



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 1

List View

General Information [Contact](#) [Default Values](#) [Discount](#) [Document Information](#) [Clarification Request](#)

Procurement Folder: 1475603

Procurement Type: Central Master Agreement

Vendor ID: 000000111336

Legal Name: RADGOV INC

Alias/DBA:

Total Bid: \$7,222,404.80

Response Date: 10/29/2024

Response Time: 11:27

Responded By User ID: eloprete

First Name: Paul

Last Name: Archer

Email: gvtjobs@radgov.com

Phone: 9549382800

SO Doc Code: CRFQ

SO Dept: 0511

SO Doc ID: MIS2500000001

Published Date: 10/16/24

Close Date: 10/31/24

Close Time: 13:30

Status: Closed

Solicitation Description: TECHNICAL TEMPORARY STAFFING SERVICES

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 1475603
Solicitation Description: TECHNICAL TEMPORARY STAFFING SERVICES
Proc Type: Central Master Agreement

| Solicitation Closes | Solicitation Response | Version |
|---------------------|------------------------------|---------|
| 2024-10-31 13:30 | SR 0511 ESR10292400000003110 | 1 |

VENDOR

000000111336
RADGOV INC

Solicitation Number: CRFQ 0511 MIS2500000001
Total Bid: 7222404.799999999813735485076 **Response Date:** 2024-10-29 **Response Time:** 11:27:27
Comments:

FOR INFORMATION CONTACT THE BUYER
Crystal G Hustead
(304) 558-2402
crystal.g.hustead@wv.gov

Vendor
Signature X

FEIN#

DATE

All offers subject to all terms and conditions contained in this solicitation

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--------------------------------|-----------|------------|------------|-----------------------------|
| 1 | Senior Web Application Analyst | 2080.0000 | HOUR | 84.710000 | 176196.80 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

4.1.1 Senior Web Application Analyst - quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 2 | Senior Web Application Analyst Optional renewal year 1 | 2080.0000 | HOUR | 86.410000 | 179732.80 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Senior Web Application Analyst Optional renewal year 1-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 3 | Senior Web Application Analyst Optional renewal year 2 | 2080.0000 | HOUR | 88.140000 | 183331.20 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Senior Web Application Analyst Optional renewal year 2-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 4 | Senior Web Application Analyst Optional renewal year 3 | 2080.0000 | HOUR | 89.900000 | 186992.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Senior Web Application Analyst Optional renewal year 3-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 5 | Senior Application Oracle Database Administrator | 2080.0000 | HOUR | 105.100000 | 218608.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

4.1.2 Senior Application Oracle Database Administrator-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 6 | Senior Application Oracle Database Administrator Opt Ren Yr1 | 2080.0000 | HOUR | 107.200000 | 222976.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Senior Application Oracle Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 7 | Senior Application Oracle Database Administrator Opt Ren Yr2 | 2080.0000 | HOUR | 109.350000 | 227448.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Senior Application Oracle Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 8 | Senior Application Oracle Database Administrator Opt Ren Yr3 | 2080.0000 | HOUR | 111.530000 | 231982.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Senior Application Oracle Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|---|-----------|------------|------------|-----------------------------|
| 9 | Senior Application DB2 Database Administrator | 2080.0000 | HOUR | 105.100000 | 218608.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

4.1.3 Senior Application DB2 Database Administrator-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|---|-----------|------------|------------|-----------------------------|
| 10 | Senior Application DB2 Database Administrator Opt Ren Yr1 | 2080.0000 | HOUR | 107.200000 | 222976.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Senior Application DB2 Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|---|-----------|------------|------------|-----------------------------|
| 11 | Senior Application DB2 Database Administrator Opt Ren Yr2 | 2080.0000 | HOUR | 109.350000 | 227448.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Senior Application DB2 Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|---|-----------|------------|------------|-----------------------------|
| 12 | Senior Application DB2 Database Administrator Opt Ren Yr3 | 2080.0000 | HOUR | 111.530000 | 231982.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Senior Application DB2 Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|-----------------------------------|-----------|------------|------------|-----------------------------|
| 13 | SQL Server Database Administrator | 2080.0000 | HOUR | 104.430000 | 217214.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

4.1.4 SQL Server Database Administrator-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 14 | SQL Server Database Administrator Opt Ren Yr 1 | 2080.0000 | HOUR | 106.520000 | 221561.60 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

SQL Server Database Administrator Opt Ren Yr 1-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 15 | SQL Server Database Administrator Opt Ren Yr 2 | 2080.0000 | HOUR | 108.650000 | 225992.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

SQL Server Database Administrator Opt Ren Yr 2-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 16 | SQL Server Database Administrator Opt Ren Yr 3 | 2080.0000 | HOUR | 110.830000 | 230526.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

SQL Server Database Administrator Opt Ren Yr 3-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|-------------------|-----------|------------|------------|-----------------------------|
| 17 | Help Desk Analyst | 2080.0000 | HOUR | 39.740000 | 82659.20 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

4.1.5 Help Desk Analyst-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|---|-----------|------------|------------|-----------------------------|
| 18 | Help Desk Analyst Optional Renewal Year 1 | 2080.0000 | HOUR | 40.530000 | 84302.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Help Desk Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|---|-----------|------------|------------|-----------------------------|
| 19 | Help Desk Analyst Optional Renewal Year 2 | 2080.0000 | HOUR | 41.340000 | 85987.20 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Help Desk Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|---|-----------|------------|------------|-----------------------------|
| 20 | Help Desk Analyst Optional Renewal Year 3 | 2080.0000 | HOUR | 42.170000 | 87713.60 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Help Desk Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|------------------|-----------|------------|------------|-----------------------------|
| 21 | Business Analyst | 2080.0000 | HOUR | 77.810000 | 161844.80 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

4.1.6 Business Analyst-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 22 | Business Analyst Optional Renewal Year 1 | 2080.0000 | HOUR | 79.360000 | 165068.80 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Business Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 23 | Business Analyst Optional Renewal Year 2 | 2080.0000 | HOUR | 80.950000 | 168376.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Business Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 24 | Business Analyst Optional Renewal Year 3 | 2080.0000 | HOUR | 82.570000 | 171745.60 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Business Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|-------------------------------|-----------|------------|------------|-----------------------------|
| 25 | Information Systems Assistant | 2080.0000 | HOUR | 36.410000 | 75732.80 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

4.1.7 Information Systems Assistant-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 26 | Information Systems Assistant Optional Renewal Year 1 | 2080.0000 | HOUR | 37.140000 | 77251.20 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Information Systems Assistant Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 27 | Information Systems Assistant Optional Renewal Year 2 | 2080.0000 | HOUR | 37.880000 | 78790.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Information Systems Assistant Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 28 | Information Systems Assistant Optional Renewal Year 3 | 2080.0000 | HOUR | 38.640000 | 80371.20 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Information Systems Assistant Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--------------------|-----------|------------|------------|-----------------------------|
| 29 | Programmer Analyst | 2080.0000 | HOUR | 99.670000 | 207313.60 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

4.1.8 Programmer Analyst-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 30 | Programmer Analyst Optional Renewal Year 1 | 2080.0000 | HOUR | 101.670000 | 211473.60 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Programmer Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 31 | Programmer Analyst Optional Renewal Year 2 | 2080.0000 | HOUR | 103.700000 | 215696.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Programmer Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 32 | Programmer Analyst Optional Renewal Year 3 | 2080.0000 | HOUR | 105.780000 | 220022.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Programmer Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--------------------------------------|-----------|------------|------------|-----------------------------|
| 33 | Senior Mainframe Application Analyst | 2080.0000 | HOUR | 98.220000 | 204297.60 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

4.1.9 Senior Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|---|-----------|------------|------------|-----------------------------|
| 34 | Senior Mainframe Application Analyst Optional Ren Yr 1 | 2080.0000 | HOUR | 100.180000 | 208374.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Senior Mainframe Application Analyst Optional Ren Yr 1-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|---|-----------|------------|------------|-----------------------------|
| 35 | Senior Mainframe Application Analyst Optional Ren Yr 2 | 2080.0000 | HOUR | 102.190000 | 212555.20 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Senior Mainframe Application Analyst Optional Ren Yr 2-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|---|-----------|------------|------------|-----------------------------|
| 36 | Senior Mainframe Application Analyst Optional Ren Yr 3 | 2080.0000 | HOUR | 104.230000 | 216798.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Senior Mainframe Application Analyst Optional Ren Yr 3-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|-------------------------------|-----------|------------|------------|-----------------------------|
| 37 | Mainframe Application Analyst | 2080.0000 | HOUR | 91.270000 | 189841.60 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

4.1.10 Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 38 | Mainframe Application Analyst Renewal Yr 1 | 2080.0000 | HOUR | 93.090000 | 193627.20 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Mainframe Application Analyst Renewal Yr 1-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 39 | Mainframe Application Analyst Renewal Yr 2 | 2080.0000 | HOUR | 94.960000 | 197516.80 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Mainframe Application Analyst Renewal Yr 2-quantity of hours listed is for bidding purposes only.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----------|------------|------------|-----------------------------|
| 40 | Mainframe Application Analyst Renewal Yr 3 | 2080.0000 | HOUR | 96.860000 | 201468.80 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Commodity Line Comments:

Extended Description:

Mainframe Application Analyst Renewal Yr 3-quantity of hours listed is for bidding purposes only.



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Prof

| | | | |
|---|----------------------------|-------------------------|--|
| Proc Folder: 1475603 | | | Reason for Modification: ADDENDUM 1 TO PROVIDE ANSWERS TO VENDOR QUESTIONS |
| Doc Description: TECHNICAL TEMPORARY STAFFING SERVICES | | | |
| Proc Type: Central Master Agreement | | | |
| Date Issued | Solicitation Closes | Solicitation No | Version |
| 2024-10-16 | 2024-10-31 13:30 | CRFQ 0511 MIS2500000001 | 2 |

BID RECEIVING LOCATION


BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: 000000111336
Vendor Name : RADgov, Inc.
Address : 6750 N. Andrews Ave
Street : Suite 200
City : Fort Lauderdale
State : Florida **Country :** USA **Zip :** 33309
Principal Contact : Clarisey Lee
Vendor Contact Phone: (954) 938 2800 **Extension:** 200

FOR INFORMATION CONTACT THE BUYER

Crystal G Hustead
(304) 558-2402
crystal.g.hustead@wv.gov

| | | | |
|---------------------------|---|-------------------------|------------------------|
| Vendor Signature X |  | FEIN# 20-2752989 | DATE 10/29/2024 |
|---------------------------|---|-------------------------|------------------------|

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

THE STATE OF WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, WEST VIRGINIA DEPARTMENT OF HEALTH, OFFICE OF SHARED ADMINISTRATION, OFFICE OF MANAGEMENT INFORMATION SERVICES, IS SOLICITING BIDS TO ESTABLISH A CONTRACT FOR TECHNICAL TEMPORARY STAFFING SERVICES PER THE ATTACHED DOCUMENTS.

