



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 5

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 1482414

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0313

Vendor ID: VS0000040898

SO Doc ID: DEP2500000005

Legal Name: PACIFIC STAR CORPORATION

Published Date: 9/18/24

Alias/DBA:

Close Date: 9/24/24

Total Bid: \$0.00

Close Time: 13:30

Response Date: 09/24/2024

Status: Closed

Response Time: 11:41

Solicitation Description: Lab Testing Equipment and Supplies

Responded By User ID: PFSTAR1

Total of Header Attachments: 5

Total of All Attachments: 5

First Name: Angelica

Last Name: Delgado

Email: customer@pfstar.com

Phone: 7135270889



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 1482414
Solicitation Description: Lab Testing Equipment and Supplies
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2024-09-24 13:30	SR 0313 ESR09242400000002212	1

VENDOR
 VS0000040898
 PACIFIC STAR CORPORATION

Solicitation Number: CRFQ 0313 DEP2500000005
Total Bid: 0
Response Date: 2024-09-24
Response Time: 11:41:37
Comments:

FOR INFORMATION CONTACT THE BUYER

Joseph E Hager III
 (304) 558-2306
 joseph.e.hageriii@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Lab Testing Equipment and Supplies	0.00000	EA	46229.930000	0.00

Comm Code	Manufacturer	Specification	Model #
41120000			

Commodity Line Comments:

Extended Description:

Please complete the attached Exhibit A Pricing Page.

INSTRUCTIONS TO BIDDERS FOR THE PRICING PAGE:
1. Bidders MUST provide a standard percentage discount on the three categories.
2. Bidders will only then need to fill out the Catalogue Price Column

VENDORS SHOULD COMPLETE ALL COLUMNS														
Pricing Page Eligible Item Description						Discounted Unit Price Calculation				Bid Total Calculation				
All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.														
Item #	Product Category	Description	Manufacturer	Mfg. #	Size/Wt	Catalogue Price	Discount Percentage	Discount Amount	Discounted Unit Price	Unit (For Calculation Purposes)	Estimated Unit Qty	Discounted Unit Price	Item Total Cost	
I.	SUPPLIES													
1		KIMWIPES 12X12 3PLY	KINBERLY CLARK CORP	34743	100/pk	\$13.89	20%	\$2.78	\$11.11	PK	1	\$11.11	\$11.11	
2		ALGAL TOXIN TEST KITS	HACH	2165700	25/pk	\$846.86	20%	\$169.37	\$677.49	PK	1	\$677.49	\$677.49	
3		SYRINGE FILTER 28MMX.45UM	ALHSTROM	865686	100/pk	\$231.19	20%	\$46.24	\$184.95	PK	11	\$184.95	\$2,034.47	
4		LABMAT DISPOSABLE BENCH LINER 20"X50'	BEL ART PRODUCTS	F24675-0000	1/pk	\$79.44	20%	\$15.89	\$63.55	PK	1	\$63.55	\$63.55	
5		PH PAPER TEST STRIPS, PH RANGE 0.0-14.0	PREISER	91-2571-02	100/pk	\$21.56	20%	\$4.31	\$17.25	PK	1	\$17.25	\$17.25	
6		MASTERFLEX, C-FLEX SPOOLED, L/S 25 TUBING	MASTERFLEX	92-2343-25	Each	\$105.31	20%	\$21.06	\$84.25	PK	8	\$84.25	\$673.98	
7		GLASS VIEWING TUBE, 6/PK	HACH	173006	6/pk	\$47.41	20%	\$9.48	\$37.93	PK	5	\$37.93	\$189.64	
8		NON-MAGNETIC, NONSERRATED STAINLESS STEEL STRAIGHT FORCEPS	PERKINELMER	9908400	Each	\$140.85	20%	\$28.17	\$112.68	EA	2	\$112.68	\$225.36	
9		SYRINGE FILTERS & 50MM UNITS, STERILE	ADVANTEC MFS	03CP020AS	100/pk	\$144.79	20%	\$28.96	\$115.83	PK	30	\$115.83	\$3,474.96	
10		CHEMICAL PRESERVATIVE GLASS AMPOULES	EP SCIENTIFIC PRODUCTS	ACH-5-1	24/cs	\$120.36	20%	\$24.07	\$96.29	CS	1	\$96.29	\$96.29	
11		DRAM SAMPLE VAILS	J.G. FINNERAN	82020-1235	100/cs	\$47.04	20%	\$9.41	\$37.63	CS	1	\$37.63	\$37.63	
12		PURE LIFE DISTILLED WATER, 1 GALLON	READYREFRESH BY BLUETRITON BRANDS	ARROWDIST	6/cs	\$84.91	20%	\$16.98	\$67.93	CS	3	\$67.93	\$203.78	
13		PURE LIFE DISTILLED WATER, 1 GALLON	READYREFRESH BY BLUETRITON BRANDS	ARROWDIST	6/cs	\$84.91	20%	\$16.98	\$67.93	EA	60	\$67.93	\$4,075.68	
II.	CHEMICALS													
14		WIDE RANGE pH INDICATOR SOLUTION 100 mL MDB	HACH	2329332	Each	\$40.54	20%	\$8.11	\$32.43	EA	1	\$32.43	\$32.43	
15		ARSENIC FREE FLOURIDE REAGENT ACCUVAV AMPULES	SPADNS2	2527025	25/pk	\$75.16	20%	\$15.03	\$60.13	PK	2	\$60.13	\$120.26	
16		REAGENT - PH WIDE RANGE INDICATOR SOLUTION	LAMOTTE	2218-H & G	Each	\$13.68	20%	\$2.74	\$10.94	EA	1	\$10.94	\$10.94	
17		ELECTRODE STORAGE SOLUTION; 500 mL	OAKTON	UX-00653-04	Each	\$43.21	20%	\$8.64	\$34.57	PT	8	\$34.57	\$276.54	
18		BUFFER SOLUTION, pH 10.01	OAKTON	UX-05942-64	Each	\$78.89	20%	\$15.78	\$63.11	EA	5	\$63.11	\$315.56	

