



# West Virginia Purchasing Division

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Charleston, WV 25305  
Telephone: 304-558-2306  
General Fax: 304-558-6026  
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at [wvOASIS.gov](http://wvOASIS.gov). As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at [WVPurchasing.gov](http://WVPurchasing.gov) with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

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List View

- General Information**
- Contact
- Default Values
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- Clarification Request

Procurement Folder: 1886131

Procurement Type: Central Master Agreement

Vendor ID:

Legal Name: Tier One Technologies

Alias/DBA:

Total Bid: \$1,015.00

Response Date:

Response Time:

Responded By User ID:

First Name:

Last Name:

Email:

Phone:

SO Doc Code: CRFQ

SO Dept: 0803

SO Doc ID: DOT2600000079

Published Date: 3/31/26

Close Date: 4/14/26

Close Time: 13:30

Status: Closed

Solicitation Description:

Total of Header Attachments: 2

Total of All Attachments: 2



Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Senior Mainframe Application Analyst				62.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Commodity Line Comments:**

**Extended Description:**

Senior Mainframe Application Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Mainframe Application Analyst				57.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Commodity Line Comments:**

**Extended Description:**

Mainframe Application Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Senior Application Oracle Database Administrator				75.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Commodity Line Comments:**

**Extended Description:**

Senior Application Oracle Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Application Oracle Database Administrator				65.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Commodity Line Comments:**

**Extended Description:**

Application Oracle Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Senior Application DB2 Database Administrator				73.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Commodity Line Comments:**

**Extended Description:**

Senior Application DB2 Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Application DB2 Database Administrator				68.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Commodity Line Comments:**

**Extended Description:**

Application DB2 Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	PC Programmer Analyst				54.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Commodity Line Comments:**

**Extended Description:**

PC Programmer Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Senior PC Programmer Analyst				59.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Commodity Line Comments:**

**Extended Description:**

Senior PC Programmer Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Application SQL Server Database Administrator				63.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Commodity Line Comments:**

**Extended Description:**

Application SQL Server Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	Senior Application Oracle Server Database Administrator				73.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Commodity Line Comments:**

**Extended Description:**

Senior Application Oracle Server Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	GIS Database Administrator				71.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Commodity Line Comments:**

**Extended Description:**

GIS Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	Senior GIS Database Administrator				76.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Commodity Line Comments:**

**Extended Description:**

Senior GIS Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13	GIS Architect				80.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Commodity Line Comments:**

**Extended Description:**

GIS Architect

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
14	GIS Application Developer				67.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Commodity Line Comments:**

**Extended Description:**

GIS Application Developer

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
15	Senior GIS Application Developer				72.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Commodity Line Comments:**

**Extended Description:**

Senior GIS Application Developer



## Tier One Technologies, LLC

### WVDOT IT Temporary Staffing Services (81260081)

Solicitation № CRFQ 0803 DOT2600000079

**Submitted By:**

**POC:** Anna Dubiel

**Title:** Technical Delivery Associate

**Email:** [adubiel@tier1technologies.com](mailto:adubiel@tier1technologies.com)

**Office:** +1 (724) 820-1867

*Anna Elizabeth M. Dubiel*

**Tier One Technologies, LLC**

395 Valley Brook Rd. STE 1

McMurray, PA 15317

**SAM UEI:** S3RVLM9CNDC6

**CAGE Code:** 3JXC0

**Solicitation Closing:** April 14, 2026 1330 hours EST

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# Introduction

## 1. INTRODUCTION

1.1 Tier One Technologies, LLC (Tier One) is pleased to submit this quote in response to the West Virginia DOT CRFQ to provide the Information Technology Temporary Staffing Services to the Division of Highways. We are enthusiastic about the potential to contribute to this effort and appreciate the opportunity to demonstrate our capabilities and commitment to excellence in line with our company values and WVDOT's mission.

## 2. MISSION APPROACH

2.1 At Tier One Technologies, our approach to providing IT and operations support services is rooted in a steadfast commitment to delivering the best value for the government's investment. Tier One provides practical, cost-effective solutions that enhance government operational efficiency and effectiveness. Our approach is built around three functional objectives:

- **Flexibility:** Tier One aims to be flexible to work with, and adaptable to different situations as they arise.
- **Speed:** We pride ourselves in being quick-to-market and able to provide the government with resources in a manner that is efficient, even when time is limited.
- **Quality:** Tier One supplies government agencies with the best value for their investment, in alignment with quality standards, and at a fair price.

## 3. STATEMENT OF INTENT

3.1 Tier One Technologies possesses the necessary business infrastructure—including streamlined procedures developed over 20 years in service to the federal government—to be able to support this type of effort with WVDOT. We have thoroughly reviewed the solicitation and all related documentation, and we express our strong interest in contributing to this mission-critical effort. Thank you for your consideration.

# Solicitation Documents



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Service - Prof

<b>Proc Folder:</b> 1886131		<b>Reason for Modification:</b>	
<b>Doc Description:</b> WVDOT IT Temporary Staffing Services (81260081)		ADDENDUM NO_2 Vendor Questions and Responses	
<b>Proc Type:</b> Central Master Agreement			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2026-03-31	2026-04-14 13:30	CRFQ 0803 DOT2600000079	3

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:** 3JXC0  
**Vendor Name :** Tier One Technologies, LLC  
**Address :** 395  
**Street :** Valley Brook Rd., STE 1  
**City :** McMurray  
**State :** PA **Country :** USA **Zip :** 15317  
**Principal Contact :** Bradley Hamel  
**Vendor Contact Phone:** (724) 820-1818 **Extension:** N/A

**FOR INFORMATION CONTACT THE BUYER**

John W Estep  
 304-558-2566  
 john.w.estep@wv.gov

*Anna Elizabeth M. Dubiel*

**Vendor Signature X** **FEIN#** 81-0616269 **DATE** 4/13/26

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

ADDENDUM NO\_2

Addendum No\_2 issued to publish and distribute the attached information to the vendor community.

**REQUEST FOR QUOTATION:**

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Transportation (WVDOT) to establish multiple open-ended contracts for information technology temporary technical staffing services. Per the Bid Requirements, Specifications, Terms and Conditions attached to this solicitation.

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Senior Mainframe Application Analyst	2080	hr	\$62.00	\$128,960.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description:**

Senior Mainframe Application Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Mainframe Application Analyst	2080	hr	\$57.00	\$118,560.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description:**

Mainframe Application Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Senior Application Oracle Database Administrator	2080	hr	\$75.00	\$156,000.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description:**  
Senior Application Oracle Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Application Oracle Database Administrator	2080	hr	\$65.00	\$135,200.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description:**  
Application Oracle Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Senior Application DB2 Database Administrator	2080	hr	\$73.00	\$151,840.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description:**  
Senior Application DB2 Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Application DB2 Database Administrator	2080	hr	\$68.00	\$141,440.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description:**  
Application DB2 Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	PC Programmer Analyst	2080	hr	\$54.00	\$112,320.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description:**  
PC Programmer Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Senior PC Programmer Analyst	2080	hr	\$59.00	\$122,720.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description:**  
Senior PC Programmer Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Application SQL Server Database Administrator	2080	hr	\$63.00	\$131,040.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description:**  
Application SQL Server Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Senior Application Oracle Server Database Administrator	2080	hr	\$73.00	\$151,840.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description:**  
Senior Application Oracle Server Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	GIS Database Administrator	2080	hr	\$71.00	\$147,680.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description:**  
GIS Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Senior GIS Database Administrator	2080	hr	\$76.00	\$158,080.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description:**  
Senior GIS Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	GIS Architect	2080	hr	\$80.00	\$166,400.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description:**

GIS Architect

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	GIS Application Developer	2080	hr	\$67.00	\$139,360.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description:**

GIS Application Developer

INVOICE TO	SHIP TO
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DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720  CHARLESTON WV US	DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720  CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	Senior GIS Application Developer	2080	hr	\$72.00	\$149,760.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description:**  
 Senior GIS Application Developer

SCHEDULE OF EVENTS
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<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Tech Questions due by 10:00am	2026-03-20

	Document Phase	Document Description	Page 10
DOT2600000079	Final	WVDOT IT Temporary Staffing Services (81260081)	

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

## **GENERAL TERMS AND CONDITIONS:**

**1. CONTRACTUAL AGREEMENT:** Issuance of an Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance by the State of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid, or on the Contract if the Contract is not the result of a bid solicitation, signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

**2. DEFINITIONS:** As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

**2.1. "Agency" or "Agencies"** means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

**2.2. "Bid" or "Proposal"** means the vendors submitted response to this solicitation.

**2.3. "Contract"** means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

**2.4. "Director"** means the Director of the West Virginia Department of Administration, Purchasing Division.

**2.5. "Purchasing Division"** means the West Virginia Department of Administration, Purchasing Division.

**2.6. "Award Document"** means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

**2.7. "Solicitation"** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

**2.8. "State"** means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

**2.9. "Vendor" or "Vendors"** means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

**3. CONTRACT TERM; RENEWAL; EXTENSION:** The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

**Term Contract**

**Initial Contract Term:** The Initial Contract Term will be for a period of (1) one year. The Initial Contract Term becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as \_\_\_\_\_), and the Initial Contract Term ends on the effective end date also shown on the first page of this Contract.

**Renewal Term:** This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to (3) Three successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

**Alternate Renewal Term** – This contract may be renewed for \_\_\_\_\_ successive \_\_\_\_\_ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

**Delivery Order Limitations:** In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

**Fixed Period Contract:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within \_\_\_\_\_ days.

**Fixed Period Contract with Renewals:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within \_\_\_\_\_ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that:

the contract will continue for \_\_\_\_\_ years;

*the contract may be renewed for \_\_\_\_\_ successive \_\_\_\_\_ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's Office (Attorney General approval is as to form only).*

**One-Time Purchase:** The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

**Construction/Project Oversight:** This Contract becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as \_\_\_\_\_), and continues until the project for which the vendor is providing oversight is complete.

**Other:** Contract Term specified in \_\_\_\_\_

**4. AUTHORITY TO PROCEED:** Vendor is authorized to begin performance of this contract on the date of encumbrance listed on the front page of the Award Document unless either the box for "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked in Section 3 above. If either "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked, Vendor must not begin work until it receives a separate notice to proceed from the State. The notice to proceed will then be incorporated into the Contract via change order to memorialize the official date that work commenced.

**5. QUANTITIES:** The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

**Open End Contract:** Quantities listed in this Solicitation/Award Document are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

**Service:** The scope of the service to be provided will be more clearly defined in the specifications included herewith.

**Combined Service and Goods:** The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

**One-Time Purchase:** This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

**Construction:** This Contract is for construction activity more fully defined in the specifications.

**6. EMERGENCY PURCHASES:** The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute of breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One-Time Purchase contract.

**7. REQUIRED DOCUMENTS:** All of the items checked in this section must be provided to the Purchasing Division by the Vendor as specified:

**LICENSE(S) / CERTIFICATIONS / PERMITS:** In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

**8. INSURANCE:** The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any *additional insurance requirements contained in the specifications prior to Contract award* regardless of whether that insurance requirement is listed in this section.

Vendor must maintain:

**Commercial General Liability Insurance** in at least an amount of: \$1,000,000.00 per occurrence.

**Automobile Liability Insurance** in at least an amount of: \$1,000,000.00 per occurrence.

**Professional/Malpractice/Errors and Omission Insurance** in at least an amount of: \_\_\_\_\_ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

**Commercial Crime and Third Party Fidelity Insurance** in an amount of: \_\_\_\_\_ per occurrence.

**Cyber Liability Insurance** in an amount of: \_\_\_\_\_ per occurrence.

**Builders Risk Insurance** in an amount equal to 100% of the amount of the Contract.

**Pollution Insurance** in an amount of: \_\_\_\_\_ per occurrence.

**Aircraft Liability** in an amount of: \_\_\_\_\_ per occurrence.

**9. WORKERS' COMPENSATION INSURANCE:** Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

**10. VENUE:** All legal actions for damages brought by Vendor against the State shall be brought in the West Virginia Claims Commission. Other causes of action must be brought in the West Virginia court authorized by statute to exercise jurisdiction over it.

**11. LIQUIDATED DAMAGES:** This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

\_\_\_\_\_ for \_\_\_\_\_.

Liquidated Damages Contained in the Specifications.

