



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 4

List View

General Information Contact Default Values Discount Document Information Clarification Request

Procurement Folder: 1660478

Procurement Type: Central Master Agreement

Vendor ID: VS0000018473

Legal Name: UNIVERSAL PROTECTION SERVICE LP

Alias/DBA: UNIVERSAL PROTECTION SERVICE LLC/ALLIED UNIVERSAL SEC SVS

Total Bid: \$458,812.64

Response Date: 08/04/2025

Response Time: 10:00

Responded By User ID: DRoose

First Name: Daniel

Last Name: Roose

Email: Daniel.Roose@aus.com

Phone: 908-391-7830

SO Doc Code: CRFQ

SO Dept: 0926

SO Doc ID: PSC2600000002

Published Date: 7/29/25

Close Date: 8/5/25

Close Time: 13:30

Status: Closed

Solicitation Description: Security Guard Services for PSC HQ

Total of Header Attachments: 4

Total of All Attachments: 4



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Solicitation Response

**Proc Folder:** 1660478  
**Solicitation Description:** Security Guard Services for PSC HQ  
**Proc Type:** Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2025-08-05 13:30	SR 0926 ESR07312500000000515	1

**VENDOR**  
VS0000018473  
UNIVERSAL PROTECTION SERVICE LP

**Solicitation Number:** CRFQ 0926 PSC2600000002  
**Total Bid:** 458812.64000000000139698386192 **Response Date:** 2025-08-04 **Response Time:** 10:00:48  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
Larry D McDonnell  
304-558-2063  
larry.d.mcdonnell@wv.gov

**Vendor**  
**Signature X** **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Security Guard Services	1.00000	LS	458812.640000	458812.64

Comm Code	Manufacturer	Specification	Model #
92121504			

**Commodity Line Comments:** Year 1: \$111,317.44  
Year 2:#113,561.60  
Year 3: \$115,805.76  
Year 4: \$118,127.84

**Extended Description:**  
Lump Sum price, Vendor must include the Pricing Page (Exhibit A) from bid package.  
See attached documentation for further details.



# An Allied Universal® Quotation to State of West Virginia

Security Guard Services for PSC HQ  
RFQ 0926 PSC2600000002

**Presented to:**  
**Larry D McDonnell**  
State of West Virginia

**Presented By:**  
**Daniel Roose**  
Director Government Services  
Allied Universal Security Services

August 5, 2025

Larry D McDonnell  
State of West Virginia  
2019 Washington Street, East  
Charleston, PA 25305

Dear Mr. McDonnell,

Thank you for the opportunity to participate in your procurement process and for considering Allied Universal® Security Services once again as your preferred security provider for the State of West Virginia Public Service Commission.

We recognize the critical importance of providing high-quality, public-facing security services that not only meet your current requirements but are also scalable to support your future needs. With more than 500 West Virginia residents employed by Allied Universal, we are proud to offer a strong local presence backed by extensive national resources. Our prior eight years of service to the State of West Virginia demonstrated our proven ability to deliver reliable and responsive security solutions.

Our experience and deep understanding of the region allow us to propose a competitive and accurate wage structure—one that supports both service excellence and compliance with state expectations. Our local management team will ensure hands-on supervision of your program, supported by Regional Vice President Nick Paros and a dedicated network of regional and national teams.

We are excited about the opportunity to work with your organization again. Should you have any questions during the evaluation process, please feel free to contact me directly at 732-584-7905 or [Daniel.Roose@aus.com](mailto:Daniel.Roose@aus.com).

Sincerely,

A handwritten signature in blue ink, appearing to read "Daniel Roose", with a long horizontal flourish extending to the right.

Daniel Roose  
Director Government Services  
Allied Universal Security Services



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## Vendor Identification

**Legal Name:** Universal Protection Service LLC, dba Allied Universal Security Services

Incorporated on October 25, 2011 in Delaware (name changed with merger of Allied Barton and Universal Security Services)

Have been providing services since 1965

Local office: 500B1 Prestige Park, Hurricane West Virginia 25526  
304-727-4608, fax 304-205-0781  
24x7 x 365 days Assurance Center 866-703-7666

Normal business hours- phones automatic transfer to assurance center after hours

Primary Contract Manager:  
Shawn Bailey  
304-362-8136 office  
606-225-3048 cell  
Shawn.Bailey@aus.com

FEIN 33-0973846

Number of employees: 498 Security Guards in West Virginia. 300,000 nationwide

At Allied Universal®, we're committed to forging strong partnerships by fully immersing ourselves in your culture and championing your security program as passionately as you do. Our significant investment in local management sets us apart and has made us the premier security provider in your area. We handle security so you can stay focused on your mission.