19	BUFFER SOLUTION, pH 7.00	OAKTON	UX-05942-44	Each	\$78.89	20%	\$15.78	\$63.11	EA	6	\$63.11	\$378.67
20	BUFFER SOLUTION, pH 4.01	OAKTON	UX-05942-24	Each	\$78.89	20%	\$15.78	\$63.11	EA	6	\$63.11	\$378.67
21	IRON CHECKER REAGENTS (25 TESTS)	HANNAH	HI721-25	25/pk	\$41.44	20%	\$8.29	\$33.15	PK	5	\$33.15	\$165.76
22	ALUMINIM REAGENT SET, ALUMINON	HACH	2242000	100/pk	\$289.20	20%	\$57.84	\$231.36	PK	2	\$231.36	\$462.72
23	BUFFER PACK; 500 mL OF EACH pH 4.01, 7.00 AND 10.01	OAKTON	UX-05942-10	3/pk	\$83.26	20%	\$16.65	\$66.61	PK	3	\$66.61	\$199.82
24	WIDE RANGE INDICATOR (PH REGENT 3)	LAMOTTE	2218-H	Each	\$43.68	20%	\$8.74	\$34.94	EA	2	\$34.94	\$69.89
25	ALUMINUM PWDR PK RGT SET 10ML UN1328	TINTOMETER INC	535000	100/pk	\$280.91	20%	\$56.18	\$224.73	EA	1	\$224.73	\$224.73
26	IRON FERRO REAGENTS	TINTOMETER INC	530560	100/pk	\$69.23	20%	\$13.85	\$55.38	PK	9	\$55.38	\$498.46
27	MANGANESE HR PWDR RGT SET 10ML PK100 UN1479	EP SCIENTIFIC PRODUCTS	535100	100/pk	\$140.40	20%	\$28.08	\$112.32	PK	2	\$112.32	\$224.64
28	ELECTRODE STORAGE SOLUTION	RICCA CHEMICALS	2795-32	Each	\$55.74	20%	\$11.15	\$44.59	EA	3	\$44.59	\$133.78
29	1000 PPM ARSENIC FOR ICP	INORGANIC VENTURES	CGASI-125ML	Each	\$114.06	20%	\$22.81	\$91.25	EA	1	\$91.25	\$91.25
30	1000 PPM BERYLLIUM FOR ICP	INORGANIC VENTURES	CGBE1-125ML	Each	\$114.06	20%	\$22.81	\$91.25	EA	1	\$91.25	\$91.25
31	1000 PPM CADMIUM FOR ICP	INORGANIC VENTURES	CGCD1-125ML	Each	\$114.06	20%	\$22.81	\$91.25	EA	1	\$91.25	\$91.25
32	1000 PPM CHROMIUM+6 FOR ICP	INORGANIC VENTURES	CGCR(6)1-125ML	Each	\$114.06	20%	\$22.81	\$91.25	EA	1	\$91.25	\$91.25
33	1000 PPM MANGANESE FOR ICP	INORGANIC VENTURES	CGMN1-125ML	Each	\$114.06	20%	\$22.81	\$91.25	EA	1	\$91.25	\$91.25
34	1000 PPM NICKEL FOR ICP	INORGANIC VENTURES	CGNI1-125ML	Each	\$114.06	20%	\$22.81	\$91.25	EA	1	\$91.25	\$91.25
35	1000 PPM LEAD FOR ICP	INORGANIC VENTURES	CHM00A758	Each	\$43.44	20%	\$8.69	\$34.75	EA	1	\$34.75	\$34.75
36	IRON TEST KIT, OCTA-SLIDE 2 0.5-10PPM	LAMOTTE	3347-01	Each	\$150.64	20%	\$30.13	\$120.51	EA	5	\$120.51	\$602.56
37	ALKALINITY TEST KIT	LAMOTTE	3467-01	Each	\$116.70	20%	\$23.34	\$93.36	EA	33	\$93.36	\$3,080.88
38	DPD CHLORINE - BROMINE - PH TEST KIT	LAMOTTE	6896-01	Each	\$332.43	20%	\$66.49	\$265.94	EA	21	\$265.94	\$5,584.82
39	MANGANESE TEST KIT	LAMOTTE	3588-02	Each	\$172.54	20%	\$34.51	\$138.03	EA	2	\$138.03	\$276.06
40	PH 4 BUFFER SOLUTION RED (NOT-REGULATED) POLY PAC	PREISER	21-2097-14	1 pack 20 L	\$309.48	20%	\$61.90	\$247.58	PK	6	\$247.58	\$1,485.50
41	PH 7 BUFFER SOLUTION YELLOW (NOT-REGULATED) POLY PAC	PREISER	21-2097-17	1 pack 20 L	\$309.48	20%	\$61.90	\$247.58	PK	6	\$247.58	\$1,485.50
42	PH 10 BUFFER SOLUTION BLUE (NOT-REGULATED) POLY PAC	PREISER	21-2097-20	1 pack 20 L	\$309.43	20%	\$61.89	\$247.54	PK	5	\$247.54	\$1,237.72

43		POWER REAGENTS FOR 25 TESTS (IRON)	HANNA	HI721-25	25/pk	\$41.44	20%	\$8.29	\$33.15	PK	5	\$33.15	\$165.76	
44		DENATURED ALCOHOL	INTERSTATE CHEMICAL CO	INTERSOL 24/190 PROOF	55 Gal	\$1,433.44	20%	\$286.69	\$1,146.75	DR	2	\$1,146.75	\$2,293.50	
45		PORMALDEHYDE, 37% 20LT SOL	LABCHEM	LC146505	Each	\$286.76	20%	\$57.35	\$229.41	EA	2	\$229.41	\$458.82	
46		DYE, BRIGHT STANDARD BLUE WATER TRACER LIQUID, 1 GAL	KINGSCOTE CHEMICALS	106002-01G	Each	\$237.49	20%	\$47.50	\$189.99	EA	2	\$189.99	\$379.98	
47		DYE, BRIGHT WATER TRACER FLUORESCENT, YELLOWISH GREEN, 1 GAL	KINGSCOTE CHEMICALS	106001-01G	Each	\$159.99	20%	\$32.00	\$127.99	EA	1	\$127.99	\$127.99	
48		CONDUCTIVITY/TDS STANDARD, 1 GAL	RICCA CHEMICALS	RIA-2241-1	Each	\$127.39	20%	\$25.48	\$101.91	EA	2	\$101.91	\$203.82	
49		CONDUCTIVITY CALIBRATOR SOLUTION	YSI INC	060907 MODEL 3167	8/pk	\$213.60	20%	\$42.72	\$170.88	EA	2	\$170.88	\$341.76	
50		PH BUFFER SOLUTIONS	OAKTON	00654-00	Each	\$41.39	20%	\$8.28	\$33.11	EA	5	\$33.11	\$165.56	
51		TURBIDITY STANDARD	YSI	C836A95	Each	\$457.74	20%	\$91.55	\$366.19	EA	2	\$366.19	\$732.38	
52		DPD TOTAL CHLORINE REAGENT, 25ML POWER PACKS	HACH	1406499	100/pk	\$46.29	20%	\$9.26	\$37.03	PK	1	\$37.03	\$37.03	
III.	EQUIPMENT/INSTRUMENTS													
53		SLUDGE JUDGE II LARGE CAPACITY SAMPLER OVERALL LENGHT 15FT	NASCO	B01355WA	Each	\$230.92	10%	\$23.09	\$207.83	EA	1	\$207.83	\$207.83	
54		TRACEABLE LOLLIPOP SHOCK/WATERPROOF THERMOMETER TEMP RANGE -58 TO 572 DEGREES	THOMAS	1235D30	Each	\$95.82	10%	\$9.58	\$86.24	EA	1	\$86.24	\$86.24	
55		pH, mV, TEMPERATURE METER AND PROBE	OAKTON	WD-35614-30	Each	\$665.41	10%	\$66.54	\$598.87	EA	1	\$598.87	\$598.87	
56		ALKALINITY TEST KIT	LAMOTTE	3467-01	Each	\$77.07	10%	\$7.71	\$69.36	EA	9	\$69.36	\$624.27	
57		pH TESTR 30+ WATEPROOF POCKET TESTER	OAKTON	WD-35634-30	Each	\$140.99	10%	\$14.10	\$126.89	EA	1	\$126.89	\$126.89	
58		IRON COLORIMETER - CHECKER HC	HANNAH	HI721	Each	\$95.54	10%	\$9.55	\$85.99	EA	5	\$85.99	\$429.93	
59		DISSOLVED OXYGEN TEST KIT	HACH	146900	Each	\$168.31	10%	\$16.83	\$151.48	EA	2	\$151.48	\$302.96	
60		pH ELECTRODE AND TEMPERATURE SENSOR	OAKTON	UX-35808-88	Each	\$279.16	10%	\$27.92	\$251.24	EA	2	\$251.24	\$502.49	
61		pH/EC/TDS/TEMPERATURE METER WITH CAL CHECK	HANNAH	HI9813-61	Each	\$416.00	10%	\$41.60	\$374.40	EA	1	\$374.40	\$374.40	
62		SAMPLING B01310WA SWING SAMPLER, POLYETHYLENE & POLYURETHANE, 6 TO 12ft depth	NASCO	B01310	Each	\$203.87	10%	\$20.39	\$183.48	EA	1	\$183.48	\$183.48	
63		IRON AND pH COLOR DISC TEST KIT	HACH	256200	Each	\$363.12	10%	\$36.31	\$326.81	EA	1	\$326.81	\$326.81	
64		POCKET COLORIMETER, ALUMINUM, WITH BOX	HACH	LPV445.97.25110	Each	\$794.72	10%	\$79.47	\$715.25	EA	1	\$715.25	\$715.25	
65		FRESH WATER CONDUCTIVITY DATA LOGGER	HOBO	U24-001	Each	\$1,313.88	10%	\$131.39	\$1,182.49	EA	1	\$1,182.49	\$1,182.49	

66		30-FOOT WATER LEVEL DATA LOGGER	HOBO	U20-001-01	Each	\$827.49	10%	\$82.75	\$744.74	EA	1	\$744.74	\$744.74
67		TIDBIT V2 WATER TEMPERATURE DATA LOGGER	HOBO	UTBI-001	Each	\$306.93	10%	\$30.69	\$276.24	EA	1	\$276.24	\$276.24
68		ALL-IN-ONE WATERPROOF SEMI-DOME PH ELECTRODE W/AUTOM	OAKTON	35808-88	Each	\$279.16	10%	\$27.92	\$251.24	EA	6	\$251.24	\$1,507.46
69		COLORIMETER FREE IRON CHECK	HANNA	HI721	Each	\$121.64	10%	\$12.16	\$109.48	EA	5	\$109.48	\$547.38
70		PH/EC/TDS MULTIPARAMETER PROBE WITH CAL CHECK	HANNA	HI1285-6	Each	\$228.59	10%	\$22.86	\$205.73	EA	4	\$205.73	\$822.92
71		WATERPROOF PH 150 METER	OAKTON	35614-30	Each	\$665.41	10%	\$66.54	\$598.87	EA	1	\$598.87	\$598.87
72		TRACEABLE LOLLIPOP SHOCK/WATERPROOF THERMOMETER	THOMAS	1235D30	Each	\$95.82	10%	\$9.58	\$86.24	EA	5	\$86.24	\$431.19
73		PH/EC/TDS/TEMPERATURE METER, PORTABLE	HANNA	HI9813-6	Each	\$416.09	10%	\$41.61	\$374.48	EA	3	\$374.48	\$1,123.44

MANDATORY INFORMATION: List of Discount Percentages:

Category	DISCOUNT PERCENTAGE
I SUPPLIES	20%
II CHEMICALS	20%
III EQUIPMENT / INSTRUMENTS	10%

Vendors should complete the contract coordinator information below:

VENDOR
 NAME: PACIFIC STAR CORPORATION
 PHONE: 713 - 527 - 0889

CONTRACT
 MANAGER: ANGELICA DELGADO
 (Please print)
 FAX: 713-481-8423
 EMAIL: customer@pfstar.com

AUTHORIZED REPRESENTATIVE: Luisiana Indrawati
 (Signature) 09/24/2024
 (Date)

AUTHORIZED REPRESENTATIVE: LUISIANA INDRAWATI
 (Print)



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Laboratory

Proc Folder: 1482414			Reason for Modification:
Doc Description: Lab Testing Equipment and Supplies			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2024-09-09	2024-09-24 13:30	CRFQ 0313 DEP2500000005	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:

Vendor Name :

Address :

Street :

City :

State : **Country :** **Zip :**

Principal Contact :

Vendor Contact Phone: **Extension:**

FOR INFORMATION CONTACT THE BUYER

Joseph E Hager III
 (304) 558-2306
 joseph.e.hageriii@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Environmental Protection to establish a contract for Lab Testing Equipment and Supplies. The Contract awarded from this Solicitation shall cover Eligible Items from Vendor's Catalog per the attached specifications and terms and conditions.

INVOICE TO		SHIP TO	
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA	
No City WV US		VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Lab Testing Equipment and Supplies	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
41120000			

Extended Description:
Please complete the attached Exhibit A Pricing Page.

