       | 78.000000  | 162240.00                   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 81110000  |              |               |         |

**Commodity Line Comments:** Total Price = \$162,240.00

**Extended Description:**

Learning Management System & eLearning Development Specialist

Hours listed are estimates for evaluation purposes only and do not represent a guaranteed minimum or maximum. Actual usage may be more or less and is not guaranteed or implied.

| Line | Comm Ln Desc                          | Qty       | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|---------------------------------------|-----------|------------|------------|-----------------------------|
| 6    | Cloud Financial Operations Specialist | 2080.0000 | HOUR       | 98.000000  | 203840.00                   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 81110000  |              |               |         |

**Commodity Line Comments:** Total Price = \$203,840.00

**Extended Description:**

Cloud Financial Operations Specialist

Hours listed are estimates for evaluation purposes only and do not represent a guaranteed minimum or maximum. Actual usage may be more or less and is not guaranteed or implied.

| Line | Comm Ln Desc    | Qty       | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|-----------------|-----------|------------|------------|-----------------------------|
| 7    | Cloud Architect | 2080.0000 | HOUR       | 130.000000 | 270400.00                   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 81110000  |              |               |         |

**Commodity Line Comments:** Total Price = \$270,400.00

**Extended Description:**

Cloud Architect

Hours listed are estimates for evaluation purposes only and do not represent a guaranteed minimum or maximum. Actual usage may be more or less and is not guaranteed or implied.

| Line | Comm Ln Desc                | Qty       | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|-----------------------------|-----------|------------|------------|-----------------------------|
| 8    | Cloud Security Professional | 2080.0000 | HOUR       | 101.000000 | 210080.00                   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 81110000  |              |               |         |

**Commodity Line Comments:** Total Price = \$210,080.00

**Extended Description:**

Cloud Security Professional

Hours listed are estimates for evaluation purposes only and do not represent a guaranteed minimum or maximum. Actual usage may be more or less and is not guaranteed or implied.

| Line | Comm Ln Desc            | Qty       | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|-------------------------|-----------|------------|------------|-----------------------------|
| 9    | Cloud Platform Engineer | 2080.0000 | HOUR       | 101.000000 | 210080.00                   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 81110000  |              |               |         |

**Commodity Line Comments:** Total Price = \$210,080.00

**Extended Description:**

Cloud Platform Engineer

Hours listed are estimates for evaluation purposes only and do not represent a guaranteed minimum or maximum. Actual usage may be more or less and is not guaranteed or implied.

| Line | Comm Ln Desc           | Qty       | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|------------------------|-----------|------------|------------|-----------------------------|
| 10   | Cloud Network Engineer | 2080.0000 | HOUR       | 95.000000  | 197600.00                   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 81110000  |              |               |         |

**Commodity Line Comments:** Total Price = \$197,600.00

**Extended Description:**

Cloud Network Engineer

Hours listed are estimates for evaluation purposes only and do not represent a guaranteed minimum or maximum. Actual usage may be more or less and is not guaranteed or implied.

| Line | Comm Ln Desc                      | Qty       | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|-----------------------------------|-----------|------------|------------|-----------------------------|
| 11   | Cloud Systems Management Engineer | 2080.0000 | HOUR       | 104.000000 | 216320.00                   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 81110000  |              |               |         |

**Commodity Line Comments:** Total Price = \$216,320.00

**Extended Description:**

Cloud Systems Management Engineer

Hours listed are estimates for evaluation purposes only and do not represent a guaranteed minimum or maximum. Actual usage may be more or less and is not guaranteed or implied.

| Line | Comm Ln Desc                                             | Qty       | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|----------------------------------------------------------|-----------|------------|------------|-----------------------------|
| 12   | Cloud Center of Excellence (CCOE)<br>Implementation Spec | 2080.0000 | HOUR       | 118.000000 | 245440.00                   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 81110000  |              |               |         |

**Commodity Line Comments:** Total Price = \$245,440.00

**Extended Description:**

Cloud Center of Excellence (CCOE) Implementation Specialist

Hours listed are estimates for evaluation purposes only and do not represent a guaranteed minimum or maximum. Actual usage may be more or less and is not guaranteed or implied.

| Line | Comm Ln Desc                 | Qty       | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|------------------------------|-----------|------------|------------|-----------------------------|
| 13   | Mainframe Systems Programmer | 2080.0000 | HOUR       | 95.000000  | 197600.00                   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 81110000  |              |               |         |

**Commodity Line Comments:** Total Price = \$197,600.00

**Extended Description:**

Mainframe Systems Programmer

Hours listed are estimates for evaluation purposes only and do not represent a guaranteed minimum or maximum. Actual usage may be more or less and is not guaranteed or implied.

# CRFQ 0231 • OOT2700000006

## Temporary Technical Staffing Services



### SUBMITTED TO:

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

### SUBMITTED BY:

Technology Digest Inc  
11300 Rockville Pike, Suite 600  
Rockville, MD 20852  
Tel: 240-505-7272  
[sarah@technologydigest.net](mailto:sarah@technologydigest.net)



CMMI DEV/3<sup>SM</sup>



## 1. TDI Qualifications & Technical Staffing Experience

Technology Digest, Inc. (TDI) brings nearly two decades of experience delivering IT professional services, technical staffing, and staff augmentation to government and public-sector organizations. TDI has performed under Montgomery County Government's LCATS staff-augmentation vehicle since 2015, providing directly relevant experience supporting government requirements for qualified technical personnel. TDI also holds recent public-sector staffing experience with the City of Minneapolis IT Staff Augmentation Consulting Pool and Nassau County Information Technology Supplemental Staffing. TDI's long-standing public-sector delivery includes Montgomery County DOT, where its performance was rated Exceptional across all eight assessed categories, and Montgomery County DHHS, where TDI delivers and supports the Community Connect platform through a multidisciplinary technical team. This combination of established staffing vehicles, recent supplemental staffing engagements, named technical personnel, and broad technical capability positions TDI to support WVOT's temporary technical staffing requirements across its diverse IT environment.

