



# West Virginia Purchasing Division

2019 Washington Street, East  
Charleston, WV 25305  
Telephone: 304-558-2306  
General Fax: 304-558-6026  
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at [wvOASIS.gov](http://wvOASIS.gov). As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at [WVPurchasing.gov](http://WVPurchasing.gov) with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Solicitation Response(SR) Dept: 1400 ID: ESR01222600000004210 Ver.: 1 Function: New Phase: Final

Modified by batch, 01/23/2026

Header 1

List View

[General Information](#) [Contact](#) [Default Values](#) [Discount](#) [Document Information](#) [Clarification Request](#)

Procurement Folder: 1851339

SO Doc Code: CRFQ

Procurement Type: Central Purchase Order

SO Dept: 1400

Vendor ID: VS0000045010

SO Doc ID: AGR2600000028

Legal Name: Freedom Ag and Energy Cooperative Inc

Published Date: 1/9/26

Alias/DBA: Freedom Ag and Energy Cooperative Inc.

Close Date: 1/23/26

Total Bid: \$76,376.00

Close Time: 13:30

Response Date: 01/22/2026

Status: Closed

Response Time: 20:05

Solicitation Description: Various Fertilizer for State Farms

Responded By User ID: Freedom Ag

Total of Header Attachments: 1

First Name: Suenette

Total of All Attachments: 1

Last Name: Pomeroy

Email: suenette.pomeroy@freedor

Phone: 3016165665



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

**State of West Virginia  
Solicitation Response**

**Proc Folder:** 1851339

**Solicitation Description:** Various Fertilizer for State Farms

**Proc Type:** Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2026-01-23 13:30	SR 1400 ESR0122260000004210	1

**VENDOR**

VS0000045010

Freedom Ag and Energy Cooperative Inc

**Solicitation Number:** CRFQ 1400 AGR2600000028

**Total Bid:** 76376

**Response Date:** 2026-01-22

**Response Time:** 20:05:08

**Comments:**

**FOR INFORMATION CONTACT THE BUYER**

Larry D McDonnell

304-558-2063

larry.d.mcdonnell@wv.gov

Vendor  
Signature X

FEIN#

DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Fertilizer - Total Overall Cost	1.00000	LS	76376.000000	76376.00
Comm Code	Manufacturer	Specification		Model #	
10171600					

**Commodity Line Comments:** Delivery will be March 1- March 30

**Extended Description:**

See attached documentation for further details.



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Centralized Request for Quote  
Agricultural

Proc Folder:	1851339			Reason for Modification:
Doc Description:	Various Fertilizer for State Farms			Addendum No. 01
Proc Type:	Central Purchase Order			
Date Issued	Solicitation Closes	Solicitation No		Version
2026-01-09	2026-01-23 13:30	CRFQ	1400	AGR2600000028
				2

**BID RECEIVING LOCATION**

BID CLERK  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST E  
CHARLESTON WV 25305  
US

**VENDOR**

Vendor Customer Code: VS 0000045010

Vendor Name: Freedom Ag + Energy Oakland Branch  
Address: 1862 Maryland Hwy

Street: .

City: Mt Lake Park

State: MD

Country: US

Zip: 21550

Principal Contact: Svenette Pomeroy

Vendor Contact Phone: 301 334-3121  
cell 301-6165665

Extension:

**FOR INFORMATION CONTACT THE BUYER**

Larry D McDonnell

304-558-2063

larry.d.mcdonnell@wv.gov

Vendor  
Signature X

*Svenette Pomeroy*

FEIN# 88-3687780

DATE 1/22/26

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

Correction of Error:

Bid opening date on the CRFQ document has been extended to reflect the correct date 01/23/2026 as listed in the Instructions to Vendors Submitting Bids.

The bid opening time still remains at 1:30PM EST/EDT.

No other changes

INVOICE TO	SHIP TO
AGRICULTURE DEPARTMENT OF ADMINISTRATIVE SERVICES 1900 KANAWHA BLVD E CHARLESTON US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER
WV	No City US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Fertilizer - Total Overall Cost	1.00000	LS	<i>All different on attached</i>	<i>763.76.00</i>

Comm Code	Manufacturer	Specification	Model #
10171600	<i>Belmont Mills Fertilizer</i>	<i>on your attached sheet per your specifications.</i>	

**Extended Description:**

See attached documentation for further details.

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Vendor questions due by 2:00PM EST/EDT	2026-01-15

# SOLICITATION NUMBER: CRFQ AGR26\*28

## Addendum Number: 01

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

### Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

### Description of Modification to Solicitation:

#### Correction of Error:

Bid opening date on the CRFQ document has been extended to reflect the correct date 01/23/2026 as listed in the Instructions to Vendors Submitting Bids.

The bid opening time still remains at 1:30PM EST/EDT.

