



West Virginia Purchasing Division

2019 Washington Street, East
Charleston, WV 25305
Telephone: 304-558-2306
General Fax: 304-558-6026
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Solicitation Response(SR) Dept: 1400 ID: ESR01142600000003947 Ver.: 1 Function: New Phase: Final

Modified by batch, 01/15/2026

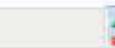
Header [General Information](#) [Contact](#) [Default Values](#) [Discount](#) [Document Information](#) [Clarification Request](#)

Procurement Folder: 1828348

SO Doc Code: CRFQ

Procurement Type: Central Purchase Order

SO Dept: 1400

Vendor ID: 000000113225 

SO Doc ID: AGR2600000021

Legal Name: J & R LANDSCAPING & TREE EXPERTS INC

Published Date: 1/6/26

Alias/DBA:

Close Date: 1/15/26

Total Bid: \$55,600.00

Close Time: 13:30

Response Date: 01/14/2026 

Status: Closed

Response Time: 16:29

Solicitation Description: Mineral County WV Blockage Removal

Responded By User ID: jandrexcavating 

Total of Header Attachments: 2

First Name: Jimmy

Total of All Attachments: 2

Last Name: Lucas

Email: jandrexcavating6260@yahoo.com

Phone: 304-813-7308



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

**State of West Virginia
Solicitation Response**

Proc Folder: 1828348

Solicitation Description: Mineral County WV Blockage Removal

Proc Type: Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2026-01-15 13:30	SR 1400 ESR0114260000003947	1

VENDOR

000000113225
J & R LANDSCAPING & TREE EXPERTS INC

Solicitation Number: CRFQ 1400 AGR2600000021

Total Bid: 55600

Response Date: 2026-01-14

Response Time: 16:29:11

Comments:

FOR INFORMATION CONTACT THE BUYER

Larry D McDonnell
304-558-2063
larry.d.mcdonnell@wv.gov

Vendor
Signature X

FEIN#

DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Mineral County WV Blockage Removal				55600.00

Comm Code	Manufacturer	Specification	Model #
93131802			

Commodity Line Comments:

Extended Description:

Debris removal from stream and streambank repair due to flood damage.
 Note: Please enter TOTAL COST from Exhibit A Pricing Page to Commodity Line.
 See attached specification and associated documentation for further details.



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Construction

Proc Folder:	1828348	Reason for Modification:	
Doc Description:	Mineral County WV Blockage Removal	Addendum No. 03	
Proc Type:	Central Purchase Order		
Date Issued	Solicitation Closes	Solicitation No	Version
2026-01-06	2026-01-15 13:30	CRFQ 1400 AGR2600000021	4

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: 000000113225

Vendor Name : J & R Landscaping and Tree Experts INC

Address : 375

Street : Timber Ridge Lane

City : Keyser

State : WV

Country : USA

Zip : 26726

Principal Contact : Jimmy E Lucas JR

Vendor Contact Phone: 3048137308

Extension:

FOR INFORMATION CONTACT THE BUYER

Larry D McDonnell
304-558-2063
larry.d.mcdonnell@wv.gov

Vendor
Signature X

FEIN# 205083168

DATE 01/14/2026

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 03

To attach answers to vendor questions

To attach the following revised documents:

Terms and Conditions Section 7: Required Documents.

Terms and Conditions - Additional Terms and Conditions (Construction Contract Only) Section 2: Bonds

The bid opening date and time still remains 01/15/2025 at 1:30PM EST/EDT.

No other changes

INVOICE TO	SHIP TO
WEST VIRGINIA CONSERVATION AGENCY 1900 KANAWHA BLVD E CHARLESTON US	WEST VIRGINIA CONSERVATION AGENCY WEST VIRGINIA CONSERVATION AGENCY 255 GUS R DOUGLASS LN CHARLESTON US
WV	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Mineral County WV Blockage Removal	1	LS	\$55,600.00	\$55,600.00

Comm Code	Manufacturer	Specification	Model #
93131802			

Extended Description:

Debris removal from stream and streambank repair due to flood damage.

Note: Please enter TOTAL COST from Exhibit A Pricing Page to Commodity Line.