### 1.1 Specifications §3.1 — Five-Year Business History

§3.1 requires that the vendor have been in business a minimum of five (5) years providing similar information technology services. The corporate facts below establish that history.

#### REQUIREMENT MET — 4x THE MINIMUM

**2006–2026: twenty (20) years of continuous operation providing information technology consulting and staffing services — four times the five-year minimum required by §3.1.**

| Item                      | Information                                                                                                                                                                                                                                   |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Legal Name                | Technology Digest, Inc.                                                                                                                                                                                                                       |
| Headquarters              | 11300 Rockville Pike, Suite 600, North Bethesda, MD 20852                                                                                                                                                                                     |
| Year Established          | 2006                                                                                                                                                                                                                                          |
| Business Structure        | Corporation — S-Corp; State of Maryland                                                                                                                                                                                                       |
| Ownership                 | Woman-owned small business                                                                                                                                                                                                                    |
| Socioeconomic Status      | Maryland MBE/WBE; Economically Disadvantaged Woman-Owned Small Business (EDWOSB)                                                                                                                                                              |
| Certifications            | ISO 9001 (Quality Management); ISO/IEC 27001 (Information Security); CMMI Maturity Level 3; SOC 2 Type II                                                                                                                                     |
| Market Sectors Served     | County/Local; State; Federal; University; Commercial                                                                                                                                                                                          |
| Primary Technical Domains | Application development and modernization; Microsoft Power Platform and business intelligence; GIS and asset management; web and portal systems; information security; IT management consulting; professional staffing and staff augmentation |

### TDI Capacity / Value to WVOT

| Capacity Strength                                | Value to WVOT                                                                                                                                                                                              |
|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sustained government relationships               | A continuous Montgomery County, Maryland government relationship since 2018, including an engagement independently rated Exceptional in all eight assessed categories and still active today               |
| Government staff-augmentation vehicle experience | A prime position on Montgomery County Government's LCATS staff-augmentation contract since 2015, supplemented by recent public-sector staffing engagements with the City of Minneapolis and Nassau County. |

| Capacity Strength                  | Value to WVOT                                                                                                                                                                                                                                        |
|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Multi-state staffing operation     | TDI has supplied technical personnel to government and public-sector clients across Maryland, Florida, New York, Pennsylvania, Michigan, and Minnesota, with recent documented staffing activity in Minneapolis and Nassau County.                   |
| Relevant technical breadth         | Named practitioners with production government experience directly aligned to WVOT's classifications: .NET/web application development, Microsoft Dynamics/Power Platform, cloud architecture (Azure/AWS), and business analysis/delivery management |
| Documented quality and performance | Two independently rated government engagements: Montgomery County DOT (Exceptional in all eight assessed categories, since 2018) and Montgomery County DHHS (Exceptional for quality, Very Good across other categories, since 2022)                 |
| Financial and operational capacity | TDI is debt-free and maintains sufficient cash flow and reserves to fund staff-augmentation payroll in advance of invoice payment — relevant under any delivery-order vehicle where the State pays after invoice approval                            |
| Accountable, U.S.-based delivery   | TDI proposes U.S.-based personnel and retains direct accountability for every individual assigned to WVOT                                                                                                                                            |

### Selected Government Staffing & Staff Augmentation Experience

TDI's staffing experience includes long-standing government staff-augmentation vehicles and recent public-sector staffing engagements. The examples below demonstrate TDI's ability to respond to temporary and project-related staffing needs and provide technical resources across multiple jurisdictions.

| Client / vehicle                                                    | Period stated /Status | Similar services and supporting record                                                                         | Contract No          |
|---------------------------------------------------------------------|-----------------------|----------------------------------------------------------------------------------------------------------------|----------------------|
| <b>Montgomery County Gov LCATS</b>                                  | Since 2015 / Active   | Technical staffing and professional consulting.                                                                | 1127848              |
| <b>City of Minneapolis — IT Staff Augmentation Consulting Pool</b>  | 2025 / Active         | Temporary and project-related IT staffing, including support for surge capacity and continuity of IT services  | COM0009951           |
| <b>Nassau County — Information Technology Supplemental Staffing</b> | 2025 / Active         | Supplemental IT staffing services for the County's Information Technology function multidisciplinary delivery. | 7691266              |
| <b>Oklahoma - SW1025 Information Technology</b>                     | 2025 / Active         | Staff Augmentation Services                                                                                    | N/A                  |
| <b>City of Philadelphia Office of Innovation &amp; Technology</b>   | 2024/Active           | Information Technology Staff Augmentation Services                                                             | 2520280-01           |
| <b>City of Detroit</b>                                              | 2024/Active           | As needed GIS Staffing                                                                                         | 6007082              |
| <b>State of Florida / Department of Management Services</b>         | 2024/Active           | Information Technology Staff Augmentation Services                                                             | 80101507-23-STC-ITSA |

## 2. Specifications §3.2 — Historical Staffing Qualification (Five-Year Lookback)

§3.2 requires documentation that TDI has staffed at least six (6) individuals within the listed classifications during the past five years, naming the receiving entity and providing verification contact information for that entity. The table below is TDI's current evidence against that requirement.

