



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 1

List View

General Information Contact Default Values Discount Document Information Clarification Request

Procurement Folder: 1707005

Procurement Type: Central Master Agreement

Vendor ID: VS0000049002

Legal Name: eVision Partners, Inc.

Alias/DBA:

Total Bid: \$14,450.00

Response Date: 06/18/2025

Response Time: 9:57

Responded By User ID: eVisionNC

First Name: Robert

Last Name: Cooney

Email: rcooney@evisionpartners.co

Phone: 9196051590

SO Doc Code: CRFQ

SO Dept: 0803

SO Doc ID: DOT2500000072

Published Date: 6/11/25

Close Date: 6/18/25

Close Time: 13:30

Status: Closed

Solicitation Description: Professional Technical Consulting

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Solicitation Response

**Proc Folder:** 1707005  
**Solicitation Description:** Professional Technical Consulting  
**Proc Type:** Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2025-06-18 13:30	SR 0803 ESR06182500000007653	1

**VENDOR**  
VS0000049002  
eVision Partners, Inc.

**Solicitation Number:** CRFQ 0803 DOT2500000072  
**Total Bid:** 14450  
**Response Date:** 2025-06-18  
**Response Time:** 09:57:50  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
John W Estep  
304-558-2566  
john.w.estep@wv.gov

<b>Vendor</b>		
<b>Signature X</b>	<b>FEIN#</b>	<b>DATE</b>

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Onsite Consulting	10.00000	HOUR	170.000000	1700.00

Comm Code	Manufacturer	Specification	Model #
80101504			

Commodity Line Comments:

Extended Description:

Onsite Consulting Services

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Onsite Project Management	25.00000	HOUR	190.000000	4750.00

Comm Code	Manufacturer	Specification	Model #
80101504			

Commodity Line Comments:

Extended Description:

Onsite Project Management

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Onsite Technical Writing/Admin Support	10.00000	HOUR	120.000000	1200.00

Comm Code	Manufacturer	Specification	Model #
80101504			

Commodity Line Comments:

Extended Description:

Onsite Technical Writing/Admin Support

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Remote Consulting	20.00000	HOUR	145.000000	2900.00

Comm Code	Manufacturer	Specification	Model #
80101504			

Commodity Line Comments:

Extended Description:

Remote Consulting Services

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Remote Project Management	15.00000	HOUR	165.000000	2475.00

Comm Code	Manufacturer	Specification	Model #
80101504			

Commodity Line Comments:

Extended Description:

Remote Project Management



Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Remote Technical Writing/Admin Support	15.00000	HOUR	95.000000	1425.00

Comm Code	Manufacturer	Specification	Model #
80101504			

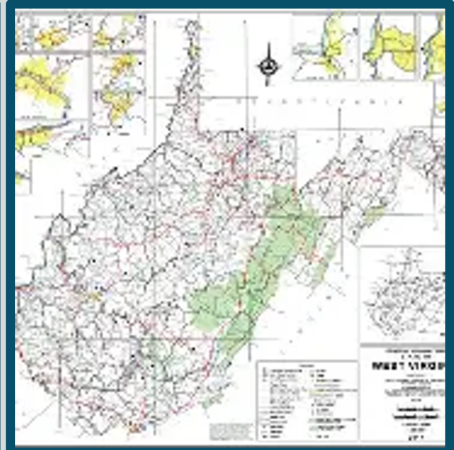
**Commodity Line Comments:**

**Extended Description:**

Remote Technical Writing/Admin Support

June 18, 2025

## West Virginia Department of Transportation



CRFQ #: 0803 DOT2500000072

Professional Services for Technical Consulting, Technical  
Writing & Project Management

*Submitted By:*



**eVision Partners, Inc**

**8522 Six Forks Road**

**Suite 102**

**Raleigh, NC 27615**

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFO DOT2500000072**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge the addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

<input type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of the addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

eVision Partners, Inc.

\_\_\_\_\_  
Company  
  
\_\_\_\_\_  
Authorized Signature

June 18, 2025

\_\_\_\_\_  
Date

**NOTE:** This addendum acknowledgement should be submitted with the bid to expedite document processing.

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eVision Partners, Inc.

  
Company  
Authorized Signature

June 18, 2025

Date

**NOTE:** This addendum acknowledgement should be submitted with the bid to expedite document processing.

## **GENERAL TERMS AND CONDITIONS:**

**1. CONTRACTUAL AGREEMENT:** Issuance of an Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance by the State of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid, or on the Contract if the Contract is not the result of a bid solicitation, signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

**2. DEFINITIONS:** As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

**2.1. "Agency" or "Agencies"** means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

**2.2. "Bid" or "Proposal"** means the vendors submitted response to this solicitation.

**2.3. "Contract"** means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

**2.4. "Director"** means the Director of the West Virginia Department of Administration, Purchasing Division.

**2.5. "Purchasing Division"** means the West Virginia Department of Administration, Purchasing Division.

**2.6. "Award Document"** means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

**2.7. "Solicitation"** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

**2.8. "State"** means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

**2.9. "Vendor" or "Vendors"** means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

**3. CONTRACT TERM; RENEWAL; EXTENSION:** The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

☒ **Term Contract**

**Initial Contract Term:** The Initial Contract Term will be for a period of one year (1). The Initial Contract Term becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as \_\_\_\_\_), and the Initial Contract Term ends on the effective end date also shown on the first page of this Contract.

**Renewal Term:** This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to (3) three one year renewals successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

☐ **Alternate Renewal Term** – This contract may be renewed for \_\_\_\_\_ successive \_\_\_\_\_ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

**Delivery Order Limitations:** In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

☐ **Fixed Period Contract:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within \_\_\_\_\_ days.



☐ **Fixed Period Contract with Renewals:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within \_\_\_\_\_ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that:

☐ the contract will continue for \_\_\_\_\_ years;

☐ the contract may be renewed for \_\_\_\_\_ successive \_\_\_\_\_ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's Office (Attorney General approval is as to form only).

☐ **One-Time Purchase:** The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

☐ **Construction/Project Oversight:** This Contract becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as \_\_\_\_\_), and continues until the project for which the vendor is providing oversight is complete.

☐ **Other:** Contract Term specified in \_\_\_\_\_

**4. AUTHORITY TO PROCEED:** Vendor is authorized to begin performance of this contract on the date of encumbrance listed on the front page of the Award Document unless either the box for "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked in Section 3 above. If either "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked, Vendor must not begin work until it receives a separate notice to proceed from the State. The notice to proceed will then be incorporated into the Contract via change order to memorialize the official date that work commenced.

**5. QUANTITIES:** The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

☒ **Open End Contract:** Quantities listed in this Solicitation/Award Document are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

☐ **Service:** The scope of the service to be provided will be more clearly defined in the specifications included herewith.

☐ **Combined Service and Goods:** The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

☐ **One-Time Purchase:** This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

☐ **Construction:** This Contract is for construction activity more fully defined in the specifications.

**6. EMERGENCY PURCHASES:** The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute a breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One-Time Purchase contract.

**7. REQUIRED DOCUMENTS:** All of the items checked in this section must be provided to the Purchasing Division by the Vendor as specified:

☒ **LICENSE(S) / CERTIFICATIONS / PERMITS:** In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

☒ PMP Certified

☐☐☐

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.



**8. INSURANCE:** The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether that insurance requirement is listed in this section.

Vendor must maintain:

☒ **Commercial General Liability Insurance** in at least an amount of: \$1,000,000.00 per occurrence.

☒ **Automobile Liability Insurance** in at least an amount of: \$500,000.00 per occurrence.

☐ **Professional/Malpractice/Errors and Omission Insurance** in at least an amount of: \_\_\_\_\_ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

☐ **Commercial Crime and Third Party Fidelity Insurance** in an amount of: \_\_\_\_\_ per occurrence.

☐ **Cyber Liability Insurance** in an amount of: \_\_\_\_\_ per occurrence.

☐ **Builders Risk Insurance** in an amount equal to 100% of the amount of the Contract.

☐ **Pollution Insurance** in an amount of: \_\_\_\_\_ per occurrence.

☐ **Aircraft Liability** in an amount of: \_\_\_\_\_ per occurrence.

☐

☐

☐

☐

**9. WORKERS' COMPENSATION INSURANCE:** Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

**10. VENUE:** All legal actions for damages brought by Vendor against the State shall be brought in the West Virginia Claims Commission. Other causes of action must be brought in the West Virginia court authorized by statute to exercise jurisdiction over it.

**11. LIQUIDATED DAMAGES:** This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

☐ \_\_\_\_\_ for \_\_\_\_\_.

☐ Liquidated Damages Contained in the Specifications.

☐ Liquidated Damages Are Not Included in this Contract.

**12. ACCEPTANCE:** Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

**13. PRICING:** The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

**14. PAYMENT IN ARREARS:** Payments for goods/services will be made in arrears only upon receipt of a proper invoice, detailing the goods/services provided or receipt of the goods/services, whichever is later. Notwithstanding the foregoing, payments for software maintenance, licenses, or subscriptions may be paid annually in advance.

**15. PAYMENT METHODS:** Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

**16. TAXES:** The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

**17. ADDITIONAL FEES:** Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia, included in the Contract, or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

**18. FUNDING:** This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available. If that occurs, the State may notify the Vendor that an alternative source of funding has been obtained and thereby avoid the automatic termination. Non-appropriation or non-funding shall not be considered an event of default.

**19. CANCELLATION:** The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.

**20. TIME:** Time is of the essence regarding all matters of time and performance in this Contract.

**21. APPLICABLE LAW:** This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code, or West Virginia Code of State Rules is void and of no effect.

**22. COMPLIANCE WITH LAWS:** Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

**SUBCONTRACTOR COMPLIANCE:** Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

**23. ARBITRATION:** Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

**24. MODIFICATIONS:** This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

**25. WAIVER:** The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

**26. SUBSEQUENT FORMS:** The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

**27. ASSIGNMENT:** Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

**28. WARRANTY:** The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

**29. STATE EMPLOYEES:** State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

**30. PRIVACY, SECURITY, AND CONFIDENTIALITY:** The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy).

**31. YOUR SUBMISSION IS A PUBLIC DOCUMENT:** Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

**DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.**

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

**32. LICENSING:** In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

**SUBCONTRACTOR COMPLIANCE:** Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

**33. ANTITRUST:** In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

**34. VENDOR NON-CONFLICT:** Neither Vendor nor its representatives are permitted to have any interest, nor shall they acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency.

**35. VENDOR RELATIONSHIP:** The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

**36. INDEMNIFICATION:** The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

**37. NO DEBT CERTIFICATION:** In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State. By submitting a bid, or entering into a contract with the State, Vendor is affirming that (1) for construction contracts, the Vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, neither the Vendor nor any related party owe a debt as defined above, and neither the Vendor nor any related party are in employer default as defined in the statute cited above unless the debt or employer default is permitted under the statute.

**38. CONFLICT OF INTEREST:** Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

**39. REPORTS:** Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

☐ Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

☐ Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at [purchasing.division@wv.gov](mailto:purchasing.division@wv.gov).

**40. BACKGROUND CHECK:** In accordance with W. Va. Code § 15-2D-3, the State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check. Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

**41. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS:** Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open hearth, basic oxygen, electric furnace, Bessemer or other steel making process.
- c. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
  1. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
  2. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

**42. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL:** In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a “substantial labor surplus area”, as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

**43. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE:** W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the Vendor must submit to the Agency a disclosure of interested parties prior to beginning work under this Contract. Additionally, the Vendor must submit a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-work interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.



**44. PROHIBITION AGAINST USED OR REFURBISHED:** Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

**45. VOID CONTRACT CLAUSES:** This Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

**46. ISRAEL BOYCOTT:** Bidder understands and agrees that, pursuant to W. Va. Code § 5A-3-63, it is prohibited from engaging in a boycott of Israel during the term of this contract.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Robert C. Cooney  
(Address) 8522 Six Forks Road, Suite 102, Raleigh, NC 27615  
(Phone Number) / (Fax Number) 919-605-1590; 919-341-5396 - Fax  
(email address) rcooney@evisionpartners.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

eVision Partners, Inc.  
(Company) Robert C. Cooney  
(Signature of Authorized Representative) Robert C. Cooney  
(Printed Name and Title of Authorized Representative) (Date)  
(919) 605-1590 - Phone; (919) 341-5396 - Fax  
(Phone Number) (Fax Number)  
rcooney@evisionpartners.com  
(Email Address)



June 18, 2025

Mr. John Estep  
West Virginia Department of Administration  
Purchasing Division  
2019 Washington Street East  
Charleston, WV 25305-0130

Dear Mr. Estep and Members of the Selection Committee:

eVision Partners, Inc. is pleased to submit a proposal in response to CRFQ #: 0803 DOT2500000072 to provide Professional Technical Consulting services to the West Virginia Department of Transportation (WVDOT).

eVision Partners is a management consulting firm which was founded in 2009 and is based in Raleigh, North Carolina. We specialize in providing information technology planning, technical consulting, technical writing, business analysis and project management services to state transportation agencies and large transit agencies.

eVision Partners has performed services similar in scope to that requested in the Request for Quotation (RFQ) for 19 state departments of transportation including prior work for WVDOT, the Louisiana Department of Transportation and Development, and the Arizona, Colorado, Connecticut, Florida, Iowa, Idaho, Maine, Massachusetts, Michigan, Missouri, Montana, Nebraska Ohio, South Carolina, Tennessee, Texas, and Washington state departments of transportation.

In addition, our proposed eVision Partners staff bring over 200 years of experience performing information technology and management consulting services for public sector agencies including experience performing work similar to that requested in the RFQ for 32 state departments of transportation including work for WVDOT, the Louisiana Department of Transportation and Development, the Kentucky Transportation Cabinet and the Alabama, Arizona, California, Colorado, Connecticut, Florida, Georgia, Iowa, Idaho, Indiana, Maine, Massachusetts, Michigan, Maryland, Mississippi, Missouri, Montana, Nebraska, New York, North Carolina, Ohio, Oregon, South Carolina, Tennessee, Texas, Utah, Virginia, Wyoming and Washington state departments of transportation,

eVision Partners will manage the project from our Raleigh headquarters location. Mr. Robert Cooney, President and Managing Partner of eVision Partners, will serve as the Project Principal with responsibility for the ultimate delivery of services to WVDOT. Mr. Cooney is also the individual authorized to provide information needed by the State as



part of its review of our proposal and to bind the firm contractually. His contact information is:

Mr. Robert Cooney  
President and Managing Partner  
eVision Partners, Inc.  
8522 Six Forks Road, Suite 102, Raleigh, NC 27615  
Email: [rcooney@evisionpartners.com](mailto:rcooney@evisionpartners.com)  
Mobile Phone: (919) 605-1590

If you have any questions or require any additional information during your review of our proposal, please let us know. Thanks again for the opportunity to submit a proposal to support WVDOT with professional technical consulting services.

Sincerely,

A handwritten signature in black ink that reads "Robert C. Cooney". The signature is written in a cursive style with a large, prominent "R" at the beginning.

Robert C. Cooney  
President



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## Part 1: RFQ Purpose and Scope and Firm Overview

The West Virginia Department of Transportation (WVDOT) is the multi-modal state-level transportation agency responsible for managing the transportation network and providing for the safe and efficient transportation of people and goods within West Virginia. WVDOT, through its Division of Highways (DOH) handles planning, designing, constructing and maintaining the state highway system in West Virginia, while the WVDOT Division of Motor Vehicles (DMV) provides vehicle titling and registration and driver license services statewide for the citizens of West Virginia. The West Virginia Parkways Authority facilitates economic development and tourism through operation of the West Virginia Turnpike, tourism information centers and Tamarack, a cultural and arts center in Beckley. The Division of Multimodal Transportation Facilities includes sections which foster and promote aeronautics and airports; promote intermodalism by combining highway, rail and water transportation; administer Federal and state transit programs and manage funding received from the Federal Transit Administration (FTA); and promote the use of rail transportation including owning and operating the South Branch Valley Railroad and owning and overseeing operation of the West Virginia Central Railroad and managing and maintaining "rail-banks" of currently abandoned rail lines as trails for public recreation.

Critical to the effective management and operation of all these transportation functions are modern information systems which support the efficient delivery of the agency's services to the public and provide for timely and accurate information for management decision making. Beginning with the launch of the statewide enterprise resource planning (ERP) program in 2010, WVDOT has been working to modernize its information systems, moving systems off the legacy mainframe to modern, next generation technologies. Several milestones in this effort have been completed such as the transition of financial systems from REMIS on the mainframe to the wvOASIS ERP, the implementation of HUB as the agency's program and project management system, the implementation of Phase 1 of the Deighton maintenance management system (MMS), the initial implementation of AssetWorks to support fleet and equipment management and the initial deployment of AASHTOWare™ Safety.

At the same time, however, several significant technology modernization initiatives remain in progress or planned. These initiatives include implementation of a next generation driver license system to allow the current mainframe driver license system to be sunset, implementation of a new vehicle titling and registration system, implementation of Phase 2 of the Deighton MMS, implementation of additional



functionality in the AssetWorks system and the roll-out of additional enhancements to the HUB among others.

In support of these ongoing technology modernization efforts, WVDOT is seeking consulting assistance to provide professional technical consulting, technical writing and project management services. As a result, the West Virginia Purchasing Division is seeking bids on behalf of WVDOT to establish an open-ended contract for professional technical consulting, technical writing and project management services. eVision Partners understands that WVDOT is expecting the selected vendor to perform requirements gathering, conduct gap analysis of current requirements, facilitate information gathering, assist with specification development and perform project management functions. Services to be performed will be obtained based on a detailed scope of work outlining the specific project requirements per engagement.

The remainder of this document provides eVision Partners proposal for providing these various professional technical consulting services to WVDOT. eVision Partners is a management consulting firm based in Raleigh, NC. Founded in 2009, eVision Partners has performed services similar in scope to that requested in the Request for Quotation (RFQ) for 19 state departments of transportation including prior work for the WVDOT, the Louisiana Department of Transportation and Development, and the Arizona, Colorado, Connecticut, Florida, Iowa, Idaho, Maine, Massachusetts, Michigan, Missouri, Montana, Nebraska, Ohio, South Carolina, Tennessee, Texas, and Washington state departments of transportation. In addition, eVision Partners has also assisted in pre-implementation planning, project management and/or project oversight of statewide ERP projects in West Virginia, Arizona, Idaho, Maryland, Michigan and Missouri, all of which involved close coordination with the state departments of transportation in those states.

eVision Partners understands that if we assist in the development of specifications used for competitive bidding, we will not be permitted to participate in the bid process.

## **Part 2: Qualifications – Contract Items and Mandatory Requirements**

This section outlines eVision Partners firm and team member experience and other qualifications to meet each of the specifications outlined in Section 3.1 of the RFQ: Contract Items and Mandatory Requirements.

### ***3.1 Contract Items and Mandatory Requirements: Vendor or Vendor's staff if requirements are inherently limited to individuals rather than corporate entities, shall have the following minimum qualifications.***





**3.1.1     *The Vendor must currently employ and must maintain for the term of the contract, a minimum of two in-house employee/staff members experienced and qualified to provide professional technical consulting, technical writing and project management.***

eVision Partners, Inc. currently has 12 employees, with 11 of these employees focused on performing professional services like those requested in the RFQ. One employee is focused on internal firm administration and back-office operations.

Our 11 consulting staff bring over 200 years of experience performing information technology and management consulting services for public sector agencies including experience performing work similar to that requested in the RFQ for 32 state departments of transportation including work for WVDOT, the Louisiana Department of Transportation and Development, the Kentucky Transportation Cabinet and the Alabama, Arizona, California, Colorado, Connecticut, Florida, Georgia, Iowa, Idaho, Indiana, Maine, Massachusetts, Michigan, Maryland, Mississippi, Missouri, Montana, Nebraska, New York, North Carolina, Ohio, Oregon, South Carolina, Tennessee, Texas, Utah, Virginia, Wyoming and Washington state departments of transportation.

