

State of West Virginia Centralized Request for Quote

Proc Folder: 1493704 Reason for Modification: Doc Description: CDC HVAC Renovations (Construction) Addendum No. 3 Proc Type: Central Purchase Order Version Solicitation No Date Issued **Solicitation Closes** 2024-09-09 CRFQ 0603 ADJ2500000020 13:30 2024-09-06

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION 2019 WASHINGTON ST E

CHARLESTON WV 25305

us

RECEIVED

20124 SEP -9 PM 1: 17

VENDOR

Vendor Customer Code: 000000174873 Vendor Name: Dougherty Company, Inc.

Address:

P.O. Box 1828

Street :

600 - 50th Street, SE

City:

Charleston

State: WV

Country: USA

Zip: 25327

Principal Contact: Brian W. Smith

Vendor Contact Phone: (304)925-6664

Extension: N/A

FOR INFORMATION CONTACT THE BUYER

David H Pauline 304-558-0067

david.h.pauline@wv.gov

Vendor

Signature X D FEIN

FEIN# 32-0007333

DATE 9/09/2024

All offers subject to all terms and conditions contained in this solicitation

Date Printed: Sep 6, 2024 Page: 1 FORM ID: WV-PRC-CRFQ-002 2020/05

ADDITIONAL INFORMATION

Addendum No. 3

To issue copies of the Pre-Bid Meeting Sign-In Sheets which were inadvertently omitted from Addendum No. 2, see attached.

Bid opening date and time remains September 9, 2024, at 1:30 pm., est.

No other changes.

ADJUTANT GENERALS OFFICE 1707 COONSKIN DR		SHIP TO		
		ADJUTANT GENERALS OFFICE 1707 COONSKIN DR		
CHARLESTON WV		CHARLESTON US	WV	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	CDC HVAC Renovations (Construction)				

Comm Code	Manufacturer	Specification	Model #
72151201			

Extended Description:

Provide all labor, materials, tools, supplies and equipment needed provide for HVAC renovations and full system replacement for the Child Development Center (CDC), in Charleston, WV, per the attached documentation

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	Event Date
1	Mandatory Pre-bid Meeting at 10:00 am., est.	2024-08-27
2	Vendor Technical Questions Due By 11:00 am., est.	2024-09-04

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 Page: 2
 FORM ID: WV-PRC-CRFQ-002 2020/05

	Document Phase	Document Description	Page 3
ADJ2500000020		CDC HVAC Renovations (Construction)	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.: CRFQ ADJ2500000020

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

(Check the b	ox next to each addendur	n received)	
\boxtimes	Addendum No. 1		Addendum No. 6
	Addendum No. 2		Addendum No. 7
\boxtimes	Addendum No. 3		Addendum No. 8
	Addendum No. 4		Addendum No. 9
	Addendum No. 5		Addendum No. 10

Addendum Numbers Received:

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Dougherty Company, Inc.

Company

Authorized Signature

September 9, 2024

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

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BID BOND

8 me 3

	KNOW ALL MEN BY THESE PRESENTS, T	hat we, the un	dersigned, <u>Do</u>	ugherty Comp	any, Inc.	
of	Charleston	WV	, as Prir	cipal, and <u>Ohio</u>	Farmers Ins	surance Company
of	Westfield Center , OH	, a c	orporation orga	nized and existi	ng under the l	aws of the State of
OH	with its principal office in the City of	Westfield	d Center,	as Surety, are h	neld and firmly	bound unto the State
of Wes	t Virginia, as Obligee, in the penal sum of Five	Percent of A	mount Bid	(\$	5%) for	the payment of which,
well an	d truly to be made, we jointly and severally bind	d ourselves, or	ur heirs, admini	strators, executo	ors, successor	s and assigns.
	The Condition of the above obligation is se	uch that where	eas the Princip	oal has submitte	ed to the Pure	chasing Section of the
Departr	ment of Administration a certain bid or proposa	l, attached her	eto and made	a part hereof, to	enter into a co	ontract in writing for
CDC I	HVAC Renovations (Construction) - CRF	2-0603-ADJ2	<u> 2500000020 -</u>	According to	Plans & Spe	cifications
	NOW THEREFORE,					
	(a) If said bid shall be rejected, or					
	(b) If said bid shall be accepted and					
	d hereto and shall furnish any other bonds and element created by the acceptance of said bid,					
full force	e and effect. It is expressly understood and a	igreed that the	liability of the	Surety for any	and all claims	hereunder shall, in no
event, e	exceed the penal amount of this obligation as h	erein stated.				
	The Surety, for the value received, hereby st	inclatae and a	arose that the	abligations of sa	id Curaty and	its band shall be in no
way im	paired or affected by any extension of the time					
waive n	otice of any such extension.					
	WITNESS, the following signatures and seals	s of Principal a	and Suraty ava	cuted and seale	d hy a nroner	officer of Principal and
Sucobe	or by Principal individually if Principal is an ind	•	*		•	024
Surety,	or by Principal Individually is Principal is all ind	vidual, tilis	Out Gay Of	Осрыные	,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Principa	al Sool		De	ougherty Com	pany Inc.	_ /
rincipa	n Ocai		_		(Name of Prin	cipat)
			0.	1		200
			В	(Must be I	President, Vic	e President, or
					ly Authorized	
			Br	ian W. Smith	Presi	dent
			_		(Title)	*
Surety S	Seal		O	nio Farmers In		
					(Name of Sur	ety)
				(1)	· 1	11
			В	tatre	ue H	7/0.10
			Pat	ricia A. Moye, WV R	tesident Agent	Attorney-in Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