| No. / individual                   | Receiving entity              | Proposed classification                                                   | Staffing Period        | Reference POC                                               |
|------------------------------------|-------------------------------|---------------------------------------------------------------------------|------------------------|-------------------------------------------------------------|
| <b>1. Janarthanan Senthurpandi</b> | Montgomery County Gov — LCATS | Cloud Architect / Cloud Engineer                                          | May 2022–Present       | Mr. Sushil Upadhyay, Sushil.Upadhyay@montgomerycountymd.gov |
| <b>2. Ephrem Bekele</b>            | Montgomery County Gov — LCATS | Senior Web Application Analyst; Cloud Platform Engineer                   | 2025–Present           | Mr. Sushil Upadhyay, Sushil.Upadhyay@montgomerycountymd.gov |
| <b>3. Zaker Husien Yusofi</b>      | Montgomery County Gov — LCATS | Senior Web Application Analyst; CRM Application Analyst                   | May 2022–2026          | Mr. Sushil Upadhyay, Sushil.Upadhyay@montgomerycountymd.gov |
| <b>4. Millie Kristiansen</b>       | Montgomery County Gov — LCATS | Business Analyst                                                          | September 2023–Present | Mr. Sushil Upadhyay, Sushil.Upadhyay@montgomerycountymd.gov |
| <b>5. Divya Teja Adepu</b>         | Montgomery County Gov — LCATS | Senior Web Application Analyst / Cloud Platform Engineer                  | 2025–2026              | Mr. Sushil Upadhyay, Sushil.Upadhyay@montgomerycountymd.gov |
| <b>6. Durmus Cesur</b>             | Montgomery County Gov — LCATS | GIS Engineer / Cloud Architect / Senior SQL Server Database Administrator | 2023–Present           | Mr. Reza Zarif   Reza.Zarif@montgomerycountymd.gov          |

### Technology Digest Client Reference Directory

| Reference       | Contact Information                                                                                                                                                                                           |
|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| MCDOT           | Mr. Reza Zarif   Reza.Zarif@montgomerycountymd.gov   240-777-7619                                                                                                                                             |
| DHHS Primary    | Lionel Bernard, Chief Information Officer   <a href="mailto:Lionel.Bernard@montgomerycountymd.gov">Lionel.Bernard@montgomerycountymd.gov</a>   Cell : 2027318402                                              |
| DHHS Additional | Sushil Upadhyay, Project Manager / Technical Lead   Sushil.Upadhyay@montgomerycountymd.gov   240-777-3802                                                                                                     |
| DWSD            | City of Detroit, Department of Water and Sewerage   On Demand Staffing<br>Matthew Richards, GIS Manager   (313) 876-0000   <a href="mailto:matthew.richards@detroitmi.gov">matthew.richards@detroitmi.gov</a> |

## TDI Customer's Formal Past-Performance Questionnaire

The following is the actual customer-completed past-performance questionnaire for the MCDOT engagement, reproduced as submitted by the customer.

### FSS Past Performance Questionnaire

**1. NAME OF FIRM/AGENCY PROVIDING FEEDBACK:** MONTGOMERY COUNTY Department of Transportation

PROJECT NAME: GIS and Asset Management Development Support

PERIOD OF PERFORMANCE: 2018-ONGOING

CONTRACT TYPE (if applicable): TIME AND MATERIALS

CONTRACT AWARD DATE: Oct 2018

CONTRACT COMPLETION DATE: June 30 2026

AWARDED VALUE: \$150k

CURRENT CONTRACT DOLLAR VALUE: \$1,147,702.00

**2. NAME OF ASSESSING OFFICIAL:** Mr. Reza Zarif

EMAIL: Reza.Zarif@montgomerycountymd.gov

PHONE NUMBER: +1 2407777619

ASSOCIATION WITH FIRM BEING RATED (including role): Government Project Director

CONTRACT OR ORDER NUMBER (if applicable): Multiple Purchase Order

**3. ASSESS THE FOLLOWING AREAS:** (Check the appropriate box for each assessment category)

| Assessment Categories            | Unsatisfactory | Marginal | Satisfactory | Very Good | Exceptional | N/A |
|----------------------------------|----------------|----------|--------------|-----------|-------------|-----|
| a. QUALITY OF PRODUCT OR SERVICE |                |          |              |           | X           |     |
| b. SCHEDULE                      |                |          |              |           | X           |     |
| c. COST CONTROL                  |                |          |              |           | X           |     |
| d. BUSINESS RELATIONS            |                |          |              |           | X           |     |
| e. MANAGEMENT OF KEY PERSONNEL   |                |          |              |           | X           |     |
| f. RELIABILITY                   |                |          |              |           | X           |     |
| g. CUSTOMER SUPPORT              |                |          |              |           | X           |     |
| h. OVERALL PERFORMANCE           |                |          |              |           | X           |     |
| i. OTHER AREAS:                  |                |          |              |           |             |     |
| (1)                              |                |          |              |           |             |     |
| (2)                              |                |          |              |           |             |     |

**4 ADDITIONAL COMMENTS:**

Our experience with Technology Digest, Inc. has been exceptional in all areas, particularly in finding quality resources with extensive experience in the field that is of interest to the project.

## DHHS Formal Customer Rating

The following is the actual customer-completed rating form for the DHHS Community Connect engagement, reproduced as submitted by the customer. As shown, this rating is independent of and distinct from MCDOT's rating above.

