



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 4

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 1897869
 Procurement Type: Central Master Agreement
 Vendor ID: VS0000038889
 Legal Name: VASTEK INC
 Alias/DBA:
 Total Bid: \$314,212.00
 Response Date: 03/03/2026
 Response Time: 11:32
 Responded By User ID: vastek
 First Name: Garry
 Last Name: Sharma
 Email: rfp@vastekgroup.com
 Phone: 2019424701

SO Doc Code: CRFQ
 SO Dept: 0403
 SO Doc ID: DBS2600000009
 Published Date: 2/19/26
 Close Date: 3/3/26
 Close Time: 13:30
 Status: Closed
 Solicitation Description: Nursing Services
 Total of Header Attachments: 4
 Total of All Attachments: 4

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	RN BSN Nursing Services - Day Shift (8:00am - 4:00pm) M-F	200.00000	EA	88.660000	17732.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Day Shift (8:00am - 4:00pm) M-F
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	RN BSN Nursing Services - Evening Shift (4:00pm - 12:00am)	200.00000	EA	88.660000	17732.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Evening Shift (4:00pm - 12:00am) M-F
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	RN BSN Nursing Services - Overnight (12:00am - 8:00am) M-F	200.00000	EA	90.670000	18134.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Overnight (12:00am - 8:00am) M-F
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	RN BSN Weekend Shift up to 12 hours Sat & Sun	200.00000	EA	99.670000	19934.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Weekend Shift (up to 12 hr shift) Saturday & Sunday.
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	RN BSN Nursing Services - Overtime	200.00000	EA	100.000000	20000.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:**Extended Description:**

Nursing Services - Overtime

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	RN BSN Nursing Services - Holiday	200.00000	EA	100.000000	20000.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:**Extended Description:**

Nursing Services - Holiday

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	RN Nursing Services - Day Shift (8:00am - 4:00pm)	200.00000	EA	86.630000	17326.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:**Extended Description:**

Nursing Services - Day Shift (8:00am - 4:00pm) M-F

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	RN Nursing Services - Evening Shift (4:00pm - 12:00am)	200.00000	EA	86.630000	17326.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:**Extended Description:**

Nursing Services - Evening Shift (4:00pm - 12:00am) M-F

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	RN Nursing Services - Overnight (12:00am - 8:00am) M-F	200.00000	EA	88.660000	17732.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:**Extended Description:**

Nursing Services - Overnight (12:00am - 8:00am) M-F

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	RN Weekend Shift up to 12 hours Sat & Sun	200.00000	EA	88.660000	17732.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Weekend Shift (up to 12 hr shift) Saturday & Sunday.
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	RN Nursing Services - Overtime	200.00000	EA	129.960000	25992.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Overtime
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	RN Nursing Services - Holiday	200.00000	EA	129.960000	25992.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Holiday
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13	LPN Nursing Services - Day Shift (8:00am - 4:00pm)	200.00000	EA	55.410000	11082.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Day Shift (8:00am - 4:00pm) M-F
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
14	LPN Nursing Services - Evening Shift (4:00pm - 12:00am)	200.00000	EA	55.410000	11082.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Evening Shift (4:00pm - 12:00am) M-F
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
15	LPN Nursing Services - Overnight (12:00am - 8:00am) M-F	200.00000	EA	58.430000	11686.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Overnight (12:00am - 8:00am) M-F
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
16	LPN Weekend Shift up to 12 hours Sat & Sun	200.00000	EA	58.430000	11686.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Weekend Shift (up to 12 hr shift) Saturday & Sunday.
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
17	LPN Nursing Services - Overtime	200.00000	EA	82.610000	16522.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Overtime
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
18	LPN Nursing Services - Holiday	200.00000	EA	82.610000	16522.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Holiday
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DBS26*09

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Vastek Inc

Company

Vikash Mishra

Authorized Signature

03/03/2026

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

West Virginia Schools for the Deaf and the Blind
Nursing Services
Exhibit A Pricing Sheet

<u>Description</u>	<u>Unit of Measure</u>	<u>Unit Cost</u>	<u>Estimated Quantities</u>	<u>Extended Cost</u>
RN-BSN				
Nursing Services - Day Shift (8:00am - 4:00pm) M-F	Per Hour	88.66	100	\$ 8,866.00
Nursing Services - Evening Shift (4:00pm - 12:00am) M-F	Per Hour	88.66	500	\$ 44,330.00
Nursing Services - Overnight Shift (12:00am - 8:00am) M-F	Per Hour	90.67	500	\$ 45,335.00
Nursing Services - Weekend Shift (up to 12 hours) Saturday and Sunday	Per Hour	90.67	200	\$ 18,134.00
Nursing Services - Overtime	Per Hour	133	100	\$ 13,300.00
Nursing Services - Holiday	Per Hour	133	100	\$ 13,300.00

RN				
Nursing Services - Day Shift (8:00am - 4:00pm) M-F	Per Hour	86.63	100	\$ 8,663.00
Nursing Services - Evening Shift (4:00pm - 12:00am) M-F	Per Hour	86.63	500	\$ 43,315.00
Nursing Services - Overnight Shift (12:00am - 8:00am) M-F	Per Hour	88.66	500	\$ 44,330.00
Nursing Services - Weekend Shift (up to 12 hours) Saturday and Sunday	Per Hour	88.66	200	\$ 17,732.00
Nursing Services - Overtime	Per Hour	129.96	100	\$ 12,996.00
Nursing Services - Holiday	Per Hour	129.96	100	\$ 12,996.00

LPN				
Nursing Services - Day Shift (8:00am - 4:00pm) M-F	Per Hour	55.41	100	\$ 5,541.00
Nursing Services - Evening Shift (4:00pm - 12:00am) M-F	Per Hour	55.41	500	\$ 27,705.00
Nursing Services - Overnight Shift (12:00am - 8:00am) M-F	Per Hour	58.43	500	\$ 29,215.00
Nursing Services - Weekend Shift (up to 12 hours) Saturday and Sunday	Per Hour	58.43	200	\$ 11,686.00
Nursing Services - Overtime	Per Hour	82.61	100	\$ 8,261.00
Nursing Services - Holiday	Per Hour	82.61	100	\$ 8,261.00

Total \$ 373,966.00



Proposal Submitted to



**DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON, WV 25305
US**

**CRFQ-0403-DBS2600000009
Nursing Services**

Vastek, Inc.

891 Kuhn Drive, STE 216

Chula Vista, CA-91914

Phone: (619)-565-4709

Fax: +1 (858) 810-0895

POC: Amit Chaudhary

Phone: (619)-565-4709

Email: contracts@vastekgroup.com

www.vastekgroup.com

CAGE Code: 82PQ7

DUNS: 079999127

TIN: 47-4047975

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2026
Vastek Inc.

Business Size: MBE certified

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1. COVER LETTER

Vastek Inc, 891 Kuhn Drive, Ste 216, Chula Vista, CA-91914

03/03/2026

To
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON, WV 25305
US

Subject: Response to CRFQ-0403-DBS2600000009- Nursing Services

Vastek Inc. is pleased to submit its Qualifications in response to CRFQ DBS26_09 issued by the West Virginia Office of Shared Administration.

Vastek Inc. confirms that it has reviewed the CRFQ in its entirety and accepts all terms, conditions and requirements contained therein. We certify that we are properly registered to conduct business, maintain all required licenses and certifications and are capable of providing qualified staffing services in full compliance with West Virginia State requirements.

Vastek Inc. has over ten (10) years of experience delivering healthcare and professional staffing services to government entities, hospitals, and public sector clients nationwide. Our firm maintains robust recruitment, credentialing, compliance, payroll and reporting infrastructures that allow us to support statewide staffing contracts efficiently and responsibly.

We confirm:

- Ability to respond to staffing requests within required timelines
- Maintenance of 24/7 accessibility for urgent needs
- Compliance with all federal and state employment regulations
- Capability to provide required reporting and invoicing formats
- Agreement to federal funding requirements if applicable

We appreciate the opportunity to be considered for award under CRFQ DBS26_09.

Sincerely,

Vikash Mishra

Vikash Mishra,
CEO, Vastek Inc.

2. ABOUT COMPANY

Vastek Inc. is a privately owned S-Corporation established in 2015 and headquartered in Chula Vista, California. The company specializes in providing qualified Registered Nurses (RN-BSN and RN) and Licensed Practical Nurses (LPN) in support of nursing service contracts to government agencies, hospitals, and acute care facilities nationwide.

Vastek maintains established processes to ensure compliance with all applicable federal and state regulations governing healthcare staffing. Our credentialing procedures include verification of education, primary source license validation, verification of required certifications including BLS and ACLS as applicable to the assignment, background screening and confirmation of relevant clinical experience. All personnel submitted for assignment meet or exceed the minimum qualifications specified by the requesting agency or facility.

The company operates a nationwide recruitment infrastructure supported by dedicated healthcare recruiters and compliance specialists. This structure enables timely response to staffing requests, including urgent or emergency coverage needs. Vastek maintains 24/7 accessibility and adheres to required submission timelines outlined in contract specifications.

With annual revenue exceeding \$52 million and experience supporting public sector and healthcare clients across multiple states, Vastek Inc. has the operational capacity to deliver reliable, compliant and high-quality staffing services that promote continuity of patient care and support facility operations.

GLOBAL FOOTPRINT: Vastek Inc has international presence in below mentioned locations

North America: Canada, Mexico

South America: Costa Rica

Europe: UK, Germany

APAC: India

Other Countries: Australia

USA FOOTPRINT: Headquartered in Chula Vista, CA. we have a network of twenty-four (27) branch offices across the US. Vastek currently services across 50 states of the USA. In addition, Vastek can quickly set up an additional office at any preferred location to manage the large volume of requirements for that location.

Jacksonville (FL)	Fremont (CA)	Sunnyvale (CA)	Birmingham (AL)	Chicago (IL)
Warsaw (IN)	Clarkston (MI)	Cincinnati (OH)	Columbia (SC)	Irving (TX)
Houston (TX)	Salt Lake City (UT)	Charlotte (NC)	New York (NY)	Newark (NJ)
Broomfield (CO)	Washington (DC)	Atlanta (GA)	Boston (MA)	Middleton (MA)
Beaverton (OR)	Richmond (VA)	Seattle (WA)	Lexington (KY)	Bloomington (MN)
Philadelphia (PA)	Memphis (TN)			

AFFILIATIONS AND ACCREDITATIONS

- ISO 9001:2015 Certified – Complying with international quality management system standards (QMS)
- Minority Business Enterprise (MBE) – Certified by NMSDC
- Disadvantaged Business Enterprise (DBE) – Certified by the State of California
- Joint Commission Certified – Recognized for excellence in staffing and healthcare-related services
- California Multiple Award Schedule (CMAS) – Authorized provider for state and local government contracts
- AstraZeneca “Lead in Sustainability” Accelerator Program (2022) – Recognized by AstraZeneca for demonstrating commitment to sustainability, supplier diversity and responsible business practices through completion of its global Lead in Sustainability Program.

Past Performance & Certifications



Company Profile	
Name	Vastek Inc.
Head Quarters	891 Kuhn Drive, STE 216, Chula Vista, CA-91914
Ownership	S – Corporation
State of Incorporation	California
Industry Type	Staffing & Consulting
Employee Count	800+
Established Year	2015
Establishment Date	5/18/2015
Length of time in Business	10+ Years
Revenue	\$52 million
Certification(s)	MBE Certified by NMSDC, Certified DBE from the state of CA, The Joint Commission Certificate (TJC), ISO 9001:2015
Contract contact Person Details	Amit Chaudhary, Contracts Manager
	Email: contracts@vastekgroup.com
	Phone no.: 619-565-4709
Website	www.vastekgroup.com

UNDERSTANDING OF SCOPE OF WORK

Vastek Inc. understands that this CRFQ is issued to obtain qualified nursing personnel, specifically RN-BSN, Registered Nurses (RN), and Licensed Practical Nurses (LPN), to provide nursing services on an as-needed basis. Services are to be delivered in accordance with defined shift categories, including day, evening, overnight, weekend, overtime, and holiday assignments.

We understand that all personnel must hold active and unrestricted West Virginia licensure appropriate to their classification and maintain required certifications such as BLS and ACLS where applicable. Assigned nurses must meet established education, experience, and compliance standards prior to placement.

Vastek further understands the requirement for timely response to staffing requests, accurate shift-based billing, adherence to facility policies and documentation standards, and full compliance with all contractual terms and regulatory requirements outlined in the CRFQ.

MISSION

- ✓ Vastek Inc.'s mission is to provide qualified, licensed Registered Nurses (RN-BSN and RN) and Licensed Practical Nurses (LPN) who meet or exceed all applicable federal and State of West Virginia regulatory requirements.
- ✓ We are committed to supporting acute care facilities and public sector clients through timely and responsive staffing solutions, including 24/7 availability to address urgent and emergency coverage needs.
- ✓ Our organization maintains strict adherence to state licensure standards, required certifications, and established healthcare quality benchmarks to ensure all personnel are fully compliant prior to placement.
- ✓ We strive to promote continuity of patient care by supplying dependable and experienced professionals who integrate effectively into hospital and acute care environments.
- ✓ Vastek Inc. operates with a strong commitment to ethical business practices, operational transparency, and performance accountability in every assignment we undertake.

VISION

Vastek Inc. strives to be a trusted staffing partner recognized for regulatory compliance, responsiveness, and consistent service delivery within healthcare and public sector environments. Our objective is to establish long-term partnerships by meeting contractual requirements, performance standards, and staffing expectations in a timely and compliant manner.

We are committed to operational excellence, structured credential verification, and adherence to all applicable federal and State of West Virginia regulations governing employment and healthcare staffing.

CORE VALUES

Commitment to Professional Excellence

Vastek recognizes that qualified personnel are critical to service continuity and quality outcomes. We implement structured recruitment, screening, and credentialing processes to ensure all personnel meet established qualification and regulatory standards prior to assignment.

Facility-Focused Service Delivery

Our staffing model is designed to align with the operational needs of the requesting agency or facility. We prioritize timely candidate submissions, adherence to contractual timelines, and responsiveness to urgent staffing requirements.

Regulatory Compliance and Quality Assurance

We maintain strict compliance with applicable federal and state regulations. Our credentialing procedures include education verification, primary source license validation, certification confirmation, background screening, and experience validation. Ongoing compliance monitoring is conducted throughout the assignment period.

Integrity and Transparency

Vastek conducts business in accordance with ethical standards and maintains transparency in billing, reporting, and contract administration. Assignments are accepted only when we are confident in our ability to fulfill all contractual obligations.

Responsiveness and Accountability

We maintain 24/7 accessibility for staffing support and adhere to required response timelines. Internal oversight processes support performance monitoring and contract compliance.

ORGANIZATIONAL STRUCTURE AND SUPPORT

Vastek maintains a structured internal team consisting of recruitment specialists, credentialing coordinators, payroll administrators, and compliance personnel. Our processes ensure:

- ✓ Verification of education and licensure
- ✓ Certification validation
- ✓ Background screening and eligibility checks
- ✓ Regulatory and funding compliance
- ✓ Timely documentation and reporting
- ✓ Adherence to contractual invoicing requirements

All assigned personnel are informed of client policies and documentation standards prior to assignment start.

SPECIALIZATIONS AND SERVICE CAPABILITIES

Healthcare and Direct Care Staffing

Vastek provides qualified and licensed professionals to hospitals, healthcare facilities, and government agencies. Service categories include:

- ✓ RN-BSN
- ✓ Registered Nurses (RN)
- ✓ Licensed Practical Nurses (LPN)

All personnel meet or exceed minimum qualifications defined in the solicitation, including required licensure, certifications, and relevant experience.

Workforce Management

Vastek provides structured staffing support that includes:

- ✓ Rapid response recruitment
- ✓ Credential verification and monitoring
- ✓ License and certification validation
- ✓ Background screening
- ✓ 24/7 staffing availability

ADMINISTRATIVE AND COMPLIANCE SUPPORT

Vastek manages all employment-related administrative functions associated with temporary staffing assignments, including:

- ✓ Payroll processing and tax compliance
- ✓ Workers' compensation coverage
- ✓ Timesheet verification
- ✓ Invoicing in accordance with contract terms
- ✓ Required reconciliation and reporting

All services are delivered in compliance with applicable federal and State of West Virginia regulations.

Employer of Record (EOR) Services

As Employer of Record for assigned personnel, Vastek assumes responsibility for payroll administration, employment documentation, workers' compensation coverage, regulatory reporting, and statutory compliance. This structure reduces administrative burden on the contracting agency while ensuring compliance with employment laws and contract requirements.

CAPACITY

Vastek Inc. has the operational capacity, recruitment infrastructure and compliance framework necessary to support temporary healthcare staffing in acute care environments.

Healthcare Staffing Infrastructure

Vastek maintains a nationwide recruitment network supported by a large team of dedicated recruiters and credential specialists. Our structure enables us to identify, screen and submit qualified RN-BSN, Registered Nurses, and Licensed Practical Nurses who meet state licensure and certification requirements within required timelines.

Direct Care Staffing Experience

With over ten years of staffing experience including direct care and healthcare placements, Vastek understands the urgency, regulatory oversight and patient care standards required in hospital settings. We ensure that all submitted RN-BSN, Registered Nurses (RN), and Licensed Practical Nurses (LPN):

- ✓ Graduate from accredited nursing programs
- ✓ Hold active and unrestricted West Virginia RN or LPN licensure
- ✓ Maintain current BLS certification (and ACLS if required by facility)
- ✓ Possess required clinical experience consistent with shift assignment

Compliance & Credentialing Oversight

We maintain structured credential verification processes, including:

- ✓ License validation with appropriate state boards
- ✓ Certification verification
- ✓ Background screening
- ✓ Experience confirmation
- ✓ Ongoing compliance monitoring

Our internal processes are designed to ensure adherence to federal and West Virginia healthcare regulations.

24/7 Accessibility

Vastek maintains round-the-clock availability to respond to emergency or urgent staffing requests. We understand that hospital staffing needs can arise outside of standard business hours and ensure immediate responsiveness.

Administrative & Reporting Capacity

We are equipped to support:

- ✓ Weekly invoices per employee and delivery order
- ✓ Accurate billing for regular, overtime, and holiday hours
- ✓ Quarterly reconciliation reporting in Excel format
- ✓ Electronic Funds Transfer (EFT) compliance
- ✓ Audit readiness and documentation retention

Service Level Commitments

To support continuity of patient care and timely staffing, Vastek maintains the following performance standards:

- ✓ Time to Respond to Staffing Request: Within timelines specified in the CRFQ.
- ✓ Candidate Submission Timeline: Within timelines specified in the CRFQ.
- ✓ Submission Quality Rate: Approximately 95% of submitted candidates meet stated qualification requirements
- ✓ Interview-to-Placement Ratio: Strong historical conversion due to pre-screened, compliant candidates
- ✓ Assignment Completion Rate: Above 97% completion
- ✓ Low Attrition Rate: Below 3% prior to assignment end date
- ✓ Non-Delivery Rate: Less than 1%

EXPERIENCE

Vastek Inc. has developed strong experience and a trusted reputation in delivering direct care healthcare staffing services to hospitals, acute care facilities and government healthcare agencies since 2015. We understand the critical staffing challenges faced by healthcare facilities and are experienced in supporting high-acuity environments where regulatory compliance, clinical competency and timely response are essential.

Our experience includes the placement of licensed and credentialed clinical professionals including RN-BSN Registered Nurses (RN)

Licensed Practical Nurses (LPN)

and other direct care staff. We have supported hospital settings such as emergency departments, intensive care units (ICUs), ventilator care units, medical-surgical floors and specialty care departments where clinical precision, documentation accuracy and adherence to physician orders are vital.

For this solicitation, Vastek confirms its capability to provide **RN-BSN, Registered Nurses (RN), and Licensed Practical Nurses (LPN)** who:

- ✓ Graduate from accredited nursing programs
- ✓ Hold active and unrestricted West Virginia licensure
- ✓ Maintain required certifications including BLS (and ACLS if required)
- ✓ Possess clinical experience appropriate to assigned shift and care setting

Our credentialing process is structured and thorough. It includes:

- ✓ Primary source license verification
- ✓ Certification validation (BLS and ACLS where required by assignment)
- ✓ Background screening and drug testing
- ✓ Experience verification
- ✓ Ongoing compliance monitoring

We ensure compliance with applicable federal and state healthcare regulations and maintain internal processes aligned with hospital standards of practice, documentation protocols and patient safety requirements.

Vastek operates with a responsive staffing model that supports urgent and short notice needs. We maintain 24/7 accessibility to address emergency requests and are prepared to meet the CRFQ's required timelines for response and candidate submission. Our recruitment infrastructure enables us to identify, screen and submit qualified candidates efficiently while ensuring adherence to all contract requirements.

In addition to clinical staffing, Vastek manages all administrative responsibilities associated with temporary healthcare placements including payroll processing, statutory compliance, weekly invoice and required reporting. We are fully prepared to comply with contract billing requirements, quarterly reconciliation reporting and audit provisions as outlined in the solicitation.

Through our experience in hospital and government healthcare environments, Vastek has demonstrated the ability to deliver reliable, compliant and high-quality direct care staffing services. Our focus remains on supporting healthcare facilities with qualified **RN-BSN, Registered Nurses (RN), and Licensed Practical Nurses (LPN)** who contribute to continuity of patient care, operational stability and adherence to regulatory standards.

Vastek Inc.’s Experience with Government Clients

- ✓ State of North Carolina
- ✓ Florida Department of Business and Professional Regulation's
- ✓ State of Kentucky
- ✓ State of Alabama
- ✓ U.S. Army (Mission and Installation Contracting Command - MICC)
- ✓ U.S. Army (New York)

Vastek Inc.’s Experience with Public Sector Clients

- ✓ UC San Diego
- ✓ NYC Health
- ✓ Sawgrass Healthcare
- ✓ Sanford Burnham Prebys Medical Discovery Institute

Vastek Inc.’s Experience with Private MSPs Supporting Public Sector Clients

Through strategic partnerships with private staffing and MSP firms, Vastek Inc. has supported public sector operations by providing workforce solutions to hospitals, universities, and agencies contracted through these intermediaries.

- ✓ Davin Healthcare
- ✓ AHSA
- ✓ AYA Healthcare

RELEVANT EXPERIENCE

Name of Client	Contact Person	No of years	Description of service
Davin Healthcare	Kristina Rolfes	2+ years	Provided licensed and credentialed nursing professionals including Registered Nurses (RN) and other clinical staff to acute care and specialty care settings. Services included staffing support for hospital departments requiring compliance with state licensure standards, certification requirements, and facility-specific documentation protocols.

Right Sourcing Inc	Beth Fenske	2+ Years	Delivered nursing and clinical staffing services for hospital and healthcare facility assignments. Ensured credential verification, active licensure validation, and compliance with regulatory and facility standards in acute care environments.
University of California	Saswata Dasgupta	3+ Years	Provided licensed nursing professionals and clinical staff for hospital and outpatient care settings. Supported high-acuity units requiring regulatory compliance, documentation accuracy, and integration into multidisciplinary clinical teams.
AHSA	Kacey Kinney	2+ Years	Supplied qualified Registered Nurses and other nursing personnel to hospital systems and specialty care facilities. Managed credentialing, onboarding, and compliance processes to meet state healthcare standards.
AYA Healthcare	Bianca Prado Jimenez	2+ Years	Provided nursing staffing support for hospital-based assignments, including Registered Nurses and other licensed professionals. Ensured adherence to licensure requirements, certification validation (BLS/ACLS where applicable), and clinical experience standards.

Major Government Clients



CAPABILITIES

Vastek Inc. offers an effective, scalable, and high-quality nursing staffing solution tailored to meet the requirements of RN-BSN, Registered Nurse (RN) and Licensed Practical Nurse (LPN) services under the current CRFQ. With over ten years of staffing experience, we deploy qualified, licensed nursing professionals who understand regulatory compliance, documentation standards, and patient care requirements across healthcare environments.

Our compliance-driven and responsive staffing approach ensures that facility operations are supported by dependable nursing professionals who contribute to continuity of care, operational efficiency, and quality patient outcomes.