See attached specification and associated documentation for further details.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Vendor questions due by 2:00PM EST/EDT	2025-12-11

REQUEST FOR QUOTATION
Mineral County, WV – Blockage Removal

EXHIBIT A – Pricing Page

Blockage and Debris Removal Mineral County, WV

All labor, materials, equipment, and supplies necessary for:

Blockage and Debris Removal Mineral County, WV

Name of Bidder: J+R Landscaping and Tree Experts INC

Bidders Address: 375 Timber Ridge Lane
Street

City: Keyser State: WV Zip: 26726

Telephone: 304 813 7308 / 301 268 3345

Fax Number: 304 788 5832

Email: Jandreexcavating0260@yahoo.com

Contractor's License No: WV 0311062

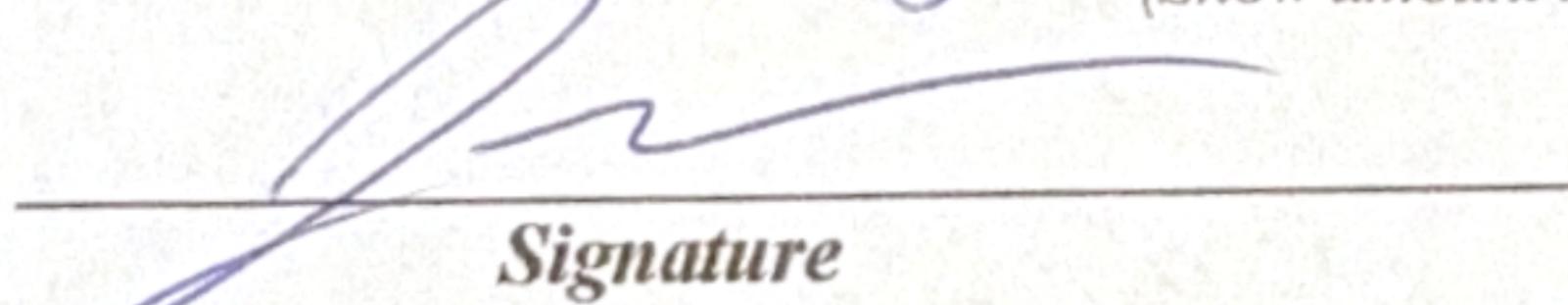
(include copy with bid response documents)

The Bidder, being familiar with and understanding the Bidding Documents and having examined the site and being familiar with all local conditions affecting the project hereby proposes to furnish all labor, material, equipment, supplies and transportation and to perform all Work in accordance with the Bidding Documents within the time set forth for the sum of:

Base Bid: \$ 55,600.00

(Also enter this amount into Commodity Line 1)

Fifty-five thousand six hundred dollars
(Show amount in both words)


Signature

01/14/2026
Date

Printed Name Jimmy E Lucas JR

Title President

Failure to use this bid form may result in bid disqualification.

Detailed Bid Schedule
Mineral County, WV – Blockage Removal Exhibit A - Pricing Page

Item	Description	Equipment Spec. (i.e. make, model) *	Quantity	Unit	Unit Price	Total
1.	Hydraulic Excavator with thumb, minimum of 89 H.P. Regular	Komatsu 138	80	HR	\$125.00	\$10,000.00
2.	Hydraulic Excavator with thumb, minimum of 89 H.P. Over Time	Komatsu 138	20	HR	\$135.00	\$2,700.00
3.	On-Highway Dump Truck #1, minimum of 250 H.P & 10 cy bed – Regular	Kenworth T880	80	HR	\$125.00	\$10,000.00
4.	On-Highway Dump Truck #1, minimum of 250 H.P & 10 cy bed – Over Time	Kenworth T880	20	HR	\$135.00	\$2,700.00
5.	On-Highway Dump Truck #2, minimum of 250 H.P & 10 cy bed – Regular	Kenworth T800	80	HR	\$125.00	\$10,000.00
6.	On-Highway Dump Truck #2, minimum of 250 H.P & 10 cy bed – Over Time	Kenworth T800	20	HR	\$135.00	\$2,700.00
7.	#1 Laborer with Chain Saw, Hand Tools, & Flagging Equipment – Regular	N/A	80	HR	\$40.00	\$3,200.00
8.	#1 Laborer with Chain Saw, Hand Tools, & Flagging Equipment – Over Time	N/A	20	HR	\$60.00	\$1,200.00
9.	#2 Laborer with Chain Saw, Hand Tools, & Flagging Equipment – Regular	N/A	80	HR	\$40.00	\$3,200.00
10.	#2 Laborer with Chain Saw, Hand Tools, & Flagging Equipment – Over Time	N/A	20	HR	\$60.00	\$1,200.00
11.	Tractor with Lowboy * *Can substitute Tag-along Equipment Trailer	Kenworth T800	20	HR	\$125.00	\$2,500.00
12.	Stabilization Materials – Seed and	N/A	1	LS	\$1,200.00	\$1,200.00
13.	Mobilization/Demobilization Limited to 10% of the Total of Line Items 1 through 12	N/A	1	LS	\$5,000.00	\$5,000.00
					Total:	\$55,600.00

