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Header 1

List View

- General Information**
- Contact
- Default Values
- Discount
- Document Information
- Clarification Request

Procurement Folder: 1917106

Procurement Type: Central Purchase Order

Vendor ID:

Legal Name: ALPHA ASSOCIATES INC

Alias/DBA:

Total Bid: \$0.00

Response Date:

Response Time:

Responded By User ID:

First Name:

Last Name:

Email:

Phone:

SO Doc Code: CEOI

SO Dept: 0603

SO Doc ID: ADJ2600000006

Published Date: 3/2/26

Close Date: 3/17/26

Close Time: 13:30

Status: Closed

Solicitation Description:

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder:** 1917106  
**Solicitation Description:** General Instruction Building Design- Camp Dawson  
**Proc Type:** Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2026-03-17 13:30	SR 0603 ESR03172600000006059	1

**VENDOR**  
 000000201753  
 ALPHA ASSOCIATES INC

**Solicitation Number:** CEOI 0603 ADJ2600000006  
**Total Bid:** 0  
**Response Date:** 2026-03-17  
**Response Time:** 13:09:54  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
 David H Pauline  
 304-558-0067  
 david.h.pauline@wv.gov

**Vendor Signature X** **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	General Instruction Building Design-Camp Dawson				0.00

Comm Code	Manufacturer	Specification	Model #
81101508			

**Commodity Line Comments:**

**Extended Description:**

Provide professional architectural and engineering design services per the attached documentation.

MARCH 17, 2026



# General Instruction Building - Design Camp Dawson

CEOI 0603 ADJ2600000006 - Architectural and  
Engineering Design Services



209 Prairie Avenue / Morgantown, WV 26501-5934  
304.296.8216 / 800-640-8216 / 304.296.8216 fax



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Expression of Interest  
 Architect/Engr

<b>Proc Folder:</b> 1917106			<b>Reason for Modification:</b>
<b>Doc Description:</b> General Instruction Building Design- Camp Dawson			
<b>Proc Type:</b> Central Purchase Order			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2026-03-02	2026-03-17 13:30	CEOI 0603 ADJ2600000006	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:**

**Vendor Name :** Alpha Associates, Inc

**Address :** 209

**Street :** Prairie Avenue

**City :** Morgantown

**State :** WV **Country :** USA **Zip :** 26501

**Principal Contact :** Richard A. Colebank, PE, PS; President & COO

**Vendor Contact Phone:** 304-296-8216 **Extension:** 102

**FOR INFORMATION CONTACT THE BUYER**  
 David H Pauline  
 304-558-0067  
 david.h.pauline@wv.gov

**Vendor Signature X**  **FEIN#** 550516286 **DATE** 3/17/26

All offers subject to all terms and conditions contained in this solicitation

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Richard A. Colebank, PE, PS; President & COO

(Address) 209 Prairie Avenue Morgantown, WV 26501

(Phone Number) / (Fax Number) 304-216-8216 ext. 102

(email address) rick.colebank@thinkalphafirst.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

*By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.*

Alpha Associates, Incorporated

(Company)

(Signature of Authorized Representative)

Richard A. Colebank, PE, PS; President & COO

(Printed Name and Title of Authorized Representative) (Date)

304-216-8216 ext. 102

(Phone Number) (Fax Number)

rick.colebank@thinkalphafirst.com

(Email Address)

# TABLE OF CONTENTS

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## SECTION A

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### GENERAL INFORMATION

Letter of Interest	1-2
Firm Overview & Qualifications	3-4
Statement of Qualifications	5-9

## SECTION B

---

### TECHNICAL EXPERTISE

Scheduling Expertise	10
Capacity & Software	11
Funding Experience	12
Meet the Alpha Design Team	13
Key Personnel Assigned to the Project	14

## SECTION C

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### MANAGEMENT & STAFFING CAPABILITIES

Key Personnel Resumes	15-22
-----------------------	-------

## SECTION D

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### PROJECT EXPERIENCE

Our Design Team's Relevant Project Experience	23-34
---	-------

## APPENDIX

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### REFERENCES

References	35-38
Licenses & Insurance	39-41

**SECTION A**

**GENERAL**

**INFORMATION**



**March 17, 2026**

**Department of Administration**

**Purchasing Division**

2019 Washington Street East

Charleston, WV 25305

Attn: David Pauline, Senior Buyer

**Re: Expression of Interest – Architectural & Engineering Services for General Instruction Building – Camp Dawson Training Center**

Dear Mr. Pauline,

On behalf of Alpha Associates, Inc., I am pleased to submit this Expression of Interest regarding the solicitation for professional architectural and engineering services associated with the design and development of the new General Instruction Building at the Camp Dawson Training Center near Kingwood, West Virginia. Our firm has a long history of providing full-service design, engineering, and construction-phase support to public agencies across the state, including projects for military installations, municipalities, emergency-response facilities, and state-owned infrastructure.

Alpha is a full-service architectural and engineering practice with extensive experience delivering military, government, education, and institutional facilities throughout West Virginia and the Mid-Atlantic region. Our multidisciplinary team includes licensed architects, structural, civil, mechanical, and electrical engineers, along with certified construction administration personnel, enabling us to deliver coordinated, code-compliant, and fully biddable construction documents for new and renovated facilities.

Our firm has successfully completed projects involving training environments, mission-critical facilities, campus utility integration, sustainable design, ADA and AT/FP compliance, and master planning. We are familiar with all West Virginia Army National Guard (WVARNG) and Military Authority requirements and have successfully delivered projects using the phased submittal process (35%, 65%, 95%, 100%).

We have worked with many local, state and federal government entities on numerous projects of varying sizes and types, including many instructional facilities that include classroom and conference facilities both new and renovated spaces.

Our project management approach emphasizes clear communication, efficient workflow, and proactive coordination to ensure timely delivery and budget adherence. We have a strong history



of working effectively with municipalities, fire departments, planning and development councils, and community stakeholders to deliver public-serving facilities designed for long-term performance, safety, and resilience. This project will be conveniently managed out of Alpha's Corporate Office, located just 45 minutes away from Camp Dawson, in Morgantown, WV.

**Alpha will be partnering with NV5 and SRBR.** NV5 is an internationally recognized engineering and technology consultancy specializing in audiovisual systems, IT/ICT, security and surveillance, acoustics, lighting design, and intelligent building technologies. The division includes more than 125 dedicated technology and acoustics professionals nationwide, with expertise delivering solutions for federal, state, municipal, and military agencies. NV5 will provide full technology system design for this project including AV, telecom, structured cabling, acoustics, and security systems. **SRBR Engineers, Inc.** is a highly experienced MEP engineering firm with decades of practice supporting education, institutional, and public sector facilities across multiple states. Principal Charles W. Ridgway, P.E. brings more than 30 years of engineering design, management, and commissioning experience and holds a Professional Engineer license in West Virginia (#18496). SRBR will provide mechanical, electrical, and plumbing systems design including HVAC, power distribution, lighting, fire protection coordination, and energy-efficient system integration.

We recognize the importance of this facility to the Camp Dawson Training Center and the West Virginia Army National Guard. The new General Instruction Building will serve as a critical asset supporting emergency response, personnel safety, and installation operations.

We welcome the opportunity to contribute our capabilities, experience, and technical expertise to this significant and mission-essential project. Thank you for the opportunity to express our interest. We look forward to partnering with you on this important project. Should you require additional information, please feel free to contact me at (304) 296-8216 ext. 102.

Sincerely,

**Alpha Associates, Incorporated**

A handwritten signature in blue ink, appearing to read 'Rick Colebank', is written over a light blue horizontal line.

Richard A. Colebank, PE, PS

*President and COO*

[rick.colebank@thinkalphafirst.com](mailto:rick.colebank@thinkalphafirst.com)

(304) 296 – 8216 ext. 102

# About Alpha Associates, Inc.

Alpha's clients are served by a local, unique combination of professionals who provide top-notch **architectural design, civil engineering and structural engineering**. The Alpha design experience begins with the design staff listening, interpreting, reviewing and designing what you, the client, wants. The conclusion of the design process is not the end of Alpha's involvement in your project. Alpha's staff will stay involved until your project is constructed.

Throughout Alpha's decades of practice, our architects and engineers work closely, making history every day. With support from the Alpha Team, one can truly create a sense of place and a proper environment for the built atmosphere.



## Architecture

*Commercial*  
*Public*  
*Private*  
*Residential*



## Engineering

*Site*  
*Utilities*  
*Landscape*  
*Structural*



## Surveying

*Topography*  
*Boundary*  
*ALTA*





“Creating client-focused designs with quality and value that are sustainable and cost-effective”

**Locations:**

209 Prairie Avenue  
Morgantown, WV 26501  
304-296-8216

535 West King Street  
Martinsburg, WV 25401  
304-264-0051

**Website:**

[thinkalphafirst.com](http://thinkalphafirst.com)

**Employees:**

21

Webster’s dictionary defines Alpha as "the first, the beginning". In the case of Alpha, the beginning was 1969 and the location was Morgantown, West Virginia. Since 1969, Alpha has earned a reputation for producing exceptional architectural and engineering designs for high profile organizations. By 1995, Alpha’s client base had grown, demanding the need for a second location. The Eastern Panhandle of West Virginia was selected, and the planning began.

The Eastern Regional Office is located in Historic Downtown Martinsburg and is conveniently located to serve clients in West Virginia, Maryland, Virginia and Pennsylvania. We continue to raise the bar with a design studio of cross-disciplined professionals that embrace technology and innovation while treating you, the client, with respect and dignity.

As you travel through the region, you will find Alpha’s influence on the built environment, especially in West Virginia. Alpha’s local project success reflects an architectural studio which encourages creativity and flexibility. Continuing the focus of success, Alpha’s architectural and engineering teams are experts with the planning of solutions for complex issues even before facing them head-on. Alpha’s team consists of industry leaders, consistently being called upon for advice and guidance for the future. Alpha Associates, Inc. will surpass all expectations while maximizing the client’s, your, vision.

With our client-first mission, we design spaces for now and the future.

# Statement of Qualifications

**Alpha Associates, Incorporated** is a local, West Virginia based Architectural/Engineering design firm that provides services in the areas of **architectural design, interior design, construction administration, civil engineering, structural engineering, landscape design, project management and surveying**. Our clients benefit from our unique combination of extensive design and construction experience, advanced technological tools, dedicated principals and highly skilled staff members. Alpha's work is diverse and includes clients in commercial, educational, and government facilities, developers and private organizations.

Since 1969, Alpha's team provided architectural/engineering design services throughout the State and surrounding areas. For over 56+ years, we have worked with numerous local, state, and federal government entities on multiple projects of varying sizes and types. No project is too big or too small for us. Our team of licensed architects and engineers have recent, relevant experience with land assessment, civil/site planning, schematic and design layout, document preparation, and construction/bid administration to complete projects seamlessly.

Alpha's philosophy has always been to provide exemplary services for fair fees. We have always believed that the best way to succeed as a business is to go above and beyond the basic requirements of our contracts and take every step necessary to successfully complete and surpass a given project. We act in the client's best interest.