Liquidated Damages Are Not Included in this Contract.

**12. ACCEPTANCE:** Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

**13. PRICING:** The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

**14. PAYMENT IN ARREARS:** Payments for goods/services will be made in arrears only upon receipt of a proper invoice, detailing the goods/services provided or receipt of the goods/services, whichever is later. Notwithstanding the foregoing, payments for software maintenance, licenses, or subscriptions may be paid annually in advance.

**15. PAYMENT METHODS:** Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

**16. TAXES:** The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

**17. ADDITIONAL FEES:** Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia, included in the Contract, or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

**18. FUNDING:** This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available. If that occurs, the State may notify the Vendor that an alternative source of funding has been obtained and thereby avoid the automatic termination. Non-appropriation or non-funding shall not be considered an event of default.

**19. CANCELLATION:** The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.

**20. TIME:** Time is of the essence regarding all matters of time and performance in this Contract.

**21. APPLICABLE LAW:** This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code, or West Virginia Code of State Rules is void and of no effect.

**22. COMPLIANCE WITH LAWS:** Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

**SUBCONTRACTOR COMPLIANCE:** Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

**23. ARBITRATION:** Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

**24. MODIFICATIONS:** This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

**25. WAIVER:** The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

**26. SUBSEQUENT FORMS:** The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

**27. ASSIGNMENT:** Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

**28. WARRANTY:** The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

**29. STATE EMPLOYEES:** State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

**30. PRIVACY, SECURITY, AND CONFIDENTIALITY:** The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy).

**31. YOUR SUBMISSION IS A PUBLIC DOCUMENT:** Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

**DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.**

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

**32. LICENSING:** In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

**SUBCONTRACTOR COMPLIANCE:** Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

**33. ANTITRUST:** In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

**34. VENDOR NON-CONFLICT:** Neither Vendor nor its representatives are permitted to have any interest, nor shall they acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency.

**35. VENDOR RELATIONSHIP:** The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

**36. INDEMNIFICATION:** The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

**37. NO DEBT CERTIFICATION:** In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State. By submitting a bid, or entering into a contract with the State, Vendor is affirming that (1) for construction contracts, the Vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, neither the Vendor nor any related party owe a debt as defined above, and neither the Vendor nor any related party are in employer default as defined in the statute cited above unless the debt or employer default is permitted under the statute.

**38. CONFLICT OF INTEREST:** Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

**39. REPORTS:** Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at [purchasing.division@wv.gov](mailto:purchasing.division@wv.gov).

**40. BACKGROUND CHECK:** In accordance with W. Va. Code § 15-2D-3, the State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check. Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

**41. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS:** Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open heath, basic oxygen, electric furnace, Bessemer or other steel making process.
- c. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
  1. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
  2. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

**42. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL:** In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a “substantial labor surplus area”, as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

**43. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE:** W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the Vendor must submit to the Agency a disclosure of interested parties prior to beginning work under this Contract. Additionally, the Vendor must submit a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-work interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

**44. PROHIBITION AGAINST USED OR REFURBISHED:** Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

**45. VOID CONTRACT CLAUSES:** This Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

**46. ISRAEL BOYCOTT:** Bidder understands and agrees that, pursuant to W. Va. Code § 5A-3-63, it is prohibited from engaging in a boycott of Israel during the term of this contract.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Anna Dubiel  
(Address) 395 Valley Brook Rd. STE 1, McMurray, PA 15317  
(Phone Number) / (Fax Number) T: (724) 820-1867 F: (734) 820-1828  
(email address) adubiel@tier1technologies.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

*By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.*

Tier One Technologies, LLC

(Company) Anna Elizabeth M. Dubiel  
(Signature of Authorized Representative)  
Anna Dubiel, Technical Delivery Associate  
(Printed Name and Title of Authorized Representative) (Date)  
T: (724) 820-1867 F: (734) 820-1828  
(Phone Number) (Fax Number)  
adubiel@tier1technologies.com  
(Email Address)



**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ DOT260000079**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge the addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input type="checkbox"/> Addendum No. 1            | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of the addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Tier One Technologies, LLC

\_\_\_\_\_  
Company

*Anna Elizabeth M. Dubiel*  
\_\_\_\_\_  
Authorized Signature

Authorized Signature

4/13/26

\_\_\_\_\_  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Service - Prof

<b>Proc Folder:</b> 1886131		<b>Reason for Modification:</b>	
<b>Doc Description:</b> WVDOT IT Temporary Staffing Services (81260081)		ADDENDUM NO_1 Bid Opening Moves to April 14, 2026 Attach Revised Terms and Conditions	
<b>Proc Type:</b> Central Master Agreement			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2026-03-25	2026-04-14 13:30	CRFQ 0803 DOT2600000079	2

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:** 3JXC0

**Vendor Name :** Tier One Technologies, LLC

**Address :** 395  
**Street :** Valley Brook Rd., STE 1  
**City :** McMurray  
**State :** PA **Country :** USA **Zip :** 15317

**Principal Contact :** Bradley Hamel

**Vendor Contact Phone:** (724) 820-1818 **Extension:** N/A

**FOR INFORMATION CONTACT THE BUYER**  
 John W Estep  
 304-558-2566  
 john.w.estep@wv.gov

*Anna Elizabeth M. Dubiel*  
**Vendor Signature X** **FEIN#** 81-0616269 **DATE** 4/13/26

All offers subject to all terms and conditions contained in this solicitation

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ DOT2600000079**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge the addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of the addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Tier One Technologies, LLC

\_\_\_\_\_  
Company

*Anna Elizabeth M. Dubiel*  
\_\_\_\_\_  
Authorized Signature

Authorized Signature

4/13/26  
\_\_\_\_\_  
Date

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Figure 1. Proof that Tier One Technologies has been in business for over five years

**AUTHORIZED FEDERAL SUPPLY SERVICE INFORMATION TECHNOLOGY SCHEDULE  
PRICELIST \* GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT, SOFTWARE AND SERVICES**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through *GSA Advantage!*, a menu-driven database system. The INTERNET address for *GSA Advantage!* is <http://www.gsaadvantage.gov>



<b>Schedule Title:</b>	Multiple Award Schedule
<b>Schedule Number:</b>	MAS
<b>FSC Group:</b>	Information Technology
<b>PSC:</b>	D399 Other Information Technology Services, Not Elsewhere Classified
<b>Contract Number:</b>	47QTCA19D001V
<b>Contract Period:</b>	11/06/2018 to 11/05/2028

For more information on ordering from Federal Supply Schedules click on the **GSA Schedules link** at [www.gsa.gov](http://www.gsa.gov)

**Contractor:**  
Tier One Technologies, LLC  
395 Valley Brook Road, Suite 1  
McMurray, PA 15317  
Phone number: (724) 820-1818  
Fax number: (724) 820-1828  
[www.tier1technologies.com](http://www.tier1technologies.com)

**Contractor's Administration Source:**  
John S. Yocca

**Business Size:**  
Small Business

SupplementNo.02Mass ModA8535/12/2023

# Corporate Information

## 4. CORPORATE INFORMATION

### 4.1 Company Background and History

4.1.1 Tier One Technologies, LLC is an IT and operations managed solutions provider based in the suburbs of Pittsburgh, Pennsylvania, and has the ability to perform work for federal, commercial, and SLED organizations. Tier One brings time-tested experience in scalable staffing and managed services delivery designed to optimize organizational efficiency and meet moving targets and surge needs, as they arise.

Table 1: Tier One Technologies Company Information

ITEM	RESPONSE
Name of Offeror	Tier One Technologies, LLC
Address	395 Valley Brook Rd., STE 1 McMurray, PA 15317
POC	Anna Dubiel, Technical Delivery Associate 724-820-1867 adubiel@tier1technologies.com
Founded	2003
CAGE	3JXC0
UEI	S3RVLM9CND6
DUNS	137538422
Size Concern	Small Business for NAICS 541512
GWACs	GSA MAS (47QTCA19D001V)

### 4.2 IT Staffing

4.2.1 Tier One Technologies possesses a robust internal company infrastructure in support of our IT staffing capability. With over 20 years of federal staffing, we are familiar with every aspect of the hiring processes for defense agencies. Tier One possesses the necessary DIB infrastructure to provide cleared personnel up to the TS/SCI level.

4.2.2 We understand the length of time that these processes typically take, including federal background investigations, clearance investigations, fingerprinting, and CAC attainment. It is this thorough understanding that allows us to effectively communicate expectations to potential candidates and hired resources.

# Staffing Plan

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## 5. PROOF OF PRIOR STAFFING PROVISION

5.1 Per section 3.2 of the RFQ Specifications document, Tier One has provided demonstrable proof that we have provided staffing of at least six (6) individuals within the RFQ listed classifications within the past five (5) years, which is included as an attachment to this bid.

**(Attachment 1: CRFQ DOT2600000079\_StaffingProof\_TierOneTechnologies)**

## 6. STAFFING PLAN

### 6.1 Staffing Capability

6.1.1 Tier One Technologies boasts over 20 years of capability in providing high-quality resources to support mission-critical operations for federal defense and civilian agencies. At our core, we are a specialized IT and operational solutions firm. After carefully reviewing the requirements set forth in the PWS, Tier One has determined that we have the capability to provide the described IT Temporary Staffing Services to the State of WV DOT. Our firm possesses the knowledge, expertise, and requisite skills needed to fulfill this requirement for the WVDOT.

6.1.2 Our staffing plan methodology includes:

1. **Streamlined recruitment, retention, and replacement strategies:** developed over 20+ years in serving federal defense and civilian clients.
2. **Extensive federal hiring experience:** a deep understanding of processes involved in sourcing, vetting, and deploying top-tier professionals across highly technical and mission-critical system environments.
3. **Comprehensive understanding of government credentialing:** streamlined procedures for every step of the federal hiring process.

6.1.3 This experience that Tier One has developed over time allows us to understand the unique requirements of government programs and have the necessary flexibility to rapidly respond to shifting priorities, and specialized labor requirements. Tier One has a demonstrated track record of success in consistently meeting performance standards and compliance requirements.

### 6.2 Vetting Process

6.2.1 Each candidate undergoes a structured vetting procedure before being proposed for assignment:

1. **Resume and Experience Review** – Evaluation of a candidate's qualifications against procurement/task-order requirements.
  2. **Technical and Behavioral Interviews** – Assessment of skills, communication, and professional demeanor to ensure fit with the client's culture and standards.
  3. **Background Checks** – Tier One administers identity verification, reference checks, employment verification, and, where required, criminal and education checks consistent with state and federal policy.
-

4. **Compliance and Onboarding** – Upon selection, candidates complete all client and Tier One onboarding documentation, including confidentiality acknowledgments and timekeeping system setup.

6.2.2 This disciplined sourcing and vetting process ensures that the WVDOT receives Key Personnel and candidates who are not only technically qualified but also reliable, professional, and aligned with the office’s mission and expectations.

### 6.3 Contract Manager

6.3.1 Tier One will provide professional services to satisfy all of the requirements laid out in the PWS. Table 2 contains the contact information for the primary POC for this contract, per RFQ Specifications Section 11 requirements.

Table 2: Assigned Contract Manager for this contract.

RFQ Section 11	Miscellaneous
11.1 Contract Manager	<p>Tier One designates the following contract Manager as the primary POC and manager responsible for overseeing Vendor activities under this contract:</p> <p>Contract Manager: Anna Dubiel            Telephone Number: (724) 820-1867            Fax: (724) 820-1828            Email: adubiel@tier1technologies.com</p>

# Management Plan

---

## 7. VENDOR RESPONSIBILITIES

### 7.1 Unresponsive Vendor Acknowledgement

7.1.1 Tier One understands that awarded vendors who present consistent failure to fulfill requests from the WVDOT, or are consistently unresponsive to agency requests for staffing services, may have their contract cancelled. Tier One agrees to be promptly responsive to the WVDOT, as agency needs arise, and as Tier One receives DOs.

### 7.2 Requests for Staffing

7.2.1 Tier One's Contract Manager for this effort will respond within the first 48 hours of being contacted with an agency request for staffing as acknowledgement of receipt of the initial request contact. This request acknowledgement will be delivered in writing via the method dictated by the agency for that request.

7.2.2 Initial agency request acknowledgements will be delivered using a template to keep information and communication consistent across all correspondences of this type throughout the duration of the contract.