**3.1.1.1     *Proposed personnel must meet the experience and qualification requirements outlined in this solicitation must be currently employed by the Vendor at the time of bid submission.***

All eVision Partners staff proposed in our response to this RFQ are employed by our firm as of the time of bid submission.

**3.1.1.2     *The proposed personnel must be ready and available to begin providing services immediately upon award of this solicitation.***

eVision Partners' proposed staff will be available to provide professional technical consulting, technical writing and project management services as requested by WVDOT upon award of this solicitation.

**3.1.2.     *The Vendor must have a minimum of one staff member that is currently PMP certified. The Vendor must include a copy of this certification in Exhibit C - Vendor Proposed Staff.***





eVision Partners has four (4) staff who are currently PMP certified: Robert Cooney, Kevin Green, Melissa Anverse and Jackie Trexel. Copies of the certifications for each of these staff are provided in Exhibit C.

**3.1.3. *The Vendor must provide personnel with documented experience working with large-scale enterprise solutions within public Department of Transportation agencies and must be familiar with operating policies and procedures involving Highway Operation.***

eVision Partners has 11 staff members as documented in the resumes provided in Exhibit C who have experience working with large-scale enterprise solutions within state departments of transportation. This includes work for 32 state DOTs including WVDOT, the Louisiana Department of Transportation and Development, the Kentucky Transportation Cabinet and the Alabama, Arizona, California, Colorado, Connecticut, Florida, Georgia, Iowa, Idaho, Indiana, Maine, Massachusetts, Michigan, Maryland, Mississippi, Missouri, Montana, Nebraska, New York, North Carolina, Ohio, Oregon, South Carolina, Tennessee, Texas, Utah, Virginia, Wyoming and Washington state departments of transportation.

Specific to highway operations, eVision Partners has five (5) staff with deep experience with operating policies and procedures involving Highway Operation. Representative experience includes:

Robert Cooney – Mr. Cooney led the planning for and definition of requirements for the initial version of the AASHTOWare™ Construction Management system and has recently assisted the Arizona Department of Transportation with the definition of requirements and the selection of a solution provider for a new construction management system, has led 12 research projects in various right-of-way and public sector real estate topics for the FHWA Office of Real Estate Services, led the definition of requirements and preparation of an RFP for a new fleet management system for WVDOT, and has led the definition of requirements and/or supported the implementation of maintenance management systems for WVDOT, and the Alabama, Arizona and Tennessee state departments of transportation.

Kevin Green - Mr. Green has recently led the definition of requirements for a new maintenance management system for the Arizona and Tennessee state departments of transportation, served as WVDOT's Project Manager for the implementation of a new fleet management system, and led the definition of requirements for encroachment permitting solutions for WVDOT and Arizona DOT. Prior to joining eVision Partners, Mr. Green was Vice President of Professional Services for an asset management software



vendor where he served in project manager and project director roles on the implementation of maintenance management, fleet management, pavement management and safety management software solutions for 15 state departments of transportation.

Dominic Cali – Mr. Cali has more than 40 years of experience with information technology in state DOTs including significant work on projects supporting highway operations activities. His experience includes assisting with the definition of requirements for a construction management system for Arizona DOT, leading a fit/gap analysis of Arizona DOT's oversize/overweight permitting application, serving as lead analyst for the in-flight review of an oversize/overweight permitting system being implemented for Iowa DOT, and the definition of requirements for a new encroachment permitting solution for Arizona DOT.

Prior to joining eVision Partners, Mr. Cali was the Director of Information Technology for the Louisiana Department of Transportation and Development (LADOTD) and the agency's Project Manager for the implementation of the new statewide ERP system at LADOTD. At LADOTD, Mr. Cali managed or directed implementation of the AASHTOWare™ Project software and the implementation of a new maintenance management system and a new fleet management system as part of the statewide ERP project.

Melissa Anverse – Ms. Anverse has just completed a project to define requirements and support selection of a new construction management system for Arizona DOT and is now assisting Arizona DOT to initiate the implementation phase as the owner's representative. In addition, Ms. Anverse, prior to joining eVision Partners, Inc., was Director of the IT PMO for the Ohio Department of Transportation. In this role, she managed ODOT's transition to AASHTOWare™ SiteManager from an in-house maintained construction management system and led planning for the upgrade of ODOT's maintenance management system among other projects. Prior to working in IT at ODOT, Ms. Anverse began her career working in a field construction office.

Jackie Trexel – Ms. Trexel worked with the Ohio Department of Transportation for eight years as a senior IT project manager working on many projects including Real Estate Right of Way application projects. She led the project management for the development of the in-house Right of Way web application, REAL OS, its integrations with other legacy systems and an add-on in-house development module for Appraisals. She also managed the Right of Way e-permitting implementation of vendor software HAPTrak and Outdoor Advertising e-permitting software AdTrak and was heavily involved in the RFP creation process and the vendor analysis and award for these two projects.



**3.1.4. *The Vendor must provide personnel with documented experience working with AASHTO solutions and technical standards.***

eVision Partners proposed staff have extensive experience working with AASHTO solutions and technical standards. Our team's experience includes:

Robert Cooney – Mr. Cooney led the project planning and definition of requirements for AASHTOWare™ SiteManager and then managed the initial development of the SiteManager product. Mr. Cooney also assisted WVDOT to plan for and served as Project Manager for the implementation of AASHTOWare™ Safety for the agency. In addition, he has also conducted fit assessments of AASHTOWare™ products for Arizona DOT (AASHTOWare™ Safety) and Colorado DOT (AASHTOWare™ Project Materials Testing functionality).

Melissa Anverse - Ms. Anverse, while Director of the IT PMO for the Ohio Department of Transportation, served on the AASHTOWare™ Technical and Application Architecture Task Force. This group was responsible for establishing architecture standards for AASHTOWare™ solutions. Ms. Anverse was also Project Manager for the implementation of AASHTOWare™ SiteManager for the Ohio Department of Transportation replacing an in-house maintained custom solution.

Dominic Cali – Mr. Cali, while Director of Information Technology for LADOTD, was a member for eight years and served as Chairperson for six years of the Special Committee on Joint Development (SCOJD), the committee responsible for providing overall direction for the AASHTOWare™ program. In addition, as IT Director for LADOTD, Mr. Cali provided technology leadership for the implementation of the AASHTOWare™ Project suite.

**3.1.5. *The Vendor must provide staff with documented experience working with Federal Highway Administration policies and procedures for billing and Federal reimbursement.***

eVision Partners' proposed staff have extensive experience working with Federal Highway Administration (FHWA) policies and procedures for billing and Federal reimbursement including ERP and financial systems modernization planning and/or implementation work for 14 state DOTs including the Louisiana Department of Transportation and Development and the West Virginia, Arizona, Florida, Idaho, Iowa, Massachusetts, Michigan, Missouri, Nebraska, Ohio, South Carolina, Texas and Washington state departments of transportation. Representative experience includes:



Dominic Cali – Mr. Cali was the Project Manager for the implementation of the statewide ERP solution at the Louisiana Department of Transportation and Development. In this role, he led planning for and guided LADOTD through the Federal review process prior to system implementation. Since joining eVision Partners, Mr. Cali has served as a Functional Analyst on the definition of requirements for new financial systems for the Iowa, Nebraska, Ohio and South Carolina state departments of transportation.

Mark Paxton – Mr. Paxton, as Chief Information Officer for the North Carolina Department of Transportation provided technology leadership for the stabilization of the agency's new SAP ERP system including ensuring the system performed Federal reimbursement processes per FHWA policies. While with eVision Partners, Mr. Paxton defined requirements for a new ERP for Iowa DOT including the Federal billing requirements and participated as a Lead Analyst on the owner's representative team during implementation of the new ERP system. Mr. Paxton also assisted with an assessment of Nebraska DOT's existing financial system and assisted with evaluating alternatives for modernizing the system. In addition, Mr. Paxton led definition of requirements for the transition of the Federal billing functionality for South Carolina DOT from a legacy mainframe system to the State of South Carolina's statewide ERP system. Likewise, Mr. Paxton was Lead Analyst on a Workday ERP fit/gap assessment for the Washington State DOT (WSDOT) which evaluated the capabilities of the State of Washington's selected ERP solution to meet WSDOT business requirements including Federal billing and reimbursement.

Robert Cooney – Mr. Cooney has assisted 14 state DOTs in planning for and/or implementing new ERP or financial systems including the Louisiana Department of Transportation and Development and the West Virginia, Arizona, Florida, Idaho, Iowa, Massachusetts, Michigan, Missouri, Nebraska, Ohio, South Carolina, Texas and Washington state departments of transportation. Highlights of Mr. Cooney's most recent experience includes managing the Workday ERP fit/gap analysis with Washington DOT's requirements, leading an assessment of Nebraska DOT's current financial systems and preparing a roadmap for modernizing the agency's financial systems, managing a project for SCDOT to define requirements for transitioning Federal billing and other financial management functions from a legacy agency financial system to the State of South Carolina statewide ERP system conducting an assessment of Florida DOT's existing financial systems and preparing a business case for modernizing the system and defining requirements for Federal billing, grants management, project management and related functions as part of statewide ERP projects in Arizona, Idaho, Michigan, Missouri and West Virginia.



**3.1.6. *The Vendor must provide staff with documented experience working with highways maintenance management and fleet management systems.***

eVision Partners proposed staff has assisted 17 state departments of transportation with planning for and/or implementing new maintenance management and/or fleet management systems including WVDOT, the Louisiana Department of Transportation and Development, the Kentucky Transportation Cabinet and the Alabama, Arizona, Georgia, Idaho, Indiana, Iowa, Montana, North Carolina, Oklahoma, Ohio, Tennessee, Texas, Utah and Wyoming state departments of transportation. Representative experience includes:

Kevin Green – Mr. Green served as Project Manager for the implementation of the new AssetWorks fleet management system for WVDOT. In addition, Mr. Green led the definition of requirements for a new maintenance management system for Arizona DOT and assisted with the definition of requirements for a new maintenance management system for Tennessee DOT. Prior to joining eVision Partners, Mr. Green, as Vice President of Professional Services for an asset management software provider, was either project director or project manager for the implementation of MMS solutions for 11 state DOTs including WVDOT as part of the statewide ERP project, the Louisiana Department of Transportation and Development, the Kentucky Transportation Cabinet and the Georgia, Idaho, Indiana, Montana, North Carolina, Oklahoma, Ohio and Texas state departments of transportation. Mr. Green also managed the implementation and ongoing support of fleet management systems for six (6) state DOTs including Georgia, Idaho, Kentucky, Ohio, Oklahoma and Texas. Likewise, Mr. Green managed the implementation of a new enterprise asset management (EAM) system including fleet management functionality for the Regional Transportation Commission (RTC) of Southern Nevada, the transit agency for Metro Las Vegas, prepared requirements and an RFP and supported solution selection of a new EAM for Nashville MTA/WeGo and has assessed fleet management systems and processes as part of transit asset management planning and assessments for four (4) transit agencies: Suburban Mobility Authority for Regional Transportation (SMART), MTA Flint, Ann Arbor Transit Authority/The Ride and Interurban Transit Partners/The Rapid (Grand Rapids, Michigan transit agency).

Robert Cooney - Mr. Cooney was Project Director for an assessment of Arizona DOT's existing maintenance management system and a follow-on project to define requirements, prepare an RFP and support selection of a new MMS solution for ADOT. For Tennessee DOT, Mr. Cooney was a senior advisor assisting with the definition of





system requirements and preparation of an RFP which is currently in final review for a new MMS solution for TDOT. For WVDOT, Mr. Cooney prepared requirements for a new MMS during planning for the statewide ERP and then updated these requirements in 2020-2021 as part of assessing the fit of Deighton dTIMS to serve as the MMS solution for WVDOT. Mr. Cooney then served as a senior advisor throughout the implementation of the Deighton MMS solution. Likewise, Mr. Cooney was also Project Manager for the assessment of the existing maintenance management system, definition of requirements for a new MMS and preparation of an RFP for the new MMS for the Alabama Department of Transportation.

In the area of fleet management, Mr. Cooney led the definition of requirements, preparation of the RFP and supported solution selection for the new fleet management solution for WVDOT. Mr. Cooney has also led the definition of requirements, prepared RFPs and supported solution selection for new EAM solutions for transit agencies which include significant fleet management functionality. This includes EAM requirements, RFP development and solution selection work for New York MTA, Dallas Area Rapid Transit, WeGo/Nashville MTA and TriMet (Portland Oregon).

Dominic Cali – Mr. Cali was Project Manager for the implementation of new maintenance management and fleet management systems for the Louisiana Department of Transportation and Development.

Melissa Anverse – Ms. Anverse provided project management and analysis support as part of the owner's representative team for the implementation of Phase 1 of the Deighton MMS project for WVDOT. While with Ohio DOT, Ms. Anverse managed planning for the upgrade of ODOT's MMS to the next release of the vendor's MMS solution.

**3.1.7. *The Vendor must provide staff with documented experience working with Highways Project Management systems.***

eVision Partners' proposed staff has assisted 10 state departments of transportation with planning for and/or implementing highway project management or related systems including WVDOT, the Louisiana Department of Transportation and Development, and the Arizona, Iowa, Maine, Michigan, Montana, North Carolina, Ohio and South Carolina state departments of transportation. Representative experience includes:

Dominic Cali – Mr. Cali managed the implementation of a new project management system for the Louisiana Department of Transportation and Development as part of the statewide ERP project. With eVision Partners, Mr. Cali assisted with development of



the RFP and supported solution selection for a new program and project management system for Iowa DOT and then served as a technical advisor to the Iowa DOT Project Manager throughout implementation. Likewise, Mr. Cali assisted with the definition of requirements for a new program and project management system for the South Carolina DOT and the preparation of an RFP for the new solution. Mr. Cali also assisted with the definition of requirements for a new project management system for Ohio DOT.

Peter LeBerre – Mr. LeBerre was Lead Developer for the development and implementation of a Primavera based project management system known as ProjEx for the MaineDOT and the design and development of a utility and right-of-way management system for the Louisiana Department of Transportation and Development. Likewise, Mr. LeBerre is currently Lead Analyst/Technical Specialist for the on-going maintenance of program and project management systems for the Michigan DOT and Montana DOT, with both agency's systems based on a commercial off-the-shelf solution.

Robert Cooney – For Arizona DOT, Mr. Cooney has just completed a project to define requirements, prepare an RFP and support solution selection for a new Capital Project Delivery System (CPDS) which includes preconstruction management, construction management and materials testing as Phase 1 and then a follow-on phase which includes a new program and project management system solution. Likewise, Mr. Cooney led the definition of requirements and preparation of an RFP for Iowa DOT for a new program and project management system. Mr. Cooney also defined requirements for a new program and project management system for Ohio DOT and managed the assessment of the current system, definition of requirements and preparation of an RFP for a new program and project management solution for South Carolina DOT.

Mark Paxton – Mr. Paxton led an assessment of South Carolina DOT's current project management system and subsequently the definition of requirements and preparation of an RFP for a new program and project management system for SCDOT. As North Carolina DOT CIO, Mr. Paxton provided technology leadership for the implementation of SAP Projects as the program and project management system for the agency.

Kevin Green – Mr. Green served in a Project Manager/Technical Advisor role for WVDOT during the implementation and stabilization of the HUB application.

Carla Thorpe – Ms. Thorpe was agency Project Manager for implementation and ongoing support of the SAP Projects module as the program and project management system for NCDOT.



**3.1.8. *The Vendor must have experience developing technical specifications for Requests for Proposal (RFP) and must have experience with providing consulting services during the RFP evaluation process and award process.***

eVision Partners has extensive experience in developing technical specifications for RFPs and in providing consulting services during the RFP evaluation process and award process for state transportation agencies, transit agencies, and other public agencies. This includes RFP development and solution selection and contract negotiations support for IT projects for six (6) state DOTs including WVDOT and the Arizona, Iowa, Ohio, Tennessee, and South Carolina state departments of transportation and five (5) major transit agencies including New York MTA, LA Metro, Dallas Area Rapid Transit, Nashville MTA/WeGo and TriMet. Representative experience includes:

Arizona DOT: Prepared system requirements and technical specifications and the RFP package and supported the agency throughout solution selection and contract negotiations for a new Capital Project Delivery System (CPDS) and MMS.

Iowa DOT: Prepared scope of work for a new ERP system, conducted fit assessment of an ERP solution selected by another state agency for use at Iowa DOT and supported the agency in contract negotiations with the ERP vendor.

Iowa DOT: Defined system requirements prepared the RFP and supported solution selection and negotiations for a new program and project management system. Defined system requirements and prepared the RFP for a new IFTA/IRP solution.

South Carolina DOT: Defined requirements and prepared the RFP and supported system integrator selection and contract negotiations for the transition of the agency's financial system from a legacy mainframe system to the statewide ERP solution.

South Carolina DOT: Defined requirements and prepared RFP for a new program and project management system. The RFP is expected to be published in Summer 2025 and eVision Partners is under contract to support solution selection and contract negotiation activities.

Ohio DOT: Defined requirements and prepared RFP for the transition of ODOT's agency financial system and various human resource shadow systems to the state ERP system and supported system integrator selection and contract negotiations.

WVDOT: Defined requirements and prepared the RFP for a new fleet and equipment management system and supported the agency during solution selection activities.





New York MTA: Defined requirements and prepared the RFP for a new EAM system and supported solution selection activities and contract negotiations. Prepared RFP for a system integrator to implement the selected EAM solution and supported the agency during evaluation of system integrator proposals.

Dallas Area Rapid Transit (DART): Defined requirements and prepared RFPs for a new EAM system and a new program and project management system. Supported agency during proposal evaluation and contract negotiations for both systems.

Nashville MTA/WeGo: Defined requirements, prepared the RFP and supported proposal evaluation and contract negotiations for a new EAM system

TriMet: Defined requirements, prepared the RFP and supported proposal evaluation for a new EAM system.

**3.1.9. *The Vendor's proposed employees must have demonstrated experience working with a minimum of three public state government transportation entities and must have experience working with enterprise modernization projects converting legacy mainframe systems to a modern web-based ERP solution.***

Our eVision Partners proposed staff have experience performing work similar to that requested in the RFQ for 32 state departments of transportation including work for WVDOT, the Louisiana Department of Transportation and Development, the Kentucky Transportation Cabinet and the Alabama, Arizona, California, Colorado, Connecticut, Florida, Georgia, Iowa, Idaho, Indiana, Maine, Massachusetts, Michigan, Maryland, Mississippi, Missouri, Montana, Nebraska, New York, North Carolina, Ohio, Oregon, South Carolina, Tennessee, Texas, Utah, Virginia, Utah, Wyoming and Washington state departments of transportation.

Our proposed staff have experience working with enterprise modernization projects converting legacy mainframe systems to a modern web-based ERP system for eight (8) state DOTs including WVDOT, the Louisiana Department of Transportation and Development and the Florida, Iowa, Ohio, Nebraska, South Carolina and Washington state departments of transportation. In addition, our proposed staff have supported statewide ERP initiatives to move the states off legacy systems in five (5) states including West Virginia, Arizona, Idaho, Maryland, Michigan, and Missouri Representative experience includes:

Robert Cooney



West Virginia/WVDOT: Defined requirements, prepared portions of the statewide ERP RFP and supported solution selection during the wvOASIS project. Participated as a technical advisor during initial implementation phases. Then, beginning in 2020, assisted WVDOT to complete transition to the wvOASIS system, as well as to implement a new MMS and fleet management system which were tightly integrated with wvOASIS.

Iowa DOT: Defined requirements, prepared scope of work, supported contract negotiations and served as technical advisor as part of implementation of Workday ERP to transition agency from a legacy mainframe financial system.

South Carolina DOT: Defined requirements, prepared RFP and supported selection of system integrator to transition agency from a legacy mainframe system to the state ERP system. Technical advisor during initial stages of implementation.

