

everblue



August 11, 2025

CRFI SEC2600000001

RFI Response: One-Stop Shop Permitting Program

Proposing Entity:

JCN Partners, Inc. (dba Everblue)
210 Delburg St.
Davidson, NC 28036

Primary Contact:

Jeff Haag
jeff@goeverblue.com
(800) 460-2575

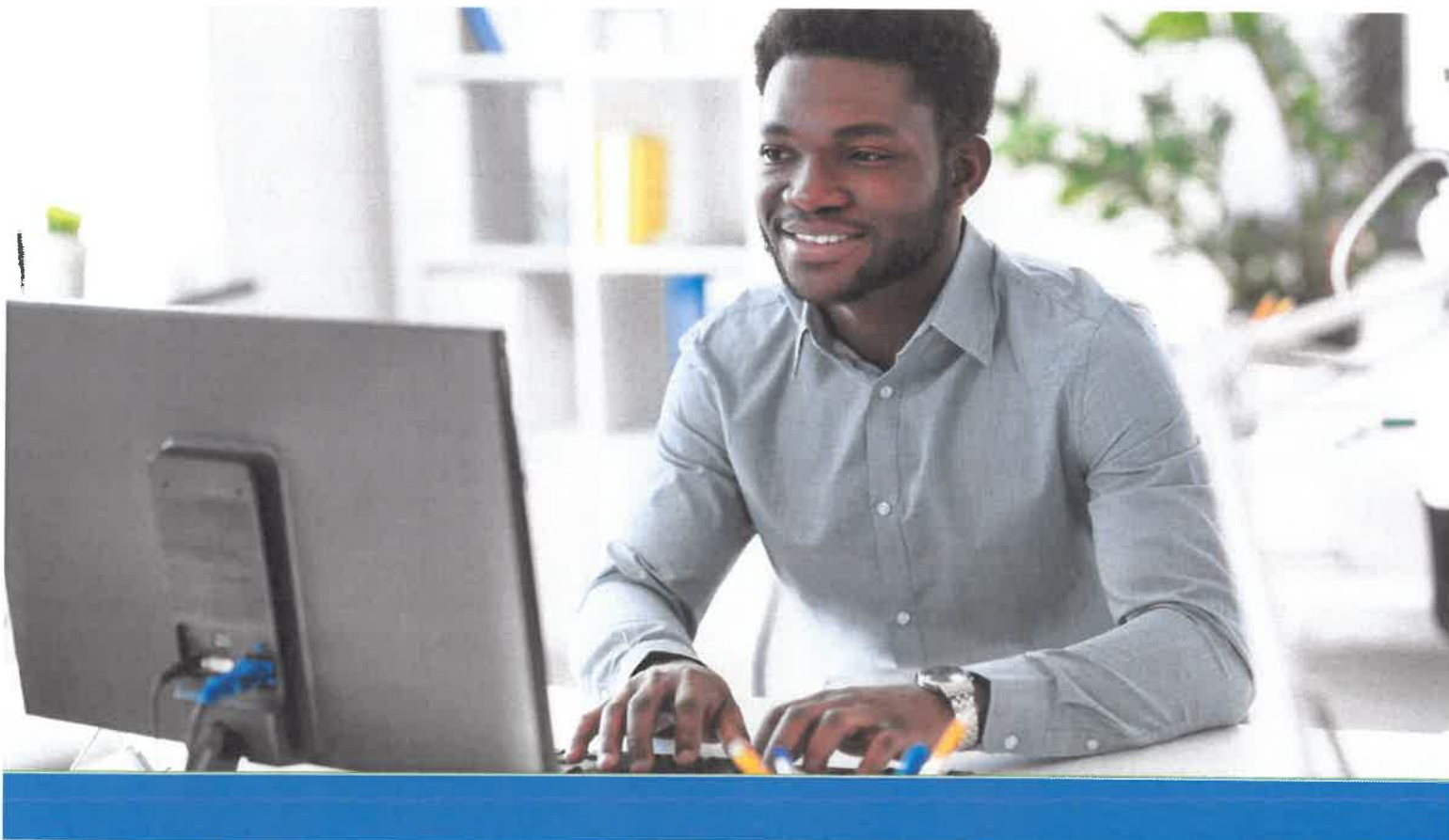


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Executive Summary

Everblue	
Business name: JCN Partners, Inc. (dba Everblue)	
Address: 210 Delburg St. Davidson, NC 28036	
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Address: 210 Delburg St. Davidson, NC 28036	
Phone: 775-230-6790	
Email: jeff@goeverblue.com	

Founded in 2008, Everblue is a privately held, veteran-owned small business headquartered in Davidson, North Carolina. Everblue is a mission-driven organization that employs approximately 70 professionals across technology, program administration, and customer service (Figure 1). We serve government agencies and residents in 25 states nationwide (Figure 2), including **West Virginia**.

