



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

 List View

General Information

Contact

Default Values

Discount

Document Information

Clarification Request

Procurement Folder: 2070593

Procurement Type: Central Purchase Order

Vendor ID: 000000206314 

Legal Name: SWOPE CONSTRUCTION CO

Alias/DBA:

Total Bid: \$115,000.00

Response Date: 10/15/2026 

Response Time: 12:09

Responded By User ID: office@swopeco 

First Name: Office

Last Name: Administration

Email: office@swopeco.com

Phone: 3043258146

SO Doc Code: CRFQ

SO Dept: 0211

SO Doc ID: GSD2700000017

Published Date: 10/14/26

Close Date: 10/15/26

Close Time: 13:30

Status: Closed

Solicitation Description: Lot 8 - Repair/Replace Drain Line and Paving

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 2070593
Solicitation Description: Lot 8 - Repair/Replace Drain Line and Paving
Proc Type: Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2026-10-15 13:30	SR 0211 ESR10152600000003730	1

VENDOR
000000206314
SWOPE CONSTRUCTION CO

Solicitation Number: CRFQ 0211 GSD2700000017
Total Bid: 115000
Response Date: 2026-10-15
Response Time: 12:09:38
Comments:

FOR INFORMATION CONTACT THE BUYER
Tara Lyle
(304) 558-2544
tara.l.lyle@wv.gov

Vendor		
Signature X	FEIN#	DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Repair/Replace Drain Line and Paving				115000.00

Comm Code	Manufacturer	Specification	Model #
72141205			

Commodity Line Comments:

Extended Description:

Repair/Replace Drain Line and Paving



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote

Proc Folder: 2070593

Doc Description: Lot 8 - Repair/Replace Drain Line and Paving

Reason for Modification:

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2026-09-24	2026-10-14 13:30	CRFQ 0211 GSD2700000017	1

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:000000206314

Vendor Name :Swope Construction Co.

Address : 1325

Street : Bluefield Ave

City : Bluefield

State : West Virginia

Country : United States

Zip : 24701

Principal Contact : Paul R. Burdette

Vendor Contact Phone: (304) 325-8146

Extension:

FOR INFORMATION CONTACT THE BUYER

Tara Lyle
(304) 558-2544
tara.l.yyle@wv.gov

Vendor
Signature X

FEIN# 550683907

DATE 10/15/2026

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION**Construction - Lot 8 Repair/Replace Drain**

The WV Purchasing Division is soliciting bids on behalf of the WV Department of Administration, General Services Division to establish a contract to repair and replace drain line and paving for Lot 8 located at State Capitol Complex in Charleston, WV, per the attached documentation.

Mandatory Pre-Bid Meeting:
October 1, 2026 at 10:30 am
Parking Lot 8 at the WV State Capitol Complex
In Front of Parking Garage Building 13
Charleston, WV 25305

INVOICE TO**SHIP TO**

DEPARTMENT OF
ADMINISTRATION
112 CALIFORNIA AVENUE

BLDG 4, 6TH FLOOR
CHARLESTON
US

WV

DEPARTMENT OF
ADMINISTRATION
GENERAL SERVICES
DIVISION BLDG 13 -
PARKING GARAGE
PIEDMONT RD
CHARLESTON
US

WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Repair/Replace Drain Line and Paving				

Comm Code	Manufacturer	Specification	Model #
72141205			

Extended Description:
Repair/Replace Drain Line and Paving

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Mandatory pre-bid mtg at 10:30 am	2026-10-01
2	Technical questions due by 12:00 pm	2026-10-07



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 60130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote

Proc Folder: 2070593			Reason for Modification: Addendum No. 1
Doc Description: Lot 8 - Repair/Replace Drain Line and Paving			
Proc Type: Central Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2026-09-25	2026-10-14 13:30	CRFQ 0211 GSD2700000017	2

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: 000000206314
Vendor Name : Swope Construction Co.
Address : 1325
Street : Bluefield Ave
City : Bluefield
State : West Virginia **Country :** United States **Zip :** 24701
Principal Contact : Paul R. Burdette
Vendor Contact Phone: (304) 325-8146 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Tara Lyle
(304) 558-2544
tara.l.lyle@wv.gov

**Vendor
Signature X**

FEIN# 550683907

DATE 10/15/2026

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 1 issued for the following -

1.To provide the correct version of Exhibit C - Drawing. The drawing labeled Exhibit C published on 09/24/2026 was incorrect and a duplicate copy of Exhibit A. See attachment - Exhibit C - Drawing.

