



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 2

List View

- General Information
- Contact
- Default Values
- Discount
- Document Information
- Clarification Request

Procurement Folder: 1886131

Procurement Type: Central Master Agreement

Vendor ID: VS0000049973

Legal Name: Universal Consulting Partners Inc.

Alias/DBA:

Total Bid: \$10,498,085.26

Response Date: 04/14/2026

Response Time: 10:03

Responded By User ID: uconsultp

First Name: Saqib

Last Name: Siddiqi

Email: saqib.siddiqi@uconsultp.co

Phone: 5712281322

SO Doc Code: CRFQ

SO Dept: 0803

SO Doc ID: DOT2600000079

Published Date: 3/31/26

Close Date: 4/14/26

Close Time: 13:30

Status: Closed

Solicitation Description: WVDOT IT Temporary Staffing Services (81260081)

Total of Header Attachments: 2

Total of All Attachments: 2



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 1886131
Solicitation Description: WVDOT IT Temporary Staffing Services (81260081)
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2026-04-14 13:30	SR 0803 ESR04142600000007074	1

VENDOR
 VS0000049973
 Universal Consulting Partners Inc.

Solicitation Number: CRFQ 0803 DOT2600000079
Total Bid: 10498085.25999999977648258209 **Response Date:** 2026-04-14 **Response Time:** 10:03:41
Comments:

FOR INFORMATION CONTACT THE BUYER
 John W Estep
 304-558-2566
 john.w.estep@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Senior Mainframe Application Analyst				699274.68

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Senior Mainframe Application Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Mainframe Application Analyst				627554.20

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Mainframe Application Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Senior Application Oracle Database Administrator				788925.28

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Senior Application Oracle Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Application Oracle Database Administrator				645484.32

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Application Oracle Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Senior Application DB2 Database Administrator				788925.28

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Senior Application DB2 Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Application DB2 Database Administrator				645484.32

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Application DB2 Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	PC Programmer Analyst				582728.90

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

PC Programmer Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Senior PC Programmer Analyst				699274.68

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Senior PC Programmer Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Application SQL Server Database Administrator				645484.32

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Application SQL Server Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	Senior Application Oracle Server Database Administrator				788925.28

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Senior Application Oracle Server Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	GIS Database Administrator				609624.08

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

GIS Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	Senior GIS Database Administrator				735134.92

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Senior GIS Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13	GIS Architect				851680.70

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

GIS Architect

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
14	GIS Application Developer				627554.20

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

GIS Application Developer

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
15	Senior GIS Application Developer				762030.10

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Senior GIS Application Developer

Exhibit A - Pricing Page

WVDOT Information Technology Staffing Services RFQ(81260081)

CRQM DOT26*44

Contract Item	Description	Est. Qty.	Unit of Measure	Year 1 Unit Cost	Year 2 Unit Cost	Year 3 Unit Cost	Year 4 Unit Cost	Extended Cost
4.1.1	Senior Mainframe Application Analyst	2080	EA	\$78.00	\$81.90	\$86.00	\$90.29	\$699,274.68
4.1.2	Mainframe Application Analyst	2080	EA	\$70.00	\$73.50	\$77.18	\$81.03	\$627,554.20
4.1.3	Senior Application Oracle Database Administrator	2080	EA	\$88.00	\$92.40	\$97.02	\$101.87	\$788,925.28
4.1.4	Application Oracle Database Administrator	2080	EA	\$72.00	\$75.60	\$79.38	\$83.35	\$645,484.32
4.1.5	Senior Application DB2 Database Administrator	2080	EA	\$88.00	\$92.40	\$97.02	\$101.87	\$788,925.28
4.1.6	Application DB2 Database Administrator	2080	EA	\$72.00	\$75.60	\$79.38	\$83.35	\$645,484.32
4.1.7	PC Programmer Analyst	2080	EA	\$65.00	\$68.25	\$71.66	\$75.25	\$582,728.90
4.1.8	Senior PC Programmer Analyst	2080	EA	\$78.00	\$81.90	\$86.00	\$90.29	\$699,274.68
4.1.9	Application SQL Server Database Administrator	2080	EA	\$72.00	\$75.60	\$79.38	\$83.35	\$645,484.32
4.1.10	Senior Application Oracle Database Administrator	2080	EA	\$88.00	\$92.40	\$97.02	\$101.87	\$788,925.28
4.1.11	GIS Database Administrator	2080	EA	\$68.00	\$71.40	\$74.97	\$78.72	\$609,624.08
4.1.12	Senior GIS Database Administrator	2080	EA	\$82.00	\$86.10	\$90.41	\$94.93	\$735,134.92
4.1.13	GIS Architect	2080	EA	\$95.00	\$99.75	\$104.74	\$109.97	\$851,680.70
4.1.14	GIS Application Developer	2080	EA	\$70.00	\$73.50	\$77.18	\$81.03	\$627,554.20
4.1.15	Senior GIS Application Developer	2080	EA	\$85.00	\$89.25	\$93.71	\$98.40	\$762,030.10
Grand Total								\$10,498,085.26