■ Training
■ Software
■ Training & Software



Figure 1: Everblue's staff distribution map.

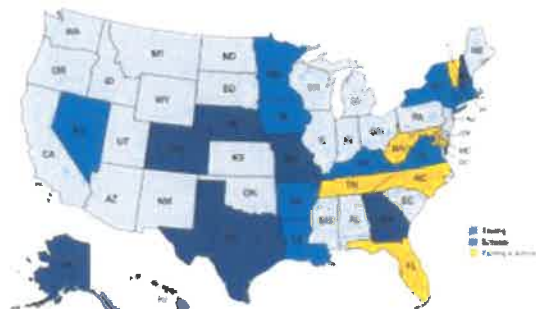


Figure 2: Everblue provides software, training, and program implementation services for 25 states and counting.

Everblue was founded by brothers Jon and Chris Boggiano, both U.S. Army veterans, with a shared commitment to service that has defined the company for over 15 years. Inspired by their experiences overseas and the infrastructure challenges they witnessed, Jon and Chris returned home determined to build a mission-driven company focused on strengthening the resilience of government agencies. That vision continues to guide Everblue's work today, blending purpose and performance in pursuit of a more efficient, nimble and compliant government.

1. General Narrative Response

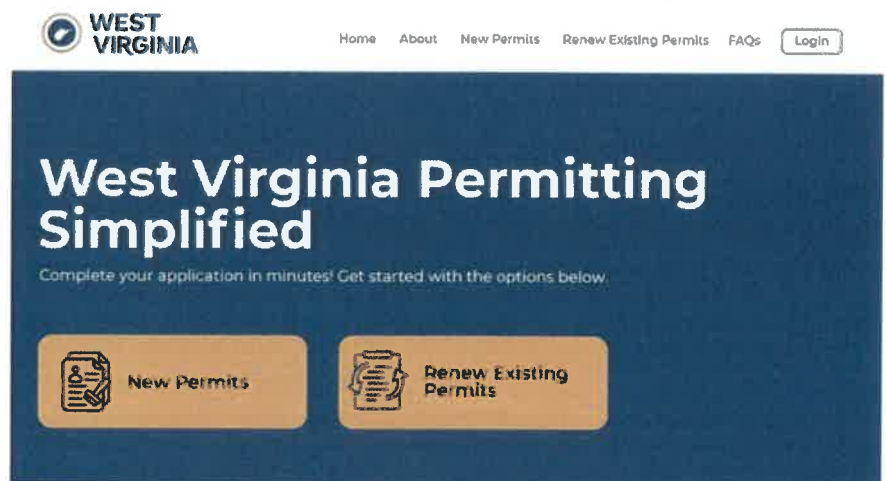
A Smarter Path to Permitting: Everblue's Story and Your Strategic Advantage

When West Virginia passed **House Bill 2002**, it didn't just commission software—it lit a signal fire for reform, setting a bold legislative mandate: **make the state's permitting and licensing system the simplest, most efficient, and most business-friendly in the nation.** That's not rhetoric. It's written into §5A-13-3 of the bill.

To meet that challenge, West Virginia must **avoid the trap of static, off-the-shelf platforms** that slow down innovation and frustrate users. Instead, the state needs a living, breathing platform—and a collaborative partner—capable of adapting alongside the people it serves.

That's exactly who Everblue is, a known partner currently working with the West Virginia Office of Energy. *We don't build systems that just launch. We build systems that evolve.*

Everblue proposes a transformative partnership in response to House Bill 2002 and CRFI SEC260000001. Rather than delivering a static software product, Everblue offers EverCert—a dynamic, low-code, cloud-native platform that supports West Virginia's legislative goal of building the most business-friendly, efficient, and transparent permitting system in the country. We emphasize co-creation, adaptability, and long-term.



Purpose-Built for HB2002—and Built with You

Everblue's solution, EverCert, directly answers the bill's requirements:

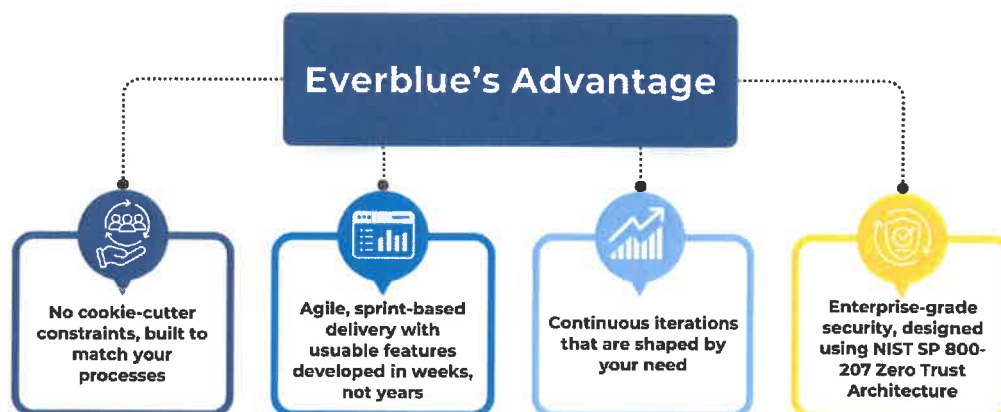
- ✓ **Central Dashboard:** A secure, searchable, role-based web portal where individuals and businesses can apply, pay, renew, and communicate across agencies.
- ✓ **Multi-Agency Integration:** A flexible API-first architecture ready to integrate with all seven named departments and offices in §5A-13-2.
- ✓ **User Accounts & Status Tracking:** Applicants create accounts, track permit status, receive real-time notifications, and retrieve approved permits.
- ✓ **Fast-Track Support:** Configurable workflows support optional expedited processing with corresponding fast-track fees (per §5A-13-6).
- ✓ **Refund Logic:** Built-in deadline tracking ensures compliance with §5A-13-4; if an agency fails to act within required timelines, refund triggers can be automated.
- ✓ **ADA & FOIA Compliance:** Conforms to accessibility standards and supports flagging of proprietary information exempt under §29B-1-1.

More Than a Vendor—A Creative, Committed Partner

We understand that **compliance is just the beginning**. Everblue is a Veteran-Owned Small Business that's helped over a dozen state and federal entities achieve true digital transformation, including the Department of Defense, State of North Carolina, Florida Department of Agriculture, and Connecticut DEEP.

Everblue's advantage:

- 🔗 **No cookie-cutter constraints** – EverCert is modular and low-code, built to match *your* processes—not force you to adapt to ours.
- 🚀 **Agile, sprint-based delivery** – We can meet your statutory deadline of **January 1, 2027** for public access, with usable features delivered in weeks, not years.
- 🔄 **Continuous iteration** – We don't disappear after launch. Your teams become co-creators, testing and shaping features throughout.
- 🔒 **Enterprise-grade security** – EverCert is hosted in AWS GovCloud or Azure, designed using NIST SP 800-207 Zero Trust Architecture.



2. Response to Specific Questions

3.2.1. Methodology

Agile Methodology - Everblue's cross-functional team applies innovation (design thinking) practices, Agile, and tight feedback loops to deliver products rapidly.

- Our methodology uses innovation thinking sessions to help us better understand your needs while using your expertise to craft amazing product functionality. These sessions set both parties up for success.
- We operate on a sprint cadence of 2 weeks.
- We want to partner with you for sprint reviews, sprint planning, and you are invited to stand-ups with the expectation of 3 days per week (attendance not required).
- Our goal is to delight you by involving you in the development process, demonstrating the product as soon as possible, and soliciting regular feedback.

We use Jira for Agile work management, Confluence for documentation, and GitHub as a code repository.

Data Residency and Reliability - Everblue works with both AWS and Azure for highly reliable cloud deployments but envisions this project happening in an AWS environment. The AWS-hosted environment will conform to State of West Virginia technical and cloud specifications.

- 24/7/365 system availability.
- Everblue designs our cloud-based environments in AWS using Amazon's Shared Responsibility model for "Security in the Cloud" best practices.
- AWS has two West Regions, each with three Availability Zones (AZ). Each Availability Zone is engineered to be isolated from failures in other Availability Zones.
- All data will be created, processed, and stored within the United States.
- Everblue will comply with the State of West Virginia's Information Management and Technology policies.
- Anyone (from Everblue or otherwise) accessing the States online portal and database will be required to do so securely with a login and password protection. Everblue's team is based in the U.S.

Inclusive Design and Accessibility - Everblue's EverCert software is Web Content Accessibility Guidelines (WCAG) compliant and conforms to criteria level A and AA where appropriate. It is also compliant with General Services Administration (GSA) Government-wide Section-508 Accessibility Program standards. The system offers several options for Americans with Disabilities Act (ADA) compliance. The most common feature used by our State partners is that our exam engine can add additional time for individuals approved for such accommodations.

Data Interfaces - Depending on the need, EverCert supports a variety of file formats for import and export of data, including Comma Separated Values (CSV). Additionally, Everblue envisions this system being integrated with the State systems with the highest frequency of data exchange to automate as much data flow as possible. This alleviates staff workload, increases productivity, and generally helps people avoid doing tasks they do not enjoy.

- CSV file format supported.
- If not available by default, EverCert has configurable reports that can provide the data needed for export to the State's financial system.
- If not available as a configurable report, Everblue's team will create a custom query that is reusable to satisfy the State's specific reporting needs.
- For planned integrations, EverCert's API supports batch, individual, and real-time data queries. We have experience integrating with several similar agencies in other states.

Maintenance and Support - Through the maintenance contract, we will provide system support, maintenance, and upgrades to the system for 5+ years. Please see Everblue's Estimated Cost and Timeline Table below for further details.

