



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header # 1

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[General Information](#) [Contact](#) [Default Values](#) [Discount](#) [Document Information](#) [Clarification Request](#)

Procurement Folder: 1670954

Procurement Type: Central Purchase Order

Vendor ID: 000000163163

Legal Name: MERRITT & SONS LLC

Alias/DBA: WOODYS KITCHENS

Total Bid: \$182,354.00

Response Date: 04/29/2025

Response Time: 11:46

Responded By User ID: Bmerritt

First Name: Brad

Last Name: Merritt

Email: bmerritt@kitchensbywoodys.com

Phone: 7407446010

SO Doc Code: CRFQ

SO Dept: 0618

SO Doc ID: 8VH2500000002

Published Date: 4/23/25

Close Date: 4/29/25

Close Time: 13:30

Status: Closed

Solicitation Description: Construction
Nursing Renovations and Flooring Replace

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 1670954
Solicitation Description: Construction
Nursing Renovations and Flooring Replace
Proc Type: Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2025-04-29 13:30	SR 0618 ESR04292500000006603	1

VENDOR
000000163163
MERRITT & SONS LLC

Solicitation Number: CRFQ 0618 BVH2500000002
Total Bid: 182354
Response Date: 2025-04-29
Response Time: 11:46:53
Comments:

FOR INFORMATION CONTACT THE BUYER
David H Pauline
304-558-0067
david.h.pauline@wv.gov

Vendor
Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Commercial and office building construction services	1.00000	LS	182354.000000	182354.00

Comm Code	Manufacturer	Specification	Model #
72121100			

Commodity Line Comments:

Extended Description:

Nursing Renovations and Flooring Replacement



Subject: Bid Submission – CRFQ 0618 BVH2500000002 (Barboursville Nursing Home/WV Veterans Home Project)

Dear Mr. Pauline,

Please find attached our bid submission for the Barboursville Nursing Home/WV Veterans Home project (Solicitation Number: CRFQ 0618 BVH2500000002). Included in the submission are all required supporting documents, including licenses, bond, and other relevant certifications.

Should you require any additional information or documentation, please do not hesitate to contact us.

Thank you for the opportunity.

Sincerely,

Jack Cantley

Sales Manager / Kitchen and Bath Designer

Kitchens by Woody's

Merritt and Sons LLC dba Kitchens by Woody's

5481 Davis Creek Rd

Barboursville, WV 25504

(304) 736-2007

jcantley@kitchensbywoodys.com



5841 Davis Creek Rd • Barboursville, WV 25504 • Phone: 304-736-2007 • Fax: 304-736-2183

West Virginia Veterans Home

Job Address:

512 Water St

Barboursville, WV

Print Date: 4-29-2025

Proposal for Nursing Renovations and Flooring Replace

PAYMENT SCHEDULE

DOWN PAYMENT \$

45% DUE AT START \$

FINAL PAYMENT \$

FINAL PAYMENT WILL BE DUE ONCE THE ORIGINAL SCOPE OF WORK IS SUBSTANTIALLY COMPLETED.

***ALL CHANGE ORDERS MUST BE PAID IN FULL.

Items	Description	Qty/Unit	Unit Price	Price
Buildertrend Flat Rate	Base cabinet, wall cabinets (Absolute Acajou textured/suede) Countertops with waterfall edge and 4" backsplash (Faded Memories)	1	\$20,422.71	\$20,422.71
LVT Flooring	Vinyl Plank flooring TBD Rubber Cove Base Transition Strips 10 year warranty	1	\$34,125.00	\$34,125.00
Buildertrend Flat Rate	Large Metal Narcotics Cabinet, Beige Double Door/Double Lock, 18"W x 10"D x 30"H	1	\$756.39	\$756.39
Remodel Labor	See attached scope of work (Solicitation scope of work) ***Remodel labor figure contains all materials needed to complete	1	\$127,050.00	\$127,050.00

Total Price: \$182,354.10

Countertop Policy:

COUNTERTOPS

* After my cabinets are installed, there will be an approximate 2-3 week waiting period (depending on which type of countertop I have purchased) before my countertops are installed. This is a normal part of the process and cannot be avoided. If this time period will be different than above, Kitchens By Woody's will notify me.