State of West Virginia
West Virginia Department of Transportation
(WVDOT)

IT Temporary Staffing
CRFQ DOT2600000079

Centralized Request for Quote

Due Date: April 14, 2026 by 1:30 PM EST

Technical Proposal

Submit Via: wvOASIS

Primary Procurement Officer: John W. Estep

Telephone Number: 304-558-2566

E-Mail Address: john.w.estep@wv.gov

Submitted by: Universal Consulting Partners Inc

**13800 Coppermine Road,
Herndon, VA -20171**

Point of Contact: Saqib Siddiqi, CEO

Cell: (571) 228 1322

E- mail: saqib.siddiqi@uconsultp.com

This proposal includes data that shall not be disclosed outside the government and shall not be duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of, or in connection with, the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. The restriction does not limit the Government's right to use the information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained on all pages of this proposal.



1 Cover Letter

Date: April 14, 2026

Attn: John W. Estep
West Virginia Department of Transportation (WVDOT)
Purchasing Division

Subject: Proposal Response for RFQ for *IT Temporary Staffing Services (DOT2600000079)* to *West Virginia Department of Transportation (WVDOT)*

Dear Mr. Estep,

Universal Consulting Partners Inc. (UCP) is pleased to submit our response to the *West Virginia Department of Transportation's Request for Quotation (RFQ) for Information Technology Temporary Staffing Services*. UCP is a certified *Women-Owned, Minority Business Enterprise (MBE), Disadvantaged Business Enterprise (DBE), and SWaM-certified firm with over 18 years* of experience delivering high-quality *IT staffing and consulting services to public sector clients*.

UCP understands that *WVDOT seeks to establish multiple open-ended contracts* to provide highly qualified IT professionals across a wide range of classifications, including *Mainframe Application Analysts, Database Administrators (Oracle, DB2, SQL Server), PC Programmer Analysts, and GIS professionals*. We recognize the importance of delivering technically proficient personnel who can support mission-critical systems, contribute to ongoing development initiatives, and ensure continuity of operations across the agency.

UCP's proven past performance further demonstrates our ability to successfully deliver *IT staffing services in complex and highly regulated environments:*

- ✓ **Boston University:** Provided IT staff augmentation supporting enterprise systems, application development, and modernization initiatives.
- ✓ **U.S. Air Force Academy (USAFA) – via Deloitte:** Delivered IT staffing services supporting Microsoft enterprise environments within a secure federal setting.
- ✓ **Comprobase / Texas Health Resources:** Supported healthcare IT projects requiring strict regulatory compliance, ensuring secure and efficient system operations.
- ✓ **V Group / Texas Department of Information Resources (DIR ITSAC):** Delivered IT staffing services across multiple agencies, including hourly staffing, project-based engagements, and specialized IT resources across diverse labor categories.

UCP is well-positioned to support *WVDOT's operational needs by providing flexible, reliable, and high-quality staffing solutions*. Our experience in *government contracting, combined with our ability to respond quickly to staffing requests and maintain a strong pipeline of qualified professionals*, ensures that we can consistently meet and exceed agency expectations. We appreciate the opportunity to partner with *WVDOT and are confident in our ability to deliver exceptional value through our staffing services*.

Sincerely,

Saqib Siddiqi, CEO
Universal Consulting Partners Inc.

A handwritten signature in black ink that reads 'Saqib Siddiqi'.