Continuous Improvement - Our updates are heavily based on user input and feedback.

- We spend a lot of time up front fully understanding your needs.
- Your active input defines the problem, determines the desired outcome, and ensures the chosen solution is a perfect fit for your needs.
- Throughout the project, we use an iterative approach to implementation, with emphasis on early and frequent user testing to refine the solution.
- We will ask for feedback at each sprint review. We will also ask you to provide a representative to participate in sprint planning.
- Ideally we will have continuous micro interactions as we build system components.

True Full Stack Development and Test-driven Development - Everblue has the expertise to develop the front and back end of software applications and then to install and configure a fault-tolerant and distributed suite of self-healing microservices, load balancers, application front ends, and DNS settings in a secure cloud-based virtual network.

- For us, "full stack" doesn't solely refer to the software application but also includes every bit of architecture and services to masterfully deploy and manage the application.
- Everblue follows a Test-driven Development (TDD) model. We utilize unit testing, integrated testing, user acceptance testing, and production verification. We use both automated testing (using software such as PHPUnit, PyUnit, and CodeceptJS, depending on the application) as well as actual user testing.
- Notably, we use multiple environments for development and testing. Testers can independently initiate deployment pipelines, enabling our team to rapidly develop, test, and integrate feedback without slowing down the development process.

Component-Based Architecture - This technology-agnostic approach allows reuse and loose integration with other systems. We leverage code libraries when developing applications. Deployed applications use containers from images that include all the application dependencies and can be reused across deployments.

- Tools including GitHub Actions, Terraform, and Kubernetes facilitate rapid deployments and allow us to reuse code and streamline/automate processes.
- Our solutions leverage microservices and often use multiple applications working in concert rather than a single monolithic application. We connect component applications using custom APIs or through software such as Apache NiFi or Camunda.

3.2.2. Previous Work

We've successfully built systems for: State of North Carolina, Florida Department of Agriculture, Connecticut DEEP, State of Massachusetts and more. Each system included permitting, licensing, tracking, communication portals, and analytics. **See Section 3 below.**

3.2.3. Company Contact

Everblue (JCN Partners Inc.) | Jeff Haag | Jeff@goeverblue.com | (800) 460-2575

3.2.4. Adding Permits and Agencies

Our architecture is modular and low-code, enabling seamless addition of new permit types or agencies without code changes. Non-technical users can configure forms and workflows independently.

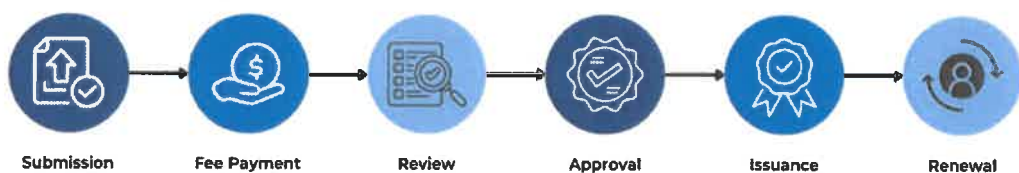
EverCert is a role-based system, meaning a user will have a different experience and set of permissions when they are logged in with password protection based on their assigned role.

Application Processing - EverCert's core functionality includes the completion, submission, editing, and updating of applications by both applicants and staff administrators. This allows individuals to apply for and renew their licenses and permits, make payments, and for staff to review that information, simplifying management, reporting, and technical complexity. Specific features:

- We have built a workflow where a manager can route applications through multiple steps in a review process. EverCert has been designed for a small number of managers to interact with a large quantity of applicants, give feedback, and assign different statuses to those applications (rejected, pending additional information, approved, etc).
 - Staff can edit applications to include new information or write internal-facing comments.
 - Applicants and staff have full visibility about the status of each application.
 - Once approved, an application grants a license that is valid for a specified period of time (e.g. 2 years, 4 years, etc).
 - Nearing expiration, applicants will be notified that they need to renew their license, triggering a renewal workflow that can include payment and a different application stream.
- Forms - Beyond applications, EverCert supports the collection or completion of any form along with the routing (workflow) of that form to appropriate parties.

- Form formatting will be editable by non-technical State staff.
- Supervisors can assign specific forms to inspectors for completion.
- Notifications (e.g., for new elevator, boiler, and pressure vessel construction and/or alteration permitting application rejections or approvals, asbestos notifications, etc.) can all be configured for State, and external users.
- Forms can be configured to work in “offline mode” where an inspector can load the report onto a device (e.g. iPad, laptop, or smartphone) prior to losing connectivity, complete the report without connectivity, and the report will submit once an internet connection returns.