Everyone at Alpha, no matter the given role, all work towards the same goal of achieving success for not the project but the client too. Our principals are involved with all projects from the earliest stages through to the final completion and even beyond. They will consistently update you on your projects by using effective communication tools to manage the projects and all involved parties.

Our skilled staff of architects, engineers, surveyors and administrative personnel at Alpha are professionals dedicated to providing superior services to the State of West Virginia and surrounding areas. While our staff is large enough to handle any size project, our firm is also capable of being small enough to give each and every one of our projects the individual attention to details it deserves. Alpha's local and unique approach to projects ensures success for all our clientele.



# LEED/Sustainability

As the intellectual landscape of the new century becomes more and more environmentally conscious, there is increasing demand to see this attitude reflected in the “built environment” with which we surround ourselves. The measure of a project’s success is increasingly dependent on its environmental, as well as economic and social innovation. A truly holistic approach to sustainable design must recognize the impacts of every design choice on natural and cultural resources. Aside from being attractive and enjoyable for humans, sustainable projects promote biological diversity, contribute to the quality of the air and water and reduce the impacts of construction and human use to help preserve the planet for future generations.

**Alpha Associates, Incorporated** understands the importance of sustaining the environment for future generations. Alpha works closely with the client to determine the level of environmental impact that the project will have. For example, Alpha works very hard to preserve and reuse equipment and building materials where necessary. Projects that have been designed include reuse of elements from stained glass windows to commercial cafeteria equipment.

Our Design Team will make sure your facility is designed with cost effective, energy conserving features. Where appropriate, we provide the ability to obtain any level of LEED Certification that you may desire, or we can simply utilize the principals of sustainable design to benefit your project.

The firm currently has three professional staff members who are LEED Accredited Professionals. We have two projects that are LEED registered; The FBOP Hazelton Facility and the new State Office Building in Clarksburg, WV.



## NV5: BEYOND ENGINEERING

The NV5 Technology & Acoustics group operates with a mission to help clients navigate an ever-changing technology landscape through specialized design and consulting services. Our focus reaches beyond technology itself, extending to the people that interact with the systems and the overall user experience.

Through the acquisition of The Sextant Group in 2019, followed by, KMK Technologies, TDSi, and Professional Systems Engineering (PSE), our team has grown to over 125 dedicated technology and acoustic professionals across the United States. We remain focused on bringing innovative solutions to owners and to our design team partners.

As providers of engineering, technology, and acoustic consulting services, NV5 serves public and private owners from offices nationwide and abroad. Our holistic approach with a single point of contact for a broad range of converged disciplines includes Audiovisual, IT/Telecom, Security, Lighting, and Acoustics. This consolidated approach streamlines interdisciplinary alignment and project delivery, resulting in improved team communication and coordination.

When combined with our intrinsic understanding of how systems, spaces, and pedagogies interact, we are able to work alongside higher education owners to deliver better-designed (i.e., efficient, cost-effective, future-proofed) facilities for learning, communication, and collaboration.

Our role in planning and designing educational facilities allows us to develop engineering and technology systems that enhance some of our communities' most vital establishments.

NV5 takes pride in helping our clients develop high-quality, cost-effective, and sustainable projects that go Beyond Engineering.

### TECHNOLOGY & ACOUSTICS

Acoustics, Noise & Vibration Control  
 Audiovisual Systems Design  
 Healthcare Technology Systems Design  
 Intelligent Buildings Systems Consulting  
 IT/ICT Systems Design  
 Lighting Design  
 Security & Surveillance Systems Design

### BUILDING SOLUTIONS

Building Analytics  
 Building Controls Support  
 Commissioning  
 Energy Audits  
 Retro-Commissioning

### CLEAN ENERGY

Asset Management  
 Battery Energy Storage Systems  
 Building Optimization & Energy Efficiency  
 Decarbonization  
 EV Planning & Fleet Electrification  
 Green Building & Sustainability Consulting  
 Owner's Representation  
 Policy Support, Program Design & Oversight  
 Solar PV Consulting

### DIGITAL

BIM Consulting  
 BIM Modeling  
 Digital Twin  
 Laser Scanning

### OWNER'S REP

Cost Estimating  
 Facility & Site Assessment  
 Grant Funds Management  
 Project Controls Analysis  
 Schedule & Budget Development  
 Strategic Planning – Capital Projects  
 Transition Planning & Move Management  
 Vertical Construction Project Management

### PLANNING & DESIGN

Central Utilities  
 Civil Engineering  
 Code Consulting  
 Fire Protection & Life Safety Engineering  
 MEP Engineering  
 Structural Engineering

### NV5 — In Numbers

100 LOCATIONS WORLDWIDE    5,000 EMPLOYEES    1,500 TECHNICALLY LICENSED

- + #1 Zweig Group Hot Firm Four Years in a Row
- + #6 BD+C Top 80 University Engineering Firms 2023
- + #7 BD+C Top 80 Engineering Firms 2025
- + #8 BD+C Top 80 K-12 School Engineering Firms 2023
- + #8 CSE Magazine Commissioning Giants 2025
- + #16 CSE Magazine MEP Giants 2025
- + #17 ENR Top 100 Pure Designers 2025
- + #20 BD+C Top 60 Laboratory Engineering Firms 2023
- + #26 ENR Top 500 Design Firms 2025
- + #24 BD+C Top 70 Science + Tech Engineering Firms 2023
- + #83 Fortune Magazine Top 100 Fastest Growing Companies

### SERVICES SUMMARY

#### AUDIOVISUAL SYSTEMS

Audiovisual presentation, production, and performance systems are a mainstay of electronically enabled communication and collaborative environments. From display systems that support needs for visual acuity of computer and video imaging, to audio systems that bring clarity and intelligibility enhancing both the spoken word and soundtracks, to the human interface/user experience for both technical and environmental systems, our team thoughtfully plans and designs technology into the architectural environment.

#### INFORMATION TECHNOLOGY

Information technology has become the “fourth utility,” providing for the organized and distribution of low voltage communication signals within a building, across a campus, or throughout a city. IT/ICT/Telecom systems are essential components of any organization’s enterprise-wide infrastructure. Not merely a productivity enhancer, IT/Telecom systems are at the center of everything building occupants do, internally and externally. Our team offers coordinated infrastructure and systems design for data networks, voice telephony, wireless connections, TV and entertainment signal distribution, building security, point-of-sale systems, and building automation systems.

#### SECURITY & SURVEILLANCE SYSTEMS

Our team works with owners and their design teams to develop a holistic approach to security and electronic security systems. A comprehensive security program starts with analyzing the community and any applicable security standards to ensure the designs are compliant with Federal, State, and municipal codes. This process includes site selection, facility program, design aesthetics, and implementation of electronic measures, and establishes systems designs that meet industry best practices.

#### ACOUSTICS, NOISE & VIBRATION CONTROL

Thoughtful acoustic design is vital for human communication, learning, performance, and recovery. This includes designs for effective speech intelligibility, critical listening, and acoustic privacy, as well as freedom from unwanted noise, which affects occupant comfort, productivity, and wellbeing. We work with architects, engineers, and building owners to develop practical acoustic design solutions that complement a project’s functional, aesthetic, and budgetary goals. At NV5, we use measurement tools, for assessment and diagnosis of existing acoustics concerns, and current modeling capabilities for evaluating and developing compatible and effective design solutions.

#### LIGHTING

Lighting plays a crucial role in creating an ambiance that reflects the desired mood and style of the space, provides critical task lighting, and supports human centric health and wellbeing. From performance theatres to classrooms, video teleconference rooms and TV studios to lobbies and common spaces, laboratories and manufacturing facilities to exterior facades and outdoor spaces, our design consultants use their expertise in light distribution, color, illumination levels, and dynamic controls to create an environment that is both functional and aesthetically pleasing. With a focus on sustainable design, the careful, experienced selection of luminaires and controls is essential for energy-efficient lighting systems with simple, intuitive operational interfaces.

#### INTELLIGENT BUILDINGS SYSTEMS

The concept of “Intelligent Buildings” portends an exciting future for institutions and enterprises. The synergies of Intelligent Building Systems now allow owners to manage energy better, improve human comfort, more closely track and maintain technology systems, and generally improve overall operational efficiencies. Our goal for every project is to apply state-of-the-art knowledge to conceive and design successful intelligent building systems that help our clients efficiently achieve their particular goals. Simultaneously we are helping create sustainable, healthy environments for all building occupants while empowering facilities managers to better understand their buildings.

#### SOFTWARE DEVELOPMENT

One of the most effective ways to improve user experience, operational efficiency and best leverage your IT budget is by standardizing your technology infrastructure. A variety of disparate systems can quickly sap an organization’s ability to manage them effectively, and functionality suffers. Network Operating Centers, Training facilities, Auditoria, and Multi-Purpose Rooms each have unique requirements defined by their specific applications. While not every space will fit neatly into a predefined list, custom software solutions make our lives easier by creating a platform to control those disparate audiovisual systems – ideally, in a simple, intuitive way.

## CONTACTS

**Mark Grassi, CTS-D**  
718.509.4142 | [Mark.Grassi@NV5.com](mailto:Mark.Grassi@NV5.com)

**Shaun Harker**  
443.762.4849 | [Shaun.Harker@NV5.com](mailto:Shaun.Harker@NV5.com)

**Susan Jansen**  
412.855.5597 | [Susan.Jansen@NV5.com](mailto:Susan.Jansen@NV5.com)

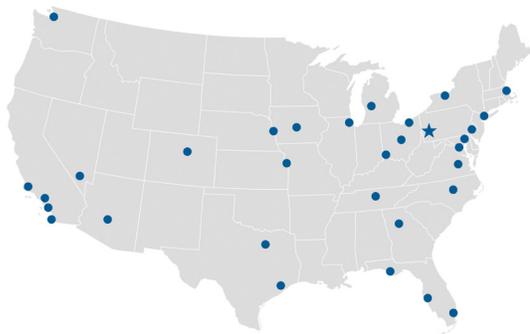
### Technical Expertise

Audiovisual Systems  
IT/ICT/Telecommunications  
Security & Surveillance Systems  
Acoustics, Noise & Vibration Control  
Lighting  
Intelligent Buildings  
Healthcare Technology

### Services

Technology Master Planning  
Technology Infrastructure Design  
System Design & Specification  
Software Development  
Construction Administration

**Technology & Acoustics  
Resources Nationwide**



**N | V | 5** Beyond Engineering

[TECH@NV5.COM](mailto:TECH@NV5.COM) | [WWW.NV5.COM/TECH](http://WWW.NV5.COM/TECH)

**SECTION B**

**TECHNICAL  
EXPERTISE**

# Alpha's Scheduling Expertise

## Project Track Record

Alpha Associates, Incorporated has an excellent track record of producing projects on time and within the Owner's budget. Many A/E firms can claim the same successes; however, the determining factor is the tools a firm utilizes to achieve the budgets, in regards to funds at that time. Alpha utilizes a number of both traditional & modern tools to exceed our client's expectations

A project schedule is a dynamic, ever-changing entity. Your project schedule depends on many factors including:

- Preferred construction method
- Changes to project scope
- Unique construction elements

## Successful Project Management/Schedule

Successful project management depends on consensus regarding work efforts, milestones and goals. Our team has found the development of detailed work plans, which delineate tasks and deliverables for each project phase, in consort with the client and full project team, is the most effective approach with establishing expectations of efforts required by the respective disciplines. In addition to guiding the efforts of the design team, the work plan sets forth specific time frames and decision points for the Owner and user reviews, comments and/or approvals.