## Vendor Qualifications

*For 65+ years, Allied Universal® has been keeping people safe, protecting property, and providing peace of mind through our dedication to quality leadership, industry expertise, and our commitment to building unparalleled employee and client relationships. As a leading provider of security services in North America, with over 300,000 Security Professionals protecting over 50,000 client sites, Allied Universal® is There for you.® Our local presence in West Virginia entails over 500 employees.*

### Our government experiences

Allied Universal serves numerous Statewide contracts, serving a wide variety of location types across states – from State Capitols to administration buildings, health care and human services offices, transportation facilities and many more. These contracts span large geographies and up to 300 facilities under one contract. We provide armed and unarmed security officer services including access control, visitor and vehicle screening, mobile and foot patrols, and many others.

These include:

State of New Jersey	State of Delaware
State of Illinois	State of Georgia
State of Tennessee	State of Nevada
State of Florida	State of Washington
State of Massachusetts	City of New York City

We understand the complexity of maintaining compliance with rules and regulations while providing the required security services, considering the need for qualified, security professionals. **Allied Universal's provides security services to 300 municipal, county and state government clients**, including single contracts covering up to 300 facilities. While each client contract is unique in scope and size, typical facilities Allied Universal secures include:

- City Hall, County Courthouse Complex, State Capitol Complexes, and Federal Facilities
- Courthouses
- City and County Agencies
- City and County Health facilities & Hospitals
- County Juvenile Assessment Centers
- City/County Water and Utilities
- Parking Facilities
- Data Centers
- City/County/Federal Child Care Centers
- Motor Vehicle and other Licensing Facilities
- Social Security and Human Services Centers

With our years of substantial experience and specialization in serving governmental entities nationwide, we leverage national best practices from existing programs and bring ideas and innovation to each client's future growth. Conducting operational business reviews to document the fulfillment of contract requirements and track key performance indicators will provide the accountability the State of West Virginia Public Service Commission requires for the security provider to be flexible and accommodating to your diverse facility needs.

We take a personalized, integrated approach to your needs, becoming fully immersed in your culture, mission, and values, to provide proactive security services and innovative smart technology tailored to your unique requirements. The result is top-notch security solutions that give you the freedom to create, produce and innovate with your core business.

Our world-class customer service and track record of success starts with our local leadership, equipped with the knowledge to serve you with service-oriented professionalism supported by the most advanced systems and integrated technology in the industry. As your trusted security partner, Allied Universal® stands ready to secure and care for the people and businesses in our communities.

### **Unmatched service, systems, and solutions**

At Allied Universal®, we partner with you, leveraging our trained Security Professionals supported by industry-leading technology and systems to provide comprehensive, customized security solutions that not only help protect against threats, but enable organizations to make better, more informed decisions about their security operations.

Our security teams are well trained, reliable, supported by national resources, and focused on helping you reach your security goals and exceed your expectations. Our focus on a customized solution in support of the specific needs of the WV PSC HQ allows us to achieve that goal. Among the information that you will find in our proposal, none is more important than our solutions to your needs.

### **Streamlined Screening and Hiring with AU HireSmart™**

Allied Universal® has invested time and resources into our recruiting, and our recruiters use AU HireSmart™—an end-to-end Artificial Intelligence (AI) recruiting solution, which provides a number of unique benefits designed to streamline the recruiting process to meet your placement needs quickly.

AU HireSmart™ translates candidate video screening tests into actionable data that accurately predicts a candidate's aptitude for any given role. These videos measure emotional expression, tone, language patterns, and word choice to determine a candidate's fit for the position. This process improves the quality of services we provide while decreasing Security Professional turnover by matching candidates with the jobs most suited to them.

### **World-class, Award-winning Training**

AU Institute™ is the umbrella under which all formal training and development opportunities exist. Allied Institute is supported by more than 50 full- and part-time certified instructors, and provides both mandatory and voluntary courses, which are offered pre-assignment, on-the-job, and as continuing education. Our training consists of the following phases:

- New Employee Orientation
- On the Job Training
- Core Training
- Ongoing & Refresher Training

Our training program and processes fully meets the State of West Virginia mandates and exceeds those requirements. Our trainers are in-house Allied Universal employees and provide training in our local officers, on-line virtually or at client locations, if requested.