* I understand that some dimensions on this plan may vary depending on finished cabinet installation and items beyond the control or

knowledge of Kitchens By Woody's.

* I understand that countertop installation is a two or three step process and that I must be present during all phases. If this is not possible, I understand that certain assumptions based on installer experience may be made on the finished piece and that I must accept the countertop fabrication as such, if I was not present for all stages of the process.

* With certain countertop material the setting of the sink may be included, however this service does not include any plumbing work unless specifically spelled out in the contract. The faucet will be accommodated, however it will not be set into the countertop nor will it have running water. Also, the drain of the sink will not be installed to your drain lines by the countertop installer of Kitchens By Woody's. This is the work of a plumbing contractor and/or the customer. Kitchens By Woody's can provide plumbing work, but it is not included in the countertop purchase.

* Any overhang of countertop cannot exceed 10 maximum without a separate countertop support of the customers choosing. I am aware of any overhang (other than standard 1-1 around fronts and sides of cabinetry) placed in my design and understand that if I choose or have chosen an overhang longer than 10 it will require a countertop support for which I am responsible.

_____ Granite

o Granite is a natural stone that has inherit characteristics such as fissures, pores, pits, etc. I accept these as normal.

o I understand that some granite must be sealed on a regular basis (to protect from stains, etc.), every 6 months - 5 years Instructions are provided by the granite fabricator. Please understand this is as easy as wiping on and wiping off the sealant.

o I agree to choose my granite slabs from Kitchens By Woody's granite supplier, which will make slabs available for viewing Monday through Friday.

o Our granite supplier has a 10 year warranty that it will repair or repair granite that is installed by them if the countertop has a manufacturing defect or an installation defect.

o I accept that granite installations will have seams. Neither Kitchens By Woody's nor the granite installer guarantee seam placement nor can I request a specific seam location. Price may vary some if the installer has to address unexpected issues after he has templated. You will be notified if this should happen.

Cabinet Design and Characteristics:

CABINETRY:

* I have received a final floor plan and understand that changes can only be made if the cabinets have not yet been ordered from the supplier.

* I have approved the door swing direction of each cabinet. I have reviewed the function of each cabinet in the kitchen plan and am aware of all pull-outs, drawers, roll-trays and other specialty items that each of my cabinets contain.

* I understand that most kitchens have walls that are not square or not plumb. Due to these circumstances, the dimensions that are provided on the kitchen plan may vary during the actual installation.

* Varying dimension described above is one of the reasons that fillers and/or scribe moldings are provided. I am aware of any of these items that are placed in my design and understand the difference between those fillers that are functional and those that are provided to accommodate for varying dimension. Kitchens By Woody's cannot guarantee finished filler size or if that filler will even be necessary in the finished project. Unused fillers or moldings are NON-REFUNDABLE.

* I understand that on occasion cabinetry does receive damage. This damage will be replaced at the cost of whoever caused the damage. More often than not, the damage is to a door or drawer front and can be easily replaced. It will take approximately 2 weeks for the average piece to be replaced. All cabinetry damage and defects must be reported within 30 days of the delivery date for claims to be covered.

* In the event that the client requests the cabinets to be stored by Kitchens By Woody's longer than 30 days, the 2nd deposit of 45 % will be due on the 31st day of storage.

* Any items that are received in a damaged/defective condition will be replaced. There is no opportunity to receive monetary compensation rather than replacement, should the customer choose to accept damaged/defect product.

_____ Wood Characteristics

o Wood is a natural product that has characteristics such as knots, mineral streaks and grain patterns. I understand that some of these are natural based on the grade of wood I have purchased. If I receive a piece that is not within acceptable ranges determined by the grade of wood, it can be replaced by the manufacturer.

o I understand that all wood accepts stain differently and there is an acceptable range of colors for each stain available. I accept that all woods will change in appearance with age and light exposure. Specific changes cannot be predicted, however, I understand what the likely changes will be based on the particular species of wood I have chosen.

Appliances, Faucets Fixtures Ect Policy:

_____ FIXTURES, FAUCETS, ETC.

* Products are warranted by manufacturer. If product is covered by both manufacturers warranty and Kitchens By Woody's labor warranty and needs to be replaced, it will be done at no charge to the customer. After Kitchens By Woody's warranty has lapsed, customer will be responsible for any and all installation charges incurred with replacement.