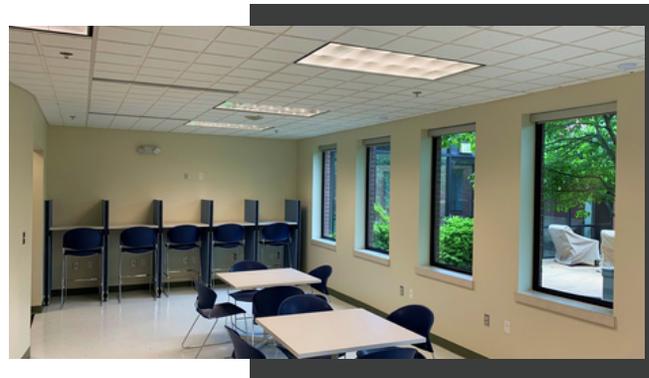
Developing an overall project schedule is a critical task that must take account of many factors: building type, owner's desired occupancy, scope of work & level of documentation, whether contract(s) is bid or negotiable, available fee, and experiences on similar projects. Once the design process begins, a comprehensive, realistic project schedule can be developed and communicated to all involved.

In a world where "time is money", the schedule of a project is as important as controlling the cost. Alpha works diligently to control the budget of a project and avoid the "scope creep" which can occur.

## Alpha's Unique In-House Features

Alpha's in-house cost estimators combined with our excellent relationships with contractors throughout the State provides the client with the most accurate estimates early in the design process. The Alpha estimators begin at the schematic design phase of the project and develop a line-item estimate of probable construction costs which can be carried through each of the project phases. At each phase, the estimate is updated to include a more detailed evaluation for enhanced accuracy. When updating estimates, specific increases or decreases can be identified allowing the owner to make informed decisions on important budget issues for the project.

Many projects use alternatives to control the budget through obtaining actual contractor pricing during the bid process. This allows flexibility in the owner's determining costs of portions for the project which may be optional and/or critical for budget control.



# Capacity & Software

## Our Capabilities

Alpha Associates, Incorporated is prepared to commit staff and resources to your project. Alpha has the qualified and experienced personnel, administrative support, along with the production equipment and resources, to ensure the successful completion of this project. We are confident in our ability to provide you with a committed and dependable design team. Our multidisciplinary design team is prepared to meet and exceed the expectations for your project by committing any resources necessary to meet the project schedule.

## Using the Latest Software

The project team incorporates the latest computer and software capabilities required to complete the working drawings and specifications of this project. Our cost accounting system is top-of-the-line, and we have the ability to differentiate feeds according to task. We have secure e-mail and internet capability to allow efficient transfer of information between Alpha and the client. We currently have the latest editions of the following software:



- Autodesk Suite
  - AutoCAD
  - Revit
  - Civil 3D
- Bentley Open Bridge Modeler & Designer
- Enercalc
- TopCON GR5 GPS System
- TopCON Total Station with Reflector-less Capabilities
- Carlson Surveyor & DataCollector
- RISA 3D
- RISA Foundation
- MathCAD Prime
- DJI Phantom 4 RTK Drone
- Office 365
- Twinmotion
- Adobe Photoshop

# Funding Experience

Throughout our 56 years of business, Alpha Associates, Incorporated has worked with multiple funding agencies on projects, including State and Federal dollars. Our funding experiences includes:



- State and Federal ARRA Funds
- West Virginia Infrastructure Loan Program
- HUD Grants and Loans
- West Virginia Economic Development Grants and Loans
- Transportation Enhancement Grants
- West Virginia State Historic Preservation Office Funds
- Small Cities Block Grants
- Tax Increment Financing
- BIG Grant (Boating Infrastructure Grant)

- USDA Rural Development/Rural Utility Service - Grants and Loans
- ARC
- School Building Authority of West Virginia
- WV DEP Revolving Loan Fund
- WV Bureau of Health Clean Water Loan Fund
- Private Bond Sales



# Meet the Alpha Team

## MANAGEMENT

**α Richard A. Colebank**  
PE, PS  
President & COO

## CIVIL ENGINEERING

**α Charles Branch**  
PE, Senior Principal  
Senior Civil Engineer

**Bradley Casdorff**  
PE, PS  
Civil Engineer

**Nick Marino**  
Staff Engineer

**Coulton Souders**  
Engineering Technician

**Kevin McClung**  
Engineering Technician

**Barbara Kerns**  
Survey Crew Representative

**Jay Mullen**  
Survey Party Chief

## ARCHITECTURE

**α Rebecca Key**  
AIA-LEED-AP  
Director of Architecture

**Todd Lewis**  
AIA Associate  
Architectural Technician

**α Alex Hail**  
Construction Administration

## STRUCTURAL ENGINEERING

**α Matthew Echard**  
PE, Principal  
Structural Engineer

**Cody Antoon**  
Engineering Technician

## OFFICE ADMINISTRATION

**Heather Fox**  
Business Manager

**Kim Coomler**  
Administrative Assistant

**Macey Lewis**  
Marketing Coordinator

α Key Personnel

# Key Personnel

## Alpha



**Richard Colebank**  
PE, PS, PRESIDENT & COO  
PRINCIPAL IN CHARGE



**Charles Branch**  
PE, SR. PRINCIPAL &  
CIVIL ENGINEER



**Matthew Echard**  
PE, PRINCIPAL &  
STRUCTURAL ENGINEER



**Rebecca Key**  
AIA, LEED AP DIRECTOR  
OF ARCHITECTURE

## NV5



**Joseph Hammett**  
CTS-D, SENIOR AUDIOVISUAL  
SYSTEMS DESIGNER



**Jason Whitfield**  
RCDD,  
ASSOCIATE PRINCIPAL



**Charles Ridgway**  
PE, VICE PRESIDENT,  
PRINCIPAL OWNER

## SRBR

**SECTION C**

**STAFFING**

**CAPABILITIES**



# Richard A. Colebank, PE, PS

PRESIDENT AND COO

## EMPLOYMENT HISTORY

### 1985 – Current

Alpha Associates, Incorporated

### 1983-1985

Charles Townes and Associates, P.C.

### 1983

US Army Corps of Engineers

## EDUCATION

West Virginia University Master of  
Business Administration; **1999**

Bachelor - Civil Engineering; **1982**

## QUALIFICATIONS

**License(s):** Professional Engineer: West Virginia, Maryland, Pennsylvania, and Virginia Professional Surveyor: West Virginia Certified Private Pilot FAA 107 Drone Pilot Certification

## SUMMARY

Mr. Colebank is President and Chief Operating Officer at Alpha. He has been with Alpha Associates, Inc. since 1985. He began his career with Alpha as a staff engineer and progressed through the ranks from Project Manager to his current position. Mr. Colebank has worked with diverse clients such as WVU, City of Morgantown, WVDOH, WVU Foundation, and the Morgantown Municipal Airport, as well as numerous other public and private clients. Since 1988, Mr. Colebank has been the Principal-In-Charge of the Civil Engineering projects developed by Alpha. In his current capacity, Mr. Colebank provides financial and administrative guidance for the day-to-day operations of the company while managing projects.

## PROFILE

### Broad-based responsibilities in the following areas:

- Project Management
- Business Operations & Financial Management
- Quality Assurance/Quality Control
- Civil Engineering
- Project Management and Design
- New Business Development
- Expert Testimony and Investigation

## PROFESSIONAL HIGHLIGHTS

### Project Manager

- Morgantown Municipal Airport Access Rd; Morgantown, WV
- Mon General Access Rd; Morgantown, WV
- WVU Reedsville Farm Redevelopment; Reedsville, WV
- Monongalia General Hospital Access Road; Morgantown, WV
- Martinsburg Train Station Corridor Streetscape; Martinsburg, WV
- WV State Office Building; Parkersburg, WV
- College of Physical Activity & Sports Science; Morgantown, WV
- WVDOH Open End Engineering Contract; WV WVDOH Deckers Creek Pedestrian Bridge; Morgantown, WV
- Clarksburg State Office Building; Clarksburg, WV
- Jane Lew Truck Stop; Jane Lew, WV
- Grant County Bank Addition & Renovation; Petersburg, WV
- South Berkeley Fire Station; Inwood, WV

## AFFILIATIONS

- Former NSPE/PEPP Governor of WV
- American Red Cross - State Board
- University High School Foundation; Charter Member; President
- Morgantown Area Chamber of Commerce; Past Chairman WVU College of Civil & Environmental Engineering Visiting Committee
- WVU College of Business & Economics MBA Advisory Committee
- WVU 2023 Academy of Civil Engineers



# Charles Branch, PE

SR. PRINCIPAL & CIVIL ENGINEER

## EMPLOYMENT HISTORY

### 1992-Current

Alpha Associates, Inc.

### 1988-1992

Reimer, Muegge & Assoc., Inc.

## EDUCATION

### West Virginia University

Bachelors - Civil Engineering

2000

### Fairmont State College

Bachelors -Architectural Engineering

1988

## AFFILIATIONS

- WV Society of Professional Engineers
- National Society of Professional Engineers

## SUMMARY

As Chief Engineer for site development and planning projects, Mr. Branch is a vital part of the design process at Alpha. His involvement spans from strictly civil engineering projects to the design of large-scale educational projects and medical facilities. Mr. Branch acts as peer review for young engineers in the firm on issues ranging from storm water management to site design. Mr. Branch is also involved in commercial and residential development design, roadway and bridge design and utilities layout.