- ✓ We ensure timely and efficient placement of RN-BSN, RN, and LPN personnel through a structured recruitment model supported by pre-screened nursing talent pools and dedicated healthcare recruiters.
- ✓ We source professionals with demonstrated clinical experience in acute care, medical-surgical units, long-term care, skilled nursing facilities, emergency departments, and other applicable care environments.
- ✓ We deploy experienced recruiters who understand the scope of nursing practice, physician order implementation, medication administration, patient documentation standards, and EMR system utilization.
- ✓ We utilize structured applicant tracking and credentialing systems to manage submission timelines and maintain regulatory compliance.
- ✓ We maintain 24/7 accessibility to respond to urgent staffing requests and comply with required response and submission timelines.
- ✓ We maintain a strong network of licensed RN-BSN, RN, and LPN professionals prepared to work assigned day, evening, overnight, weekend, overtime, and holiday shifts as defined in the solicitation.
- ✓ We implement structured quality oversight processes including performance monitoring, communication with facility representatives, and issue resolution support.
- ✓ We ensure compliance with applicable federal and State of West Virginia regulations, facility policies, documentation standards, and quality improvement requirements.
- ✓ We provide invoicing in accordance with contract specifications, including accurate billing for regular, overtime, weekend, and holiday hours.
- ✓ We begin each engagement by reviewing facility requirements, shift expectations, and scope of services to ensure proper candidate alignment.
- ✓ We provide complete candidate profiles highlighting licensure status, certifications (BLS and ACLS where applicable), clinical experience, and shift availability.
- ✓ We support onboarding readiness by ensuring assigned personnel understand facility policies, reporting requirements, and documentation standards prior to assignment start.
- ✓ We maintain communication throughout assignments to support performance stability and reduce attrition.

We uphold strict standards in billing accuracy, compliance monitoring, and contract adherence, and are prepared to comply with all audit and reporting requirements outlined in the CRFQ.

REFERENCES

Reference-1	
Company Name/Client	AYA Healthcare
Address	5930 Cornerstone Court West, Suite 300, San Diego, CA 92121
Contact Name	Bianca Prado Jimenez
Contact Title	Specialist I, Partner Contracts
Contact Telephone Number	858.256.7829
Contact Email Address	bianca.prado@ayahealthcare.com

Reference-2	
Company Name/Client	Right Sourcing Inc - NYCHH Account
Address	9 Executive Cir #290, Irvine, CA 92614, USA
Contact Name	Beth Fenske
Contact Title	Director, Supplier Solutions
Contact Telephone Number	612-834-7583
Contact Email Address	bfenske@rightsourcingusa.com

STAFFING METHODOLOGY & FULL ASSIGNMENT LIFECYCLE

1. Requisition Receipt & Clinical Requirement Review

Upon receipt of a staffing request, Vastek initiates a structured intake review to clearly define:

- ✓ Position type (RN-BSN, RN, or LPN)
- ✓ Shift requirements (Day, Evening, Overnight, Weekend)
- ✓ Overtime and Holiday coverage expectations
- ✓ Duration of assignment
- ✓ Minimum experience requirements
- ✓ Unit/department placement (if specified)
- ✓ Documentation and EMR expectations
- ✓ Any facility-specific onboarding protocols

This step ensures full alignment between facility expectations and candidate qualifications before recruitment begins.

2. Targeted Nursing Recruitment Activation

Once requirements are confirmed, our healthcare recruitment team activates:

- ✓ Internal database of pre-vetted nursing professionals
- ✓ West Virginia–licensed RN and LPN talent pools
- ✓ Healthcare job boards and professional networks
- ✓ Referral-based candidate pipelines
- ✓ Re-deployment of previously compliant clinicians

Priority is given to candidates with:

- ✓ Active, unrestricted West Virginia licensure
- ✓ Relevant acute care or facility-required experience
- ✓ Shift flexibility matching the request

3. Clinical Screening & Qualification Assessment

Each candidate undergoes structured evaluation including:

- ✓ Review of scope-of-practice competency
- ✓ Experience verification (acute care, long-term care, or relevant setting)

- ✓ Behavioral interview using scenario-based questions
- ✓ Shift availability confirmation
- ✓ Overtime and holiday availability confirmation
- ✓ Professional communication and documentation skills assessment

Only candidates who meet or exceed stated requirements move forward.