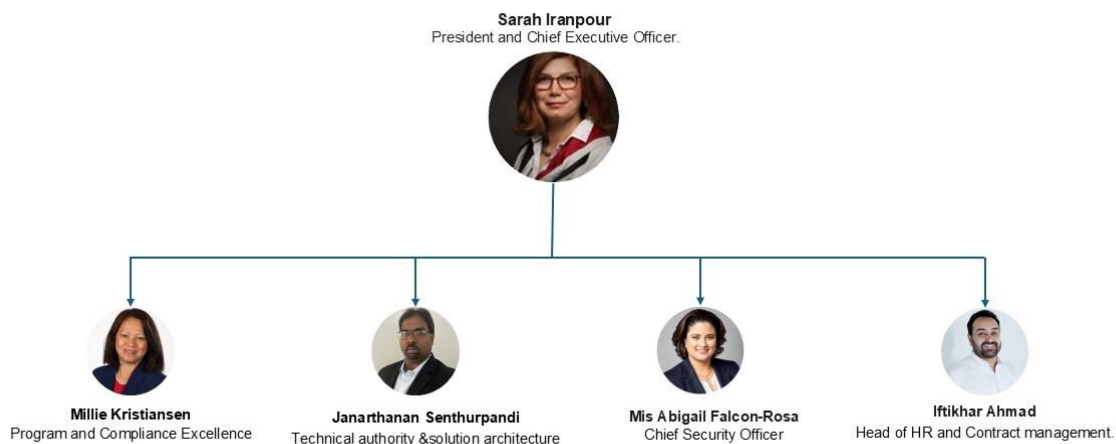
## Customer Rating

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                |          |              |           |             |     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------|----------|--------------|-----------|-------------|-----|
| <b>1. NAME OF FIRM/AGENCY PROVIDING FEEDBACK:</b> MONTGOMERY COUNTY DHHS<br><b>PROJECT NAME:</b> COMMUNITY CONNECT PORTAL<br><b>PERIOD OF PERFORMANCE:</b> 2022-ONGOING <b>CONTRACT TYPE (if applicable):</b> TIME AND MATERIALS<br><b>CONTRACT AWARD DATE:</b> April 15, 2022 <b>CONTRACT COMPLETION DATE:</b> June 30, 2026<br><b>AWARDED VALUE:</b> \$1,3387,010.00 <b>CURRENT CONTRACT DOLLAR VALUE:</b> \$7.4 million                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |                |          |              |           |             |     |
| <b>2. NAME OF ASSESSING OFFICIAL:</b> Dr Lionel Bernard / MC DHHS CIO<br><b>EMAIL:</b> Lionel.Bernard@montgomerycountymd.gov <b>PHONE NUMBER:</b> 2027318402<br><b>ASSOCIATION WITH FIRM BEING RATED (including role):</b> Montgomery County DHHS CIO<br><b>CONTRACT OR ORDER NUMBER (if applicable):</b> 1177473                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                |          |              |           |             |     |
| <b>3. ASSESS THE FOLLOWING AREAS:</b> (Check the appropriate box for each assessment category)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                |          |              |           |             |     |
| Assessment Categories                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  | Unsatisfactory | Marginal | Satisfactory | Very Good | Exceptional | N/A |
| a. QUALITY OF PRODUCT OR SERVICE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                |          |              |           | X           |     |
| b. SCHEDULE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |                |          | X            |           |             |     |
| c. COST CONTROL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                |          | X            |           |             |     |
| d. BUSINESS RELATIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                |          |              | X         |             |     |
| e. MANAGEMENT OF KEY PERSONNEL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                |          |              | X         |             |     |
| f. RELIABILITY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                |          |              | X         |             |     |
| g. CUSTOMER SUPPORT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                |          |              | X         |             |     |
| h. OVERALL PERFORMANCE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                |          |              | X         |             |     |
| i. OTHER AREAS:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                |          |              |           |             |     |
| (1)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                |          |              |           |             |     |
| (2)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                |          |              |           |             |     |
| <b>4 ADDITIONAL COMMENTS:</b><br><p>TDI began development of DHHS' Community Connect and Provider Portals in April 2022 and have delivered an exceptional product over the last 4 years. Both portal have enabled DHHS to digitally deliver services to residents by streamlining the application and status update processes which were previously done manually. The portals have also reduced the resources needed to deliver certain DHHS services. Thousands of Montgomery County residents, who previously had to physically visit a service facility and spend hours in that process, can now efficiently apply for housing, child care, and other assistance directly via the portals. The overall performance of TDI was very good. DHHS looks forward to adding more service programs to the portals in the future to improve service delivery to county residents.</p> |  |                |          |              |           |             |     |

### 3. Recruitment and Assignment Management

TDI's delivery organization is structured to support multiple concurrent task orders. Executive oversight and contract governance are provided.

- **Sarah Iranpour** – President and Chief Executive Officer; contract and executive oversight.
- **Millie Kristiansen** – Day-to-day engagement management and performance monitoring (Program and Compliance Excellence).
- **Dr. Janarthanan Senthurpandi** – Technical authority and solution architecture.
- **Abigail Falcon-Rosa** – Chief Security Officer (Consultant); security and privacy compliance.
- **Iftikhar Ahmad** – Head of HR and Contract Management; task-order intake and compliance administration.



TDI's recruiters and technical reviewers have different jobs. Recruiting confirms that a person is interested, available and able to work at the required location. Technical review checks whether that same person meets the classification's requirements. The account lead takes responsibility for the submission and stays involved through the assignment.

The process below explains how TDI will respond to individual staffing requests after award.

#### 3.1 Understand the request and assign an owner

Each request goes to a TDI account lead supported by recruiting, HR and a technical reviewer. The lead confirms the exact classification, required experience, duties, work location, schedule, authorized hours or duration, desired start date and agency contact. Security, equipment and interview requirements are recorded at intake. The lead acknowledges the request promptly, tracks the response deadline and gives the agency a clear sourcing status.

When an order calls for several professionals, TDI coordinates their onboarding and communication while keeping each person's qualifications, responsibilities and hours separate. The agency directs the authorized work and approves access and time.

#### 3.2 Source for the skills and the work location

TDI's Two-Level Staffing Model combines its own practitioners with targeted recruiting. Before proposing an existing employee, we check current commitments, availability and the full qualification

match. For additional capacity or specialist requirements, we use direct recruiting and specialist sourcing channels. Local, regional and national searches can run in parallel when the required skills are difficult to find.

Candidates must be able to work where the ordering agency needs them, in Charleston or elsewhere in West Virginia. We confirm commuting or relocation arrangements, travel expectations and start availability before submission. Hybrid or remote work is not assumed; it requires agency approval for the assignment. Work will be performed within the continental United States, and State data will not be accessed from or stored outside the United States.

### **3.3 Check the individual, not just the job title**

The recruiter maps the candidate's actual assignments and experience periods to every applicable Section 4.1 requirement. A technical reviewer then checks hands-on platform experience, problem-solving and the ability to explain the work to technical and business staff. Required education and credentials are verified, and references are checked before submission.

Each proposed individual must meet the full requirements of the classification. Experience from several people will not be combined to qualify one position. We apply the alternatives and technology equivalents expressly accepted in the Q&A, including modern .NET, Azure DevOps, Dynamics 365/Power Platform and newer SQL Server experience. All remaining experience thresholds still apply.