## PROFILE

### Broad-based responsibilities in the following areas:

- Highway Design
- Municipal Engineering
- Wastewater Collection
- Storm Sewer System Design
- Storm Water Management
- Site Engineering
- Project Management

## PROFESSIONAL HIGHLIGHTS

### Project Manager

- Jane Lew Truck Stop; Jane Lew, WV
- Clarksburg State Office Building; Clarksburg, WV
- WVU Reedsville Farm Redevelopment; Morgantown, WV
- Freedom Automotive Group Dealerships; Morgantown, WV
- Freedom Kia; Clarksburg, WV
- WVU Parking Lot 81 Renovations; Morgantown, WV
- WVU Doll's Run Burn Room; Morgantown, WV
- WVU Alumni Center Parking Lot; Morgantown, WV
- WVU Alumni Center Storm Water Management; Morgantown, WV
- WVU Health Sciences Center Eastern Division; Martinsburg, WV
- WVDOH Martinsburg Train Station Corridor Streetscape; Martinsburg, WV
- WVDOH I-77 Welcome Center; Williamstown, WV
- WV Medal of Honor Recipients Plaza; Hazleton, WV
- Lewis County High School Bridge; Weston, WV
- Wyoming County Route 10 Relocation; Wyoming County, WV
- Fairmont Federal Credit Union; Bridgeport, WV
- Queen St Underpass; Martinsburg, WV
- Martinsburg Little League Fields; Martinsburg, WV

## QUALIFICATIONS

License(s): Professional Engineer: West Virginia



# Matthew Echard, PE

PRINCIPAL & STRUCTURAL ENGINEER

## SUMMARY

Mr. Echard joined Alpha Associates, Inc. in early 2016 with a strong belief that his clients deserve intelligent, performance-based and value-oriented solutions. Drawing on experience working across the United States, Europe, and the Mid-West, Mr. Echard returned to West Virginia to provide world-class service in a historically unreserved region while making positive contributions to his home state. Mr. Echard places a large value on collaborative work process, believing that a building's form and function are derived from many contexts. Mr. Echard's office is located in the corporate office in Morgantown, WV.

## PROFILE

### Broad-based responsibilities in the following areas:

- Structural Engineering & Forensics
- Design Management
- Construction Optimization
- New Business & Client Development
- Current research area(s): Next generation sustainability strategies in design & construction

## EMPLOYMENT HISTORY

### 2016-Current

Alpha Associates, Inc.

### 2010-2015

Echard ingenieurBüro

### 2006-2009

Buro Happold Consult. Engineers

### 2003-2006

Risa Technologies, Inc.

### 2000-2003

Zaldastani Associates, Inc

## PROFESSIONAL HIGHLIGHTS

### Project Manager

- Morgantown Municipal Airport Access Rd; Morgantown, WV
- Mon General Access Rd; Morgantown, WV
- WVU Reedsville Farm Redevelopment; Reedsville, WV
- Monongalia General Hospital Access Road; Morgantown, WV
- Martinsburg Train Station Corridor Streetscape; Martinsburg, WV
- WV State Office Building; Parkersburg, WV
- College of Physical Activity & Sports Science; Morgantown, WV
- WVDOH Open End Engineering Contract; WV WVDOH Deckers Creek Pedestrian Bridge; Morgantown, WV
- Clarksburg State Office Building; Clarksburg, WV
- Jane Lew Truck Stop; Jane Lew, WV
- Grant County Bank Addition & Renovation; Petersburg, WV
- South Berkeley Fire Station; Inwood, WV

## EDUCATION

### Massachusetts Institute of Technology

Masters - Engineering &

Environmental Mechanics 2002

### West Virginia University

Bachelors - Civil Engineering 2000

## AFFILIATIONS

- American Concrete Institute
- American Institute of Steel Construction
- American Society of Civil Engineers
- American Wood Council

## QUALIFICATIONS

**License(s):** Professional Engineer: West Virginia, California California OES SAP Evaluator



# Rebecca Key, AIA, LEED AP

DIRECTOR OF  
ARCHITECTURE

## EMPLOYMENT HISTORY

### 2000-Current

Alpha Associates, Inc.

### 1983-1999

Alexander Key & Associates

### 1978-1983

Webster Clothes; Director of Store Planning

## EDUCATION

BA Architecture | 1977

Coursework in Furniture Design 1986-87

## AFFILIATIONS

- American Institute of Architects
- West Virginia Society of Architects
- Fairmont, WV ICC Board of Appeal; Board Member
- US Green Building Council
- AIA Liveable Communities
- Leadership Kanawha Valley Class of 2014

## QUALIFICATIONS

- License: Professional Architect: Maryland, New York, Virginia, Washington DC, and West Virginia
- NCIDQ Certified (Interior Design) Leadership in Energy and Environmental Design Accredited Professional
- Meet Standards of Secretary of the Interior for Historic Architecture

## SUMMARY

Ms. Key has worked in the architectural field for over 35 years. She serves as Project Architect/Project Manager for numerous architectural designs at Alpha Associates, Inc. Ms. Key is involved from the programmatic stages and schematic designs all the way through construction documents to construction administration. Having been with Alpha since 2000, Ms. Key has provided design services on numerous projects that have contributed to the ever-growing skyline of Morgantown, Charleston, Bridgeport, and other areas around the state.

## PROFILE

**Broad-based responsibilities in the following areas:**

- Architectural Design
- Interior Design
- Feasibility Studies
- Water Infiltration Analysis
- Historic Renovation
- Project Management

## PROFESSIONAL HIGHLIGHTS

### Education:

- North Elementary School Connector; Morgantown, WV
- Mountaineer Middle School; Morgantown, WV
- Pineville Elementary School; Pineville, WV
- Washington High School; Charles Town, WV

### Historic Renovations:

- Cass Scenic Railroad - Clubhouse Renovation; Cass, WV
- Berkeley Springs Bathhouse; Berkeley Springs, WV
- Hawks Nest State Park Picnic Pavillion; Ansted, WV
- Hawks Nest State Park CCC Museum; Ansted, WV

### Recreation:

- Ruby McQuain Amphitheater; Morgantown, WV
- North Fork Hughes River State Park; Ritchie County, WV

### Dormitory & Multi-Family:

- Fairmont State University, Prichard Hall Renovation; Fairmont, WV
- WVU Boreman Hall; Morgantown, WV
- Augusta Apartment Building; Morgantown, WV
- Grand Central Apartment

### Municipal & State Government:

- WV State Office Building; Clarksburg, WV
- Mon County Family Court Renovation; Morgantown, WV
- Mon County Sheriff's Department; Morgantown, WV
- Norwood Fire Station; Morgantown, WV
- WV State Office Building 25; Parkersburg, WV



# Alex Hail

CONSTRUCTION  
ADMINISTRATOR

## EMPLOYMENT HISTORY

### 2001-Current

Alpha Associates, Inc.

*Morgantown, WV*

### 1984-2001

Vice President of Store Fixture  
Design & Planning

*Alexander Key Associates*

*Baltimore, MD*

## CERTIFICATIONS

### AIA Associate Member

Former

### West Virginia University

Construction Safety Leader OSHA  
Safety Course

## PROFILE

### Broad-based responsibilities in the following areas:

- Review Of In-House Construction Documents Prior to Bidding to Ensure Constructability.
- Attendance And Conducting of Pre-Construction Meetings, Progress Meetings During Construction Between Owner, Contractor and Architect
- Review And Response to RFIs (Request for Information) From Contractors.
- Review And Response of Shop Drawing Submittals.
- Review And Response of Pay Applications in Accordance with AIA Standard Practices.
- Review And Response of Change Orders.
- Site Visits and Field Reports of Observations of Ongoing Construction.
- Punch Lists to Establish Substantial Completion of Projects.

## PROFESSIONAL HIGHLIGHTS

### CONSTRUCTION ADMINISTRATOR

#### Education:

- North Elementary School Connector; Morgantown, WV
- Mountaineer Middle School; Morgantown, WV
- Pineville Elementary School; Pineville, WV
- Washington High School; Charles Town, WV
- Huff Consolidated Elementary School; Hanover, WV

#### Municipal & State Government:

- WV State Office Building; Clarksburg, WV
- Mon County Family Court; Morgantown, WV
- Mon County Sheriff's Department; Morgantown, WV
- Norwood Fire Station; Morgantown, WV
- WV State Office Building 25; Parkersburg, WV



## JOSEPH P. HAMMETT, CTS-D

### Senior Audiovisual Systems Designer

With an artistic eye and a creative mind, Joe excels at designing high-impact visual environments featuring cutting-edge technology. He brings a special passion for next generation learning facilities, libraries, and student centers. Joe's core strengths include space planning, visioning, master planning, and developing technology standards. He cut his design teeth at one of the nation's largest broadcast systems integration firms where he was a designer for a wide range of projects and was a frequently requested trainer and instructor on completed systems. Joe's portfolio now spans a broad spectrum of projects including higher education, corporate, healthcare, entertainment, K-12, and performance venues. He is based in NV5's Pittsburgh, PA office.

#### TECHNOLOGY & ACOUSTICS

Joe.Hammett@NV5.com  
412.301.4219

#### EDUCATION

Theatre Production Studies,  
Pennsylvania State University

#### EXPERIENCE

22 years

#### CERTIFICATIONS

Certified Technology Specialist - Design (CTS-D) by AVIXA, the highest level of certification in the audiovisual industry

#### AFFILIATIONS

Audiovisual and Integrated Experience Association (AVIXA)

#### Project Experience

##### UNITED STATES ARMY

LOGISTICS UNIVERSITY EDUCATION & SIMULATION CENTER  
Fort Lee, VA

##### COUNTY OF SANTA BARBARA

EMERGENCY OPERATIONS CENTER, INCLUDING ADMINISTRATIVE AREAS  
Santa Barbara, CA

##### BUCKNELL UNIVERSITY

FREEMAN COLLEGE OF MANAGEMENT - ART & ART HISTORY BUILDING  
Lewisburg, PA

##### NEMACOLIN WOODLANDS RESORT

THE CONFERENCE CENTER  
Farmington, PA

##### TIDEWATER COMMUNITY COLLEGE

CHESAPEAKE STUDENT CENTER  
Chesapeake, VA

##### J.J. GUMBERG

VIDEOCONFERENCING ROOM  
Pittsburgh, PA

##### COMMUNITY COLLEGE OF ALLEGHENY COUNTY

CENTER FOR FACULTY INNOVATION  
Pittsburgh, PA

##### CITY OF DETROIT

PUBLIC SAFETY HEADQUARTERS, INCLUDING ADMINISTRATIVE AREAS  
Detroit, MI

##### WEST VIRGINIA UNIVERSITY

COLLEGE OF LAW  
Morgantown, WV

##### AUDACY

NEW CORPORATE HEADQUARTERS  
Philadelphia, PA

##### PENNSYLVANIA STATE UNIVERSITY HARRISBURG

STUDENT ENRICHMENT CENTER  
Middletown, PA

##### UPMC

BOARD ROOM REFRESH PLANNING  
Pittsburgh, PA

##### UNIVERSITY OF MARY WASHINGTON

COLLEGE OF EDUCATION, SEACOBECK HALL  
Fredericksburg, VA

##### CASE WESTERN RESERVE UNIVERSITY

SCIENCE, ARTS AND ENGINEERING PROTOTYPE LEARNING SPACES  
Cleveland, OH

*Projects may have been done as The Sextant Group, which rebranded to NV5 in 2020.*



## JASON D. WHITFIELD, RCDD

### Associate Principal

Clients love Jason. Not only because of his design chops (beyond significant), but he also brings additional insight gained from his years of prior experience as an installation manager. His communication and coordination abilities enable the realization of what the client wants to accomplish and delivers the finished results the owner will be proud to show off. Assignments span Telecommunications Distribution Cabling and Infrastructure Design, Security System Design and Audiovisual Design for Higher Education, Healthcare, Corporate, Government, K-12, Residential, Retail, and Mixed-Use projects. Jason's breadth of experience was called upon in the development of BICSI's Fourth Edition of the Electronic Safety and Security Design Reference Manual. Jason is located in the Pittsburgh, PA office.