7.2.3 In the case that Tier One Technologies can not fulfill the request, we will inform the agency immediately and provide a written waiver to the WVDOT within the previously-identified 48 hour timeframe after initial contact. Our firm understands that repeated failure to provide this waiver could be grounds for total contract cancellation.

### 7.3 Understanding of Priority Evaluation

7.3.1 Our firm acknowledges that, in the event that the highest priority vendor does not provide a waiver or respond with a candidate list and candidate documentation within 10 business days, the vendor with the second priority contract will be contacted with the requirement, and so on.

7.3.2 Tier One understands that the highest priority contract will be awarded to the vendor with the lowest total price on the Pricing Page document, per solicitation requirements, and that a total of five (5) contracts will be awarded using this procedure.

### 7.4 Candidate Information

7.4.1 Candidate information for each request will be compiled and delivered according to all applicable state and federal standards. Resumes will be provided for each candidate, along with a letter of commitment to illustrate a good faith effort to provide thoroughly vetted candidates to the agency.

7.4.2 Resumes will be provided in the format requested by the agency, and per CRFQ documentation. They will include candidate qualifications identified from the requirements for the applicable LCAT, and will be numbered.

7.4.3 Resumes will also be delivered using Tier One’s corporate template, keeping all provided resume information consistent across contract performance. This template will include page numbers, per agency requirements, and verification documents will be provided as attachments. These verification documents will include proof of U.S. Citizenship, degree verification, and proof of certification, where applicable.

**7.5 Prior Staffing Provision**

7.5.1 If Tier One does not provide the agency with a waiver of service, we will supply the agency with a list of potential candidates to fulfill request requirements within 10 business days of the initial agency notification, providing all necessary documentation as discussed in Section 5: “Proof of Prior Staffing Provision,” of this proposal.

7.5.2 Tier One understands that the agency will choose the candidate from the list provided, and Tier One will not have direct influence over this decision besides provision of list and applicable documentation.

**7.6 Candidate Replacement**

7.6.1 In the event that a candidate replacement is necessary, Tier One will provide qualification documents (per Section 4.2.4 of RFQ Specifications) for a potential replacement to the agency within 10 business days of notification of a need for replacement.

**8. RFQ COMPLIANCE ITEMS**

Table 3: Acknowledgements and description for how Tier One will meet RFQ compliance requirements..

RFQ Section Num	RFQ Section Title	Tier One Response
6	Performance	Per RFQ requirements, Tier One Technologies will work with the order issuing agency to agree upon a schedule for the performance of service requirements accepted under this contract.
7	Payment	Tier One Technologies agrees to accept payment in accordance with State of West Virginia payment procedures.
8	Travel	Our firm understands that each vendor is responsible for all mileage and travel costs associated with performance of this contract. We certify that our pricing is inclusive of all fees

		associated with contract performance.
9	Facilities Access	Tier One understands and acknowledges that contract performance may require access cards or keys to gain entrance to Agency facilities.
9.1	Facilities Access	Tier One agrees to identify principal service personnel to whom cards or keys will be issued to perform service.
9.2	Facilities Access	Our firm understands that we are ultimately responsible for access items including cards and keys, and agrees to pay for the replacements in the event that they are lost/stolen.
9.3	Facilities Access	Tier One will notify WVDOT immediately, in the event of a lost, stolen, or missing access card or facility key. Tier One will keep written documentation of security incidents, and implement our standard security response protocol, which includes immediate notification to stakeholders.
9.4	Facilities Access	Tier One understands that our firm, and anyone that our firm hires to perform the services herein are subject to WVDOT's security protocol. Per our firm's hiring stratagem, and because Tier One is a part of the federal Defense Industrial Base, our personnel are also subject, in addition, to Tier One's security protocols and procedure upon hire.
10.1	Vendor Default	Tier One acknowledges, accepts, and agrees to the fact that the following will be considered vendor default under this contract: <ul style="list-style-type: none"> <li>● 10.1.1. Failure to perform Contract Services in accordance with the requirements contained in the contract solicitation and any additional documentation.</li> <li>● 10.1.2. Failure to comply with other specifications and requirements contained herein.</li> <li>● 10.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.</li> <li>● 10.1.4. Failure to remedy deficient performance upon request.</li> </ul>
10.2	Default Remedies	Tier One acknowledges, accepts, and agrees to the fact that failure to comply with any of the above (10.1) will result in immediate cancellation of TO/Contract, and/or other remedies available in law or equity.
11.1	Contract Manager	Tier One's contract manager POC details are listed in Table 2, in the Staffing Plan section of this proposal.

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## 9. ADDITIONAL COMPLIANCE STATEMENTS

### 9.1 Acknowledgement

9.1.1 Tier One Technologies has thoroughly reviewed the CRFQ Terms and Conditions document and all related solicitation materials, and we agree to abide by all Terms and Conditions set forth in the Terms documentation and all other solicitation documentation. We understand and acknowledge the importance of strict adherence to all contractual terms, obligations, and requirements for this mission-critical effort.

### 9.2 Signature Acceptance

9.2.1 Tier One acknowledges that our signature constitutes an offer to the State of WV and cannot be unilaterally withdrawn. In addition, our firm understands that a vendor signature signifies the meeting of the proposed requirements continued within the Solicitation documentation.

### 9.3 No Debt Certification

9.3.1 In accordance with WV Code §§ 5A-3-10a and 5-22-1(i), Tier One Technologies asserts that it does not hold any present debt with the state of West Virginia. A notarized WV Purchasing Affidavit is attached to this proposal under “State Affidavits.”

### 9.4 Conflict of Interest Statement

9.4.1 Tier One Technologies, LLC affirms that it has not participated in the development of this requirement or any associated solicitation documentation otherwise presented for this effort. Tier One Technologies holds no current contracts with the State of WV. Furthermore, Tier One Technologies does not have any actual or potential restrictions in regard to organizational conflict of interest with the State of WV.

9.4.3 At this time, Tier One Technologies has no known actual or potential organizational conflicts of interest (OCI) in connection with any part of this solicitation. Should any potential OCI be identified in the future, Tier One Technologies will promptly notify WVDOT stakeholders and provide a detailed disclosure and mitigation plan. Tier One technologies acknowledges that it will assess and address any potential OCI as a part of its response to individual Task Order solicitations under this contract, if awarded.

### 9.5 Insurance

9.5.1 Tier One Technologies possesses all required insurance coverages identified in the CFRQ Terms and Conditions documentation. Our insurance coverage includes the required Commercial General Liability Insurance and Automobile Liability Insurance. Tier One agrees to furnish proof of these insurance coverages in the event that our firm is the successful Vendor. In addition, Tier One Technologies agrees to comply with all laws relating to workers compensation and workers compensation insurance.

# Past Performance

Table 4: Tier One Technologies Cybersecurity Services Past Performance.

CYBERSECURITY SERVICES		
<b>Project Title</b>	SO#1 ELAN SOC Support SO#2 Identity & Access Management (IAM) Support SO#3 RMM Implementation	
<b>Prime Contract/TO Numbers</b>	SO#1 HQ042323F0088 SO#2 1BITCS-17-B-0005 SO#3 1BITCS-17-B-0005	
<b>Agency/Organization</b>	<b>SO#1</b> Peraton Enterprise Solutions, LLC *Teamed with Booz Allen Hamilton Government Customer: DFAS	<b>SO#2 and SO#3</b> Lockheed Martin RMS Government Customer: USPS
<b>Current Status</b>	Completed SO#1 March 2023 to October 2024 SO#2 June 2019 to July 2021 SO#3 July 2024 to May 2025	
DESCRIPTION		
<p><b>Subcontract Order 1:</b> Served as a Cybersecurity service provider for an infrastructure program supporting DoD. Supported a 24/7 security operations center (SOC) environment at Indianapolis, IN facility, including maintaining direct contact with client management to provide analysis and trending of security log data from various security devices</p> <p><b>Tier One Staff:</b></p> <ul style="list-style-type: none"> <li>● Tier1/Tier2 technical software, hardware and network problem resolution using question/problem diagnosis in a call center environment.</li> <li>● Desk side support with users and by phone.</li> <li>● Password resets, e-mail requests, fax, web requests and direct requests for Help Desk support.</li> <li>● Documented, researched, identified and solved technical problems on initial call and/or triaged where appropriate for resolution.</li> <li>● Documented and tracked support activity and clearly communicated technical solutions in a user-friendly professional manner.</li> <li>● Resolved issues surrounding installation, applications/systems, functionality, and training on software and/or hardware products as it related to the customer’s environment.</li> <li>● "On-call" or extended support was required during emergency situations.</li> <li>● Tier One Technologies staff received an Excellence Award from the program for their response to COVID 19 in enabling remote network access.</li> </ul>		

**Subcontract Order 2:** Tier One provided project management to implement the Resilience Management Model (RMM) within the USPS cybersecurity monitoring program. Staff worked with CISO leadership to establish and maintain Monitoring (MON) and Measurement & Analysis (MA) process areas, including defining requirements, collecting and analyzing data, and submitting evidence of activities. The team ensured continuous improvement and operationalization of monitoring processes to meet evolving CISO requirements.

**Subcontract Order 3:** Tier One delivered cybersecurity engineering expertise to support innovation, architecture, and governance within the USPS identity and access management (IAM) portfolio. This included leading special projects, conducting risk assessments, and integrating information assurance (IA) into complex, multi-enclave environments. The team helped design and implement secure systems while evaluating and piloting new technologies to enhance USPS security posture.

Table 5: Tier One Full Lifecycle Software Development Past Performance.

FULL LIFECYCLE SOFTWARE DEVELOPMENT SERVICES	
<b>Project Title</b>	Full Lifecycle Support for Oracle-based Applications
<b>Applications</b>	SO#1 Defense Departmental Reporting System (DDRS) SO#2 Defense Cash Accountability System (DCAS)
<b>Prime Contract/TO Numbers</b>	SO#1 HQ0423-20-F-0083 SO#2 HQ0423-20-F-0044
<b>Agency/Organization</b>	Peraton Enterprise Solutions, LLC Government Client: DFAS
<b>Current Status</b>	Completed SO#1 August 2020 to August 2025 SO#2 April 2020 to September 2025
DESCRIPTION	
<p><b>Subcontract Order 1:</b> Tier One Technologies worked on the Defense Departmental Reporting System (DDRS), a system that generates financial and budgetary reports required by the Treasury, OMB, and OSD.</p> <p><b>Tier One staff:</b></p> <ul style="list-style-type: none"> <li>Conducted requirements gathering, analysis, design, development, testing, and debudding the DDRS.</li> <li>Worked in various areas dependent on project needs, such as equipment and software design, engineering, evaluation and test, configuration management</li> </ul>	

procedures, statistical analysis, and data modeling.

- Worked with end users to define existing and new system scope and design objectives.
- Provided analytical support and technical advice during the conceptualization, development, and implementation phases.
- Planned and scheduled new applications systems projects with end users, systems software, and computer center operations personnel, including (but not limited to) the identification of objectives, time frames, costs, and manpower requirements.
- Performed tasks necessary to ensure the identification and documentation of hazards within software systems.
- Reviewed and evaluated systems and software for adherence to government directives, standards, guidelines, and criteria concerning software safety and systems safety.
- Confirmed that design mitigations were captured in the final design and verified that those mitigations were documented and implemented.
- Developed reports using Oracle Reports, APEX, and DBMS.
- Performed advanced PL/SQL development, as well as JavaScript and HTML.
- Created system change documentation and technical specifications.
- Operated in an Agile software development environment.

**Subcontract Order 2:** Tier One contributed to the development and quality assurance of DCAS (Defense Cash Accountability System), a DoD-wide cash accountability web application used by over 4,600 users. Staff were responsible for:

**Staff were responsible for:**

- Providing software testing in support of the maintenance and development of DCAS.
- Performing repeatable testing procedures using various programming languages.
- Running test plans, scripts, scenarios, functional tests, regression tests, and deployment tests.
- Implementing testing processes and ensuring all test activities follow proper procedures and SOPs
- Producing reports on each test activity and tracking test metrics.
- Developing and executing automated test scripts to simulate real user actions such as data entry, menu selections, mouse actions, data I/O, etc.
- Testing stored procedures, triggers, and referential integrity.
- Modifying PL/SQL code and verifying system behavior.
- Working in a Unified Functional Testing (UFT) automation environment.