Unit Definitions: LS = Lump Sum, LF = Linear Foot, CF = Cubic Feet, SF = Square Feet, CY = Cubic Yards, EA = Each, MO = Month, TN = Ton(s), AC = Acre(s), HR = Hours

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, J & R Landscaping and Tree Experts, Inc. of 375 Timber Ridge Lane, Keyser, WV 26726, as Principal, and NGM Insurance Company of 55 West Street, Keene, NH 03431, a corporation organized and existing under the laws of the State of Florida with its principal office in the City of Keene, as Surety, are held and firmly bound unto the State of West Virginia, as Obligee, in the penal sum of Five Percent of the Total Bid Amount (\$ 5%) for the payment of which, well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for Mineral County WV Blockage Removal

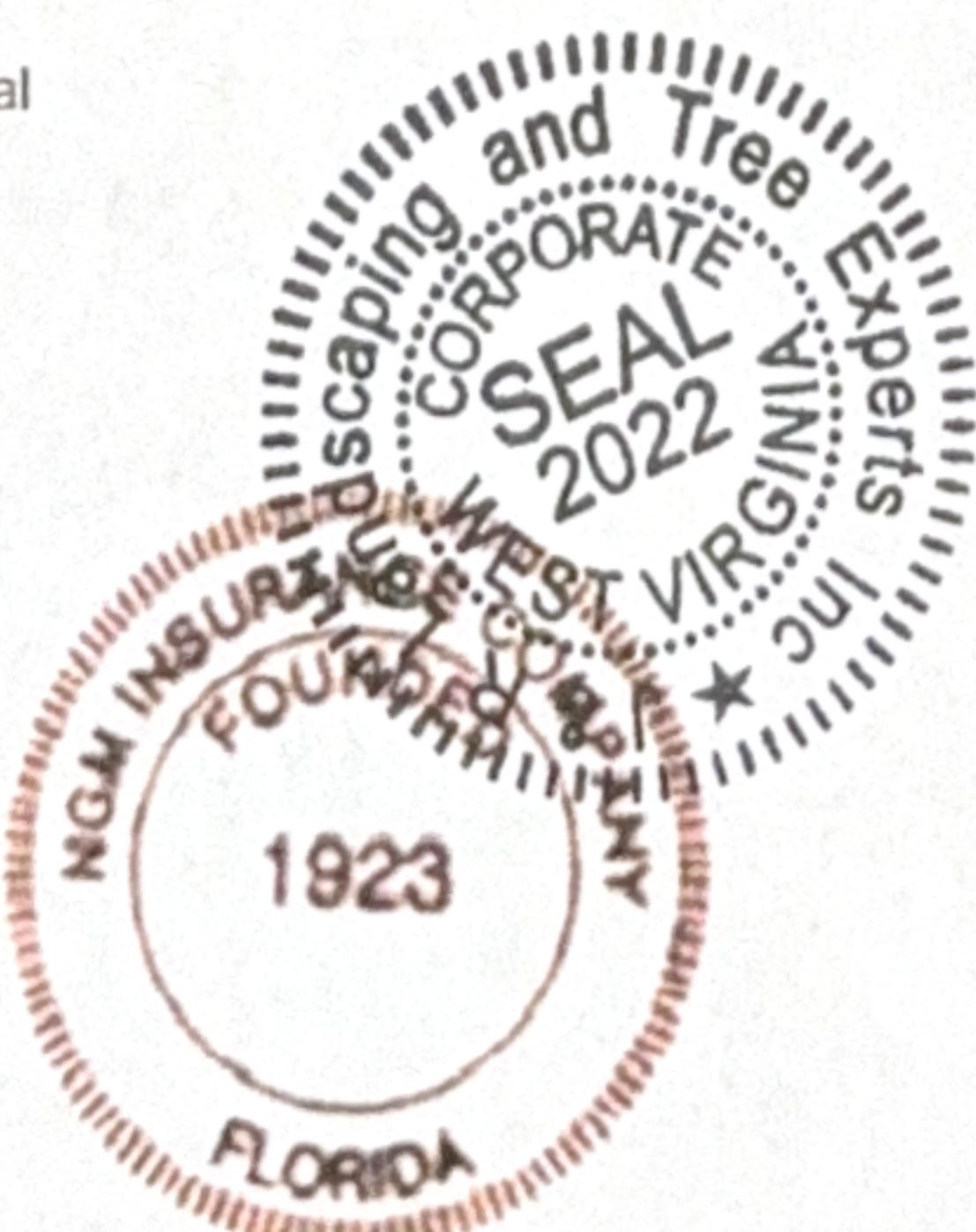
NOW THEREFORE,

(a) If said bid shall be rejected, or
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is an individual, this 15th day of January, 2026.

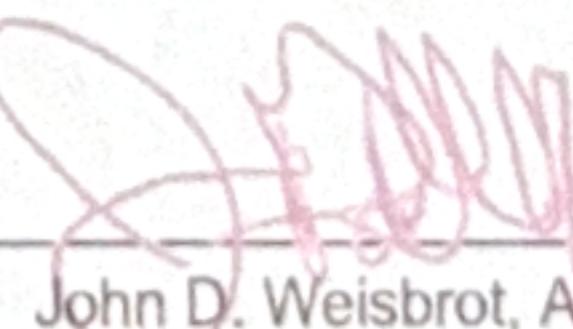
Principal Seal



Surety Seal

J & R Landscaping and Tree Experts, Inc.
(Name of Principal)
By _____
(Must be President, Vice President, or
Duly Authorized Agent)
President
(Title)

NGM Insurance Company
(Name of Surety)


John D. Weisbrot, Attorney-In-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.



POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That NGM Insurance Company, a Florida corporation having its principal office in the City of Jacksonville, State of Florida, pursuant to Article IV, Section 2 of the By-Laws of said Company, to wit:

"Article IV, Section 2. The board of directors, the president, any vice president, secretary, or the treasurer shall have the power and authority to appoint attorneys-in-fact and to authorize them to execute on behalf of the company and affix the seal of the company thereto, bonds, recognizances, contracts of indemnity or writings obligatory in the nature of a bond, recognizance or conditional undertaking and to remove any such attorneys-in-fact at any time and revoke the power and authority given to them."

