



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

List View

**General Information** [Contact](#) [Default Values](#) [Discount](#) [Document Information](#) [Clarification Request](#)

Procurement Folder: 1759956

Procurement Type: Central Purchase Order

Vendor ID: VS0000040553

Legal Name: ARCOR MECHANICAL SYSTEMS LLC

Alias/DBA:

Total Bid: \$79,300.00

Response Date: 09/03/2025

Response Time: 13:04

Responded By User ID: DALTECH

First Name: Jonathan

Last Name: Giles

Email: bids@arcormechanical.com

Phone: 304-365-4565

SO Doc Code: CRFQ

SO Dept: 0603

SO Doc ID: ADJ2600000006

Published Date: 8/27/25

Close Date: 9/3/25

Close Time: 13:30

Status: Closed

Solicitation Description: Camp Dawson Backflow Preventer(s) Replacement

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Solicitation Response

**Proc Folder:** 1759956  
**Solicitation Description:** Camp Dawson Backflow Preventer(s) Replacement  
**Proc Type:** Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2025-09-03 13:30	SR 0603 ESR09032500000001602	1

**VENDOR**  
VS0000040553  
ARCOR MECHANICAL SYSTEMS LLC

**Solicitation Number:** CRFQ 0603 ADJ2600000006  
**Total Bid:** 79300  
**Response Date:** 2025-09-03  
**Response Time:** 13:04:02  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
David H Pauline  
304-558-0067  
david.h.pauline@wv.gov

<b>Vendor</b>		
<b>Signature X</b>	<b>FEIN#</b>	<b>DATE</b>

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Camp Dawson Backflow Preventer(s) Replacement				79300.00

Comm Code	Manufacturer	Specification	Model #
72101510			

**Commodity Line Comments:**

**Extended Description:**

See Exhibit "A" Pricing Page to input pricing.  
 Provide labor and materials to replace backflow preventer(s) that failed recent inspection on Camp Dawson per the attached documentation

**EXHIBIT A**  
**CRFQ # ADJ2600000006**

ALL LABOR, MATERIALS, EQUIPMENT, AND SUPPLIES NECESSARY TO REPLACE TEN (10)  
BACKFLOW PREVENTERS IN MULTIPLE BUILDINGS AT THE  
CAMP DAWSON ARMY TRAINING SITE  
Kingwood, WV 26537

**BID FORM**

The undersigned, hereafter called the Bidder, being familiar with and understanding the bidding documents; and being familiar with the site and all local conditions affecting the Project, hereby proposes to furnish labor, material, equipment, supplies, and transportation to perform the work as described in the bidding documents.

BIDDERS COMPANY NAME: ARCOR Mechanical Systems, LLC

VENDOR ADDRESS: 417 Holland Ave, Suite 102  
Westover, WV 26501

TELEPHONE: 304-629-8442

FAX NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: bids@arcormechanical.com

WV CONTRACTOR'S  
LICENSE NO.: WV050959

**CONTRACT OVERALL TOTAL COST: BASE BID** for the replacement of ten (10) backflow preventers at the Camp Dawson Army Training Site, near Kingwood, WV, per the attached specifications.

Seventy-nine thousand three hundred + 00/100 USD

(\$ 79,300.00 ) \*\*\* (Contract bid to be written in words and numbers.)

Failure to use this bid form may result in bid disqualification.

SIGNATURE: Ben Holbert DATE: 9-3-2025

NAME: Ben Holbert

TITLE: Project Manager (Please Print)



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Centralized Request for Quote  
Construction

<b>Proc Folder:</b> 1759956			<b>Reason for Modification:</b>
<b>Doc Description:</b> Camp Dawson Backflow Preventer(s) Replacement			
<b>Proc Type:</b> Central Purchase Order			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2025-08-11	2025-09-03 13:30	CRFQ 0603 ADJ2600000006	1

**BID RECEIVING LOCATION**

BID CLERK  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST E  
CHARLESTON WV 25305  
JS

**VENDOR**

**Vendor Customer Code:** VS0000040553  
**Vendor Name :** ARCOR Mechanical Systems, LLC  
**Address :**  
**Street :** 417 Holland Ave, Suite 102  
**City :** Westover  
**State :** WV **Country :** USA **Zip :** 26501  
**Principal Contact :** Ben Holbert  
**Vendor Contact Phone:** 304-629-8442 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**

David H Pauline  
304-558-0067  
david.h.pauline@wv.gov

**Vendor Signature X**  **FEIN#** 46-2699398 **DATE** 9-3-2025

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Construction  
Camp Dawson Backflow Preventer Replacement)

The West Virginia Purchasing Division is soliciting bids on behalf of the Adjutant General's Office, Division of Engineering and Facilities to establish a contract to provide all labor, material, tools, equipment, supplies and supervision necessary to complete replacement of multiple backflow preventer(s) in several buildings on Camp Dawson, at the Camp Dawson Army Training Site, near Kingwood, WV, per the attached drawings, plans and specifications.

