



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 5

List View

- General Information**
- Contact
- Default Values
- Discount
- Document Information
- Clarification Request

Procurement Folder: 1924752

Procurement Type: Central Purchase Order

Vendor ID:

Legal Name: MONARCH FLOORING COMPANY LLC

Alias/DBA: JASON MATHENY

Total Bid: \$84,143.00

Response Date:

Response Time:

Responded By User ID:

First Name:

Last Name:

Email:

Phone:

SO Doc Code: CRFQ

SO Dept: 0403

SO Doc ID: DBS2600000011

Published Date: 4/9/26

Close Date: 4/21/26

Close Time: 13:30

Status: Closed

Solicitation Description:

Total of Header Attachments: 5

Total of All Attachments: 5

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	WVSDb Flooring Update				84143.00

Comm Code	Manufacturer	Specification	Model #
30161710			

Commodity Line Comments: Please note:
 We could begin this work in May 2026.
 The flooring specified exceeds all specifications (3mm total thickness, 28 mil wear layer, 30 year warranty and offers an antimicrobial finish) that are being requested.

Extended Description:
 WVSDb Flooring Update

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Monarch Flooring Company, LLC
of Bridgeport, West Virginia, as Principal, and Lexington National Insurance Company
of Lutherville, Maryland, a corporation organized and existing under the laws of the State of Florida
with its principal office in the City of Lutherville, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of Five Percent (5%) of the Amount Bid (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
WVSDB Flooring Update - 301 East Main Street, Romney, WV 26757

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is an individual, this 21st day of April, 2026.

Principal Seal

Monarch Flooring Company, LLC
(Name of Principal)
By [Signature]
(Must be President, Vice President, or Duly Authorized Agent)
Member
(Title)



Lexington National Insurance Company
(Name of Surety)
[Signature]
Aaron Steffey Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

POWER OF ATTORNEY

Lexington National Insurance Corporation

Lexington National Insurance Corporation, a corporation duly organized under the laws of the State of Florida and having its principal administrative office in Baltimore County, Maryland, does hereby make, constitute and appoint:

Aaron Steffey

as its true and lawful attorney-in-fact, each in their separate capacity, with full power and authority to execute, acknowledge, seal and deliver on its behalf as surety any bond or undertaking of \$6,000,000 or less. This Power of Attorney is void if used for any bond over that amount.


This Power of Attorney is granted under and by authority of the following resolutions adopted by the Board of Directors of the Company on June 5, 2025:

Be it Resolved, that the Chief Executive Officer, President or any Vice-President shall be and is hereby vested with full power and authority to appoint suitable persons as Attorney-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and on the behalf of the Company, to execute, acknowledge and deliver any and all bonds, policies, contracts, Consents of Surety, undertakings, indemnity and other conditional or obligatory undertakings, including any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts, and any all notices and documents cancelling or terminating the Company's liability thereunder and also such instruments and documents which the business of the Company may require, and such instruments and documents so executed by such Attorney-in-Fact shall be binding upon the Company as if signed by the Chief Executive Officer and sealed by the Corporate Secretary.

RESOLVED further, that the signature and attestations of the Chief Executive Officer, President or any Vice-President of the Company may be affixed to any such Power of Attorney or to any certificate relating to the Power of Attorney by electronic means or by facsimile, and the seal of the Company may be embossed, stamped, affixed electronically or by facsimile to any such Power of Attorney. Any such power so executed and sealed shall be valid and binding on the Company.

IN WITNESS WHEREOF, the Company have caused this instrument to be signed and their corporate seal to be hereto affixed.