No other changes

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

### Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ AGR26\*28**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Oakland freedom Ag & Energy  
Company  
Shanette B. Money  
Authorized Signature  
1/22/16  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Suenette L Pomeroy

(Address) 1862 Maryland Hwy Mt Lake Park MD 21550

(Phone Number) / (Fax Number) 301 334 3121

(email address) Suenette.pomeroy@freedomagandenergy.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

*By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.*

Freedom Ag & Energy Oakland Branch

(Company)

Suenette L Pomeroy

(Signature of Authorized Representative)

Suenette L Pomeroy 122126

(Printed Name and Title of Authorized Representative) (Date)

301 334 3121

(Phone Number) (Fax Number)

(Email Address)

REQUEST FOR QUOTATION  
CRFQ AGR26\*28  
Fertilizer

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**SPECIFICATIONS**

- 1. PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of the **West Virginia Department of Agriculture, Huttonsville, Pruntytown, and McCausland State Farms**, to establish a contract for the one-time purchase of bagged fertilizer.
- 2. DEFINITIONS:** THE terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
  - 2.1 “Contract Item”** means bagged fertilizer with specific analysis as more fully described by these specifications.
  - 2.2 “Pricing Page”** means the pages, attached as Exhibit A, upon which Vendor should list its proposed price for the Contract Items.
  - 2.3 “NPK”** means Nitrogen, Phosphorus and Potassium. A minimum percentage of controlled release nitrogen is not required for any of the specified fertilizers.
  - 2.4 “Solicitation”** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

**3. GENERAL REQUIREMENTS:**

- 3.1 Mandatory Contract Item Requirements:** Contract Item must meet or exceed the mandatory requirements listed below
  - 3.1.1 Bagged Fertilizer for Huttonsville State Farm**
    - 3.1.1.1** Minimum of 34 tons of granular fertilizer must be 23-10-21 (blended to meet analysis) (NPK)
    - 3.1.1.2** Minimum of 10 tons of granular fertilizer must be 19-19-19 (blended to meet analysis) (NPK)
    - 3.1.1.3** Fertilizer must be priced per ton and delivered in 1-ton super sacks. Vendor must include all shipping related costs in the unit price. Shipping to: Huttonsville State Farm located at 271 Prison Farm Circle, Huttonsville, WV 26273
    - 3.1.1.4** Micronutrients are not required

REQUEST FOR QUOTATION  
CRFQ AGR26\*28  
**Fertilizer**

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**3.1.1.5** Fertilizer must be delivered between March 1, 2026, and March 31, 2026. Must contact agency before each delivery.

**3.1.2 Bagged Fertilizer for Pruntytown State Farm**

**3.1.2.1** Minimum of 30 tons of granular fertilizer must be 23-10-21 (blended to meet analysis) (NPK)

**3.1.2.2** Minimum of 14 tons of granular fertilizer must be 46-0-0 NPK with Nutrisphere or equal amendment that acts as an enzyme inhibitor for nitrogen stabilization

**3.1.2.3** Bagged fertilizer must be priced per ton and delivered in 1-ton super sacks. Vendor must include all shipping related costs in the unit price. Shipping to Pruntytown State Farm located at 162 Fairground Road, Grafton, WV 26354

**3.1.2.4** Micronutrients are not required

**3.1.2.5** Fertilizer must be delivered between March 1, 2026 and March 31, 2026. Must contact agency before each delivery.

**3.1.3 Bagged Fertilizer for General John McCausland State Farm**

**3.1.3.1** Minimum of 15 tons of granular fertilizer must be 22-9-24 (blended to meet analysis) (NPK) with Nutrisphere or equal amendment that acts as an enzyme inhibitor for nitrogen stabilization

**3.1.3.2** Minimum of 7 tons of granular fertilizer must be 10-20-20 (blended to meet analysis) (NPK) with Nutrisphere or equal amendment that acts as an enzyme inhibitor for nitrogen stabilization

**3.1.3.3** Minimum of 11 tons of granular fertilizer must be 19-14-23 (blended to meet analysis) (NPK) with Nutrisphere or equal amendment that acts as an enzyme inhibitor for nitrogen stabilization

**3.1.3.4** Bagged fertilizer must be priced per ton and delivered in 1-ton super sacks. Vendor must include all shipping related costs in the unit price.

REQUEST FOR QUOTATION  
CRFQ AGR26\*28  
Fertilizer

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Shipping to General John McCausland State Farm located at 13280  
Kanawha Valley Road, Rt. 35, Henderson, WV 25106

**3.1.3.5** Micronutrients are not required

**3.1.3.6** Fertilizer must be delivered between March 1,2026 and March 31, 2026. Must contact agency before each delivery.

**4. CONTRACT AWARD:**

**4.1 Contract Award:** The Contract is intended to provide Agencies with a purchase price for the Contract Items. The Contract shall be awarded to the Vendor that provides the Contract Items meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.

