



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

List View

- General Information**
- Contact
- Default Values
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- Document Information
- Clarification Request

Procurement Folder: 1945307

Procurement Type: Central Master Agreement

Vendor ID: VS0000052285

Legal Name: Biotope Forestry & Environmental, LLC

Alias/DBA: Biotope Forestry & Environmental, LLC

Total Bid: \$80,000.00

Response Date: 05/19/2026

Response Time: 11:56

Responded By User ID: Biotope

First Name: Dylan

Last Name: Brooks

Email: dylan.biotope@gmail.com

Phone: 8285075523

SO Doc Code: CRFQ

SO Dept: 0313

SO Doc ID: DEP2600000033

Published Date: 5/14/26

Close Date: 5/27/26

Close Time: 13:30

Status: Closed

Solicitation Description: AML - Potential Hibernacula Surveys - AML Sites Northern Reg

Total of Header Attachments: 1

Total of All Attachments: 1



Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Hibernacula Survey, based on per site, per night	20.00000	EA	2000.000000	40000.00

Comm Code	Manufacturer	Specification	Model #
77111507			

**Commodity Line Comments:** Total cost of \$40,000.00

**Extended Description:**

Hibernacula Survey, based on per site, per night. Esitmated quantities are for bid purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Acoustic Surveys, based on per site, per night	20.00000	EA	2000.000000	40000.00

Comm Code	Manufacturer	Specification	Model #
77111507			

**Commodity Line Comments:** Total cost \$40,000.00

**Extended Description:**

Acoustic Surveys, based on per site, per night. Esitmated quantities are for bid purposes only.



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Consulting

<b>Proc Folder:</b> 1945307		<b>Reason for Modification:</b>	
<b>Doc Description:</b> AML - Potential Hibernacula Surveys - AML Sites Northern Reg		Addendum #2 is issued to publish agency responses to vendor submitted questions.	
<b>Proc Type:</b> Central Master Agreement			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2026-05-14	2026-05-27 13:30	CRFQ 0313 DEP2600000033	3

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:** VS0000052285  
**Vendor Name :** Biotope Forestry & Environmental  
**Address :** 21  
**Street :** Wert Street  
**City :** Chattanooga  
**State :** Tennessee **Country :** US **Zip :** 37405  
**Principal Contact :** Dylan Brooks  
**Vendor Contact Phone:** (828)507-5523 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**

Joseph (Josh) E Hager III  
 (304) 558-2306  
 joseph.e.hageriii@wv.gov

Vendor Signature X

FEIN# 82-3271174

DATE 5/19/2026

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Environmental Protection, Office of Abandoned Mine Lands (WVDEP/AML) to establish a contract to conduct surveys of unreclaimed or reclaimed mine portals for potential habitation by threatened or endangered species, as determined by the US Fish and Wildlife Service (USFWS) in the Northern Region of West Virginia per the attached specifications and terms and conditions.

INVOICE TO		SHIP TO	
ENVIRONMENTAL PROTECTION 1000 TECHNOLOGY DRIVE		STATE OF WEST VIRGINIA	
FAIRMONT WV		JOBSITE - SEE SPECIFICATIONS	
US		No City WV	
		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Hibernacula Survey, based on per site, per night	20.00000	EA	\$2,000.00	\$40,000.00

Comm Code	Manufacturer	Specification	Model #
77111507			

**Extended Description:**

Hibernacula Survey, based on per site, per night. Esitimated quantities are for bid purposes only.

INVOICE TO		SHIP TO	
ENVIRONMENTAL PROTECTION 1000 TECHNOLOGY DRIVE		STATE OF WEST VIRGINIA	
FAIRMONT WV		JOBSITE - SEE SPECIFICATIONS	
US		No City WV	
		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Acoustic Surveys, based on per site, per night	20.00000	EA	\$2,000.00	\$40,000.00

Comm Code	Manufacturer	Specification	Model #
77111507	Wildlife Acoustics	SM4BATFS	

**Extended Description:**

Acoustic Surveys, based on per site, per night. Esitimated quantities are for bid purposes only.