## Leadership



**NICHOLAS J. Paros**

**Regional Vice President - Delaware/Maryland/West Virginia**

Nicholas Paros provides direct management and operations support for security services through three field offices in Delaware, Maryland, and West Virginia. He supports customers through proactive leadership of three direct reports, 28 indirect reports, and approximately 3,000 Security Professionals.

Nicholas joined Allied Universal® in 2021 through the acquisition of G4S where he was the Senior Vice President overseeing the Maryland, Delaware, South Jersey, Pennsylvania, and Ohio markets. While at G4S, he also assumed the roles of General Manager and Vice President. In addition, Nicholas was a Maryland State Trooper (Cadet through Lieutenant Colonel) between 1983-2006.

Nicholas has been an active member of ASIS International since 2009 and is a current member of the Maryland Troopers Association and the Fraternal Order of Police. He also served as a Board Member of Metro Crime Stoppers of Maryland, Maryland Handgun Review Board, and the Professional Licensing Board of Examiners for security Guard and Private Detective Agencies in the state of Delaware.

Nicholas earned a Bachelor of Science degree in Criminal Justice Administration from the University of Phoenix. He also completed John Hopkins University Executive Leadership Training, Maryland State's Police K-9 Training, Critical Infrastructure Security Training, Active Shooter Training, and numerous other programs.

## Government Services Subject Matter Experts



**CHARLES BOHNENBERGER**

**Senior Vice President, Government Services**

Charles Bohnenberger entered the private security industry more than a decade ago, bringing extensive experience in the public and private sectors. He leads our business in the local, state and federal government markets to provide security services to public agencies. He is responsible for contract compliance, financial performance, service offerings and brand development in such specialties as

airports, port facilities, transit systems, government-owned utilities, courthouses and federal government facilities.

His experience in the public sector includes serving as a senior advisor to Pennsylvania Governor and former United States Secretary of Homeland Security Tom Ridge, and as an appointee in the George H.W. Bush Administration serving on the White House staff. He has also served as Senior Vice President and Team Leader of Government Banking for Santander Bank. Charles holds a BA in Political Science from Villanova University and a Master of Public Administration from the University of Pennsylvania. He represents Allied Universal® as a member of industry-related organizations such as the American Public Transit Association (APTS), the International Association of Chiefs of Police (IACP), the National Sheriff's Association (NSA), and the National Association of Security Companies (NASCO) Federal Protective Service Advisory Council. He holds positions on various committees within these organizations and serves as a subject matter expert to their membership, helping to develop best practices and industry standards.

***Our experience and expertise has been gained throughout of 65 years of providing security guard services, and our past history with servicing the State of West Virginia state contract for 8 years.***

## References

### **West Virginia Dept of Highways 190 Dry Branch Drive, Charleston WV 25306**

Service Started:	Services since 2016
Customer Name:	Wanda Casto
Customer Phone:	304-414-6653    wanda.f.casto@wv.gov

### **West Virginia Lottery 900 Pennsylvania Ave N, Charleston WV 25302**

Service Started:	Services since April 2024
Customer Name:	Steve Compston
Customer Phone:	304-352-1946 ext 1946, scompston@wvlottery.com

### **Amazon 500 Kinetic Drive, Huntington WV 25701**

Service Started:	August 2021
Customer Name:	Napolean Burris
Customer Phone:	304-409-8261    napburri@amazon.com

### **TC Energy 1700 MacCorkle Ave SE, Charleston WV 25314**

Customer Name:	Tamika Henry
Customer Phone:	304-550-3075
Customer Email:	Tamika.henry@tcenergy.com

### **Dow Chemical 437 MacCorkle Ave, S Charleston WV 25303**

Customer Name:	Mark Grimm
Customer Phone:	304-747-1017
Customer Email:	Marimm@dow.com

### **Ashland Oil Company 100 Big Sandy River Rd, Kenova WV 25530**

Customer Name:	Karen Sewart
Customer Phone:	304-528-2612
Customer Email:	Karen.Sewart@aocmaterials.com

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Daniel Roose, Director Government Services

(Address) 500B1 Prestige Park, Hurricane WV 25526

(Phone Number) / (Fax Number) 304-362-8136 local office, 304-205-0781 fax, 908-391-7830 cell