Sample Application Workflow



3.2.5. Current Permitting Portals

Everblue can integrate with existing portals via secure API or SFTP mechanisms, respecting current workflows while transitioning to the Permitting Dashboard before July 1, 2027. We would work with State agencies to ensure no disruption of business while leveraging best practices and aggregating available data early in the migration to the new solution.

Data Interfaces - Depending on the need, EverCert supports a variety of file formats for import and export of data, including Comma Separated Values (CSV). Additionally, Everblue envisions this system being integrated with the State systems with the highest frequency of data exchange to automate as much data flow as possible. This alleviates staff workload, increases productivity, and generally helps people avoid doing tasks they do not enjoy.

- CSV file format supported.
- If not available by default, EverCert has configurable reports that can provide the data needed for export to the State’s financial system.
- If not available as a configurable report, Everblue’s team will create a custom query that is reusable to satisfy the State’s specific reporting needs.
- For planned integrations, EverCert’s API supports batch, individual, and real-time data queries.

Component-Based Architecture - This technology-agnostic approach allows reuse and loose integration with other systems. We leverage code libraries when developing applications. Deployed applications use containers from images that include all the application dependencies and can be reused across deployments.

- Tools including GitHub Actions, Terraform, and Kubernetes facilitate rapid deployments and allow us to reuse code and streamline/automate processes.
- Our solutions leverage microservices and often use multiple applications working in concert rather than a single monolithic application. We connect component applications using custom APIs or through software such as Apache NiFi or Camunda.

3.2.6. Security and Privacy

EverCert uses Zero Trust Architecture, is hosted in AWS GovCloud, supports full encryption, multifactor authentication, audit logging, and disaster recovery with redundancy across multiple availability zones. The solution complies with West Virginia IT security requirements. **See Section 4 below.**

3.2.7. Deadline Compliance

Everblue will meet the January 1, 2027 deadline via parallel development and early configuration with key agencies. We deliver functional releases weekly, ensuring usable progress and compliance with HB 2002 timelines. **See Section 5 below.**

3. Previous Work and Experience

Everblue has built secure, compliant platforms for public agencies in 12+ states and federal clients. We developed integrated systems for Florida, Connecticut, Tennessee, and the Department of Defense. We understand how to modernize workflows, integrate legacy systems, and support high-volume traffic.

Whether we are helping a state agency upgrade their online training and exam proctoring capabilities, or improving their license management processes, EverCert is a nimble software solution that can work across different use cases. EverCert's core functionality includes the completion, submission, editing, and updating of applications by both applicants and staff administrators. This allows for individuals to apply and renew their credentials, make payments, and for staff to review that information, simplifying management, reporting, and technical complexity.

Showcased below is our work for the following 16 customers:

- AZ Department of Revenue
- Department of Defense (DoD), Cybersecurity Certification (CMMC)
- TN Department of Agriculture
- NC Department of Agriculture and Consumer Services
- CT Department of Energy and Environmental Protection
- VA Department of Agriculture and Consumer Services
- AR Department of Agriculture
- RI Department of Environmental Management
- IA Department of Agriculture and Land Stewardship
- MA Department of Agricultural Resources
- University of Florida, Florida Department of Agriculture

- Eversource Energy
- Institute of Inspection Cleaning and Restoration Certification (IICRC)
- Queensland Traffic Offenders Program (QTOP)
- Fastaff Travel Nursing
- National Credit Union Administration (NCUA)

Additional information is available upon request.

4. Security and Compliance

Security and Privacy by Design - As a cloud-first company that hosts applications for the U.S. federal government, multiple state governments, and critical infrastructure (major utility companies), Everblue incorporates security and privacy best practices across all aspects of our products.

- System access will be limited to only those with a login and password.
- Architecture designs follow NIST SP 800-207 (Zero Trust Architecture).
- Any personnel with access to source code or other key resources use hardware security on local devices, multi-factor authentication for account access, and VPN and IP restrictions for network access, with minimal permissions granted.
- Deployed applications are only publicly accessible via a web access firewall (there are no public IP addresses).
- Internal services and components are not publicly accessible and can only be accessed by explicitly authorized services within the Virtual Private Cloud (VPC).

Our commitment is to maintaining the highest level of security standards and compliant with West Virginia IT Security requirements.

5. Project Timeline and Deadline Compliance

We are confident in meeting the January 1, 2027 dashboard launch deadline. Using our rapid deployment approach, we will start delivering functional modules in early phases, enabling testing, feedback, and phased adoption by state agencies.

Project Management Approach

Throughout our development process, our goal is to understand your business, your processes, and your needs, then tailor EverCert to meet the needs and enhance your processes. We are not a company that gathers requirements, develops in isolation for months, and then shows up with a

system for you to test. Instead, we apply an Agile methodology and work with you to learn your business and processes so that we can better identify system requirements and build it right for you. First, we work with you to identify development phases (iterations) and deliverables. We then begin the first iteration with identifying requirements, learning the business processes around that phase,

and developing those. Once that phase of development is complete, we deliver part of your system to begin to review. At that time, we will gather your input, make adjustments as needed, and then begin the next phase. We will continue this process until the product is complete. This approach emphasizes client satisfaction via frequent working deliverables and an overall flexible nature that expects change and can quickly adapt.