THIS POWER OF ATTORNEY SUPERCEDES ANY PREVIOUS POWER BEARING THIS SAME POWER # AND ISSUED PRIOR TO 10/03/22, FOR ANY PERSON OR PERSONS NAMED BELOW.

General Power of Attorney POWER NO. 4752152 06

Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co.

Westfield Center, Ohio

CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these

presents make, constitute and appoint GREGORY T. GORDON, KIMBERLY J. WILKINSON, PATRICIA A. MOYE, JEREMY B. STANLEY, TERRI L. DODRILL, JOINTLY OR SEVERALLY

of CHARLESTON and State of WV its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship in any penal limit. suretyship in any penal limit. - - - - - -

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for

and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact. may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 03rd day of OCTOBER A.D., 2022

Seals Affixed

State of Ohio County of Medina SS. Santanananan Market

WESTFIELD INSURANCE COMPANY WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY

Gary W. Stumper, National Surety Leader and Senior Executive

On this 03rd day of OCTOBER A.D., 2022, before me personally came Gary W. Stumper to me known, who, being by me duly sworn, did depose and say, that he resides in Medina, OH; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Seal Affixed

State of Ohio County of Medina

55.:

David A. Kotnik, Attorney at Law, Notary Public My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this

September A.D. 2024





Frank A. Carrino, Secretary

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Brian W. Smith, President
(Address) P.O. Box 1828, Charleston, WV 25327
(Phone Number) / (Fax Number) (304)925-6664 / (304)925-4280
(email address) briansmith@doughertyco.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Dougherty Company, Inc.
(Company)
(Signature of Authorized Representative)
Brian W. Smith, President September 9, 2024
(Printed Name and Title of Authorized Representative) (Date)
(304)925-6664 / (304)925-4280
(Phone Number) (Fax Number)
briansmith@doughertyco.com
(Email Address)

REQUEST FOR QUOTATION – CRFQ ADJ25*20 WVARNG CDC (Child Development Center) HVAC Renovations

15. MISCELLANEOUS:

15.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Brian W. Smith

Telephone Number: (304)925-6664

Fax Number: (304)925-4280

Email Address: briansmith@doughertyco.com

15.2. Owner's Representative: Owner's representative for notice purposes is

Name: Jim Skaggs

Telephone Number: 304-561-6550

Fax Number: N/A

Email Address: robert.a.skaggs14.nfg@army.mil

16. Initial Decision Maker: Miller Engineering, Inc., the Architect, shall serve as the Initial Decision Maker in matters relating to this contract.

SECTION 00 4100 BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

A. WV ARNG

Adjutant General's Office 1707 Coonskin Drive Charleston, WV 25311

1.02 FOR:

- A. Project: WV Army National Guard CDC HVAC Renovation
- B. Miller Engineering Inc. Project Number: 24011

Coonskin Drive

Charleston, WV Project Location ZIP

1.03 DATE: 9//09/2024 (BIDDER TO ENTER DATE)

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

- A. Bidder's Full Name Dougherty Company, Inc.
 - 1. Address P.O. Box 1828
 - City, State, Zip Charleston, WV 25327

1.05 OFFER

- A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by Miller Engineering, Inc. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:
- B. ONE MILLION EIGHT HUNDRED NINETY-EIGHT

		THO	WAND	\	dollars
(\$_	1,	898	5000), in lawful money of the United	d States of America.

C. We have included the required security Bid Bond as required by the Instruction to Bidders.

1.06 BID ITEMS AND UNIT COSTS

A. All applicable federal, state, and local taxes are included in the Bid Sum.

2.01 ACCEPTANCE

- A. This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date
- B. If this bid is accepted by Owner within the time period stated above, we will:
 - 1. Execute the Agreement within seven days of receipt of Notice of Award.
 - Furnish the required bonds within seven days of receipt of Notice of Award.
 - 3. Commence work within seven days after written Notice to Proceed of this bid.
- C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.
- D. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to

Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

2.02 CONTRACT TIME

- A. If this Bid is accepted, we will:
- B. Complete the Work in 270 calendar days from Notice to Proceed.

