



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 9

General Information

Contact

Default Values

Discount

Document Information

Clarification Request

Procurement Folder: 1467454

Procurement Type: Central Contract - Fixed Amt

Vendor ID: VS0000046667

Legal Name: Stewart Capitol Solutions LLC

Alias/DBA:

Total Bid: \$75,000.00

Response Date: 08/14/2024

Response Time: 11:19

Responded By User ID: Steve@scs

First Name: Steven

Last Name: Stewart

Email: stevestewart.scs@gmail.com

Phone: 3046335995

SO Doc Code: CRFQ

SO Dept: 0926

SO Doc ID: PSC2500000002

Published Date: 8/23/24

Close Date: 8/29/24

Close Time: 13:30

Status: Closed

Solicitation Description: Legislative Consultant

Total of Header Attachments: 9

Total of All Attachments: 9



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 1467454
Solicitation Description: Legislative Consultant
Proc Type: Central Contract - Fixed Amt

Solicitation Closes	Solicitation Response	Version
2024-08-29 13:30	SR 0926 ESR08082400000000950	1

VENDOR
VS0000046667
Stewart Capitol Solutions LLC

Solicitation Number: CRFQ 0926 PSC2500000002
Total Bid: 75000
Response Date: 2024-08-14
Response Time: 11:19:23
Comments:

FOR INFORMATION CONTACT THE BUYER
Larry D McDonnell
304-558-2063
larry.d.mcdonnell@wv.gov

Vendor		
Signature X	FEIN#	DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Consultant				75000.00

Comm Code	Manufacturer	Specification	Model #
81101516			

Commodity Line Comments:

Extended Description:

See attached documentation for further details.

Steven Gregory Stewart

4678 Canterbury Court
Ashland, Kentucky 41101
stevestewart.scs@gmail.com
(304) 633-5995

Experience

Stewart Capitol Solutions, LLC

2024-Present

4678 Canterbury Court
Ashland, KY 41101

President – Owner

2024-Present

- Legislative Consultation
- Lobbying
- Bill Monitoring
- Client Advocacy

AEP Appalachian Power

2005-2024

1122 Seventh Ave.
Huntington, WV 25701

External Affairs Director

2005-2024

- Manage Legislative Affairs
- Manage Community Affairs
- Manage Economic Development Activities
- Supervise External Affairs Managers

Fifth Third Bank

2000-2005

1422 Winchester Avenue
Ashland, KY 41101

Asst. Vice President of Private Client Services

2002-2005

- Market and process all types of loans
- Represent 5/3 in community involvement activities
- Market Trust & Mutual Fund products
- Series 6 and 63 licensed

Banking Center Manager <ul style="list-style-type: none"> ▪ Supervise daily operations of the bank ▪ Supervise staff ▪ Market & process all types of loans ▪ Market all bank products ▪ Manage budget 	2000-2002
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American Electric Power P.O. Box 1428 Ashland, Kentucky 41105-1428	1984-2000
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Community and Government Affairs Representative <ul style="list-style-type: none"> ▪ Act as liaison between AEP and elected officials (federal, state, and local) ▪ Initiate and renew all city franchise contracts ▪ Prepare and manage company's contributions budget and membership dues budget ▪ Coordinate all community projects supported by AEP 	1995-2000
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Marketing Representative Sr. <ul style="list-style-type: none"> ▪ Marketing Department Team Leader ▪ AEP Top Achiever – 3 years (award for most sales in company) ▪ Initiate and renew energy contracts. ▪ Market electric heating, ventilation, and air-conditioning products ▪ Manage advertising programs ▪ Represent AEP on Homebuilders Association board ▪ Implement AEP Marketing Action Plans ▪ Design outdoor lighting projects 	1988-1995
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Engineering Technician <ul style="list-style-type: none"> ▪ Design power line extensions to serve new AEP customers. ▪ Design power line relocations and rebuild projects ▪ Determine proper size of AEP electrical equipment ▪ Obtain proper rights-of-way 	1986-1988
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Transmission and Distribution Electrician <ul style="list-style-type: none"> ▪ Build new power line extensions to serve AEP customers ▪ Perform routine maintenance on AEP equipment ▪ Operate various types of heavy equipment 	1984-1986
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A-K Steel