QUESTIONS REGARDING THE SOLICITATION MUST BE SUBMITTED IN WRITING TO CRYSTAL.G.HUSTEAD@WV.GOV PRIOR TO THE QUESTION PERIOD DEADLINE CONTAINED IN THE INSTRUCTIONS TO VENDORS SUBMITTING BIDS

| INVOICE TO | | | SHIP TO | | |
|---|--|--|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--------------------------------|------------|------------|------------|--------------|
| 1 | Senior Web Application Analyst | 2080.00000 | HOUR | \$84.71 | \$176,196.80 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

4.1.1 Senior Web Application Analyst - quantity of hours listed is for bidding purposes only.

| INVOICE TO | | | SHIP TO | | |
|---|--|--|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|---|------------|------------|------------|--------------|
| 2 | Senior Web Application Analyst Optional renewal year 1 | 2080.00000 | HOUR | \$86.41 | \$179,732.80 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Senior Web Application Analyst Optional renewal year 1-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|--------------|
| 3 | Senior Web Application Analyst Optional renewal year 2 | 2080.00000 | HOUR | \$88.14 | \$183,331.20 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Senior Web Application Analyst Optional renewal year 2-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|--------------|
| 4 | Senior Web Application Analyst Optional renewal year 3 | 2080.00000 | HOUR | \$89.90 | \$186,992.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Senior Web Application Analyst Optional renewal year 3-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|--------------|
| 5 | Senior Application Oracle Database Administrator | 2080.00000 | HOUR | \$105.10 | \$218,608.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

4.1.2 Senior Application Oracle Database Administrator-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|--------------|
| 6 | Senior Application Oracle Database Administrator Opt Ren Yr1 | 2080.00000 | HOUR | \$107.20 | \$222,976.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Senior Application Oracle Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|---|------------|------------|------------|--------------|
| 7 | Senior Application Oracle Database Administrator Opt Ren Yr2 | 2080.00000 | HOUR | \$109.35 | \$227,448.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Senior Application Oracle Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|---|------------|------------|------------|--------------|
| 8 | Senior Application Oracle Database Administrator Opt Ren Yr3 | 2080.00000 | HOUR | \$111.53 | \$231,982.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Senior Application Oracle Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|---|------------|------------|------------|--------------|
| 9 | Senior Application DB2 Database Administrator | 2080.00000 | HOUR | \$105.10 | \$218,608.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

4.1.3 Senior Application DB2 Database Administrator-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|--------------|
| 10 | Senior Application DB2 Database Administrator Opt Ren Yr1 | 2080.00000 | HOUR | \$107.20 | \$222,976.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Senior Application DB2 Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | | SHIP TO | | |
|---|--|--|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|--------------|
| 11 | Senior Application DB2 Database Administrator Opt Ren Yr2 | 2080.00000 | HOUR | \$109.35 | \$227,448.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Senior Application DB2 Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | | SHIP TO | | |
|---|--|--|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|--------------|
| 12 | Senior Application DB2 Database Administrator Opt Ren Yr3 | 2080.00000 | HOUR | \$111.53 | \$231,982.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Senior Application DB2 Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | | SHIP TO | | |
|---|--|--|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|-----------------------------------|------------|------------|------------|--------------|
| 13 | SQL Server Database Administrator | 2080.00000 | HOUR | \$104.43 | \$217,214.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

4.1.4 SQL Server Database Administrator-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | | SHIP TO | | |
|---|--|--|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|---|------------|------------|------------|--------------|
| 14 | SQL Server Database Administrator Opt Ren Yr 1 | 2080.00000 | HOUR | \$106.52 | \$221,561.60 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

SQL Server Database Administrator Opt Ren Yr 1-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|---|------------|------------|------------|--------------|
| 15 | SQL Server Database Administrator Opt Ren Yr 2 | 2080.00000 | HOUR | \$108.65 | \$225,992.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

SQL Server Database Administrator Opt Ren Yr 2-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|---|------------|------------|------------|--------------|
| 16 | SQL Server Database Administrator Opt Ren Yr 3 | 2080.00000 | HOUR | \$110.83 | \$230,526.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

SQL Server Database Administrator Opt Ren Yr 3-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|-------------------|------------|------------|------------|-------------|
| 17 | Help Desk Analyst | 2080.00000 | HOUR | \$39.74 | \$82,659.20 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

4.1.5 Help Desk Analyst-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|---|------------|------------|------------|-------------|
| 18 | Help Desk Analyst Optional Renewal Year 1 | 2080.00000 | HOUR | \$40.53 | \$84,302.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Help Desk Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|---|------------|------------|------------|-------------|
| 19 | Help Desk Analyst Optional Renewal Year 2 | 2080.00000 | HOUR | \$41.34 | \$85,987.20 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Help Desk Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|---|------------|------------|------------|-------------|
| 20 | Help Desk Analyst Optional Renewal Year 3 | 2080.00000 | HOUR | \$42.17 | \$87,713.60 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Help Desk Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | | SHIP TO | | |
|---|--|--|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|------------------|------------|------------|------------|--------------|
| 21 | Business Analyst | 2080.00000 | HOUR | \$77.81 | \$161,844.80 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

4.1.6 Business Analyst-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | | SHIP TO | | |
|---|--|--|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|--------------|
| 22 | Business Analyst Optional Renewal Year 1 | 2080.00000 | HOUR | \$79.36 | \$165,068.80 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Business Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | | SHIP TO | | |
|---|--|--|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|--------------|
| 23 | Business Analyst Optional Renewal Year 2 | 2080.00000 | HOUR | \$80.95 | \$168,376.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Business Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | | SHIP TO | | |
|---|--|--|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|--------------|
| 24 | Business Analyst Optional Renewal Year 3 | 2080.00000 | HOUR | \$82.57 | \$171,745.60 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Business Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|-------------------------------|------------|------------|------------|-------------|
| 25 | Information Systems Assistant | 2080.00000 | HOUR | \$36.41 | \$75,732.80 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

4.1.7 Information Systems Assistant-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|-------------|
| 26 | Information Systems Assistant Optional Renewal Year 1 | 2080.00000 | HOUR | \$37.14 | \$77,251.20 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Information Systems Assistant Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|-------------|
| 27 | Information Systems Assistant Optional Renewal Year 2 | 2080.00000 | HOUR | \$37.88 | \$78,790.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Information Systems Assistant Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|-------------|
| 28 | Information Systems Assistant Optional Renewal Year 3 | 2080.00000 | HOUR | \$38.64 | \$80,371.20 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Information Systems Assistant Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | | SHIP TO | | |
|---|--|--|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--------------------|------------|------------|------------|--------------|
| 29 | Programmer Analyst | 2080.00000 | HOUR | \$99.67 | \$207,313.60 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

4.1.8 Programmer Analyst-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | | SHIP TO | | |
|---|--|--|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|--------------|
| 30 | Programmer Analyst Optional Renewal Year 1 | 2080.00000 | HOUR | \$101.67 | \$211,473.60 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Programmer Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|--------------|
| 31 | Programmer Analyst Optional Renewal Year 2 | 2080.00000 | HOUR | \$103.70 | \$215,696.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Programmer Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|--------------|
| 32 | Programmer Analyst Optional Renewal Year 3 | 2080.00000 | HOUR | \$105.78 | \$220,022.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Programmer Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | | SHIP TO | | |
|---|--|--|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--------------------------------------|------------|------------|------------|--------------|
| 33 | Senior Mainframe Application Analyst | 2080.00000 | HOUR | \$98.22 | \$204,297.60 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

4.1.9 Senior Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | | SHIP TO | | |
|---|--|--|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|---|------------|------------|------------|--------------|
| 34 | Senior Mainframe Application Analyst Optional Ren Yr 1 | 2080.00000 | HOUR | \$100.18 | \$208,374.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Senior Mainframe Application Analyst Optional Ren Yr 1-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|---|------------|------------|------------|--------------|
| 35 | Senior Mainframe Application Analyst Optional Ren Yr 2 | 2080.00000 | HOUR | \$102.19 | \$212,555.20 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Senior Mainframe Application Analyst Optional Ren Yr 2-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|---|------------|------------|------------|--------------|
| 36 | Senior Mainframe Application Analyst Optional Ren Yr 3 | 2080.00000 | HOUR | \$104.23 | \$216,798.40 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Senior Mainframe Application Analyst Optional Ren Yr 3-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|-------------------------------|------------|------------|------------|--------------|
| 37 | Mainframe Application Analyst | 2080.00000 | HOUR | \$91.27 | \$189,841.60 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

4.1.10 Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | SHIP TO | |
|---|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|--------------|
| 38 | Mainframe Application Analyst Renewal Yr 1 | 2080.00000 | HOUR | \$93.09 | \$193,627.20 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Mainframe Application Analyst Renewal Yr 1-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | | SHIP TO | | |
|---|--|--|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|--------------|
| 39 | Mainframe Application Analyst Renewal Yr 2 | 2080.00000 | HOUR | \$94.96 | \$197,516.80 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Mainframe Application Analyst Renewal Yr 2-quantity of hours listed is for bidding purposes only.

| INVOICE TO | | | SHIP TO | | |
|---|--|--|--|--|--|
| HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US | | | HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|--------------|
| 40 | Mainframe Application Analyst Renewal Yr 3 | 2080.00000 | HOUR | \$96.86 | \$201,468.80 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111608 | | | |

Extended Description:

Mainframe Application Analyst Renewal Yr 3-quantity of hours listed is for bidding purposes only.

SCHEDULE OF EVENTS

| <u>Line</u> | <u>Event</u> | <u>Event Date</u> |
|-------------|--------------------------|-------------------|
| 1 | VENDOR QUESTION DEADLINE | 2024-10-10 |

SOLICITATION NUMBER: CRFQ MIS2500000001

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ Modify bid opening date and time
- ☒ Modify specifications of product or service being sought
- ☒ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other

Description of Modification to Solicitation:

1. To provide answers to vendor questions
2. To modify Section 5 Contract Award

No other changes

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

Vendor Questions and Agency Responses

1. Is it a vacant position or do you have an incumbent? In case there is an incumbent, do you intend to renew their services?

Answer: This is not a solicitation for a current vacancy or to replace an incumbent. The intent of this solicitation is to enter into an ongoing contract for a vendor or vendors to supply temporary employees when necessary and at the agency's request.

2. Will this position be required to start onsite from day one and be 100% onsite, or will any remote work be allowed? If this role is hybrid, how many times a week do you expect the candidate to travel for on-site visits? Are they going to be one-day visits or multiple day visits? Would you consider someone working remotely?