References: Specifications §§4.1–4.2; Addendum 2, Q171, Q281–286, Q288–297, Q404, Q446, Q505–507.

## TDI Recruitment & Technical Qualification Process for WVOT

*From requirement intake to onboarded resource — every candidate is screened against the exact WVOT labor classification before presentation.*



***A sourced candidate is not automatically a submitted candidate — TDI presents only candidates who pass classification-based qualification review.***

*This process supports TDI's disciplined response to WVOT temporary technical staffing requirements.*

Figure 1. Recruitment and technical qualification. The quality gate is completed after screening and before candidate presentation.

### 3.4 Submit a complete candidate record

Before the account lead releases a candidate package, the recruiter and technical reviewer complete TDI's Candidate Quality Gate: classification match, technical evidence, required credentials, references, availability, location and written authorization to submit. Any competing representation is disclosed and addressed. Compensation and travel expectations are settled with the candidate before presentation.

The agency receives a current résumé, a completed qualification record mapped to the requested classification, degree-verification copies where required, and confirmed availability. TDI coordinates interviews, answers qualification questions and follows up on agency feedback. More than one qualified candidate may be presented when the agency permits it. These are post-award candidate packages; they are separate from the historical staffing evidence provided with this bid.

### Response and start expectations

| Event                             | TDI's approach to the published Q&A                                                                                                              |
|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Candidate presentation</b>     | Work to the typical three-to-five-business-day submission window in Q442 and track the deadline established for the individual staffing request. |
| <b>Start after selection</b>      | Meet Q406's expected start within ten business days after final agency approval and completion of background clearance.                          |
| <b>Unsatisfactory performance</b> | Supply an acceptable, qualified replacement within five business days after written agency notice, as required by Q434.                          |

If a response deadline is at risk, the account lead alerts the agency promptly, explains the issue and coordinates the next steps. A status update is not treated as an extension of the requirement.

### 3.5 Complete screening and prepare the start

No assigned professional begins work before passing the required background check and completing applicable State and site-specific screening. TDI bears the costs of required pre-employment screening, including any required fingerprinting or drug testing. HR confirms identity and work authorization, completes employment documentation and records the required clearances.

TDI coordinates the start date, reporting contact, orientation, equipment readiness, badging and approved system access with the agency. Personnel sign the required State nondisclosure agreement and follow applicable confidentiality, HIPAA/CJIS and data-handling requirements. Where protected health information is involved, TDI will execute the required business associate agreement. Staff use State-approved communication and access methods, including State-issued email and approved VPN access where applicable.

References: Specifications §4.2.4; Addendum 2, Q297, Q406–408, Q434, Q441–447, Q480–482, Q495–497, Q505–506, Q515.

### 3.6 Stay accountable throughout the assignment

The account lead remains the agency's point of contact after placement. At kickoff, TDI and the agency confirm duties, priorities, working arrangements, reporting, time approval and escalation contacts. Regular check-ins with the professional and the agency cover work quality, attendance, responsiveness, collaboration and upcoming staffing risks. The lead records concerns, assigns an owner and follows through on corrective action.

TDI maintains the recruiting and assignment records needed for another authorized team member to take over account administration. Changes affecting a candidate or an active assignment are reported promptly. Required qualifications and certifications are kept current, and performance information is provided when requested by the agency or Purchasing Division.

## Assignment Management, Issue Resolution & Continuity Process

TDI manages each assignment through structured oversight, issue handling, continuity support, and *closeout discipline*.