# Pricing Page

## Exhibit A - Pricing Page

### WVDOT Information Technology Staffing Services RFQ(81260081)

CRQM DOT26\*44

Contract Item	Description	Est. Qty.	Unit of Measure	Year 1 Unit Cost	Year 2 Unit Cost	Year 3 Unit Cost	Year 4 Unit Cost	Extended Cost
4.1.1	Senior Mainframe Application Analyst	2080	EA	\$62.00	\$63.24	\$64.50	\$65.79	\$531,522.57
4.1.2	Mainframe Application Analyst	2080	EA	\$57.00	\$58.14	\$59.30	\$60.49	\$488,657.84
4.1.3	Senior Application Oracle Database Administrator	2080	EA	\$75.00	\$76.50	\$78.03	\$79.59	\$642,970.85
4.1.4	Application Oracle Database Administrator	2080	EA	\$65.00	\$66.30	\$67.63	\$68.98	\$557,241.40
4.1.5	Senior Application DB2 Database Administrator	2080	EA	\$73.00	\$74.46	\$75.95	\$77.47	\$625,824.96
4.1.6	Application DB2 Database Administrator	2080	EA	\$68.00	\$69.36	\$70.75	\$72.16	\$582,960.24
4.1.7	PC Programmer Analyst	2080	EA	\$54.00	\$55.08	\$56.18	\$57.31	\$462,939.01
4.1.8	Senior PC Programmer Analyst	2080	EA	\$59.00	\$60.18	\$61.38	\$62.61	\$505,803.73
4.1.9	Application SQL Server Database Administrator	2080	EA	\$63.00	\$64.26	\$65.55	\$66.86	\$540,095.51
4.1.10	Senior Application Oracle Database Administrator	2080	EA	\$73.00	\$74.46	\$75.95	\$77.47	\$625,824.96
4.1.11	GIS Database Administrator	2080	EA	\$71.00	\$72.42	\$73.87	\$75.35	\$608,679.07
4.1.12	Senior GIS Database Administrator	2080	EA	\$76.00	\$77.52	\$79.07	\$80.65	\$651,543.79
4.1.13	GIS Architect	2080	EA	\$80.00	\$81.60	\$83.23	\$84.90	\$685,835.57
4.1.14	GIS Application Developer	2080	EA	\$67.00	\$68.34	\$69.71	\$71.10	\$574,387.29
4.1.15	Senior GIS Application Developer	2080	EA	\$72.00	\$73.44	\$74.91	\$76.41	\$617,252.01
<b>Grand Total</b>								<b>\$8,701,538.81</b>

# State Affidavits

RFQ No. CRFQ 0803

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Tier One Technologies, LLC

Authorized Signature: *[Handwritten Signature]* Date: 4/10/26

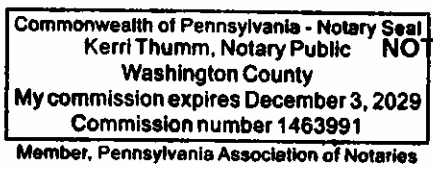
State of Pennsylvania

County of Washington, to-wit:

Taken, subscribed, and sworn to before me this 10 day of April, 2026

My Commission expires December 3, 2029.

**AFFIX SEAL HERE**



**NOTARY PUBLIC** *[Handwritten Signature]*

# West Virginia Ethics Commission



## Disclosure of Interested Parties to Contracts

Pursuant to W. Va. Code § 6D-1-2, a state agency may not allow a vendor to perform work on a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

*"Business entity"* means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

*"Interested party"* or *"Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

*"State agency"* means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of W. Va. Code § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the state agency prior to beginning work under a contract and to complete another form within 30 days of contract completion or termination.

*This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: [ethics@wv.gov](mailto:ethics@wv.gov); website: [ethics.wv.gov](http://ethics.wv.gov).*

West Virginia Ethics Commission  
**Disclosure of Interested Parties to Contracts**

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Tier One Technologies, LLC

Address: 395 Valley Brook Rd. STE 1, McMurray, PA 15317

Name of Authorized Agent: Anna Dubiel Address: same

Contract Number: \_\_\_\_\_ Contract Description: IT Staffing Services

Governmental agency awarding contract: WVDOT

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

**1. Subcontractors or other entities performing work or service under the Contract**

Check here if none, otherwise list entity/individual names below.

**2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**

Check here if none, otherwise list entity/individual names below.

**3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**

Check here if none, otherwise list entity/individual names below.

Signature: *Anna Dubiel* Date Signed: 4/10/26

**Notary Verification**

State of Pennsylvania, County of Washington:

I, ANNA ELIZABETH M. DUBIEL, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 10 day of April, 2026

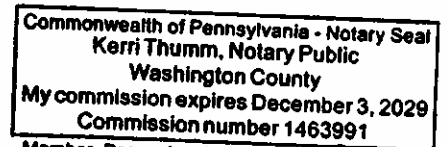
*Kerri Thumm*  
Notary Public's Signature

**To be completed by State Agency:**

Date Received by state agency: \_\_\_\_\_

Date submitted to Ethics Commission: \_\_\_\_\_

Governmental agency submitting Disclosure: \_\_\_\_\_



## 10. CONCLUSION

10.1 To the best of our knowledge, this proposal is submitted in full compliance with the terms and conditions outlined in the CRFQ documentation. We understand the importance of maintaining high-quality, uninterrupted service. Our team is prepared to provide the necessary resources and expertise to support the West Virginia Department of Transportation effectively and efficiently.

10.2 Please contact us if you have any further questions or require clarification.

### **Tier One Technologies, LLC**

Anna Dubiel, Technical Delivery Associate



395 Valley Brook Rd, STE 1, McMurray, PA 15317

724-820-1867

adubiel@tier1technologies.com

4/13/26

Acronyms and Abbreviations	
Item	Description
APEX	Oracle Application Express
CAC	Common Access Card
CISO	Corporate Information Security Office
CRFQ/RFQ	Collective Request for Quotation/Request for Quotation
DBMS	Database Management System
DCAS	Defense Cash Accountability System
DDRA	Defense Departmental Reporting System
DFAS	Defense Finance Accounting Service
DIB	Defense Industrial Base
DO(s)	Delivery Order(s)
DOT	Department of Transportation
DoW/DoD	Department of War/Department of Defense
ELAN	Elan Corp (supplying SOC software systems)
GSA	General Services Administration
GWAC	Governmentwide Acquisition Contract
HTML	Hypertext Markup Language
I/O	Input/Output
IA	Information Assurance
IAM	Identity & Access Management
IT	Information Technology
LCAT	Labor Category
LLC	Limited Liability Company
MAS	Multiple Award Schedule
MON	Monitoring
NAICS	North American Industry Classification System
OCI	Organizational Conflict of Interest
OMB	Office of Management and Budget
OSD	Office of the Secretary of Defense
PA	Pennsylvania
PL/SQL	Procedural Language/Structured Query Language (Oracle)
POC	Point of Contact
PWS	Performance Work Statement

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RMM	Risk Management Model
RMS	(Lockheed Martin) Rotary Mission Systems
SLED	State, Local, and Education
SO	Subcontract Order
SOC	Security Operations Center
SOP(s)	Standard Operating Procedure(s)
STE	Suite
TO	Tast Order
TS/SCI	Top Secret/Sensitive Compartmented Information
UFT	Unified Functional Testing
USPS	United States Postal Service
WV/W. Va	West Virginia

# Attachment 1

## PURPOSE

To provide the WVDOT with proof that Tier One Technologies has provided at least six (6) candidates in the specified LCAT classifications within the last five (5) years, per RFQ requirements.

## DESCRIPTION

In the following pages, we provide proof that Tier One has onboarded at least six candidates within this requirement's LCAT classifications within the last five years. While we feel that the below documentation and screenshot proof represents thorough evidence to verify this information, Tier One is happy to provide additional information at WVDOT's request.

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Ann Meyer

## 1. ANNE MEYER

### Candidate Bio

Anna Meyer is an experienced IT professional with extensive COBOL mainframe programming and project management experience. She performed her work DFAS, utilizing COBOL, IDMS, and JCL.

### Proof of Assignment

Figures 1-3 show information gathered from Peraton's Beeline Perspecta portal system, demonstrating proof of Tier One portal access, Anna Meyer onboarding, and job description.

Figure 1: **Ann Meyer - Proof of Assignment.** Red boxes highlight prime contractor name and Tier One POC name, candidate name, assignment date and number, and onboarded status.  
(Source: Information pulled from Peraton Beeline Perspecta portal system)

The screenshot displays the Peraton Beeline Perspecta portal interface. Key elements are highlighted with red boxes and arrows:

- Client and POC:** The top navigation bar shows "Peraton" and "Welcome Anna Dubiel".
- Candidate Name:** The "Edit Candidate" section shows "Name: Meyer, Ann".
- Job:** The "Request History" table highlights the assignment date "10/1/2024" and ID "45905-1".
- Proof of Onboarding:** The "Request History" table highlights the "Status" column, which shows "Onboarded".

Date	Id	Organization	Admin Business Organization	Type	Job Class	Request Status	Status
10/1/2024	45905-1	CostPoint	CostPoint	Agency Contractor - US	IT - Systems Engineer II	Filled	Onboarded

Figure 2: **Ann Meyer - Proof of Job Description.** Red highlights emphasize assignment number (compared to number in Figure 1) and Job Description, with yellow highlights showing relevant Job Description information.

The screenshot shows a web interface for a job request. At the top, there is a header "Edit Request" with a red box around "Request-ID: 45905-1". A red arrow points from the text "Job ID" to this box. Below the header, there are tabs for "Summary", "Details", "Candidates", and "Notes". The "Details" tab is active. Under "Details", there are sections for "Summary Information", "Request Information", and "General Information". The "General Information" section is expanded, showing a "Job Description". A red arrow points from the text "Job Description" to this section. The job description text includes a summary and a detailed role description. The summary and the first sentence of the role description are highlighted in yellow.

**Job ID**

Request-ID: 45905-1 Status: Filled Submitted: 9/10/2024 Business Organization: CostPoint

Summary Information

Request Information

**Job Description**

Role can be remote, hybrid or onsite. US Citizens only.

Summary:  
Peraton is seeking a COBOL/IDMS Software Developer with experience developing and maintaining applications written using COBOL, IDMS and JCL for IBM mainframe operating systems. The Peraton DFAS account is seeking expertise to provide Application Support Services in support of the maintenance and development of Defense Civilian Payroll System (DCPS) project.

The main function of a systems engineer is to apply the principles of computer science and mathematical analysis to the design, development, testing, and evaluation of the software and systems that make computers work. A typical systems engineer analyzes user needs, and then designs, tests, and develops software to meet those needs. Using a holistic approach, designs, develops, evaluates and modifies end-to-end systems and systems-oriented products through their entire life cycle. Generates quantifiable requirements based on customer description, system planning and design, and acquisition logistics.

Figure 3: Ann Meyer - Full Job Description.

**Summary:**

Peraton is seeking a COBOL/IDMS Software Developer with experience developing and maintaining applications written using COBOL, IDMS and JCL for IBM mainframe operating systems. The Peraton DFAS account is seeking expertise to provide Application Support Services in support of the maintenance and development of Defense Civilian Payroll System (DCPS) project.

The main function of a systems engineer is to apply the principles of computer science and mathematical analysis to the design, development, testing, and evaluation of the software and systems that make computers work. A typical systems engineer analyzes user needs, and then designs, tests, and develops software to meet those needs. Using a holistic approach, designs, develops, evaluates and modifies end-to-end systems and systems-oriented products through their entire life cycle. Generates quantifiable requirements based on customer description, system planning and design, and acquisition logistics.