Answer: At this time, these positions are 100% on-site and are generally located in Charleston, WV. The agency reserves the right to allow remote work in the future if the agency deems it to be necessary. The agency has locations throughout the State of WV, but travel should be minimal, if required at all, and would be noted in the original request order.

3. What will be the anticipated dates for interviews and for the Announcement of Vendor Selection?

Answer: There are no anticipated dates for interviews. Once the contract is awarded, and when the agency requires staffing, the agency will contact the vendor per the ordering processes contained in the solicitation. Please refer to 4.3.1.

4. How many hours per week should the service be performed by the contractor?

Answer: 40 hours per week but occasionally additional hours are required. The agency pays the vendor the contracted rate regardless of the hours worked by the temporary employee.

5. Could you please share some specifics on the project, initiative that you are working on?

Answer: Projects vary and will be specified when we request staffing services. Requirements for each staffing classification are listed in the solicitation.

6. What top skills does the Hiring Manager want to see in the resumes?

Answer: Please see section 3 for Qualifications and section 4 for mandatory requirements.

7. Do you plan to have an in-person or virtual interview if selected?

Answer: Interviews may be virtual or in person and are the sole discretion of the agency.

8. Please also advise, if you will consider H1B visa candidates for these positions?

Answer: The agency will not sponsor candidates.

9. What is the rate for this role?

Answer: Vendors provide flat rates per staffing classification. Vendors providing the lowest rate per classification and who meet the mandatory qualifications will be awarded the contract.

10. Does a vendor have a set rate for this type of resource, or do we submit our best price?

Answer: Vendors are encouraged to provide their best price as the contract will be awarded by lowest price.

11. Is this position working remote or onsite?

Answer: The current requirement is work will be 100% onsite. The agency reserves the right to require remote work if business needs change.

12. In the RFQ documents we have the following information: "If vendor is able to supply candidate(s), the Agency prefers the vendor send qualified candidate names within five calendar days of the Agency's request, however, the Vendor must submit a qualified candidate list within ten (10) business days of the date of the Agency's initial request.

Should a vendor not respond within the allowed number of days from the original notice of the Agency need (e.g. 2 days to confirm/waiver of request; 10 business days to provide a list of candidates), the vendor with the second lowest cost contract and other vendors for the classification will be contacted and given the opportunity to provide needed staffing.

Evaluation will be completed in order of lowest cost quoted." At the same time we have Solicitation closing date: 10/31 1:30pm. Therefore, please advise, what will be the exact deadline for submitting response to this RFQ - 10/31/24 at 1:30pm, or in 5 calendar days, or in 10 business days?

Answer: The solicitation closes on 10/31/24 at 1:30 p.m. and bids must be submitted by this time. Section 5 of the specifications will be updated for clarity.

The reference made to the 10 business days is part of the vendor requirements in Section 4 for the ordering process after the contract is awarded.

13. How many vendors will be awarded?

Answer: A maximum of five (5) vendors per classification will be awarded based upon the lowest cost per classification.

14. Who are the current providers? If any, please provide us with the response documents that they have submitted previously for the same.

Answer: Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

15. Do we need our local office/WV Business Registration to bid on this Quote? If yes, please help us with the link/website from where we can register and pay \$125 as mentioned in the RFQ document or are you taking about VSS portal registration as mentioned below?

Answer: Vendors are not required to be registered or pay the registration fee in order to submit a bid response. However, Vendors must be registered appropriately before receiving a contract award. Please see section 32 Licensing of the General Terms and Conditions for all registration requirements.

The link to pay vendors registration (VSS) fee is <https://www.wvoasis.gov/VSS/Default.aspx>
WV One Stop Business Portal link is <https://sites.google.com/wv.gov/wvot-rates/home>

16. Are there any local preferences?

Answer: Vendor shall refer to section 15, 15A, and 16 of the Terms and Conditions for information regarding preference.

17. Is online submission allowed for this bid? Or do we need to submit hard copies?

Answer: Refer to Section 6 Bid Submission contained in the Terms and Conditions.

18. I am writing to inquire about the job location for the positions listed on page 43 of the RFP document. Could you kindly provide details regarding the primary work location for these roles?

Answer: The primary work location is in Charleston, West Virginia. If the role is requested for another location, within West Virginia, it will be included in the request for the classification order from the Agency.

19. What types of positions are you looking to offer? Are you open to offering both full-time and contract-based positions?

Answer: All positions are listed in section 1 of the specifications with qualifications for those positions listed in section 3 of the solicitation. All positions are temporary contract-based positions.

20. Which resumes are you referring to? Actual or sample resumes?

Answer: Resumes do not need to be submitted with the bid. The solicitation is intended to create a list of qualified vendors to supply temporary employees on an as needed and ongoing basis.

21. Do we need to submit actual resumes of the proposed candidates along with the bid submission?

Answer: Resumes do not need to be submitted with the bid.

22. Is there any page limit for resumes?

Answer: No. Do not submit candidate resumes with the bid. Resumes are only required when the agency asks for an assignment after the contract is awarded.

23. Is there any page limit for proposal?

Answer: No.

24. Is this a new initiative? If not, would you please let us know the incumbent's details?

Answer: This is a new contract to provide ongoing temporary staffing services when the agency requests a position to be filled.

25. Can you share which roles are onsite and/or remote work?

Answer: All roles are 100% onsite at this time.

26. Is the listed minimum required technical skills considered essential or are they merely preferred qualifications?

Vendor Questions and Agency Responses

Answer: All qualifications listed under in Section 4 (for each classification) are mandatory.

27. Will the agency release an additional task order, or will it be releasing specific requirements within the mentioned Statement of Work (SOW)?

Answer: Refer to Section 4.3 Duties and Responsibilities of the Agency. The agency will provide a classification order request when needed to the vendor.

28. Can a firm be both a prime and a subcontractor simultaneously for this opportunity?

Answer: No.

29. Is the qualification of firm is mandatory or considerable?

Answer: All qualifications listed under section 4 MANDATORY REQUIREMENTS are mandatory. Any reference that states WILL, SHALL, MUST or MANDATORY are mandatory.

30. Can prime & subcontractor fulfil the qualification of firm collaboratively?

Answer: No

31. Is this solicitation considered a bid or an RFP? There are different submission instructions depending on which it is. Bids can be submitted through wvOASIS but RPP's are not permitted to be submitted through wvOASIS as per the submission instructions.

Answer: This is request for quotation. Please follow bidding submission instructions in the solicitation and review the terms and conditions for further instructions.

32. RFQ 4.2.1 - Does Agency require sample resumes for each position or labor classification Vendor quotes?

Answer: Vendors do not need to supply a sample or candidate resumes for this solicitation with the bid. Vendors must bid on an hourly rate per classification and \$0.00 or n/a for any classifications vendor chooses not to bid on.

33. Aside from documents that demonstrate qualifications (RFQ 3.1 & 3.2), which Vendors may choose to include with their submittal, is there any other non-pricing documentation or information Agency requires with Vendor proposal submission?

Answer: No

34. Is this a new contract or renewal of an existing contract?

Answer: This will be a new contract.

Vendor Questions and Agency Responses

35. If there is an existing contract, could you please share the names of the current vendors and their pricing?

Answer: Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

36. In order to be considered responsive for this solicitation, is it mandatory to bid on all positions?

Answer: It is not mandatory to bid on all positions. Vendors will be selected by the lowest price per each classification. Vendors should bid \$0.00 or n/a on any classification they choose not to bid on.

37. What is the estimated budget for this contract?

Answer: The State of WV does not disclose budget information.

38. Is it mandatory to subcontract?

Answer: No. The Agency's contract is with the vendor. This contract is for vendors to provide temporary employees as the agency requires them through the terms and rates established in the contract.

39. Could you please provide information on the daily duration of shifts required for the necessary professions? For example, the number of hours per day?

Answer: All positions are 8 hours per day, 5 days a week, Monday through Friday. However, at times and to meet a project deadline, staffing may be required for additional hours or days at the hiring manager's request. The agency does not pay for hours or days temporary employees do not worked nor overtime rates.

40. Is this a newly launched project? If No, kindly provide the incumbent Details.

Answer: This is a new contract and required work depends on the needs of the agency.

41. What is the tentative budget for this project?

Vendor Questions and Agency Responses

Answer: The State of WV does not disclose budget information

42. Are the positions on-site or remote?

Answer: 100% onsite at this time.

43. Can you clarify whether the submission of the resumes for the position should be a Live Resume or a Sample Resume, also clarify how many resumes are required to be attached for every position?

Answer: Candidate resumes do not need to be submitted with the bid. Resumes will be required during the ordering process after the contract is awarded and agency requests a staffing assignment.

44. If the submission of Live Resume is required, please clarify do you need references of the candidates. If so, how many references?

Answer: Candidate resumes do not need to be submitted with the bid. Resumes will be required during the ordering process after the contract is awarded.

45. As mentioned in the Section 3.2. "Vendors shall be able to demonstrate their potential to provide these services by providing documentation to indicate they have provided staffing of at least six (6) individuals within the listed classifications within the past five (5) years: documentation should include enough information to indicate that the Vendor provided an employee meeting the requirements of a specifically named classification from Section 1, above: the documentation should name the entity to whom the individual was supplied and provide contact information for that entity. Vendors must provide documentation to indicate that their company meets this requirement prior to award: however, bidder may include this documentation with their bid".

Please clarify what kind of documentation do you need us to provide.

Vendor Questions and Agency Responses

Answer: Verification that vendor has provided staffing of at least six individuals within the specified classifications over the past five years. This may include employment records, contracts, or assignments details. Documentation naming the entities to whom these individuals were supplied could include the name of the client or contact information for a representative at the client entity. Any additional documentation that can verify the services provided such as performance reviews, client testimonials, or completion certificates. Vendors must provide documentation to indicate that their company meets this requirement prior to award: however, bidder may include this documentation with their bid.

46. Is there any format for the RFP?

Answer: This solicitation is an RFQ (request for quote). Vendor must follow instructions in the solicitation and terms and conditions to submit their bid.

47. Please share the incumbent vendors and their pricing.

Answer: Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

48. What is the budget for this bid? OR the estimated annual spending in the past under this contract for similar services?

Answer: The State of WV does not disclose budget information.

49. Is there any challenge fulfilling the needs with the existing contracts for related services or any specific improvements you are looking for?

Answer: This is a new contract term. Once the contract is awarded, the agency follows an ordering process, the agency would prefer vendors to submit candidates in an expeditious manner, preferably within 5 days of receiving the agency's request.

50. How many vendors would be awarded?

Answer: Maximum of 5 vendors per staffing classification.

51. Is there any preference for the local vendor?

Answer: Vendor shall refer to section 15, 15A, and 16 of the Terms and Conditions for information regarding preference.