does hereby make, constitute and appoint **John D. Weisbrot, Nancy Nigro, Melissa McDade, Steven Varga** ————— its true and lawful Attorneys-in-fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed, bonds, undertakings, recognizances, contracts of indemnity, or other writings obligatory in nature of a bond subject to the following limitation:

1. No one bond to exceed Five Million Dollars (\$5,000,000)

and to bind NGM Insurance Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of NGM Insurance Company; the acts of said Attorney are hereby ratified and confirmed.

This power of attorney is signed and sealed by facsimile under and by the authority of the following resolution adopted by the Directors of NGM Insurance Company at a meeting duly called and held on the 2nd day of December 1977.

Voted: That the signature of any officer authorized by the By-Laws and the company seal may be affixed by facsimile to any power of attorney or special power of attorney or certification of either given for the execution of any bond, undertaking, recognizance or other written obligation in the nature thereof; such signature and seal, when so used being hereby adopted by the company as the original signature of such office and the original seal of the company, to be valid and binding upon the company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, NGM Insurance Company has caused these presents to be signed by its Assistant Secretary and its corporate seal to be hereto affixed this 24th day of August, 2023.

NGM INSURANCE COMPANY By:

Lauren K. Powell
Assistant Secretary



State of Wisconsin,
County of Dane.