2.Mandatory pre-bid scheduled for 10/01/2026 at 10:30 am EST. Location provided in CRFQ document.

3.Technical questions due by 10/7/2026 by 12:00 pm,

4.Bid opening scheduled 10/14/2026 at 1:30 pm EST.

No other changes.

INVOICE TO

DEPARTMENT OF
ADMINISTRATION
112 CALIFORNIA AVENUE

BLDG 4, 6TH FLOOR
CHARLESTON
US

WW

SHIP TO

DEPARTMENT OF
ADMINISTRATION
GENERAL SERVICES
DIVISION BLDG 13 -
PARKING GARAGE
PIEDMONT RD
CHARLESTON
US

WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Repair/Replace Drain Line and Paving				

Comm Code	Manufacturer	Specification	Model #
72141205			

Extended Description:

Repair/Replace Drain Line and Paving

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Mandatory pre-bid mtg at 10:30 am	2026-10-01
2	Technical questions due by 12:00 pm	2026-10-07

	Document Phase	Document Description	Page 3
GSD2700000017	Final	Lot 8 - Repair/Replace Drain Line and Paving	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote

Proc Folder: 2070593			Reason for Modification: Addendum No. 2
Doc Description: Lot 8 - Repair/Replace Drain Line and Paving			
Proc Type: Central Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2026-10-01	2026-10-14 13:30	CRFQ 0211 GSD2700000017	3

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: 000000206314
Vendor Name :Swope Construction Co.
Address :1325
Street :Bluefield Ave
City :Bluefield
State : West Virginia **Country :**United States **Zip :** 24701
Principal Contact : Paul R. Burdette
Vendor Contact Phone: (304) 325-8146 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Tara Lyle
(304) 558-2544
tara.l.lyle@wv.gov

**Vendor
Signature X**

FEIN# 550683907

DATE 10/15/2026

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 2 issued for the following -

1.To provide sign-in sheets from mandatory pre-bid held on 10/01/2026.

3.Technical questions due by 10/7/2026 by 12:00 pm,

4.Bid opening scheduled 10/14/2026 at 1:30 pm EST.

No other changes.

INVOICE TO			SHIP TO		
DEPARTMENT OF ADMINISTRATION 112 CALIFORNIA AVENUE			DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 13 - PARKING GARAGE		
BLDG 4, 6TH FLOOR			PIEDMONT RD		
CHARLESTON			CHARLESTON		
US			US		
	WW			WW	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Repair/Replace Drain Line and Paving				

Comm Code	Manufacturer	Specification	Model #
72141205			

Extended Description:

Repair/Replace Drain Line and Paving

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Mandatory pre-bid mtg at 10:30 am	2026-10-01
2	Technical questions due by 12:00 pm	2026-10-07

	Document Phase	Document Description	Page 3
GSD2700000017	Final	Lot 8 - Repair/Replace Drain Line and Paving	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote

Proc Folder: 2070593

Doc Description: Lot 8 - Repair/Replace Drain Line and Paving

Reason for Modification:

Addendum No. 3

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2026-10-13	2026-10-15 13:30	CRFQ 0211 GSD2700000017	4

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: 000000206314

Vendor Name : Swope Construction Co.

Address : 1325

Street : Bluefield Ave

City : Bluefield

State : West Virginia

Country : United States

Zip : 24701

Principal Contact : Paul R. Burdette, President

Vendor Contact Phone: (304) 325-8146

Extension:

FOR INFORMATION CONTACT THE BUYER

Tara Lyle
(304) 558-2544
tara.l.lyle@wv.gov

Vendor
Signature X 

FEIN# 550683907

DATE 10/15/2026

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 3 issued for the following -

1.To move the bid opening date from 10/14/2026 to 10/15/2026. The bid opening time remains at 1:30 pm EST.

No other changes.