**4.2 Pricing Page:** Vendor should complete the Exhibit A - Pricing Page by completing the brand/item name, and unit price per ton for each commodity line on Exhibit A - Pricing Page for each type of fertilizer and location. Vendors should enter bidder information at bottom of exhibit, including signature. Vendor should take the Total Overall Cost listed on Exhibit A - Pricing Page and enter it on the commodity line. Vendors should complete the Pricing Page in full as failure to complete the Pricing Page in its entirety may result in Vendor's bid being disqualified.

Vendors should type or electronically enter the information into the Exhibit A - Pricing Page to prevent errors in the evaluation.

**5. PAYMENT:**

**5.1 Payment:** Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

**6. DELIVERY AND RETURN:**

**6.1 Shipment and Delivery:** Vendor shall ship the Contract Items immediately after being awarded this Contract and receiving a purchase order or notice to proceed. Vendor shall deliver the Contract Items between March 1,2026 and March 31,2026. Contract Items must be delivered to the following locations:

**6.1.1** Contract items for specification **3.1.1** to Huttonsville State Farm located at 271 Prison Farm Circle, Huttonsville, WV 26273,

**6.1.2** Contract items for specification **3.1.2** to Pruntytown State Farm located at 162 Fairground Road, Grafton, WV 26354

REQUEST FOR QUOTATION  
CRFQ AGR26\*28  
Fertilizer

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6.1.3 Contract items for specifications 3.1.3 to General John McCausland State Farm located at 13280 Kanawha Valley Road, Rt. 35, Henderson, WV 25106.

6.2 **Late Delivery:** The Agency placing the order under this Contract must be notified in writing if the shipment of the Contract Items will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the Contract, and/or obtaining the Contract Items from a third party.

Any Agency seeking to obtain the Contract Items from a third party under this provision must first obtain approval of the Purchasing Division.

6.3 **Delivery Payment/Risk of Loss:** Vendor shall deliver the Contract Items F.O.B. destination to the Agency's locations.

6.4 **Return of Unacceptable Items:** If the Agency deems the Contract Items to be unacceptable, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive full credit or refund for the purchase price, at the Agency's discretion.

6.5 **Return Due to Agency Error:** Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

## 7. VENDOR DEFAULT:

7.1 The following shall be considered a vendor default under this Contract.

7.1.1 Failure to provide Contract Items in accordance with the requirements contained herein.

7.1.2 Failure to comply with other specifications and requirements contained herein.

7.1.3 Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

REQUEST FOR QUOTATION  
**CRFQ AGR26\*28**  
**Fertilizer**

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- 7.1.4** Failure to remedy deficient performance upon request.
- 7.2** The following remedies shall be available to Agency upon default.
  - 7.2.1** Immediate cancellation of the Contract.
  - 7.2.2** Immediate cancellation of one or more release orders issued under this Contract.
  - 7.2.3** Any other remedies available in law or equity.

# CRFQ AGR26\*28

## Fertilizer

### EXHIBIT A - PRICING PAGE

Section No.	Description	Brand / Item name	Quantity	Price per Ton	Extended Amount
Section 3.1.1.1	Huttonsville 23-10-21 NPK granular fertilizer blended in 1-ton super sacks	Belmont Mills Custom 23-10-21	34	633.00	\$ 21522.00
Section 3.1.1.2	Huttonsville 19-19-19 NPK granular fertilizer blended in 1-ton super sacks	Belmont Mills 19-19-19 NPK	10	684.00	\$ 6840.00
				Huttonsville Total Cost	\$ 28362.00
Section 3.1.2.1	Pruntytown 23-10-21 NPK granular fertilizer blended in 1-ton super sacks	Belmont Mills 23-10-21	30	629.00	\$ 18870.00
Section 3.1.2.2	Pruntytown 46-0-0 NPK granular fertilizer with Nutrisphere or equal blended in 1-ton super sacks	Belmont Mills 46-0-0 with N	14	596.00	\$ 8344.00
				Pruntytown Total Cost	\$ 27214.00
Section 3.1.3.1	McCausland 22-9-24 NPK, with Nutrisphere or equal granular fertilizer blended in 1-ton super sacks	Belmont Mills 22-9-24 with N	15	620.00	\$ 9300.00
Section 3.1.3.2	McCausland 10-20-20 NPK with Nutrisphere or equal granular fertilizer blended in 1-ton super sacks	Belmont Mills 10-20-20 with N	7	634.00	\$ 4438.00
Section 3.1.3.2	McCausland 19-14-23 NPK with Nutrisphere or equal granular fertilizer blended in 1-ton super sacks	Belmont Mills 19-14-23 with N	11	642.00	\$ 7062.00
				McCausland Total Cost	\$ 20800.00
				TOTAL OVERALL COST	\$ 76376.00
Bidder / Vendor Information					
Name:	Suenette Pomeroy Freedom Ag + Energy Oakland				
Address:	1862 Maryland Hwy Mt Lake Park MD 21550				
Phone:	301 334-3121				
Email Address:	Suenette_Pomeroy@freedomagandenergy.com				
Authorized Signature:	Suenette Pomeroy				