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JULY 23, 2025

A PROPOSAL TO PROVIDE
PROFESSIONAL SERVICES FOR:

OFFICE OF THE GOVERNOR OF WEST VIRGINIA

SOLICITATION NO.: CRFP GOV2600000001
PERFORMANCE EVALUATION AUDIT
COST PROPOSAL

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REQUEST FOR PROPOSAL

OFFICE OF THE GOVERNOR-PERFORMANCE EVALUATION AUDIT

CRFP GOV2500000

Attachment A: Cost Sheet Firm Fixed Cost: The Agency expects a firm fixed price for the Organizational Assessment and Performance Evaluation as described in 4.2 Goals and Approach and 4.3 Goals and Objectives. The vendor should complete the cost sheet below by providing a cost for each item listed. Total cost should be the sum of all item costs and will be considered the firm fixed price for completion of the services.

Performance Assessment and Management Consulting Services Site No 1	
Item	Cost
4.2.1.1 Assessment	\$ 121,000
4.2.1.2 Recommendations/ Final Report	\$ 121,000
<u>Performance Assessment and Recommendations Services Total</u>	\$ 242,000

Performance Assessment and Management Consulting Services Site No 2	
Item	Cost
4.2.1.1 Assessment	\$ 121,000
4.2.1.2 Recommendations/ Final Report	\$ 121,000
<u>Performance Assessment and Recommendations Services Total</u>	\$ 242,000

Performance Assessment and Management Consulting Services Site No 3	
Item	Cost
4.2.1.1 Assessment	\$ 121,000
4.2.1.2 Recommendations/ Final Report	\$ 121,000
<u>Performance Assessment and Recommendations Services Total</u>	\$ 242,000

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Additional/Optional Services: As described in 4.2.1.4 **Additional/Optional Services**, it may be necessary to analyze additional goals and objectives related to the strategic assessment and management consulting services provided. The Vendor should complete the cost sheet below by providing hourly rates for the positions listed. A total for each position should be provided by multiplying the hour rate by the hours and a grand total should be provided by summing the totals for each position. These rates are provided for the purposes of unit pricing in the event the additional/optional services are utilized in the future, at the discretion of the Agency. They do not obligate, or guarantee spend.

Additional/Optional Services:			
Staffing Qualification Role	Hourly Rate	Hours**	Total (Hourly Rate x Hours)
Principal/Executive Consultant	\$400	50	\$ 20,000
Program Manager	\$340	200	\$ 68,000
Performance Analyst/Program Evaluator	\$275	200	\$ 55,000
Financial / Budget Subject Matter Expert	\$275	100	\$ 27,500
Organizational Development/Business Transformation Subject Matter Expert	\$275	75	\$ 20,625
Business Process Analyst	\$220	75	\$ 16,500
Technology Consultant	\$220	75	\$ 16,500
Stakeholder Engagement Coordinator	\$220	75	\$ 16,500
Compliance and Risk Analyst	\$220	75	\$ 16,500
Program and Administrative Support Staff	\$220	75	\$ 16,500
Additional/Optional Services Total**:			\$ 273,625

***Hours are provided for purposes of cost evaluation and do not obligate, or guarantee spend.**

****Additional/Optional Services Total is calculated for purposes of cost evaluation and does not obligate, or guarantee spend.**

****Additional/Optional Services Total is calculated for purposes of cost evaluation and does not obligate, or guarantee spend.**

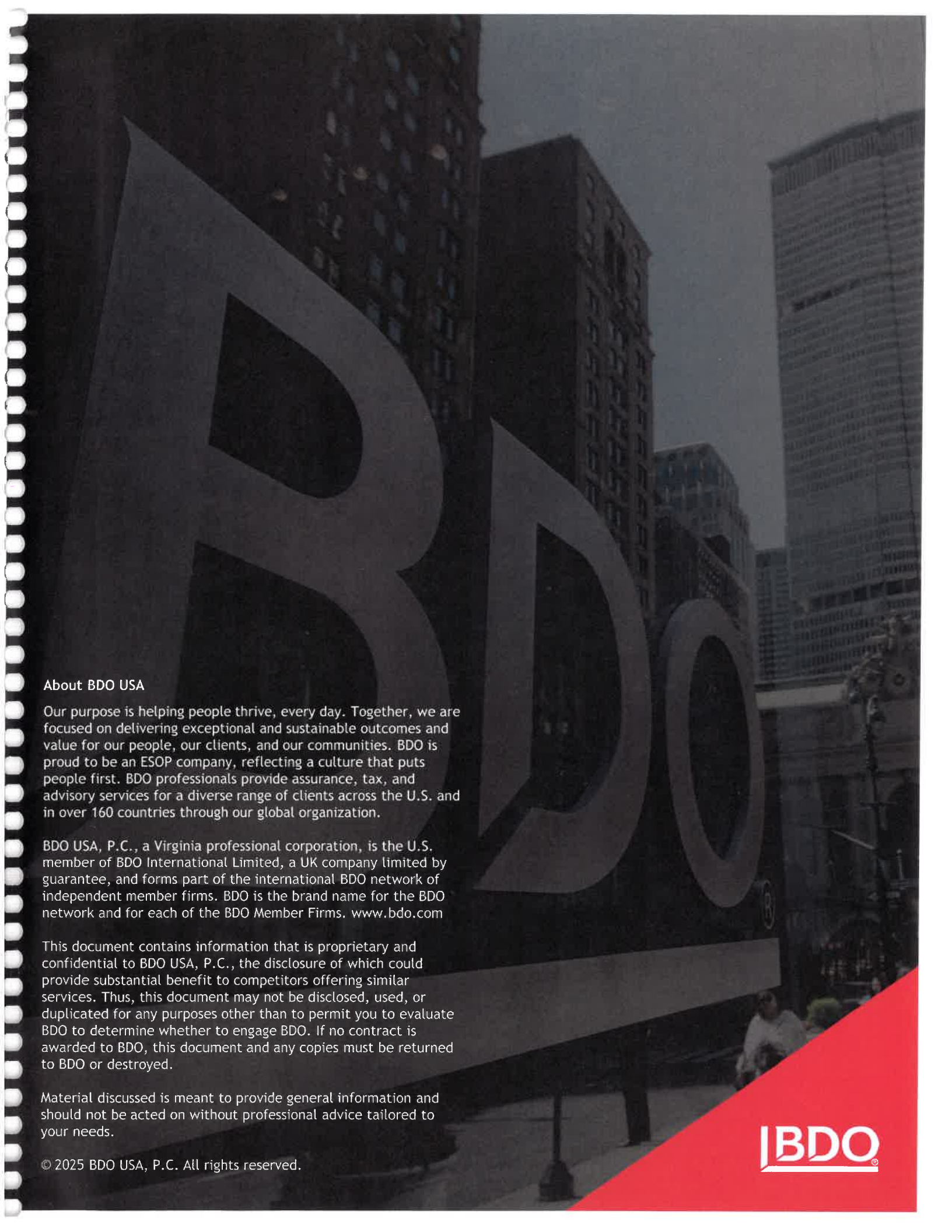
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Grand Total Cost	
	Grand Total Cost
Performance Assessment & Consulting Services Total + Additional/Optional Services Total** Cost	\$ 999,625

Attachment A: Cost Sheet Continued

****Additional/Optional Services Total is calculated for purposes of cost evaluation and does not obligate, or guarantee spend.**



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