Ohio DOT: Defined requirements, prepared RFP and supported selection of system integrator to transition agency from a legacy mainframe system to the state ERP system.

Nebraska DOT: Assessed current financial systems, evaluated alternatives for modernizing systems and prepared roadmap for financial system modernization.

State of Maryland: Led documentation of As-Is processes and definition of system requirements as part of planning for transition of state payroll system from a legacy mainframe system to Workday ERP.

States of West Virginia, Arizona, Michigan, Missouri and Idaho: Defined system requirements as part of transitioning to new modern statewide ERP solutions.

#### Dominic Cali

Louisiana DOTD: Project Manager for the implementation of a new statewide ERP solution at the agency which transitioned LADOTD from a legacy mainframe system to a modern ERP solution.

Iowa DOT: Defined requirements and served as technical advisor as part of implementation of Workday ERP to transition agency from legacy mainframe financial system.

South Carolina DOT: Defined requirements for transitioning agency from a legacy mainframe system to the state ERP system. Supported agency as a technical advisor during initial implementation activities.



Ohio DOT: Defined requirements, prepared RFP and supported selection of system integrator to transition agency from a legacy mainframe system to the state ERP system.

Nebraska DOT: Assessed current financial systems, evaluated alternatives for modernizing systems and prepared roadmap for financial system modernization.

State of Maryland: Documented As-Is processes and prepared requirements as part of planning for transition of state payroll system from a legacy mainframe system to Workday ERP.

#### Mark Paxton

North Carolina DOT: As Chief Information Officer, provided technology leadership for stabilization of new SAP ERP solution which replaced legacy mainframe solution. Also, led implementation of SAP Projects as project management solution which was tightly integrated with the ERP solution.

Iowa DOT: Defined requirements, prepared scope of work, supported contract negotiations and served as technical advisor during implementation of Workday ERP to transition agency from legacy mainframe financial system.

South Carolina DOT: Defined requirements, prepared RFP and supported selection of system integrator to transition agency from a legacy mainframe system to the state ERP system. Supported agency as a technical advisor during initial implementation activities.

Nebraska DOT: Assessed current financial systems, evaluated alternatives for modernizing systems and prepared roadmap for financial system modernization.

Washington DOT: Conducted fit assessment of Workday ERP (selected statewide ERP solution) to meet WSDOT ERP requirements as part of replacing aging legacy mainframe ERP solution.

State of Maryland: Documented As-Is processes and prepared requirements as part of planning for transition of. state payroll system from a legacy mainframe system to Workday ERP.

**3.1.9.1. *Modernization project experience must demonstrate complex full-scale replacement of legacy financial systems within department of transportation public entities and that have successfully integrated this functionality into modern ERP solutions.***



eVision Partners proposed staff have experience working with the complex full-scale replacement of legacy financial systems within state departments of transportation through the transition to modern ERP solutions for eight (8) state DOTs including WVDOT, the Louisiana Department of Transportation and Development and the Florida, Iowa, Ohio, Nebraska, South Carolina and Washington state departments of transportation. Specific experience for Robert Cooney, Dominic Cali and Mark Paxton in this regard has been detailed in response to 3.1.9 above.

**3.1.9.2. *The Vendor will be required to provide WVDOT (3) three customer references to document this experience. Customer references must demonstrate the Vendor's proposed staff possess a minimum of five (5) years of working experience with such customers.***

Please refer to Exhibit B – Qualifications/References for eVision Partners customer references. We have provided five (5) references for the following state DOTs whom we have supported for ERP pre-implementation planning, implementation and financial systems modernization work:

South Carolina Department of Transportation – Definition of requirements, preparation of RFP, system integrator selection and contract negotiations support and initial support during implementation for transition of agency from a legacy mainframe system to the statewide ERP system.

Iowa Department of Transportation – Definition of system requirements, preparation of scope of work, contract negotiation support and technical advisor and owner's representative services during implementation for implementation of Workday ERP to replace legacy mainframe system.

West Virginia Department of Transportation – Definition of system requirements, preparation of parts of RFP, solution selection and contract negotiations support as part of statewide ERP project. In a later phase, project management and technical advisory support for completing transition to wvOASIS from legacy REMIS mainframe application and implementing new MMS and fleet management systems to transition these systems from the mainframe. Also assisted with project management and served as a technical advisor for the implementation and stabilization of the HUB system.

Nebraska Department of Transportation – Assessment of current financial systems, evaluating alternatives for transitioning these systems to a modern platform and preparation of a financial systems modernization roadmap.



Washington State Department of Transportation – Fit assessment of Workday ERP which has been selected as the statewide ERP to meet agency financial system requirements as part of transitioning WSDOT from a legacy mainframe financial system.

**3.1.9.3. Vendor will be required to provide customer reference information in Exhibit B -Qualifications/References.**

Please refer to Exhibit B – Qualifications/References for eVision Partners for the required customer references.

**3.1.9.4. WVDOT reserves the right to verify any information provided to confirm compliance with experience requirements. If WVDOT is unable to verify information, this may be considered failure to meet a mandatory requirement and could result in disqualification.**

eVision Partners understands and acknowledges this specification. We encourage you to contact all the customer references we have provided as well as any other agencies we have cited in the proposal whether provided explicitly as a reference or not.

**3.1.9.5. The Vendor must have employees on staff with experience working with enterprise Motor Vehicle management systems within the state government arena.**

eVision Partners has five employees on staff with relevant experience working with enterprise Motor Vehicle management systems for seven (7) states including West Virginia, Arizona, Colorado, Iowa, Montana, North Carolina and Texas. Relevant experience includes:

Robert Cooney

Technical Project Lead for the implementation of the commercial driver license subsystem for the North Carolina DMV including integration with the AAMVA Commercial Driver License Information System (CDLIS).

Technical Lead for the definition of requirements, preparation of an RFP for a system design consultant and selection of the vendor to design a new driver license system for North Carolina DMV. Subsequently, Technical Lead for the development of an RFP and selection of a system integrator to implement the system design which was developed for the new driver license system.



Technical Lead for the design of a new vehicle titling and registration system for North Carolina DMV. Responsibilities include assisting with preparation of an RFP and selection of a vendor to design the system.

Project Manager for an assessment of the State of Texas Vehicle Titling and Registration business processes and management systems as part of a legislatively mandated sunset review of the Texas Department of Transportation. Recommendations from this study in part led to the creation of a separate Texas Department of Motor Vehicles and the transition of motor vehicle functions from TxDOT.

Project Manager for a legislative study to evaluate alternative approaches for providing online dealer titling and registration functionality for North Carolina DMV.

Project Manager for an assessment of the Iowa DOT's driver license and vehicle registration and titling systems and other motor vehicle systems as part of the development of a strategic enterprise architecture and information technology strategic plan.

Project Manager for the definition of requirements and preparation of an RFP for a new IFTA/IRP solution for Iowa DOT.

Project Manager for an assessment of the existing crash reporting and analysis systems for Arizona DOT and the development of a conceptual design for a next generation crash reporting and safety management system environment. As a follow-on project, conducted a fit analysis of AASHTOWare™ Safety to meet ADOT's safety management and traffic safety analysis requirements.

Project Manager/Technical Advisor for the implementation of AASHTOWare™ Safety for WVDOT.

Project Lead for the assessment of the State of West Virginia's existing crash reporting and citation systems. Currently leading the definition of requirements and preparation of an RFP for a new crash reporting and e-citation solution as part of the Statewide Electronic Data Collection (SEDC) grant which has been awarded to WVDOT by the National Highway Traffic Safety Administration (NHTSA).

Project Manager for a safety management system feasibility study for Montana DOT.

Project Manager for the definition of requirements for a crash records data warehouse for Colorado DOT.

Project Director for a traffic records strategic plan for the Ohio Department of Public Safety.



**Mark Paxton**

Managed the business project for the creation of a new state agency, the Texas Department of Motor Vehicles (TxDMV), transitioning all DMV business processes formerly housed within TxDOT. Wrote and published legislatively mandated Transition Report for Governor, House, and Senate. Assisted the TxDMV Board Chairman in orienting and training the new board of directors and assisted him in the creation of the new agency's first organization chart and development of job descriptions for key executive roles. Served as interim CIO, with responsibility over all IT programs, projects, and day-to-day operations. Created IT Strategy and IT Roadmap, including a strategy for replacing enterprise applications. Prepared RFP to document IT infrastructure and software. Managed development of RFP to conduct agency-wide business process analysis project to document existing and develop desired business processes. Assisted the agency in hiring a permanent CIO, assisted the COO and the new CIO with IT reorganization, and prepared the agency for a large enterprise program/project to replace the legacy Vehicle Registration System.

Provided technology leadership for the ongoing maintenance and enhancement of the North Carolina DMV Driver License system and Vehicle Registration Titling system as Chief Information Officer for the North Carolina DOT.

Lead Analyst for an assessment of the Iowa DOT's driver license and vehicle registration and titling systems, and other motor vehicle systems as part of the development of a strategic enterprise architecture and information technology strategic plan.

Lead Analyst for an assessment of the existing crash reporting and analysis systems for Arizona DOT and the development of a conceptual design for a next-generation crash reporting and safety management system environment.

Systems Analyst for a WVDOT project to assess the State of West Virginia crash reporting and citation systems and analyzed its compliance with the Sixth Edition of MMUCC (Model Minimum Uniform Crash Criteria).

**Carla Thorpe**

Team Manager/Team Lead responsible for managing and supporting the driver license system for North Carolina DMV. Responsibilities including helping to lead enhancement of the system to provide additional online capabilities and implementing modifications of the Driver License system to support REAL ID requirements.



Mainframe Developer and Technical Specialist for the vehicle registration titling system for North Carolina DMV.

Team Manager/Team Lead responsible for managing and supporting the vehicle registration titling system for North Carolina DMV.

Kevin Green

Data Migration Lead as part of the implementation of the North Carolina driver license system.

Dominic Cali

Lead Analyst for the definition of system requirements and development of an RFP for a new IFTA/IRP solution for the Iowa Department of Transportation.

**3.1.9.5.1 Motor Vehicle Management System experience must demonstrate enterprise level legacy mainframe driver licensing system replacement to a modernized software solution.**

Mr. Robert Cooney was Project Manager and Mr. Mark Paxton was Lead Analyst for an assessment of the Iowa Department of Transportation's existing ARTS system (driver license and vehicle registration), identification of system gaps and the development of a roadmap for significant system enhancements to the system and eventual replacement of the system with a next generation solution as part of an agency-wide information technology strategic planning project for the Iowa DOT.

Likewise, Mr. Cooney, while a consultant with a prior firm, was Technical Lead for the implementation of a commercial driver license subsystem on a modern platform which was integrated with a legacy Assembler-based mainframe system. Then, later as Manager of Application Development Support for North Carolina DOT, Mr. Cooney was Technical Lead for the system design to replace the Assemble-based mainframe driver licensing system.

In addition, while not a full system replacement, Ms. Carla Thorpe as the IT Development Manager for the North Carolina DMV driver license system led significant enhancements to the existing mainframe system including the integration of new, modern technologies to provide for additional customer self-service and to modify the system to support REAL ID requirements. Ms. Thorpe also led the implementation of the statewide rollout of temporary driver certificates and the implementation of facial recognition technology.





**3.1.9.5.2 The Vendor's staff must have documented experience working with Motor Vehicle systems that involve complex AAMVA interfaces which include but are not limited to SSOLV, DACH, REAL ID, NHTSA, IFTA and IRP.**

eVision Partners proposed staff have experience working with various Motor Vehicle systems that involve complex AAMVA and other interfaces including but not limited to SSOLV, DACH, REAL ID, NHTSA, IFTA and IRP. Relevant experience includes:

- Robert Cooney worked with the AAMVA CDLIS database as part of leading implementation of a commercial driver license subsystem for North Carolina.
- Carla Thorpe led the enhancement of the North Carolina driver license system to support REAL ID requirements. Likewise, Ms. Thorpe managed integrations with AAMVA CDLIS, SSOLV and DACH in her role as Development Manager for the North Carolina DMV driver license system. She was lead for implementing NMVTIS and CJLEADS.
- Robert Cooney has led crash reporting/safety analysis projects which involve NHTSA reporting requirements for WVDOT, Arizona, Colorado and Montana. Mr. Cooney is currently Project Lead for an assessment of WVDOT's crash reporting and citation systems and the definition of requirements and preparation of an RFP for a new solution.
- Robert Cooney was Project Manager and Dominic Cali was Lead Analyst for the definition of requirements and development of an RFP for a new IFTA/IRP solution for Iowa DOT.

**3.1.9.5.3 The Vendor's proposed staff must have a minimum of five (5) years of Motor Vehicle State Government experience. The vendor will be required to provide three (3) customer references to document this experience.**

eVision Partners proposed staff collectively have more than 20 years of Motor Vehicle systems experience with state government agencies. We have provided the following five (5) customer references in Exhibit B to demonstrate this experience.

North Carolina DMV driver license and vehicle registration titling systems – As an employee of the North Carolina DOT IT unit, Ms. Carla Thorpe was a technical specialist and Team Lead/Manager for the ongoing maintenance and support of the vehicle registration and titling system for the North Carolina DMV and then Manager of the driver



license system support team during which she implemented significant systems enhancements for REAL ID, temporary driver certificates and facial recognition technology among others.

Iowa DOT Enterprise Architecture System Design including assessment of the existing driver license and vehicle registration system – Mr. Robert Cooney was Project Manager and Mr. Mark Paxton Lead Analyst for an assessment of the Iowa Department of Transportation's existing ARTS system (driver license and vehicle registration), identification of system gaps and the development of a roadmap for significant system enhancements to the system and eventual replacement of the system with a next generation solution as part of an agency-wide information technology strategic planning project for the Iowa DOT. In addition, Robert Cooney and Dom Cali also defined requirements and prepared an RFP for a new IFTA/IRP solution for Iowa DOT.

Arizona DOT Safety Management Feasibility Study – Mr. Robert Cooney was Project Manager and Mr. Mark Paxton was Lead Analyst for an assessment of the existing crash reporting and analysis systems for Arizona DOT and the development of a conceptual design for a next generation crash reporting and safety management system environment. As a follow-on project, Mr. Cooney led a fit analysis of AASHTOWare™ Safety to meet ADOT's safety management and traffic safety analysis requirements.

Texas Department of Motor Vehicles Start-up Support – Mr. Mark Paxton managed a project to ensure initial start-up of the Texas Department of Motor Vehicles, transitioning all DMV business processes formerly housed within TxDOT. Mr. Paxton served as interim CIO, with responsibility over all IT programs, projects, and day-to-day operations.

West Virginia Department of Transportation Implementation of Safety Management System and Assessment/Modernization of Crash Reporting and Citation Systems – Mr. Robert Cooney was Project Lead and Technical Advisor for the implementation of AASHTOWare™ Safety for WVDOT and he is currently Project Lead for the assessment of the West Virginia crash reporting and citation systems and the definition of requirements and development of an RFP for new crash reporting and citation systems. On this project, Mr. Mark Paxton assessed the crash and citation system's compliance with the Sixth Edition of MMUCC (Model Minimum Uniform Crash Criteria).

***3.1.9.5.4 The Vendor's proposed staff must have documented experience working with Motor Vehicle accident reporting data and systems.***



eVision Partners proposed staff have worked with Motor Vehicle accident reporting data and systems in five (5) states including West Virginia, Arizona, Colorado, Montana and Ohio. Relevant experience includes:

Mr. Robert Cooney was Project Manager and Technical Advisor for the implementation of AASHTOWare Safety for WVDOT.

Mr. Robert Cooney was Project Lead for an assessment of the West Virginia crash reporting and citation systems. As a follow-on phase, Mr. Cooney is now leading development of requirements and preparation of an RFP for new crash reporting and e-citation systems for West Virginia. In addition, as part of the assessment of the crash reporting and citation systems, Mr. Mark Paxton assessed the crash and citation system's compliance with the Sixth Edition of MMUCC (Model Minimum Uniform Crash Criteria).

Mr. Robert Cooney was Project Manager and Mr. Mark Paxton was Lead Analyst for the definition of requirements for an assessment of the existing crash reporting and analysis systems for Arizona DOT and the development of a conceptual design for a next generation crash reporting and safety management system environment. As a follow-on project, Mr. Cooney led a fit analysis of AASHTOWare™ Safety to meet ADOT's safety management and traffic safety analysis requirements.

Robert Cooney was Project Manager for a safety management system feasibility study for Montana DOT; Project Manager for the definition of requirements for a crash records data warehouse for Colorado DOT; and Project Director for a traffic records strategic plan for the Ohio Department of Public Safety

**3.1.9.5. The Vendor shall complete Exhibit B -Vendor Qualifications/References and provide a minimum of (3) three references to demonstrate the services that have been provided within the last five years.**

Please refer to Exhibit B – Qualifications/References for eVision Partners for vendor references which includes references for three projects which have performed within the last five years including:

- WVDOT Implementation of AASHTOWare™ Safety Management and Crash Reporting and Citation System Assessment/Modernization (2020 - 2024 for AASHTOWare™ Safety and 2024 – Ongoing for Crash Reporting and Citation System Assessment)



- WVDOT Financial System Transition, HUB, MMS and Fleet Management Implementation Support (2020-2024)
- Arizona DOT Safety Management Conceptual Design and AASHTOWare™ Safety Fit Analysis (2022 – 2024)
- Nebraska DOT Financial Systems Modernization Roadmap (2020 – 2024)
- South Carolina DOT Financial Systems Modernization (2020 – Ongoing)
- Washington State DOT Workday Fit Assessment (2023 – 2024)

3.1.9.6.1. ***WVDOT will be contacting provided with references to confirm compliance with the experience requirements. If WVDOT is unable to verify information, this may be considered failure to meet a mandatory requirement and could result in disqualification.***

eVision Partners acknowledges and understands this requirement.

3.1.9.7. ***The Vendor shall provide resumes of all personnel that will be providing services covered under this contract. The resumes must include work experience, education and industry certifications. This information must be included in Exhibit C - Vendor Proposed Staff.***

Please refer to Exhibit C – Vendor Proposed Staff for the resumes for each of the proposed eVision Partners staff.

3.1.9.8. ***WVDOT reserves the right to verify any information provided to confirm compliance with experience requirements. If WVDOT is unable to verify information, this may be considered failure to meet a mandatory requirement and could result in disqualification.***

eVision Partners acknowledges and understands this requirement.

3.1.10 ***The Vendor shall submit documentation for all employees that may be assigned to work with WVDOT providing services under this contract. The employees may be required to submit fingerprints for background investigation performed by the Agency. The Agency reserves the right to approve all staff members assigned to perform services under this contract.***



eVision Partners acknowledges, understands and will comply with this requirement.

**3.1.10.1 The Vendor will be required to complete Exhibit C  
- Vendor Proposed Staff assigned to work under this contract.**

Please refer to Exhibit C – Vendor Proposed Staff for the resumes of all proposed eVision Partners staff. If selected for award, eVision Partners will also provide information in the format of Exhibit C for any additional or new staff proposed to work on assignments for WVDOT.

**3.1.10.2. The Vendor must assign a primary point of contact responsible for coordinating the services provided under this contract. The primary point of contact will work directly with the WVDOT project manager.**

The primary contact person for this services coordination is Robert Cooney. Mr. Cooney's contact information is as follows:

Email: [rcooney@evisionpartners.com](mailto:rcooney@evisionpartners.com)

Office Phone: (919) 341-7793; Mobile Phone: (919) 605-1590

**3.1.11. Any changes to staff members assigned to provide services under this contract must be approved by the WVDOT project manager prior to any personnel changes. Substitute staff members shall meet all requirements detailed in this RFQ.**

eVision Partners acknowledges and will comply with this requirement.

**3.1.12. Vendor employee references provided in Exhibit B - Vendor Qualifications/References shall demonstrate that the staff members assigned to work with WVDOT meet the following minimum requirements.**

Please refer to Exhibit B – Qualifications/References for eVision Partners firm references and individual staff references for work performed prior to joining eVision Partners which demonstrate compliance with the minimum requirements of the RFQ.