The Everblue Process & How We Work



A test site for State staff will be set up to review the system as it moves through each development phase. As development deliverables are reached, our tester will first test, then move to client testing/review to receive feedback. The process of testing during iterations allows for earlier feedback, correction of issues, and development redirection, saving valuable time and resources.

As testing occurs, Everblue staff will observe the testing of the team. Developers can then observe users as they are exposed to new application functionality. Due to the fact it is sometimes difficult for users to express exactly how they would like a system to behave, this technique has proven to be a way for developers to notice process improvements and missing requirements.

Biweekly sprint/status meetings will occur with the State team. This will allow for discussion and review of what has been completed, identify the next steps/priorities, and for the team to report any issues. During the entire development process, you will be working and speaking with developers directly. Developing in this manner increases efficiency and ensures that you receive the product that meets your needs on time and on budget.

Progress Reporting

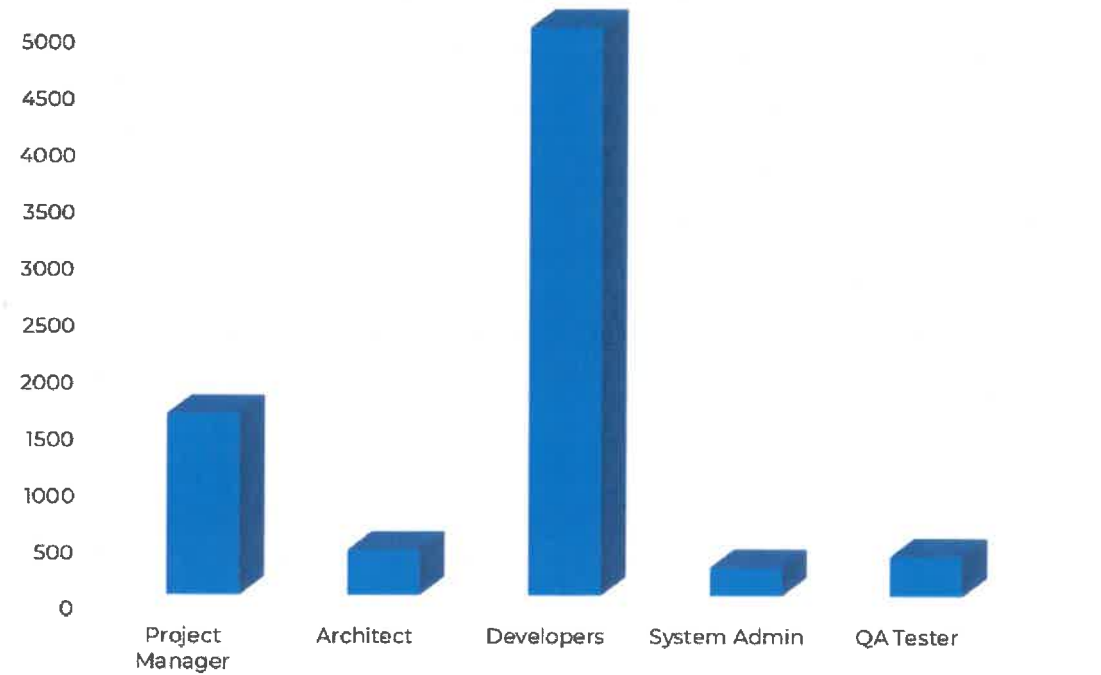
The Project Manager will take the lead role in ensuring effective communications and reporting occurs. The reporting requirements are outlined in the matrix below.

Report Type	Description	Frequency	Owner
Scrums	Update to Jira on task status.	Daily	Project Manager
Weekly Status Report/Update	Written document summarizing the system progress, budget, and updates to the backlog.	Weekly	Project Manager
Sprint Meeting/Status Update	Update to the Jira board on task status and feedback.	Weekly or Biweekly	Project Manager

Available Resources

Everblue takes great pride in the people it hires, and our core staff has significant web-application development experience. For this project, Everblue has assigned a specific team. If it is identified that more resources are needed after requirements gathering is complete, additional staff can and will be added to the project team. The allocation of resources is represented in the chart below.

Everblue Resource Allocation



Contract Responsibilities

Everblue will assume responsibility for this contract in line with everything described in the RFI and Statement of Work. Having done similar work in the past, we will assume lead responsibility for delivering an effective end product given our experience and lessons learned doing similar projects.