**Job Responsibilities:**

- Ensures requirements comply with client requirements and government standards through formal verification methods.
- Translates high level product development strategies into system requirement specifications and works with other engineering disciplines to develop lower level detailed implementation requirements.
- Establishes and coordinates development of standards, practices, and procedures as related to the overall product development.
- Designs interfaces and brings system elements together so they work as a whole.
- Assesses performance using evaluation criteria and technical performance measures.
- Customer liaison and support for business development activities and to understand and shape requirements.
- Participates in system conceptual design and documentation of the design concepts.
- Translates high level product development strategies into system requirement specifications and works with multi-discipline engineering teams to develop lower level detailed requirements.
- Participates in design reviews of components (hardware and software) to ensure applicability to the current system and traceability of requirements through compliance verification and validation.
- Generates system level requirements verification procedures and customer acceptance test procedures.
- Reviews test plans/procedures and ensures they meet the objectives of the contractual requirements and participates in the testing process to validate requirements.
- Modify existing databases and database management systems or direct programmers and analysts to make changes.
- Write and code logical and physical database descriptions and specify identifiers of database to management system or direct others in coding descriptions.
- Work as part of a project team to coordinate database development and determine project scope and limitations.
- Review project requests describing database user needs to estimate time and cost required to accomplish project.

**Skills:**

- Experienced with frequent use and application of technical standards, principles and theories. Works under general supervision, providing solutions to technical problems of moderate scope/complexity.
- Verbal and written communication skills, problem solving skills, customer service and interpersonal skills.
- Basic ability to work independently and manage one's time.
- Basic knowledge of the full software development lifecycle: from business/systems analysis, through requirements gathering and functional specification authoring, to development, testing and delivery.
- Basic ability to troubleshoot issues and make system changes as needed to resolve issue.
- Basic knowledge of circuit boards, processors, electronic equipment and computer hardware and software.
- Knowledge of computer development software across multiple platforms.

**Education/Experience:**

- Bachelor's degree in computer science, software engineering or relevant field required.
- 2-4 years experience required.

## Ann Meyer - Mainframe Developer & Project Manager - North Bethesda, MD

**Overall Summary:** • Experienced IT professional with extensive COBOL mainframe programming and project management experience.

### Education, Certifications & Training

- B.S. Computer Science, Rochester Institute of Technology - Rochester, NY - 1985

### Technical Skills

- Mainframe programming: COBOL, DB2, IDMS, DMLO, ADS/O, OLQ, CICS, JCL, VSAM, Easytrieve, SyncSort, Expeditor, TSO, File-AID, TraceMaster, DumpMaster, IBM utilities
- MS SQL Server
- Oracle Applications
- Relational database
- Data modeling: gathering, analysis, user interview, model creation
- System administration: installation of software packages, patches, upgrades.
- SDLC methodology
- Coding, testing, debugging, implementing enhancements using COBOL and other IBM utilities
- UA Testing and post-implementation support

### Relevant Professional Experience (Abridged)

<b>COBOL/IDMS Developer</b> Tier One Technologies, LLC (Remote)	<b>10/2024-07/2025</b>
<b>Senior Programmer/Analyst</b> National General Ins. (Farmers Branch, TX)	<b>12/2019-05/2023</b>
<b>Sr. Project Manager/App Team Leader/Programmer Analyst</b> BNY Mellon (Oriskany, NY)	<b>03/2004-02/2019</b>
<b>Programmer Analyst</b> American Management Association (Saranc Lake, NY)	<b>09/1997-02/2004</b>
<b>Assistant Project Manager</b> Carrier Corporation (Syracuse, NY)	<b>04/1997-08/1997</b>
<b>Senior Consultant</b> Computer Task Group, INC (Syracuse, NY)	<b>06/1991-04/1997</b>
<b>Management Consultant</b> Price Warehouse (Atlanta, GA)	<b>07/1990-05/1991</b>
<b>Programmer Analyst</b> EDS (Atlanta, GA)	<b>05/1988-06/1990</b>
<b>Programmer Analyst</b> EDS (Mahwah, NJ)	<b>05/1985-04/1988</b>

David Ostroske

## 2. DAVID OSTROSKE

### Candidate Bio

David Ostroske is a database developer experienced in relational databases, scripting languages such as bash, and programming languages such as Python. He is adept at development, reporting, ETL, and scripting/automation. His work history includes 20 years of experience with Linux and UNIX, 18 years with MS Access, and 13 years with SQL server and Azure SQL.

### Proof of Assignment

Figures 4-6 show information gathered from Peraton’s Beeline Perspecta portal system, demonstrating proof of Tier One portal access, David Ostroske onboarding, and job description.

Figure 4: **David Ostroske - Proof of Onboarding**. Red boxes highlight prime contractor and Tier One POC names, candidate name, assignment date and number, and onboarded status. (Source: Information pulled from Peraton Beeline Perspecta portal).

The screenshot displays the Peraton Beeline Perspecta portal interface. Key elements are highlighted with red boxes and arrows:

- Client and POC:** The top navigation bar shows "Peraton" and "Welcome Anna Dubiel".
- Candidate Name:** The "Edit Candidate" section shows "Name: Ostroske, David".
- Job:** A red arrow points to the "Job Class" column in the "Request History" table, specifically to "IT - Systems Administrator III".
- Proof of Onboarding:** A red arrow points to the "Status" column in the "Request History" table, specifically to "Onboarded".

Date	Id	Business Organization	Admin Business Organization	Type	Job Class	Request Status	Status
11/14/2022	29262-1	CostPoint	Compass	Agency Contractor - US	IT - Software Developer III	Filled	Withdrawn
9/12/2022	28002-1	CostPoint	Compass	Agency Contractor - US	IT - Software Developer IV	Filled	Qualified
8/15/2022	27004-1	CostPoint	CostPoint	Agency Contractor - US	IT - Systems Administrator III	Filled	Onboarded
6/24/2022	25113-1	CostPoint	Compass	Agency Contractor - US	IT - Software Developer IV	Cancelled	Qualified
5/20/2022	24052-1	CostPoint	Compass	Agency Contractor - US	IT - Software Developer IV	Cancelled	Qualified

Figure 6: **David Ostroske - Proof of Job Description.** Red highlights emphasize assignment number (compare to number in Figure 4 shows same requirement) and Job Description.

**Edit Request**

Request-ID: 27004-1 Status: Filled Submitted: 8/4/2022 Business Organization: CostPoint

Summary Details Candidates Notes

Summary Information

Request Information

General Information **Job Description**

Job Title: Administrator, Systems (Windows Monitoring – Web Tools) Sr.

We are seeking a Senior Windows Monitoring Administrator, specializing in Web Tools development to join our team of qualified, diverse individuals. This position will be located in Eagan, MN. Full time remote telecommute may be considered for the perfect candidate.

The selected individual will work independently with a minimum of guidance or direction and report directly to the USPS Windows manager. This position requires a technical resource, who is considered an expert in their field. In addition, the successful candidates will be required to lead the development and engineering of Windows based monitoring within the USPS enterprise.

Roles and Responsibilities include but not limited to:

- Monitoring system design, development, deployment and end-to-end support in an enterprise environment
- Write well-designed, testable, efficient code by using best software development practices
- Create website layout/user interface by using standard HTML/CSS practices
- Integrate data from various back-end services and databases
- Gather and refine specifications and requirements based on technical needs
- Create and maintain software documentation
- Build and maintain ASP.Net Web Forms and ASP.Net MVC applications
- Build and maintain applications and/or scripts using languages such as C#, VB.Net, and Python
- Build and maintain MS SQL Server stored procedures, views, functions, and triggers
- Automate data imports with Windows Scheduled Tasks and MS SQL Server jobs
- Other strengths to have would be: C++, Node.JS, and Microsoft Transact SQL
- Specification and implementation of integrations to other systems management solutions – hardware, storage, network and other 3rd party element managers
- Support and engineer integration with other enterprise monitoring tools
- Provides periodic reports to users and managers of monitoring status

Figure 6: **David Ostroske - Full Job Description.** Full job description from assignment for David Ostroske.

Job Title: Administrator, Systems (Windows Monitoring – Web Tools) Sr.

We are seeking a Senior Windows Monitoring Administrator, specializing in Web Tools development to join our team of qualified, diverse individuals. This position will be located in Eagan, MN. Full time remote telecommute may be considered for the perfect candidate.

The selected individual will work independently with a minimum of guidance or direction and report directly to the USPS Windows manager. This position requires a technical resource, who is considered an expert in their field. In addition, the successful candidates will be required to lead the development and engineering of Windows based monitoring within the USPS enterprise.

Roles and Responsibilities include but not limited to:

- Monitoring system design, development, deployment and end-to-end support in an enterprise environment
- Write well-designed, testable, efficient code by using best software development practices
- Create website layout/user interface by using standard HTML/CSS practices
- Integrate data from various back-end services and databases
- Gather and refine specifications and requirements based on technical needs
- Create and maintain software documentation
- Build and maintain ASP.Net Web Forms and ASP.Net MVC applications
- Build and maintain applications and/or scripts using languages such as C#, VB.Net, and Python
- Build and maintain MS SQL Server stored procedures, views, functions, and triggers
- Automate data imports with Windows Scheduled Tasks and MS SQL Server jobs
- Other strengths to have would be: C++,Node.JS, and Microsoft Transact SQL
- Specification and implementation of integrations to other systems management solutions – hardware, storage, network and other 3rd party element managers
- Support and engineer integration with other enterprise monitoring tools
- Provides periodic reports to users and managers of monitoring status
- Provides action plan for resolution of any/all faults detected
- Develops and implements operational management process and procedures.
- Develop and implement procedures that support proactive problem detection and avoidance, including disaster recovery planning and implementation.

Basic Qualifications:

To be considered for this position, you must minimally meet the knowledge, skills, and abilities listed below:

- Bachelors Degree and minimum of 6 years' of directly related work experience. Additional 4 years of work experience may be considered in lieu of the degree.
- Proven working experience in web programming
- Experience and Familiarity with multiple programming languages including: C#, Javascript, VB, and Python
- A solid understanding of how web applications work including security, session management, and best development practices
- Knowledge of relational database systems, Object Oriented Programming, and web application development
- Hands-on experience with network diagnostics, network analytics tools
- Aggressive problem diagnosis and creative problem-solving skills
- Strong organizational skills to juggle multiple tasks
- Must be able to obtain a Position of Public Trust Clearance – US Citizen or Permanent Resident (Green Card Holder), and must not have traveled outside the US for a combined total of 6 months or more in last 5 years.
- Must have resided in the US for the last 5 years

Preferred Qualifications:

- Experience with T-SQL stored procedures, views, and functions
- Experience with Entity Framework, LINQ, and ADO.Net objects
- Experience with REST APIs
- Experience with Exchange Web Services
- Experience in working as a part of a team involved in the implementation of enterprise monitoring solutions
- Preferred location is Eagan, MN or surrounding area

- Core Hours - YES
- POP – 9/30/2022

## David Ostroske - Database Developer

**Overall Summary:** Overall Summary: Database developer experienced in relational databases, scripting languages like bash, and programming languages like Python. Adept at development, reporting, ETL, or scripting/automation.

- 20 years with Linux and UNIX
- 18 years with Microsoft Access, all versions since 97
- 13 years with SQL Server and Azure SQL Database
- 5 years' experience with .NET
- 4 years with other relational database systems

## Education, Certifications & Training

- B.S. Mathematics, University of Pittsburgh - Pittsburgh, PA (1994)
- Post-Graduate and Teaching Assistant in Mathematics, Northwestern University - Evanston, IL (1995-1996)
- Post-baccalaureate study in Statistics, Clarion University - Clarion, PA (1996-1997)

## Technical Skills

- Transact-SQL - stored procedures, functions, table and view designs, some administration
- Reporting Services - designed and deployed live reports
- Built front-end clients and stand-alone applications
- Wrote extraction and transformation queries and routines
- Extensive knowledge and use of VBA
- Informix 4GL
- Teradata
- Oracle SQL, PL/SQL
- MySQL, SQLite, PostgreSQL
- ReportLab for PDF report generation
- TOML for configuration and definition of EDDs
- Shell scripting in bash and ksh
- C# and [VB.NET](#)
- Some experience with Entity Framework

## Relevant Professional Experience (Abridged)

<b>Sr. Windows Systems Administrator (Web Tools)</b> Tier One Technologies, LLC (Client Site - Eagan, MN)	<b>01/2023-07/2024</b>
<b>IT Specialist</b> Microbac Laboratories, INC (Pittsburgh, PA)	<b>01/2019-05/2022</b>
<b>Software Developer</b> Drift2 Web Services (Pittsburgh, PA)	<b>02/2017-11/2018</b>
<b>Database Analyst</b> Rolls-Royce Nuclear Engineering Services (Moon Township, PA)	<b>12/2016-02/2017</b>
<b>MS Access Developer</b> CVS Specialty (Monroeville, PA)	<b>01/2015-08/2016</b>

<b>Database Analyst II</b> <b>FIS, Profile Outsourcing (Cranberry Township, PA)</b>	<b>05/2012-10/2013</b>
<b>MS Access Developer</b> <b>Heinz North America (Pittsburgh, PA)</b>	<b>12/2011-03/2012</b>
<b>Clinical Database Developer</b> <b>Invivodata, INC - now ERT (Pittsburgh, PA)</b>	<b>05/2008-01/2011</b>

# Jennifer Barclift

### 3. JENNIFER BARCLIFT

#### Candidate Bio

Jennifer Barclift is a highly-motivated and adaptable professional with over 30 years of experience in IT data administration. She has a comprehensive background in performing various tasks and managing account responsibilities and access controls in DB2, IMS and Cincom Supra PDM, and SQL support environments.