* All products listed above are special order. They cannot be returned for ANY reason unless the manufacturer or distributor will accept a return,

and in that case, it will only be done with a restocking fee that the manufacturer or distributor determines. This does not apply for defects or warranty issues.

* Any items that are received in a damaged/defective condition will be replaced. There is no opportunity to receive monetary compensation rather than replacement, should the customer choose to accept damaged/defect product.

Installation and Labor Policy:

Labor and installation generally occurs Monday through Friday between 8:30 AM and 4:00 PM. These times may vary slightly to accommodate the schedules of Kitchens By Woody's.

CABINET INSTALLATION

* I understand that Kitchens by Woody's provides a 4 year warranted installation for workmanship. This warranty is for the original purchaser and is non-transferable.

* The timing of installations is based on the schedule of Kitchens By Woody's. Installations will be as timely and efficient as possible, nonetheless, there are rare cases in which other factors may affect the timing of my installation, such as backordered or damaged product. Kitchens By Woody's will do everything possible to avoid these situations.

* As with any installation, I am aware that unforeseen conditions can interfere with the proper installation of my project. Kitchens By Woody's will make me aware of any of these unforeseen conditions, and with my knowledge and understanding, handle them as need be.

* Existing items such as flooring, countertop, soffits, backsplash tile, etc. can cause issues with proper installation. If Kitchens By Woody's is contracted to work around existing objects, every effort will be made to avoid damage or improper fits, nevertheless, they are not liable for such issues.

* I understand what labors are included in my installation purchase and also that if I wish to have labors performed that are not included I will be responsible for any additional charges. I also understand that these additional labors will take place at the earliest convenience of our contractors/installers.

* Any work that is the responsibility of the customer must be done on schedule to comply with Kitchens By Woody's. If it is not complete, cabinet installation may be rescheduled to be completed after other projects, resulting in a long delay and a trip charge.

o Customer's Responsibilities Include:

§ Touch up painting if necessary

§ Adhering to the verbal instructions given by the installer (i.e. "Do not walk on the tile until tomorrow.")

§ Final grout clean-up

FLOORING INSTALLATION

* Ceramic Tile is a product that has variation in color and different dye lots. The sample shown is only a representation of color. The actual color on the tile for the project may vary.

* Flooring installations often require a tear out of existing flooring and/or preparation of the subfloor. I understand whether or not I have contracted Kitchens By Woody's for such services, and if so, the manner in which they will be performed. If I have not contracted for these services, I am responsible to have these items done by the dates to be determined by Kitchens By Woody's and myself.

* As with any installation, I am aware that unforeseen conditions can interfere with the proper installation of my project. Kitchens by Woody's will make me aware of any of these unforeseen conditions, and with my knowledge and understanding, handle them as need be.

* There are many acceptable ways to calculate flooring materials required and all of these ways include a factor for waste. If I have chosen to have Kitchens by Woody's calculate these materials for me, I understand that there may be some extra material that was ordered to account for waste and it is NON-REFUNDABLE.

o Customer's Responsibilities Include:

§ Final grout clean up

§ Touch up painting if necessary

GENERAL CLEAN UP POLICY

* Job site will be broom cleaned at the end of each work day.

* Dusting is not included in our responsibilities. With any type of remodeling work dust will be present typically throughout the home. We cannot avoid this and recommend any electronics in the adjacent areas be covered by the home owner while work is being done.

* Work area will be picked up, however, some tools may be left on the job overnight.

* With remodeling work there is potential for construction materials to end up where they don't belong. If this occurs please let us know and we will do our best to take care of it on our next visit.

PAYMENT PROCEDURE FOR INSTALLATIONS

* Initial deposit of 50% of the contract price is due in order for your job to be scheduled for installation. Products will be ordered by Kitchens By Woody's in order to receive them in a timely manner for your installation.

* 45% of the contract price is due upon the day the project starts. There can be no exceptions.

* 5% of the contract price is due upon substantial completion of the project. The four year Kitchens By Woody's workmanship warranty will begin upon receipt of your warranty and project completion package.

* The certificate puts the four year labor warranty into effect, therefore Kitchens By Woody's cannot be bound to complete warranty work until

the warranty is active.