Ronald A. Frank, Chief Executive Officer




State of Maryland
County of Harford County, SS:

Before me, a notary public, personally appeared, Ronald A. Frank, Chief Executive Officer of Lexington National Insurance Corporation, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under the PENALTY of PERJURY under the laws of the State of Maryland that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Commission Expires: 01/08/28


Megan A. Schwabline
Notary

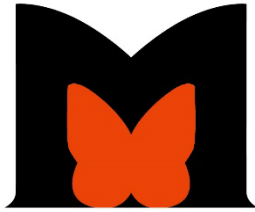


I, Lisa R. Slater, Secretary of Lexington National Insurance Corporation, do hereby certify that the above and foregoing is true and correct copy of a Power of Attorney, executed by said company, which is still in full force and effect; furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seal of said Company at Baltimore, Maryland this 21st day of April, 2026

Corporate Seal:


Lisa R. Slater, Secretary



MONARCH
FLOORING COMPANY

Date: 04/14/2026
Bid: 041420265

Monarch Flooring Company, LLC
P.O. Box 1211
Bridgeport, WV 26330
(304) 933-3204

To: State of WV
WVSDB
301 E. Main Street
Romney, WV 26757

Salesperson	Job	Payment Terms	Purchase Order #
Jason Matheny	CRFQDBS2600000011		

Quantity	Description	Unit Price	Line Total
Approximately 8,500 square feet	Provide and install Eastern Heavyweight glue down LVP. Please note that this product exceeds all specifications: It offers a 3mm total thickness, 28 mil wear layer, 30 year warranty and an antimicrobial finish.		\$68,243.00
	Provide and install dark gray rubber stair treads.		\$16,000.00
	10 % materials for future use		Included
		Subtotal	\$84,143.00
		Sales Tax	Exempt
		Total Due	\$84,143.00

Please make all checks payable to “Monarch Flooring Company”
Thank you for your patronage!

ADDENDUM ACKNOWLEDGEMENT FORM

SOLICITATION NO.: CRFQ DBS 26 "1)

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Mouad Flooring Company
Company

[Signature]
Authorized Signature

4-14-2026
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION
Flooring
CRFQ DBS260000011

Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

8. VENDOR DEFAULT:

8.1 Default: The following shall be considered a vendor default under this Contract:

- 8.1.1** Failure to provide Contract Items in accordance with the requirements contained herein.
- 8.1.2** Failure to comply with other specifications and requirements contained herein.
- 8.1.3** Failure to comply with any laws, rules, and ordinances applicable to the Contract Items provided under this Contract.
- 8.1.4** Failure to remedy deficient performance upon request.

8.2 Remedy: The following remedies shall be available to Agency upon default:

- 8.2.1** Immediate cancellation of the Contract.
- 8.2.2** Immediate cancellation of one or more release orders issued under this Contract.
- 8.2.3** Any other remedies available in law or equity.

9. CONTRACT MANAGER: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor shall list its Contract manager and his or her contact information below

Contract Manager: Jason Matheny

Vendor's Address: PO Box 1211, Bridgeport WV 26330

Telephone Number: 304-669-8264

Email Address: JMATHENY@MONARCH FLOORING COMPANY.COM



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Construction

Proc Folder: 1924752			Reason for Modification:
Doc Description: WWSDB Flooring Update			
Proc Type: Central Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2026-03-17	2026-04-21 13:30	CRFQ 0403 DBS2600000011	1

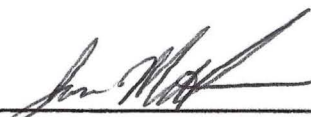
BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:
 Vendor Name : *Monarch Flooring Company, LLC*
 Address : *PO Box 1211*
 Street :
 City : *Bridgeport*
 State : *WV* Country : *USA* Zip : *26330*
 Principal Contact : *Jason Matheny*
 Vendor Contact Phone: *304-933-3204* Extension: *N/A*

FOR INFORMATION CONTACT THE BUYER
 James W Atkins
 (304) 558-0094
 james.w.atkins@wv.gov

Vendor Signature X  FEIN# *842820090* DATE *4-14-26*

All offers subject to all terms and conditions contained in this solicitation

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: Monarch Flooring Company, LLC

Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.
N/A	

Attach additional pages if necessary



**State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5**

I, Jason Mathew, after being first duly sworn, depose and state as follows:

- 1. I am an employee of Monarch Flooring Company, LLC; and,
(Company Name)
- 2. I do hereby attest that Monarch Flooring Company, LLC
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Jason Mathew
 Signature: [Signature]
 Title: Member
 Company Name: Monarch Flooring Company, LLC
 Date: 4-14-2020

STATE OF WEST VIRGINIA,

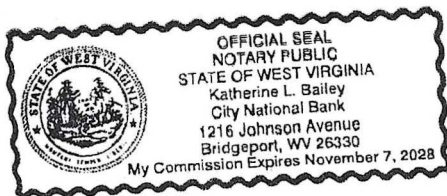
COUNTY OF Harrison, TO-WIT:

Taken, subscribed and sworn to before me this 14th day of April, 2020.