W. Winchester Avenue
Ashland, Kentucky 41101

1979-1984

Education**Ashland Community College**

- General Studies

University of Kentucky

- Associate Science Degree

Affiliations

- Leadership West Virginia – Life Member
- Huntington Area Chamber of Commerce – Past Board Member
- HADCO – Past Board Member
- King's Daughters Hospital Health Foundation – Board Member
- Leadership Tri-State – Past Board Member
- Ashland YMCA – Past Board Member
- Ashland Community and Technical College – Past Board Nominating Committee Member
- March of Dimes - Walk America – Past Recruitment Leader
- KY State Rep. Rocky Adkins Golf Tournament (Cancer Benefit) - Coordinator
- Scottish Rite - Marshall University Speech Clinic Foundation – Past Board of Directors
- United Way of the River Cities – Past Campaign Coordinator
- Optimist Club of Ashland - Past President
- Ohio River Sweep – Past Coordinator
- City of Ashland Ethics Commission – Past Member
- Verity Middle School – Past Volunteer of the Year
- University of Kentucky Alumni Association - Life Member
- Rotary Club of Huntington - Member

References Available Upon Request

Legislative Successes

- Passage of Utility Worker Safety Bill
- Passage of Broadband Expansion Bill
- Passage of 2 Utility Securitization Bills
- Passage of the WV Business Ready Sites Bill
- Passage of the WV DOH R/W Access Bill
- Passage of the WV Utility Scale Solar Bill



STEWCAP-01

VGENTILE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER RWR WV, LLC 245 S Washington St., Ste B Berkeley Springs, WV 25411	CONTACT NAME:		
	PHONE (A/C, No, Ext): (304) 500-2812	FAX (A/C, No): (304) 500-2817	
	E-MAIL ADDRESS:		
	INSURER(S) AFFORDING COVERAGE		
INSURED Stewart Capitol Solutions, LLC 4678 Canterbury Ct. Ashland, KY 41101	INSURER A : RLI Insurance Company		NAIC # 13056
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY	X		RTP0044328	8/12/2024	8/12/2025	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	<input checked="" type="checkbox"/> E&O Liability						MED EXP (Any one person) \$
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						PERSONAL & ADV INJURY \$
							GENERAL AGGREGATE \$ 1,000,000
							PRODUCTS - COMP/OP AGG \$
							Deductible \$ 5,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N <input checked="" type="checkbox"/> N / A						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

File Copy

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Business Binder-Receipt

Policy Type — Business Insurance

State Farm Fire and Casualty Company
A stock company with home offices in Bloomington, IL

Policy number: 97-K4-6733-0

Effective date: May 16, 2024

PRIMARY NAMED INSURED

Prepared for: STEWART CAPITAL SOLUTIONS LLC

4678 CANTERBURY CT

ASHLAND, KY 41101-6803

POLICY PREMIUM

Total annual premium: \$225.00

SECTION I - PROPERTY

Location number	Location of Described Premises	Limit of Insurance Coverage A Building	Limit of Insurance Coverage B Business Personal Property
001	4678 Canterbury Ct Ashland KY 41101-6803	No Coverage	\$1,000 Replacement Cost

SECTION II - LIABILITY

Coverage	Limits
Coverage L - Business Liability Per Occurrence	\$1,000,000
Coverage M - Medical Expenses Each Person	\$5,000
Aggregate Limits	Limits
Products/Completed Operations Aggregate	\$2,000,000
General Aggregate	\$2,000,000

DEDUCTIBLES

Section I Deductibles	Amount
Policy Deductible	\$500

ADDITIONAL ENDORSEMENTS

Inland Marine — Computer Property

Computer hardware/software limit: \$25,000

Loss of income and extra expense limit: \$25,000
Deductible: \$500

Your State Farm Agent

Mary Boggs

1653 Greenup Avenue
Ashland, KY 41101-7615

Bus: 606-744-1208 ext.