Add-ons and Change Orders:

ADD-ON PRODUCTS AND LABORS

- * Often there are additional products or labors that clients may request after the original contracts have been signed. These additional items will require a signed change order. Any items that were added as a change order will be completed on a schedule determined by Kitchens By Woody's and its installers. This means that additional items may not be completed until after the original contract is complete. Kitchens by Woody's will not postpone other clients projects in order to complete additional items.
- * Any items on change orders do not affect payment due dates and will not affect when the final balance is due. For example, if a client decides to add an item or labor after the original contract, it is added as a change order. The 5% balance due for the original contract will be due as soon as all original contract items are completed. The 5% balance of the additional item/labor will be collected on the day of its completion.
- * Also, any items that the client may choose to delete from the contract are not permitted to be added back on as an original contract item. All added items are treated as change orders, regardless of whether they were part of the original contract or not.

Payment Terms:

ALL PRICING INCLUDES A 3.5% CASH OR CHECK DISCOUNT

Labor and Materials:

50% deposit, 45% when project starts, 5% when project is complete for any job that includes materials and labor from Kitchens By Woody's.

*In the event that the client request the cabinets be stored by Kitchens By Woody's longer than 30 days, the second deposit of 45% will be due on the 31st day of storage.

**In the event that a product being supplied by the customer holds up Kitchens By Woody's from finishing the scope of work, the final 5% will be due when all possible work is completed. Once the material is supplied we will find the next possible open date and complete the remainder of the work.

***If customer is not able to provide the 45% payment the day we start the job we will not be able to start the job. There will be a possible rescheduling fee included as well to try and create another space in the schedule to fit the new start date into.

Countertop only

90% down payment required and 10% payment due upon countertop installation.

Materials Only

50% down payment is required to order materials. 50% payment is due when materials arrive. Once payment is received, materials will be released from the warehouse or delivery will be scheduled.

Items Provided By Customer:

In the event that materials that are to be provided by the customer prevent Kitchens By Woody's from completing the job, the job will need to be closed out with payment made in full, minus the installation cost to install the missing item. It can then be rescheduled and treated as a service order when the customer has the materials on site. Rescheduling can not be guaranteed at a certain date as we will have to try to work it back into the mix of ongoing jobs.

If it is appliances provided by the customer that are not on site when Kitchens By Woody's is completing the job then payment will need to be made in full minus the \$150 fee to install the appliances. This cost is common for most orders but will need to be looked at on an individual job basis. Kitchens By Woody's can be rescheduled to install the appliances but it will need to be treated as a separate service order from the original contract.

I confirm that my action here represents my electronic signature and is binding.

Signature:

Date:

Print Name:



ERIE INSURANCE
PROPERTY & CASUALTY COMPANY
ERIE, PA 16530
LIMITED POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That ERIE INSURANCE PROPERTY & CASUALTY COMPANY, a corporation duly organized under the laws of the Commonwealth of Pennsylvania, does hereby make, constitute and appoint -----

----- Donna L. Bunn and Vance E. Bunn -----

individually, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed: any and all bonds and undertakings of suretyship, -----

----- each in a penalty not to exceed the sum of five hundred thousand dollars (\$500,000.00). -----

And to bind ERIE INSURANCE PROPERTY & CASUALTY COMPANY thereby as fully and to the same extent as if such bonds and undertakings and other writings obligatory in the nature thereof were signed by the appropriate officer of ERIE INSURANCE PROPERTY & CASUALTY COMPANY and sealed and attested by one other of such officers, and hereby ratifies and confirms all that its said Attorney(s)-in-Fact may do in pursuance hereof.

The Power of Attorney is granted under and by authority of the following Resolutions adopted by the Board of Directors of ERIE INSURANCE PROPERTY & CASUALTY COMPANY on the 2nd day of September, 2016, and said Resolutions have not been amended or repealed:

"RESOLVED, that the Chief Executive Officer, or any Senior Vice President or Vice President shall have power and authority to: (a) Appoint Attorney(s)-in-Fact and to authorize them to execute on behalf of the Company, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and, (b) Remove any such Attorney-in-Fact at any time and revoke the power and authority given to him or her.