On this 24th day of August, 2023, before the subscriber a Notary Public of State of Wisconsin in and for the County of Dane duly commissioned and qualified, came Lauren K. Powell of NGM Insurance Company, to me personally known to be the officer described herein, and who executed the preceding instrument, and she acknowledged the execution of same, and being by me fully sworn, deposed and said that she is an officer of said Company, aforesaid: that the seal affixed to the preceding instrument is the corporate seal of said Company, and the said corporate seal and her signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Company; that Article IV, Section 2 of the By-Laws of said Company is now in force.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal at Madison, Wisconsin this 24th day of August, 2023.



I, Andrew Rose, Vice President of NGM Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said Company which is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company at Madison, Wisconsin this

15th day of January, 2026.

Andrew Rose, Vice President

WARNING: Any unauthorized reproduction or alteration of this document is prohibited.

TO CONFIRM VALIDITY of the attached bond please call 1-603-354-5281.

TO SUBMIT A CLAIM: Send all correspondence to 55 West Street, Keene, NH 03431

Attn: Bond Claim Dept. or call our Bond Claim Dept. at 1-603-358-1437.



I certify that at the Annual Meeting of the Directors of the NGM Insurance Company duly called and held on March 4th, 2025, that the following officers were elected and remain in office:

JANET S. EMBRAY	PRESIDENT
TROY P. VAN BEEK	TREASURER
LAUREN K. POWELL	SECRETARY
THERESA E. BREUNIG-SILBERNAGEL	VICE PRESIDENT
JOSEPH FREITAS	ASSISTANT TREASURER
KARI E. GRASEE	ASSISTANT TREASURER
THERESA K. SZTUCKO	ASSISTANT TREASURER
PETER H. SCHRADER	ASSISTANT TREASURER
CODY C. FAUST	ASSISTANT TREASURER

I further certify that the following statement of the Company is true as taken from the records of said Company as of December 31, 2024.

ADMITTED ASSETS

Bonds at Amortized Values	\$ 101,894,171
Stocks at Market Value	\$135,474,580
First Mortgage Loans	0
Real Estate	\$2,603,500
Cash in Office and Banks	(6,725,952)
Short Term Investments	\$1,530,725
Agent's Balance (Less than 90 Days)	\$199,626,574
Accrued Interest	\$726,541
Other Assets	\$272,128,778
TOTAL ADMITTED ASSETS	\$707,258,917

LIABILITIES

Reserve for Losses	0
Reserve for Loss Adjustment Expenses	0
Reserve for Unearned Premiums	0
Reserve for Other Underwriting Expenses	\$42,826,540
Reserve for Taxes, Licenses, and Fees	\$3,334,005
Loss Drafts in Transit	0
Other Liabilities	\$41,080,147
Total Liabilities	\$26,164,025
Policyholders' Surplus	\$620,018,225
TOTAL	\$707,258,917

Securities as deposited by law, included above = \$5,728,598

I further certify that the following is true and exact excerpt from Article IV, Section 2 of the By-Laws of NGM Insurance Company which is still valid and existing.

The board of directors, the president, any vice president, secretary, or the treasurer shall have the power and authority to appoint attorneys-in-fact and to authorize them to execute on behalf of the company and affix the seal of the company thereto, bonds, recognizances, contracts of indemnity or writings obligatory in the nature of a bond, recognizance or conditional undertaking and to remove any such attorneys-in-fact at any time and revoke the power and authority given to them."

Subscribed and sworn to before me on
This 26th day of March 2025

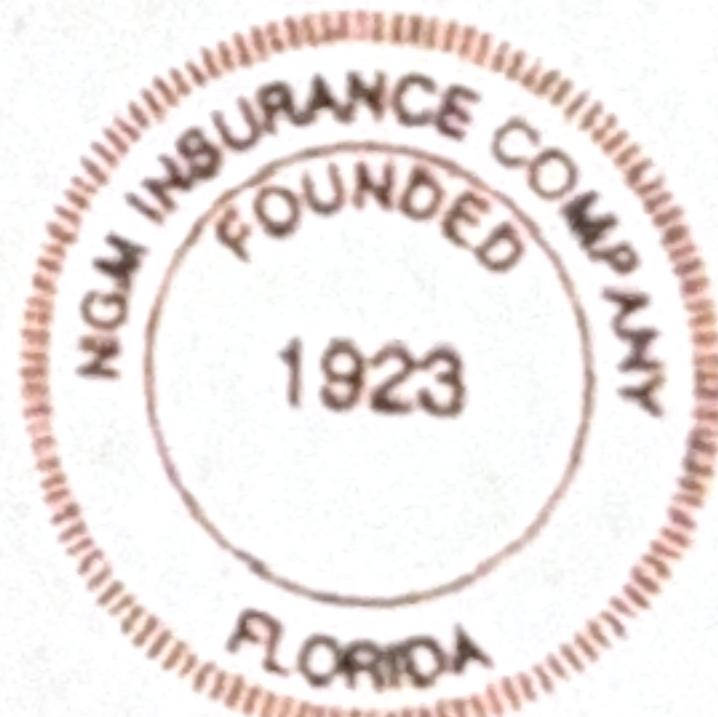
Mary J. Ripp
Mary J. Ripp
Commission Expires February 8, 2027