#### Proof of Assignment

Figure 7: **Jennifer Barclift - Proof of Onboarding**. Red boxes highlight prime contractor and Tier One POC names, candidate name, assignment date and number, and onboarded status.

(Source: Information pulled from Peraton Beeline Perspecta portal).

The screenshot displays the Peraton Beeline Perspecta portal interface. At the top, the Peraton logo and 'Welcome Anna Dubiel' are visible. Below this, navigation links include 'My Beeline', 'Quick Links', 'Manage/Search', 'Report Gallery', and 'Admin'. The main content area shows 'Home (Supplier) : Resource Pool Search : View Candidate - Activities'. Under 'Edit Candidate', the name 'Barclift, Jennifer' is highlighted with a red box and labeled 'Candidate Name'. Below this, tabs for 'Summary', 'Details', 'Activities', 'Notes', and 'Compliance and Certification Management' are present. The 'Request History' section contains a table with columns: Date, Id, Organization, Admin Business Organization, Type, Job Class, Request Status, and Status. A row in the table has the following values: 10/21/2024, 46098-1, CostPoint, CostPoint, Agency Contractor - US, IT - Database Administrator III, Filled, and Onboarded. Red boxes highlight the date and ID, and the 'Onboarded' status. Red arrows point from text labels to these elements: 'Client and POC' points to the Peraton logo, 'Candidate Name' points to the name field, 'Job' points to the Job Class column, and 'Proof of Onboarding' points to the Onboarded status.

Date	Id	Organization	Admin Business Organization	Type	Job Class	Request Status	Status
10/21/2024	46098-1	CostPoint	CostPoint	Agency Contractor - US	IT - Database Administrator III	Filled	Onboarded

Figure 8: Jennifer Barclift - Proof of Job Description. Red highlights emphasize assignment number (compare to number in Figure 7 shows same requirement) and Job Description.

**Edit Request**

Request-ID: 46098-1    Status: Filled    Submitted: 9/17/2024    Business Organization: CostPoint

Summary    **Details**    Candidates    Notes

**Summary Information**

**Request Information**

**General Information**

**Job ID**

**Job Description**

**Summary:**  
The candidate shall provide technical support of software development and database administration using SUPRA PDM, MANTIS, COBOL, and JCL. They shall provide technical support and consultation in the review and acceptance of deliverables related to MOCAS platform modernization. MOCAS is hosted on z/OS (IBM mainframe operating system). The candidate must be able to support numerous SUPRA PDM databases, maintain COBOL copybooks to coincide with database changes, manage the Total-File-Views, which are internal variable names that allow the online programmers to interact with the database files. The candidate must also perform directory maintenance for SUPRA PDM database files. The candidate must evaluate the database environment, document their function and create diagrams of their interactions to support MOCAS platform modernization. The candidate must be familiar with programming languages identified below and development tools as specified below.

**Skills:**

- Cincom SUPRA PDM
- Cincom MANTIS (Total-file-views)
- COBOL
- z/OS
- JCL

**Job Description:**

- Storage Management
- MS Office/365
- MS Windows
- Visio
- Good problem-solving skills
- Strong working knowledge of quality assurance methodologies.
- Ability to follow complex instructions, work independently, or function in a team as needed.
- Knowledge of commonly used concepts, practices, and procedures for full product development life-cycle desired.
- Ability to prioritize, plan, organize and manage multiple tasks efficiently.
- Ability to effectively present to and interact with all levels of management.

**Education/Experience:**

- Associate's degree in computer programming or relevant field required. Bachelor's degree preferred.
- 5-7 years experience required.

**Comments for Suppliers:** Must be US Citizen

## Jennifer Barclift - Database Developer, Administrator, and Project Manager

**Overall Summary:** Highly motivated, adaptable, and versatile professional with experience in information technology and data administration.

- Comprehensive background in implementing effective work processes, solving complex problems, organizing, and prioritizing projects, and collaborating with team members to attain objectives.
- Continually focused on efficient, accurate, and quality-driven data management and administrative practices.
- Talented in building and maintaining collaborative relationships with team members.
- Strong ability to analyze, synthesize, and coordinate data.
- Exceptional planning, analytical, decision-making, and organizational skills.
- Reputation for strong work ethic, keen attention to detail, and confidentiality.
- Well-versed in fulfilling simultaneous responsibilities with strict deadlines in a robust environment.

### Education, Certifications & Training

- B.S. Business Management - Medaille College in Rochester, NY (2005)

### Technical Skills

- **DBMS:** SUPRA 2.7 SQL 2930 DB2 version 12 & IMS version 13 SQL Performance tuning via APA Application Analyzer, SQL Performance Analyzer
- **Platforms:** IBM z/OS 2.3
- **Development Environments:** PL/SQL, C/C++, PL/1, COBOL, Information Toad, FileAid, AbendAid, CLIST, SAR, SAVRS, Strobe, Syncsort, CA-Sort, CICS, CA7, Panvalet/Panapt, Service Now
- **System and Communication Tools:** Telnet, FTP, Perl, CLIST, REXX, JCL
- **Tools:** DBArtisan, Erwin, Microsoft Office Suite (Word, Excel, Outlook, Access), Changeman and Visual Studio.
- **Networking & Domain Tools:** DHCP, DNS, TCP/IP, Citrix
- **Certifications & Credentials:** DB2 SQL and Application Programming support, DB2 Database and System Administration, Cincom Supra Fundamentals and Database Administration, IMS Fundamentals, Database, and System Administration, RIT Data Communication, Conference - IDUG and Cincom

### Relevant Professional Experience (Abridged)

<b>Sr. Windows Systems Administrator (Web Tools)</b> Tier One Technologies, LLC (Remote)	<b>10/2024-05/2025</b>
<b>Database Administrator DB2</b> DXC Corporation (Tysons Corner, VA)	<b>12/2010-09/2024</b>
<b>Oracle DBA - Sr. Database Analyst Cincom Systems</b> Sun Microsystems / Frontier Communications (Rochester, NY)	<b>01/1991-07/2009</b>

Eric King

## 4. ERIC KING

### Candidate Bio

Eric King is a Mainframe engineer and consultant with over 40 years of experience in Mainframe systems, specializing in Cincom Systems products: Supra, Mantis, and Control: MFG, SFC, JIT, and BOM.

### Proof of Assignment

Figure 9: **Eric King - Proof of Onboarding**. Red boxes highlight prime contractor and Tier One POC names, candidate name, assignment date and number, and onboarded status.

(Source: Information pulled from Peraton Beeline Perspecta portal).

The screenshot displays the Peraton Beeline Perspecta portal interface. At the top, the Peraton logo and user name 'Welcome Anna Dubiel' are visible. A search bar for 'Search Requests' is on the right. Below the navigation bar, the breadcrumb trail reads 'Home (Supplier) : Resource Pool Search : View Candidate - Activities'. The 'Edit Candidate' section shows 'Name: King, Eric'. The 'Request History' table is the primary focus, with a single entry for a job at CostPoint. The table columns include Date, Id, Business Organization, Admin Business Organization, Type, Job Class, Request Status, and Status. The entry for 8/14/2023 with ID 36637-1 is highlighted, showing a 'Filled' request status and an 'Onboarded' overall status.

Date	Id	Business Organization	Admin Business Organization	Type	Job Class	Request Status	Status
8/14/2023	36637-1	CostPoint	CostPoint	Agency Contractor - US	IT - Database Administrator III	Filled	Onboarded

Figure 10: Eric King - Proof of Job Description. Red highlights emphasize assignment number (compare to number in Figure 9 shows same requirement) and Job Description.

**Edit Request**

Request-ID: 36637-1 Status: Filled Submitted: 7/28/2023 Business Organization: CostPoint

Summary Details Candidates Notes

**Summary Information**

**Request Information**

**General Information**

**Job ID**

**Job Description**

Summary:  
Candidate shall be part of a team responsible for providing development support to the Department of Defense Finance and Accounting Service (DFAS) Mechanization of Contract Administration System (MOCAS) and Treasury Check Printing Sub-System. MOCAS is a mainframe system that contains multiple systems/subsystems using both online and batch processing. MOCAS also interfaces with approximately 53 other systems by batch data transmissions. The customer base includes the Air Force, Army, Navy, and DLA along with all DCMA and DFAS organizations world-wide. I&T-Columbus provides CDA services which include analysis, design, development, test support, implementation support, and production maintenance support. Additionally, I&T-Columbus is responsible for the ongoing maintenance for Government Off-The-Shelf (GOTS) applications that provide essential peripheral functions such as report management, communications and library management

Job Responsibilities:

- The candidate shall provide technical support of: software development and database administration using SUPRA PDM, MANTIS, COBOL, and JCL. They shall provide technical support and consultation in the review and acceptance of deliverables related to MOCAS platform modernization. MOCAS is hosted on z/OS (IBM mainframe operating system). The candidate must be able to support numerous SUPRA PDM databases, maintain COBOL copybooks to coincide with database changes, manage the Total-File-Views, which are internal variable names that allow the online programmers to interact with the database files. The candidate must also perform directory maintenance for SUPRA PDM database files. The candidate must evaluate the database environment, document their function and create diagrams of their interactions to support MOCAS platform modernization. The candidate must be familiar with programming languages identified below and development tools as specified below.

**Job Description:**

Skill Set:

- Cincom SUPRA PDM
- Cincom MANTIS (Total-file-views)
- COBOL
- z/OS
- JCL
- Storage Management
- MS Office/365
- MS Windows

Figure 11: Eric King - Full Job Description. Full job description from assignment for Eric King.

### General Information

**Summary:**  
Candidate shall be part of a team responsible for providing development support to the Department of Defense Finance and Accounting Service (DFAS) Mechanization of Contract Administration System (MOCAS) and Treasury Check Printing Sub-System. MOCAS is a mainframe system that contains multiple systems/subsystems using both online and batch processing. MOCAS also interfaces with approximately 53 other systems by batch data transmissions. The customer base includes the Air Force, Army, Navy, and DLA along with all DCMA and DFAS organizations world-wide. I&T-Columbus provides CDA services which include analysis, design, development, test support, implementation support, and production maintenance support. Additionally, I&T-Columbus is responsible for the ongoing maintenance for Government Off-The-Shelf (GOTS) applications that provide essential peripheral functions such as report management, communications and library management

**Job Responsibilities:**

- The candidate shall provide technical support of: software development and database administration using SUPRA PDM, MANTIS, COBOL, and JCL. They shall provide technical support and consultation in the review and acceptance of deliverables related to MOCAS platform modernization. MOCAS is hosted on z/OS (IBM mainframe operating system). The candidate must be able to support numerous SUPRA PDM databases, maintain COBOL copybooks to coincide with database changes, manage the Total-File-Views, which are internal variable names that allow the online programmers to interact with the database files. The candidate must also perform directory maintenance for SUPRA PDM database files. The candidate must evaluate the database environment, document their function and create diagrams of their interactions to support MOCAS platform modernization. The candidate must be familiar with programming languages identified below and development tools as specified below.