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3 Signed Cover Sheet # 1
 3.1 Signed Cover Sheet # 1

	Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130	State of West Virginia Centralized Request for Quote Service - Prof

Proc Folder: 1886131	Reason for Modification: ADDENDUM NO_1 Bid Opening Moves to April 14, 2026 Attach Revised Terms and Conditions		
Doc Description: WVDOT IT Temporary Staffing Services (81260081)			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2026-03-25	2026-04-14 13:30	CRFQ 0803 DOT2600000079	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:

Vendor Name : Universal Consulting Partners Inc

Address : 13800 Coppermine Road,
Street : 13800 Coppermine Road,
City : Herndon
State : VA **Country :** USA **Zip :** 20171

Principal Contact : Saqib Siddiqi
Vendor Contact Phone: (571) 228-1322 **Extension:**

FOR INFORMATION CONTACT THE BUYER
 John W Estep
 304-558-2566
 john.w.estep@wv.gov

Vendor Signature x *Saqib Siddiqi* **FEIN#** 20-8863181 **DATE** 04/14/2026

All offers subject to all terms and conditions contained in this solicitation



3.2 Signed Cover Sheet # 2

	Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130	State of West Virginia Centralized Request for Quote Service - Prof
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Proc Folder:	1886131	Reason for Modification:	
Doc Description:	WVDOT IT Temporary Staffing Services (81260081)	ADDENDUM NO_2 Vendor Questions and Responses	
Proc Type:	Central Master Agreement		
Date Issued	Solicitation Closes	Solicitation No	Version
2026-03-31	2026-04-14 13:30	CRFQ 0803 DOT2600000079	3

BID RECEIVING LOCATION
BID CLERK DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON ST E CHARLESTON WV 25305 US

VENDOR
Vendor Customer Code: Vendor Name : Universal Consulting Partners Inc Address : 13800 Coppermine Road, Street : 13800 Coppermine Road, City : Herndon State : VA Country : USA Zip : 20171 Principal Contact : Saqib Siddiqi Vendor Contact Phone: (571) 228 1322 Extension:

FOR INFORMATION CONTACT THE BUYER			
John W Estep 304-558-2566 john.w.estep@wv.gov			
<table style="width: 100%;"> <tr> <td style="width: 40%;">Vendor Signature X <i>Saqib Siddiqi</i></td> <td style="width: 30%;">FEIN# 20-8863181</td> <td style="width: 30%;">DATE 04/14/26</td> </tr> </table>	Vendor Signature X <i>Saqib Siddiqi</i>	FEIN# 20-8863181	DATE 04/14/26
Vendor Signature X <i>Saqib Siddiqi</i>	FEIN# 20-8863181	DATE 04/14/26	

All offers subject to all terms and conditions contained in this solicitation



4 Qualifications

Vendor Minimum Qualifications – Business Experience

Universal Consulting Partners Inc. (UCP) fully meets and exceeds the minimum qualification requirement of having at **least five (5) years of experience providing similar information technology staffing services**. Established in **2007, UCP brings over eighteen (18) years of continuous, proven experience delivering comprehensive IT staff augmentation and consulting services** to public sector agencies and private enterprises.

Throughout our history, UCP has successfully supported **federal, state, and municipal government entities, as well as higher education institutions and healthcare organizations**, by providing highly skilled **IT professionals across a wide range of disciplines, including software development, database administration, infrastructure support, cybersecurity, GIS, and project management**.

Our extensive experience demonstrates not only longevity but also sustained performance excellence. UCP has consistently delivered **qualified personnel aligned with client requirements, often under tight timelines and within complex, regulated environments**. Our ability to maintain long-term client relationships and secure repeat engagements reflects our reliability, responsiveness, and commitment to quality service delivery. UCP maintains all necessary corporate documentation **to substantiate our years in business and our experience in providing IT staffing services**. This documentation can be provided upon request and will be included as part of our submission to demonstrate full compliance with this requirement.

Our established operational framework, mature recruitment processes, and deep talent network enable us to rapidly identify, vet, and deploy highly qualified candidates who meet or exceed client expectations. This capability ensures continuity of operations, minimizes risk, and supports mission-critical initiatives effectively.