PEOPLE  
SOLUTIONS  
MISSION  
RESULTS

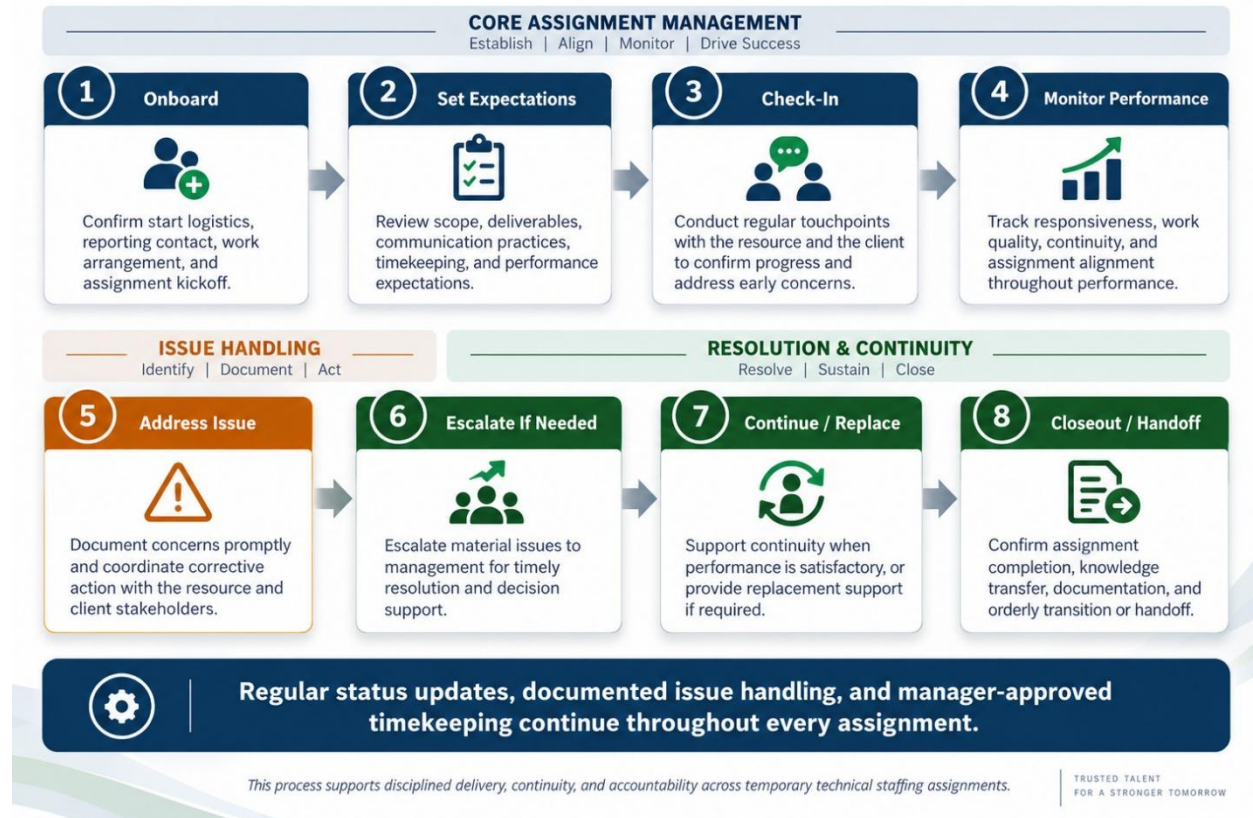


Figure 2. Assignment oversight and issue handling. Corrective action and escalation apply when needed; the replacement requirements are stated in Section 3.7.

References: Specifications §4.2.2; Addendum 2, Q434–436, Q458, Q498, Q513.

### 3.7 Respond early to performance and availability problems

If a candidate becomes unavailable before starting, TDI immediately notifies the agency and presents an alternative with equal or better qualifications for agency review. During an assignment, the account lead addresses performance concerns with the professional and the agency, documents corrective action and escalates unresolved issues to TDI management.

The five-business-day replacement requirement for unsatisfactory performance applies as stated in Q434. Replacements pass the same Candidate Quality Gate and agency review as the original candidate. For planned departures and other staffing changes, TDI coordinates notice, the replacement schedule and any authorized overlap with the agency. Recruiting keeps specialist sourcing channels active; assignment knowledge is kept current so a replacement can take over with less disruption.

### 3.8 Build knowledge transfer into the work

At kickoff, TDI and the agency identify the State staff who will work alongside the assigned professional, what they need to learn and the documentation they will need afterward. Mentoring, technical training and structured shadowing take place during authorized work, rather than being left until the final week.

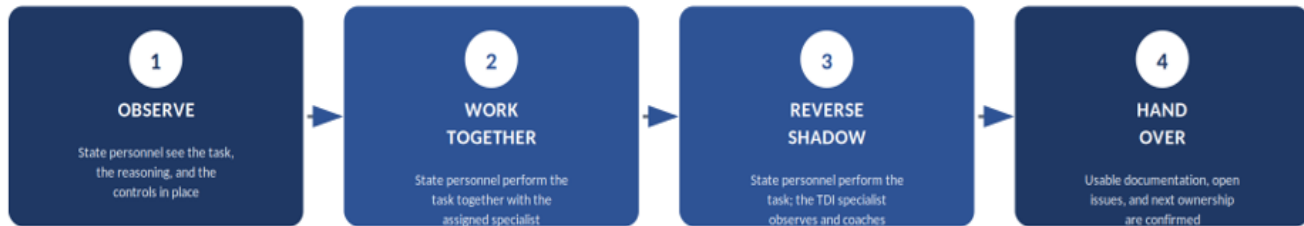


Figure 3. Knowledge transfer: observe, work together, reverse shadow, and hand over. Process excerpt from TDI's staffing methodology.

TDI starts with observation, then paired work, guided practice by the State counterpart and handoff of the supporting material. Depending on the assignment, this may mean a technical walkthrough, configuration notes, a runbook, standard operating procedures or a short training session. Materials are kept in agency-approved repositories and updated as the work changes. The handoff identifies unfinished work, known issues, decisions and the next responsible person.

**A replacement must meet the same qualification standard. Knowledge transfer and agency review are part of the transition, not substitutes for that standard.**

References: Specifications §§1, 4.2.2; Addendum 2, Q397–398, Q434–436, Q458, Q481, Q487–488, Q498, Q507, Q513.

### 3.9 Keep subcontracting, hours and costs under control

TDI remains responsible for personnel supplied through any approved subcontractor. Planned performing subcontractors will be identified in the bid with their roles and profiles, and TDI will obtain the required written authorization from Purchasing and the ordering agency before subcontracted work begins. The same screening, qualification, security and performance requirements apply regardless of the recruiting source.

Each assignment uses the awarded hourly rate for its authorized classification. TDI's rate includes employment, insurance, overhead, administrative, and travel costs required by the solicitation; no separate administrative or travel surcharge will be added. TDI remains responsible for compensation and benefits. Recruiting and management support do not create separately billable labor categories.

Only authorized hours worked are billed. TDI validates time records and submits them for agency approval in the required format. Monthly invoices are submitted in arrears with approved detailed timecards, consistent with the payment provisions. Holidays, paid leave and closure time are not billed when no work is performed. Authorized after-hours or on-call work is billed at the contracted hourly rate, without a separate overtime premium.

### 3.10 Close out the assignment and preserve the records

TDI coordinates completion, early termination or transfer with the agency. Before departure, the account lead confirms the work completed, open items, documentation and successor handoff. Where a successor is assigned, overlap is arranged only when authorized and feasible. Equipment and badges are returned, and access is closed through the agency's approved process. The agency confirms receipt of the handoff materials and final time records.

TDI will follow the State's stated termination provisions and will not charge a right-to-hire conversion fee. Financial, timesheet and contract-performance records will be retained for at least five years after final contract expiration, as stated in the Q&A. Recruiting and personnel records remain access-controlled, and State information is handled through the approved repositories and security procedures.

This methodology supports the classifications offered on TDI's official pricing schedule. It does not change the solicitation, addenda or authorized delivery-order requirements. Where issued provisions need clarification, TDI will obtain written direction from the State rather than assume an exception.

**The agency receives a qualified professional, a complete record of the placement and one TDI contact responsible for seeing the assignment through.**

References: Specifications §§4.2.2–4.2.4; Addendum 2, Q296, Q412–413, Q419–421, Q435–437, Q455–460, Q466–467, Q475, Q477–478, Q511.