52. What is the exact work location and the working hours?

Answer: Charleston, West Virginia unless otherwise specified. 40 hours per week.

Working hours will be provided in the request to the vendor. Typical office hours are 8:00am-4:00pm or 9:00am-5:00pm. Additional hours or days may be requested by the hiring manager as the need would arise during the assignment.

53. What are the overtime terms and orientation process if required for any role?

Answer: No overtime rates apply to this contract. The agency pays the contracted rate for all hours worked. The orientation process will begin once a candidate is selected. The agency will provide onboarding documents to the vendor.

54. Please share the type of background check and drug test required.

Answer: Fingerprint-based State and Federal Background Investigation (WVDPS Form 12-26)

Pursuant to West Virginia Code 15-2D-3 (e), service providers, such as vendors or contractors, whose employees are regularly employed on the grounds or in the buildings of the Capitol complex, or who have access to sensitive or critical information, are required to submit to a fingerprint based criminal history investigation completed by both the West Virginia State Police and Federal Bureau of Investigation. Applicants are required to complete the required background checks and forward the same to the Division of Protective Services before fingerprints are submitted at IdentoGo (Idemia).

Preemployment drug testing is not required at this time, however, the Agency reserves the right to have the vendor provide drug testing if probable cause exists. This cost will be at the Vendor's expense and the Agency reserves the right to have any temporary employee removed from an assignment at any time.

55. Will there be a kick-off meeting once the contract is awarded?

Answer: There will not be a formal kick-off meeting. The agency is not opposed to speaking with the vendor to go through the ordering process if needed.

56. How many resources/candidates are currently active at this time under incumbent contracts?

Please provide the breakdown of numbers under each incumbent vendor.

Answer: Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

57. What is the spending to date against each of the incumbent vendors?

Answer: Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

58. Will active candidates under the incumbent vendors be transitioned to the new vendors if the same incumbent vendors are not awarded the contract this time?

Answer: As this is a new contract, no current temporary employees will be transitioned to the new vendor(s).

59. When providing rates, are we to add the rates directly to the Unit Price and Total Price field in the Centralized Request for Quote Service – Prof form?

Answer: Rates are a flat hourly fee per classification. Please follow all the instructions in the solicitation. Vendors may choose to bid \$0.00 or n/a for any classification they do not intend to bid on. The commodity lines contained in wvOASIS are an estimated of hours for bidding purposes only. Please provide rates for renewal years for any classifications being bid on.

60. Are proposal responses need to be submitted to wvOASIS online portal or by mail to the Charleston, WV address?

Answer: Please review Section 6 in the terms and conditions for bid submission methods of responding to the solicitation. Electric submission through wvOASIS is the preferred method.

61. How many contingent staffing/contract positions did the State of West Virginia fill in 2023? How many do you expect to fill in 2024 and 2025?

Vendor Questions and Agency Responses

Answer: Staffing needs fluctuate. Agency cannot provide an exact figure for future usage. The agency estimates approximately 7-10 positions per year but this could increase or decrease with the needs of the agency.

62. What is the contingent staffing budget for 2024/2025?

Answer: The State of WV does not disclose budget information

63. Do you want the Centralized Request for Quote Service – Prof forms to be submitted separately from the general proposal, or as one complete response?

Answer: Vendors should submit all related documents with the bid response and per the bid submission instructions. One complete response document is acceptable.

64. I am assuming there is no mandatory pre-bid meeting? A check box indicating no pre-bid meeting, but the paragraph below it in the RFP states “All Vendors submitting a bid must attend the mandatory Pre-bid meeting.” Could you please clarify?

Answer: Per the Instructions to Vendors Submitting Bids, a pre-bid meeting will not be held.

65. How should we acknowledge receipt of addendum? In letter form, via email, etc.?

Answer: Per the Instructions to Vendors Submitting Bids Section 8, Addendum Acknowledgement form should be submitted with bid response but must be provided prior to award.

66. Is there a bid / proposal format that we should use for this response?

Answer: See Section 6 of the Terms and Conditions and Section 5 of the specifications.

67. Do we need to be registered with the West Virginia Purchasing Division at the time of bid submission, or can we do that immediately after being awarded?

Answer: Per the Instructions to Vendors Submitting Bids Section 13, vendors are not required to be registered to submit a bid response. Vendors must complete all registrations prior to award. See Also General Terms and Conditions Section 32.

68. In Section 4.2.4- It is mentioned “Vendors must include current resume and a completed qualification documentation for each candidate with their responses”. Please confirm if we

Vendor Questions and Agency Responses

have to submit the resumes in this proposal response or upon receiving a request from the client post contract execution. If so, can we provide sample resumes?

Answer: Candidate resumes do not need to be submitted with the bid. Resumes will be requested by the agency to the vendor along with qualification documents provided during the ordering process after contract award.

69. Since the State has not provided any format template to assemble the proposal, please confirm, if the State is expecting only the resumes, compliance with minimum qualification, and the quotation of pricing in the response? Please elaborate the response deliverables State expects the vendor to provide in the proposal.

Answer: Please follow bid submission instructions contained in the solicitation. Note - This is not a RFP but a request for quote for an open-end contract for a vendor or vendors to provide temporary staffing when needed. Candidate resumes are not required until the contract is awarded and will be requested following the ordering procedures as defined in the solicitation. Ve

70. Please provide the budget of this contract.

Answer: The State of WV does not disclose budget information

71. Is this a new contract? If not, please provide the previous spending and list of incumbents.

Answer: This is a new contract. Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

72. Will the candidates be required to work on site or remotely?

Answer: 100% onsite.

73. What are the most required profile under the contract?

Answer: Senior Web Application Analyst is the most requested and staffed position based on historical information.

74. How many vendors does the State intend to award under this contract?

Answer: Maximum of 5 vendors per classification will be awarded under this contract

75. Is the vendor required to submit all job titles?

Answer: No, however, vendor should bid \$0.00 or n/a for any classifications they elect not to bid on. Vendor should bid renewal year prices for any classifications they do choose to bid on as well.

76. Is this a new initiative?

Answer: This is a new contract period.

77. If not, who are the current vendors?

Answer: Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

78. Please share their pricing file.

Answer: If the vendor is requesting pricing pages to formulate a bid, please see bid submission instructions contained in the terms and conditions. The commodity lines contained in wvOASIS is the electronic pricing page. Submitting bid through wvOASIS is the preferred method.

If the vendor is requesting previous pricing for this service, requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

79. What are the historical annual spending volumes in the project?

Answer: The State of WV does not disclose budget information

80. What is the estimated budget for this project?

Answer: The State of WV does not disclose budget information

81. Will you provide a pricing sheet?

Answer: See answer 79.

Vendor Questions and Agency Responses

82. Is there an incumbent on this contract? If so, will the OMIS provide the incumbent name, current contract number, duration, historical level of effort, and value of the contract?

Answer: Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

83. Is the incumbent eligible to bid on this project?

Answer: This is a new contract period. Any qualified vendor may bid.

84. What kind of documentation is OMIS expecting from the offeror?

Answer: The Agency does not understand the intent of this question. Please refer to the solicitation requirements and the terms and conditions for any documentation that may be required as part of the bidding process.

The ordering procedures in the solicitation detail what will be expected from the vendor when a staffing order is placed after the contract is awarded. Vendor are not required to submit candidate resumes with their bid.

85. Can the work be performed remotely?

Answer: No.

86. Can the work be performed outside the USA, such as in India?

Answer: No, work is currently 100% onsite in Charleston, West Virginia.

87. Does the offeror required to provide resumes for this effort?

Answer: Candidate resumes do not need to be submitted with the bid.

88. Does the OMIS require actual resumes or sample resumes for this requirement?

Answer: Candidate resumes do not need to be submitted with the bid.

89. Can the OMIS extend the deadline by a week?

Answer: No. This is a request for quote and a proposal is not needed, only the pricing and any other documents required to be submitted with the bid. See bidding instructions.

90. Can the OMIS please clarify the number of awards for this contract?

Answer: A maximum of 5 vendors will be awarded to each classification based on the lowest bid and then assigned priority to receive staffing orders based on those bids. Lowest vendor will have priority 1 and so on.

91. Is it mandatory to provide hourly rates for all job titles?

Answer: No, vendor should list price as \$0.00 or n/a for any item they are not bidding on. Vendor should bid renewal year pricing as well for any classifications they elect to bid on.

92. Budget Determination: What is the budget for this contract?

Answer: The State of WV does not disclose budget information

93. In this RFP, the Submission Requirements are not provided. Can the OMIS provide the required response instructions for this effort? Ex: Technical response and financial response? Please clarify.

Answer: This is not an RFP. Please follow the instructions to bidders and bid submission guidelines. This is a request for quote.

94. As per the RFP resume template is missing. Can the OMIS provide the required resume template?

Answer: Candidate resumes are not required for the bidding process.

95. As per the RFP Exhibit A is missing. Can the OMIS provide the required Exhibit A – Pricing page?

Answer: The commodity lines contained in wvOASIS for the solicitation are the pricing page.

Vendor Questions and Agency Responses

96. Could you please confirm whether commercial experience and references will be considered as part of the evaluation criteria for this bid?

Answer: This is a request for a quote and the contract will be awarded based on the lowest rate and vendor must meet the minimum requirements. Commercial references and experience may be considered as part of Section 3 Qualifications.

97. What is the estimated annual budget allocated for this contract, and what are the key cost drivers that will impact the overall spend?

Answer: The State of WV does not disclose budget information.

98. How many contractors are currently engaged and actively working on this contract?

Answer: Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

99. Could you provide the names of the existing vendors holding the incumbent contracts for this procurement?

Answer: Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

100. What was the total expenditure or contract value for each incumbent vendor during the previous contract term?

Answer: The State of WV does not disclose budget information.

101. Are there any specific challenges, concerns, or areas for improvement with the present contract vendors that the successful bidder should be aware of?

Answer: No, this is a new contract period.

102. Is the incumbent pricing sheet available for review, or will it be shared with shortlisted bidders?

Vendor Questions and Agency Responses

Answer: Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

103. Could you provide a comprehensive list of incumbent vendors, including their contract details and scopes of work?

Answer: This is a new contract. Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

104. Is this a newly initiated project, or is it a continuation of an existing one?

Answer: This is a new contract period and bidding is required to establish new contract(s).

105. If it is ongoing, kindly provide the names of the current service providers/incumbent vendors.

Answer: This is a new contract. Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

106. Could you provide details on the previous expenditure associated with this contract?

Answer: Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

107. Could you confirm if it is possible to obtain the proposals or pricing details of the incumbent vendors?

Answer: Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation

Vendor Questions and Agency Responses

is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

108. Are there any specific challenges or issues currently being faced with the existing vendors?

Answer: No.