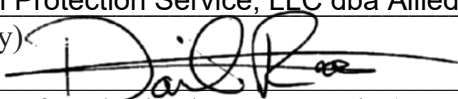
(email address) Daniel.Roose@aus.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Universal Protection Service, LLC dba Allied Universal Security Services

(Company)



(Signature of Authorized Representative)

Daniel Roose, Director Government Services

(Printed Name and Title of Authorized Representative) (Date)

304-362-8136 local office, 304-205-0781 fax, 908-391-7830 cell

(Phone Number) (Fax Number)

(Email Address)

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ PSC26\*02**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

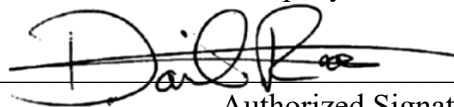
(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Universal Protection Service, LLC  
dba Allied Universal Security Services

Company



Authorized Signature

August 5, 2025

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



## State Agency License



### **CERTIFICATE OF P.I. FIRM & SECURITY GUARD FIRM**

**I, Mac Warner, Secretary of State of the  
State of West Virginia, hereby certify that**

**Nicholas John Paros**

**of**

**Universal Protection Service, LLC dba  
Allied Universal Security Services  
161 Washington Street  
Suite 600  
Conshohocken PA 19428**

is hereby licensed to conduct the business and engage in the business of P.I. Firm & Security Guard Firm in the State of West Virginia, under the provisions of and in compliance with Chapter 30, Article 18 of the West Virginia Code. This Certificate shall be in effect and valid from 02/23/2024 to 02/23/2026 unless suspended or revoked thereto, in accordance with the provisions of the West Virginia Code.

**This license cannot be transferred**



Given under my hand and the Great  
Seal of the State of West Virginia  
on Friday, February 9, 2024

*Mac Warner*

Mac Warner  
West Virginia Secretary Of State

**F220222009719**

Secretary of State  
Bldg. 1, Suite 157-K  
1900 Kanawha Blvd. East

**F240209013920**

Phone: 304-558-6000  
866-767-8683  
Visit us online:





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MARSH USA LLC 30 South 17th Street Philadelphia, PA 19103 Attn: Philadelphia.certs@marsh.com / Fax: (212) 948-0360  CN118025105-ALL-STAND-25-26	<b>CONTACT</b> <b>NAME:</b> Marsh   U.S. Operations <b>PHONE</b> (A/C, No, Ext): 866-966-4664 <b>E-MAIL</b> <b>ADDRESS:</b> Philadelphia.Certs@marsh.com <b>FAX</b> (A/C, No):  <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Indian Harbor Insurance Company <b>INSURER B:</b> Greenwich Insurance Company <b>INSURER C:</b> XL Insurance America <b>INSURER D:</b> Indemnity Insurance Company of North America <b>INSURER E:</b> XL Specialty Insurance Company <b>INSURER F:</b>	<b>NAIC #</b> 36940 22322 24554 43575 37885
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**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CONTRACTUAL LIABILITY <input checked="" type="checkbox"/> SIR \$1,750,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			RES943799405	01/01/2025	01/01/2026	EACH OCCURRENCE \$ 30,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 30,000,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 30,000,000 GENERAL AGGREGATE \$ 55,000,000 PRODUCTS - COMP/OP AGG \$ 55,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			RAD943781808	01/01/2025	01/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			XSM G72500027 005 Excess of General Liability, Auto Liability, and Workers' Comp	01/01/2025	01/01/2026	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input checked="" type="checkbox"/> N	N / A	RWD300120309 (AOS) RWR300120409 (WI) RWE943548209 (CA, OH)	01/01/2025 01/01/2025 01/01/2025	01/01/2026 01/01/2026 01/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability			RES943799405 SIR: \$1,750,000	01/01/2025	01/01/2026	Claim 2,000,000 Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**Request for Taxpayer  
Identification Number and Certification**

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give form to the  
requester. Do not  
send to the IRS.**

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) <b>UNIVERSAL PROTECTION SERVICE, LP</b>	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____  (Applies to accounts maintained outside the United States.)
	<b>2</b> Business name/disregarded entity name, if different from above. <b>UNIVERSAL PROTECTION SERVICE, LLC DBA ALLIED UNIVERSAL SECURITY SERVICES</b>	
	<b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ <b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	
	<b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ <input type="checkbox"/>	
	<b>5</b> Address (number, street, and apt. or suite no.). See instructions. <b>P.O. BOX 828854</b>	
<b>6</b> City, state, and ZIP code <b>PHILADELPHIA, PA 19182-8854</b>		
<b>7</b> List account number(s) here (optional)		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>									
			-				-		
<b>or</b>									
<b>Employer identification number</b>									
3	3	-	0	9	7	3	8	4	6

