

FAX COVER SHEET

TO

Recipient: Tara Lyle, Buyer Supervisor
Agency: West Virginia Purchasing Division
Fax: 304-558-3970
Phone: 304-558-2544

FROM

Company: Contact Group Solutions LLC
Sender: Tony Thompson
Phone: (470) 234-7275
Email: javon@contact-group-llc.com
WV Vendor Code: VS0000054135

RECEIVED

2026 OCT -7 PM 2:58

FAXED

Solicitation: CRFQ 0211 GSD2700000018 - Window Cleaning Services for GSD Buildings
Response ID: SR-0211-ESR10052600000003491
Bid Amount: \$101,648.30 (unchanged)
Date: 10/06/2026

SUBJECT: Supplemental Documents for Previously Submitted wvOASIS Response

DOCUMENTS INCLUDED

- Completed Addendum No. 1, including signed Addendum Acknowledgement
- Completed Version 2 CRFQ Form reflecting Addendum No. 1

MESSAGE

These documents supplement Contact Group Solutions LLC's previously submitted wvOASIS response for the solicitation listed above. The bid price and all other terms of our submitted response remain unchanged. Please associate these documents with our existing solicitation response.

Please confirm receipt if possible.

Total pages including this cover: 9

If any page is missing or unreadable, please contact the sender at the phone number above.

	Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130	State of West Virginia Centralized Request for Quote Construction
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Proc Folder: 2068215 Doc Description: Window Cleaning Services for GSD Buildings Proc Type: Central Master Agreement	Reason for Modification: Addendum No. 1		
Date Issued	Solicitation Closes	Solicitation No	Version
2026-10-01	2026-10-08 13:30	CRFQ 0211 GSD2700000018	2

BID RECEIVING LOCATION
BID CLERK DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON ST E CHARLESTON WV 25305 US

VENDOR
Vendor Customer Code: VS0000054135 Vendor Name : Contact Group Solutions LLC Address : Street : 181 Westside Dr. City : McCormick State : South Carolina Country : USA Zip : 29835 Principal Contact : Javon Brice Vendor Contact Phone: (470)234-7275 Extension:

FOR INFORMATION CONTACT THE BUYER
Tara Lyle (304) 558-2544 tara.l.lyle@wv.gov

Vendor Signature X <i>Tony Thompson</i>	FEIN# 93-1863720	DATE 10/05/2026
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All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 1

1. To provide response to the vendor question. See attachment.
2. The bid opening remains on 10/08/2026 at 1:30 pm EST.

No other changes.

INVOICE TO**SHIP TO**

DEPARTMENT OF
ADMINISTRATION
112 CALIFORNIA AVENUE

BLDG 4, 6TH FLOOR
CHARLESTON WV
US

STATE OF WEST VIRGINIA

VARIOUS LOCATIONS AS
INDICATED BY ORDER

No City WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Window Cleaning- Inside and Out including High-rises				

Comm Code	Manufacturer	Specification	Model #
76111504			

Extended Description:

Window Cleaning- Bid Inside and Out including High-rise buildings.

Format is A(cleaning inside) + B (cleaning outside) = C (combined lump sum total)

See Attachment A and B

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Technical questions due by 12 PM	2026-10-01

SOLICITATION NUMBER: CRFQ GSD2700000018

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☒ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other

Description of Modification to Solicitation:

1. To provide response to the vendor question. See attachment.
2. Bid opening remains on 10/08/2026 at 1:30 pm EST.

No other changes. Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM NO. 1

ATTACHMENT A

Question and Response:

Q1. Will drone cleaning be allowed?

A2. Yes.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ GSD2700000018

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

☒ Addendum No. 1	☐ Addendum No. 6
☐ Addendum No. 2	☐ Addendum No. 7
☐ Addendum No. 3	☐ Addendum No. 8
☐ Addendum No. 4	☐ Addendum No. 9
☐ Addendum No. 5	☐ Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Contact Group Solutions LLC

Company

Tony Thompson

Authorized Signature

10/05/2026

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Construction

Proc Folder: 2068215

Doc Description: Window Cleaning Services for GSD
Buildings

Reason for Modification:

Addendum No. 1

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2026-10-01	2026-10-08 13:30	CRFQ 0211 GSD2700000018	2

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DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: VS0000054135

Vendor Name : Contact Group Solutions LLC

Address :

Street : 181 Westside Dr.

City : McCormick

State : South Carolina

Country : USA

Zip : 29835

Principal Contact : Javon Brice

Vendor Contact Phone: (470)234-7275

Extension:

FOR INFORMATION CONTACT THE BUYER

Tara Lyle
(304) 558-2544
tara.l.lyle@wv.gov

Vendor

Signature X *Tony Thompson*

FEIN# 93-1863720

DATE 10/05/2026

All offers subject to all terms and conditions contained in this solicitation

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	Document Phase	Document Description	Page 3
GSD2700000018	Final	Window Cleaning Services for GSD Buildings	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions