



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 2

List View

- General Information
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Procurement Folder: 1897869

Procurement Type: Central Master Agreement

Vendor ID: VS0000048580

Legal Name: Greenlife Healthcare Staffing Inc.

Alias/DBA:

Total Bid: \$301,324.00

Response Date: 02/20/2026

Response Time: 13:59

Responded By User ID: procurement

First Name: Ricardo

Last Name: Chavez

Email: procurement@glhstaffing.cc

Phone: 7605535258

SO Doc Code: CRFQ

SO Dept: 0403

SO Doc ID: DBS2600000009

Published Date: 2/19/26

Close Date: 3/3/26

Close Time: 13:30

Status: Closed

Solicitation Description: Nursing Services

Total of Header Attachments: 2

Total of All Attachments: 2

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	RN BSN Nursing Services - Day Shift (8:00am - 4:00pm) M-F	200.00000	EA	73.940000	14788.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Day Shift (8:00am - 4:00pm) M-F
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	RN BSN Nursing Services - Evening Shift (4:00pm - 12:00am)	200.00000	EA	74.940000	14988.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Evening Shift (4:00pm - 12:00am) M-F
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	RN BSN Nursing Services - Overnight (12:00am - 8:00am) M-F	200.00000	EA	75.940000	15188.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Overnight (12:00am - 8:00am) M-F
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	RN BSN Weekend Shift up to 12 hours Sat & Sun	200.00000	EA	77.940000	15588.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Weekend Shift (up to 12 hr shift) Saturday & Sunday.
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	RN BSN Nursing Services - Overtime	200.00000	EA	110.910000	22182.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:**Extended Description:**

Nursing Services - Overtime

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	RN BSN Nursing Services - Holiday	200.00000	EA	110.910000	22182.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:**Extended Description:**

Nursing Services - Holiday

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	RN Nursing Services - Day Shift (8:00am - 4:00pm)	200.00000	EA	73.940000	14788.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:**Extended Description:**

Nursing Services - Day Shift (8:00am - 4:00pm) M-F

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	RN Nursing Services - Evening Shift (4:00pm - 12:00am)	200.00000	EA	74.940000	14988.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:**Extended Description:**

Nursing Services - Evening Shift (4:00pm - 12:00am) M-F

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	RN Nursing Services - Overnight (12:00am - 8:00am) M-F	200.00000	EA	75.940000	15188.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:**Extended Description:**

Nursing Services - Overnight (12:00am - 8:00am) M-F

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	RN Weekend Shift up to 12 hours Sat & Sun	200.00000	EA	77.940000	15588.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Weekend Shift (up to 12 hr shift) Saturday & Sunday.
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	RN Nursing Services - Overtime	200.00000	EA	110.910000	22182.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Overtime
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	RN Nursing Services - Holiday	200.00000	EA	110.910000	22182.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Holiday
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13	LPN Nursing Services - Day Shift (8:00am - 4:00pm)	200.00000	EA	64.350000	12870.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Day Shift (8:00am - 4:00pm) M-F
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
14	LPN Nursing Services - Evening Shift (4:00pm - 12:00am)	200.00000	EA	65.350000	13070.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Evening Shift (4:00pm - 12:00am) M-F
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
15	LPN Nursing Services - Overnight (12:00am - 8:00am) M-F	200.00000	EA	66.350000	13270.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Overnight (12:00am - 8:00am) M-F
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
16	LPN Weekend Shift up to 12 hours Sat & Sun	200.00000	EA	68.350000	13670.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Weekend Shift (up to 12 hr shift) Saturday & Sunday.
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
17	LPN Nursing Services - Overtime	200.00000	EA	96.530000	19306.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Overtime
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
18	LPN Nursing Services - Holiday	200.00000	EA	96.530000	19306.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments:

Extended Description:

Nursing Services - Holiday
Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

West Virginia Schools for the Deaf and the Blind
Nursing Services
Exhibit A Pricing Sheet

<u>Description</u>	<u>Unit of Measure</u>	<u>Unit Cost</u>	<u>Estimated Quantities</u>	<u>Extended Cost</u>
RN-BSN				
Nursing Services - Day Shift (8:00am - 4:00pm) M-F	Per Hour	73.94	100	\$ 7,394.00
Nursing Services - Evening Shift (4:00pm - 12:00am) M-F	Per Hour	74.94	500	\$ 37,470.00
Nursing Services - Overnight Shift (12:00am - 8:00am) M-F	Per Hour	75.94	500	\$ 37,970.00
Nursing Services - Weekend Shift (up to 12 hours) Saturday and Sunday	Per Hour	77.94	200	\$ 15,588.00
Nursing Services - Overtime	Per Hour	110.91	100	\$ 11,091.00
Nursing Services - Holiday	Per Hour	110.91	100	\$ 11,091.00

RN				
Nursing Services - Day Shift (8:00am - 4:00pm) M-F	Per Hour	73.94	100	\$ 7,394.00
Nursing Services - Evening Shift (4:00pm - 12:00am) M-F	Per Hour	74.94	500	\$ 37,470.00
Nursing Services - Overnight Shift (12:00am - 8:00am) M-F	Per Hour	75.94	500	\$ 37,970.00
Nursing Services - Weekend Shift (up to 12 hours) Saturday and Sunday	Per Hour	77.94	200	\$ 15,588.00
Nursing Services - Overtime	Per Hour	110.91	100	\$ 11,091.00
Nursing Services - Holiday	Per Hour	110.91	100	\$ 11,091.00

LPN				
Nursing Services - Day Shift (8:00am - 4:00pm) M-F	Per Hour	64.35	100	\$ 6,435.00
Nursing Services - Evening Shift (4:00pm - 12:00am) M-F	Per Hour	65.35	500	\$ 32,675.00
Nursing Services - Overnight Shift (12:00am - 8:00am) M-F	Per Hour	66.35	500	\$ 33,175.00
Nursing Services - Weekend Shift (up to 12 hours) Saturday and Sunday	Per Hour	68.35	200	\$ 13,670.00
Nursing Services - Overtime	Per Hour	96.53	100	\$ 9,653.00
Nursing Services - Holiday	Per Hour	96.53	100	\$ 9,653.00

Total \$ 346,469.00



Nursing Services for West Virginia Schools for the Deaf and the Blind

CRFQ 0403 DBS2600000009

20 February, 2026

Submitted By:

**GREENLIFE HEALTHCARE STAFFING
400 N ASHLEY DRIVE, SUITE 1900
TAMPA, FLORIDA 33602
JENILLE HARRIS
PH: (800) 608-4025
procurement@glhstaffing.com
UEI: EFUWJYVXSB84
CAGE: 8PERO**

Mr. James W. Atkins
West Virginia Department of Administration
Purchasing Division
2019 Washington Street East
Charleston, WV 25305

20 February 2026

RE: CRFQ 0403 DBS2600000009 – Nursing Services for West Virginia Schools for the Deaf and the Blind

Dear Mr. Atkins:

Greenlife Healthcare Staffing Inc. is pleased to submit this quote in response to the West Virginia Purchasing Division's Centralized Request for Quote (CRFQ) DBS2600000009 for comprehensive nursing services at the West Virginia Schools for the Deaf and the Blind (WVSDB) located in Romney, West Virginia.

Our organization specializes in healthcare staffing solutions and maintains a robust network of licensed nursing professionals, including Registered Nurses with Bachelor of Science in Nursing (RN-BSN), Registered Nurses (RN), and Licensed Practical Nurses (LPN), enabling us to fully staff all positions and shifts requested in the solicitation. We understand the critical importance of providing safe, consistent, and high-quality nursing care to students with specialized needs and are fully prepared to support WVSDB's mission.

Greenlife Healthcare Staffing Inc. offers the following strengths to the State of West Virginia:

- Specialized healthcare staffing expertise with experience placing RN-BSN, RN, and LPN personnel in a multitude of medical settings.
- 24/7 coverage capability across day, evening, overnight, weekend, overtime, and holiday shifts, aligned to the nursing categories and estimated hours included in the CRFQ line items.
- Rigorous credentialing and compliance processes, including license verification, background checks, reference checks, skills assessment, and ongoing monitoring.
- Responsive account management and rapid-response staffing to prevent coverage gaps and support changing census or acuity at WVSDB.

We have reviewed the CRFQ and understand that the State seeks to establish an open-end Central Master Agreement using estimated hours for evaluation, with actual usage varying based on need. Greenlife Healthcare Staffing Inc. confirms our ability to provide qualified nursing personnel for all RN-BSN, RN, and LPN line items as described in the solicitation.

Our pricing has been developed to be competitive while ensuring fair compensation to nursing professionals and covering all necessary employer costs, including payroll taxes, workers' compensation, professional liability coverage, recruitment, credentialing, and administrative overhead. The resulting hourly bill rates allow us to sustain reliable, high-quality service throughout the contract term.

Greenlife Healthcare Staffing Inc. further confirms that:

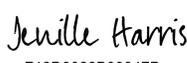
- We are prepared to register and maintain active vendor status in the State of West Virginia's procurement system, as required for award.
- We will comply with all terms, conditions, and specifications incorporated in CRFQ 0403 DBS2600000009 and its associated documents.
- We have the organizational capacity and financial stability to commence performance promptly upon award and to sustain services for the duration of the agreement.

Should you require any additional information or clarification regarding our submission, please contact:

Ricardo Chavez,
Head of Business Development and Government Contracting
Greenlife Healthcare Staffing Inc.
400 N. Ashley Drive Suite 1900
Tampa, FL 33602
Phone: 800-608-4025
Email: procurement@glhstaffing.com

Greenlife Healthcare Staffing Inc. appreciates the opportunity to support the West Virginia Schools for the Deaf and the Blind and looks forward to the possibility of partnering with the State to provide exceptional nursing services to its students.

Respectfully submitted,

DocuSigned by:

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Jenille Harris
President & CEO
Greenlife Healthcare Staffing, Inc.
400 N. Ashley Dr., Suite 1900
Tampa, FL 33602
Email: jharris@glhstaffing.com
Phone: (800) 608-4025, Ext. 103



Ricardo Chavez
Head of Business Development
Greenlife Healthcare Staffing, Inc.
400 N. Ashley Dr., Suite 1900
Tampa, FL 33602
Email: rchavez@glhstaffing.com
Phone: (239) 387-2146, Ext. 139

Capabilities

Greenlife Healthcare Staffing Inc. respectfully submits this quote to provide comprehensive nursing services to the West Virginia Schools for the Deaf and the Blind (WVSDB) in Romney, West Virginia. We are a healthcare staffing organization focused on supplying qualified nursing professionals to public institutions, including schools, long-term care facilities, and other healthcare environments.

Greenlife Healthcare Staffing Inc. specializes in recruiting, vetting, and placing RN-BSN, RN, and LPN professionals while providing dependable 24/7 staffing coverage and rapid response to emergent needs. The organization manages all credentialing requirements including license verification, background checks, and ongoing compliance and efficiently administers government contracts in full adherence to state procurement rules.

Technical Capability and Approach

We maintain a strong pipeline of nursing professionals equipped to support the WVSDB population, including students who are deaf, blind, or have multiple disabilities. Our staffing model ensures consistent daily coverage for scheduled shifts, provides reliable backfill for call-outs, vacancies, and unexpected absences, and delivers comprehensive coverage for weekends, holidays, and overtime as needed

Credentialing and Compliance

We apply a structured credentialing process that includes:

- Verification of active West Virginia RN or LPN license (or eligibility)
- Criminal background checks and reference checks
- Verification of CPR and other required certifications
- Health screenings, immunization records, and any school-specific requirements

Quality Assurance

We use basic quality controls appropriate for a staffing contract of this type, including performance feedback, incident reporting, and ongoing communication with WVSDB leadership to address any staffing or performance concerns promptly.

Communication and Account Management

GLHS. will assign a dedicated account manager as the primary point of contact for WVSDB, responsible for coordinating schedules and assignment changes, responding promptly to staffing requests or concerns, and ensuring accurate timekeeping and invoicing. Through this support structure, WVSDB gains access to qualified RN-BSN, RN, and LPN professionals equipped to work in a specialized school environment, along with the flexibility to scale hours based on actual needs. Additionally, Greenlife Healthcare Staffing Inc. provides administrative relief by

managing recruitment, credentialing, payroll, and insurance, while offering a single, accountable source for all nursing coverage, performance, and service responsiveness.

Greenlife Healthcare Staffing Inc. is fully capable of supporting the West Virginia Schools for the Deaf and the Blind's nursing services needs under CRFQ 0403 DBS2600000009 and is committed to delivering dependable, high-quality care to the student population. We respectfully request favorable consideration of our quote.

Primary Contact:

Ricardo Chavez, Head of Business Development
Greenlife Healthcare Staffing Inc.
400 N. Ashley Drive Suite 1900
Tampa, FL 33602
Email: rchavez@glhstaffing.com
Phone: (239) 387-2146, Ext. 139



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Medical

Proc Folder: 1897869		Reason for Modification:	
Doc Description: Nursing Services		Addendum No. 1	
Proc Type: Central Master Agreement		Vendor questions and Responses	
Date Issued	Solicitation Closes	Solicitation No	Version
2026-02-19	2026-03-03 13:30	CRFQ 0403 DBS2600000009	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: VS0000048580 Vendor
Name : Greenlife Healthcare Staffing Inc.
Address : 400
Street : N. Ashley Dr.
City : Tampa
State : FL **Country :** United States **Zip :** 33602
Principal Contact : Jenille Harris
Vendor Contact Phone: 800-608-4025 **Extension:**

FOR INFORMATION CONTACT THE BUYER

James W Atkins
 (304) 558-0094
 james.w.atkins@wv.gov

DocuSigned by:

 F12D8022B93347D...

Vendor Signature X

FEIN# 81-0963945

DATE

2/20/2026

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

ADDENDUM NO. 1

Addendum No. 1 issued to publish and distribute the attached information to the Vendor Community

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Schools for the Deaf and the Blind (WVSDb) to establish an open-end contract for services to provide comprehensive nursing services of assessment, and promotion and maintenance of health for students enrolled at the West Virginia Schools for the Deaf and the Blind (WVSDb), located in Romney, WV., per the attached bid requirements, terms & conditions and specifications.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	RN BSN Nursing Services - Day Shift (8:00am - 4:00pm) M-F	200.00000	EA	\$73.94	\$14,788

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Nursing Services - Day Shift (8:00am - 4:00pm) M-F

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	RN BSN Nursing Services - Evening Shift (4:00pm - 12:00am)	200.00000	EA	\$74.94	\$14,988

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Nursing Services - Evening Shift (4:00pm - 12:00am) M-F

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	RN BSN Nursing Services - Overnight (12:00am - 8:00am) M-F	200.00000	EA	\$75.94	\$15,188.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Nursing Services - Overnight (12:00am - 8:00am) M-F

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	RN BSN Weekend Shift up to 12 hours Sat & Sun	200.00000	EA	\$77.94	\$15,588.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Nursing Services - Weekend Shift (up to 12 hr shift) Saturday & Sunday.

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	RN BSN Nursing Services - Overtime	200.00000	EA	\$110.91	\$22,182.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
Nursing Services - Overtime

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	RN BSN Nursing Services - Holiday	200.00000	EA	\$110.91	\$22,182.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
Nursing Services - Holiday

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	RN Nursing Services - Day Shift (8:00am - 4:00pm)	200.00000	EA	\$73.94	\$14,788.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Nursing Services - Day Shift (8:00am - 4:00pm) M-F

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	RN Nursing Services - Evening Shift (4:00pm - 12:00am)	200.00000	EA	\$74.94	\$14,988.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Nursing Services - Evening Shift (4:00pm - 12:00am) M-F

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INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	RN Nursing Services - Overnight (12:00am - 8:00am) M-F	200.00000	EA	\$75.94	\$15,188.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Nursing Services - Overnight (12:00am - 8:00am) M-F

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SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	RN Weekend Shift up to 12 hours Sat & Sun	200.00000	EA	\$77.94	\$15,588.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Nursing Services - Weekend Shift (up to 12 hr shift) Saturday & Sunday.

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	RN Nursing Services - Overtime	200.00000	EA	\$110.91	\$22,182.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
Nursing Services - Overtime

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

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SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	RN Nursing Services - Holiday	200.00000	EA	\$110.91	\$22,182.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
Nursing Services - Holiday

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	LPN Nursing Services - Day Shift (8:00am - 4:00pm)	200.00000	EA	\$64.35	\$12,870.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Nursing Services - Day Shift (8:00am - 4:00pm) M-F

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	LPN Nursing Services - Evening Shift (4:00pm - 12:00am)	200.00000	EA	\$65.35	\$13,070.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Nursing Services - Evening Shift (4:00pm - 12:00am) M-F

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	LPN Nursing Services - Overnight (12:00am - 8:00am) M-F	200.00000	EA	\$66.35	\$13,270.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Nursing Services - Overnight (12:00am - 8:00am) M-F

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
16	LPN Weekend Shift up to 12 hours Sat & Sun	200.00000	EA	\$68.35	\$13,670.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Nursing Services - Weekend Shift (up to 12 hr shift) Saturday & Sunday.

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
17	LPN Nursing Services - Overtime	200.00000	EA	\$96.53	\$19,306.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
Nursing Services - Overtime

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY US	WV	ROMNEY US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
18	LPN Nursing Services - Holiday	200.00000	EA	\$96.53	\$19,306.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
Nursing Services - Holiday

Hours are estimated quantities for bidding and evaluation purposes only. Hours are not guaranteed and may be more or less.

SCHEDULE OF EVENTS		
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<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Questions Due at 2:30pm EST.	2026-02-17

	Document Phase	Document Description	Page 11
DBS260000009	Final	Nursing Services	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

GENERAL TERMS AND CONDITIONS:

1. CONTRACTUAL AGREEMENT: Issuance of an Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance by the State of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid, or on the Contract if the Contract is not the result of a bid solicitation, signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

2. DEFINITIONS: As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

2.1. "Agency" or "Agencies" means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

2.2. "Bid" or "Proposal" means the vendors submitted response to this solicitation.

2.3. "Contract" means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

2.4. "Director" means the Director of the West Virginia Department of Administration, Purchasing Division.

2.5. "Purchasing Division" means the West Virginia Department of Administration, Purchasing Division.

2.6. "Award Document" means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

2.7. "Solicitation" means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

2.8. "State" means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

2.9. "Vendor" or "Vendors" means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

3. CONTRACT TERM; RENEWAL; EXTENSION: The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

Term Contract

Initial Contract Term: The Initial Contract Term will be for a period of one (1) year. The Initial Contract Term becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as _____), and the Initial Contract Term ends on the effective end date also shown on the first page of this Contract.

Renewal Term: This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to three (3) successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Alternate Renewal Term – This contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Delivery Order Limitations: In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

Fixed Period Contract: This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within _____ days.

Fixed Period Contract with Renewals: This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within _____ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that:

the contract will continue for _____ years;

the contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's Office (Attorney General approval is as to form only).

One-Time Purchase: The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

Construction/Project Oversight: This Contract becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as _____), and continues until the project for which the vendor is providing oversight is complete.

Other: Contract Term specified in _____

4. AUTHORITY TO PROCEED: Vendor is authorized to begin performance of this contract on the date of encumbrance listed on the front page of the Award Document unless either the box for "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked in Section 3 above. If either "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked, Vendor must not begin work until it receives a separate notice to proceed from the State. The notice to proceed will then be incorporated into the Contract via change order to memorialize the official date that work commenced.

5. QUANTITIES: The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

Open End Contract: Quantities listed in this Solicitation/Award Document are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

Service: The scope of the service to be provided will be more clearly defined in the specifications included herewith.

Combined Service and Goods: The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

One-Time Purchase: This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

Construction: This Contract is for construction activity more fully defined in the specifications.

6. EMERGENCY PURCHASES: The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute a breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One-Time Purchase contract.

7. REQUIRED DOCUMENTS: All of the items checked in this section must be provided to the Purchasing Division by the Vendor as specified:

LICENSE(S) / CERTIFICATIONS / PERMITS: In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

Vendor's assigned staff must hold a current registered nurse license or licensed practical nursing license with the appropriate with the WV Board.

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

8. INSURANCE: The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether that insurance requirement is listed in this section.

Vendor must maintain:

Commercial General Liability Insurance in at least an amount of: \$1,000,000 per occurrence.

Automobile Liability Insurance in at least an amount of: _____ per occurrence.

Professional/Malpractice/Errors and Omission Insurance in at least an amount of: 1,000,000 per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

Commercial Crime and Third Party Fidelity Insurance in an amount of: _____ per occurrence.

Cyber Liability Insurance in an amount of: _____ per occurrence.

Builders Risk Insurance in an amount equal to 100% of the amount of the Contract.

Pollution Insurance in an amount of: _____ per occurrence.

Aircraft Liability in an amount of: _____ per occurrence.

9. WORKERS' COMPENSATION INSURANCE: Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. VENUE: All legal actions for damages brought by Vendor against the State shall be brought in the West Virginia Claims Commission. Other causes of action must be brought in the West Virginia court authorized by statute to exercise jurisdiction over it.

11. LIQUIDATED DAMAGES: This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

_____ for _____.

Liquidated Damages Contained in the Specifications.

Liquidated Damages Are Not Included in this Contract.

12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

14. PAYMENT IN ARREARS: Payments for goods/services will be made in arrears only upon receipt of a proper invoice, detailing the goods/services provided or receipt of the goods/services, whichever is later. Notwithstanding the foregoing, payments for software maintenance, licenses, or subscriptions may be paid annually in advance.

15. PAYMENT METHODS: Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

16. TAXES: The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

17. ADDITIONAL FEES: Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia, included in the Contract, or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

18. FUNDING: This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available. If that occurs, the State may notify the Vendor that an alternative source of funding has been obtained and thereby avoid the automatic termination. Non-appropriation or non-funding shall not be considered an event of default.

19. CANCELLATION: The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.

20. TIME: Time is of the essence regarding all matters of time and performance in this Contract.

21. APPLICABLE LAW: This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code, or West Virginia Code of State Rules is void and of no effect.

22. COMPLIANCE WITH LAWS: Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

23. ARBITRATION: Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

24. MODIFICATIONS: This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

25. WAIVER: The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

26. SUBSEQUENT FORMS: The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

27. ASSIGNMENT: Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

28. WARRANTY: The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

29. STATE EMPLOYEES: State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

30. PRIVACY, SECURITY, AND CONFIDENTIALITY: The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in www.state.wv.us/admin/purchase/privacy.

31. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

32. LICENSING: In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

33. ANTITRUST: In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

34. VENDOR NON-CONFLICT: Neither Vendor nor its representatives are permitted to have any interest, nor shall they acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency.

35. VENDOR RELATIONSHIP: The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

36. INDEMNIFICATION: The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

37. NO DEBT CERTIFICATION: In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State. By submitting a bid, or entering into a contract with the State, Vendor is affirming that (1) for construction contracts, the Vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, neither the Vendor nor any related party owe a debt as defined above, and neither the Vendor nor any related party are in employer default as defined in the statute cited above unless the debt or employer default is permitted under the statute.

38. CONFLICT OF INTEREST: Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

39. REPORTS: Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.division@wv.gov.

40. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check. Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

41. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS: Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open heath, basic oxygen, electric furnace, Bessemer or other steel making process.
- c. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
 1. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
 2. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

42. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a “substantial labor surplus area”, as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

43. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE: W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the Vendor must submit to the Agency a disclosure of interested parties prior to beginning work under this Contract. Additionally, the Vendor must submit a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-work interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

44. PROHIBITION AGAINST USED OR REFURBISHED: Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

45. VOID CONTRACT CLAUSES: This Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

46. ISRAEL BOYCOTT: Bidder understands and agrees that, pursuant to W. Va. Code § 5A-3-63, it is prohibited from engaging in a boycott of Israel during the term of this contract.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Ricardo Chavez, Head of Business Development

(Address) 400 N Ashley Drive, Suite 1900, Tampa, FL 33602

(Phone Number) / (Fax Number) (760) 553-5258

(email address) procurement@glhstaffing.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Greenlife Healthcare Staffing Inc.

DocuSigned by:
(Company) Jenille Harris

F12D8022B93347D
(Signature of Authorized Representative)

Jenille Harris, CEO

(Printed Name and Title of Authorized Representative) (Date)

(800) 608-4025, Ext. 103

(Phone Number) (Fax Number)

jharris@glhstaffing.com

(Email Address)

**ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Greenlife Healthcare Staffing Inc.

Company DocuSigned by:

Jenille Harris

F12D8022B93347D...

Authorized Signature

2/20/2026

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION
Nursing Services

SPECIFICATIONS

1. **PURPOSE AND SCOPE:** The West Virginia Department of Education is soliciting bids on behalf of West Virginia Schools for the Deaf and the Blind (WVSDB) to establish an open-end contract for services to provide comprehensive nursing services of assessment, and promotion and maintenance of health for students enrolled at the West Virginia Schools for the Deaf and the Blind (WVSDB), located in Romney, WV.

The West Virginia Schools for the Deaf and the Blind house approximately 40 students on a full-time basis. Nursing services are needed M-F for eight (8) hour shifts - day shift (8:00am – 4:00pm), evening shift (4:00pm – 12:00am) and night shift (12:00am – 8:00am); and some weekends (Sat & Sun) for up to 12 hours shifts. Exhibit A is attached.

THIS SHALL BE AN OPEN-END MULTIPLE AWARD.

2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
- 2.1 **“Contract Item”** or **“Contract Items”** means the list of items identified in Section 3.1 below and on the Pricing Pages.
- 2.2 **“Pricing Page”** means the schedule of prices, estimated order quantity, and totals attached hereto as Exhibit A and used to evaluate the RFQ.
- 2.3 **“Solicitation”** means the official notice of an opportunity to supply the state with goods or services that is published by the West Virginia Department of Education.
3. **QUALIFICATIONS:** Vendor, or vendor’s staff if requirements are inherently limited to individuals rather than corporate entities, shall have the following minimum qualifications:

3.1 Nursing Services:

- 3.1.1 Vendor assigned registered nursing staff with Bachelor of Science in Nursing must:
- 3.1.1.1 Hold a license to practice as a registered nurse in West Virginia.
 - 3.1.1.2 Have Bachelor of Science in Nursing (BSN) degree.
 - 3.1.1.3 Criminal background check conducted pursuant to WV Code §18-5-15c and/or §18A-3-10, as appropriate.
 - 3.1.1.4 Minimum of three years of clinical experience working with children, adolescents and families as a registered nurse.
 - 3.1.1.5 Have knowledge of pediatric growth and development, family and group dynamics, and public health science including epidemiology and levels of prevention and wellness.

REQUEST FOR QUOTATION

Nursing Services

- 3.1.2** Vendor assigned registered nursing staff must:
- 3.1.2.1** Hold a license to practice as a registered nurse in West Virginia.
 - 3.1.2.2** Criminal background check conducted pursuant to WV Code §18-5-15c and/or §18A-3-10, as appropriate.
 - 3.1.2.3** Minimum of three years of clinical experience working with children, adolescents and families as a registered nurse.
 - 3.1.2.4** Have knowledge of pediatric growth and development, family and group dynamics, and public health science including epidemiology and levels of prevention and wellness.
- 3.1.3** Vendor assigned licensed practical nursing staff must:
- 3.1.3.1** Hold a license to practice as a licensed practical nurse in West Virginia.
 - 3.1.3.2** Criminal background check conducted pursuant to WV Code §18-5-15c and/or §18A-3-10, as appropriate.
 - 3.1.3.3** Minimum of three years of clinical experience working with children, adolescents and families as a licensed practical nurse.
 - 3.1.3.4** Have knowledge of pediatric growth and development, family and group dynamics, and public health science including epidemiology and levels of prevention and wellness.
- 3.1.4** Vendor must provide any documentation requested by the State to assist in confirmation of compliance with this provision. References, documentation, or other information to confirm compliance with this experience requirement may be requested after bid opening and prior to contract award.
- 3.1.5** The successful Vendor must be a company in good standing with a history of providing nursing services for a minimum of three (3) years.
- 3.1.6** Independent Contractor Status: The purpose of this contract is to obtain temporary services that are provided by individuals or entities as independent contractors and not as employees of the State of West Virginia. The distinction between an independent contractor and an employee is complex and can require an analysis of 20 or more factors relating to the circumstances of each contract. The Internal Revenue Service and the U. S. Department of Labor have provided guidance on this issue at:

IRS – <http://www.irs.gov/pub/irs-pdf/p15a.pdf>

IRS – <http://www.irs.gov/Businesses/Small-Businesses-&-Self-Employed/Independent-Contractor-Self-Employed-or-Employee>

DOL – <http://www.dol.gov/elaws/esa/flsa/docs/contractors.asp>

Prior to utilizing the services available under this contract, the Agency and vendor must ensure that factors relating to the broad categories of behavioral control, financial control, and the type of relationship between the state and the temporary worker will not cause the independent contractor relationship to be construed as an employee/employer relationship. Items that must be considered, include but are not limited to, the degree of control exercised by the State over the temporary worker

REQUEST FOR QUOTATION

Nursing Services

relating to performance of the job and the degree to which the temporary worker is integrated into the State's system. The Purchasing Division recommends that the Agency and vendor review the IRS and DOL publications found at the links above and obtain further assurance from their respective internal legal counsel to maintain the independent contractor status of individuals and entities hired under this contract.

4. GENERAL REQUIREMENTS:

4.1 Contract Items and Mandatory Requirements: Vendor shall provide Agency with the Contract Items/Services listed below on an open-end and continuing basis. Contract services must meet or exceed the mandatory requirements as shown below.

Services are typically scheduled Monday through Sunday, as needed, between the hours of 8:00 am and 7:50 am E.T. (24 hours, 7 days per week, as needed). The WVSDB has a specific need for evening and overnight shifts during the week and on weekends. Occasional need may be needed for day shift coverage.

Nursing Responsibilities: Nurses must provide nursing services during the scheduled hours. Assigned nurse(s):

- 4.1.1 Provides direct services to students in support of health and wellness, as well as crisis intervention for sudden illness, injury, emotional disturbances and other emergency situations as necessary.
- 4.1.2 Checks all in-patients at the Health Services Department.
- 4.1.3 Reviews previous 24 hours for new orders and any other relevant data regarding student care plans.
- 4.1.4 Evaluates health needs of students and creates plans to meet those needs.
- 4.1.5 Schedules and assists with physical examinations performed in the Health Services Department.
- 4.1.6 Participates in prescribed medical regimen by preparing, assisting, and providing follow-up care to students undergoing diagnostic or therapeutic procedures.
- 4.1.7 Assists with medical care: medications, injections, food preparation, feeding problems, and personal hygiene.
- 4.1.8 Prepares daily census report.
- 4.1.9 Arranges clinic and/or doctor's appointments, as well as arranges transportation for students to hospital for tests or examinations.
- 4.1.10 Provides follow-up on all clinic and Child Study Center recommendations.
- 4.1.11 Ensures student's continuing care needs through appropriate use of referrals.
- 4.1.12 Communicates with and transfers information to appropriate staff members regarding special needs or problems of students.
- 4.1.13 Completes physician's call sheet when/if they make rounds.
- 4.1.14 Schedules those students who need to see physician.

REQUEST FOR QUOTATION

Nursing Services

- 4.1.15 Accompanies students, when needed, during transportation.
- 4.1.16 Assists with medical care during transportation of students for homegoing or return to school.
- 4.1.17 Reviews records on prospective students for completion of immunization requirements, medical history and pertinent evaluations.
- 4.1.18 Keeps up-to-date information on medical coverage for all students (insurance, medical card, etc.).
- 4.1.19 Counsels or confers with individual students on referral or at student's request.
- 4.1.20 Responsible for maintaining accurate and complete student medical records as custodian of all medical records, in accordance with school policies governing confidentiality of student information. Maintains accurate and up-to-date student medical records in electronic format on WVEIS.
- 4.1.21 Inventories, stocks, and records all medications and medical supplies in accordance with school policies, federal and state regulations.
- 4.1.22 Attends general staff meetings as requested.
- 4.1.23 Provides or assists with staff professional development, in-services and various health-related requirements for employment.
- 4.1.24 Maintains current RN or LPN licensure.
- 4.1.25 Serves on campus Wellness Committee.
- 4.1.26 Provides reports to immediate supervisor and/or Superintendent regarding the activities of this department.
- 4.1.27 Other related duties and responsibilities as assigned.

4.2 DELIVERABLES:

4.2.1. Contract Items and Mandatory Deliverable Requirements: Vendor shall provide Agency with the Contract Items/Service Deliverables on an open-end and continuing basis. Contract services must meet or exceed the mandatory requirements as shown below.

4.2.2. Vendor must submit resumes for all potential applicants within five (5) business days of the request. Selected applicants **MUST** attend pre-training with specific days and times provided to the vendor.

If successful Vendor is unable to submit valid resumes for applicants interested in the work assignment at WVSDB by the required date, this will be grounds to move to the next vendor.

4.2.3. Selected nurses must have attended pre-training (4.2.2). The selected nurses will retain services for a minimum of six (6) weeks based on staffing needs when students are present.

4.2.4. If the Vendor needs to replace nurses for any reason, Vendor must notify school and submit resume(s) for replacement nurses within 2 weeks prior to leave, if possible. New nurses must attend pre-training before work can begin.

4.2.5. The successful Vendor must ensure continuous coverage during the school year based on the annual school calendar. Calendar available at:
<https://www.wvsdb2.state.k12.wv.us/page/school-calendar>

REQUEST FOR QUOTATION
Nursing Services

5. CONTRACT AWARD:

- 5.1 Contract Award:** The Contract is intended to provide the WV Schools for the Deaf and the Blind with a purchase price for the Contract Services. The Contract shall be awarded to the Vendor(s) that provide the Contract Services meeting the required specifications for the lowest overall total bid amount as shown on the Pricing Section.

Award will be a maximum of three (3) contracts. The vendor selection method will be based on the lowest bid vendor first, if this vendor does not have available nurses at time of request, then the next lowest bidder will be selected.

- 5.2 Pricing Page:** Vendor should complete the Pricing Page in full as failure to complete the Pricing Page in its entirety may result in Vendor's bid being disqualified. Vendor should complete the Pricing Pages by providing the **vendor's hourly rate**. The hourly rate is inclusive of all associated costs, including any travel or other expenses.

Vendor should type or electronically enter the information into the Pricing Pages through wvOASIS, if available, or as an electronic document.

Vendors who wish to respond to the Request for Quotation (CRFQ) online may submit information through the State's wvOASIS Vendor Self Service (VSS). Vendor should download the attached Exhibit A, Pricing Page that is attached separately to the CRFQ and published in wvOASIS. Vendors must complete this form with their price information and include it as an attachment to their online response.

If unable to respond online, Vendor must submit the Exhibit A – Pricing Pages with your bid prior to the scheduled bid opening date.

- 6. Performance:** Vendor and Agency shall agree upon a schedule for performance of the contract services and contract services deliverables, unless such a schedule is already included herein by the Agency.
- 7. Payment:** WVSDDB shall pay for services on a monthly basis as invoiced in arrears as shown on the Pricing Page, for all contract services performed and accepted under this contract. Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.
- 8. Travel:** Vendor shall be responsible for **all mileage, living expenses and travel costs**, including travel time associated with performance of this contract. Any anticipated mileage or travel costs may be included in the hourly rate listed on the Vendor's bid, but such costs **will not be paid** by the WVSDDB separately.