Mandatory Prebid Meeting  
Camp Dawson Training Site- Building 301-Post Engineering  
240 Army Road, Kingwood, WV 26537  
August 19, 2025 at 9:30am

INVOICE TO		SHIP TO	
ADJUTANT GENERALS OFFICE 1707 COONSKIN DR		CAMP DAWSON ARMY TRAINING SITE 240 ARMY RD	
CHARLESTON	WV	KINGWOOD	WV
JS		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Camp Dawson Backflow Preventer(s) Replacement				

Comm Code	Manufacturer	Specification	Model #
72101510			

**Extended Description:**  
See Exhibit "A" Pricing Page to input pricing.  
Provide labor and materials to replace backflow preventer(s) that failed recent inspection on Camp Dawson per the attached documentation

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Mandatory Prebid Meeting At 9:30 am., EST.	2025-08-19
2	Vendor Technical Questions Due By 11:00 am., EST.	2025-08-26

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) BEN HOLBERT

(Address) 417 HOLLAND Ave, Westover, WV 26501

(Phone Number) / (Fax Number) 304-629-8442

(email address) bholbert@arcormechanical.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

ARCOR Mechanical Systems, LLC

(Company) 

(Signature of Authorized Representative)

Ben Holbert, Project Manager 9-3-2025

(Printed Name and Title of Authorized Representative) (Date)  
304-629-8442

(Phone Number) (Fax Number)

bholbert@arcormechanical.com

(Email Address)



REQUEST FOR QUOTATION – CRFQ ADJ26\*06  
Camp Dawson-Backflow Preventer(s) Replacement

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**12. MISCELLANEOUS:**

**12.1. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Ben Holbert

**Telephone Number:** 304-629-8442

**Fax Number:** \_\_\_\_\_

**Email Address:** bholbert@arcormechanical.com

- a. Liquidated Damages: Contractor** shall pay liquidated damages in the amount of \$1,500.00 per day of delay, plus a one-time fixed cost of \$1,250.00 for Staff Judge Advocate review for work not completed after contract completion date. This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy.

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Arcor Mechanical Systems, LLC  
of 417 Holland Avenue, Suite 102, Westover, WV 26501, as Principal, and NGM Insurance Company  
of 4601 Touchton Rd. E, Suite 3400, Jacksonville, FL 32246 a corporation organized and existing under the laws of the State of FL  
with its principal office in the City of Jacksonville, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5% of Amount Bid) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
Camp Dawson Backflow Preventer(s) Replacement

NOW THEREFORE,

(a) If said bid shall be rejected, or  
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal  
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform  
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in  
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no  
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby  
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and  
Surety, or by Principal individually if Principal is an individual, this 3rd day of September, 2025.

Principal Seal

Arcor Mechanical Systems, LLC

(Name of Principal)

By Ben Holbert  
(Must be President, Vice President, or  
Duly Authorized Agent)

Project Manager  
(Title)

NGM Insurance Company

(Name of Surety)

Justin Stetler, Attorney-in-Fact

**IMPORTANT** - Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and  
must attach a power of attorney with its seal affixed.



KNOW ALL MEN BY THESE PRESENTS: That NGM Insurance Company, a Florida corporation having its principal office in the City of Jacksonville, State of Florida, pursuant to Article IV, Section 2 of the By-Laws of said Company, to wit:

"Article IV, Section 2. The board of directors, the president, any vice president, secretary, or the treasurer shall have the power and authority to appoint attorneys-in-fact and to authorize them to execute on behalf of the company and affix the seal of the company thereto, bonds, recognizances, contracts of indemnity or writings obligatory in the nature of a bond, recognizance or conditional undertaking and to remove any such attorneys-in-fact at any time and revoke the power and authority given to them. "

does hereby make, constitute and appoint **Brandon Thacker, Griffin Willson, John Lawrence, Justin Stetler, Kristen Arnold, Robin Russell, Shanalee Steele, Thomas Davis**

its true and lawful Attorneys-in-fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed, bonds, undertakings, recognizances, contracts of indemnity, or other writings obligatory in nature of a bond subject to the following limitation:

**1. No one bond to exceed Ten Million Dollars (\$10,000,000)**

and to bind NGM Insurance Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of NGM Insurance Company; the acts of said Attorney are hereby ratified and confirmed.