By Commission expires November 7, 2025

(Seal)

[Signature]
 (Notary Public)



DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Jason Matheny

(Address) PO Box 1211, Bridgeport, WV 26330

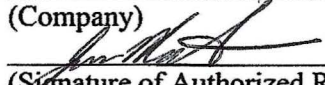
(Phone Number) / (Fax Number) ~~304~~ 304-933-3204

(email address) JMATHENY@MONARCHFLOORINGCOMPANY.COM

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Monarch Flooring Company, LLC
(Company)


(Signature of Authorized Representative)

Jason Matheny Member
(Printed Name and Title of Authorized Representative) (Date)

304-933-3204
(Phone Number) (Fax Number)

JMATHENY@MONARCHFLOORINGCOMPANY.COM
(Email Address)

COLOR TRENDS AND FEATURES

PLANK SIZE: 7" x 48" x 3 mm

TILE SIZE: 12" x 24" x 3 mm

18" x 36" x 3mm

CONSTRUCTION: 3 mm Flexible LVT

WEAR LAYER: 28 mil with MaxProtect®

INSTALLATION METHOD: Glue Down

PLANK PACKAGING: 35 SF/CTN

TILE PACKAGING: 36 SF/CTN

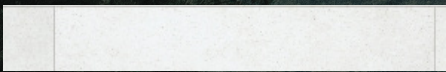
LIMITED WARRANTY: Lifetime Residential
30 Year Commercial



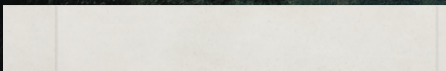
COOL

NEUTRAL

WARM



30194 Topsail 18" x 36"



30193 Kitty Hawk 18" x 36"



30142 Foggy Bottom 7" x 48"



30045 Carytown 7" x 48"



30056 Woodberry 7" x 48"



30073 Anacostia 12" x 24"



30095 Shadyside 7" x 48"



30192 Sullivan 12" x 24"



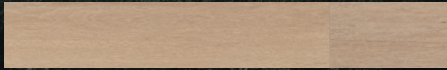
30191 Seabrook 12" x 24"



30195 Wrightsville 18" x 36"



30054 Canton 7" x 48"



30143 Georgetown 7" x 48"



30185 Germantown 7" x 48"



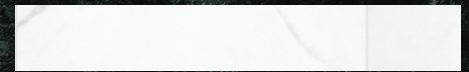
30108 Lynnhaven 7" x 48"



30053 Hampden 7" x 48"



30055 Pimlico 7" x 48"



30190 Kiawah 12" x 24"



30074 Bellevue 12" x 24"



30183 Roxborough 7" x 48"



30092 Lawrenceville 7" x 48"



30104 Sandbridge 7" x 48"



30125 Leola 7" x 48"



30141 Dupont Circle 7" x 48"



30106 Kempsville 7" x 48"



30126 Manheim 7" x 48"



30091 Carnegie 7" x 48"

30104 Sandbridge

Eastern Flooring Products® Heavyweight Swatch Sheet

Updated: 6/26/24



CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: **WV058968**

CLASSIFICATION:
SPECIALTY
FLOOR COVERING

MONARCH FLOORING COMPANY LLC
PO BOX 1211
BRIDGEPORT, WV 26330

DATE ISSUED

EXPIRATION DATE

SEPTEMBER 10, 2025

SEPTEMBER 10, 2026

Authorized Signature

Chair, West Virginia Contractor
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, or bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.