REQUEST FOR QUOTATION
Nursing Services

9. Facilities Access: Performance of contract services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

9.1 Vendor must identify principal service personnel which will be issued access cards and/or keys to perform contract services.

9.2 Vendor will be responsible for controlling cards and keys and will pay replacement fee if the cards or keys become lost, misplaced, or stolen.

9.3 Vendor shall notify WVSDB immediately of any lost, stolen, or missing cards or keys.

9.4 Anyone performing under the contract will be subject to Agency's security protocol and procedures.

9.5 Vendor shall inform all staff of WVSDB's security protocol and procedures.

10. VENDOR DEFAULT:

10.1 The following shall be considered a vendor default under this Contract.

10.1.1 Failure to provide Contract Services in accordance with the requirements contained herein.

10.1.2 Failure to comply with other specifications and requirements contained herein.

10.1.3 Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

10.1.4 Failure to remedy deficient performance upon request.

10.2 The following remedies shall be available to Agency upon default.

10.2.1 Immediate cancellation of this Contract.

10.2.2 Immediate cancellation of one or more release orders issued under this Contract.

10.2.3 Any other remedies available in law or equity.

11. MISCELLANEOUS:

11.1 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

REQUEST FOR QUOTATION
Nursing Services

Contract Manager: Ricardo Chavez, Head of Business Development

Vendor's Address: 400 N Ashley Drive
Suite 1900, Tampa, FL 33602

Telephone Number: 800-608-4025

Email Address: procurement@glhstaffing.com



CAPABILITY STATEMENT

Empowering Healthcare Professionals, Enriching Lives.

ABOUT GREENLIFE HEALTHCARE STAFFING

Greenlife Healthcare Staffing, Inc. is a specialized healthcare staffing firm focused on supplying qualified clinical and non-clinical professionals to federal healthcare systems, including VA medical centers, DoD treatment facilities, and other civilian agencies. As a VA Federal Supply Schedule (FSS) contract holder, Greenlife delivers compliant, timely, and scalable staffing solutions that support continuity of care, patient safety, and mission readiness across multiple disciplines and care settings.

NAICS CODES

- 561320: Temp Help Services
- 561312: Exec Search Services
- 561311: Employment Placement Agencies
- 621399: Misc Health Practitioners Offices
- 621112: Mental Health Physicians Offices
- 622110: General Med & Surg Hospitals
- 621340: Physical, Occupational & Speech Therapists Offices
- 621330: Mental Health Practitioners Offices
- 621111: Physicians Offices (excl. Mental Health)
- 541990: Other Prof, Scientific & Tech Services
- 611710 Educational Support Services
- 624190: Other Individual and Family Services

PSC CODES

- Q201 - Medical: General Health Care
- Q401 - Medical: Nursing
- Q999 - Medical: Other
- Q501-Q527 Series: Medical/Dental/Surgical

Corporate Data

Greenlife Healthcare Staffing Inc
CAGE: 8PERO
UEI: EFUWJYVXSB84
Sam.gov: Active - Small Business
Business Type: Corporation

WHY CHOOSE US?



Compliant with FAR, GSA, Set-asides, federal procurement



Gov experience / multiple awards including FSS



Exclusive support to fed, state, local with agency specific tailoring



Quality, speed, reliability

WHO WE SERVE

- Small to Mid-Sized Businesses
- Government Agencies & Municipalities
- Nonprofit Organizations
- Educational Institutions



CERTIFICATIONS

- Woman-Owned Business
- Small Business
- Minority Business Enterprise
- Women Business Enterprise

CORE COMPETENCIES

- Full-service healthcare staffing for physicians, advanced practice providers, nurses, and allied health professionals across inpatient, outpatient, long-term care, and community-based settings.
- Rapid sourcing, screening, and onboarding of cleared, credentialed providers in alignment with VA, DoD, and Joint Commission standards and facility-specific privileging requirements.
- Nationwide recruitment network with the ability to support rural, highly specialized, hard-to-fill, and surge requirements under IDIQs, BPAs, and task orders.

DIFFERENTIATORS

- Healthcare-only focus with leadership experienced in both clinical environments and federal procurement, enabling precise alignment between clinical needs and contracting requirements.
- Structured credentialing and compliance infrastructure that reduces onboarding cycle time, minimizes risk, and ensures continuous coverage with minimal disruption to patient care.
- Data-driven recruiting and retention practices, including pipeline management, ongoing candidate engagement, and performance tracking, to support multi-year engagements and surge staffing.
- Veteran-led culture that understands military and VA healthcare missions, operational tempo, and the importance of reliability, accountability, and clear communication with government stakeholders.



PAST PERFORMANCE



VA | U.S. Department of Veterans Affairs

GSA CONTRACT HOLDER



OKLAHOMA
Office of Management & Enterprise Services



North Carolina Department of PUBLIC SAFETY



Better healthcare, realized.



FELLOWSHIPLIFE
ENRICH • TRANSFORM • EMPOWER



essen
HEALTH CARE



University Health



NORTHERN TIER CENTER FOR HEALTH
FEDERALLY QUALIFIED HEALTH CENTER

COMMITTED TO HEALTH AND COMMUNITY SINCE 1962