RESOLVED, that Attorney(s)-in-Fact shall have power and authority, subject to the terms and limitations of the Power of Attorney issued to them, to execute and deliver on behalf of the Company, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof. The corporate seal is not necessary for the validity of any bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

This Limited Power of Attorney is signed and sealed by facsimiles under and by virtue of the following Resolution adopted by the Board of Directors of ERIE INSURANCE PROPERTY & CASUALTY COMPANY on the 2nd day of September, 2016, and said Resolution has not been amended or repealed:

"RESOLVED, that the signature of Timothy G. NeCastro, as Chief Executive Officer of the Company, and the Seal of the Company may be affixed by the following facsimiles on any Limited Power of Attorney for the execution of bonds, undertakings, recognizances, contracts and other writings in the nature thereof, and the signature of Brian W. Bolash, as Secretary of the Company, the Seal of the Company, the signature of Sheila M. Hirsch, as Notary Public, and her notarial seal, may also be affixed by the following facsimiles to any certificate or acknowledgment of any such Limited Power of Attorney, and only under such circumstances shall said facsimiles be valid and binding on the Company."

IN WITNESS WHEREOF, ERIE INSURANCE PROPERTY & CASUALTY COMPANY has caused these presents to be signed by its Chief Executive Officer, and its corporate seal to be hereto affixed this 18th day of October, 2016.



Timothy G. NeCastro
Chief Executive Officer

COMMONWEALTH OF PENNSYLVANIA } ss.
COUNTY OF ERIE

On this 18th day of October, 2016, before me personally came Timothy G. NeCastro, to me known, who being by me duly sworn, did depose and say: that he is Chief Executive Officer of ERIE INSURANCE PROPERTY & CASUALTY COMPANY, the corporation described in and which executed the above instrument; that he knows the Seal of said corporation; that the Seal affixed to the said instrument is such corporate Seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.



My commission expires June 27, 2020
Notary Public

CERTIFICATE

I, Brian W. Bolash, Secretary of ERIE INSURANCE PROPERTY & CASUALTY COMPANY, do hereby certify that the original LIMITED POWER OF ATTORNEY, of which the foregoing is a full, true and correct copy, is still in full force and effect as of the date below.



Brian W. Bolash, Secretary

In witness whereof, I have hereunto subscribed my name and affixed corporate Seal of the Company by facsimiles pursuant to the action of the Board of Directors of the Company.

this 29th day of April 20 25

Agency EE1375

REQ.P.O# _____

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Merritt & Sons, LLC
of Barboursville, WV, as Principal, and Erie Insurance
of Erie, PA, a corporation organized and existing under the laws of the State of _____
PA with its principal office in the City of Erie, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of 5% of bid amount (\$ 5% of bid amount) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
Renovations for the WV Veterans Home in Barboursville, WV.

NOW THEREFORE,

(a) If said bid shall be rejected, or
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
Surety, or by Principal individually if Principal is an individual, this 29th day of April, 2025.

Principal Seal

Merritt & Sons, LLC

(Name of Principal)

By _____

(Must be President, Vice President, or
Duly Authorized Agent)

Owner / Partner
(Title)

Surety Seal

Erie Insurance Property & Casualty Company

(Name of Surety)

Vanessa Brown
Attorney-in-Fact

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and
must attach a power of attorney with its seal affixed.**