**Job Description:**


**Skill Set:**

- Cincom SUPRA PDM
- Cincom MANTIS (Total-file-views)
- COBOL
- z/OS
- JCL
- Storage Management
- MS Office/365
- MS Windows
- Visio
- Good problem-solving skills
- Strong working knowledge of quality assurance methodologies.
- Ability to follow complex instructions, work independently, or function in a team as needed.
- Knowledge of commonly used concepts, practices, and procedures for full product development life-cycle desired.
- Ability to prioritize, plan, organize and manage multiple tasks efficiently.
- Ability to effectively present to and interact with all levels of management.

**Education/Experience:**

- Associate's degree in computer programming or relevant field required. Bachelor's degree preferred.
- 5-7 years experience required.

**Comments for Suppliers:** Must be US citizen. Must be able to obtain Public Trust clearance



## Eric King - Mainframe Engineer and Consultant

**Overall Summary:** Consultant-Engineer with over 40 years background in IBM Mainframe Systems, specializing in Cincom Systems products: Supra, Mantis and Control: MFG, SFC, JIT, BOM.

- Comprehensive background in implementing effective work processes, solving complex problems, organizing, and prioritizing projects, and collaborating with team members to attain objectives.
- Continually focused on efficient, accurate, and quality-driven data management and administrative practices.
- Talented in building and maintaining collaborative relationships with team members.
- Strong ability to analyze, synthesize, and coordinate data.
- Exceptional planning, analytical, decision-making, and organizational skills.
- Reputation for strong work ethic, keen attention to detail, and confidentiality.
- Well-versed in fulfilling simultaneous responsibilities with strict deadlines in a robust environment.

## Education, Certifications & Training

- B.S. Information Technology, Purdue University - Indianapolis, IN (1973)

## Technical Skills

- IBM: CICS (Macro and Command) V5.4, Cobol z/OS V5.1, MVS z/OS V2.4, Assembler z/OS 2.1.0, WebSphere MQ 6.0, IBM Utilities
- VSAM
- JCL
- ISPF
- SDSF
- IEBGENER
- IEFBR14
- IEBPTPCH
- Cincom: Supra 2.7.0, Mantis 6.5.0, Control: Manufacturing 7.5.1
- Performance & Tuning of Supra Database & Applications
- Disaster Recovery
- EDI (Electronic Data Interchange)

## Relevant Professional Experience (Abridged)

<b>Cincom SUPRA Database Administrator</b> Tier One Technologies, LLC (Remote)	<b>08/2023-09/2024</b>
<b>Database Administrator DB2</b> General Dynamics Information Technology (Falls Church, VA)	<b>04/2023-8/2023</b>
<b>Owner/Consultant</b> Eric L King Data Processing Consultants (Gurnee, IL)	<b>05/2023-09/2010</b>
<b>Senior Infrastructure Engineer</b> Allstate Insurance Company (Northbrook, IL)	<b>05/2000-09/2010</b>
<b>Owner/Consultant</b> Eric L King Data Processing Consultants (Gurnee, IL)	<b>01/1980-05/2000</b>

James Parent

### 5. JAMES PARENT

#### Candidate Bio

James parent is an IT leader in Mainframe project delivery and engineering, with expertise in mainframe development, financial systems, and building enterprise platforms. He has a proven ability to optimize COBOL/IMS/IDMS systems, modernize legacy applications, and lead IT teams in Agile environments.

#### Proof of Assignment

Figure 12: **James Parent - Proof of Onboarding**. Red boxes highlight prime contractor and Tier One POC names, candidate name, assignment date and number, and onboarded status.

(Source: Information pulled from Peraton Beeline Perspecta portal).

The screenshot displays the Peraton Beeline Perspecta portal interface. At the top, the Peraton logo and 'Welcome Anna Dubiel' are visible. A search bar for 'Search Requests' is present. The main content area shows the 'Activities' tab for a candidate. A table titled 'Request History' contains the following data:

Date	Id	Business Organization	Admin Business Organization	Type	Job Class	Request Status	Status
5/5/2025	49293-1	CostPoint	CostPoint	Agency Contractor - US	IT - Software Engineer II	Filled	Onboarded

Red annotations on the screenshot include: a box around the Peraton logo labeled 'Client and POC'; a box around the 'Name: Parent, James' field labeled 'Candidate Name'; a box around the '5/5/2025' and '49293-1' cells labeled 'Job'; and a box around the 'Onboarded' status cell labeled 'Proof of Onboarding'.

Figure 13: **James Parent - Proof of Job Description**. Red highlights emphasize assignment number (compare to number in Figure 12) and Job Description, with yellow highlights showing relevant Job Description information.

**Edit Request** ⬆

Request-ID: 49293-1    Status: Filled    Submitted: 3/25/2025    Business Organization: CostPoint

[Summary](#)   [Details](#)   [Candidates](#)   [Notes](#)

**Summary Information** ⬇

**Request Information** ⬇

**General Information** ⬆

**Summary:**  
Our customer has an immediate need for a Mainframe programmer to support a payroll application. Strong experience with COBOL in a mainframe environment is required. Experience with IDMS is also required. Exposure to the AGILE methodology and ADSO is a plus. The candidate will be part of the Design Team with responsibility of Requirements Analysis and Design Specifications for software requirement changes. The main function of a software engineer is to apply the principles of computer science and mathematical analysis to the design, development, testing, and evaluation of the software and systems that make computers work. A typical software engineer researches, designs, develops and tests operating systems-level software, compilers, and network distribution software for medical, industrial, military, communications, aerospace, business, scientific and general computing applications. Conducts research in design, development, testing and utilization of electronic data processing software. Designs, develops, documents, tests and debugs applications software and systems that contain logical and mathematical solutions

**Job Responsibilities:**

- Conducts multidisciplinary research and collaborates with equipment designers and/or hardware engineers in the planning, design, development, and utilization of electronic data processing systems for product and commercial software.
- Determines computer user needs; analyzes system capabilities to resolve problems on program intent, output requirements, input data acquisition, programming techniques and controls; prepares operating instructions; designs and develops compilers and assemblers, utility programs, and operating systems.
- Ensures software standards are met. Analyzes user needs and software requirements to determine feasibility of design within time and cost constraints.
- Confers with systems analysts, engineers, programmers and others to design system and to obtain information on project limitations and capabilities, performance requirements and interfaces.
- Designs, develops and modifies software systems, using scientific analysis and mathematical models to predict and measure outcomes and consequences of design.
- Coordinates software system installations and monitors equipment functioning to ensure specifications are met.
- Modify existing databases and database management systems.
- Write and code logical and physical database descriptions and specify identifiers of database to management system or direct others in coding descriptions.
- Work as part of a project team to coordinate database development and determine project scope and limitations.

Figure 14: James Parent - Full Job Description. Full job description from assignment for James Parent.

General Information
✦

**Summary:**  
 Our customer has an immediate need for a Mainframe programmer to support a payroll application. Strong experience with COBOL in a mainframe environment is required. Experience with IDMS is also required. Exposure to the AGILE methodology and ADSO is a plus. The candidate will be part of the Design Team with responsibility of Requirements Analysis and Design Specifications for software requirement changes. The main function of a software engineer is to apply the principles of computer science and mathematical analysis to the design, development, testing, and evaluation of the software and systems that make computers work. A typical software engineer researches, designs, develops and tests operating systems-level software, compilers, and network distribution software for medical, industrial, military, communications, aerospace, business, scientific and general computing applications. Conducts research in design, development, testing and utilization of electronic data processing software. Designs, develops, documents, tests and debugs applications software and systems that contain logical and mathematical solutions

**Job Responsibilities:**

- Conducts multidisciplinary research and collaborates with equipment designers and/or hardware engineers in the planning, design, development, and utilization of electronic data processing systems for product and commercial software.
- Determines computer user needs; analyzes system capabilities to resolve problems on program intent, output requirements, input data acquisition, programming techniques and controls; prepares operating instructions; designs and develops compilers and assemblers, utility programs, and operating systems.
- Ensures software standards are met. Analyzes user needs and software requirements to determine feasibility of design within time and cost constraints.
- Confers with systems analysts, engineers, programmers and others to design system and to obtain information on project limitations and capabilities, performance requirements and interfaces.
- Designs, develops and modifies software systems, using scientific analysis and mathematical models to predict and measure outcomes and consequences of design.
- Coordinates software system installations and monitors equipment functioning to ensure specifications are met.
- Modify existing databases and database management systems.
- Write and code logical and physical database descriptions and specify identifiers of database to management system or direct others in coding descriptions.
- Work as part of a project team to coordinate database development and determine project scope and limitations.
- Review project requests describing database user needs to estimate time and cost required to accomplish project.

**Job Description:**

**Skills:**


- Experienced with frequent use and application of technical standards, principles and theories. Works under general supervision, providing solutions to technical problems of moderate scope/complexity.
- Verbal and written communication skills, problem solving skills, customer service and interpersonal skills.
- Basic ability to work independently and manage one's time.
- Basic knowledge of the full software development lifecycle: from business/systems analysis, through requirements gathering and functional specification authoring, to development, testing and delivery.
- Basic ability to troubleshoot issues and make system changes as needed to resolve issue.
- Basic knowledge of computer hardware and software.
- Knowledge of computer development software as it relates to systems, such as SQL, VisualBasic, etc.

**Education/Experience:**

- Bachelor's degree in computer science, software engineering or relevant field required.
- 2-4 years experience required.

This is a rated subcontract certified for national defense, emergency preparedness, and energy program use and the Contractor shall follow all of the requirements of the Defense Priorities and Allocations System regulation (15 CFR 700). The rating on this subcontract is DO-C9

Position is subject to FAR 52.222-41, Service Contract Act (SCA) of 1965, as Amended Nov-07, and the most current SCA Wage Determination (WD) issued by the Government under Peraton's prime contract



## James M. Parent III - Mainframe Project Delivery Lead

**Overall Summary:** Results-driven IT Leader with expertise in mainframe development, financial systems, and enterprise billing platforms. Proven ability to optimize COBOL/DB2/IMS/IDMS systems, modernize legacy applications, and lead cross-functional IT teams in Agile environments.

### Education, Certifications & Training

- B.S. Computer Science, Western New England University - Springfield, MA
- M.B.A Masters of Business Administration, Western New England University - Springfield, MA

### Technical Skills

- **Mainframe Technologies:** z/OS MVS, COBOL, JCL, VSAM, CICS, TSO, ISPF
- **Database Management:** DB2, IMS, IDMS, MS SQL, Teradata
- **Programming Languages:** COBOL, JAVA, ASP, JavaScript, Python
- **Tools & Utilities:** File Aid, ISPF, TSO, Endeavor, Expeditor (IBM Debugger), MQ, CA7, SCLM
- **Web Services & APIs:** SOAP, AWS
- **Project Management & Collaboration:** Agile, JIRA
- **Data Analysis:** Data Analyst
- **Operating Systems:** Windows, UNIX

### Relevant Professional Experience (Abridged)

<b>Cincom SUPRA Database Administrator</b> Tier One Technologies, LLC (Remote)	<b>05/2026-02/2026</b>
<b>Mainframe Project Delivery Lead</b> INFOSYS/Mass Mutual (Hartford, CT)	<b>08/2022-8/2023</b>
<b>Data Analyst Lead</b> INFOSYS/Mass Mutual (Hartford, CT)	<b>04/2021-08/2022</b>
<b>Senior Programmer/Analyst</b> Online-Systems/State of CT (Farmington, CT)	<b>01/2021-03/2021</b>
<b>Mainframe Technical Lead</b> INFOSYS/John Hancock (Boston, MA)	<b>07/2018-12/2020</b>
<b>Lead Programmer/Analyst</b> TRAVELERS (Hartford, CT)	<b>01/2016-06/2018</b>
<b>Programmer/Analyst</b> Great Lakes Educational Loan Servicer (Rocky Hill, CT)	<b>01/2011-12/2015</b>

# West Wilder

## 6. WEST WILDER

### Candidate Bio

West Wilder is a solution-oriented Database and Analysis professional providing 30 years of experience as an Oracle DBA, including 20 years of IA hardening and 6+ years supporting A&A assessments and ATO accreditations, who enjoys mentoring and learning.

### Proof of Assignment

Figure 16: **West Wilder - Proof of Onboarding**. Red boxes highlight prime contractor and Tier One POC names, candidate name, assignment date and number, and onboarded status.

(Source: Information pulled from Peraton Beeline Perspecta portal).