### TECHNOLOGY & ACOUSTICS

Jason.Whitfield@NV5.com  
412.301.4211

### EDUCATION

BS, Business Management,  
Concentration in Electrical  
Engineering Technology, Point Park  
University

AS, Drafting & Design, Community  
College of Allegheny County

### EXPERIENCE

31 years

### CERTIFICATIONS

Registered Communications  
Distribution Designer (RCDD) by  
BICSI

### AFFILIATIONS

Building Industry Consulting Service  
International (BICSI)

### Project Experience

**FLORIDA NATIONAL GUARD**  
CAMP BLANDING JOINT TRAINING  
CENTER DMA WASH RACK  
Starke, FL

**THE INSTITUTE FOR DEFENSE  
ANALYSES**  
MARK CENTER TENANT IMPROVEMENT  
PEER REVIEW  
Alexandria, VA

**STARK COUNTY DISTRICT LIBRARY**  
NEW OPERATIONS CENTER  
Canton, OH

**NEMACOLIN WOODLAND RESORTS**  
THE CONFERENCE CENTER  
Farmington, PA

**WEXFORD \***  
VOLUNTEER FIRE HALL  
Wexford, PA

**SOUTH STRABANE TOWNSHIP \***  
MAINTENANCE DEPARTMENT  
POLICE HEADQUARTERS  
South Strabane, PA

**WEST MIFFLIN \***  
MUNICIPAL HEADQUARTERS  
POLICE HEADQUARTERS  
West Mifflin, PA

**NAVAL FACILITIES ENGINEERING  
SYSTEMS COMMAND (NAVFAC) \***  
NAVY BARRACKS AND HEADQUARTERS  
Norfolk, VA

**CONFIDENTIAL CLIENT**  
EMERGENCY CONTROL CENTER  
Pittsburgh, PA

**UNITED STATES GOVERNMENT \***  
NATIONAL SCIENCE FOUNDATION  
Washington, DC

**CRANBERRY TOWNSHIP \***  
AMBULANCE BUILDING  
FIRE HALL  
MAINTENANCE BUILDING  
Cranberry Township, PA

**BOWIE STATE UNIVERSITY**  
MARTIN LUTHER KING JR CENTER  
Bowie, MD

**RADFORD UNIVERSITY**  
CENTER FOR ADAPTIVE INNOVATION AND  
CREATIVITY  
Radford, VA

**MONROEVILLE MUNICIPAL  
AUTHORITY \***  
RENOVATION  
Pittsburgh, PA

*\*Project under previous employment*

# *SRBR Engineers*

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RESUME - PRINCIPAL OWNER

**CHARLES W. RIDGWAY, P.E.**  
**Vice President, Principal Owner**

**Education:**

B.S. Engineering, Johns Hopkins University, 1992

Continuing Education:

Completion of Professional Development Hours for continuing education annually, to include the following comprehensive courses completed on site at the University of Wisconsin, Madison:

- Psychrometrics and Load Calculations for Effective Selection of HVAC Systems, 2007 (40 PDH)
- Commissioning Certification Training and examination, 2008 (40 PDH)
- Testing, Adjusting and Balancing Training, 2009 (40 PDH)
- Energy Modeling for High Performance Buildings, 2009 (20 PDH)
- Energy Efficiency Professional Training and examination, 2010 (36 PDH)
- Direct Digital Control System: Design & Analysis, 2011 (36 PDH)
- Commissioning Recertification, 2022 (36 PDH)

Completion of 15 hours minimum continuing education credits in engineering annually since 2012.

**Current Licenses and Professional Associations:**

P.E. – West Virginia #18496, AL, AZ, CO, DC, FL, GA, IN, KY, MD, MN, MO, NC, NJ, NY, OH, PA, SC, TN, TX, UT, VA

NCEES (National Council of Examiners for Engineering and Surveying)

Commissioning Certification, 2022 (University of Wisconsin)

Certified Energy Efficiency Professional (C.E. E. P.), 2010

Active member of The National Fire Protection Association (NFPA) & The American Society of Heating, Refrigeration, & Air-Conditioning Engineers (ASHRAE)

**Experience:**

Mr. Ridgway has been continuously active in the engineering field starting as an apprentice to an experienced professional engineer, whose career spanned back to 1959. He obtained his first PE registration in 1996 soon after his graduation from Johns Hopkins University. His engineering development and management capabilities progression lead to his current position of Principal Owner and President of the firm that was originally founded by his career mentor. As Principal-In-Charge of a Mechanical, Electrical, and Plumbing engineering group, Mr. Ridgway oversees the design production of new building construction, as well as complex renovation projects, for a wide variety of facility types. Additionally, Mr. Ridgway has overseen several projects as the prime consultant with extended responsibilities for overall project construction budget analysis and to include coordination and review of sub-consultant services. He has also coordinated many sustainable designs for LEED documentation to include achieving Platinum Certification.



**SECTION D**

**PROJECT  
EXPERIENCE**

# WVARNG Camp Dawson Experience



## CAMP DAWSON PAVING

Kingwood, WV

Alpha Associates provided surveying, civil engineering and construction administration services for Camp Dawson and the West Virginia Army National Guard in Kingwood, WV.

The MCA Road, almost 3,000 FT long, was gravel and heavily traveled by large vehicles and equipment. Maintenance had become overwhelming for the National Guard.

To solve the problem, Alpha provided a unique pavement design, providing a combination of rigid concrete pavement in areas of increased equipment maneuvering and a heavy-duty asphalt section for the straight sections of the roadway. The solution should provide the National Guard with years of trouble-free service.

The second road in the project was the ASP Road, a very steep, gravel road that accessed the ammunition bunker. Due to slope and gravel surface, access was often a problem. To accommodate, Alpha designed a specific asphalt paving section which allows forklifts, trucks, and loading equipment to travel with ease.

Both roads also included storm water and storm drainage design. Providing storm water control and runoff management is critical to the long-term success of any road or paving project.



<b>Services:</b>	<b>Size:</b>	<b>Date:</b>	<b>Cost:</b>
Civil & CA	1 Mile	2021	\$1.2 Mil

**Reference:**  
 Kenneth Goodson, CSM  
 Deputy Branch Chief of Facilities  
 Facilities Operation Manager  
 CFMO, WVARNG

# WVARNG Camp Dawson Experience

## VOLKSTONE PERIMETER FENCING

Kingwood, WV

The Volkstone Perimeter Fence Project for the West Virginia Army National Guard in Kingwood, WV included design of an 8' high fence for perimeter control and security. The project also upgraded and improved the existing trail adjacent to the fence and provided drainage control. With the completion of this project, the WV Army National Guard will have increased security, including vehicular impact control, and a newly paved recreational trail for use by the Kingwood and WVARNG communities.

**Services:** Engineering | **Size:** 4,000 Sq. Ft. | **Cost:** \$1,154,930 | **Date:** 2021

## NEW BILLETING FACILITY DESIGN

Kingwood, WV

Alpha Associates, Incorporated provided architectural and engineering design services for the new Billeting Facilities at Camp Dawson located in Preston County, WV.

Scope of work, for 3 buildings, included:

- Site work & utilities
- MEP services
- New HVAC design
- New lighting



**Services:** Architectural & Engineering | **Size:** 1,300 Sq. Ft. | **Cost:** \$1.5 Mil | **Date:** 2002



## PROJECT INFORMATION

**Client:**  
City of Morgantown

**Services Provided:**  
Architectural &  
Engineering

**Size:**  
7,626 sq. ft.

**Completion Date:**  
Spring of 2024

**Cost:**  
\$1,770,957

**Reference:**  
Eugene Deem, Fire  
Chief  
Morgantown, WV  
304.284.7480

# NORWOOD FIRE STATION RENOVATION

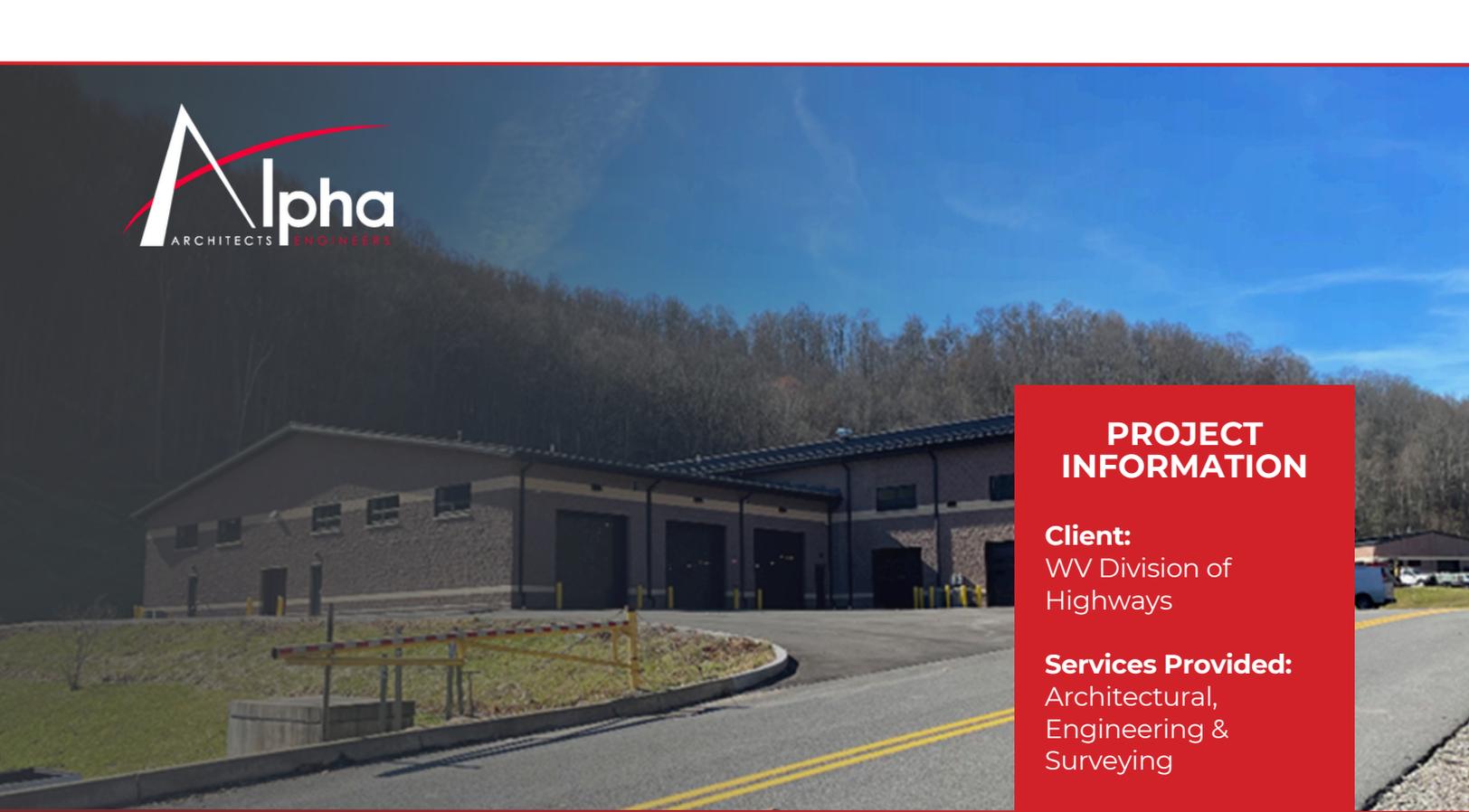
Morgantown, WV

Alpha provided a renovation and addition to an existing 1953 fire station residential quarters of a municipal fire station in the City of Morgantown. The addition of approximately 1,500-square feet provides for individual bunk rooms, new locker room and shower facilities a dedicated exercise room and expanded dayroom.