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person <i>James Lennon</i>	Date <b>01/06/2025</b>
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**What's New**

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

## CRFQ PSC26\*02

Section	Guard Classification	*Estimated Hours	Hourly Rate	Total Amount
<b>Initial Year - 1</b>				
3.1.9.2.1	Security Guard II	3,696	18.82	\$ 69,558.72
3.1.9.2.2	Security Guard III / Shift Supervisor	2,048	20.39	\$ 41,758.72
<b>Optional Renewal Year - 2</b>				
3.1.9.2.1	Security Guard II	3,696	19.2	\$ 70,963.20
3.1.9.2.2	Security Guard III / Shift Supervisor	2,048	20.8	\$ 42,598.40
<b>Optional Renewal Year - 3</b>				
3.1.9.2.1	Security Guard II	3,696	19.58	\$ 72,367.68
3.1.9.2.2	Security Guard III / Shift Supervisor	2,048	21.21	\$ 43,438.08
<b>Optional Renewal Year - 4</b>				
3.1.9.2.1	Security Guard II	3,696	19.97	\$ 73,809.12
3.1.9.2.2	Security Guard III / Shift Supervisor	2,048	21.64	\$ 44,318.72
<b>Total Overall Cost</b>				<b>\$ 458,812.64</b>


Please note: \* This information is being captured for auditing purposes. The estimated volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Any product or service not on the Agency provided pricing page will not be allowable. The State cannot accept alternate pricing pages, Vendor should complete the Pricing Page in full as failure to complete the Pricing Page in its entirety may result in Vendor's bid being disqualified. A no bid may result in Vendor's bid being disqualified.

Vendor should type or electronically enter the information into the Pricing Page to prevent errors in the evaluation.

CONTRACT WILL BE AWARDED BY TOTAL BID AMOUNT, HOWEVER, INITIAL CONTRACT PERIOD WILL BE FOR A PERIOD OF ONE YEAR. Renewal options for years 2, 3, and 4 will be initiated by the Agency, agreed to by the Vendor and processed by the West Virginia Purchasing Division as Change Orders for subsequent years.

### BIDDER/VENDOR INFORMATION:

<b>Vendor Name:</b>	Universal Protection Service LLC dba Allied Universal Security Services		
<b>Address:</b>	500 B1 Prestige Park Drive		
<b>City, St. Zip:</b>	Hurricane WV 25526		
<b>Phone No.:</b>	304-362-8136		
<b>Email Address:</b>	<a href="mailto:Daniel.Roose@aus.com">Daniel.Roose@aus.com</a>		
		5-Aug-25	

Vendor Signature

Date

## CRFQ PSC26\*02

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<b>Phone No.:</b>	304-362-8136
<b>Email Address:</b>	<a href="mailto:Daniel.Roose@aus.com">Daniel.Roose@aus.com</a>
	5-Aug-25

Vendor Signature

Date

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ PSC26\*02**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

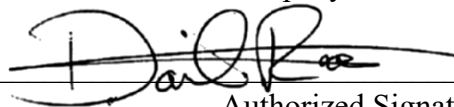
(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Universal Protection Service, LLC  
dba Allied Universal Security Services

Company



Authorized Signature

August 5, 2025

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Daniel Roose, Director Government Services

(Address) 500B1 Prestige Park, Hurricane WV 25526

(Phone Number) / (Fax Number) 304-362-8136 local office, 304-205-0781 fax, 908-391-7830 cell

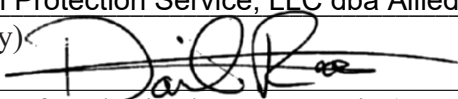
(email address) Daniel.Roose@aus.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Universal Protection Service, LLC dba Allied Universal Security Services

(Company)



(Signature of Authorized Representative)

Daniel Roose, Director Government Services

(Printed Name and Title of Authorized Representative) (Date)

304-362-8136 local office, 304-205-0781 fax, 908-391-7830 cell

(Phone Number) (Fax Number)

(Email Address)