**3.1.12.1. At a minimum, the Vendor's proposed staff must have at least five (5) years of documented experience providing technical consulting and project management for transportation, highways and Motor Vehicle public agencies.**



As documented in Exhibit B- Vendor Qualifications/References and Exhibit C – Proposed Staff, all the eVision Partners proposed staff have at least five years of experience providing technical consulting and project management services for transportation, highways and/or motor vehicle agencies.

**3.1.12.2. *At a minimum, the Vendor must employ a minimum of two individuals that possess documented the experience outlined in section 3 of this solicitation.***

As documented in Exhibit B-Vendor Qualifications/References and in Exhibit C, eVision Partners has 11 staff members who possess the various experience outlined in Section 3 of the RFQ.

**3.1.12.3. *The Vendor will be required to provide documentation demonstrating the proposed staff experience on Exhibit C - Proposed Staff.***

Please refer to Exhibit C – Vendor Proposed Staff for the professional resumes of eVision Partners proposed staff which documents our team member's experience as requested in the RFQ.

**3.1.13. *The Vendor's office must be physically located within the Continental US and the Vendor must have the ability to make on-site trips to WVDOT Headquarters located in Charleston, WV with 48-hour notice of required on-site assistance.***

The eVision Partners office is in Raleigh, North Carolina. Staff being proposed to support WVDOT are based in Raleigh, North Carolina, Columbus, Ohio, Charlotte North Carolina and New Hampshire.

eVision Partners will make on-site trips to WVDOT Headquarters in Charleston, West Virginia as required to perform the services. eVision Partners acknowledges and will comply with the requirement to provide on-site assistance, with a 48-hour notice.

**3.1.14. *The proposed staff assigned to provide services under this contract must be physically located within the Continental US.***

All eVision Partners staff are physically located in the Continental US.

**3.1.14.1. *The Vendor's compliance with experience requirements will be determined prior to contract award. WVDOT will be contacting***





***references provided. The Vendor must provide current contact information for individuals with first-hand knowledge of the Vendor's performance.***

eVision Partners understands and has complied with this requirement as part of its RFQ response.

***3.1.14.2. The Vendor must provide resumes for individuals that will be providing services under this contract. Information must include the number of years of experience, training and relevant professional education. Resumes must be provided in Exhibit C- Proposed Vendor Staff. The Vendor must also provide any documentation requested during the evaluation to assist in confirmation of compliance with this requirement. Failure to provide requested information may result in disqualification.***

Please refer to Exhibit C- Proposed Vendor Staff for the requested years of experience, training and relevant professional education of each proposed staff member. eVision Partners acknowledges and will comply with the requirement to provide any other documentation requested during evaluation to assist in conformation of compliance with RFQ requirements.

***3.1.14.3. In the event WVDOT is unable to verify the Vendor's experience or is unable to contact the references provided, the Vendor may be disqualified for failure to meet the Qualification/Experience requirements.***

eVision Partners acknowledges and understands this requirement.

***3.1.14.4. If WVDOT receives a customer reference indicating the vendor failed to satisfactorily complete the project outlined in the reference, this will be considered a failure to comply with the reference requirement and may result in disqualification.***

eVision Partners acknowledges and understands this requirement.



## Part 3: Service Delivery and Statement of Work

This section provides eVision Partners responses to the requirements in Section 3.2 of the RFQ: Service Delivery and Statement of Work.

### 3.2 Service Delivery and Statement of Work:

***This will be an open-ended contract to provide hourly rates for professional services based on an approved SOW (statement of work) using the established contract hourly rates. A SOW will be created to establish an agency delivery order ADO for each agency request. Hourly rates and professional roles used in the SOW shall be detailed in Exhibit A - Pricing Page.***

Please refer to Exhibit A – Pricing Page for eVision Partners pricing details.

#### 3.2.1.1 The Vendor must begin work developing a SOW when requested by WV DOT within five (5) business days.

eVision Partners acknowledges and will comply with the requirement to develop an SOW when requested by WVDOT within five (5) business days.

#### 3.2.1.2 The Vendor must be available between the hours of 8:00 a.m. to 5:00 p.m. Eastern Standard Time, excluding WV State and Federal Holidays. The Vendor must be available either by phone, via remote connection or in person when needed.

eVision Partners acknowledges and will comply with the requirement to be available between the hours of 8:00 a.m. to 5:00 p.m. Eastern Standard Time excluding State of West Virginia and Federal Holidays. eVision Partners will be available either by phone, via remote connection or in person when needed.

#### 3.2.1.3 The Vendor must bid hourly rates which will be utilized to perform services in accordance with an approved SOW detailing the scope, expectations and deliverables required for each release order.

eVision Partners has bid hourly rates as part of our RFQ response which will be utilized to perform services in accordance with an approved SOW which details the scope, expectations and deliverables. Please refer to Exhibit A – Pricing Page for eVision Partners pricing details.





**3.2.1.4 Work performed under an approved SOW may be invoiced monthly and shall include the required backup documentation of work completed for the hours being billed. Invoices with insufficient backup documentation will be returned to the Vendor for correction.**

eVision Partners acknowledges and will comply with this requirement.

**3.2.1.5 The Vendor must work cooperatively with Agency personnel to develop the SOW for services to be provided. The success of the project is dependent on the Vendor's understanding of the Agency's business practices and procedures.**

eVision Partners acknowledges and will comply with the requirement to work cooperatively with Agency personnel to develop the SOW for the services to be provided. eVision Partners understands that the success of the project is dependent on our understanding of WVDOT's business practices and procedures. We believe our prior experience working with WVDOT will help us to meet this requirement.

**3.2.1.6 The Vendor will be required to work with the Agency subject matter experts during the life of this contract. This may involve conducting interviews, reviewing Agency documentation, attending meetings both in person and remotely as well as observing the work being performed by Agency personnel.**

eVision Partners acknowledges and will comply with the requirement to work closely with Agency subject matter experts. eVision Partners proposed staff has significant experience performing this type of work for 32 state DOTs and will leverage this experience in our work with WVDOT subject matter experts.

**3.2.1.7 The Vendor will be required to provide detailed status reports regarding progress with Agency personnel to ensure project delivery is within project defined schedule outlined in the approved SOW.**

eVision Partners acknowledges and will comply with the requirement to provide detailed status reports regarding progress to the designated WVDOT staff.

**3.2.1.8 The Vendor must utilize an understanding of the Agency work processes and provide recommendations for requirements that may be utilized to develop specifications for the competitive bid**



***process.***

eVision Partners acknowledges and will comply with the requirement to utilize an understanding of the Agency work processes and provide recommendations for requirements that may be utilized to develop specifications for the competitive bid process. Several of our proposed staff (Cooney, Anverse, Green, Paxton) have prior experience with WVDOT work processes and in defining system requirements for different functional areas for WVDOT including finance, maintenance management, fleet management, encroachment permits, safety analysis and crash reporting.

***3.2.1.9 The Vendor will be required to participate as an advisor during a bid evaluation process.***

eVision Partners acknowledges and will comply with the requirement to participate as an advisor during the bid evaluation process. Robert Cooney was a bid advisor for WVDOT during the selection of the new fleet management system. In addition to our work for WVDOT, our proposed staff have acted as bid advisors for five (5) other state DOTs including Arizona Iowa, Ohio and South Carolina and four (4) transit agencies including New York MTA, Dallas Area Rapid Transit, Nashville MTA/WeGo and TriMet.

***3.2.1.10 The Vendor will be required to provide project management functions to ensure the successful completion of the tasks outlined in the approved SOW.***

eVision Partners acknowledges and will comply with the requirement to provide project management functions to ensure the successful completion of the tasks outlined in the approved SOW. eVision Partners utilizes a project management methodology based on the Project Management Institute Project Management Body of Knowledge (PMBOK™).

***3.2.1.11 The Vendor will be required to facilitate information gathering from WVDOT personnel to ensure successful completion of the approved SOW.***

eVision Partners acknowledges and will comply with the requirement to facilitate information gathering from WVDOT personnel to ensure successful completion of the approved SOW. Our proposed staff have considerable experience with information gathering for WVDOT and for 31 other state DOTs.

***3.2.1.12 The Vendor will be required to assist the WVDOT with the development of long-term strategic planning and budget creation***



***for projects in an approved SOW.***

eVision Partners acknowledges and will comply with the requirement to assist WVDOT with the development of long-term strategic planning and budget creation for projects in an approved SOW. eVision Partners has led the development of strategic enterprise architecture designs and information technology strategic plans for the Iowa, Ohio, Maine and Montana state departments of transportation. In addition, we have regularly prepared business cases for our State DOT clients as part of planning, budgeting and requesting funding for new information technology projects. Examples include preparing business cases to support legislative funding requests for a new capital project delivery system and a new maintenance management system for the Arizona DOT and preparation of a multi-year technology modernization roadmap, with cost estimates and a return on investment (ROI) analysis for MaineDOT.

***3.2.1.13 The Vendor must also review system requirement documentation and perform a gap analysis of existing Agency documentation and provide recommendations for areas of improvement. This may require the Vendor to develop additional documentation to fill identified gaps.***

eVision Partners acknowledges and will comply with the requirement to review system requirement documentation and perform a gap analysis of existing Agency documentation and provide recommendations for areas of improvement, including developing additional documentation to fill any identified gaps. An example of our work in this area was a fit analysis of Workday ERP as the selected statewide ERP solution to meet the Washington State Department of Transportation's financial system requirements. This work required us to review WSDOT's existing financial system requirements, identify gaps in the documented requirements and prepare additional requirements as needed. We then assessed the fit of Workday to meet the full set of requirements.

***3.2.1.14 The Vendor must analyze existing business processes and provide recommendations to optimize business efficiency through process improvement.***

eVision Partners acknowledges and will comply with the requirement to analyze existing business processes and to provide recommendations to optimize business efficiency through process improvement. This type of work is core to the work we do as a firm



and our proposed staff have experience performing business process analysis and optimization for 32 state DOTs.

**3.2.1.15 Each SOW must be mutually approved of by both the Agency and Vendor. An approved ADO (Agency Delivery Order) will be processed and provided to the Vendor when work has been authorized.**

eVision Partners acknowledges and will comply with this requirement.

**3.2.1.16 The Vendor must outline and identify staff members providing services in the SOW and include a firm fixed price for work being performed.**

eVision Partners acknowledges and will comply with this requirement.

**3.2.1.17 The SOW will include a detailed list of expectations and deliverables along with a time frame for completion.**

eVision Partners acknowledges and will comply with this requirement.

**3.2.1.17.1 It will be the Agency's discretion to require onsite or off-site services for each project. This requirement will be discussed during the development of the SOW.**

eVision Partners acknowledges and will comply with this requirement.

**3.2.1.17.2 If onsite services are necessary, the vendor shall utilize an hourly rate that incorporates costs associated with travel. Itemized travel expenses cannot be billed separately.**

eVision Partners acknowledges and will comply with this requirement. Our on-site rates have been included in Exhibit A – Pricing. We understand that itemized travel expenses cannot be billed separately.



## **Part 4: Exhibit A – Pricing Page**

eVision Partners completed pricing page is provided on the page which follows.

EXHIBIT A - PRICING PAGE

TOTAL INSTALLATION & DELIVERY COST							
LOCATION -Building 6, Room 320, Charleston, WV 25305							
Item Description	Estimated Qty Hours*	Description	Unit Price Year 1	Extended Price	Unit Price Year 2**	Unit Price Year 3**	Unit Price Year 4**
On-site Consultant	10	Hourly Rate for On-site Consulting Services	\$170.00	\$1,700.00	\$175.00	\$180.00	\$185.00
On-site Project Management	25	Hourly Rate for On-site Project Management Services	\$190.00	\$4,750.00	\$196.00	\$202.00	\$208.00
On-site Technical Writing/Admin. Support	10	Hourly Rate for On-site Technical Writing/Admin. Support Hourly Rate Services	\$120.00	\$1,200.00	\$124.00	\$128.00	\$132.00
Remote Consultant	20	Hourly Rate Remote Consulting Services	\$145.00	\$2,900.00	\$149.00	\$153.00	\$158.00
Remote Project Management	15	Hourly Rate for Project Management Services	\$165.00	\$2,475.00	\$170.00	\$175.00	\$180.00
Technical Writing/Admin Support	15	Hourly Rate for Technical Writing/Admin Support Services	\$95.00	\$1,425.00	\$98.00	\$101.00	\$104.00
Total for Evaluation Purposes				\$14,450.00			

Note:

Pricing for years 2 through 4 are optional and require contract renewal

Estimated Quantity will be utilized for bid evaluation purposes



## **Part 5: Exhibit B – Vendor Qualifications/References**

Customer references which demonstrate that eVision Partners as a firm and our proposed eVision Partners staff meet the RFQ requirements are provided on the pages which follow.

REQUEST FOR QUOTATION – EXHIBIT B Vendor Qualifications/References  
Professional Services Consulting, Technical Writing and Project Management  
eVision Partners, Inc.

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NOTE: Use as many pages as necessary.

**#1 – South Carolina Department of Transportation: Financial Systems Modernization and Planning for New Program and Project Management System**

Name:	Mr. Michael Blake Assistant Chief Information Officer South Carolina Department of Transportation (SCDOT)
Address:	955 Park Street P.O. Box 191 Columbia, SC 29201-3959
Telephone Number:	Phone: (803) 413-6419
Email Address:	Email: <a href="mailto:BlakeML@scdot.org">BlakeML@scdot.org</a>
Dates of Service:	11/2020 – Present
Brief Summary of System/Services Vendor should include a reference to the experience requirement met by the submission	<p><b>Relevance:</b></p> <p><b>Supports Requirement 3.1.9.1 and 3.1.9.2 for experience with complex full-scale replacement of financial systems within a state department of transportation. Also contributes to demonstrating five (5) years of experience working with state DOTs on financial system modernization.</b></p> <p><b>Supports Requirement 3.1.8 in terms of RFP development and evaluation support during solution/system integrator selection.</b></p> <p>eVision Partners was prime consultant for an assessment of the existing SCDOT financial management systems, evaluation of alternatives for replacing the current systems and the development of a roadmap for transitioning SCDOT fully onto the State of South Carolina statewide ERP system. eVision Partners then defined system requirements for the transition to the statewide ERP system, prepared an RFP for a system integrator and supported SCDOT in evaluating proposals and selecting an ERP system integrator. We then provided advisory services during the initial phases of implementation. The RFP process and the transition to implementation required coordination with the state-level IT organization (SCEIS) responsible for managing the state's SAP ERP system.</p> <p>As a follow-on effort, eVision Partners defined requirements for a new program and project management system and prepared an RFP for the new solution. The RFP for the new program and project management system is expected to be released later in 2025 and eVision Partners is under contract to support SCDOT with solution evaluation and contact negotiations.</p> <p>Mr. Robert Cooney was the Project Manager, Mr. Mark Paxton was a Lead Analyst and Mr. Dom Cali was a Lead Analyst for this project.</p>



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	<p>The relevance of this reference to the WVDOT RFQ includes:</p> <ul style="list-style-type: none"><li>• Assessment of As-Is financial systems</li><li>• Definition of requirements for transitioning SCDOT to statewide ERP and procuring new project management system</li><li>• Preparation of RFP for ERP system integrator</li><li>• Support in selecting ERP system integrator</li><li>• Support during contract negotiations</li><li>• Advisory support during initial phases of ERP implementation</li><li>• Definition of requirements for new program and project management system</li><li>• Preparation of RFP for new program and project management system</li><li>• Support during procurement of new program and project management system (ongoing)</li></ul>
<p>Size of the Project Number of Stakeholders Locations:</p>	<p>Our work involves working with approximately 10 – 12 stakeholders who are primarily at SCDOT HQ on a regular basis. The implementation of the new ERP will impact 500+ users department wide.</p> <p>eVision Partners contract for all phases of work is \$500,000. The system integration contract awarded as a follow-on to our planning and procurement support engagement is for \$15 million.</p>

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**#2- Nebraska Department of Transportation (NDOT) Financial Systems Modernization Roadmap**

Name:	Mr. Devin Townsend Program Management Division Director Nebraska Department of Transportation (NDOT)
Address:	1500 Highway 2 Lincoln, NE 68502
Telephone Number:	Phone: (402) 471-4567
Email Address:	Email: <a href="mailto:Devin.Townsend@nebraska.gov">Devin.Townsend@nebraska.gov</a>
Dates of Service:	4/2020 – 6/2024
Brief Summary of System/Services Vendor should include a reference to the experience requirement met by the submission	<p><b>Relevance:</b></p> <p><b>Supports Requirement 3.1.9.1 and 3.1.9.2 for experience with complex full-scale replacement of financial systems within a state department of transportation. Also contributes to demonstrating five (5) years of experience working with state DOTs on financial system modernization.</b></p> <p>As prime consultant, eVision Partners assessed NDOT’s As-Is financial systems and identified gaps and opportunities. eVision Partners then analyzed alternatives for modernizing the agency’s financial systems and prepared a multi-year roadmap for the selected alternative. eVision Partners then defined system requirements for the new financial system solution and provided project management advisory support as the agency transitioned to implementation of the selected alternative. This project involved coordination and collaboration with state-level financial management and IT staff as we assisted NDOT to evaluate transitioning into the existing state ERP system.</p> <p>As a follow-on project, eVision Partners evaluated NDOT’s As-Is time management systems and processes and prepared recommendations for improvements.</p> <p>Mr. Robert Cooney of eVision Partners was the Program Manager. Mr. Mark Paxton was a Lead Analyst and Mr. Dom Cali was a Lead Analyst for this project.</p> <p>The relevance of this reference to the WVDOT RFQ includes:</p> <ul style="list-style-type: none"><li>• Assessment of financial management As-Is processes and systems</li><li>• Identification of improvement opportunities</li><li>• Alternatives analysis</li><li>• Development of multi-year roadmap for modernizing systems</li><li>• Definition of system requirements for new ERP solution</li><li>• Coordination with state-level IT and financial management staff</li><li>• Program management support during implementation</li></ul>

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Size of the Project Number of Stakeholders Locations:	<p>The project involved outreach to 30 plus NDOT stakeholders for information gathering, with our team working with approximately 10 NDOT and 5 state-level IT and financial management staff on a regular basis.</p> <p>eVision Partners total budget for all work was \$600,000. Cost estimates for alternatives evaluated as possible approaches for modernizing the financial system ranged from \$5 million to \$15 million.</p>

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**#3 – West Virginia Department of Transportation: wvOASIS ERP requirements and solution selection, transition support for moving to wvOASIS and related system Implementation projects**

Name:	Ms. Carla P. Rotsch, MSL Transportation Business Manager West Virginia Department of Transportation
Address:	1900 Kanawha Blvd., E. Building 6 - Room 320 Charleston, WV 25305
Telephone Number:	Office (304) 558-2811 Cell (304) 382-2137
Email Address:	<a href="mailto:Carla.P.Rotsch@wv.gov">Carla.P.Rotsch@wv.gov</a>
Dates of Service:	5/2010 – 6/2015 – wvOASIS initial requirements, RFP development for statewide ERP, solution selection and initial implementation support  9/2020 – 8/2024 – Assistance with completing transition of WVDOT financial management functions to wvOASIS; selection and implementation of MMS solution; selection and implementation of fleet management solution; project management support for HUB implementation
Brief Summary of System/Services Vendor should include a reference to the experience requirement met by the submission	<b>Relevance:</b> <b>Supports Requirement 3.1.9.1 and 3.1.9.2 for experience with complex full-scale replacement of financial systems within a state department of transportation. Also contributes to demonstrating five (5) years of experience working with state DOTs on financial system modernization.</b>  <b>Supports Requirement 3.1.8 in terms of RFP development and evaluation support during solution/system integrator selection.</b>  Mr. Robert Cooney of eVision Partners, as a subconsultant to STA/ISG, defined requirements, prepared portions of the statewide ERP RFP and supported solution selection during pre-implementation planning for the wvOASIS project. Mr. Cooney then participated as a technical advisor during initial implementation phases.  Then, beginning in 2020, eVision Partners, as a subconsultant to Mott MacDonald, assisted WVDOT to complete transition of WVDOT financial functions to the wvOASIS system, as well as to implement a new MMS and fleet management system which were tightly integrated with wvOASIS. Mr. Robert Cooney defined requirements for a new MMS, assisted WVDOT to assess the fit of Deighton dTIMS to provide this functionality and supported WVDOT in negotiating a scope of work with Deighton. In addition, Mr. Cooney defined requirements, prepared an RFP and supported WVDOT during solution selection for a new fleet and