The screenshot displays the Peraton Beeline Perspecta portal interface. At the top, the Peraton logo and 'Welcome Anna Dubiel' are visible, with a red box around them and an arrow pointing to the label 'Client and POC'. Below this, the 'Edit Candidate' section shows 'Name: Wilder, West' in a red box with an arrow pointing to 'Candidate Name'. The 'Request History' table below has several columns: Date, Id, Business Organization, Admin Business Organization, Type, Job Class, Request Status, and Status. A red box highlights the first row's Date (3/16/2023) and Id (34099-1), with an arrow pointing to 'Job'. Another red box highlights the Status column value 'Onboarded' in the first row, with an arrow pointing to 'Proof of Onboarding'. The table data is as follows:

Date	Id	Business Organization	Admin Business Organization	Type	Job Class	Request Status	Status
3/16/2023	34099-1	CostPoint	Compass	Agency Contractor - US	IT - Database Administrator IV	Filled	Onboarded

Figure 17: **West Wilder - Proof of Job Description**. Red highlights emphasize assignment number (compare to number in Figure 16) and Job Description, with yellow highlights showing relevant Job Description information.

The screenshot shows the Peraton HR system interface. At the top, there is a navigation bar with the Peraton logo, user name 'Welcome Anna Dubiel', and a search bar. Below the navigation bar, there are tabs for 'My Beeline', 'Quick Links', 'Manage/Search', 'Report Gallery', and 'Admin'. The main content area shows a breadcrumb trail: 'Home (Supplier) : Resource Pool Search : View Candidate - Activities : View Request - Details'. A 'Return' button is visible. The 'Edit Request' section is highlighted in red, with a red box around the 'Request-ID: 34099-1'. A red arrow points from the text 'Job ID' to this red box. Below this, there are tabs for 'Summary', 'Details', 'Candidates', and 'Notes'. The 'Summary Information' and 'Request Information' sections are collapsed. The 'General Information' section is expanded, showing a 'Summary' and 'Job Responsibilities'. The 'Job Description' section is highlighted in red, with a red arrow pointing from the text 'Job Description' to this section. The 'Job Description' section contains a summary and a list of job responsibilities.

**Job ID**

Request-ID: 34099-1 Status: Filled Submitted: 3/30/2023 Business Organization: CostPoint

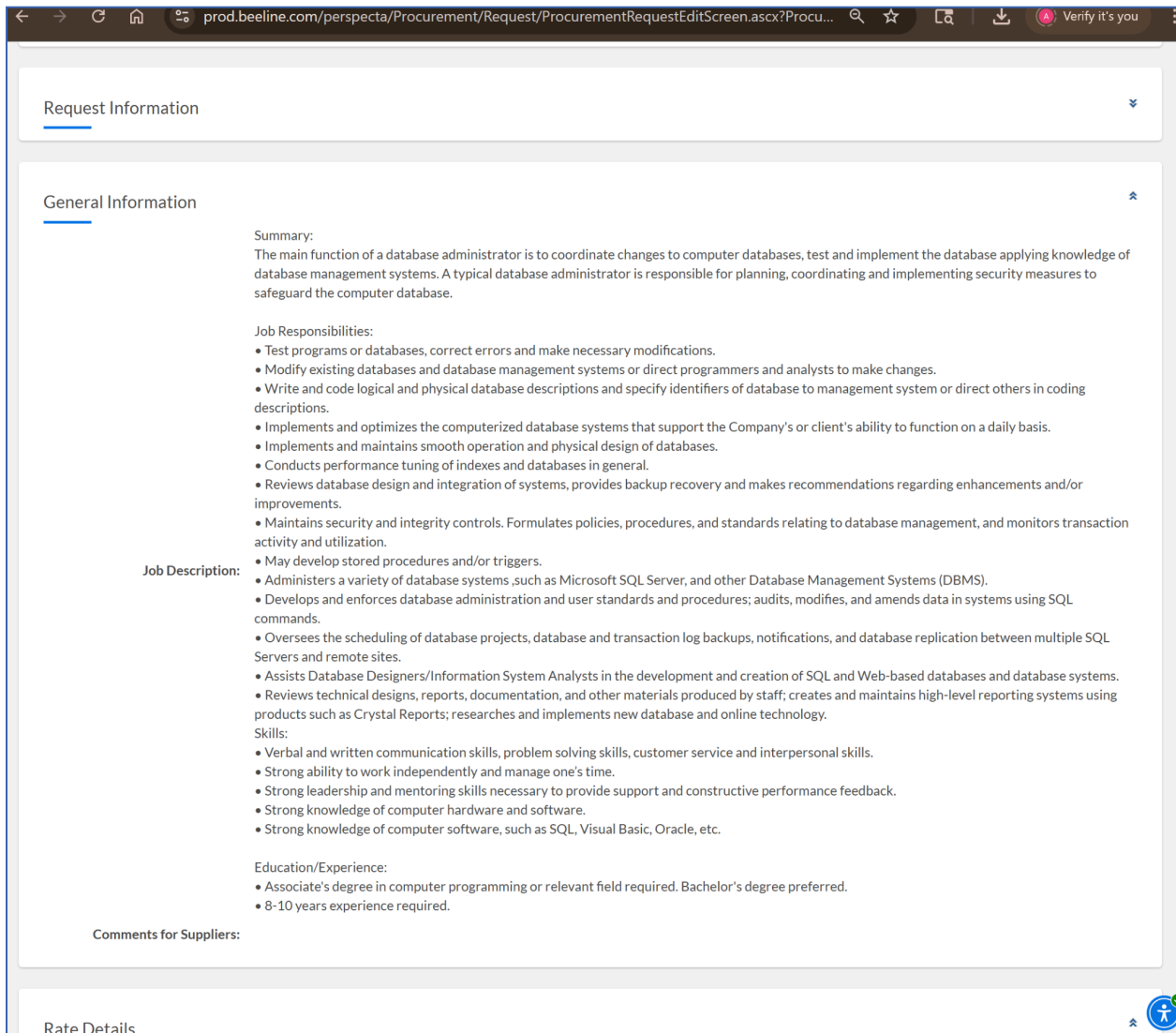
**Job Description**

Summary:  
The main function of a database administrator is to coordinate changes to computer databases, test and implement the database applying knowledge of database management systems. A typical database administrator is responsible for planning, coordinating and implementing security measures to safeguard the computer database.

Job Responsibilities:

- Test programs or databases, correct errors and make necessary modifications.
- Modify existing databases and database management systems or direct programmers and analysts to make changes.
- Write and code logical and physical database descriptions and specify identifiers of database to management system or direct others in coding descriptions.
- Implements and optimizes the computerized database systems that support the Company's or client's ability to function on a daily basis.
- Implements and maintains smooth operation and physical design of databases.
- Conducts performance tuning of indexes and databases in general.
- Reviews database design and integration of systems, provides backup recovery and makes recommendations regarding enhancements and/or improvements.
- Maintains security and integrity controls. Formulates policies, procedures, and standards relative to database management, and monitors transaction

Figure 18: **West Wilder - Full Job Description.** Full job description from assignment for James Parent.



The screenshot shows a web browser window with the URL `prod.beeline.com/perspecta/Procurement/Request/ProcurementRequestEditScreen.aspx?Procu...`. The page content is organized into sections:

- Request Information**: A dropdown menu at the top.
- General Information**: A dropdown menu below the first section.
- Summary**: The main function of a database administrator is to coordinate changes to computer databases, test and implement the database applying knowledge of database management systems. A typical database administrator is responsible for planning, coordinating and implementing security measures to safeguard the computer database.
- Job Responsibilities**:
  - Test programs or databases, correct errors and make necessary modifications.
  - Modify existing databases and database management systems or direct programmers and analysts to make changes.
  - Write and code logical and physical database descriptions and specify identifiers of database to management system or direct others in coding descriptions.
  - Implements and optimizes the computerized database systems that support the Company's or client's ability to function on a daily basis.
  - Implements and maintains smooth operation and physical design of databases.
  - Conducts performance tuning of indexes and databases in general.
  - Reviews database design and integration of systems, provides backup recovery and makes recommendations regarding enhancements and/or improvements.
  - Maintains security and integrity controls. Formulates policies, procedures, and standards relating to database management, and monitors transaction activity and utilization.
- Job Description**:
  - May develop stored procedures and/or triggers.
  - Administers a variety of database systems, such as Microsoft SQL Server, and other Database Management Systems (DBMS).
  - Develops and enforces database administration and user standards and procedures; audits, modifies, and amends data in systems using SQL commands.
  - Oversees the scheduling of database projects, database and transaction log backups, notifications, and database replication between multiple SQL Servers and remote sites.
  - Assists Database Designers/Information System Analysts in the development and creation of SQL and Web-based databases and database systems.
  - Reviews technical designs, reports, documentation, and other materials produced by staff; creates and maintains high-level reporting systems using products such as Crystal Reports; researches and implements new database and online technology.
- Skills**:
  - Verbal and written communication skills, problem solving skills, customer service and interpersonal skills.
  - Strong ability to work independently and manage one's time.
  - Strong leadership and mentoring skills necessary to provide support and constructive performance feedback.
  - Strong knowledge of computer hardware and software.
  - Strong knowledge of computer software, such as SQL, Visual Basic, Oracle, etc.
- Education/Experience**:
  - Associate's degree in computer programming or relevant field required. Bachelor's degree preferred.
  - 8-10 years experience required.
- Comments for Suppliers**: A section at the bottom for providing feedback.
- Rate Details**: A dropdown menu at the bottom of the page.

## D West Wilder II - Database Administrator | IA Security Analyst

**Overall Summary:** West is a solution-oriented professional providing 30 years of experience as an Oracle DBA, including 20 years of IA hardening and 6+ years supporting A&A assessments and ATO accreditations, who enjoys mentoring and learning.

### Core Competencies

- 30 years of Oracle Database Administration
- 20 years of IA hardening and security system compliance
- Expertise in database installation, configuration, performance tuning, backup/recovery (RMAN), Data Guard, RAC, ASM, and Enterprise Manager
- Skilled in both Oracle and Microsoft SQL Server environments
- Experience in migration, replication, and database consolidation efforts
- Proven success leading DBA teams and optimizing database licensing costs

### Education, Certifications & Training

- James Madison University, B.B.A in Computer Information Systems
- Top Secret Clearance (CE enrollment 4/28/2020) with SCI eligibility (1/27/24)
- Security+ CE (exp. 12/30/2027)
- AWS Certified Cloud Practitioner
- Oracle 9i DBA
- Microsoft Technology Associate: Windows Server Administration Fundamentals
- Volunteer Firefighter (1991-Present)

### Technical Skills

- **Database Servers & Tools:** Oracle 6 – 21c, RAC, Cluserware, ASM, Enterprise Manager, Grid Control, Data Guard Logical Standby, RMAN, SQL Loader
- **Scripting Languages:** SQL, PL/SQL, sh, ksh, csh, bash
- **Security Tools:** Security Technical Implementation Guides (STIGs), DISA eMASS, DISA PPSM Registry, Assured Compliance Assessment Solution (ACAS), Retina
- **Hardware & Operating Systems:** Red Hat Enterprise Linux (RHEL) 5 - 8, Windows Server 2003-2012, VMware 5, HP & IBM Blades (Windows 2003 - 2008, RHEL 5 - 6), Sun Sparc IPX - Sun Fire E25K (SunOS 431 – Solaris 10), HP 9000 (HP-UX 9.x–10.20)
- **Software & Utilities:** Scaled Agile Framework (SAFe), ServiceNow, Remedy, Jira, Confluence, Cognos, Crystal Reports, Apache Tomcat, Documentum, HP OpenView NNM, Cisco Works, Cisco View

### Relevant Professional Experience

**Tier 3 Operations Support** 03/2024-09/2024  
DCSA, National Background Investigation Services (NBIS) via Peraton

**DBA & IA Technical Liaison** 06/2017 – 03/2024  
DMDC & DCSA, Defense Information System for Security (DISS/NBIS)  
via Tier One Technologies/Peraton

**Database Administrator** 04/2010-06/2019  
Joint Chiefs of Staff, Joint Staff Information Network (JSIN) via IntePros Federal & ASD

## CONCLUSION

Please contact us if you have any further questions or require clarification.

### **Tier One Technologies, LLC**

Anna Dubiel, Technical Delivery Associate



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4/10/25