109. Can you clarify the expected number of awards for this solicitation?

Answer: There will be a maximum of five (5) vendors awarded per classification.

110. Is there any preference or priority given to local vendors for this contract?

Answer: Vendor shall refer to section 15, 15A, and 16 of the Terms and Conditions for information regarding preference.

111. Could you please confirm whether we need to submit resumes of proposed candidates in the proposal?

Answer: Candidate resumes do not need to be submitted with the bid. Resumes will be requested by the agency to the vendor along with qualification documents provided when the contract is awarded and the agency requests a staffing order.

112. If yes, should these be the actual resumes of candidates or would sample resumes be acceptable for the submission?

Answer: See answer 112.

113. Could you confirm the accepted method of proposal submission? Is it via email, an online portal, or a physical copy?

Answer: Follow bid submission instructions contained in the instructions to vendors submitting bids - Section 6.

114. Can you provide information on the previous budget or spending allocated for similar services?

Answer: The State of WV does not disclose budget information.

115. What is the annual budget of the contract?

Answer: The State of WV does not disclose budget information

116. Do you need actual resumes or sample resumes?

Answer: See answer 112.

117. Is this bid refresh? If yes, Can you share details from where we can get old proposal details?

Answer: This is a new contract. Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

118. Do we require a WV business license to respond to this CRFQ, or can we provide it prior to the bid award?

Answer: You are not required to be registered in order to submit a response. However, Vendors must be registered appropriately before receiving a contract award. Please see section 32 Licensing of the General Terms and Conditions for all registration requirements.

The link to pay vendors registration (VSS) fee is <https://www.wvoasis.gov/VSS/Default.aspx>

WV One Stop Business Portal link is <https://sites.google.com/wv.gov/wvot-rates/home>

119. Is there any preference for local vendors?

Answer - Vendor shall refer to section 15, 15A, and 16 of the Terms and Conditions for information regarding preference.

120. Will the evaluation focus solely on rates, or will other factors be considered?

Answer: The lowest rate per classification. Maximum of five vendors per classification.

121. To offer you competitive pricing, can you please provide incumbent details with hourly rates, if any?

Answer: Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation

Vendor Questions and Agency Responses

is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

122. What are the Evaluation Criteria?

Answer: Lowest price per classification. See Section 5 – Contract award.

123. Are there incumbents for these positions?

Answer: This is a new contract. This is not a solicitation for vacancies. The intention of the solicitation is to contract with vendors to supply temporary technology employees as necessary and at the agency's request.

124. Will remote work be allowed? If so, how? Will schedule require EST hours if remote is allowed?

Answer: Positions are 100% on site in Charleston, WV currently.

125. Will there be multiple awards for this contract?

Answer: A maximum of five (5) vendors will be awarded to each classification based on the lowest bid.

126. Do you require the Right to Represent for candidates?

Answer: The agency will not sign a right to represent with any vendor or for anyone in employment by the vendor. The purpose of this contract is for the agency to enter into an open-end and ongoing agreement for the stated contract term for a vendor to provide temporary employees at the agency's request.

127. What is the anticipated award date?

Answer: The contract will be awarded as quickly as possible.

128. For candidates, may we submit anyone authorized to work in the US for any employer?

Answer: Yes, but please be aware that this is not a solicitation for vacancies. The intention of the RFQ is to solicit vendors to enter into contract to supply temporary employees as necessary when a vacancy occurs.

129. Is it required that we respond to all labor categories, or may we select from those provided?

Answer: You may select from those provided. Vendor's must put \$0.00 or n/a for any classification they are not bidding on. Please ensure to provide pricing for the renewal years for any classifications being bid on as well.

130. Will there be a pricing template that we should use in our response?

Answer: Commodity lines are listed in wvOASIS and that is the preferred pricing page for vendor's to submit bids electronically. Please refer to instructions for vendor submitting bids in the solicitation – Section 6.

131. How many resumes should be provided for each position?

Answer: This is a new contract. This is not a solicitation for vacancies. Candidate resumes do not need to be submitted with the bid. The RFQ is intended to create a list of qualified vendors to supply temporary employees as the agency requests them.

132. Regarding Section 3: Qualifications, 3.1 which states *"Vendors shall be in business a minimum of five (5) years, providing similar information technology staffing services."* Our Canadian affiliate, 2iSolutions Inc., has been in business for 19 years, specializing in IT staffing, while our U.S. presence is relatively new, having been established in 2023. Can the business experience of our Canadian affiliate be used to meet this requirement?

Answer: The requirement pertains to the registered business entity the contract will be awarded to. This contracted business name/entity must have 5 years of staffing experience.

133. Regarding Section 3: Qualifications, 3.2 which states *"Vendors shall be able to demonstrate their potential to provide these services by providing documentation to indicate they have provided staffing of at least six (6) individuals within the listed classifications within the past five (5) years."* Can the past performance of our Canadian affiliate, which meets this requirement, be considered valid to demonstrate compliance?

Answer: See answer 132.

Vendor Questions and Agency Responses

- 134.** Regarding Section 3: Qualifications, 3.2 which states "*Vendors shall be able to demonstrate their potential to provide these services by providing documentation to indicate they have provided staffing of at least six (6) individuals within the listed classifications within the past five (5) years.* Please confirm vendors are to provide documentation for 6 individuals in total and not 6 individuals per classification.

Answer: Proof that vendor has provided staffing of at least six individuals within the specified classifications over the past five years. This can include employment records, contracts, or assignments details. Documentation naming the entities to whom these individuals were supplied this could include the name of the client or contact information for a representative at the client entity. Any additional documentation that can verify the services provided such as performance reviews, client testimonials, or completion certificates. You must include this documentation with your bid.

- 135.** Are vendors required to provide sample candidate resumes for each position classification?

Answer: No, candidate resumes nor sample resumes are not required to be submitted with the bid.

- 136.** Regarding Section 8: Insurance - Automobile. If selected, we will need to increase the limit of our Automobile Liability Insurance. Will time be permitted to allow for this increase between notification of selection and contract award?

Answer: All mandatory requirements must be met prior to a contract award.

- 137.** There is a mention that the candidate's resume along with a qualification template needs to be submitted. However, I couldn't find this template in the RFP document. Could you please direct me to this template?

Answer: Candidate resumes do not need to be submitted with the bid. The RFQ is intended to create a list of qualified vendors to supply temporary employees. Resumes will be requested by the agency to the vendor along with qualification documents that will be provided later after contract award and when a temp staffing order is necessary.

- 138.** Could the State please clarify in which section of the response vendors should include the 'Designated Contact' information? There is no mandatory section where the Designated Contact page should be

Answer: See Section 11 – Contract Manager.

- 139.** Could the State please confirm if vendors must be certified by HIPAA?

Vendor Questions and Agency Responses

Answer: Yes. HIPPA compliance is a requirement as these temporary positions may work on projects that contain sensitive information protected by HIPPA laws. .

140. Could the State please confirm whether vendors are allowed to submit their responses via the portal?

Answer: Please follow instructions for vendors submitting bids. wvOASIS electronic submission is the preferred method for vendors to submit bids.

141. Is the certificate of Insurance required with the response?

Answer: Must be provided prior to award.

142. Could the State please confirm whether vendors are required to submit a single document or if the forms should be submitted as separate documents?

Answer: Vendor may include all documents in one attachment or attach as separate attachments.

143. Could the State please confirm the required forms that must be submitted with the proposal?

Answer: Vendors should include any required documents or forms with bid submission. Vendor should carefully read the solicitation and instructions and terms and conditions to determine what should be submitted with their bid.

144. Could the State please grant an extension on the due date?

Answer: No.

145. Does the State accept remote/ offshore resources to work on this engagement?

Answer: No. All positions will work on site.

146. Could the State kindly clarify the exact number of attached files needed for the response?

Answer: There is no exact number. Please follow bid submission instructions. This is a request for quote and not a request for proposal. Candidate resumes are not required to be submitted with a bid.

Vendor Questions and Agency Responses

147. Could the State please provide clarification on the appropriate section within the response where vendors should include the forms?

Answer: There is no mandatory format. Please follow instructions to submit bids and if bidding electronically through wvOASIS, attach any required documents to the bid.

148. Is the estimated budget meant for all the vendors collectively? If so, what is the allocated budget for each vendor?

Answer: The agency will not disclose any budget information.

149. If a vendor exhausts their assigned budget, can the purchase order (PO) be extended with additional funds?

Answer: The agency is required to follow WV Purchasing Rules for any change order to a contract and is required to follow any terms and conditions contained in the contract.

150. Are the vendors allowed to subcontract at the Task Order Level?

Answer: See Section 22 of Terms and Conditions. The agency's contract is with the awarded vendor.

151. Could the State please confirm if vendors must include the pricing information two times (in the technical proposal and in the portal)? If yes, could the State please confirm in which section of the proposal vendors should include their pricing?

Answer: The solicitation is a Request for Quotation, there is no technical proposal, see section 5.2 Pricing Page of the solicitation specifications for pricing instructions.

152. Do vendors have to provide references within their response? If yes, how many?

Answer: Please refer to Section 3 Qualifications. Documentation is preferred with the bid submission to expedite the review process, however, confirmation of these requirements is required prior to a contract award.

153. Could the State please confirm that vendors can fill out proposal forms electronically?

Answer: See section 5.2 Pricing Page of the specifications, submission using wvOASIS is the preferred method.

Vendor Questions and Agency Responses

154. How many vendors is the State looking to award?

Answer: Maximum of five (5) per classification.

155. Is this a new initiative? If not, could the State please provide the incumbent information?

Answer: No, this solicitation is to establish a new contract(s).

156. Is the State looking for firms to recruit the requested positions or for firms to provide in-house personnel to perform the services?

Answer: This solicitation is to establish multiple open-end contracts for technical temporary staffing services. The awarded vendor(s) will be required to provide ongoing temporary staffing services for the Agency when and as requested.

157. Can firms comply with the minimum qualifications through a subcontractor?

Answer: The contracted vendor must meet all minimum qualifications.

158. Can firms comply with the minimum experience requirements enlisted under section 3. QUALIFICATIONS by demonstrating the requested experience through their engagements in the private sector?

Answer: The contracted vendor must meet all minimum qualifications. Experience does not necessarily have to be with government or public entities.

159. Could the State please disclose if they have faced any challenges or pain points with their current vendors?

Answer: This is a new contract.

160. Is there any mandatory subcontracting goal for this engagement?

Answer: See Section 22 of Terms and Conditions. The agency's contract is with the awarded vendor. The goal of the contract is for awarded vendor(s) to provide the agency with temporary staffing services when the agency requests orders.

161. Are electronic signatures allowed?

Answer: Bids submitted in wvOASIS are deemed to be electronically signed.

162. Could you please share the content that needs to be submitted with the proposal?

Answer: Please refer to bid instructions and any requirements that state an item must or shall be submitted with the bid.

163. Can firms provide commercial references and references from ongoing contracts?

Answer: Yes.

164. Could the State please provide the evaluation criteria that will be used to assess the proposals submitted by vendors?

Answer: See specification Section 5.1 Contract Award.

165. Can the State please confirm if firms must include resumes for the requested positions and their resumes? If yes, are the requested resumes sample or actual resumes?

Answer: Candidate resumes do not need to be submitted with the bid. The solicitation is intended to create a list of qualified vendors to supply temporary employees on an as needed and ongoing basis.

166. If firms must present actual candidates, can these be replaced by equally qualified consultants if they are no longer available after the award?

Answer: Candidate resumes do not need to be submitted with the bid. The solicitation is intended to create a list of qualified vendors to supply temporary employees on an as needed and ongoing basis.

167. Under section 3. QUALIFICATIONS, point 3.1., states: "Vendors shall be in business a minimum of five (5) years, providing similar information technology staffing services. Vendors must provide documentation to indicate that their company meets this requirement prior to award; however, bidders may include this documentation with their bid." Could the State please elaborate further on what type of documentation/information (case studies, examples of placements, etc.) firms must provide to comply with this requirement?

Vendor Questions and Agency Responses

Answer: Proof that vendor has provided staffing of at least six individuals within the specified classifications over the past five years. This can include employment records, contracts, or assignments details. Documentation naming the entities to whom these individuals were supplied this could include the name of the client or contact information for a representative at the client entity. Any additional documentation that can verify the services provided such as performance reviews, client testimonials, or completion certificates. You must include this documentation with your bid.

168. Is the State looking for firms to provide local candidates to perform the services?

Answer: Candidates will work onsite in Charleston, West Virginia.

169. Under section 3. QUALIFICATIONS, point 3.2., states: "Vendors shall be able to demonstrate their potential to provide these services by providing documentation to indicate they have provided staffing of at least six (6) individuals within the listed classifications within the past five (5) years: documentation should include enough information to indicate that the Vendor provided an employee meeting the requirements of a specifically named classification from Section 1, above: the documentation should name the entity to whom the individual was supplied and provide contact information for that entity." Do the individuals provided have to be from a single agency or can they be from different agencies?

Answer: The requirement pertains to the registered business entity the contract will be awarded to.

170. Under section 3. QUALIFICATIONS, point 3.2., states: "Vendors shall be able to demonstrate their potential to provide these services by providing documentation to indicate they have provided staffing of at least six (6) individuals within the listed classifications within the past five (5) years: documentation should include enough information to indicate that the Vendor provided an employee meeting the requirements of a specifically named classification from Section 1, above: the documentation should name the entity to whom the individual was supplied and provide contact information for that entity." Will the information provided under this section be used as references? If yes, would the State consider reducing the amount of individuals provided, as not all agencies agree to be used as a reference?

Answer: The state will not waive this requirement. The references do not necessarily have to be government or public entities.

Vendor Questions and Agency Responses

- 171.** Under section 3. QUALIFICATIONS, point 3.2., states: “Vendors shall be able to demonstrate their potential to provide these services by providing documentation to indicate they have provided staffing of at least six (6) individuals within the listed classifications within the past five (5) years: documentation should include enough information to indicate that the Vendor provided an employee meeting the requirements of a specifically named classification from Section 1, above: the documentation should name the entity to whom the individual was supplied and provide contact information for that entity.” Could the State please confirm the number of references that firms must provide to comply with this requirement?

Answer: Proof that vendor has provided staffing of at least six individuals within the specified classifications over the past five years. This can include employment records, contracts, or assignments details. Documentation naming the entities to whom these individuals were supplied this could include the name of the client or contact information for a representative at the client entity. Any additional documentation that can verify the services provided such as performance reviews, client testimonials, or completion certificates. You must include this documentation with your bid.

- 172.** Under section 3. QUALIFICATIONS, point 3.2., states: “Vendors must provide documentation to indicate that their company meets this requirement prior to award: however, bidder may include this documentation with their bid.” Could the State please clarify what type of documentation vendors must provide to suffice this point?

Answer: Proof that vendor has provided staffing of at least six individuals within the specified classifications over the past five years. This can include employment records, contracts, or assignments details. Documentation naming the entities to whom these individuals were supplied this could include the name of the client or contact information for a representative at the client entity. Any additional documentation that can verify the services provided such as performance reviews, client testimonials, or completion certificates. You must include this documentation with your bid.

- 173.** How many vendors do you anticipate selecting to provide technical staffing services for this RFQ?

Answer: Maximum of five (5) per classification.

Vendor Questions and Agency Responses

174. How many vendors were selected to provide technical staffing services for the previous RFQ in 2020?

Answer: Maximum of five (5) per classification.

175. What is the anticipated number of new positions you expect to open under this RFQ for the 2025 calendar year?

Answer: The agency's needs change as projects are assigned or due to staffing shortages. We cannot predict any future use of this contract or specific classifications.

The agency has staffed as little as five temporary employees in a calendar year up and up to as many as fifteen in a calendar year.

176. Does the "firm for the life of the contract" clause apply only to the initial one-year term, or does it extend to all potential renewal periods?

Answer: Pricing is firm as bid for the life of the contract. Vendors may opt to bid different hourly rates for each classification, each renewal year for each classification, however, this pricing must be stated on the initial bid.

177. Could you provide guidance on how to factor travel expenses into the hourly rates, particularly for services delivered across various locations in West Virginia?

Answer: We anticipate these positions to be in Charleston, WV with very limited travel. The vendor must factor in all costs (taxes, benefits, etc.) as part of the firm and fixed hourly rate. Travel should be minimal, if at all, and would generally be within the State.

178. Could you clarify if there is flexibility for remote work for these positions, such as allowing employees to work from home part of the time (e.g., two days per week)?

Answer: All work is onsite.

179. Is there an estimated range for the amount of travel required, or should vendors propose a scalable pricing model to accommodate potential travel needs?

Answer: We anticipate these positions to be in Charleston WV with very limited travel. The vendor must factor in all costs (taxes, benefits, etc.) as part of the firm and fixed hourly rate.

Vendor Questions and Agency Responses

180. How will unanticipated travel requirements be financially handled if they arise outside the scope of the bid?

Answer: We anticipate these positions to be in Charleston WV with very limited travel. The vendor must factor in all costs (taxes, benefits, etc.) as part of the firm and fixed hourly rate. If positions will be located in a different vicinity or more than occasional travel required, this will be disclosed to vendor with the temp service order.

181. Could you confirm the payment terms for services rendered under this RFQ?

Answer: Section 7 PAYMENT: Agency shall pay only the hourly rate as shown on the Pricing Pages, for all Contract Services performed and accepted under this Contract. Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

When a temp employee is selected and working - 4.2.8 states "The successful candidate(s) will be required to present a timesheet for approval on a regular basis not less than a one (1) week period and not more than monthly."

182. Is subcontracting permitted for any portion of the services, or must all work be performed by the vendor's direct employees?

Answer: See Section 22 of Terms and Conditions. The agency's contract is with the awarded vendor. The goal of the contract is for awarded vendor(s) to provide the agency with temporary staffing services when the agency requests orders.

183. Are candidates under work sponsorship (e.g., H1B visa) acceptable, provided that the vendor can document the candidate's legal authorization to work in the U.S.?

Answer: They agency will not sponsor candidates or complete any additional paperwork. The agency will only consider temporary employees who are legally authorized to work within the US.

184. How should subcontractor relationships, if applicable, be documented and presented within the bid?

Answer: See Section 22 of Terms and Conditions. The agency's contract is with the awarded vendor. The goal of the contract is for awarded vendor(s) to provide the agency with temporary staffing services when the agency requests orders.

185. What are the specific requirements for background checks and drug testing for proposed candidates?

Answer: Fingerprint-based State and Federal Background Investigation WVDPS Form 26

Pursuant to West Virginia Code 15-2D-3 (e), service providers, such as vendors or contractors, whose employees are regularly employed on the grounds or in the buildings of the Capitol complex, or who have access to sensitive or critical information, are required to submit to a fingerprint based criminal history investigation completed by both the West Virginia State Police and Federal Bureau of Investigation. Applicants are required to complete the required background checks and forward the same to the Division of Protective Services before fingerprints are submitted at IdentoGo (Idemia). Preemployment drug testing is not required however if probable cause exists the agency will contact the vendor.

186. Could you clarify the documentation required to demonstrate that we have staffed at least six individuals across all classifications in the past five years?

Answer: Proof that vendor has provided staffing of at least six individuals within the specified classifications over the past five years. This can include employment records, contracts, or assignments details. Documentation naming the entities to whom these individuals were supplied this could include the name of the client or contact information for a representative at the client entity. Any additional documentation that can verify the services provided such as performance reviews, client testimonials, or completion certificates. You must include this documentation with your bid.

187. Besides the lowest price, are there any other evaluation criteria, such as past performance or technical capabilities, that will influence the award decision?

Answer: Lowest price and vendor must meet all other requirements listed in the solicitation.

188. How will ties be resolved if multiple bids have identical pricing?

Answer: A maximum of five (5) vendors will be awarded per classification. Ties are handled by the WV Purchasing Division. Vendors affected by a tie should be notified by the buyer and given an opportunity to attend the tie breaker.

189. What is the expected timeline for the evaluation of bids and the subsequent award notification?

Vendor Questions and Agency Responses

Answer: The agency will award the contract as quickly as possible.

190. Could you elaborate on the "Right to Hire" provision? Specifically, can the Agency hire any vendor employee at any time without an additional fee, regardless of the length of service provided by the employee?

Answer: Yes, the agency can direct hire any temporary employee at any time without any additional fees or penalties. Any unused hours on the initial delivery order will be liquidated as the agency can only pay for hours worked.

191. Can vendors submit bids for only a subset of the positions listed in this RFQ, and would this impact the likelihood of selection if not all positions are quoted?

Answer: Vendor may bid on any classification however vendor should bid \$0.00 or n/a for any classification not bidding on.

192. What would be the number of awards you intend to give(approximate number)?

Answer: A maximum number of five (5) vendors will be award per classification.

193. What are the estimated funds that are estimated to be allocated for this contract?

Answer: The agency does not disclose budgets and cannot estimate future usage of the contract.

194. What is the tentative start date of this engagement?

Answer: This is an open end contract and will be awarded as quickly as possible. We are not staffing positions with this solicitation. This solicitation it to establish vendor contracts to provide future temporary employees when the agency places an order for one.

195. What is the work location of the proposed candidates?

Answer: Charleston WV and 100% onsite unless otherwise specified. No remote work currently authorized.

196. Please provide the evaluation criteria for evaluating the bids for this CRFQ.

Answer: Lowest cost meeting specifications. A maximum of five vendors awarded per classification.

Vendor Questions and Agency Responses

197. Is this a new contract or are there any incumbents? If there is an incumbent, could you please let us know the incumbent name and pricing and are the incumbents eligible to submit the proposal again?

Answer: New contract.

198. Are there any pain points or issues with the current vendor(s)?

Answer: No.

199. Could you please share the previous spending on this contract, if any?

Answer: Agency does not disclose budgets or previous spending and any such requests should be requested through a Freedom of Information Act.

200. Is there any mandatory subcontracting requirement for this contract? If yes, Is there any specific goal for the subcontracting?

Answer: See Section 22 of Terms and Conditions. The agency's contract is with the awarded vendor. The goal of the contract is for awarded vendor(s) to provide the agency with temporary staffing services when the agency requests orders.

201. How many positions were used in the previous contract (approximate)?

Answer: This is a new contract term.

202. How many positions will be required per year or throughout the contract term?

Answer: The agency's needs change as projects are assigned or due to staffing shortages. We cannot predict any future use of this contract or specific classifications.

The agency has used as little as five temporary employees in a calendar year and up to as many as fifteen in a calendar year.

203. If the resources we provide at the time of proposal submission are not available at the time of a potential contract award could vendors replace them with equally qualified resources?

Answer: Vendor is only required to provide costs and to meet the mandatory minimum requirements.

204. Can we provide hourly rate ranges in the price proposal?

Answer: Vendor must provide flat hourly rates per classification listed. Vendor may propose different rates for each renewal year and classification at a flat hourly rate. Vendor does not have

Vendor Questions and Agency Responses

to bid every classification but should put \$0.00 or n/a for those not bidding on. Vendor must bid according to the commodity lines and pricing instructions.

205. Is it entirely onsite work or can it be done remotely to some extent / Does the services need to be delivered onsite or is there a possibility for remote operations and performance?

Answer: 100% onsite work currently.

206. Are resumes required at the time of proposal submission? If yes, Do we need to submit the actual resumes for proposed candidates or can we submit the sample resumes?

Answer: Candidate resumes are not required with the bid.

207. Could you please provide the list of holidays?

Answer: Federal and WV State observed Holidays. These may change annually.

Please see

<https://wvtreasury.com/Portals/wvtreasury/content/About/Contact/Treasurer%20Calendar%202024%20wvOASIS.pdf> for the current list of 2024 Holidays. A 2025 calendar will be published soon.

208. Are there any mandated Paid Time Off, Vacation, etc.?

Answer: The agency does not pay for services not rendered. If the contracted vendor allows their employee paid time off, those hours not worked at the agency are not paid by the agency.

209. I do see We have multiple forms with the different job titles, do we need to attach those with the bid?

Answer: Candidate resumes should be included with the bid response. This bid process is to establish pricing and contract(s) for future temporary assignments. Any documents listed in the solicitation or terms and conditions as “must be submitted with the bid” must be included with the bid response or bid may be disqualified.

210. When is the call scheduled for this bid? I don't see that information.

Answer: See Instructions to Vendors Submitting Bids – Section 7 – for further bid opening date and time information.

211. Do we need to send the bid through post?

Answer: See Section 6 of Instructions to Vendor Submitting Bids for appropriate methods of responding to the solicitation.

212. Do we need to have West Virginia Certificate to place this bid?

Answer: Registrations are not required to respond to the solicitation, all registrations must be completed prior to award

213. From the list of forms (see list below) in the RFP documents, what forms are not necessary to include in the Technical Proposal:

Answer: a. Israel Boycot Certification

Answer - Certificate not required with bid.

b. Addendum Acknowledgment Form Solicitation.

Answer - Vendor should include with bid, must be provided prior to award

c. Request for Quotation CFRQ (Pag 11).

Answer - Contract Manager should include with bid

d. Federal Funds Addendum.

Answer - Vendor should include with bid, must be provided prior to award

e. HIPAA Business Associate Addendum.

Answer - Vendor should include with bid, must be provided prior to award

f. Exhibit B.

Answer - not required with bid response.

214. Are we required to submit resumes for all 10 positions as part of the technical response?

Answer: No, do not submit candidate resumes with the bid response.

215. Will the work be performed on-site, or is remote work an option?

Answer: Work will be performed onsite

216. Could you confirm the required format for the technical response submission?

Answer: Follow instructions for submitting the bid. There is no specific format as this is a request for quotation and not proposal.

217. What is the page limit for the technical response?

Answer: No page limit, but this is a request for quote. Follow bidding instructions.

218. Who are the current incumbents for these positions?

Answer: This is a new contract term.

- 219.** Regarding Section 4.2.7, could you please clarify the process for determining the "first priority" vendor for each classification? How does the priority system work if a vendor cannot fulfill a request or fails to respond within the 48-hour timeframe? We want to ensure a clear understanding of the obligations and implications of being a "first priority" vendor.

Answer: Each job classification has a priority associated with it based on the lowest bid per vendor. If the first priority vendor does not respond within the 48-hour time frame we move to the next priority vendor and so forth until the role is filled.

- 220.** Are vendors required to bid on all 10 position classifications, or can we bid selectively on specific positions we are best equipped to staff?

Answer: Vendors do not need to bid on all classifications but should list \$0.00 or n/a for any classifications not bidding on.

- 221.** Besides the lowest price per classification, are there other evaluation criteria? Are there particular qualifications or experiences that will carry additional weight in the decision-making process?

Answer: Lowest price that meets mandatory specifications.

- 222.** With reference to Section 4.2.4: a. At what stage are vendors required to submit candidate resumes and qualification documentation? Is this required with the initial bid or only after a contract is awarded? b. Is there a specific format or template for the "completed qualification documentation" mentioned in Section 4.2.4?

Answer: Candidate resumes do not need to be submitted with the bid.

- 223.** Is this a re-compete CRFQ, If yes:

- a. Could you please the name of Current prequalified vendors (who are currently providing services to Agency)?

Answer - No. This must be requested through a FOIA.

- b. When the existing contract was started, and what is the annual monetary spent value of the current agreement since inception?

Answer - State does not provide budgets.

- c. How many resources are currently engaged in the bids under current agreement?

Vendor Questions and Agency Responses

Answer - State does not provide this information.

- d. Can you please share the no. of positions served in previous years under this agreement?

Answer – Staffing needs fluctuate, could staff as little as five candidates and as many as fifteen in a calendar year.

- e. Can you please share the amount of business each vendor did under this agreement in previous years?

Answer - No. This information must be requested through a FOIA.

- 224.** What will be the estimated annual budget for this project?

Answer: The State of WV does not disclose budget information.

- 225.** What communication method will be utilized for the distribution of requisitions/task orders among the vendors awarded under the contract? This includes options such as Email, VMS, or any alternative mode.

Answer: Agency will email the first priority vendor with the request. See Section 4.3 Duties and Responsibilities of the Agency. If the first priority vendor cannot provide acceptable candidates or passes, the agency will contact the next priority vendor and so.

- 226.** Do we also need to submit potential resumes of candidates for the respective classifications?

Answer: Candidate resumes do not need to be submitted with the bid.

If resumes are required, do we need to submit actual resumes? Additionally, how many resumes are required for each position?

Answer: See answer 226.

- 227.** Could you please confirm if all roles are required onsite?

Answer: 100% onsite

- 228.** Could you please confirm what all information is required in response to the CRFQ?

Answer: Please follow the bid submissions instructions contained in the solicitation. Pricing is required and any documents that are stated must be submitted with the bid.

229. Question: We have placed multiple similar roles with one client, could you please confirm if we can submit 1 reference for multiple positions?

Answer: Candidate references and resumes are not required with the bid package.

230. Question: Could you please confirm if we need to demonstrate 6 successful placements for each required role to meet the qualification criteria?

Answer: No, six overall within the listed classifications being bid on.

231. Question: Is it mandatory to bid on all positions?

Answer: No, it is not mandatory to bid on all positions, however vendor should bid \$0.00 or n/a for any classifications they choose not to bid on.

232. To confirm- the intent of this procurement is to short-list a number of vendors who will then bid on the roles, individually? What is the target number of vendors to be awarded to the short-list?

Answer: The solicitation is to be considered as a vendor for temporary employee services. Vendors are not bidding specific candidates at this time. See Specification Section 5.1 Contract Award

233. Are responses allowed to be electronic only or do vendors have to provide a hard copy as well?

Answer: See Instructions to Vendors Submitting Bids – Section 6 - for appropriate methods of submitting a bid response.

234. Just to confirm- for the initial responses— In section 4.2.4 it states that vendors must provide resumes with their responses—is the expectation for vendors to provide sample resumes showing we have placed people in the skill sets listed? If so, how many sample resumes per skill set? Or is the vendor responsible for providing actual resumes for candidates listed here?

Answer: Candidate resumes do not need to be submitted for this proposal. The RFQ is intended to create a list of qualified vendors to supply temporary employees. Resumes will be requested

Vendor Questions and Agency Responses

by the agency to the vendor along with qualification documents that will be provided if awarded. Vendor and Agency roles are defined in the solicitation and are requirements after the contract is awarded.

235. What is the timeline around when vendors will be awarded/added to the staffing contract?

Answer: Agency will award the contract as soon as possible.

236. Is the expectation for us to provide pricing in our initial response? Or is this as positions are being released after selected vendors are added to the contract?

Answer: Yes. See Specification Section 5 Contract Award

237. Are resources expected to always sit 100% on-site? Or is there flexibility around certain skill sets being remote? This will help us with pricing resources out

Answer: 100% on site

238. Who is responsible for providing laptops?

Answer: The Agency (State of West Virginia).

239. How will these resources enter their hours worked and is there anticipated overtime?

Answer: The Vendor has to provide timesheets to the agency for proper approval. There is no overtime rates, however, the candidate may be asked to work over 40 hours a week and the rate will be the flat hourly contracted rate .

240. Will we be able to leverage both US Citizens and Green card holders for the work?

Answer: The candidate has to be eligible to legally work within the United States.

241. Is there anticipated travel for any/all of these resources?

Answer: At this time, these positions are 100% on-site and are generally located in Charleston, WV. The agency reserves the right to allow remote work in the future if the agency deems it to be necessary. The agency has locations throughout the State of WV but travel should be minimal, if required at all and would be stated in the initial order request. Temporary employees may be asked to attend meetings with area.

242. Will you be able to provide the WV Tax exemption certification?

Answer: Yes, upon contract award.