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	<p>equipment management system. Mr. Cooney participated during the MMS implementation as a technical advisor and Mr. Kevin Green served as project manager and lead owner's representative for the fleet implementation. Ms. Melissa Anverse supported the financial transition activities and the MMS implementation as a Lead Analyst. Likewise, Kevin Green provided project management support for the institutionalization of the initial implementation of HUB and assisted WVDOT in prioritizing and planning for enhancements to the initial HUB release.</p> <p>The relevance of this reference to the WVDOT RFQ includes:</p> <ul style="list-style-type: none"><li>• Assessment of financial management As-Is processes and systems</li><li>• Identification of improvement opportunities</li><li>• Definition of system requirements for new ERP solution, as well as MMS and fleet/equipment</li><li>• Preparation of RFPs</li><li>• Support during proposal evaluation and contract negotiations</li><li>• Coordination with state-level IT and financial management staff</li><li>• Program management support during implementation</li></ul>
<p>Size of the Project Number of Stakeholders Locations:</p>	<p>This work touched most WVDOT business units and involved working with approximately 25 stakeholders on a regular basis and outreach with 750+ WVDOT staff across the state.</p> <p>eVision Partners budget for the initial wvOASIS pre-implementation planning work was \$650,000. eVision Partners budget for the transition support provided beginning in 2020 was \$1,412,324.</p>

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**#4 – Iowa Department of Transportation: ERP Pre-Implementation Planning and ERP Implementation Support and Planning, Procurement and Project Management Support for New Program and Project Management System**

Name:	Mr. John Makovec Bureau Director Iowa Department of Management (supporting IowaDOT)
Address:	800 Lincoln Way Ames, IA 50010
Telephone Number:	Office (515) 239-1318
Email Address:	<a href="mailto:Jonathan.Makovec@iowadot.us">Jonathan.Makovec@iowadot.us</a>
Dates of Service:	9/2016 – 3/2020 for ERP work 7/18 – 6/2024 for Program and Project Management System work
Brief Summary of System/Services Vendor should include a reference to the experience requirement met by the submission	<p><b>Relevance:</b></p> <p><b>Supports Requirement 3.1.9.1 and 3.1.9.2 for experience with complex full-scale replacement of financial systems within a state department of transportation. Also contributes to demonstrating five (5) years of experience working with state DOTs on financial system modernization.</b></p> <p><b>Supports Requirement 3.1.8 in terms of RFP development and evaluation support during solution/system integrator selection.</b></p> <p>eVision Partners as prime consultant assisted IowaDOT in planning for replacement of its legacy financial system with a modern ERP system. The scope of services included defining system requirements, conducting a fit assessment of Workday ERP which had been procured by Iowa State University and was available for use by IowaDOT against these requirements and supporting IowaDOT in developing and negotiating the scope of work with Workday. eVision Partners then provided project management and advisory support during implementation.</p> <p>Mr. Robert Cooney was Project Manager and Mr. Mark Paxton was Lead Analyst for this work. Mr. Paton was the primary resource during implementation and was substantially dedicated to the implementation project from 1/2018 to early 2020.</p> <p>In a follow-on project, eVision Partners defined requirements for a new program and project management system to replace an aging legacy system. eVision Partners prepared the RFP and supported IowaDOT during proposal evaluation. eVision Partners then provide project management advisory support during implementation. Mr. Robert Cooney led the definition of requirements and preparation of the RFP.</p>

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	<p>Mr. Dom Cali was the primary eVision Partners resource providing implementation support.</p> <p>The relevance of this reference to the WVDOT RFQ includes:</p> <ul style="list-style-type: none"><li>• Identification of improvement opportunities</li><li>• Definition of system requirements for new ERP solution</li><li>• Preparation of scope of work for ERP project</li><li>• Project management and technical advisory support during implementation</li><li>• Definition of system requirements for new program and project management system</li><li>• Preparation of RFP for new program and project management system</li><li>• Support during proposal evaluation and solution selection</li></ul>
Size of the Project Number of Stakeholders Locations:	<p>This work touched most IowaDOT business units and involved working with approximately 15 agency stakeholders on a regular basis and outreach to 200+ IowaDOT staff across the state.</p> <p>eVision Partners budget was \$650,000. The Workday ERP implementation cost was approximately \$15 million.</p>

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**#5 – Washington State Department of Transportation (WSDOT) Workday: ERP Fit Gap**

Name:	Ms. Jennifer Dahl Project Director, Propel Washington Department of Transportation)
Address:	310 Maple Park Avenue, SE Olympia, WA 98501
Telephone Number:	Office (360) 790-2740
Email Address:	<a href="mailto:ahjl@wsdot.wa.gov">ahjl@wsdot.wa.gov</a>
Dates of Service:	11/23 – 3/24
Brief Summary of System/Services Vendor should include a reference to the experience requirement met by the submission	<p><b>Relevance:</b></p> <p><b>Supports Requirement 3.1.9.1 and 3.1.9.2 for experience with complex full-scale replacement of financial systems within a state department of transportation. Also contributes to demonstrating five (5) years of experience working with state DOTs on financial system modernization.</b></p> <p>eVision Partners, as a subconsultant to Oakland Consulting, led a fit assessment of the capabilities of Workday ERP which had been selected as the State of Washington statewide ERP solution to meet the requirements of WSDOT. The project involved reviewing an existing set of WSDOT requirements, enhancing these requirements as required and then evaluating the capabilities of Workday ERP to adequately address WSDOT requirements. eVision Partners also made recommendations concerning the appropriate timing for deploying Workday ERP at WSDOT within the statewide ERP deployment schedule. This project involved working with both WSDOT and Washington Office of Financial Management (OFM) staff.</p> <p>Mr. Robert Cooney was Project Manager for this work and Mr, Mark Paxton was the Lead Analyst, with Mr. Dom Cali in a support role.</p> <p>The relevance of this reference to the WSDOT RFQ includes:</p> <ul style="list-style-type: none"><li>• Fit analysis of Workday ERP in comparison to agency ERP requirements</li><li>• Identification of alternatives and evaluation of appropriate timing for system go-live</li></ul>
Size of the Project Number of Stakeholders Locations:	eVision Partners engaged on a regular basis with approximately 10 WSDOT and OFM stakeholders through the course of the engagement. eVision Partners budget was \$193,120.



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**#6 - IowaDOT Strategic Enterprise Architecture including evaluation of Iowa DOT Motor Vehicle Systems; RFP for new IFTA/IRP Solution**

Name:	Ms. Alesia Trask IT Project Management Bureau Administrator Iowa Department of Management (supporting Iowa DOT)
Address:	800 Lincoln Way Ames, IA 50010
Telephone Number:	(515) 239-1815
Email Address:	<a href="mailto:Alesia.Trask@iowadot.us">Alesia.Trask@iowadot.us</a>
Dates of Service:	7/15 – 6/16 for Strategic Enterprise architecture 11/17 – 3/18 for IFTA/IRP/CVIEW RFP Development
Brief Summary of System/Services Vendor should include a reference to the experience requirement met by the submission	<p><b>Relevance:</b></p> <p><b>Supports Requirement 3.1.9.5 including requirement in 3.1.9.5.4 for a minimum of five (5) years of Motor Vehicle state government experience across at least three (3) client references.</b></p> <p>eVision Partners as prime consultant prepared a strategic enterprise architecture design for Iowa DOT following an adaptation of the TOGAF methodology and then assisted as owner's representative with the implementation of several recommendations from the enterprise architecture effort. eVision Partners assessed Iowa DOT's As-Is systems environment, identified gaps, prepared recommendations to address the gaps and developed a multi-year implementation roadmap.</p> <p>As part of the project scope, eVision Partners evaluated Iowa DOT's existing ARTS system (driver license and vehicle registration), identified system gaps and developed recommendations for significant system enhancements to the system and eventual replacement of the system with a next generation solution.</p> <p>Mr. Robert Cooney was Project Manager and Mr. Mark Paxton was Lead Analyst for the project.</p> <p>As one of the follow-on projects to the initial strategic enterprise architecture effort, eVision Partners defined system requirements and prepared an RFP for a new IFTA/IRP/CVIEW solution for Iowa DOT. Mr. Robert Cooney was Project Manager and Mr. Dom Cali was Lead Analyst for this effort.</p> <p>The relevance of this reference to the WVDOT RFQ includes:</p> <ul style="list-style-type: none"><li>• Evaluation of legacy driver license and vehicle registration system</li><li>• Identification of gaps and recommendations to address these gaps</li><li>• Definition of system requirements</li><li>• Preparation of RFP for new IFTA/IRP/CVIEW solution</li></ul>

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Size of the Project Number of Stakeholders Locations:	<p>eVision Partners interviewed approximately 50 stakeholders as part of the agency-wide strategic enterprise architecture project.</p> <p>The eVision Partners budget for preparation of the strategic enterprise architecture design was \$285,000. The budget for the IFTA/IRP/CVIEW RFP was \$40,000.</p>
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**#7 - Arizona DOT – Safety Management Feasibility Study and AASHTOWare™ Safety Fit Analysis**

Name:	Mr. Steve West Assistant Director, Chief Information Officer Arizona Department of Transportation
Address:	1801 West Jefferson Street Phoenix, AZ 85007
Telephone Number:	Phone: (602) 712-8343
Email Address:	<a href="mailto:swest@azdot.gov">swest@azdot.gov</a>
Dates of Service:	3/22 – 6/22 for Safety Management Feasibility Study 9/23 to 6/24 for AASHTOWare™ Safety Fit Analysis
Brief Summary of System/Services Vendor should include a reference to the experience requirement met by the submission	<p><b>Relevance:</b></p> <p><b>Supports Requirement 3.1.9.5 including requirement in 3.1.9.5.4 for a minimum of five (5) years of Motor Vehicle state government experience across at least three (3) client references.</b></p> <p>The scope of this work included an assessment of the current environment, preparation of a proposed To-Be Operating Model, definition of a system architecture to support this To-Be Model, and an implementation roadmap for the proposed To-Be Operating Model and system architecture. The project scope covered the Safety Management business process, which initiates with crash reports from law enforcement agencies forwarded to ADOT. ADOT processes and analyzes the data from the crash reports, making it available to other state agencies, and then analyzes this information to assist in planning projects under the Highway Safety Improvement Program (HSIP). Recommendations from this study led to a project to design, develop and implement a new crash reporting system for ADOT.</p> <p>As a follow-up to the Safety Management Feasibility Study, eVision Partners provided additional analysis support to assist in confirming a solution for the predictive modeling tool functionality. This work included preparation of detailed requirements and conducting a fit analysis to validate the feasibility of the AASHTOWare™ Safety Management solution to meet ADOT's requirements.</p> <p>The relevance of this reference to the WVDOT RFQ includes:</p> <ul style="list-style-type: none"><li>• Experience working with motor vehicle accident reporting data and systems</li><li>• As-Is system assessment</li><li>• Identification of gaps and recommendations to address these gaps</li><li>• Definition of system requirements</li><li>• Fit analysis</li></ul>

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Size of the Project Number of Stakeholders Locations:	<p>eVision Partners interviewed 15 stakeholders as part of the Safety Management feasibility study. We worked closely with five (5) ADOT Traffic Safety and Information Technology staff on the AASHTOWare™ Safety Fit Analysis.</p> <p>The eVision Partners budget for the Safety Management feasibility study was \$99,000. The eVision Partners budget for the AASHTOWare™ Safety Fit Analysis was \$77,340.</p>
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**#8 – WVDOT AASHTOWare™ Safety Implementation and Assessment of Crash Reporting and Citation Systems**

Name:	Ms. Marsha Mays Safety Programs and Analysis Engineer (Acting) Traffic Engineering Division West Virginia Department of Transportation
Address:	1900 Kanawha Blvd., E. Building 5 Charleston, WV 25305
Telephone Number:	Office (304) 414-7353
Email Address:	<a href="mailto:Marsha.K.Mays@wv.gov">Marsha.K.Mays@wv.gov</a>
Dates of Service:	7/2009 – 6/2015 Initial requirements gathering for safety management system, support for solution selection and advisory support during implementation  9/2020 – 8/2024 for solution evaluation and implementation of AASHTOWare™ Safety solution  10/2024 – Current for assessment of West Virginia crash reporting system and citation system
Brief Summary of System/Services Vendor should include a reference to the experience requirement met by the submission	<b>Relevance:</b>  <b>Supports Requirement 3.1.9.5 including requirement in 3.1.9.5.4 for a minimum of five (5) years of Motor Vehicle state government experience across at least three (3) client references.</b>  As part of the planning for the wvOASIS ERP solution, Mr. Robert Cooney of eVision Partners defined requirements for a safety management system and supported WVDOT in solution selection and then assisted in a project management and technical advisory role during initial implementation activities.  In Fall 2020, Mr. Cooney led an update of the safety management requirements in preparation for a re-start of the safety management system initiative. He then facilitated a fit assessment to evaluate the feasibility of the AASHTOWare™ Safety solution meeting these requirements and supported negotiations of the scope of work with Numetric for implementation. Mr. Cooney then provided project management and technical advisor support during implementation and the initial statewide deployment of AASHTOWare™ Safety.  eVision Partners, as subconsultant to Safety Analytica LLC, then assessed the State of West Virginia crash reporting and citation systems. Mr. Robert Cooney is the Project Lead for this work, with Mr. Mark Paxton as a Lead Analyst. The scope of this work included identifying system gaps and preparing recommendations to address these gaps. In addition, as

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	<p>part of the assessment, Mr. Paxton evaluated the crash and citation system's compliance with the Sixth Edition of the NHTSA MMUCC (Model Minimum Uniform Crash Criteria). In a follow-on phase, eVision Partners is currently gathering requirements and preparing an RFP for a new crash reporting and citation solution for the State and supporting WVDOT in managing its NHTSA SEDC grant.</p> <p>The relevance of this reference to the WVDOT RFQ includes:</p> <ul style="list-style-type: none"><li>• Experience working with motor vehicle accident reporting data and systems</li><li>• Definition of system requirements</li><li>• Fit analysis</li><li>• Scope of work development and support during contract negotiations</li><li>• Project management during implementation</li><li>• As-Is system assessment</li><li>• Identification of gaps and recommendations to address these gaps</li><li>• Experience working with NHTSA standards</li><li>• RFP development</li></ul>
Size of the Project Number of Stakeholders Locations:	<p>eVision Partners worked with approximately 50 stakeholders during the deployment of AASHTOWare™ Safety including Traffic Engineering staff and headquarters and district design staff among others. During the assessment of the crash reporting and citation systems, we have engaged with representatives from 21 state, county and local agencies.</p> <p>The eVision Partners budget for the AASHTOWare™ Safety implementation was \$185,000.</p> <p>The eVision Partners budget for the crash reporting and citation system assessment, definition of requirements for a new system, preparation of the RFP and proposal evaluation is support is \$164,000.</p>

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**#9 – Project Management Support for Start-up of Texas Department of Motor Vehicles**

Name:	Texas Department of Motor Vehicles Gary Gordier (Retired) Former TxDMV CIO
Address:	14 Pinehaven Circle Midland, MI 48642
Telephone Number:	(512) 541-9343
Email Address:	<a href="mailto:Glgordier@gmail.com">Glgordier@gmail.com</a>
Dates of Service:	February 2010 – June 2014
Brief Summary of System/Services Vendor should include a reference to the experience requirement met by the submission	<p><b>Relevance:</b></p> <p><b>Supports Requirement 3.1.9.5 including requirement in 3.1.9.5.4 for a minimum of five (5) years of Motor Vehicle state government experience across at least three (3) client references.</b></p> <p>Mr. Mark Paxton, prior to joining eVision Partners, managed the business project for the creation of a new state agency, the Texas Department of Motor Vehicles (TxDMV), transitioning all DMV business processes formerly housed within TxDOT. Wrote and published legislatively mandated Transition Report for Governor, House, and Senate. Assisted the TxDMV Board Chairman in orienting and training the new board of directors and assisted him in the creation of the new agency's first organization chart and development of job descriptions for key executive roles. Served as interim CIO, with responsibility over all IT programs, projects, and day-to-day operations. Created IT Strategy and IT Roadmap, including a strategy for replacing enterprise applications. Prepared RFP to document IT infrastructure and software. Managed development of RFP to conduct agency-wide business process analysis project to document existing and develop desired business processes. Assisted the agency in hiring a permanent CIO, assisted the COO and the new CIO with IT reorganization, and prepared the agency for a large enterprise program/project to replace the legacy Vehicle Registration System.</p> <p>The relevance of this reference to the WVDOT RFQ includes:</p> <ul style="list-style-type: none"> <li>• Experience working with vehicle titling and registration and related systems</li> <li>• Business process analysis</li> <li>• As-Is system assessment</li> <li>• Identification of system gaps and recommendations to address these gaps</li> <li>• Definition of system requirements</li> <li>• RFP development</li> <li>• Project management services</li> </ul>
Size of the Project Number of Stakeholders Locations:	Mr. Paxton engaged with a wide range of stakeholders during this project including TxDMV employees who transitioned to the new agency from TxDOT, TxDMV Board members, and legislative staff among others.



REQUEST FOR QUOTATION – EXHIBIT B Vendor Qualifications/References  
**Professional Services Consulting, Technical Writing and Project Management**  
**eVision Partners, Inc.**

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**#10 – North Carolina DMV Driver License and Vehicle Registration System Support**

Name:	Leena Samson North Carolina Driver License System Support Team Manager North Carolina Department of Information Technology (supporting North Carolina DOT)
Address:	1 South Wilmington Street Raleigh, NC 27601
Telephone Number:	(919) 707-7267
Email Address:	<a href="mailto:lsamson@ncdot.gov">lsamson@ncdot.gov</a>
Dates of Service:	11/1999 – 12/2017
Brief Summary of System/Services Vendor should include a reference to the experience requirement met by the submission	<p><b>Relevance:</b></p> <p><b>Supports Requirement 3.1.9.5 including requirement in 3.1.9.5.4 for a minimum of five (5) years of Motor Vehicle state government experience across at least three (3) client references.</b></p> <p>Ms. Carla Thorpe performed several roles involving the development and on-going maintenance of motor vehicle systems during an 18-year career with the North Carolina DOT. Relevant experience included:</p> <p>Team Manager/Team Lead responsible for managing and supporting the driver license system for North Carolina DMV. Responsibilities including helping to lead enhancement of the system to provide additional online capabilities and implementing modifications of the Driver License system to support REAL ID requirements.</p> <p>Team Manager/Team Lead responsible for managing and supporting the vehicle registration titling system for North Carolina DMV.</p> <p>Mainframe Developer and Technical Specialist for the vehicle registration titling system for North Carolina DMV.</p> <p>The relevance of this reference to the WVDOT RFQ includes:</p> <ul style="list-style-type: none"> <li>• Experience working with driver license, vehicle titling and registration and related systems</li> <li>• Experience with AAMVA, SSOLV, DACH, REAL ID, IFTA and IRP</li> <li>• Business process analysis</li> <li>• As-Is system assessment</li> <li>• Identification of system gaps and recommendations to address these gaps</li> <li>• Definition of system requirements</li> <li>• Project management services</li> </ul>
Size of the Project Number of Stakeholders Locations:	Ms. Thorpe supported a range of stakeholders statewide in this role who were users of the systems she managed and supported including North Carolina DMV management, driver license supervisors and examiners, DMV title and registration staff and vehicle registration and titling contractors.