The goal of achieving defined and separate spaces for apparatus and equipment from housing and residential facilities is the hallmark of 21st century fire stations. Since 9.11 studies have confirmed the increased risk of toxic borne particles from burn and accident areas effecting the health of fire fighters, they must be kept out of the residential areas of the fire house.

Norwood Fire Station will now have an extractor for cleaning gear separated and contained within the equipment area. Separate air handling and exhaust systems along with the use of radiant underfloor heating in the locker room and bunk areas will ensure the comfort of the “house” for generations of fire fighters.





## PROJECT INFORMATION

**Client:**

WV Division of Highways

**Services Provided:**

Architectural, Engineering & Surveying

**Size:**

MPB: 31,000 sq. ft. | Lab: 5,000 sq. ft.

**Completion Date:**

2022

**Cost:**

\$ 12,058,000 for both facilities

**Reference:**

Joshua Smith  
WVDOH Project Manager  
304.887.2325

# DEPARTMENT OF HIGHWAYS DISTRICT 7 HEADQUARTERS

Weston, WV

**Alpha provided architectural, civil and structural engineering design services for two (2) new facilities at the WVDOH District 7 campus outside of Weston, WV.**

The first is a new concrete and asphalt testing laboratory on a previously prepared site pad. The building is single story, and all masonry building with a wood truss roof. The second facility, known as Multi-purpose Building, consists of 4 different departments, separated by internal partitions and structures. Each department has its own high-bay area for variously sized transportation vehicles and storage. Administrative areas are located on a second level, with direct connection to the department they serve. Commonly utilized spaces are centrally located and accessible to all occupants without having to traverse another department.

The campus sits on top of a roughly 50-60ft of uncontrolled fill. Previously disposed mine soils, stumps and other organics underlay the site. An extensive deep foundation system consisting of nearly 100 piles was used in conjunction with a network of concrete grade beams to carry the heavy loads of the long-span building above.



## PROJECT INFORMATION

**Client:**

WV Miners Health & Safety

**Services Provided:**

Architectural, Engineering & Surveying

**Size:**

16,584 sq. ft.

**Completion Date:**

2019

**Cost:**

\$ 690,000

**Reference:**

Eugene White  
7 Players Clun Dr.,  
Ste 2  
Charleston, WV 25311  
304.469.8100



WEST VIRGINIA OFFICE OF  
**MINERS' HEALTH SAFETY & TRAINING**

# WEST VIRGINIA OFFICE OF MINERS' HEALTH, SAFETY & TRAINING BUILDING

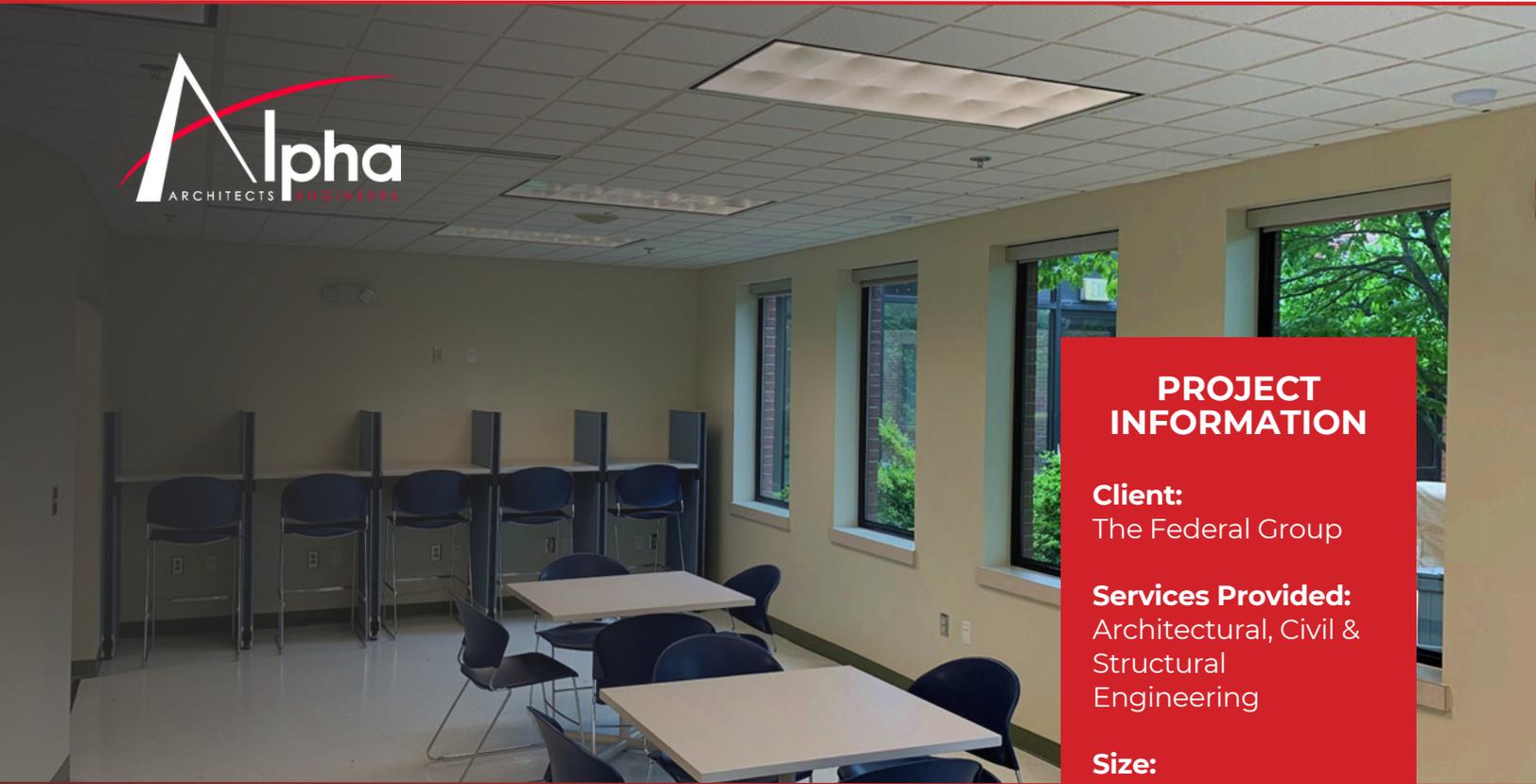
Oak Hill, WV

Alpha Associates, Incorporated provided architectural design, civil and structural engineering services for renovations to the Miners Health and Safety Training Building. The building serves as a Training Building for the WV Miners Health and Safety.

**This facility consisted of:**

- Renovation of Prefab Metal Building
- Added Office Space
- Poured Concrete
- Parking Lot
- New Windows & Doors
- Interior Finishes





## PROJECT INFORMATION

**Client:**

The Federal Group

**Services Provided:**

Architectural, Civil & Structural Engineering

**Size:**

14,825 sq. ft.

**Completion Date:**

2019

**Cost:**

\$ Private

**Reference:**

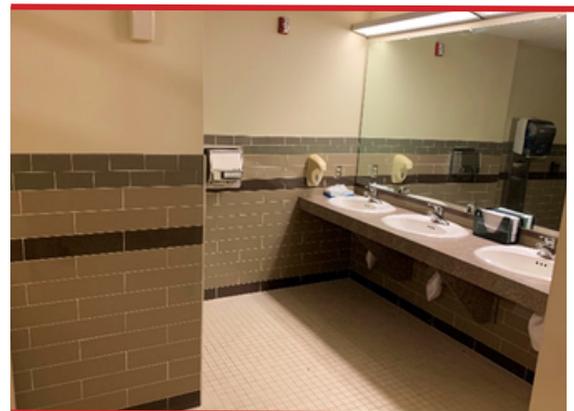
Ken Lowe, The Federal Group  
233 Lowe Drive  
Shepherdstown, WV  
304.870.7001