INVOICE TO

DEPARTMENT OF
ADMINISTRATION
112 CALIFORNIA AVENUE

BLDG 4, 6TH FLOOR
CHARLESTON
US

WV

SHIP TO

DEPARTMENT OF
ADMINISTRATION
GENERAL SERVICES
DIVISION BLDG 13 -
PARKING GARAGE
PIEDMONT RD
CHARLESTON
US

WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Repair/Replace Drain Line and Paving				

Comm Code	Manufacturer	Specification	Model #
72141205			

Extended Description:

Repair/Replace Drain Line and Paving

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Mandatory pre-bid mtg at 10:30 am	2026-10-01
2	Technical questions due by 12:00 pm	2026-10-07

ADDENDUM ACKNOWLEDGEMENT FORM

SOLICITATION NO.: CRFQ GSD27*17

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

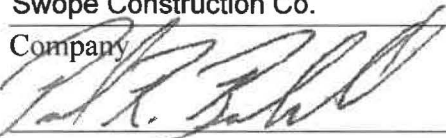
☒ Addendum No. 1
☒ Addendum No. 2
☒ Addendum No. 3
☐ Addendum No. 4
☐ Addendum No. 5

☐ Addendum No. 6
☐ Addendum No. 7
☐ Addendum No. 8
☐ Addendum No. 9
☐ Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Swope Construction Co.

Company



Authorized Signature

10/15/2026

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: WV001642

CLASSIFICATION:

ELECTRICAL
GENERAL BUILDING
GENERAL ENGINEERING
HVAC
MULTIFAMILY
PLUMBING
RESIDENTIAL
SPECIALTY
DRYWALL

SWOPE CONSTRUCTION CO
DBA BURDETTE LEGACY BUILDERS
1325 BLUEFIELD AVENUE
BLUEFIELD, WV 24701-2612

DATE ISSUED

AUGUST 16, 2026

EXPIRATION DATE

AUGUST 16, 2027

Authorized Signature

Chair, West Virginia Contractor
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.

**WEST VIRGINIA
STATE TAX DEPARTMENT
BUSINESS REGISTRATION
CERTIFICATE**

**ISSUED TO:
SWOPE CONSTRUCTION CO
DBA BURDETTE LEGACY BUILDERS
1325 BLUEFIELD AVE
BLUEFIELD, WV 24701-2612**

BUSINESS REGISTRATION ACCOUNT NUMBER: 1040-3401

This certificate is issued on: 07/22/2024

*This certificate is issued by
the West Virginia State Tax Commissioner
in accordance with Chapter 11, Article 12, of the West Virginia Code.*

*The person or organization identified on this certificate is registered
to conduct business in the State of West Virginia at the location above.*

This certificate is not transferrable and must be displayed at the location for which issued.

This certificate shall be permanent until cessation of the business for which the certificate of registration was granted or until it is suspended, revoked or cancelled by the Tax Commissioner.

Change in name or change of location shall be considered a cessation of the business and a new certificate shall be required.

**TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them.
CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of
this certificate displayed at every job site within West Virginia.**

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Swope Construction Co.
of 1325 Bluefield Avenue Bluefield, WV 24701, as Principal, and Liberty Mutual Insurance Company
of 175 Berkeley Street Boston, MA 02116, a corporation organized and existing under the laws of the State of MA
with its principal office in the City of Boston, as Surety, are held and firmly bound unto the State
of West Virginia, as Oblige, in the penal sum of Five Percent of Bid Amount (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for

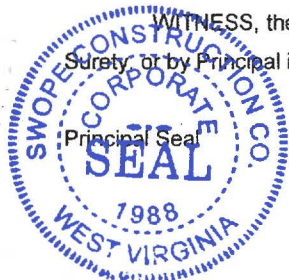
GSD2700000017: Lot 8 - Repair/Replace Drain Line and Paving

NOW THEREFORE,

(a) If said bid shall be rejected, or
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Oblige may accept such bid, and said Surety does hereby
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
Surety, or by Principal individually if Principal is an individual, this 15th day of October, 2026.



Principal Seal

Surety Seal

Swope Construction Co.

(Name of Principal)

By

(Must be President, Vice President, or
Duly Authorized Agent)

President

(Title)

Liberty Mutual Insurance Company

(Name of Surety)

Robert D. Hubbard, Jr.
Attorney-in-Fact

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and
must attach a power of attorney with its seal affixed.**



POWER OF ATTORNEY

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: **8216645-969525**

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Jeffrey O'dell; Leslie Brook Steele; Lisa G. Asbury; Richard L. Higginbotham; Robin Hubbard-Sherrod; Tamela Jo Robinson; Tandy L. Asbury, III

all of the city of Charleston state of WV each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 10th day of August, 2026.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By:

Nathan J. Zangerle
Nathan J. Zangerle, Assistant Secretary

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 10th day of August, 2026 before me personally appeared Nathan J. Zangerle, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2029
Commission number 1126044
Member, Pennsylvania Association of Notaries

By:

Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes Nathan J. Zangerle, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 15th day of October, 2026.