REQUEST FOR QUOTATION – EXHIBIT B Vendor Qualifications/References  
Professional Services Consulting, Technical Writing and Project Management  
eVision Partners, Inc.

**#11 – Arizona DOT System Assessment, Requirements Definition, RFP Development and Evaluation Support for New Capital Project Delivery System (CPDS) and New Maintenance Management System (MMS)**

Name:	Mr. Steve West Assistant Director, Chief Information Officer Arizona Department of Transportation
Address:	1801 West Jefferson Street Phoenix, AZ 85007
Telephone Number:	Phone: (602) 712-8343
Email Address:	<a href="mailto:swest@azdot.gov">swest@azdot.gov</a>
Dates of Service:	12/2022 – 6/2023 for assessment of FAST construction management system 4/2023 – 6/2023 for assessment of PeCoS maintenance management system 4/2024 – 6/2024 for MMS requirements development 8/2024 to 5/2025 for CPDS requirements and CPDS and MMS RFP development and proposal evaluation support
Brief Summary of System/Services Vendor should include a reference to the experience requirement met by the submission	<p><b>Relevance:</b></p> <p><b>Supports experience with Requirement 3.1.3, 3.1.6, 3.1.7 and 3.1.8</b></p> <p>eVision Partners has assisted the Arizona Department of Transportation (ADOT) to assess its existing construction management, maintenance management and project management system and then prepare budget requests to obtain funding to replace these systems.</p> <p>In follow-up phases, eVision Partners then defined requirements for new systems and prepared a combined RFP for a new Capital Project Delivery System (CPDS) and Maintenance Management System (MMS). We then assisted ADOT with the evaluation of proposals including planning and facilitating software demonstrations. We also supported ADOT in contract negotiations with the apparent selected vendor.</p> <p>eVision Partners will be ADOT's Project Manager with the start of implementation in July 2025.</p> <p>Mr. Robert Cooney was the Project Manager for this work. Mr. Kevin Green led the maintenance management portions of the work. Mr. Dominic Cali and Ms. Melissa Anverse were Lead Analysts on the project.</p> <p>The relevance of this reference to the WVDOT RFQ includes:</p> <ul style="list-style-type: none"> <li>• As-Is system assessment</li> <li>• Business process analysis</li> <li>• Definition of requirements</li> <li>• Preparation of RFPs</li> <li>• Support for evaluating vendor proposals</li> <li>• Contract negotiations support</li> <li>• Project management services</li> </ul>

**REQUEST FOR QUOTATION – EXHIBIT B Vendor Qualifications/References**  
**Professional Services Consulting, Technical Writing and Project Management**  
**eVision Partners, Inc.**

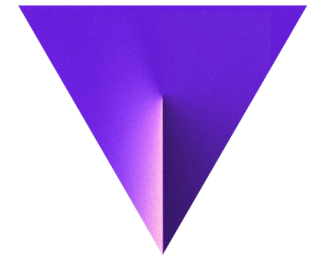
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Size of the Project	eVision Partners engaged with 75 + stakeholders in ADOT headquarters
Number of Stakeholders	and districts offices during this work.
Locations:	The eVision Partners budget across all phases of work was \$675,000.



## **Part 6: Exhibit C – Vendor Proposed Staff**

Resumes for our proposed staff are provided on the pages which follow. These resumes demonstrate that our proposed eVision Partners staff meet the RFQ requirements. In addition, PMP certificates are provided for Robert Cooney, Kevin Green, Melissa Anverse and Jackie Trexel.



THIS IS TO CERTIFY THAT

**Robert C Cooney**

HAS BEEN FORMALLY EVALUATED FOR DEMONSTRATED EXPERIENCE, KNOWLEDGE AND PERFORMANCE IN  
ACHIEVING AN ORGANIZATIONAL OBJECTIVE THROUGH DEFINING AND OVERSEEING PROJECTS AND  
RESOURCES AND IS HEREBY BESTOWED THE GLOBAL PROFESSIONAL CERTIFICATION

**Project Management Professional (PMP)<sup>®</sup>**

IN TESTIMONY WHEREOF, WE HAVE SUBSCRIBED OUR SIGNATURES UNDER THE SEAL OF THE INSTITUTE

A handwritten signature in black ink, reading 'Ike Nwankwo'.

Ike Nwankwo, PMP | Chair, Board of Directors



A handwritten signature in black ink, reading 'Pierre Le Manh'.

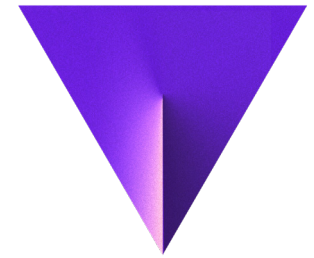
Pierre Le Manh | President & CEO

Certification Number: 1200549

Original Grant Date: 11 August 2008

Expiration Date: 11 August 2026





THIS IS TO CERTIFY THAT

**Kevin R. Green**

HAS BEEN FORMALLY EVALUATED FOR DEMONSTRATED EXPERIENCE, KNOWLEDGE AND PERFORMANCE IN  
ACHIEVING AN ORGANIZATIONAL OBJECTIVE THROUGH DEFINING AND OVERSEEING PROJECTS AND  
RESOURCES AND IS HEREBY BESTOWED THE GLOBAL PROFESSIONAL CERTIFICATION

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Ike Nwankwo, PMP | Chair, Board of Directors



A handwritten signature in black ink, reading 'Pierre Le Manh'.

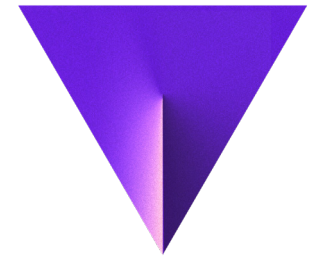
Pierre Le Manh | President & CEO

Certification Number: 31301

Original Grant Date: 20 February 2001

Expiration Date: 20 February 2026





THIS IS TO CERTIFY THAT

**Melissa R. Anverse**

HAS BEEN FORMALLY EVALUATED FOR DEMONSTRATED EXPERIENCE, KNOWLEDGE AND PERFORMANCE IN  
ACHIEVING AN ORGANIZATIONAL OBJECTIVE THROUGH DEFINING AND OVERSEEING PROJECTS AND  
RESOURCES AND IS HEREBY BESTOWED THE GLOBAL PROFESSIONAL CERTIFICATION

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A handwritten signature in black ink, reading 'Ike Nwankwo'.

Ike Nwankwo, PMP | Chair, Board of Directors



A handwritten signature in black ink, reading 'Pierre Le Manh'.

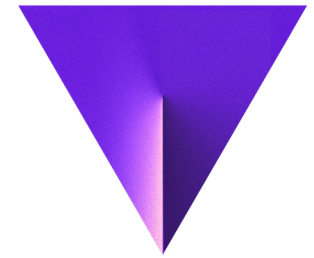
Pierre Le Manh | President & CEO

Certification Number: 3370986

Original Grant Date: 09 November 2022

Expiration Date: 09 November 2025





THIS IS TO CERTIFY THAT

**Jacqueline A. Trexel**

HAS BEEN FORMALLY EVALUATED FOR DEMONSTRATED EXPERIENCE, KNOWLEDGE AND PERFORMANCE IN  
ACHIEVING AN ORGANIZATIONAL OBJECTIVE THROUGH DEFINING AND OVERSEEING PROJECTS AND  
RESOURCES AND IS HEREBY BESTOWED THE GLOBAL PROFESSIONAL CERTIFICATION

**Project Management Professional (PMP)<sup>®</sup>**

IN TESTIMONY WHEREOF, WE HAVE SUBSCRIBED OUR SIGNATURES UNDER THE SEAL OF THE INSTITUTE

A handwritten signature in black ink, reading 'Ike Nwankwo'.

Ike Nwankwo, PMP | Chair, Board of Directors



A handwritten signature in black ink, reading 'Pierre Le Manh'.

Pierre Le Manh | President & CEO

Certification Number: 22937

Original Grant Date: 31 March 2000

Expiration Date: 31 March 2028







# ROBERT COONEY, PMP

President and Managing Partner

## FIRM:

eVision Partners, Inc.

Years with Firm: 13+ years

Total Experience: 36+ years

## EDUCATION:

Bachelor of Arts in Finance, Ball State University

Master of Business Administration, Vanderbilt University

## CERTIFICATIONS/LICENSES:

Certified Project Management Professional (PMP)

## AREAS OF EXPERTISE:

Project management, business process re-engineering, system requirements definition, pre-implementation planning and implementation of ERP and EAM solutions, financial management, project planning, and project management solutions. Considerable experience preparing RFPs and facilitating clients through reviewing and evaluating vendor RFP responses and vendor selection.

## CLIENT EXPERIENCE:

**State-level DOT:** Alabama, Arizona, Colorado, Florida, Idaho, Iowa, Maryland, Louisiana Department of Transportation and Development, Massachusetts, Michigan, Missouri, Mississippi, Montana, Nebraska, Ohio, Oregon, South Carolina, Texas, Tennessee, Washington, West Virginia

**Transit:** New York MTA, Dallas Area Rapid Transit, Santa Clara Valley Transportation Authority, Bay Area Rapid Transit, TriMet (Portland), Mass Transportation Authority Flint, Regional Transportation Commission of Santa Clara Valley Transportation Authority, Southern Nevada, Sound Transit (Seattle), Suburban Mobility Authority for Regional Transportation (Detroit), Port of Long Beach, Jacksonville Transportation Authority

**Other:** AASHTOWare, Arizona General Accounting Office, L3 Harris, Oklahoma City Water Utilities Trust, Oregon Department of Administrative Services, State of Michigan Department of Technology, Management, and Budget, State of Idaho Controller's Office, Illinois Tollway, Texas Conference of Urban Counties,

Mr. Cooney is President and Managing Partner of eVision Partners, Inc. He has substantial project management experience with ERP and other enterprise management systems and in assisting clients in requirements gathering, RFP creation, solution assessment, software selection, vendor negotiation, and implementation. Mr. Cooney has more than 30 years of experience working with and advising state-level transportation agencies, transit agencies and other public sector client organizations in the analysis, design, and implementation of mission-critical systems, enterprise architecture, ERP systems implementations, business process re-engineering, business transformation, systems implementation and other large-scale business change projects. Mr. Cooney has a strong understanding of the State DOT business domain including highway operations and motor vehicle administration.

## PROFESSIONAL EXPERIENCE

### Project Manager/Senior Advisor— West Virginia Department of Transportation

Defined requirements for new MMS system and assisted WVDOT in assessing fit of Deighton dTIMS to serve as the agency's MMS. Served as an advisor during implementation of the MMS. Defined requirements for a new fleet management system, prepared the RFP and supported WVDOT in proposal evaluation and solution selection. Defined requirements for a new safety management system, led fit assessment of AASHTOWare™ Safety and provided project management support during implementation of solution.

### Project Lead— West Virginia Department of Transportation

Led assessment of the State of West Virginia crash reporting and citation systems. Identified gaps and prepared recommendations. Currently leading development of requirements for next generation systems and preparation of RFP.

### Project Manager— Iowa Department of Transportation

Managed development of strategic enterprise architecture design for Iowa DOT. Documented As-Is business and systems environment, organizational goals, and business drivers, and defined a To-Be systems environment to enable Iowa DOT to meet its goals and objectives. Developed a multi-year implementation roadmap and organizational change management strategy for transitioning to this new To-Be environment. A key area of analysis during this project was the Iowa DOT ARTS application (driver license and vehicle registration and titling) for which we assessed the system and prepared recommendations for system enhancements and eventual replacement. As a follow-on projects, Mr. Cooney managed the definition of requirements for a new ERP system, a new program and project management system and a new IFTA/IRP application and assisted Iowa DOT in selecting software solutions. Performed project advisory and owner's representative duties during the ERP implementation.

### Project Manager — Nebraska Department of Transportation (NDOT)

Assessment of current financial systems, conducted peer exchanges to understand best practices and lessons learned from other state DOTs who have recently implemented ERP solutions, conducted alternatives analysis to evaluate options for modernizing NDOT financial systems, and prepared implementation plan for the preferred alternative, and currently providing project advisory and oversight over the resulting ERP project.

### Project Manager — South Carolina Department of Transportation (SCDOT)

Managed financial systems modernization feasibility study for SCDOT, beginning with assessing the As-Is systems environment, identifying gaps, and evaluating potential alternatives for replacing current systems. Developed requirements and RFP for ERP solution implementation and assisted SCDOT in evaluating RFP responses. Currently providing project advisory and oversight for the resulting ERP project.

**Logistics, Transportation and Technology Lead for the pre-implementation planning phase of a statewide ERP project - State of West Virginia.** Responsibilities included defining functional requirements for fleet, facilities, real estate, work order management, project management, Federal-Aid Billing and transportation asset management functionality, as well as technical architecture requirements and data conversion requirements system wide. Other responsibilities included analyzing options and preparing detailed specifications for a proposed hosted operations environment and managed services approach for supporting the system; assisting the State with assessing opportunities and planning for implementation of a shared services center in conjunction with the implementation of the new ERP project; prepared the cost estimate for the implementation phase; developing significant parts of the RFP document; responding to vendor inquiries; preparing demonstration scripts for use during the evaluation process; facilitating the State's review of vendor proposals and co-authoring the business case which was presented to the West Virginia State Legislature. Mr. Cooney r to assist the State during the implementation phase providing delivery oversight of the transportation functionality in the new ERP application. Responsibilities include independent oversight of the systems integrator, monitoring of project status, issue tracking, risk assessment and review of systems integrator deliverables. Performed oversight of a \$15 million work stream within an overall \$130 million statewide ERP project.

#### **Project Manager — Arizona Department of Transportation**

Mr. Cooney has managed several projects for the Arizona Department of Transportation over the last three years including a safety management system feasibility study, a fit assessment of AASHTOWare™ Safety to meet ADOT requirements, an assessment of ADOT's existing construction management system and an assessment of ADOT's existing maintenance management system. As a follow-on to the assessment of the construction management and maintenance management systems, Mr. Cooney led the definition of requirements and development of an RFP to replace these systems, supported ADOT through evaluation of vendor proposals and supported contract negotiations.

**Project Manager for the preparation of a Strategic Enterprise Architecture design - Ohio Department of Transportation (ODOT).** The scope of the project included analyzing and documenting the capabilities of various ODOT systems to prepare an assessment of the As-Is information technology environment; documenting organizational goals and business drivers and designing a To-Be ODOT systems environment including an asset management systems and data integration strategy which will help enable the business to meet its goals and objectives; and preparing a detailed implementation plan, proposed governance structure and organizational change management strategy for transitioning to this new To-Be environment. As follow-on to the initial work, Mr. Cooney is currently assisting ODOT with pre-implementation planning for migration from an existing legacy agency financial system to the State of Ohio's PeopleSoft system and the design and development of a new ODOT-specific program and project management system.

**Project Manager for a Strategic Enterprise Architecture Design project for the Montana Department of Transportation.** The scope of work includes reviewing organizational priorities and assessing the capability of the As-Is IT environment to support current and anticipated business requirements; defining a To-Be architecture to support the business objectives and preparing an implementation roadmap to migrate to this proposed To-Be architecture.

#### **Project Manager for a Financial Systems Scoping Study for Florida DOT**

Project Manager for a scope study to define the anticipated scope of a project to replace Florida Department of Transportation's (FDOT's) core financial systems including FDOT's program and project system used to manage its five-year Work Program, its Federal authorization system and its Federal billing application. Scope of responsibilities included conducting fact-finding interviews which led to the engagement of more than 300 users in FDOT's central office, each district, the Florida Turnpike and Florida's Rail Enterprise; documenting the functionality of the existing FDOT financial systems; and preparing a recommended go-forward strategy for replacing FDOT's primary financial systems. As part of this project, developed both an understanding of the functionality of existing FDOT financial systems and the interaction of FDOT systems with the State of Florida's FLAIR application. As a follow-up to this project, currently assisting FDOT with preparation of the Schedule IV-B required as part of the information technology budget request for a potential future Transportation Finance Life-Cycle implementation project.

**Project Manager for TxDOT independent audit.** Project Manager for a Consumer Services Performance Audit for Texas Department of Transportation (TxDOT). One of several independent performance audits requested by the Texas Legislature as part of TxDOT's periodic sunset review, the audit focused on department operations not related to planning, design and construction of transportation infrastructure. One of the audit areas was the review of TxDOT's vehicle registration business processes and systems and included a review of the legacy system and recommendations for system modernization.

#### **Technical Project Manager for the design of a new driver licensing system for the State of North Carolina.**

Assisted with the development of RFP and evaluation of vendor proposals and then participated in system design as technical lead. Subsequently, co-authored RFP for selection of systems integrator to implement the design and participated in review of vendor proposals and selection of solution.

#### **Project Leader for the implementation of a commercial driver licensing subsystem for the State of North Carolina.**

Led implementation of commercial driver licensing subsystem including implementing integration with CDLIS.

**Project Manager for multiple research projects for the FHWA Office of Real Estate Services.** Project manager for eight (8) research projects for the Federal Highway Administration (FHWA) Office of Real Estate Services. These projects included

development of a business case template for use by State DOTs in evaluating a potential investment in a new right-of-way management system; a review of the effectiveness of the FHWA appraisal waiver process; a review of the Federal Interagency Land Transfer Process which included coordination with several other Federal agencies as part of the research process; a review of the process of acquiring easements over Native American Lands; and a training program on right-of-way acquisition procedures for local public agencies.



# KEVIN GREEN, PMP

Project Manager, MMS and Fleet SME

**Firm:** eVision  
Partners, Inc.

Years with Firm: 9+ years

Total Experience: 35+ years

## WORK LOCATION:

Raleigh, NC – eVision Partners HQ Office

## EDUCATION:

Bachelor of Science in Computer Science  
Indiana University of Pennsylvania

## CERTIFICATIONS/LICENSES:

Certified Project Management Professional (PMP), Project Management Institute (PMI)

## AREAS OF EXPERTISE:

Project and Program Management, EAM Implementations, Transportation and Transit Asset Management, TAMP and SGR advisory services, EAM / ERP Integration Modelling and Implementation, Strategic Planning, Change Management, gap/fit analysis, road map development and Training.

## CLIENT EXPERIENCE:

### STATE-LEVEL DOT:

CalTrans, Delaware, Georgia, Idaho, Illinois, Indiana, Kentucky, Minnesota, Montana, New Mexico, New York, North Carolina, Ohio, Oklahoma, Tennessee, Texas, Utah, Virginia, West Virginia, and Wyoming state departments of transportation, and the Louisiana Department of Transportation and Development

### TRANSIT:

Regional Transportation Commission of Southern Nevada (RTC), Nashville MTA (WeGo), TriMet, New York MTA, Mass Transportation Authority, Flint, Suburban Mobility Authority for Regional Transportation (SMART), Interurban Transit Partnership (TheRapid), Ann Arbor Area Transportation Authority (TheRide)

Mr. Green is a Managing Principal with eVision Partners. Over the last 22 years, Mr. Green has led transit and transportation projects to align agency goals and performance metrics, develop strategic road maps and implementation plans, and deliver software solutions used to drive key decisions and mandated reporting. Mr. Green is a key facilitator in defining business requirements and best methods for institutionalizing the supporting processes. He has 25 years of experience in program and project management roles in complex multi-stakeholder environments including more than 15 years of experience managing the implementation of asset management systems and business change projects for transit and transportation agencies.

## PROFESSIONAL EXPERIENCE

### Senior Program Manager - Oklahoma Department of Transportation, Asset Management integration project for fleet management, facility management and maintenance management.