UCP not only satisfies the minimum five-year requirement but significantly surpasses it, offering a depth of experience, stability, and proven performance that positions us as a highly qualified and reliable partner for IT staffing services.

OUR CONTRACTS

State	Client Name	Service
Massachusetts	Boston University	IT Staff Augmentation & Consulting (Application Support, Infrastructure Modernization, Academic Technology Projects)
Colorado	U.S. Air Force Academy (USAFA, under Deloitte)	IT Staff Augmentation – Microsoft Enterprise Platforms, Infrastructure, Security, System Upgrades
Texas	Texas Health (via Comprobase)	Healthcare IT Augmentation – EMR, HIPAA Compliance, Data Migration, Project Management
Texas	Texas DIR (ITSAC)	IT Staff Augmentation – Applications, Data, Networking, Security, Project Management, Cloud, Technical Services



3.2 Demonstrated Experience in Providing Qualified IT Staffing Resources

Universal Consulting Partners Inc. (UCP) fully meets and exceeds the requirement to demonstrate the successful provision of qualified IT staffing resources across multiple classifications. Over the **past five (5) years, UCP has consistently provided highly qualified IT professionals across diverse technical domains, supporting public sector agencies, higher education institutions, and healthcare organizations.**

UCP has successfully staffed more than six (6) IT professionals across multiple engagements, fulfilling roles aligned with the classifications identified in this RFQ, including **Database Administrators, Programmer Analysts, Systems Analysts, Network Engineers, and enterprise IT support personnel.**

Our Representative examples of our staffing experience are provided below:

Past Performance Reference #1

Field	Details
Entity Name	Boston University
Entity Address	1 Silber Way, Boston, MA 02215
Contract / PO Number	112706-0
Contract Start Date	January 2023
Original Term	5 Years
Duration	Multi-year; Ongoing
Approx. Dollar Value	\$573,882.38
Number of Staff Assigned	2 IT Professionals
Tasks Performed	Enterprise application support & enhancements; infrastructure modernization & system integration; IT operations staffing (help desk, system administrators, network engineers); project management & business analysis
IT Staff Focus	ERP (Workday), Cloud, Data/BI, Infrastructure, Service Desk, Project Management / Business Analysis
Role	Subcontractor (Prime: Deloitte)
Contact Person	Vivian Davila
Contact Email	viviandavila@deloitte.com
Contact Phone	3053723271

Past Performance Reference #2

Field	Details
Entity Name	United States Air Force Academy (USAFA)
Entity Address	2304 Cadet Dr, USAF Academy, CO 80840
Contract / PO Number	107793-4
Contract Start Date	January 2021
Original Term	4 Years
Duration	Multi-year; Ongoing
Approx. Dollar Value	\$1,759,696.40
Number of Staff Assigned	6 IT Professionals
Tasks Performed	Microsoft enterprise system administration & engineering; infrastructure monitoring & security compliance; application integration; technical support; system upgrades



IT Staff Focus	Microsoft 365/Entra, Network Engineering, DevOps, Cybersecurity (DoD/DFARS), Platform Operations
Role	Subcontractor (Prime: Deloitte)
Client Supported	Microsoft Corporation
Contact Person	Anita Hemraj
Contact Email	ahemraj@deloitte.com
Contact Phone	612-425-6863

Past Performance Reference #3

Field	Details
Entity Name	Comprobase / Texas Health Resources
Entity Address	12100 Ford Rd, Dallas, TX 75234
Contract / PO Number	UCP-Compro-01
Contract Start Date	January 2024
Original Term	24 Months+
Duration	Multi-year; Ongoing
Approx. Dollar Value	\$108,864
Number of Staff Assigned	1 IT Consultant
Tasks Performed	Deployment of healthcare IT specialists; business analysis & project management; data migration; system integration; ongoing IT operations
IT Staff Focus	Healthcare IT, EMR, Data Migration, Integration, QA/Testing, Project Management / Business Analysis
Role	Subcontractor (Prime: Comprobase)
Contact Person	Malik Gull
Contact Email	malik@comprobase.com
Contact Phone	571-277-3719

Our Classification Mapping to RFQ Section 1

The staffing roles provided in the above engagements align with the classifications defined in Section 1 of this RFQ as follows:

- ✓ **Database Administrators (Oracle / SQL Server / DB2):** Supported through enterprise data environments, system integration, and database-driven applications (Boston University, Texas Health Resources)
- ✓ **Programmer Analysts / Application Developers:** Supported through application development, modernization, and system enhancements across enterprise platforms
- ✓ **Systems Analysts:** Supported through business analysis, requirements gathering, and system integration activities
- ✓ **Network Engineers / Infrastructure Specialists:** Supported through enterprise infrastructure, network operations, and system administration (USAFA engagement)
- ✓ **IT Support / Enterprise Systems Roles:** Supporting mission-critical systems, cloud environments, and operational support functions



These mappings confirm that UCP has provided personnel meeting the requirements of specifically named classifications outlined in this RFQ.

Across these engagements, ***UCP has consistently demonstrated the ability to identify, recruit, screen, and deploy highly qualified IT professionals who meet or exceed specified role requirements.*** Our structured recruitment methodology ensures that each candidate is thoroughly evaluated against technical qualifications, experience requirements, and client-specific needs prior to submission.

UCP will provide any additional supporting documentation, including detailed candidate qualifications and client references, upon request or prior to award, to further substantiate compliance with this requirement. UCP's proven performance, scalability, and commitment to quality position us as a highly capable and reliable partner for ***WVDOT's IT Temporary Staffing Services.***



5 Designated Contact

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Saqib Siddiqi, CEO
 (Address) 13800 Coppermine Road, Herndon, VA 20171
 (Phone Number) / (Fax Number) (571) 228-1322 703.993.2580
 (email address) saqib.siddiqi@uconsultp.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Universal Consulting Partners Inc.
 (Company) _____
 (Signature of Authorized Representative) Saqib Siddiqi
 Saqib Siddiqi, CEO 04/14/2026
 (Printed Name and Title of Authorized Representative) (Date)
 (571) 228-1322 703.993.2580
 (Phone Number) (Fax Number)
 saqib.siddiqi@uconsultp.com
 (Email Address)

04004

Revised 8/24/2023



6 Contract Manager

REQUEST FOR QUOTATION
WVDOT Information Technology Temporary Staffing Services (81260081)

11. MISCELLANEOUS:

11.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: . Saqib Siddiqi
Telephone Number: . (571) 228-1322
Fax Number: . 703.993.2580
Email Address: . saqib.siddiqi@uconsultp.com

Revised 12/12/2017



7 Addendum Acknowledgement Form
7.1 Addendum Acknowledgement Form # 1

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DOT260000079

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge the addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of the addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor’s representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Universal Consulting Partners Inc

 Company

Sagib Siddiqi
 Authorized Signature

 04/14/26

 Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



7.2 Addendum Acknowledgement Form # 2

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DOT2600000079

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge the addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of the addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor’s representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

 Universal Consulting Partners Inc
 Company

Saqib Siddiqi

 Authorized Signature

 04/14/26

 Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



8 Minority-Owned Business Certificate



COMMONWEALTH of VIRGINIA
Department of Small Business and Supplier Diversity

March 5, 2026

Certification Number: 665817

Asma Saqib
Universal Consulting Partners Inc.
244 Mindy Court SE
Leesburg, VA 665817

Dear Asma Saqib:

Our office is in receipt of your request to add the Federal Economically Disadvantaged Women-Owned Small Business certification to your company's SWaM profile. However, we were unable to verify that your company is approved as an Economically Disadvantaged Women-Owned Small Business by the SBA. **As a result, we are closing your request for certification as an Economically Disadvantaged Women-Owned Small Business.**

Should you receive the Economically Disadvantaged Women-Owned Small Business certification from the SBA in the future and wish to have it added to your company's SWaM profile, please submit another request to add the certification along with the documentation from the SBA showing that the company has been approved for the certification.

Your company has been certified as a Small, Micro, Women and Minority-Owned Business in the SWaM program and your firm's certification as a Women-Owned Small Business by the SBA will be shown on your firm's SWaM profile. If you have any questions regarding your status, please contact us at (804) 786-6585.

Sincerely,

Virginia Department of Small Business and Supplier Diversity
Certification Team