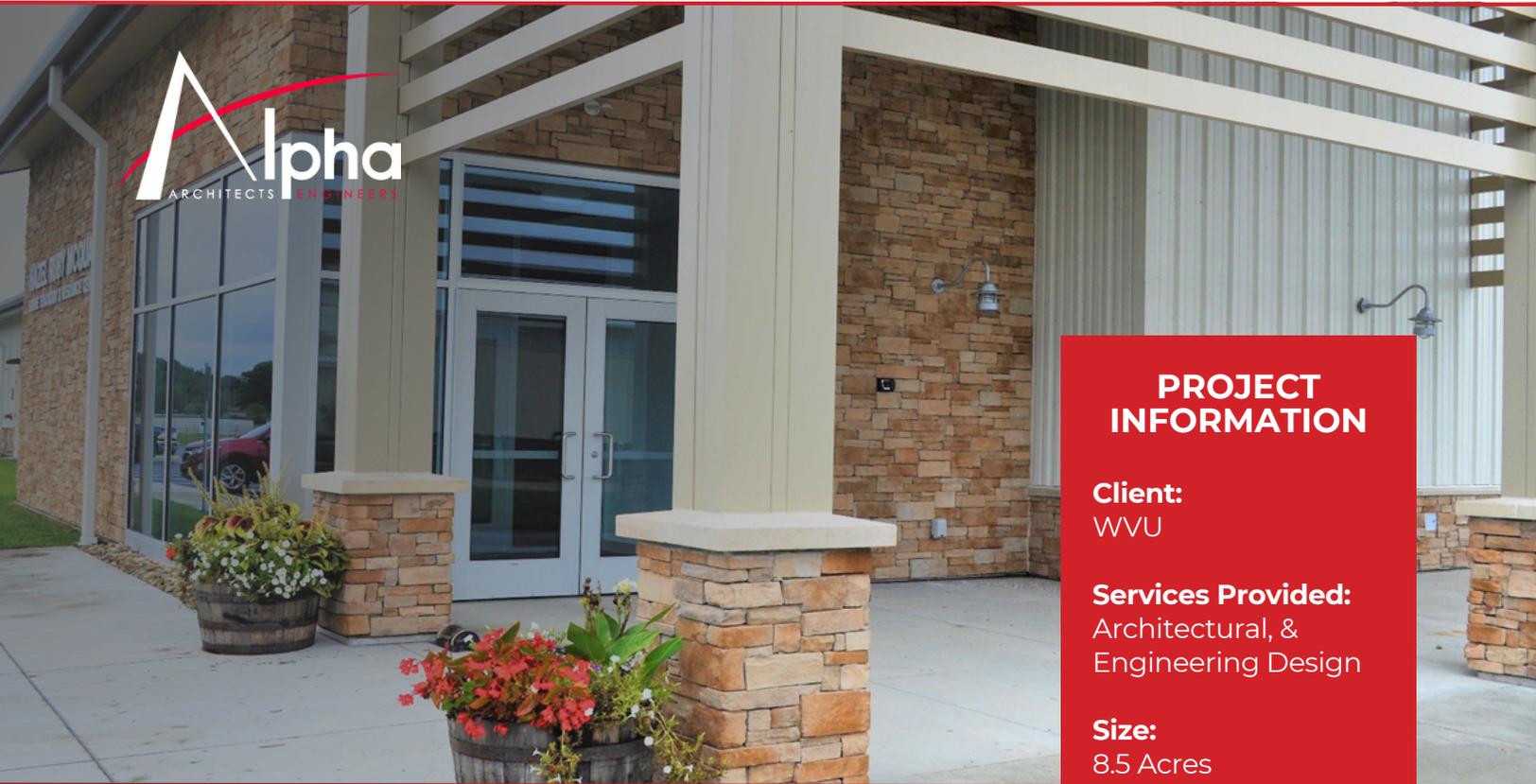
# VA WEST VIRGINIA TRAINING FACILITY

Shepherdstown, WV

The VA WV National Training Academy project consisted of the complete renovation of existing office space in Shepherdstown, WV. The space had to be re-designed to function as a place to hold training sessions as well as develop and film training videos for the VA.

To achieve this, high STC walls and doors had to be provided for the filming studios and the large training rooms. Standard enclosed offices, conference rooms, and open office space were also provided for the facility. Renovated restrooms and a new break area completed the project, providing all the spaces needed for the VA's intended usage of the site.





## PROJECT INFORMATION

**Client:**  
WVU

**Services Provided:**  
Architectural, &  
Engineering Design

**Size:**  
8.5 Acres

**Completion Date:**  
2017

**Cost:**  
\$ 6.5 Million

**Reference:**  
Scott Owen, Project  
Manager  
WVU Facilities  
Management  
304.290.6613

# WVU – REEDSVILLE FARM DEVELOPMENT

Morgantown, WV

The West Virginia University Reedsville Farm is operated by the WVU Davis College partnered with WVU Extension Services and is home to the Extension Service Equine Arena. Alpha was the lead architect and project engineer for this project, partnering with POPULOUS, world-renowned in equine facilities. The goal of this project was to redevelop the farm as the Hazel Ruby McQuain Equine Education & Research Center with state-of-the-art facilities to increase student and stakeholder opportunities, enabling the equine studies program to flourish.

### The project included:

- Improved gateway design
- Addressing site and infrastructure issues
- Elevate and improve existing outdoor arena
- Design new 11,500 sq. ft. Multipurpose Building
- Design new 8,200 sq ft. Education & Research Center with dorm rooms, facilities, offices, and classrooms
- Construct new Welcome/Honor/Gathering Plaza with vertical tower element incorporating donor plaques.
- Master Planning future horse barn, expanded MPB, pasture improvements, RV Hookups maintenance facilities, and further renovation of existing facilities





## PROJECT INFORMATION

**Client:**

Berkeley County Fire Services Board

**Services Provided:**

Architectural,  
Engineering &  
Surveying

**Size:**

23,089 sq. ft.

**Completion Date:**

2017

**Cost:**

\$ 2.9 Million

**Reference:**

Hunter Wilson  
Martinsburg, WV  
25401  
304.261.5270

# SOUTH BERKELEY VOLUNTEER FIRE COMPANY

Martinsburg, WV

Alpha Associates, Incorporated provided architectural design, civil & structural engineering and surveying services to renovate an existing 18,100 sq. ft. pre-fabricated metal building, used as a supermarket, into a new fully-functional Fire Station for the Berkeley County Fire Services Board and the South Berkeley Volunteer Fire Company. The existing building, along with a 1,768 sq. ft. addition and a 3,218 sq. ft. Mechanical/Storage Mezzanine, provides a total of 23,089 sq. ft.

**The building contains:**

- Seven (7) Apparatus Bays
- Training Meeting Room
- Day Room with Kitchen and Dining Facilities
- Sleeping quarters which accommodate ten (10) equipped with Locker Rooms and Toilet & Shower Facilities
- 240-Person Community Room with a Commercial Kitchen & Food Preparation Facilities

This design also included a back-up generator space capable of providing electrical power for the entire facility during a power outage.





## PROJECT INFORMATION

**Client:**

WV Army National Guard

**Services Provided:**

Architectural Design

**Size:**

2,600 sq. ft.

**Completion Date:**

2009

**Cost:**

\$ 400,000

**Reference:**

WV Army National Guard  
Parkersburg, WV  
304.485.8511

# PARKERSBURG ARMORY RENOVATION & ADDITION

Point Marion, PA

Alpha is shares an established relationship with the West Virginia Army National Guard due to the services provided for the renovation of a space originally designed as a rifle range at the Parkersburg Armory.

New offices, a conference room and a break room provide new work space for officers. A secondary entrance was included in the design to serve the department that will occupy this space.

A fire alarm upgrade for the entire building was also included in the project scope as well as an alternate for an access control system and mass notification system.



Ada County, Meridian ID - Coroner's Office

Architect of the Capitol, Washington DC - Daniel Webster Page Residence Renovation, including classrooms

Bucks County, Bucks County PA - Lower Bucks County Government Services Center, including classrooms and administrative areas

Cheltenham Youth Detention Facility, Baltimore MD - Correctional Education Facility, including classrooms and administrative areas

City of Eloy, Eloy AZ - New City Hall, including classrooms and administrative areas

City of Glendale, Glendale AZ - Campus Modernization, including administrative areas

District of Columbia Courts, Washington DC - Courtroom 120 Renovation and Modernization

District of Columbia Courts, Washington DC - H. Carl Moultrie Courthouse Renovation

International Monetary Fund (IMF), Washington DC - Committee Room Planning

International Monetary Fund (IMF), Washington DC - First Deputy Managing Director's Conference Room Upgrades

International Monetary Fund (IMF), Washington DC - Headquarters 1st Floor Studio (Studio A)

International Monetary Fund (IMF), Washington DC - HQ1 Meeting Hall A & B Audiovisual Refresh, including administrative areas

International Monetary Fund (IMF), Washington DC - HQ Multipurpose Room

International Monetary Fund (IMF), Washington DC - Managing Director's Conference Room Upgrades

Mecklenburg County, Charlotte NC - Medic Building, including classrooms and administrative areas

NC State Bureau of Investigation, Raleigh NC - State Highway Patrol Joint Armory and Technical Services Unit and Data Center, including classrooms

Oak Ridge Enhanced Technology & Training Center, Knoxville TN - Emergency Response Training Facility (ERTF)

Oak Ridge National Laboratory, Oak Ridge TN - Secure Nuclear and Radiologic Activity Facility, including classrooms and learning spaces

Oceanside Police Department, Oceanside CA - Tactical Training Facility, including administrative areas

State of West Virginia, Charleston WV - Capitol Building 4, including administrative and general-purpose areas

Town of Gilbert, Gilbert AZ - Municipal Center Renovations, including classrooms, administrative and general-purpose areas

Transportation Security Administration, Glynco GA - TSA Academy Federal Law Enforcement Training Centers Planning, including classrooms and administrative areas

United States Army, Fort Lee VA - Logistics University Education & Simulation Center, including classrooms, learning spaces, and administrative areas

United States Army War College, Carlisle PA - New Academic Facility, including classrooms and learning spaces

US Department of Homeland Security (DHS), Washington DC - New Immigration Customs and Enforcement (ICE) Headquarters Building, including administrative and general-purpose areas

Wake County, Raleigh NC - Conference Room Study and Configuration

# *SRBR Engineers*

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Mr. Ridgway has extensive experience in MEP system design for National Guard Readiness Centers and training facilities.

Numerous military projects have been completed by SRBR over the past five years. This experience offers an excellent working knowledge of UFC's (Unified Facility Criteria) and ATFP (Anti-Terrorism Force Protection) mandates. Projects include the 2<sup>nd</sup> Marine Division Logistical Building at Camp Lejeune and multiple projects at Quantico to include Barracks, Dining Facility, Telecommunications Hub Building, Parking PV Canopies, and Primary electric Service replace for the FBI facility at Quantico.

Mr. Ridgway also has extensive experience with Higher Education instructional buildings including Chemistry Labs, Anatomy Lab, general education buildings, Dining Halls, Dormitories, Indoor Pools/Gym, and other support facilities and Campus infrastructure projects (private and Federal).

## **SPECIFIC EXPERIENCE INCLUDES:**

### **Easton MDAVNG Readiness Center**

Easton, Maryland | Construction: 2019

This project was the demolition of an existing MDARNG Armory and construction of a new readiness center. The main building is approximately 36,000 GSF and a separate vehicle maintenance building was also included.

Site improvements included secure military vehicle parking, POV parking, ATFP compliance, utilities and lighting. The main building has administrative offices, classrooms, drill hall, kitchen, locker/shower rooms and various support spaces. SRBR Engineers, Inc. provided M&P design and engineering services as a sub-consultant to Chesapeake Engineering. Electrical was completed by Chesapeake Engineering. Koffel Associates was also part of the team as the fire protection engineer; WBCM provided civil, ATFP and environmental services.

The building will receive a LEED Silver award as required by the solicitation – submission was completed recently. This team has over 40 LEED certified projects with many others in construction or being reviewed for certification. Compliance with ATFP and UFC's were part of the scope.

The HVAC utilizes a geothermal ground source heat pump system. All lighting is LED and water saving plumbing fixtures were used throughout.

### **Havre de Grace MDAVNG Readiness Center**

Havre de Grace, Maryland | Construction: 2018

Demolition of several small buildings and construction of a new MDARNG Readiness Center. The work included a 53,000 GSF building, a separate 4,200 GSF vehicle maintenance building, an unheated storage building and all site improvements including secure parking, POV parking, security, lighting and utilities. Compliance with ATFP was required. The main building included administrative offices, drill hall, kitchen, storage, locker/shower facilities, classrooms and support spaces. It is also relevant that two MDARNG units utilize this building requiring two administrative areas with each are being unique to the unit served. SRBR Engineers, Inc. provided complete M&P design and engineering services as a sub-for this major expansion and renovation project. The project was awarded on a consultant to Chesapeake Engineering also part of this team. Chesapeake provided electrical design and engineering services. Koffel provided fire protection engineering as a sub-consultant to Chesapeake Engineering. WBCM provided civil, ATFP consultation and environmental services direct to the design/build contractor.