As the Program Manager, Mr. Green led Oklahoma DOT to "radically" change maintenance business processes to gain efficiencies as part of the Oklahoma DOT Maintenance Management and Fleet software implementation. Mr. Green instituted a new Maintenance Quality Assurance program to improve service levels and satisfy customer expectations, as recommended by AASHTO. The project outcome focused on performance based planning and budgeting, customer-service delivery, and the analysis of various investment strategies based on economic analysis and reliable data. The Asset Management System key drivers included access and integration of data collected from the new Maintenance Management System, as well as the existing Pavement and Bridge Systems, analyzing capital versus maintenance investment tradeoffs for different asset classes to maximize system performance and supporting policy goals and objectives.

**Project Director, Texas Department of Transportation.** Mr. Green, as the Project Director of a leading asset management vendor, led the strategic and business alignment for three (3) major asset management integration projects, Compass for Maintenance Management, Fleet and Facilities Management integration projects, including a large effort to integrate critical enterprise systems. Below are a sample of some key legacy systems integrated with COMPASS:

- PeopleSoft HR and Financial modules
- CMCS – Construction and Maintenance Contract System
- PONTIS – Bridge Inspection & Inventory System
- PMIS – Pavement Management Information System
- TRM – Texas Reference Marker
- BIS – Budget Information System
- DCIS – Design and Construction Information System
- PMP – Pavement Management Plan System (4 Year Plan), since was replaced with the Pavement Management System.

Mr. Green's responsibilities were to oversee the project and program goals, alignment of the asset management implementation services to TxDOT's strategic goals, quality of the deliverables and program outcomes and realization of value from the project for TxDOT. Mr. Green assisted TxDOT to strategically identify and plan integrations between the legacy systems and

the Asset Management systems based on a prioritized and criteria driven process.

**Project Director, State of West Virginia / West Virginia Department of Transportation wvOASIS project for the Transportation Asset Management components.** The scope of the project included implementing transportation asset inventory, maintenance (work) management, safety management, right-of-way management, utility relocation functionality, sign inventory and signal inventory for the West Virginia Department of Transportation (WVDOT) and fleet management and facilities management for use on a statewide basis. Project was performed as part of a larger statewide enterprise resource planning (ERP) project. As the project executive, Mr. Green acted as a client advocate to ensure their processes fit their requirements and needs and a risk mitigation agent to overcome obstacles and keep the project moving forward. Mr. Green oversaw the maintenance management business process re-engineering and asset inventory activities, applying best practices for maintenance and asset management into the processes and system. Mr. Green ensured that the deliverables were reviewed for accuracy and content. He directed the Esri Roads and Highways integration. While needed specifically for West Virginia, this work was performed as part of a multi-state joint development effort.

**Project Director, West Virginia Parkways Authority (parent agency for West Virginia Turnpike), Asset Management Integration project.** This project needed to address a broad set of requirements on a constrained budget. The project implementation was in collaboration with Dye Management and required senior-level consultants, rapid issue identification and resolution, and changes to the standard methodology for implementation. Working with stakeholders, adapted the vendor's standard DOT implementation methodology to create a configuration approach allowing the client to prioritize where the joined client/vendor team would expend effort setting up the software. This adaptation saved time and money and ultimately proved to be extremely valuable to West Virginia.

The project included business process re-engineering and software implementation of Maintenance Management, Fleet and Facilities disciplines and processes including a fully matured MQA (Maintenance Quality Assurance) program and analysis of the assets and network level of service (LOS).

**Project Director, Ohio Department of Transportation (ODOT), Asset Management Integration.** The scope of the project included Maintenance Management, Fleet Management, and Facilities Management and a custom module to support the collection of employee time charges to capital construction projects. Key project activities included:

- Lead discussions across the project team to kick-off the project, set expectations and assign duties. The Project Manager will work with the technical lead and Advisors to define a detailed work plan and coordinate project team and Sponsor review and acceptance. The Project Manager and Technical Lead will coordinate and conduct a boot camp to build a common understanding for the project objectives, desired business processes and fundamental review of the software solution;
- Analysis and gain consensus on the required hardware and environment specifications, establish a development environment, and establish a training environment during the first week of the project. The boot camp will be conducted using the training environment;
- Review the desired business processes against the software. This is intended to be a short discussion and assumes that all parties have prepared themselves to aid in efficient and value-added conversation while aligned with the vision and project objectives;
- Final configuration and setup for environments needed and identified above;
- Complete list of windows and software objects with description of changes, and business process changes. Descriptive text captured in PRD's (Process Requirements Documents). The CML (Configuration Master List) is a traceability tool to assign and track the work required to deliver the fully configured software solution for testing and training;
- Complete list of Conversion (none, all data hand entered), Report, Enhancement (typically none), and Interfaces needed for the software to meet the project objectives. The DML (Development Master List) is a traceability tool to assign and track the work required to deliver the fully configured software solution for testing and training preparation for End User Training and Go Live. During this same time period, any training documentation is reviewed and revised for Train-the-Trainer Training. The Agency will create all documentation needed for End User Training;
- The Project Team and extending to include additional users create the test scenarios (SMEs) and execute them against the fully configured software solution. Integrated System Test execution to ensure that the solution works as defined in the PRD's and meets project objectives properly. Once there are no remaining critical issues, User Acceptance is begun, allowing for any full business cycle tests and final validation. This activity includes the 30-day Pilot;
- During the training time period (1 week), the key Agency Staff will be trained (typically just refresher training) as well as the IT staff in preparation for End User Training and Go Live;
- The Agency will carry out the training of the end users, identifying any vendor and agency resources required in a support role;

- Final production environment setup and review to have all data entered into this environment and validate the final solution is ready. Publish the announcement(s) to the end users and ensure the Agency has accepted the solution; and
- Rollout the software solution and revised business processes, utilize the agency defined Help Desk and resolve support issues resulting from a defect, escalate issues that are not defects with a priority and then determine how these should be resolved. This activity will include the 60-day burn-in period and once completed, marks the final implementation payment.





# MARK C PAXTON

Managing Consultant

## **FIRM:**

eVision Partners, Inc.

Years with Firm: 9+ years

Total Experience: 40+ years

## **EDUCATION:**

Master of Science, Computer and Information Science, Oakland University, MI

Bachelor of Science, Management, School of Economics and Management, Oakland University, MI

## **CERTIFICATIONS/LICENSES:**

Certified Government Chief Information Officer (CGCIO), University of North Carolina

## **AREAS OF EXPERTISE:**

IT strategy, ERP and other complex system implementations, organizational change management, custom software requirements definition, RFP writing, technical documentation, user interface design, technology implementation, coaching, training development/instruction, detailed business process analysis, and system/process documentation.

## **CLIENT EXPERIENCE:**

**State-level DOT:** Iowa Department of Transportation, Montana Department of Transportation, Arizona Department of Transportation, Nebraska Department of Transportation, South Carolina Department of Transportation, Texas Department of Transportation, Texas Department of Motor Vehicles, North Carolina Department of Transportation

**Transit:** LA Metro, Amtrak

Mr. Paxton joined eVision Partners, Inc. in 2015 as a Managing Consultant. Mark has over 40 years of experience in senior-level technology leadership and IT strategic planning roles. He has experience managing multiple types and sizes of projects, from small to enterprise-level projects, ERP implementations, commercial software development, and managing teams in multiple industries and application areas. Mr. Paxton has been a Chief Information Officer (CIO) four times, three were in the private sector, and was previously Chief Information Officer for the North Carolina Department of Transportation (NCDOT), a state agency with 14,000 employees. As NCDOT's CIO, he directed NCDOT's IT Division of 500 IT professionals, supporting all NCDOT divisions and business units. While with NCDOT, Mr. Paxton provided executive leadership for the post-production stabilization of NCDOT's SAP implementation and directed the implementation of SAP Projects as the project management system for the department and the implementation of SAP Business Warehouse.

## **PROFESSIONAL EXPERIENCE**

### **Lead Analyst & System Architect—Iowa Department of Transportation**

Documented As-Is business and systems environment to document organizational goals and business drivers and defined the To-Be systems environment. Prepared detailed technology implementation plan and documented Enterprise Architecture (EA) strategy. A key aspect of this analysis was the driver license and vehicle registration systems. Subsequently secured to assist in implementing key aspects of the EA Strategic Plan, most notably their Workday Human Capital Management (HCM), Payroll, and Financial ERP implementation. He provided project management support, guidance, technical architecture support, and ERP implementation experience in this role. Mark advised and provided project guidance to Project Managers for the HCM/Payroll (Phase I) and Finance (Phase II) implementations and the Project Manager responsible for the AssetWORKS® implementation, all of which were in progress simultaneously. Assisted and supported the Project Director for the ERP Implementation on Organizational Change Management (OCM); Identified and graphically documented the interfaces/integrations required between the ERP, Iowa DOT's legacy applications, and external agency application interfaces.

### **Project Manager—Texas Department of Motor Vehicles**

Managed the business project for the creation of a new state agency, the Texas Department of Motor Vehicles (TxDMV), transitioning all DMV business processes formerly housed within TxDOT. Wrote and published legislatively mandated Transition Report for Governor, House, and Senate. Assisted the TxDMV Board Chairman in orienting and training the new board of directors and assisted him in the creation of the new agency's first organization chart and development of job descriptions for key executive roles. Served as interim CIO, with responsibility over all IT programs, projects, and day-to-day operations. Created IT Strategy and IT Roadmap, including a strategy for replacing enterprise applications. Prepared RFP to document IT infrastructure and software. Managed development of RFP to conduct agency-wide business process analysis project to document existing and develop desired business processes. Assisted the agency in hiring a permanent CIO, assisted the COO and the new CIO with IT reorganization, and prepared the agency for a large enterprise program/project to replace the legacy Vehicle Registration System.

### **Financial Systems Analyst—Washington State Department of Transportation**

Lead Analyst for Workday fit analysis to evaluate the fit of Workday ERP (selected statewide ERP solution) to meet the requirements of the Washington State department of transportation.

### **Lead Analyst—South Carolina Department of Transportation**

Assessed current legacy mainframe financial system and developed recommendations and roadmap for transitioning financial management

functions to statewide ERP system. Defined requirements for ERP system and prepared RFP for systems integrator. In a follow-on project, defined requirements for a new program and project management system and prepared RFP for solution and system integrator.

**Financial Systems Analyst—Nebraska Department of Transportation**

Financial System Specialist on the eVision team's project to assist the Nebraska Department of Transportation in facilitating the modernization of its financial systems, documenting As-Is, To-Be, and requirements for the modernization.

**Lead Systems Analyst—West Virginia Department of Transportation**

Performed assessment of the State of West Virginia's crash reporting and citation systems. Interviewed stakeholders, identified gaps and prepared recommendations. As part of the assessment effort, Mr. Paxton led an evaluation of the fit of the current crash reporting system with the NHTSA MMUCC Sixth Edition.

**Lead Systems Analyst—Arizona Department of Transportation**

Assisted with development of a safety management system feasibility study. Performed assessment of ADOT's crash reporting and analysis systems, identified gaps, prepared recommendations and developed a multiyear roadmap for modernizing the systems.





# MELISSA ANVERSE, PMP

Senior Project Manager

## FIRM:

eVision Partners, Inc.

Years with Firm: 3+ years

Total Experience: 30+ years

## WORK LOCATION:

Westerville, Ohio

## EDUCATION:

Associate of Information Technology, Edison State

## CERTIFICATIONS/LICENSES:

Certified Project Management Professional,  
Project Management Institute

ITIL Foundations

Prosci Change Management

## AFFILIATIONS:

Member - AASHTO Technical and Application  
Architecture Task Force, 7 years

PMI and Local Columbus, Ohio PMI Chapter  
Member

## AREAS OF EXPERTISE:

Project Management, Coaching, Leadership,  
DOT Operations & Management, Team  
Building, Project Management Office setup  
and management, DOT Systems  
Implementations, Business Analysis

## CLIENT EXPERIENCE:

### STATE-LEVEL DOT:

Ohio Department of Transportation, West  
Virginia Department of Transportation,  
Arizona Department of Transportation,  
Maine Department of Transportation,  
Connecticut Department of  
Transportation

**Key Functions Supported:** Capital Delivery,  
Service Delivery & Operations, Planning, IT,  
Project Management Office,

Ms. Anverse is a Senior Project Manager with eVision Partners, Inc. Ms. Anverse has more than 30 years of information technology experience with the Ohio Department of Transportation (ODOT). Ms. Anverse has served on a national level within the state DOT community in technology-related capacities including as a member of the AASHTO Technical and Application Architecture Taskforce and User Community, AASHTOWare Project User Group (PUG).

Serving as the ODOT Director of Project Management for eight years, Ms. Anverse oversaw a cross functional team of 40 FTE/consultant members responsible for delivery of ODOT's technology multi-million-dollar project portfolio. Mrs. Anverse also served as the Business Relationship Manager between Information Technology and Business Divisions as well as facilitation of ODOT's Technology Governance Council.

## PROFESSIONAL EXPERIENCE

### Senior Project Manager

Ms. Anverse has an extensive background in leading teams in program and portfolio management. Building out ODOT's Project Management Office with mature project management lifecycles to encompass Agile, Iterative, Hybrid, and Waterfall methodologies to comply with state and federal audit compliance. As the director of the PMO, Ms. Anverse oversaw a hybrid staff of 40 professionals in the areas of project management, business analysis, quality assurance, and technical writing. Ms. Anverse led her team in the implementation and delivery of ODOT's yearly Strategic Technology Plan, which included a portfolio of 30+ large, medium, and small enterprise multi-year strategic initiatives.

Ms. Anverse was responsible for building and maintaining the PMO 3–5-million-dollar departmental budget through resource planning and overseeing the portfolio of projects multi-million-dollar budgets, scope management and change control process incorporating some of Prosci's change management methodologies. She was responsible for the PMO monthly project delivery KPI metrics, reporting monthly portfolio and individual project status to include risk and issue management to executive leadership, governance board, and ODOT's technology council. Ms. Anverse oversaw the project procurement process through identified procurement methods such as RFP, RFI, RFQ, SOW, consultant contracts, R&D, grant, and pilot programs.

### Project Manager - West Virginia Department of Transportation (wvDOT) – Implementation of OASIS ERP Financial Modules

Ms., Anverse assisted with the implementation of select OASIS ERP financial modules. She also provided project management services in the wvDOT's implementation of dTIMS OM Maintenance Management System.

### Project Manager - MaineDOT – Technology Roadmap

Ms., Anverse provided project management for MaineDOT in building a Technology Roadmap for the agency. The roadmap provides current and future state technology in a 6 and 10-year timeframe.

### Project Manager – Arizona Department of Transportation

Ms. Anverse is providing project management leadership working with selected vendors for implementation of the Capital Program Delivery System to include Pre Construction, Construction, Materials Management, Maintenance Management and Planning and Programs.

### Project Manager leading ODOT – DriveOhio's statewide framework to guide the state of Ohio's current and future AV/CV application deployments complying with the Systems Engineering Analysis (SEA) requirements

Ms. Anverse led DriveOhio's statewide framework to guide the state of Ohio's current and future AV/CV application deployments complying with

the Systems Engineering Analysis (SEA) requirements. As the program manager, Ms. Anverse led the team through the selection and procurement of a third-party vendor. The scope of this effort was the creation of Ohio's initial Autonomous Vehicle/Connected Vehicle (AV/CV) framework:

- Software development – provide the rationale and recommendations on how Ohio will handle AV/CV data storage and management requirements;
- Verification plan – provide verification plans for project deployments of the cited AV/CV applications;
- Coordination's with statewide data group to determine what data can be made available to private sector via APIs to support application development and make recommendations on making data available while maintaining privacy of motoring public;
- Communications plan – consideration of the specific communication needs of various applications supporting communications;
- P3 deliverables – Identify potential P3 opportunities to support deployment, operations, or maintenance of AV/CV in Ohio;
- Program Plan Deliverables – Provide specific recommendation and an evaluation process to prioritize AV/CV deployments; and
- Infrastructure to support AV operations – provide specific guidance on necessary traffic control devices to support future AV operations on Ohio's highways.

#### **Program Manager - ODOT - Construction Management System to an off-the-shelf product, AASHTOWare SiteManager.**

Software Implementation - led ODOT through migrating from a custom developed Construction Management System to an off the shelf product, AASHTOWare SiteManager. As a cost saving measure, ODOT opted not to have the software vendor participate in the implementation and delivery process of their product. The software vendor was commissioned to perform a readiness assessment before going live in production. Ms. Anverse led a large cross-functional business and technical implementation team through the full enterprise software planning and implementation lifecycle. Ms. Anverse led the team to plan and successfully implement this large-scale project, starting from software procurement and software functionality interpretation to implementation planning, designing, building (configuration and development), testing, training and deployment, production implementation and support. This multi-year project successfully passed the vendors' readiness assessment and was implemented for the agency on time and on budget. Ms. Anverse acted as the Project Manager/Lead Business Analyst, Quality Analyst and Trainer across this portfolio of projects, sometimes filling multiple roles on projects. For example, Ms. Anverse led teams that custom developed applications to fulfill business and industry need as an integration to AASHTOWare SiteManager such as:

- ERP system interface for contractor payment;
- ERP system interface for construction project change order process;
- Custom application built for construction project contractor/sub-contractor work performance evaluation;
- Custom application built for material testing and spec conformance;
- Custom application for material delivery and placement for payment;
- VPN for 12 district offices and construction sites in 88 counties;
- Online project reporting warehouse for contractor self-services;
- ODOT Internal reporting warehouse for project delivery and quality assurance; and
- Data Migration from old system to new.

#### **Program Manager - Ohio Department of Transportation - Enterprise Architecture Assessment and Project Delivery**

Ms. Anverse led the Ohio Department of Transportation through an assessment of DOT technology architecture. The scope of effort included vendor and business engagement management in reviewing the As-Is business and systems environment, documenting organizational goals and business drivers, and defining a To-Be systems environment, which enabled ODOT to meet its goals and objectives; and preparing a detailed implementation plan, proposed governance structure and strategy for transitioning to this new To-Be environment. As the program manager, Ms. Anverse was responsible for managing multiple sub projects generated as recommended outcomes of this effort that included:

- Created a newly formed Technology Council review board – As the program manager, Ms. Anverse worked with ODOT's vendor and executive leadership to formalize a membership selection process. Once the members were selected Ms. Anverse helped in facilitating governance policies and procedures to include project intake, review, scoring prioritization, and delivery of the 1-year strategic technology plan to Information Technology for delivery and



# JACKIE TREXEL, PMP, PSM

Senior Project Manager

**Firm:** eVision Partners, Inc.

Years with Firm: New to Firm

Total Experience: 35+ years

## EDUCATION:

Bachelor of Fine Art in Graphic Design  
from Miami University,

Master of Business Administration from  
Ohio University

## CERTIFICATIONS/LICENSES:

Certified Project Management Professional  
(PMP), Project Management Institute  
(PMI).

Professional Scrum Master (PSM),  
Scrum.org

## AREAS OF EXPERTISE:

Transportation system development and  
enterprise-wide COTS implementations  
supporting Real Estate Right of Way,  
Facilities Management, GIS Asset  
Management, Unmanned Aerial,  
Engineering CADD & Mapping, Real Estate  
and Advertising Device Control e-  
Permitting, Project Management Office,  
Change Management, Technology and  
Security Councils, Vendor Management,  
Agile, Hybrid, Waterfall methodologies

## CLIENT EXPERIENCE:

### STATE-LEVEL DOT:

Ohio Department of Transportation

### TRANSIT: AMTRAK

### OTHER:

Ohio Department of Taxation (Audit,  
Technical Debt & key department  
initiatives), Cardinal Health (Warehouse,  
Distribution & Nuclear Pharmacy  
implementations), NetJets (Mobile  
Applications), Thirty-One Gifts (Mobile  
Applications), Fitch, Inc (Product  
Development & Management), Bank  
Consulting (Financial Systems  
Implementations, Analysis, Testing &  
Training), Owens Corning (Product  
Development Project Management)

For over 30 years, Ms. Trexel has led and project managed system development and implementation projects within state government and corporate environments, providing project management for large-scale business change projects, analysis, quality assurance, training, change management, trusted advisor oversight and vendor management. The past 9 years, Ms. Trexel has led transportation and IT development projects, acted as the senior project manager for The Ohio Department of Transportation on multi-year Right of Way Asset Management system development and implementation; supported commercial off the shelf (COTS) software selections for both Facilities Asset Management / Scheduling and Online Permit Management for both Real Estate and Outdoor Advertising, also providing vendor management; Ms. Trexel led the custom in-house development of the Real Estate Right of Way and Appraisal systems, and subsequent upgrades and enhancements; Adding IT and project management guidance to technical university research projects for drone information management technology and lab management technology.