4. Credentialing & Compliance Verification

Before submission, Vastek completes full compliance screening:

- ✓ Primary source license verification
- ✓ Education verification (BSN confirmation where applicable)
- ✓ Certification validation (BLS, ACLS if required)
- ✓ Background screening
- ✓ Drug testing (if required)
- ✓ Employment eligibility verification (I-9 documentation)
- ✓ Experience confirmation

No candidate is submitted without verified compliance.

5. Candidate Submission & Interview Coordination

Qualified candidates are submitted within required timelines and include:

- ✓ Resume
- ✓ License verification documentation
- ✓ Certification records
- ✓ Availability confirmation
- ✓ Summary of relevant nursing competencies

Vastek coordinates interviews and ensures efficient communication between facility leadership and candidates.

6. Selection & Pre-Start Clearance

Upon selection:

- ✓ Final background and drug screening (if applicable)
- ✓ Confirmation of shift assignment and start date
- ✓ Completion of onboarding documentation
- ✓ Policy acknowledgment and facility-specific training review
- ✓ Timekeeping and payroll system orientation

All documentation is maintained in audit-ready format.

7. Assignment Start & Deployment

Prior to assignment start, Vastek ensures:

- ✓ Reporting instructions are confirmed
- ✓ Schedule details are verified

- ✓ Supervisor contact information is provided
- ✓ Clinical scope and unit expectations are reviewed with the nurse
- ✓ Attendance expectations are clearly communicated

This structured preparation minimizes first-day disruption and ensures readiness.

Post-Placement & Ongoing Support

8. Dedicated Account Management

Each assignment is overseen by a designated Account Manager who:

- ✓ Serves as primary liaison with the facility
- ✓ Conducts routine check-ins with supervisors
- ✓ Monitors schedule adherence
- ✓ Coordinates assignment extensions or changes
- ✓ Addresses any operational concerns

This ensures accountability and consistent communication.

9. Ongoing Nurse Support & Retention

We maintain regular communication with placed RN-BSN, RN and LPN personnel to ensure:

- ✓ Attendance reliability
- ✓ Compliance with shift assignments
- ✓ Professional conduct standards
- ✓ Job satisfaction and engagement
- ✓ Timely identification of potential concerns

Proactive engagement reduces attrition and no-show risk.

10. Performance Monitoring & Issue Resolution

Vastek implements structured oversight including:

- ✓ Supervisor feedback collection
- ✓ Performance review follow-ups
- ✓ Immediate response to attendance or conduct issues
- ✓ Defined escalation process

If corrective action is required, it is addressed promptly and professionally.

11. Rapid Replacement Capability

If a nurse:

- ✓ Fails to report
- ✓ Terminates early
- ✓ Does not meet performance expectations
- ✓ Becomes unavailable

Vastek activates its pre-vetted nursing pool to provide replacement candidates quickly, minimizing disruption to patient care.

12. Continuous Compliance Monitoring

During the assignment period, we monitor:

- ✓ Active license status
- ✓ Certification expiration dates
- ✓ Regulatory compliance requirements
- ✓ Contract eligibility standards

This ensures uninterrupted compliance throughout the assignment duration.

13. Timekeeping, Payroll & Billing Management

Vastek manages:

- ✓ Weekly timesheet collection and supervisor verification
- ✓ Accurate payroll processing
- ✓ Billing for regular, overtime and holiday hours
- ✓ Invoice preparation in accordance with CRFQ requirements
- ✓ Required reporting and reconciliation

All records are retained for audit readiness.

14. Communication & 24/7 Accessibility

We maintain:

- ✓ 24/7 availability for urgent staffing matters
- ✓ Immediate notification of attendance concerns
- ✓ Continuous collaboration with facility leadership
- ✓ Advance planning for renewals or additional staffing needs

Resulting Service Outcomes

Through this structured lifecycle approach, Vastek ensures:

- ✓ Timely candidate submissions
- ✓ High qualification match rate
- ✓ Low attrition and strong assignment completion
- ✓ Continuous regulatory compliance
- ✓ Operational stability for the facility
- ✓ Continuity of patient care