Meetings - Everblue will work with State staff to establish and finalize a meeting schedule. Everblue would recommend the following:

- A kickoff meeting to start the project and gather initial requirements to begin building the backlog. At kickoff, we will discuss and make decisions about technical architecture.
- Sprint planning meetings (biweekly) to discuss progress, provide demos of system progress, and discuss next tasks and the detailed requirements for them. These can be held via Zoom or Teams.
- Monthly stakeholder status meetings to discuss progress of the system, schedule, and budget. These meetings would include stakeholders who need to know the status and progress of the system but aren't needing to attend the sprint planning meetings.

Contract Deliverables - Everblue will provide the State team with an updated work plan and statement of work, including deliverables and timelines. A draft work plan is attached to the RFP and will be used as a starting place. As we execute this plan, we will work to abide by the timelines and deliverables.

Project Management Responsibilities - Everblue's project manager will work very closely with the state project manager/product owner to ensure the overall progress of the project is satisfactory. Sprint planning meetings will be held weekly or biweekly, where progress demos will be provided and feedback will be received from the State team and project manager.

Transition, Deployment, and Operational Plan - Everblue will work with the State team to develop a transition plan for transitioning from the existing system into the new system. In addition, a full deployment plan will be developed that outlines the deployment process, all the parties involved, their responsibilities in the process, and the timeline/order for each of the tasks. An operational readiness plan will also be developed to ensure the system environment is ready for deployment as the system is ready to be released into production.

User Acceptance Testing - Testing the system early and often is the practice employed by the Everblue team. Effective testing happens throughout the development/configuration process; this process also allows for better acclimation of users to the system. A test site will be established for testing and training. At the end of each sprint/development iteration, the test site will be updated so users can test and provide feedback on functionality and usability.

A user acceptance testing session will be held, where a last rigorous test of the site will occur, issues will be addressed, and sign-off will be given to go live. Test scripts will be written and used for the UAT session. Everblue will provide support and guidance during the UAT phase, as well as fix any reported bugs and perform regression testing. We will also test system performance to ensure it meets State needs. The Everblue Project Manager, Quality Assurance Lead, and Lead Developer will

closely monitor the activities during UAT to determine that communication between the State testing team and the development team takes place efficiently.

Technical Documentation - Everblue will provide State staff with written instructions for system deployment and maintenance.

End-User-Support Training - Everblue will work with the State to schedule end user virtual training sessions. The sessions will be broken up by user groups, and based on the number of users for each group, we will schedule a series of them to ensure all users who would like to attend a training session can attend. Sessions will also be recorded so they can be viewed at a later date.

End-User-Support Technical Support - After going live, a help desk will be established for users to email and receive support for technical issues. All requests received will be returned within 1 business day of receipt. Inquiries received on holidays or outside business hours will receive priority attention the next business day.

Dispute Resolution - Everblue does not have any projects in our history where the contract was canceled or terminated for cause, nor has there been any litigation related to Contractor performance. All of our systems go into production and are used for years. Our implementation process focuses on the needs of our clients and provides our clients with ample opportunities to provide feedback on the system and what needs to be updated. Our process for resolving disputes is to define the source of the conflict and what problems we are trying to solve, request solutions from the client perspective, identify solutions both parties can support, and reach agreement.

Test Plan and User Acceptance Plan - Testing the system early and often is the practice employed by the Everblue team. Effective testing happens throughout the development process, which also allows for better acclimation of users to the system. A training site will be established for testing and training. At the end of each sprint/development iteration, the test site will be updated for users to test and provide feedback on functionality and usability. Prior to going live, a user acceptance testing session will be held, where a rigorous test of the site will occur, issues will be addressed, and sign-off to go live will be received. Test scripts will be written and used for the UAT session. After the UAT sessions, live user training sessions will be held, as well as virtually through recorded webinars if desired. In addition to the training sessions, we will provide system documentation.

Detailed Project Plan - Everblue will deliver a detailed project plan to the State for review and approval within two weeks of contract kickoff.

6. Pricing Strategy and Maintenance

Everblue offers fixed-fee implementation pricing, optional per-user maintenance models, and fast-track processing fee structures. We provide transparent billing, collaborative scoping, and performance guarantees aligned with HB2002's refund clauses.

We will work with the State to work with in budget allocation, we offer no cost and low cost options

that work within applicable fees along with traditional SaaS pricing models as estimated below. **We work through National Cooperative contracts such as NASPO ValuePoint.**

The scope of this project includes planning, design, development, data conversion, testing, transition to ongoing operations with maintenance support. Everblue's cost model is a flat rate for an **unlimited number of users and licensees.**

Total estimated one-time cost for implementation: \$2,000,000-\$3,500,000

Estimated maintenance/service costs (per year): \$350,000-\$500,000

Maintenance and Support - Through the maintenance contract, we will provide system support, maintenance, and upgrades to the system for 5+ years.

7. Conclusion

West Virginia's vision for a centralized, modern, and business-friendly One-Stop Permitting Program is ambitious but achievable. The State has clearly outlined its objectives: integrate multiple agencies, simplify applicant experience, reduce delays, support critical infrastructure and economic development, and meet statutory deadlines for a 2027 statewide launch.