By:

Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

I, Paul R. Burdette, after being first duly sworn, depose and state as follows:

1. I am an employee of Swope Construction Co.; and,
(Company Name)
2. I do hereby attest that Swope Construction Co.
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.



Printed Name: Paul R. Burdette

Signature: [Signature]

Title: President

Company Name: Swope Construction Co.

Date: 10/15/2026

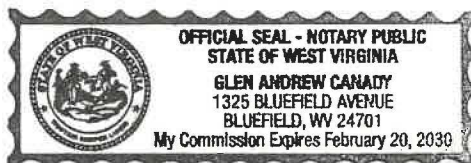
STATE OF WEST VIRGINIA,

COUNTY OF Kanawha, TO-WIT:

Taken, subscribed and sworn to before me this 15th day of October, 2026.

By Commission expires February 20, 2030

(Seal)



[Signature]
(Notary Public)

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: Swope Construction Co.

☐ Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.
Brandon Terry Paving LLC	WV059324

Attach additional pages if necessary

Revised 8/24/2023

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Paul R. Burdette, President

(Address) 1325 Bluefield Ave., Bluefield, WV 24701

(Phone Number) / (Fax Number) (304) 325-8146 / (304) 327-9444

(email address) pburdette@swopeco.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Swope Construction Co.

(Company)

(Signature of Authorized Representative)

Paul R. Burdette, President

(Printed Name and Title of Authorized Representative) (Date)

(304) 325-8146 / (304) 327-9444

(Phone Number) (Fax Number)

pburdette@swopeco.com

(Email Address)

REQUEST FOR QUOTATION
CRFQ GSD27*17 - Lot 8 – Repair/Replace Storm Drain Line

GENERAL CONSTRUCTION SPECIFICATIONS (No AIA Documents)

1. **PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of General Services Division to establish a contract for the Repair/Replacement of existing Storm Drain in Lot 8. Vendor shall furnish all materials, labor, and equipment necessary to complete all Construction Services. The Vendor shall furnish any incidental work, materials, labor, and equipment that are necessary to complete the Construction Services, even if such incidental work is not explicitly included in the Project Plans.
 - 1.1. Vendor shall sawcut existing asphalt, excavate existing Drain Line, replace existing terracotta Drain Line with New, Same Diameter Plastic Pipe, cover Drain Line and Backfill with Crush and Run gravel.
 - 1.2. Vendor shall replace Excavated Asphalt, with (2) two inches of New Asphalt, flush with Asphalt of existing Lot 8 as available.
2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions and in the Project Plans as defined below.
 - 2.1 “Construction Services” means removal, repair, and replacement of the Asphalt, Backfill, and Drain Line installation as more fully described in the Project Plans Exhibit B and Drawing Exhibit C.
 - 2.2 “Pricing Page” means the pages contained in wvOASIS, attached hereto as Exhibit A, or included in the Project Plans upon which Vendor should list its proposed price for the Construction Services.
 - 2.3 “Solicitation” means the official notice of an opportunity to supply the State with Construction Services that is published by the Purchasing Division.
 - 2.4 “Project Plans” means documents developed by an architect, an engineer, the Agency, or another design professional, which are attached hereto as Exhibit B, that provide detailed instructions on how the Construction Services are to be performed. In the event that Project Plans contain drawings or other documents too large to attach in Exhibit B, Vendors can obtain copies in accordance with Section 9 of these Specifications.
3. **ORDER OF PRECEDENCE:** This General Construction Specifications document will have priority over, and supersede, anything contained in the Project Plans.