**Technology Digest, Inc.**

10719 Kings Riding way, suit 102  
North Bethesda, MD 20852

September 22, 2026

West Virginia Department of Administration, Purchasing Division  
2019 Washington Street East  
Charleston, WV 25305

**Re: CRFQ 0231 OOT2700000006 — Temporary Technical Staffing Services**

Dear Evaluation Committee,

Technology Digest, Inc. (TDI) is pleased to submit our response to CRFQ 0231 OOT2700000006 for Temporary Technical Staffing Services in support of the West Virginia Office of Technology (WVOT). Rather than relying on generic staffing promises, we built this proposal around verified performance—pairing our capability claims with named practitioners, government client references, and documented evaluations.

TDI is a certified woman-owned small business (MD MBE/WBE) with nearly twenty years of public-sector IT consulting and technical staffing experience. Our delivery operations are backed by ISO 9001, ISO/IEC 27001, CMMI Maturity Level 3, and SOC 2 standards. Since 2015, we have served as a trusted technology partner to county government, including an engagement with the Montgomery County Government that received "Exceptional" ratings across all eight categories on a formal past performance evaluation, as well as an enterprise platform built for the Department of Health and Human Services that remains in continuous production today.

We are bidding across all thirteen (13) labor categories. For roles where we feature direct candidate profiles, full qualifications are documented in Sections 3 and 4. For upcoming task order assignments, our Candidate Quality Gate (Section 4.6) enforces rigorous technical screening to ensure every resume submitted to WVOT meets or exceeds the mandatory credentials before presentation.

We also recognize that effective staffing goes beyond technical skills. Our team is prepared to fulfill WVOT's knowledge-transfer objectives—providing hands-on mentorship, structured shadowing, and skill building for State personnel. We have embedded these commitments directly into our day-to-day engagement management, continuity controls, and SLA accountability frameworks.

All pricing is fully burdened and submitted on the official Pricing Pages per solicitation guidelines. We appreciate the opportunity to support the West Virginia Office of Technology and look forward to partnering with your team.

Respectfully submitted,

**Sarah Iranpour**

President & CEO, Technology Digest, Inc.  
240-505-7272 | [Sarah@technologydigest.net](mailto:Sarah@technologydigest.net)



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Centralized Request for Quote  
Service - Prof

Proc Folder: 2020855

Doc Description: Addendum No 2 -Temporary Technical Staffing Services

Reason for Modification:

Addendum No 2 is issued to  
publish vendor questions with the  
agency's responses.

Proc Type: Statewide MA (Open End)

| Date Issued | Solicitation Closes | Solicitation No         | Version |
|-------------|---------------------|-------------------------|---------|
| 2026-09-16  | 2026-09-23 13:30    | CRFQ 0231 OOT2700000006 | 3       |

BID RECEIVING LOCATION

BID CLERK  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST E  
CHARLESTON WV 25305  
US

VENDOR

Vendor Customer Code: VS0000051680

Vendor Name : Technolgoy Digest Inc

Address : 11300 Rockville Pike, suite 600

Street :

City : N. Bethesda ,

State : Maryland

Country :US

Zip :20852

Principal Contact : Sarah Iranpour , CEO

Vendor Contact Phone: 240-505-7272

Extension:

FOR INFORMATION CONTACT THE BUYER

Toby L Welch  
(304) 558-8802  
toby.l.welch@wv.gov

Vendor  
Signature X

*Sarah Iranpour*

FEIN# 20-1491558

DATE Sep 22, 2026

All offers subject to all terms and conditions contained in this solicitation

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Sarah Iranpour / CEO

(Address) 10719 Kings Riding Way, Suit 102, N Bethesda, MD 20852

(Phone Number) / (Fax Number) 240-505-7272

(email address) Sarah@TechnologyDigest.net

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Technology Digest Inc

(Company)

*Sarah Iranpour*

(Signature of Authorized Representative)

Sarah Iranpour , CEO

(Printed Name and Title of Authorized Representative) (Date)

240-505-7272

(Phone Number) (Fax Number)

Sarah@technologydigest.net

(Email Address)

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ OOT27\*006**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

|                                                    |                                          |
|----------------------------------------------------|------------------------------------------|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Technology Digest Inc

Company

*Sarah Iranpour*

Authorized Signature

Sep,22,2026

Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.  
Revised 6/8/2012



THE HARTFORD  
BUSINESS SERVICE CENTER  
3600 WISEMAN BLVD  
SAN ANTONIO TX 78251

September 22, 2026

State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
Charleston WV 25305

#### Account Information:

|                         |                       |
|-------------------------|-----------------------|
| Policy Holder Details : | technology digest inc |
|-------------------------|-----------------------|



#### Contact Us

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##### Need Help?

Chat online or call us at  
(866) 467-8730.

We're here Monday - Friday.

Enclosed please find a Certificate Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,

Your Hartford Service Team

## CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                           |                                                                 |                    |
|-----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|--------------------|
| PRODUCER<br>CONGRESSIONAL INS ASSOCIATES LLC<br>42630445<br>20440 CENTURY BLVD 110<br>GERMANTOWN MD 20874 | CONTACT NAME:                                                   |                    |
|                                                                                                           | PHONE (240) 912-4150                                            | FAX (240) 912-4150 |
|                                                                                                           | (A/C, No, Ext):                                                 |                    |
|                                                                                                           | E-MAIL                                                          |                    |
|                                                                                                           | ADDRESS:                                                        |                    |
|                                                                                                           | INSURER(S) AFFORDING COVERAGE                                   |                    |
| INSURED<br>TECHNOLOGY DIGEST INC<br>10719 KINGS RIDING WAY<br>ROCKVILLE MD 20852-5408                     | INSURER A : Property and Casualty Insurance Company of Hartford |                    |
|                                                                                                           | INSURER B :                                                     |                    |
|                                                                                                           | INSURER C :                                                     |                    |
|                                                                                                           | INSURER D :                                                     |                    |
|                                                                                                           | INSURER E :                                                     |                    |
|                                                                                                           | INSURER F :                                                     |                    |