This power of attorney is signed and sealed by facsimile under and by the authority of the following resolution adopted by the Directors of NGM Insurance Company at a meeting duly called and held on the 2nd day of December 1977.

Voted: That the signature of any officer authorized by the By-Laws and the company seal may be affixed by facsimile to any power of attorney or special power of attorney or certification of either given for the execution of any bond, undertaking, recognizance or other written obligation in the nature thereof; such signature and seal, when so used being hereby adopted by the company as the original signature of such office and the original seal of the company, to be valid and binding upon the company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, NGM Insurance Company has caused these presents to be signed by its Secretary and its corporate seal to be hereto affixed this 9th day of October, 2024.

NGM INSURANCE COMPANY By:

State of Wisconsin,  
County of Dane.

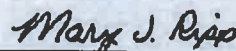


**Lauren K. Powell**  
Vice President, Corporate Secretary



On this 9th day of October, 2024, before the subscriber a Notary Public of State of Wisconsin in and for the County of Dane duly commissioned and qualified, came Lauren K. Powell of NGM Insurance Company, to me personally known to be the officer described herein, and who executed the preceding instrument, and she acknowledged the execution of same, and being by me fully sworn, depose and said that she is an officer of said Company, aforesaid: that the seal affixed to the preceding instrument is the corporate seal of said Company, and the said corporate seal and her signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Company; that Article IV, Section 2 of the By-Laws of said Company is now in force.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal at Madison, Wisconsin this 9th day of October 2024.



**My Commission Expires February 8, 2027**



I, Nathan Hoyt, Assistant Vice President of NGM Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said Company which is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company at Madison, Wisconsin this 3rd day of September, 2025

  
**Nathan Hoyt Assistant, Vice President**

WARNING: Any unauthorized reproduction or alteration of this document is prohibited.  
TO CONFIRM VALIDITY of the attached bond please call 1-603-354-5281.  
TO SUBMIT A CLAIM: Send all correspondence to 55 West Street, Keene, NH 03431 Attn: Bond Claim Dept. or call our Bond Claim Dept. at 1-603-358-1437.





**State of West Virginia**  
**DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT**  
**West Virginia Code §21-1D-5**

I, Jonathan Giles, after being first duly sworn, depose and state as follows:

1. I am an employee of ARCOR Mechanical Systems, LLC, and,  
 (Company Name)
2. I do hereby attest that ARCOR Mechanical Systems, LLC  
 (Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Jonathan Giles  
 Signature: Jonathan Giles  
 Title: Co-CEO  
 Company Name: ARCOR Mechanical Systems LLC  
 Date: September 2, 2025

STATE OF WEST VIRGINIA,

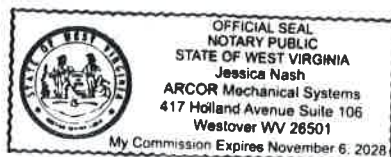
COUNTY OF Monongalia, TO-WIT:

Taken, subscribed and sworn to before me this 2nd day of September, 2025.

By Commission expires November 6, 2028

(Seal)

Jessica Nash  
 (Notary Public)



**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ ADJ2600000006**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

ARCOR Mechanical Systems, LLC

Company

Ben Hollis

Authorized Signature

9/3/2025

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



# CONTRACTOR LICENSE

AUTHORIZED BY THE  
West Virginia Contractor  
Licensing Board

NUMBER: WV050959

## CLASSIFICATION:

ELECTRICAL  
HVAC  
PLUMBING  
SPECIALTY  
LOW VOLTAGE SYSTEMS <80 VOLTS

ARCOR MECHANICAL SYSTEMS LLC  
417 HOLLAND AVENUE SUITE 102  
WESTOVER, WV 26501

DATE ISSUED

EXPIRATION DATE

JULY 30, 2025

JULY 30, 2026

Authorized Signature

Chair, West Virginia Contractor  
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.