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- 4. QUALIFICATIONS:** Vendor, or Vendor's staff if requirements are inherently limited to individuals rather than corporate entities, shall have the following minimum qualifications:
- 4.1. Experience:** Vendor, or Vendor's supervisory staff assigned to this project, must have successfully completed at least (3) three projects that involved work similar to that described in these specifications or the Project Plans. Compliance with this experience requirement will be determined prior to contract award by the State through references provided by the Vendor upon request, through knowledge or documentation of the Vendor's past projects, through confirmation of experience requirements from the architect assisting the State in this project, or some other method that the State determines to be acceptable. Vendor must provide any documentation requested by the State to assist in confirmation of compliance with this provision. References, documentation, or other information to confirm compliance with this experience requirement may be requested after bid opening and prior to contract award.
- 5. CONTRACT AWARD:** The Contract is intended to provide Agency with a purchase price for the Construction Services. The Contract will be awarded to the lowest qualified responsible bidder meeting the required specifications. If the Pricing Pages contain alternates/add-ons, the Contract will be awarded based on the grand total of the base bid and any alternates/add-ons selected.
- 6. SELECTION OF ALTERNATES:** Pursuant to W. Va. Code § 5-22-1(f), any solicitation of bids shall include no more than five alternates. Alternates, if accepted, shall be accepted in the order in which they are listed on the bid form. Any unaccepted alternate contained within a bid shall expire 90 days after the date of the opening of bids for review. Determination of the lowest qualified responsible bidder shall be based on the sum of the base bid and any alternates accepted.
- 7. PERFORMANCE:** Vendor shall perform the Construction Services in accordance with this document and the Project Plans.
- 8. SUBSTITUTIONS:** Any substitution requests must be submitted in accordance with the official question and answer period described in the INSTRUCTIONS TO VENDORS SUBMITTING BIDS, Paragraph 4. Vendor Question Deadline. Vendors submitting substitution requests should submit product brochures and product specifications during the official question and answer period.
- 9. PROJECT PLANS:** The checked box will apply to Project Plans for this solicitation.
- ☒ **No Additional Project Plan Documents:** There are no additional Project Plans other than those attached hereto as Exhibit B or Drawing Exhibit C or any subsequent addenda modifying Exhibits B or C.
- ☐ **Additional Project Plan Documents:** There are additional Project Plan documents other than those attached as Exhibits B or C. Copies of the additional Project Plan documents not attached as Exhibits B or C can be obtained by contacting the entity identified below.

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10. CONDITIONS OF THE WORK

10.1. Permits: The Vendor shall procure all necessary permits and licenses to comply with all applicable Federal, State, or Local laws, regulations and ordinances of any regulating body.

10.2. Existing Conditions: If discrepancies are discovered between the existing conditions and those noted in the specifications, Vendor must immediately notify the Agency's representative. Vendor must also immediately notify the Agency if suspected hazardous materials are encountered.

10.3. Standard Work Hours: The standard hours of work for this Contract will be 8:00 AM to 4:00 PM, excluding holidays recognized by the State of West Virginia. Any work outside of the standard hours of work must be approved in advance at the Agency's sole discretion. Authorization of work outside of the standard hours of work will not entitle Vendor to additional compensation.

10.4. Project Closeout: Project Closeout shall include the following:

10.4.1. Final Cleanup: Vendor shall perform the final cleanup activities listed below, along with any other final cleanup activities normally associated with the work performed under this Contract, prior to final inspection:

10.4.1.1. Removal and Disposal: All excavated material, including terracotta drain line, excess soil, removed asphalt, and any non-crush and run gravel will be removed and properly disposed of, off of jobsite, by the Vendor.

10.4.2. Final Inspection: Vendor shall participate in a final inspection with the Agency's project manager. The purpose of the final inspection will be to identify deficiencies that need to be remedied prior to Agency's final acceptance of the work. Vendor shall at all times be obligated to perform in accordance with the Contract and must take all actions necessary to ensure that work complies with requirements of Contract prior to final acceptance. Final acceptance does not waive or release Vendor from its obligation to ensure that work complies with the Contract requirements. Vendor shall submit any warranty documents to the Agency project manager at final inspection.

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11. FACILITIES ACCESS: Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

11.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.

11.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.

11.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.

11.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.

11.5. Vendor shall inform all staff of Agency's security protocol and procedures.

12. MISCELLANEOUS:

12.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Lane Ashley

Telephone Number: (304) 552-6799

Fax Number: (304) 327-9444

Email Address: lashley@swopeco.com

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EXHIBIT A - Pricing Page

Date: 10/15/2026

Name of Vendor: Swope Construction Co.

The Vendor, being familiar with and understanding the Bidding Documents, hereby proposes to furnish the Agency with a singular cost to perform all Contract Services as requested.

Vendor shall provide a single Bid to provide all materials, labor, and equipment necessary to complete all Construction Services as specified herein (Section 1.1 and 1.2 of General Specifications, and Exhibit B - Project Plans).

Total Bid (WV OASIS Commodity Line 1): \$ 115,000.00

One Hundred Fifteen Thousand Dollars and No Cents _____

(Show TOTAL amount in both words and numbers.)

*The pricing page must be filled out in its entirety and submitted with your bid.



Authorized Signature

10/15/2026

Date

Paul R. Burdette

Printed Name



Swope Construction Co. 1325 Bluefield Ave., Bluefield, WV 24701

Vendor Name and Address