**WEST VIRGINIA
STATE TAX DEPARTMENT
BUSINESS REGISTRATION
CERTIFICATE**

ISSUED TO:
**MERRITT & SONS LLC
DBA WOODY'S KITCHEN
5841 DAVIS CREEK RD
BARBOURSVILLE, WV 25504-1087**

BUSINESS REGISTRATION ACCOUNT NUMBER: 2187-6203

This certificate is issued on: **07/14/2011**

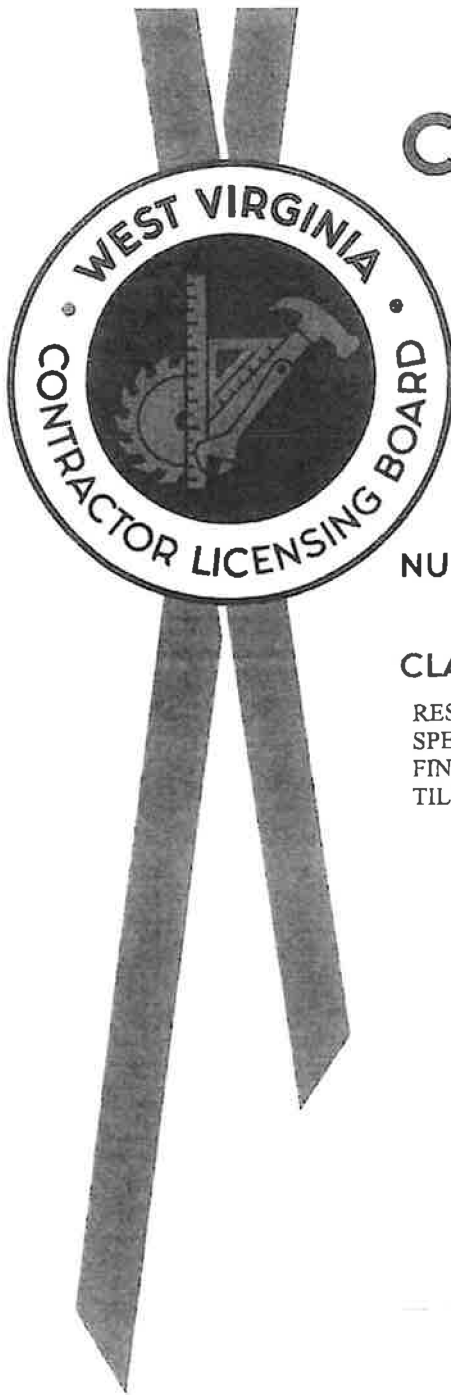
*This certificate is issued by
the West Virginia State Tax Commissioner
in accordance with Chapter 11, Article 12, of the West Virginia Code*

*The person or organization identified on this certificate is registered
to conduct business in the State of West Virginia at the location above.*

This certificate is not transferrable and must be displayed at the location for which issued.
This certificate shall be permanent until cessation of the business for which the certificate of registration was granted or until it is suspended, revoked or cancelled by the Tax Commissioner.

Change in name or change of location shall be considered a cessation of the business and a new certificate shall be required.

TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them.
CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of this certificate displayed at every job site within West Virginia.



CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: WV043913

CLASSIFICATION:

RESIDENTIAL
SPECIALTY
FINISHED CARPENTRY
TILE INSTALLATION

MERRITT & SONS LLC
DBA WOODYS KITCHENS
5841 DAVIS CREEK RD
BARBOURSVILLE, WV 25504

DATE ISSUED

APRIL 5, 2025

EXPIRATION DATE

APRIL 5, 2026

Authorized Signature


Chair, West Virginia Contractor
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.

CITY OF HUNTINGTON CONTRACTOR LICENSE CERTIFICATE

KITCHENS BY WOODYS

5841 DAVIS CREEK ROAD
BARBOURSVILLE, WV 25504

Business License #: 954
Renewal #: 2024-00001475

7/1/2024 to 6/30/2025

Business Classification:

Contractor

***** Important Notice *****

This certificate is NOT transferable and must be conspicuously displayed at the location for which issued. HAWKERS and PEDDLERS must carry a copy of this certificate in every vehicle operated by them. CONTRACTORS must have a copy of this certificate displayed at job site. ALL license, tax and fees must be current to keep license in good standing. Engaging in business without conspicuously posting a valid certificate in the place of business is a violation of the Codified Ordinances of Huntington, West Virginia.

MERRITT & SONS LLC
5841 DAVIS CREEK ROAD

BARBOURSVILLE, WV 25504

City of Huntington
P.O. Box 1659
Huntington, WV 25717
Phone: (304) 696-5540



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/31/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
United Security Agency USA III, Inc.
103 8th Ave
Huntington WV 25701

CONTACT NAME: Jessica L.C. Adkins
PHONE (A/C, No, Ext): 304-525-6600
E-MAIL: jadkins@unitedsecurityagency.com
FAX (A/C, No): 304-525-7028
ADDRESS: jadkins@unitedsecurityagency.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: ERIE INSURANCE GROUP

26830

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED
Merritt & Sons LLC dba Kitchens by Woodys
5841 Davis Creek Rd
Barboursville WV 25504