Everblue is uniquely positioned to help realize that vision. With our **EverCert platform**, we offer:

- **Proven multi-agency integration** that leverages existing state systems (DEP ESS/ERIS, DOT Onbase, OEHS ePay/eGov, ABCA GL Solutions, Commerce SmartTerm, and others) while preparing for seamless future migration.
- **Agile, sprint-based delivery** ensuring usable features early, steady progress, and full compliance with the January 1, 2027, go-live and July 1, 2027 exclusivity requirement.
- **Veteran-owned, U.S.-based expertise** in cloud-native, secure, and accessible platforms that meet **NIST 800-53, FIPS 199, and FedRAMP requirements**, ensuring data security, resiliency, and ADA compliance.
- A commitment to **partnership and co-creation**, meaning West Virginia's staff are not just users of the system, but collaborators shaping its functionality and workflows.

The real risk for West Virginia is not in pursuing modernization, but in adopting an inflexible or fragmented approach that fails to unify the permitting landscape. Everblue offers a **proven, adaptable, and human-centered solution** that will make the One-Stop Permitting Program a **national model for efficiency, transparency, and service delivery.**

We look forward to partnering with the State of West Virginia to bring this bold vision to life — on time, on budget, and built to grow with the State's future needs.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFI SEC26*01

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input checked="" type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input checked="" type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Everblue
Company



Authorized Signature

8/29/2025
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Information
Info Technology

Proc Folder: 1739093

Doc Description: One-Stop-Shop Permitting

Reason for Modification:

Addendum No. 5 - to extend time
from 1:30 pm to 3:00 pm.

Proc Type: Request for Information

Date Issued	Solicitation Closes	Solicitation No	Version
2025-08-29	2025-08-29 15:00	CRFI 0201 SEC2600000001	6

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:

Vendor Name :

Address :

Street :

City :

State :

Country :

Zip :

Principal Contact :

Vendor Contact Phone:

Extension:

FOR INFORMATION CONTACT THE BUYER

Tara Lyle
(304) 558-2544
tara.l.lyle@wv.gov

Vendor
Signature X

FEIN#

DATE

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 5

1.The bid opening time has changed from 1:30 pm to 3:00 pm for today, 8/29/2025.

Due to wvOASIS system limitations, online bid responses will not be able to be accessed.

Vendors may submit their proposal/information via email to Tara.L.Lyle@wv.gov before today's deadline at 3:00 pm. PLEASE PUT "CRFI SEC26*01 RESPONSE" in the subject line.

If you have submitted an online response through wvOASIS - VSS, please resubmit your proposal by email to Tara Lyle at Tara.L.Lyle@wv.gov or you may fax the documentation to 304-558-3970.

No other changes.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	One-Stop-Shop Permitting Program				

Comm Code	Manufacturer	Specification	Model #
43232408			

Extended Description:

One-Stop-Shop Permitting Program

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Question deadline	2025-07-24

SOLICITATION NUMBER: CRFI SEC26*01
Addendum Number: 5

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☐ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☒ Other

Description of Modification to Solicitation:

1. The bid opening time has changed from 1:30 pm to 3:00 pm for today, 8/29/2025.

Due to wvOASIS system limitations, online bid responses will not be able to be accessed.

Vendors may submit their proposal/information via email to Tara.L.Lyle@wv.gov before today's deadline at 3:00 pm. PLEASE PUT "CRFI SEC26*01 RESPONSE" in the subject line.

If you have submitted an online response through wvOASIS – VSS, please resubmit your proposal by email to Tara Lyle at Tara.L.Lyle@wv.gov or you may fax the documentation to 304-558-3970.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFI SEC26*01

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input checked="" type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input checked="" type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Everblue

Company

Authorized Signature

08/29/2025

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Information
Info Technology

Proc Folder: 1739093			Reason for Modification: Addendum No. 5 - to extend time from 1:30 pm to 3:00 pm.
Doc Description: One-Stop-Shop Permitting			
Proc Type: Request for Information			
Date Issued	Solicitation Closes	Solicitation No	Version
2025-08-29	2025-08-29 15:00	CRFI 0201 SEC2600000001	6

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:		
Vendor Name :		
Address :		
Street :		
City :		
State :	Country :	Zip :
Principal Contact :		
Vendor Contact Phone:	Extension:	

FOR INFORMATION CONTACT THE BUYER

Tara Lyle
(304) 558-2544
tara.l.lyle@wv.gov

Vendor Signature X	FEIN#	DATE
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All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 5

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No other changes.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	One-Stop-Shop Permitting Program				

Comm Code	Manufacturer	Specification	Model #
43232408			

Extended Description:

One-Stop-Shop Permitting Program

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
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Company

Authorized Signature

08/29/2025

Date

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