68-1191 (3/21)

IN WITNESS THEREOF I hereunto subscribe
my name and affix the seal of said company
this 26th day of March 2025

Lauren K. Powell
Lauren K. Powell
Secretary



ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ AGR26*21

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input checked="" type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

J+R Landscaping and Tree Experts
Company INC

Authorized Signature

01-14-2026

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: WV031662

CLASSIFICATION:

EXCAVATION
SPECIALTY
LANDSCAPING
ASPHALT
DEMOLITION

J & R LANDSCAPING & TREE EXPERTS INC
375 TIMBER RIDGE LANE
KEYSER, WV 26726

DATE ISSUED

JANUARY 13, 2026

EXPIRATION DATE

JANUARY 13, 2027

Authorized Signature

Chair, West Virginia Contractor
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.

REQUEST FOR QUOTATION
Mineral County, WV - Blockage Removal
CRFQ AGR26*21

12. MISCELLANEOUS:

12.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager:	Jimmy E Lucas JR
Telephone Number:	304 813 7308 / 3012683345
Fax Number:	304 788 5832
Email Address:	Jandrexcavating6260@yahoo.com

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Jimmy E Lucas JR- President

(Address) 375 Timber Ridge LN Keyser WV 26726

(Phone Number) / (Fax Number) 3048137308 / 3047883825

(email address) JandrexcaVating6260@yahoo.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

J + R Landscaping and Tree Experts INC
(Company)

(Signature of Authorized Representative)

Jimmy E Lucas JR - President - 01-14-26

(Printed Name and Title of Authorized Representative) (Date)

3048137308 / 3047885832

(Phone Number) (Fax Number)

JandrexcaVating6260@yahoo.com

(Email Address)

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name:

J+R Landscaping and Tree Experts INC



Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.

Attach additional pages if necessary

CERTIFIED DRUG-FREE WORKPLACE REPORT COVERSHEET

In accordance with **West Virginia Code** § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified below in the Required Report Content section.

Instructions: Vendor should complete this coversheet, attach it to the required report, and submit it to the appropriate location as follows: For contracts more than \$25,000, the report should be mailed to the West Virginia Purchasing Division at 2019 Washington Street East, Charleston, WV 25305. For contracts of \$25,000 or less, the vendor should mail the report to the public authority issuing the contract.

Contract Identification:

Contract Number: CRFQ 1400 AGR2600000021

Contract Purpose: Mineral County WV Blockage Removal

Agency Requesting Work: West Virginia Conservation Agency

Required Report Content: The attached report must include each of the items listed below. The vendor should check each box as an indication that the required information has been included in the attached report.

- Information indicating the education and training service to the requirements of *West Virginia Code § 21-1D-5* was provided;
- Name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
- Average number of employees in connection with the construction on the public improvement;
- Drug test results for the following categories including the number of positive tests and the number of negative tests: (A) Pre-employment and new hires; (B) Reasonable suspicion; (C) Post-accident; and (D) Random.