243. As a non-resident vendor, is it necessary to be registered with the State of West Virginia when submitting our bid/proposal, or can we complete the registration after being awarded the contract?

Answer: Registrations are not required to submit a bid response, all registrations must be completed prior to award

244. As a non-resident vendor, can we submit small business, women-owned, and minority-owned business certifications issued in the State of California with our proposal?

Answer: SWAM certification is not applicable to this solicitation. See Instructions to Vendors Submitting Bids Section 15, 15A and 16 regarding preferences.

245. Are we required to submit actual resumes or sample resumes for candidates for each role during the proposal submission process?

Answer: Candidate resumes do not need to be submitted for this proposal. The RFQ is intended to create a list of qualified vendors to supply temporary employees. Resumes will be requested by the agency to the vendor along with qualification documents that will be provided if awarded.

246. 1. The solicitation file, "CRFQ MIS2500000001 _Complete Solicitation Documents" (attached), mentions the Price Sheet. Specifically, section 5.2 states that vendors should complete the Pricing Pages (Exhibit A) by providing an hourly rate for each classification and renewal year (page 61). However, Exhibit A (page 70) appears to be empty. Does the file with position lines (40 rows) and details on unit price and total price titled "Final_CRFQ_0511_MIS2500000001_1_WV_CRFQ_FORM" (attached) replace the Pricing Page?

Answer: The commodity lines provided within wvOASIS is the pricing page/sheet. Vendor shall provide hourly rate for classifications and renewal years for any item electing to bid on. Quantity of hours listed are for bidding purposes only and to establish the contract(s).

Vendor Questions and Agency Responses

247. The wvOasis Price Sheet and the file

“Final_CRFQ_0511_MIS2500000001_1_WV_CRFQ_FORM” both require information on the candidate’s hourly rate (Unit price). Since the Solicitation allows multiple candidates to be offered for one position, should this one price listed on these pricing pages reflect the maximum rate of all candidates, or the lowest proposed rate?

Answer: Each classification award is chosen by the lowest proposed rate. A maximum of five (5) contracts will be awarded per classification and in priority reference by low bid to next low bid and so on.

248. And what should be considered the primary source of pricing information—the cover letter and resumes with individual candidate pricing details, or the consolidated pricing information in the Price Sheet on the wvOasis website?

Answer: The consolidated pricing information is the commodity lines provided within wvOASIS. Do not submit candidate resumes with the bid, only vendor required documents per the bid instructions and terms and conditions.

250. The wvOasis submittal page includes a Delivery dates for all 40 rows in this Solicitation request. Could you please clarify what this date represents? Does it refer to the average time between notification that a candidate has received an offer and their start date, or can this information be left blank in the application?

Answer: The delivery date information can be left blank for this solicitation. If the system requires an entry, the vendor may use zero (0). This is for bid purposes only and does not waive any requirements of the required ordering process after the contract is awarded.

251. Is it acceptable to leave the "Enter the Discounts and Comments" section blank on the wvOasis submission page, as it appears to be irrelevant to the current bid?

Answer: Yes, it is acceptable. If an entry is required, vendor may enter zero (0).

252. Is this a new opportunity or a recumbent? Please provide us the information of the previous vendors.

Answer: Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation

Vendor Questions and Agency Responses

is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

253. Is there any possibility of due date extension?

Answer: No.

254. Could you please provide an editable version of the RFP document as we need to fill the pricing data in the line items for submission.

Answer: No, an editable version cannot be provided, the solicitation is a Request for Quotation (RFQ) not a Request for Proposal (RFP). Please follow bid submission instructions.

255. Can we submit the bid through WVoasis? We are already registered with the Purchasing division, so do we need to pay \$125 during proposal submission or after award?

Answer: See Instructions to Vendors Submitting Bids Section 6 for appropriate methods of submitting a bid response. The fee will be due only if awarded a contract.

256. What is the historical spend of the state for this opportunity?

Answer: The State of WV does not disclose budget information.

257. How many resources were previously utilized/what is the volume of work to be generated from this?

Answer: Staffing needs fluctuate. Agency cannot provide an exact figure for future usage. We estimated approximately 7-10 positions per year but this could increase or decrease with the needs of the agency.

258. Is there any subcontracting goal?

Answer: See Section 22 of Terms and Conditions. The agency's contract is with the awarded vendor.

259. Is there any preference to the WV based local vendors?

Answer: See Instructions to Vendors Submitting Bids Section 15, 15a, and 16 preference information.

260. Do we need to provide resumes of the candidate at the time of proposal submission?

Answer: No, candidate resumes are not required to be submitted with the bid.

261. Is there any proposal sequence or page limit for this bid?

Answer: No, this is a request for quote and not a request for a proposal.

262. What are the proposal submission requirements?

Answer: See Instructions to Vendors Submitting Bids Section 6 of the Terms and Conditions.

263. Are there any requirements of license from the vendors during proposal submission?

Answer: Vendor is not required to be registered in order to submit a response. However, Vendors must be registered appropriately before receiving a contract award. Please see section 32 Licensing of the General Terms and Conditions for all registration requirements.

The link to pay vendors registration (VSS) fee is <https://www.wvoasis.gov/VSS/Default.aspx>
WV One Stop Business Portal link is <https://sites.google.com/wv.gov/wvot-rates/home>

264. What are the expected Deliverables from this RFQ? Is this only for providing the pricing proposal?

Answer: The purpose of the RFQ is to establish multiple open-end contracts for vendors that can provide technical temporary staffing services for the classifications listed.

265. Will government consider extending the due date by 1 week?

Answer: No.

266. Is it a recompetete ? If yes, who is the incumbent.

Answer: This is a new contract.

267. What is the value of the current contract?

Vendor Questions and Agency Responses

Answer: Requesting copies of previously awarded contracts, other solicitations, or documents related to previous contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

268. Could you please clarify if this requirement is a new opportunity or a re-compete of an existing contract?"

Answer: This is a new contract.

269. Is there is any pain point with the previous incumbents?

Answer: No. Vendor requirements are listed in the solicitation.

270. Are we required to submit live resumes for proposed candidates as part of the proposal, or can these be submitted post-award?

Answer: Candidate resumes are not required to be submitted with the bid.

271. Do you require Key personnel resume along with the proposal.

Answer: Candidate resumes are not required to be submitted with the bid.

272. Do you require COI along with the proposal or after award?

Answer: All mandatory requirements, including COI, must be met prior to a contract award.

273. Could you provide insight into the expected spending for this project?

Answer: The State of WV does not disclose budget information.

274. Is the need for temporary staffing based on an as-needed basis, or is there a predetermined requirement?

Answer: As needed basis.

275. How many candidates are expected to be provided for each position?

Answer: No candidates are expected to be provided with the bid. Once the contract is awarded, the vendor will follow the required vendor responsibilities (Section 4.2) listed in the solicitation to provide applicants.

276. Do we need to submit qualifications documents like copies as verification of degrees or certifications of the proposed candidates along with the bid proposal?

Answer: Vendors will not need to submit resumes for proposed candidates for this solicitation. If the vendor is selected to enter into contract, they will be required to submit resume and qualification documents(provided) for candidates per qualification they are submitting.

Section 5 revision

5.1 Contract Award: The Contract is intended to provide the Agency with a purchase price for all of the Contract Services, and it is the State's intent to award multiple contracts to ensure that every classification can be adequately supplied during the life of the Contract. The contract will be a progressive award with multiple vendors. Each classification will be considered separately for award purposes. The qualified bidder providing the lowest Total Price on the Pricing Page for a classification will be awarded the First Priority Contract for that classification. The qualified bidder providing the second lowest Classification Total Hourly Rate for a classification will be awarded the Second Priority Contract for that classification, and so on, until such time that at most five (5) Contracts are awarded for that classification. Bidders may be awarded none, any or all classifications, as is necessary to award for each classification.

Upon award of the resulting Contract(s), a spreadsheet will be included with each Contract indicating the priority each vendor has for each awarded classification. An indicator of "1" on the spreadsheet contract Pricing Synopsis shall indicate First Priority; "2" shall indicate Second Priority, etc.

Pricing Page: Vendor should complete the Pricing Pages in wvOASIS or attached hereto as Exhibit A (if provided) by providing an hourly rate for each classification and each classification renewal year as listed. The vendor must factor in all costs (taxes, benefits, etc.) as part of the firm and fixed hourly rate. Vendor may choose to bid all classifications or singular classifications. The hours listed on the pricing pages are an estimate and will only be used to evaluate bids. Vendor should complete the Pricing Pages in their entirety as failure to do so may result in Vendor's bids being disqualified. If vendor is not bidding a certain classification/commodity line, vendor should clearly note a "no bid" by inputting

Vendor Questions and Agency Responses

\$0.00 or “N/A” on the line. Vendors may opt to bid different hourly rates for each classification and each classification renewal year.

The Pricing Pages contain a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the contract or any individual item is guaranteed or implied.

Vendors should electronically enter the information into the Pricing Pages through wvOASIS, if available, or as an electronic document.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: MIS250000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

RADgov, Inc.

Company


Authorized Signature

10/29/2024

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 6/8/2012

1. Company Name: US House of Representatives

Brief Description of Project: Staff Augmentation Services

Start Date: May 2023

Completion Date: Ongoing

Contract Amount: \$147,859.20

Contact Person: Toinetta Gordon, Senior Contracts Specialist

200 C St SW, Washington, DC 20024

Telephone: (202) 226 - 1775 / (202) 225 - 2921

E-Mail Address: Toinetta.Gordon@Mail.house.gov

2. Company Name: Southern California Association of Governments, CA

Brief Description of Project: Application Development Support Services

Start Dates: January 2015

Completion Date: Ongoing

900 Wilshire Blvd., Ste. 1700, Los Angeles, CA 90017

Contract Amount: \$1.6 million

Contact Person: Marisa Blancarte, Principal Contracts Administrator

Telephone: (213) 236 - 1882

E-Mail Address: blancarte@scag.ca.gov

3. Company Name: Eastern Municipal Water District, CA

Brief Description of Project: As Needed Computer Services

Start Dates: January 2015

Completion Date: Ongoing

Contract Amount: \$1.2 million

2270 Trumble Rd, Perris, CA 92570

Contact Person: Vicky Tautala, Contracts Analyst II

Telephone: (951) 928-3777 ext. 4596

E-Mail Address: tautalav@emwd.org

4. Company Name: Seymour Johnson AFB (USAF)

Brief Description of Project: IT Support Services

Start Dates: June 2016

Completion Date: June 2021

Contract Amount: \$100k

Contact Person: Margaret Slade, Chief, Education and Training

1520 Goodson Street

Seymour Johnson AFB NC 27531

Telephone: DSN 722-5800 (919) 722 - 5800

E-Mail Address: margaret.slade@us.af.mil