## PROFESSIONAL EXPERIENCE

### Senior Project Manager — Amtrak – Masterworks Implementation of the Enterprise Project Portfolio Management (EPPM) Solution

Ms. Trexel project managed release 3.3 and 4 of the implementation of a new enterprise-wide project portfolio system (Masterworks). These releases included modules for Project Needs, Project Change Request, Asset Delivery Compliance, WBS and WBSE Creation & Updates, Funding Request, Project Complexity Rating and Fund Allocation. Included in this implementation were the Reporting, Integrations and Data Migration. Additional new modules were developed for Amtrak Outage Management.

### Senior Project Manager — Ohio Department of Transportation (ODOT), Real Estate Right of Way System Development and Implementation

Ms. Trexel led the effort to gather the requirements and develop the asset management system replacement for the out-of-support Real Estate Department Right of Way system. This work included extensive interviews and workshops, User Experience (UX) and User Interface (UI) development, proof of concept development and software demonstrations along with the functional, technical, and delivery implementation using Agile, Hybrid and Waterfall methodologies and practices. Additional activities of responsibility included testing management, change management, training and implementation preparation and post implementation supporting the new system, REAL OS. With regard to enhancements and upgrades, Ms. Trexel led the large enhancement to create a custom Appraisal module integrated with REAL OS.

### Senior Project Manager — Ohio Department of Transportation (ODOT), Facilities Management System Third Party Search and Implementation

Ms. Trexel acted as project and vendor manager for the software search and selection of a Facilities Asset Management and Scheduling system that included technical and user requirements development by gathering insights and detailed information on current and future needs by way of individual and team interviews that resulted in detailed requirements, traceability matrix and integration documentation. Post selection, additional tasks included scheduling of additional implementation activities and vendor management for the system vendor, Nuvolo,

### **Project Manager — Ohio Department of Transportation (ODOT), e-Permitting System Third Party Search and Implementation for Real Estate Right of Way and Advertising Device Control**

Ms. Trexel led the requirements development and Request for Proposal process to find an online permit management system for both Real Estate Right of Way and for Outdoor Advertising. Post selection tasks included vendor management, gap analysis further requirements gathering, configuration management, progress demonstrations, test planning, training development and implementation and Go Live planning for both BEM Systems products, PAECETrak and ADTrak software systems.

### **Senior Project Manager - Ohio Department of Transportation (ODOT), Unmanned Aerial Drone Asset Management System Research Project with University of Cincinnati**

Ms. Trexel led the collaboration of the Research Department and the Uncrewed Aircraft Systems (UAS) Center under DriveOhio and the Ohio Department of Transportation with the University of Cincinnati on a digital asset management system for Drone data gathering, providing guidance to ensure ODOT could ingest any new production ready software into the ODOT technology stack. Other tasks included organizing testing, show and tell demonstrations, IT integration.

### **Senior Project Manager - Ohio Department of Transportation (ODOT), Transportation Mapping Information System (TIMS)**

Ms. Trexel led major and minor enhancements and new data set integrations for the public facing GIS / ESRI based asset management and mapping system (TIMS) and oversaw both requirements creation, develop activities and Integrations, developed both in-house and with vendor resources.

### **Senior Project Manager - Ohio Department of Transportation (ODOT), Transportation Engineering Safety Department - GIS Crash Analysis Tool (GCAT) Integration with Department of Public Safety / Ohio Highway Patrol**

Ms. Trexel led the enhancements and new data set integrations for the internal app using updates to GIS / ESRI based crash mapping system (GCAT) working with OHP and DPS to gather more detailed and precise crash data that was fed via interface to ODOT for analysis and strategic management to aid in highway safety measures ongoing.

### **Project Manager – Large Pharmaceutical Distribution Company**

Ms. Trexel, as project manager, led many key initiatives within the Distribution division including rolling out enterprise software to 24 distribution centers (DC), leading the development of a profitability tool and organizing and implementing key enhancements and upgrades for the distribution center A-frame sorting machines that make the DCs so efficient and cost effective.

### **Project Manager – Mobile Applications for Aviation Company**

Ms. Trexel worked as a consulting project manager on several mobile application projects for various luxury services and retail companies, managing the requirements gathering, testing, training and implementation with small teams of developers and using Agile and Hybrid methodologies.

### **Project Manager / Business Analyst / Quality Assurance Analyst / Documentation Writer / Trainer**

Ms. Trexel led banking and financial projects for over 13 years, implementing Trust Department software (AMTrust), as well as defining enhancements and upgrades with large national and regional banking clients across the country. Each project entailed being a project manager for various areas of the system (payment distributions, mutual funds, reconciliation, account and customer setup), performing business analysis for gathering requirements and creating gap analysis with the current As-Is system and defining the future To-Be system based on needs, completing test scripts and testing for quality assurance, issue identification and resolution, documentation writing, including writing procedures, user guides and cheat sheets and providing formal in-person training for users on the new system processes and functionality.



**FIRM:**

eVision Partners, Inc.

Years with Firm: 9 + years

Total Experience: 40+ years

**WORK LOCATION:**

Baton Rouge, Louisiana

**EDUCATION:**

Bachelor of Science in Mathematics from  
Southeastern Louisiana University

**AREAS OF EXPERTISE:**

DOT Information System Management,  
system specifications and design  
development, systems integration, software  
evaluation, requirements definition, RFP  
development, and software audit

**CLIENT EXPERIENCE:****STATE-LEVEL DOT:**

Louisiana Department of Transportation and  
Development,  
Iowa Department of Transportation,  
South Carolina Department of Transportation,  
West Virginia Department of Transportation,  
Ohio Department of Transportation

**Transit:**

Santa Clara Valley Transportation Authority,  
Valley Metro (Phoenix),  
Long Beach Transit

Mr. Dominic Cali is a Senior Consultant with eVision Partners, Inc. He has over 40 years of information technology experience with the Louisiana Department of Transportation and Development (LADOTD). Dom has served nationally within the state DOT community in several technology-related capacities, including as Chairperson of the AASHTO Joint Development Task Force and on the AASHTOWARE™ Transport Task Force. After serving as the LADOTD Chief Information Officer (CIO)/Information Technology Director for 13 years, Mr. Cali was selected as Enterprise Resource Planning (ERP) Project Manager for the agency. He successfully led LADOTD in implementing a statewide ERP system with LADOTD as the lead agency.

**PROFESSIONAL EXPERIENCE****Project Manager—ERP implementation for the Louisiana Department of Transportation and Development (LADOTD)**

Mr. Cali led the LADOTD efforts to ensure the successful implementation of Los Angeles Government, the State of Louisiana ERP system by managing key project tasks, working with data owners to perform data validation to ensure that LADOTD legacy data was valid and accurately cross-referenced for loading; mapping information for proper data extraction/conversion to build tables in the required data format for system loading; supervising the LADOTD ERP Project Office team of DOTD staff and consultants, and spearheading agency change management efforts. This project also included SAP as the ERP application and AgileAssets as the EAM application.

**Lead Analyst—Nebraska DOT Financial Systems Modernization Roadmap**

Assessed current financial systems, evaluated alternatives for modernizing systems and prepared roadmap for financial system modernization.

**Lead Analyst—South Carolina DOT Financial Systems Modernization**

Defined requirements for transitioning agency from a legacy mainframe system to the state ERP system. Supported agency as a technical advisor during initial implementation activities. As a follow-on project, assisted with definition of requirements for a new program and project management system and preparation of RFP.

**Technical Analyst—Washington State DOT Workday Fit Assessment**

Conducted fit assessment of Workday ERP (selected statewide ERP solution) to meet WSDOT ERP requirements as part of replacing aging legacy mainframe ERP solution.

**Lead Analyst—Iowa DOT Enterprise Architecture**

Mr. Cali analyzed the agency's As-Is systems environment, benchmarking Iowa DOT against best practices and developing a recommended To-Be operating environment.

**Lead Analyst—Definition of requirements for a new ERP system for Iowa DOT**

Mr. Cali assisted Iowa DOT in assessing how inventory functionality should be performed between the Workday ERP application and the AssetWorks application also being implemented by Iowa DOT and then assisted in defining the integration architecture between the two systems.

**Lead Analyst—Ohio Department of Transportation**

Mr. Cali assisted with the definition of requirements and preparation of an RFP for a systems integrator to transition the Ohio Department of Transportation to the State of Ohio's PeopleSoft ERP system.

**Lead Analyst—State of Maryland Payroll System Modernization**

Documented As-Is processes and prepared requirements as part of planning for transition of. state payroll system from a legacy mainframe system to Workday ERP.

**Lead Analyst—Arizona DOT, Encroachment Permit System**

Documented requirements and prepared RFP for a new Cloud-based encroachment permit system for ADOT.

**Lead Analyst—Valley Metro (VM)**

Mr. Cali, through eVision Partners, served as the lead EAM implementation analyst on an ERP and EAM replacement project for Valley Metro, where Plante Moran was the prime consultant.

**Lead Analyst—Long Beach Transit (LBT)**

Mr. Cali participated as a senior consultant in the business process analysis and the development of the system requirements for a replacement ERP system for Long Beach Transit.

**Lead Analyst—Valley Transportation Authority (VTA)**

Mr. Cali assisted on the VTA effort to develop requirements for their "Project Drive" project to replace their current ERP system. Mr. Cali is working to develop the requirements for the Financial and Human Resource functional areas (16 areas in total).

**FIRM:**

eVision Partners, Inc.

Years with Firm: < 1 year

Total Experience: 25+ years

**EDUCATION:**

Bachelor of Science, Major in Accounting and Business and minor in Computer Science – Elon University

**CERTIFICATIONS/LICENSES:**

Certified Chief Information Officer (CGCIO) – University of North Carolina School of Government

Certified Project Management Professional (PMP) – 2005 - 2008

**AREAS OF EXPERTISE:**

DMV Systems to include Vehicle Registration, Titling, Driver's License, Revenue Systems, DHHS Systems, IT Strategy, Portfolio/Project Management, Application Management, Resource Management, Requirements definition, implementation of custom software, COTS/GOTS packages, organizational change management, RFP implementation, coaching/mentoring, business process analysis, mainframe implementations.

# CARLA THORPE

Managing Consultant

Ms. Thorpe has over 25 years of experience working with state government agencies. She worked for over 18 years with the North Carolina Department of Transportation in all aspects of DMV systems including: Vehicle Registration Titling System, SAP Project Systems, PMO Oversight Manager, and the State Automated Driver License System. She also has knowledge in the following areas: Commercial Driver's License, NLETS, NMVITIS, Driver Certification, Adjudication, Crash, Organ Donor and Driver License Testing.

Ms. Thorpe also served two years as the Deputy Chief Information Officer of the North Carolina Department of Revenue and worked five years as a Senior Portfolio Manager on various agencies' systems including: Department of Public Health, Internal Audit, Division of Vocational and Rehabilitation Services, Division of Deaf, Division of Services for the Blind, Division of Early Childhood Education, Department of Rural Health, and the Communications Department.

**PROFESSIONAL EXPERIENCE****Advanced Application Manager - North Carolina Department of Transportation (NCDOT)**

Served in many distinct roles while working at NCDOT including as a mainframe developer and specialist for the Vehicle Registration Titling System. Managed the following systems: Vehicle Registration Titling System, SAP Project Systems, PMO Oversight Manager, The State Automated Driver License System. Ms. Thorpe is an expert in most areas of DMV systems and highly experienced in all other areas of NCDOT. The first phase of Real ID was initiated under her leadership. She also successfully implemented the Statewide rollout of Temporary Drivers Certificates and Facial Recognition. She also has knowledge in Commercial Driver's License, NLETS, NMVITIS, Driver Certification, Adjudication, Crash, Organ Donor, and Driver License Testing.

**Deputy CIO - NC Department of Revenue**

Served as the Deputy Chief Information Officer for the NC Department of Revenue. As Deputy CIO, she directed the following teams: Mainframe Development Team, Internet Development team, Server Team, and the Database Team. The teams were responsible for implementing modifications that supported annual legislative mandates and requested changes to Revenue Codes, maintaining daily operations for the Integrated Tax System, vendor management, and resource management. A key component of her team's work was implementing a dashboard in Service Now which provided clients with the current state of all tickets. Transparency that they had never had before.

**Senior Portfolio Manager – North Carolina Department of Health and Human Services (NCDHHS)**

As Senior Portfolio Manager, Ms. Thorpe was responsible for the successful implementation of all projects for the Department of Public Health, Internal Audit, Division of Vocational and Rehabilitation Services, Division of Deaf, Division of Services for the Blind, Division of Early Childhood Education, Department of Rural Health, and the Communications Department. She collaborated with Deputy Secretaries, budget officers, privacy and security, architecture, procurement, vendor management, and NCDIT. She led the statewide implementation of the WIC project which won awards for successful delivery and was engaged in all aspects of project delivery, vendor management, resource management and strategic planning.

**FIRM:**

eVision Partners, Inc.

Years with Firm: 30+ years

Total Experience: 30+ years

**EDUCATION:**

Bachelor of Business Administration, James Madison University

Master of Education, Marymount University

**AREAS OF EXPERTISE:**

Managing the deliverable lifecycle, logistics and planning for business process and gap/fit sessions for Enterprise Project Management Implementations. Project management, technical guidance & management, technical and development lead, business process re-engineering, system requirements definition, pre-implementation planning. Test planning and execution.

**CLIENT EXPERIENCE:**

**State/Local-level DOT:** Louisiana Department of Transportation and Development, Michigan Department of Transportation, Montana Department of Transportation, Maine Department of Transportation, Nashville Metropolitan Transit Authority

## PETER LeBERRE

Principal Development Consultant

Mr. LeBerre has over 30 years of diversified experience encompassing system lifecycle development and implementation, project management, and technical guidance in a variety of government and commercial environments. As a Principal Development Consultant for XRiver Technology LLC, Mr. LeBerre is well versed in technical management and lead development of multi-tiered, enterprise level, web-based application software using a variety of development tools, databases, and environments. Mr. LeBerre's relevant experience includes Lead Developer roles on the implementation of program and project management systems for 3 State departments of transportation including Louisiana, Maine, and Michigan.

Mr. LeBerre was a principal developer for many different projects during his early tenure at XRiver. Many of these efforts were in support of programming, cost and schedule management for various federal contractors. Most notably Mr. LeBerre was the technical lead for the Federal Aviation Administration's Requirements and Information Budgeting system and development of financial analytical tools for the Department of Navy NAVFAC Antiterrorism Force Protection (ATFP) program. 1993-2012.

**PROFESSIONAL EXPERIENCE**

**Lead Developer - Louisiana Department of Transportation (LADOT).** Served as the Lead Programmer for the web based PPMS, Real Estate Management, Utilities Requirements; and Environmental Tracking Systems, developed the physical design for all the management systems related to Oracle and SQL Server databases; Currently, as the principal technical lead, works closely with the DOT staff for the design and development of enhancements and for life cycle and configuration and maintenance management for the application.

**Lead Technical Analyst - Michigan Department of Transportation (MIDOT).** Mr. LeBerre is responsible for Planisware Level 1 and Level 2 enhancements including script creation, maintenance, and testing. Mr. LeBerre is responsible for managing support tickets submitted by MIDOT staff including designing, testing, and implementing solutions or coordinating with Planisware if support is required to resolve the issue. Mr. LeBerre is currently working with MIDOT to lead the upgrade to Planisware E7.

**Lead Technical Analyst - Montana Department of Transportation (MDOT) -** Mr. LeBerre is responsible for Planisware Level 1 and Level 2 enhancements including script creation, maintenance, and testing. Mr. LeBerre is responsible for managing support tickets submitted by MDOT staff including designing, testing, and implementing solutions or coordinating with Planisware if support is required to resolve the issue.

**Lead Developer - Maine Department of Transportation** Development of a conversion of a project management system application from client server to the .NET MVC Framework

**Lead Developer - Fairfax County Department of Neighborhood and Community Services** - Served as a senior programmer for the web-based Scheduling System turning logical designs into application code, testing, and assisting in technical issues.

**Lead Developer - Swissport North America** - Development of a complete mobile solution (both the hardware and custom software components) to replace a paper-based work ticketing process used for all Ground Handling Services provided by Swissport in 27 major airports in North America.

**Lead Test Developer – WeGo Public Transit, Nashville Metropolitan Transit Authority.** Responsible for creating the data integration test plan and participated in all related testing activities.





# SREEVALLI SOLLETI

## Consultant

### FIRM:

eVision Partners, Inc.

Years with Firm: 3+ years

Total Experience: 3+ years

### EDUCATION:

Bachelor of Science in Business Management and Business Administration from University of North Carolina - Charlotte

### AREAS OF EXPERTISE:

Managing the deliverable lifecycle, logistics and planning for business process and gap/fit sessions for Enterprise Project Management implementation, Safety Management systems.

### CLIENT EXPERIENCE:

**State-level DOT:** Arizona Department of Transportation (ADOT), West Virginia Department of Transportation

**Transit:** Amtrak

Ms. Solleti is a Project Support Specialist and Junior Business Analyst with eVision Partners, Inc. Ms. Solleti is currently Project Coordinator for the implementation of a new enterprise program and project management system for Amtrak where she assists in conduct of business process mapping sessions with stakeholders who are located across the county and supports project management, project scheduling and project status reporting activities for a \$30 million, multi-year software implementation. She is also a Business Analyst where for the development of a roadmap for replacing the construction management systems for the Arizona Department of Transportation (ADOT). Previously, Ms. Solleti also assisted with the development of a roadmap for the replacement of ADOT's safety management systems.

### PROFESSIONAL EXPERIENCE

#### **Business Analyst for West Virginia Department of Transportation – Workday Implementation**

Ms. Solleti's responsibilities include assisting with the stakeholder interviews, preparing the bi-weekly status report, maintaining the RAID Log, and managing the project plan.

#### **Project Coordinator for the implementation of the Amtrak Enterprise Program and Project Management System (EPPM) project**

Ms. Solleti supports various project management and project status reporting activities as part of the program office for this \$30 million, multi-year software implementation. Activities include maintaining the project schedule, assisting with preparation of the weekly status reporting package and managing the project issues log, risk register, decision log and action items log. Ms. Solleti has also assisted with the conduct of business process mapping sessions which involve stakeholders located nationwide, including preparing agendas, scheduling sessions, and preparing meeting minutes.

#### **Arizona Department of Transportation, FAST Replacement Planning Project, Business Analyst**

Assisting with the development of a roadmap for replacing ADOT's construction management system. The role has included assisting with documenting As-Is processes and systems, documenting system needs for a new system and preparing an alternative analysis to evaluate options for proceeding with the system replacement effort.

#### **Arizona Department of Transportation, Safety Management Fit Assessment**

As a follow-on to the Safety Management feasibility study, currently assisting with the conduct of a fit assessment to evaluate the potential fit of the AASHTOWare™ Safety Management software solution to meet ADOT's requirements. Activities include documenting business requirements for a safety management predictive analysis tool, preparing demonstration scripts which highlight key requirements, managing scheduling and logistics for the planned vendor demonstrations and supporting the team in analyzing the results of the software demonstration.