**SCHEDULE OF EVENTS**

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
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Services are on-call

**SOLICITATION NUMBER:**  
**Addendum Number:**

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The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A

**RFI: Questions from vendors for CRFQ DEP26\*33 Hibernacula Surveys Northern Region**

Q.1. Based on the RFQ, there is the potential to conduct potential hibernacula surveys anywhere in the northern region, but can you disclose if you know any currently anticipated potential hibernaculum county locations for this upcoming fall?

**A. This contract will be open-end and used on an as needed basis. At this time, we do not expect more than 20 mine portals that will need sampled during the first sampling season. We are in the process of evaluating our upcoming projects, and completing Phase I assessments. Information on subsequent seasons is not currently available.**

Q.2. For any potential acoustic surveys (4.1.1.4), will this replace any harp trapping at the site or would this be in conjunction with harp trapping?

**A. Any acoustic surveys requested by WVDEP AML would not replace any harp trapping to be completed. It would be in addition to the harp trapping, or if feasible for the vendor, at a site not associated with the harp trap surveys.**

Q.3. The Solicitation document refers to a pricing sheet, however no pricing sheet could be found in the solicitation documents in Oasis. Will a price sheet be uploaded into Oasis?

**A. The commodity lines in Oasis are the pricing page.**

Q.4. Is there a Request for Proposal checklist for this project? Other than a price sheet and qualifications we are unsure of what needs to be provided. For example, what is preferred for proof of qualifications, a resume, or copy of federal or state bat permits?

**A. Section 3.2 – verification from the USFWS that indicates vendor is a Qualified Bat Surveyor, but is not listed on the 2020 list in the link. Nothing else is required, but information such as copies of the permits can be provided if the vendor prefers.**

Q.5. Please confirm that you want both a per night cost per portal and a total cost for 20 portals? **A. Yes**

Q.6. Will WVDEP/AML attempt to batch work directives geographically to reduce mobilization and travel burden, or should vendors assume individual releases may occur across the full Northern Region?

**A. WVDEP AML will provide a list of sites to be sampled to vendor by June 30<sup>th</sup>. Other than that, no additional “batching” will occur. Due to the nature of AML sites and the projects submitted, they are not all centrally located.**

Q.7. For the acoustic survey bid item, please clarify the call analysis/reporting requirements and whether manual vetting is required.

**A. Please follow the protocol listed in the Acoustic Surveys section of the protocol**

Q.8. Please clarify any required safety training, PPE, or site-specific safety protocols.

**A. This would be up to the vendor to identify what PPE would be needed. WVDEP AML can provide potential hazards on a site by site basis (such as unstable portal face, slips/trips/falls, wildlife, etc.**

Q.9. For existing bat gates, is the required gate integrity documentation limited to a visual field assessment with photographs?

**A. Yes – visual inspection and documentation would be all that is needed. The visual inspection of standard bat gates should include the horizontal and vertical structures, bolts connected to the rock face, and any foundation (should it have a foundation), noting any excessive rust. Inspection of culverted gates (corrugated metal and HDPE plastic) should include information above, as well as a visual look at the integrity of the culvert – rusting, collapse of the culvert structure or collapse inside, etc.**

Q.10. Does WVDEP/AML have a preferred report template, data sheet format, photo naming convention, GIS/map format that vendors should follow?

**A. The only preference we have is to utilize the site name and number, as provided to the vendor in the list of projects. We have no preference of any format, as long as it is clear and easy to follow.**

Q.11. Will contractors be responsible for directly coordinating with each landowner, scheduling access windows, handling gate codes/keys, resolving denied access, or documenting failed access attempts?

**A. WVDEP AML (or our contracted design contractors) will make contact with the appropriate landowners prior to providing a list of sites to the Vendor.**

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: \_\_\_\_\_**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Biotope Forestry & Environmental

Company



Authorized Signature

5/19/2026

Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012