Vendor Contact Information:

Vendor Name: J & R Landscaping and Tree Experts INC

Vendor Telephone: 3047886260

Vendor Address: 375 Timber Ridge Lane

Vendor Fax:

Keyser WV 26726



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

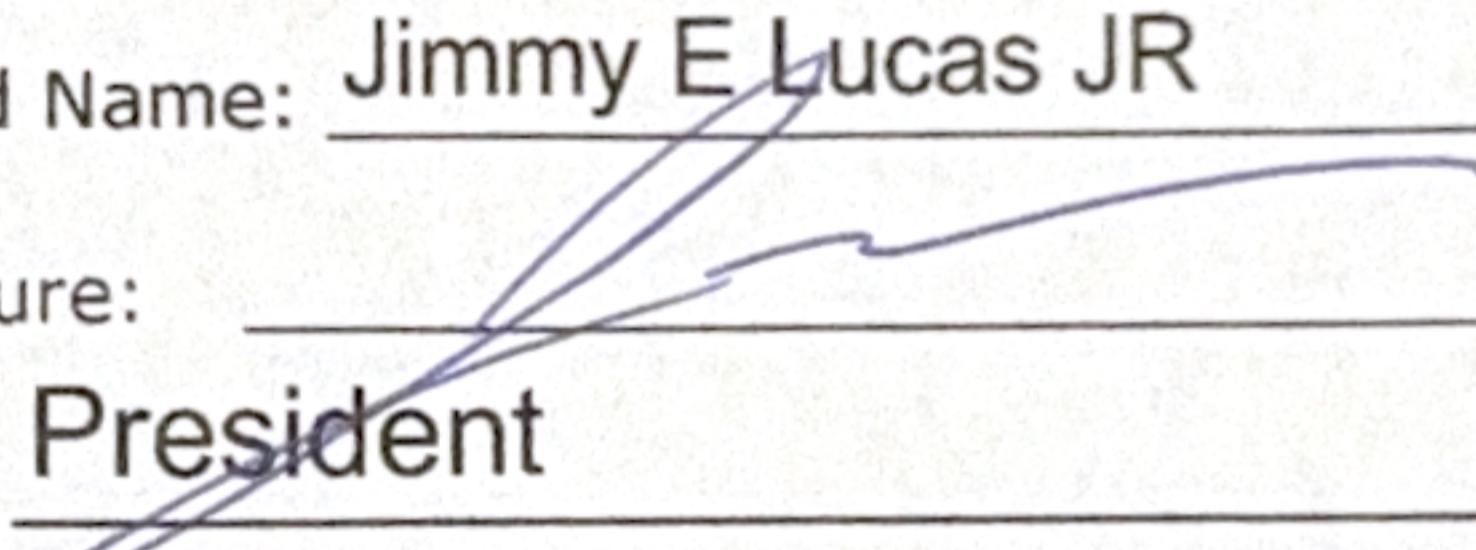
I, Jimmy Lucas JR, after being first duly sworn, depose and state as follows:

1. I am an employee of J & R Landscaping and Tree Experts INC; and,
(Company Name)
2. I do hereby attest that J & R Landscaping and Tree Experts INC
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Jimmy E Lucas JR

Signature: 