2.03 ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

1.	Addendum # _	_1	_ Dated _	8/19/2024	
2.	Addendum #	2	Dated	9/05/2024	
3.	Addendum #	3	Dated	9/06/2024	
4	Addendum #		Dated		=

2.04 BID FORM SUPPLEMENTS

- A. The following Supplements are attached to this Bid Form and are considered an integral part of this Bid Form:
 - Copy of Contractor's Valid Contractor's License
 - 2. WV Drug Free Work Place Affidavit
- B. We agree to submit the following Supplements to Bid Forms within 72 hours after submission of this bid for additional bid information:
 - 1. AIA A305 Contractor Qualification Statement

2.05 BID FORM SIGNATURE(S)

- A. The Corporate Seal of
- B. Dougherty Company, Inc.
- C. (Bidder print the full name of your firm)
- D. was hereunto affixed in the presence of:
- E. Brian W. Smith, President
- F. (Authorized signing officer, Title)

G. (Seal)

H.

I. (Authorized signing officer, Title)

END OF SECTION

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: Dougherty Company, Inc.			
Check this box if no subcontractors will perform project.	orm more than \$25,000.00 of work to complete the		
Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.		
SUMMIT EXECTRIC	WV0 47675		
WISEMAN CONSTRUCTION	WV000836		
PRIME DUSULATION	WV023110		
RDS CONPROLS	WV031362		
AFI SHEETMEML	WV051706		
Vaso			

Revised 8/24/2023

Attach additional pages if necessary



State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

Ι,	Brian W. Smith	, after being first duly	sworn, depose and state as follows:
1,	I am an employee of	Dougherty Compary (Company	ny, Inc. ; and, Name)
2.	I do hereby attest that _	Dougherty Company (Company	ny, Inc. Name)
	maintains a written plan policy are in compliance		ace policy and that such plan and pde §21-1D.
The a	bove statements are swo	rn to under the penalty	of perjury.
		Printed Name:	Brian W. Smith
		Signature:	'WSTE
		Title:	President
		Company Name:	Dougherty Company, Inc.
		Date:	September 9, 2024
STATE	E OF WEST VIRGINIA,		
COUN	TY OF Kana	<u>wha</u> , TO-	WIT:
	, subscribed and sworn to		day of <u>September</u> , <u>2024</u> .
Ву Со	mmission expires	6/15/2025	~ 000
(Seal)	OFFICIAL NOTARY # STATE OF WES MARY RUT Dougherty Co. P.O. Box Charleston, I. My Commission Expi	SEAL PUBLIC ST VIRGINIA H BOWE npany, inc. 1828 1828 W 35827	otary Public)

STATE OF WEST VIRGINIA

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §15A-3-14, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE: Vendor's Name: Dougherty Company, Inc Date: September 9, 2024 Authorized Signature: State of West Virginia County of Kanawha, to-wit: September Taken, subscribed, and sworn to before me this 9th day of My Commission expires _____ **AFFIX SEAL HERE NOTARY PUBL** OFFICIAL SEAL NCTARY PUBLIC STATE OF WEST VIRGINIA MARY RUTH BOWE

Dougherty Company, Inc. P.O. Box 1828 Charleston, WV 25327 My Commission Expires June 15, 2025

Purchasing Affidavit (Revised 03/09/2019)

CONTRACTOR LICENSE

AUTHORIZED BY THE

West Virginia Contractor Licensing Board



JEST VIRGINIA

WV034016

CLASSIFICATION:

HEATING, VENTILATING & COOLING PIPING PLUMBING SPECIALTY DEMOLITION

DOUGHERTY COMPANY INC DBA DOUGHERTY COMPANY INC PO BOX 1828 CHARLESTON, WV 25327

DATE ISSUED

EXPIRATION DATE

JUNE 03, 2024 JUNE 03, 2025

Authorized Signature

Chair, West Virginia Contractor Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.



STATE OF WEST VIRGINIA State Tax Department, Taxpayer Services Section P.O. Box 885 Charleston, WV 25323-0885



Matthew R. Irby, State Tax Commissioner

Letter Id:

L1670704288 07/03/2024



DOUGHERTY COMPANY INC PO BOX 1828 CHARLESTON WV 25327-1828

West Virginia State Tax Department

Letter of Good Standing

EFFECTIVE DATE: July 3, 2024

A review of tax accounts indicates that DOUGHERTY COMPANY INC is in good standing as of the effective date of this document. Please note, this Letter of Good Standing expires on **October 1**, **2024**.

The issuance of this Letter of Good Standing shall not bar any audits, investigations, assessments, refund or credits with respect to the taxpayer named above and is based only on a review of the tax returns and not on a physical audit of records.

Sincerely,

Catherine Mitchell, Assistant Director

Taxpayer Services Section