# *SRBR Engineers*

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## **Westminster MDAVNG Readiness Center**

Westminster, Maryland | Construction: 2015

Renovation and expansion to a MDARNG Armory. The original 1976 facility needed significant improvements. The expansion more than doubled the buildings total area. Team members provided complete design and engineering services for this major expansion and renovation project. The project was awarded on a design-build basis. Site improvements included secure military vehicle parking, POV parking, fuel depot, ATRP, updated utilities (water service was improved since original building did not have sprinkler system) and unheated storage building.

Extensive on-site investigation and validation of existing conditions and initiated multiple HVAC scenarios, life cycle cost for MDARNG and cost estimates for the D/B team. The results are a hybrid of systems that utilize existing components (some equipment was recently replaced under previous contracts). A new gas fired boiler was designed to replace the aged oil system. Independent DOAS system was used to control outside air & humidity. Compliance with ATRP UFC's were part of the scope. The energy model, prepared by SRBR, has significant energy savings and was integral in receiving a LEED Silver rating.

## **Instructional Facility, USMC Base**

Quantico, Virginia | Construction: 2013

The scope of this specific project is the design/build of a 70,000gsf instructional building. The building includes four large lecture halls, classrooms, sand table room, offices and support spaces. Final 100% design documents have been submitted that incorporate the DRCHECKS comments. As required in the RFP, the design is a four-pipe system using a water cooled chiller and the campus central HTHW system.

The building incorporated many sustainable design features, including solar domestic hot water, 31% energy savings below ASHRAE 90.1, high efficiency lighting and controls, refrigerant management for cooling, low-flow plumbing fixtures and increased building ventilation. The project will be LEED Silver minimum when completed. This project is currently being considered for energy enhancements that would include ground source heat pumps, photovoltaic array, LED lighting and LEED Gold.

## **Related Projects in Construction Now:**

1. Rickenbacker Army Reserve Center Renovation in Ohio.
2. 2nd Marine Division Headquarters Building Renovation and Addition at Camp Lejeune, NC.

# **APPENDIX**

# **REFERENCES**

# HEAR FROM OUR CLIENTS

“

Alpha Associates is one of the best architectural, engineering, and surveying firms we have dealt with. I commend them for their design excellence and professionalism. They are an easy company to work with, **creative and innovative** in their approach, and always available to answer questions.

”

**Frank Blackwell**

FORMER WYOMING COUNTY SCHOOLS

“

Alpha Associates have a proven record of customer satisfaction and successful client delivery with our organization. **We would be confident in our recommendation in support of Alpha.**

”

**J. Paul Walden**

WEST VIRGINIA UNIVERSITY

“

Every aspect and detail of [Alpha's] planning, coordination, and completed projects have been **exceptional and outstanding** in every regard.

”

**Robert Hammel**

FORMER DIRECTOR MORGANTOWN MUNICIPAL AIRPORT

“

Alpha Associates has been **an invaluable partner** in our planning and execution process, offering high level of professionalism, technical expertise, and client-centered service throughout our engagement.

”

**LaChaundra M. Graham, MSM, MBA, CH, Hon.D**

PRESIDENT & CHIEF EXECUTIVE OFFICER, MBEF COLLEGE & CAREER ACADEMIES, INC (MECCA)

“

I am happy to say that their (Alpha's) services were delivered in a very professional and very timely manner. Their company met the needs of the Marion County Schools very well in that their advice and counsel was given utilizing a data **driven decision process**, and they have a current and broad knowledge base of industry standards. I recommend Alpha Associates without hesitation or reservation.

”

**Dr. James Phares**

FORMER SUPERINTENDENT, MARION COUNTY BOE

“

Overall, the relationship with Alpha Associates has been positive and one that has helped to relieve me of many of the burdens I carry in regard to this project. I appreciate their **commitment of time and talent** to make this a project that well serves as the 'Gateway to the Eastern Panhandle.'

”

**Dr. Steven Nichols**

FORMER SUPERINTENDENT, JEFFERSON COUNTY SCHOOLS

## REFERENCES

**Scott Owen**  
**West Virginia University**  
P.O. Box 6572  
Morgantown, WV 26506  
Phone: 304-293-7478

**Stephen Vozniak**  
**Assistant Director**  
**PRT**  
Phone: 304-293-8929  
Email: Stephen.vozniak@mail.wvu.edu

**John Thompson, Manager of Design & Construction Services**  
**WVU Facilities Management**  
Work: 304-293-3625  
Phone: 304-826-0177  
Email: John.Thompson@mail.wvu.edu

**Matt Yeager**  
**Chief Planning, Engineering, & Maintenance Section**  
112 California Ave., Chas. WV 25305  
Phone: (304) 558-2764  
Email: Matt.J.Yeager@wv.gov

**Bradley Leslie, PE**  
**WV DNR**  
324 4th Ave  
South Charleston, WV 25303  
Office: 304 558 2764  
Cell: 304 389 7663

**Damien Davis, P.E., CFM**  
**Director of Engineering & Public Works**  
389 Spruce Street  
Morgantown WV, 26505  
Phone: 304-284-7398



# Diocese of Wheeling-Charleston

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P.O. Box 230, Wheeling, WV 26003  
(304) 233-0880 † Fax (304) 233-0890 † [www.dwc.org](http://www.dwc.org)

December 3, 2025

Re: St Thomas Episcopal Church Expansion Project in Morgantown

Reference Letter for Alpha Associates, Inc

To Whom it May Concern:

I am writing on behalf of the Diocese of Wheeling-Charleston regarding a request for a reference for the work performed by Alpha Associates for us throughout the State. I have been in construction for 40 years now as an Owner's representative and a General Contractor and have worked on multiple projects with Alpha. Alpha has always met our design expectations and handled themselves in a professional manner from the programmatic stage through the final inspection and occupancy/use of our facilities. They have successfully performed various architectural, structural and sitework designs for us in Fairmont, Morgantown, and Martinsburg. Our projects have consisted of major additions, modular buildings, parking lots, and stormwater management and development. They are very responsive on submittal reviews, answering requests for information, and working through all aspects of the construction administration aspects of the work.

If you need anything further or have any questions, please do not hesitate to reach out to us at your convenience.

Sincerely,

John L. Reardon-jreardon@dwc.org

Director of Buildings & Properties

Diocese of Wheeling-Charleston



## FACILITIES MANAGEMENT

March 17, 2023

Mr. Richard A. Colebank, PE, PS  
President & COO  
Alpha Associates, Inc.  
209 Prairie Avenue  
Morgantown, WV 26501

Dear Mr. Colebank

WVU engaged the services of Alpha Associates Architects for the construction of WVU's new equestrian facility at the WV Reedsville Farm. The project presented a number of challenges particularly with the site lying in a flood plain. Alpha was the only proposing design team that recognized this and they had a solution strategy in mind during their interview. This ultimately led WVU to hiring them, and the project was an overall success.

Alpha Associates was the local partnering architecture firm for the design of our College of Physical and Sports Sciences building. When the lead design firm failed prior to completing the design, Alpha was engaged by WVU to complete the design work and manage the project through construction. The project was an overall success.

Sincerely,

*Scott A. Owen*

Scott A. Owen  
Construction Manager, Design & Construction  
West Virginia University  
P.O. Box 6572  
979 Rawley Lane  
Morgantown, WV 26508  
(304) 293-7478

# CERTIFICATE OF *Authorization*

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

*The West Virginia State Board of Registration for Professional Engineers  
having verified the person in responsible charge is registered in  
West Virginia as a professional engineer for the noted firm, hereby certifies*

*has complied with section §30-13-17 of the West Virginia Code governing  
the issuance of a Certificate of Authorization. The Board hereby notifies you of its  
certification with issuance of this Certification of Authorization for the period of:*

*providing for the practice of engineering services in the State of West Virginia.*

IF YOU ARE REQUIRED TO REGISTER WITH THE SECRETARY OF STATE'S OFFICE,  
PLEASE SUBMIT THIS CERTIFICATE WITH YOUR APPLICATION.



IN TESTIMONY WHEREOF, THE WEST VIRGINIA STATE BOARD OF  
REGISTRATION FOR PROFESSIONAL ENGINEERS HAS ISSUED THIS COA  
UNDER ITS SEAL, AND SIGNED BY THE PRESIDENT OF SAID BOARD.

*Scott E. Thomas Jr.*

BOARD PRESIDENT

# State of West Virginia



## Certificate

*I, Mac Warner, Secretary of State of the State of West Virginia, hereby certify that*

**ALPHA ASSOCIATES, INCORPORATED**

was incorporated under the laws of West Virginia and a Certificate of Incorporation was issued by the West Virginia Secretary of State's Office on June 23, 1969.

I further certify that the corporation has not been revoked or administratively dissolved by the State of West Virginia nor has the West Virginia Secretary of State issued a Certificate of Dissolution to the corporation.

Accordingly, I hereby issue this Certificate of Existence

## CERTIFICATE OF EXISTENCE

Validation ID:1WV25\_3J5W7



*Given under my hand and the  
Great Seal of the State of  
West Virginia on this day of  
January 26, 2024*

*Mac Warner*

*Secretary of State*



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/8/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> United Security Agency, Inc. 1207 Fairmont Ave Fairmont WV 26554	<b>CONTACT NAME:</b> Joni Wilson <b>PHONE (A/C. No. Ext):</b> 3043631660 <b>E-MAIL ADDRESS:</b> joniwilson@unitedsecurityagency.com	<b>FAX (A/C. No):</b> 304-363-5956	
	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> Alpha Associates Inc. 209 Prairie Avenue, Suite 209 Morgantown WV 26501	<b>INSURER A :</b> ERIE INSURANCE GROUP		26830
	<b>INSURER B :</b>		
	<b>INSURER C :</b>		
	<b>INSURER D :</b>		
	<b>INSURER E :</b>		
	<b>INSURER F :</b>		

**COVERAGES** **CERTIFICATE NUMBER:** 1243020144 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		Q97-1216659	2/12/2024	2/12/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y		Q02-6230182	2/12/2024	2/12/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y		Q26-6270060	2/12/2024	2/12/2025	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	Q93-5600323	9/6/2023	9/6/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Broad form/Deliberate Intent coverage applies to Employers Liability coverage "Additional Employers Liability Coverage Under WV Code Section 23-4-2(d)(2)(B) Endorsement per form # WC9906 10A (Ed 9/15) UF-4845 (form available upon request)  
WVDNR 324 4th Avenue South Charleston, WV 25303 is named Additional Insured on the Business Owners policy per form CG2010 (4/13) and on the Commercial Auto Liability policy.  
30 Day notice of cancellation applies to the Erie policies.

<b>CERTIFICATE HOLDER</b>  WV Division of Natural Resources 324 4th Avenue South Charleston WV 25303	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Joni L. Wilson</i>

*Thank You*



**For inquiries,  
contact us.**

[www.thinkalphafirst.com](http://www.thinkalphafirst.com)  
[email@thinkalphafirst.com](mailto:email@thinkalphafirst.com)  
304-296-8216