Title: President

Company Name: J & R Landscaping and Tree Experts INC

Date: 01/14/2026

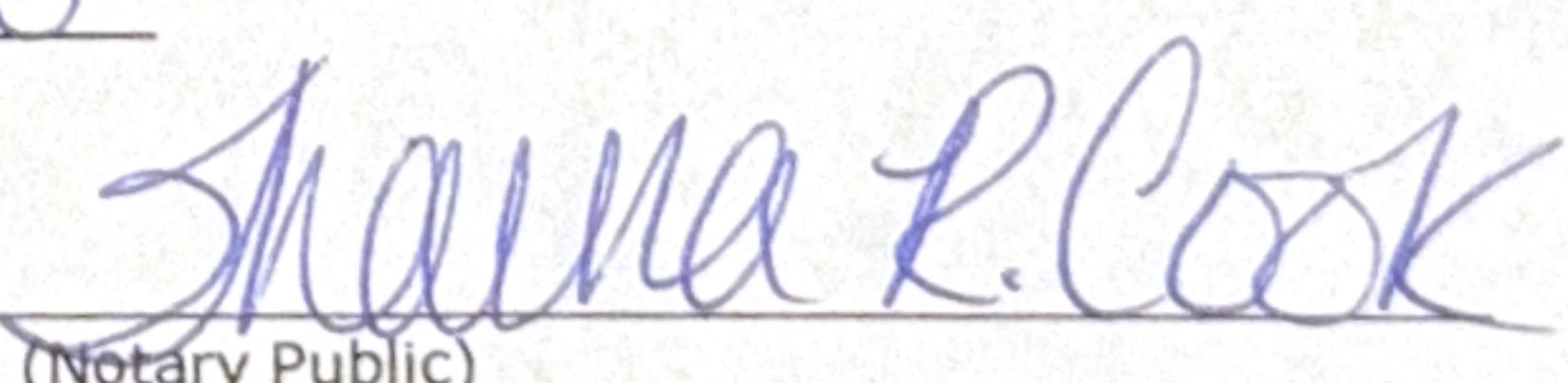
STATE OF WEST VIRGINIA,

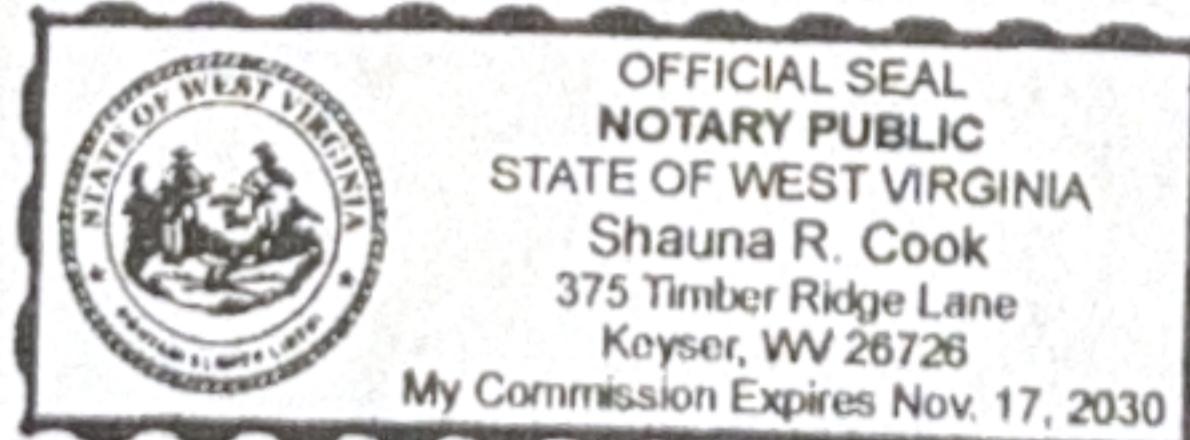
COUNTY OF Mineral, TO-WIT:

Taken, subscribed and sworn to before me this 14 day of January, 2026.

By Commission expires NOV 17, 2030

(Seal)


(Notary Public)





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/03/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Kelly Courtney	
Chaney Buskirk Agency Inc. PO Box 50 Wiley Ford, WV 26767		PHONE (A/C, No, Ext): (304)738-9419	FAX (A/C, No): (304)460-8556
		E-MAIL ADDRESS: Kelly@chaneybuskirk.com	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: Erie Insurance Company	26263
		INSURER B: Erie Insurance Property/Casualty	26830
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	
INSURED		J & R LANDSCAPING & TREE EXPERTS INC JIMMY LUCAS 375 Timber Ridge Ln Keyser, WV 26726-9625	

COVERAGES		CERTIFICATE NUMBER: 00004411-251118095210		REVISION NUMBER: 2				
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.								
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY) 11/05/2025	POLICY EXP (MM/DD/YYYY) 11/05/2026	LIMITS	
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			Q61-0618227			EACH OCCURRENCE \$ 1,000,000	
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000	
							MED EXP (Any one person) \$ 5,000	
							PERSONAL & ADV INJURY \$ 1,000,000	
							GENERAL AGGREGATE \$ 2,000,000	
							PRODUCTS - COMP/OP AGG \$ 2,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC OTHER:							
B	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			Q09-5730068	09/07/2025	09/07/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000	
							BODILY INJURY (Per person) \$	
							BODILY INJURY (Per accident) \$	
							PROPERTY DAMAGE (Per accident) \$	
B	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$			Q35-5570012	11/05/2025	11/05/2026	EACH OCCURRENCE \$	
							AGGREGATE \$ 4,000,000	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE	
							OTHE- R	
							E.L. EACH ACCIDENT \$	
							E.L. DISEASE - EA EMPLOYEE \$	
							E.L. DISEASE - POLICY LIMIT \$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

General Services Division 1900 Kanawha Blvd E. CHARLESTON, WV 25305	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Kelly Courtney</i> (KMC)
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