BINDER: State Farm® will provide coverage to the applicant and his or her legal representative on the property described for up to ninety (90) days from the Effective Date, subject to all terms and conditions of the policy and endorsements for which application has been made. If no Effective Date is indicated, this Binder does not provide any coverage. This Binder will be void when the declarations page is issued on the policy for which application has been made or when coverage under this Binder is canceled in accordance with policy provisions.

The premium due State Farm for the coverage provided by this Binder will be the full annual premium for the policy for which the application has been made, and will be pro-rated for the length of time coverage is provided under this Binder.

If coverage in this Binder replaces coverage in other policies terminating at 12 Noon (Standard Time) on the inception date of this Binder, this Binder will be effective at 12 Noon (Standard Time) instead of 12:01 a.m. Standard Time.

Binder of Insurance

ending issuance and delivery of a policy pursuant to the application of the insured and to all the terms and conditions of the policy issued by the company he

tate Farm Mutual Automobile Insurance Company

Does hereby insure: STEVE & CHERYL STEWART
4678 CANTERBURY CT
ASHLAND, KY 41101-6803

Policy Number: 122 5300-D04-17F

Year Make
2021 GMC K1500 PICKUP

Vehicle Identification Number (VIN)
3GTU9FED9MG221474

Coverages

Liability
1M/1M/1M

Comprehensive
FULL

Collision Ded
\$500

Effective May 16, 2024, expiring not to exceed thirty (30) days hence and to become void immediately upon the issuance of a policy in place hereof.

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS SUCH PERSON TO CRIMINAL AND CIVIL PENALTIES.

Date 5/16/24, Mary Bagg
Authorized Representative

WV Oasis

Transaction Number: 20240808129692

Status: CompletedOk

Amount: \$125.00

Company Name: Stewart Capitol Solutions

Name: Steven Stewart

Address: 4678 Canterbury Court

Ashland KY 41101

Phone: 3046335995

e-Mail: stevestewart.scs@gmail.com

Card Holder: Steven Stewart

Card Type: Visa

Card: 44XXXXXXXXXX4464

SUNDAY

MONDAY

TUESDAY

IRS DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

STEWART CAPITOL SOLUTIONS LLC
STEVE G STEWART SOLE MBR
4678 CANTERBURY CT
ASHLAND, KY 41101

Date of this notice: 01-08-2024

Employer Identification Number:
99-0574618

Form: SS-4

Number of this notice: CP 575 G

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 99-0574618. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for their business. Some taxpayers receive CP575 notices when another person has stolen their identity and are opening a business using their information. If you did **not** apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

A limited liability company (LLC) may file Form 8832, *Entity Classification Election*, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing S corporation status, it must timely file Form 2553, *Election by a Small Business Corporation*. The LLC will be treated as a corporation as of the effective date of the S corporation election and does not need to file Form 8832.

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at www.irs.gov. If you do not have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.



STATE OF WEST VIRGINIA
State Tax Department, Taxpayer Services Division
P.O. Box 3784
Charleston, WV 25337-3784



Matthew R. Irby, State Tax Commissioner

STEWART CAPITOL SOLUTIONS LLC
4678 CANTERBURY CT
ASHLAND KY 41101-6803

Letter Id: L1114208416
Issued: 02/22/2024
Account #: 2457-6967

00013802010000



RE: Business Registration Certificate

The West Virginia State Tax Department would like to thank you for registering your business. Enclosed is your Business Registration Certificate. This certificate shall be permanent until cessation of business or until suspended, revoked or cancelled. Changes in name, ownership or location are considered a cessation of business; a new Business Registration Certificate and applicable fees are required. Please review the certificate for accuracy.