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. \* LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. \*Not Applicable in WY

| INSR LTR | TYPE OF INSURANCE                                                                                         | ADDL INSD                      | SUBR WVD                                                 | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                               |
|----------|-----------------------------------------------------------------------------------------------------------|--------------------------------|----------------------------------------------------------|---------------|-------------------------|-------------------------|----------------------------------------------------------------------|
| A        | COMMERCIAL GENERAL LIABILITY                                                                              |                                |                                                          | 42 SBA CE2C7U | 08/01/2026              | 08/01/2027              | EACH OCCURRENCE \$ \$2,000,000                                       |
|          | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR                            |                                | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ \$1,000,000 |               |                         |                         |                                                                      |
|          | <input checked="" type="checkbox"/> General Liability                                                     |                                | MED EXP (Any one person) \$ \$10,000                     |               |                         |                         |                                                                      |
|          |                                                                                                           |                                | PERSONAL & ADV INJURY \$ \$2,000,000                     |               |                         |                         |                                                                      |
|          | GEN'L AGGREGATE LIMIT APPLIES PER:                                                                        |                                |                                                          |               |                         |                         | GENERAL AGGREGATE \$ \$4,000,000                                     |
|          | <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC |                                |                                                          |               |                         |                         | PRODUCTS - COMP/OP AGG \$ \$4,000,000                                |
|          | OTHER:                                                                                                    |                                |                                                          |               |                         |                         | \$                                                                   |
|          | AUTOMOBILE LIABILITY                                                                                      |                                |                                                          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$                               |
|          | <input type="checkbox"/> ANY AUTO                                                                         |                                |                                                          |               |                         |                         | BODILY INJURY (Per person) \$                                        |
|          | <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS                        |                                |                                                          |               |                         |                         | BODILY INJURY (Per accident) \$                                      |
|          | <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY                   |                                |                                                          |               |                         |                         | PROPERTY DAMAGE (Per accident) \$                                    |
|          |                                                                                                           |                                |                                                          |               |                         |                         | \$                                                                   |
|          | UMBRELLA LIAB                                                                                             |                                |                                                          |               |                         |                         | EACH OCCURRENCE \$                                                   |
|          | EXCESS LIAB                                                                                               |                                |                                                          |               |                         |                         | AGGREGATE \$                                                         |
|          | DED <input type="checkbox"/> RETENTION \$                                                                 |                                |                                                          |               |                         |                         | \$                                                                   |
|          | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY                                                             |                                |                                                          |               |                         |                         | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> |
|          | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)                               | Y / N <input type="checkbox"/> | N / A                                                    |               |                         |                         | E.L. EACH ACCIDENT \$                                                |
|          | If yes, describe under DESCRIPTION OF OPERATIONS below                                                    |                                |                                                          |               |                         |                         | E.L. DISEASE -EA EMPLOYEE \$                                         |
|          |                                                                                                           |                                |                                                          |               |                         |                         | E.L. DISEASE - POLICY LIMIT \$                                       |
| A        | Data Breach - Defense & Liab Covg                                                                         |                                |                                                          | 42 SBA CE2C7U | 08/01/2026              | 08/01/2027              | Limit \$100,000                                                      |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations.

## CERTIFICATE HOLDER

State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
Charleston WV 25305

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Susan L. Castaneda*

## Technology Digest, Inc. — Exhibit A Pricing Page

CRFQ 0231 OOT2700000006 — Temporary Technical Staffing Services (WV Office of Technol  
*Hours are State estimates for evaluation only (2,080 per classification). Unit prices are all-inclus*

| Contract Item | Description                                                   | Est. Qty |
|---------------|---------------------------------------------------------------|----------|
| 1             | Senior Web Application Analyst                                | 2,080    |
| 2             | CRM Application Analyst                                       | 2,080    |
| 3             | Senior SQL Server Database Administrator                      | 2,080    |
| 4             | Business Analyst                                              | 2,080    |
| 5             | Learning Management System & eLearning Development Specialist | 2,080    |
| 6             | Cloud Financial Operations Specialist                         | 2,080    |
| 7             | Cloud Architect                                               | 2,080    |
| 8             | Cloud Security Professional                                   | 2,080    |
| 9             | Cloud Platform Engineer                                       | 2,080    |
| 10            | Cloud Network Engineer                                        | 2,080    |
| 11            | Cloud Systems Management Engineer                             | 2,080    |
| 12            | Cloud Center of Excellence (CCOE) Implementation Specialist   | 2,080    |
| 13            | Mainframe Systems Programmer                                  | 2,080    |

|                         |
|-------------------------|
| <b>Grand Total (Sum</b> |
|-------------------------|

*Blue = input cells (hourly rates). Total Price and Grand Total are formulas.*

logy)

ive hourly rates (Spec. §4.2.3) and firm for the life of the contract (GT §13).

| Unit of Measure                         | Unit Price (Hourly) | Total Price    |
|-----------------------------------------|---------------------|----------------|
| HOUR                                    | \$92.00             | \$191,360.00   |
| HOUR                                    | \$88.00             | \$183,040.00   |
| HOUR                                    | \$90.00             | \$187,200.00   |
| HOUR                                    | \$78.00             | \$162,240.00   |
| HOUR                                    | \$78.00             | \$162,240.00   |
| HOUR                                    | \$98.00             | \$203,840.00   |
| HOUR                                    | \$130.00            | \$270,400.00   |
| HOUR                                    | \$101.00            | \$210,080.00   |
| HOUR                                    | \$101.00            | \$210,080.00   |
| HOUR                                    | \$95.00             | \$197,600.00   |
| HOUR                                    | \$104.00            | \$216,320.00   |
| HOUR                                    | \$118.00            | \$245,440.00   |
| HOUR                                    | \$95.00             | \$197,600.00   |
| of Total Price, all 13 classifications) |                     | \$2,637,440.00 |