MERR&SO-01

COVERAGES

CERTIFICATE NUMBER: 972927318

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY		Q61-6940017	1/19/2025	1/19/2026	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP Any one person \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPOF AGG \$2,000,000 OTHER \$
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					
	GENL AGGREGATE LIMIT APPLIES PER					
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					
	OTHER					
A	AUTOMOBILE LIABILITY		Q61-6940017	1/19/2025	1/19/2026	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER \$
	<input checked="" type="checkbox"/> ANY AUTO					
	<input checked="" type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS				
A	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> EXCESS LIAB	Q25-6970030	1/19/2025	1/19/2026	EACH OCCURRENCE \$1,000,000 AGGREGATE \$1,000,000 OTHER \$
	CLAIMS-MADE					
	DED <input checked="" type="checkbox"/> RETENTION \$					
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		Q85-5300190	1/19/2025	1/19/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER W/ Broad Form E... E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N				
	if yes, describe under DESCRIPTION OF OPERATIONS below					
A	Hired Auto Physical Damage		Q21-6940017	1/19/2025	1/19/2026	Limit 100,000 Comp Ded 0 Coll Ded 250

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Merritt & Sons LLC	
	2 Business name/disregarded entity name, if different from above. Kitchens By woody's	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions)	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) (Applies to accounts maintained outside the United States.)	
3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions.		
5 Address (number, street, and apt. or suite no.). See instructions. 216 Davis Creek Rd		
6 City, state, and ZIP code Barboursville, WV 25504		
7 List account number(s) here (optional)		
Requester's name and address (optional) THS National LLC 201 Price Industrial Lane Huntington, WV 25705		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-					
or								
Employer identification number								
2	6		-	1	6	7	2	0 4 7

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign
Here**

Signature of
U.S. person

Date

3-31-25

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



Outlook

SAM.gov | You have received a Unique Entity ID for MERRITT & SONS LLC

From donotreply@sam.gov <donotreply@sam.gov>

Date Wed 4/2/2025 9:47 AM

To Jack Cantley <jcantley@kitchensbywoodys.com>

This message is from an EXTERNAL SENDER

Do not open any links or attachments unless you were expecting them from this sender. DO NOT provide your username or password

Jack Cantley,

You have successfully received a Unique Entity ID for:

MERRITT & SONS LLC

UNIQUE ENTITY ID: F97ERZ8EB5P8

You have been assigned the UEI Data Entry Role in the Entity Registration domain with this entity. You can use the Unique Entity ID to identify your entity to federal government agencies or to register your entity on SAM.gov.

Your Unique Entity ID does not expire and does not need to be renewed. You can update your entity information by signing in to SAM.gov and going to your Entity Management Workspace.

If you have additional questions, please go to the [Federal Service Desk](#).

Do not reply to this auto-generated email.

This email was sent from SAM.gov

EXPERIENCE RECORD

The Bidder is required to state the character of previous work. Give references and other detailed information that will enable the owner to determine responsibility, including experience, skill, and financial standing. Provide data for the last three (3) years. Duplicate this sheet as needed.

1. Address: 1 John Marshall Drive Person to contact: Russell Blankenship
Phone: (304-696-3848)

City: Huntington State: WV
Zip: 25701

Project Name: Marshall Dorm Room Front Desks

Description: New entry desks to Marhsall Dorm building

Project Cost: 35,000 Status: Complete/Satisfactory

2. Address: 1540 Spring Valley Drive Person to contact: Tyler Blankenship
Phone: (304-654-5937)

City: Huntington State: WV Zip: 25704

Project Name: Fisher House

Description: Veterans Hospital Housing project

Project Cost: 150,000 Status: Complete/Satisfactory

3. Address: 1 John Marshall Drive Person to contact: Mel Miller
Phone: (740-575-5977)

City: Huntington State: WV Zip: 25701

Project Name: Marshall Pharmacy School housing

Description: Marshall Pharmacy School Student housing

Project Cost: 800,000 Status: Complete/Satisfactory

4. Address: Various Commercial Person to contact: Palace
Properties/Jeremy Adams

Phone: (304-417-0618)

City: Huntington/Barboursville State: WV Zip: 25504

Project Name: Med Spa/Blue Sulphur Townhomes

Description: Commercial Renovation/75 Townhome project

Project Cost: 1,000,000 plus Status: Complete/Satisfactory