This certificate must be prominently displayed at the location for which issued. Engaging in business without conspicuously posting a West Virginia Business Registration Certificate in the place of business is a crime and may subject you to fines per W.Va. Code § 11-9.

When contacting the State Tax Department, refer to the appropriate account number listed on the back of this page. The taxes listed may not be all the taxes for which you are responsible. Account numbers for taxes are printed on the tax returns mailed by the State Tax Department. Failure to timely file tax returns may result in penalties for late filing.

Should the nature of your business activity or business ownership change, your liability for these and other taxes will change accordingly.

To learn more about these taxes and the services offered by the West Virginia State Tax Department, visit our web site at www.tax.wv.gov.

Enclosure

atL006 v.19

**WEST VIRGINIA
STATE TAX DEPARTMENT
BUSINESS REGISTRATION
CERTIFICATE**

ISSUED TO:
**STEWART CAPITOL SOLUTIONS LLC
4678 CANTERBURY COURT
ASHLAND, KY 41101-0000**

BUSINESS REGISTRATION ACCOUNT NUMBER: **2457-6967**

This certificate is issued on: **02/22/2024**

*This certificate is issued by
the West Virginia State Tax Commissioner
in accordance with Chapter 11, Article 12, of the West Virginia Code.*

*The person or organization identified on this certificate is registered
to conduct business in the State of West Virginia at the location above.*

This certificate is not transferrable and must be displayed at the location for which issued.

This certificate shall be permanent until cessation of the business for which the certificate of registration was granted or until it is suspended, revoked or cancelled by the Tax Commissioner.

Change in name or change of location shall be considered a cessation of the business and a new certificate shall be required.

TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them.
CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of this certificate displayed at every job site within West Virginia.

Return this completed, signed form and all attachments to:
WV Ethics Commission
210 Brooks Street, Ste. 300
Charleston, WV 25301
Phone: (304) 558-0664
Teri.L.Anderson@wv.gov



WV Lobbyist Registration Statement 2023-2024

This registration is valid through January 6, 2025.

Registration No. _____
(Assigned by Ethics Commission)

☐ Mark here if this form amends or adds information to a previously filed 2023-2024 Lobbyist Registration Statement. Indicate changes or additions below. If you are terminating your registration or your representation of an employer, you must file a **Lobbyist Termination Notice**.

1. Lobbyist contact information (please **PRINT** clearly)

Lobbyist name: Steven G. Stewart phone: 304-633-5995

Email (to be made public in the published directory): sgstewart@aep.com

Name to use on Lobbyist ID Badge: Steve Stewart

Note: This address will be public

Complete Mailing Address (required) 1122 Seventh Ave
Huntington, WV 25701

Received

NOV 03 2022

Temporary address during Legislative session if different from above (required): WV Ethics Commission

Temporary Business Address: _____ phone: _____

2. Representation*

List all employers or entities for which you lobby. You must file an **Employer Representation/Authorization** form for each listed employer, organization, or entity that you represent as a lobbyist. If you add an employer, organization, or entity subsequent to your registration as a lobbyist, you must file another Employer Representation/Authorization form and pay an additional fee of \$100.

1. AEP - APPALACHIAN POWER
2. _____
3. _____
4. _____
5. _____
6. _____

* If you do not represent a specific employer or organization, provide a general description of the subjects, topics or issues on which you will lobby: _____

3. Lobbyist employer information

► Check only one:

☐
☒

Retained solely as lobbyist

Regular employee, services include but are not limited to lobbying

► Is the lobbyist employed or retained under any agreement, arrangement or understanding by which any compensation paid to the lobbyist is contingent upon the success of his or her lobbying activity?

Yes ☐ No ☒ Not applicable ☐