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
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INSTRUCTIONS TO VENDORS SUBMITTING BIDS

1. REVIEW DOCUMENTS THOROUGHLY: The attached documents contain a solicitation for bids. Please read these instructions and all documents attached in their entirety. These instructions provide critical information about requirements that if overlooked could lead to disqualification of a Vendor's bid. All bids must be submitted in accordance with the provisions contained in these instructions and the Solicitation. Failure to do so may result in disqualification of Vendor's bid.

2. MANDATORY TERMS: The Solicitation may contain mandatory provisions identified by the use of the words "must," "will," and "shall." Failure to comply with a mandatory term in the Solicitation will result in bid disqualification.

3. PREBID MEETING: The item identified below shall apply to this Solicitation.

A pre-bid meeting will not be held prior to bid opening

A **MANDATORY PRE-BID** meeting will be held at the following place and time:

All Vendors submitting a bid must attend the mandatory pre-bid meeting. Failure to attend the mandatory pre-bid meeting shall result in disqualification of the Vendor's bid. No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

An attendance sheet provided at the pre-bid meeting shall serve as the official document verifying attendance. Any person attending the pre-bid meeting on behalf of a Vendor must list on the attendance sheet his or her name and the name of the Vendor he or she is representing.

Additionally, the person attending the pre-bid meeting should include the Vendor's E-Mail address, phone number, and Fax number on the attendance sheet. It is the Vendor's responsibility to locate the attendance sheet and provide the required information. Failure to complete the attendance sheet as required may result in disqualification of Vendor's bid.

All Vendors should arrive prior to the starting time for the pre-bid. Vendors who arrive after the starting time but prior to the end of the pre-bid will be permitted to sign in but are charged with knowing all matters discussed at the pre-bid.

Questions submitted at least five business days prior to a scheduled pre-bid will be discussed at the pre-bid meeting if possible. Any discussions or answers to questions at the pre-bid meeting are preliminary in nature and are non-binding. Official and binding answers to questions will be published in a written addendum to the Solicitation prior to bid opening.

4. VENDOR QUESTION DEADLINE: Vendors may submit questions relating to this Solicitation to the Purchasing Division. Questions must be submitted in writing. All questions must be submitted on or before the date listed below and to the address listed below to be considered. A written response will be published in a Solicitation addendum if a response is possible and appropriate. Non-written discussions, conversations, or questions and answers regarding this Solicitation are preliminary in nature and are nonbinding.

Submitted emails should have the solicitation number in the subject line.

Question Submission Deadline:

Submit Questions to:
2019 Washington Street, East
Charleston, WV 25305
Fax: (304) 558-3970
Email:

5. VERBAL COMMUNICATION: Any verbal communication between the Vendor and any State personnel is not binding, including verbal communication at the mandatory pre-bid conference. Only information issued in writing and added to the Solicitation by an official written addendum by the Purchasing Division is binding.

6. BID SUBMISSION: All bids must be submitted on or before the date and time of the bid opening listed in section 7 below. Vendors can submit bids electronically through *wvOASIS*, in paper form delivered to the Purchasing Division at the address listed below either in person or by courier, or in facsimile form by faxing to the Purchasing Division at the number listed below. Notwithstanding the foregoing, the Purchasing Division may prohibit the submission of bids electronically through *wvOASIS* at its sole discretion. Such a prohibition will be contained and communicated in the *wvOASIS* system resulting in the Vendor's inability to submit bids through *wvOASIS*. The Purchasing Division will not accept bids, modification of bids, or addendum acknowledgment forms via email. Bids submitted in paper or facsimile form must contain a signature. Bids submitted in *wvOASIS* are deemed to be electronically signed.

Any bid received by the Purchasing Division staff is considered to be in the possession of the Purchasing Division and will not be returned for any reason.

For Request for Proposal ("RFP") Responses Only: Submission of a response to a Request for Proposal is not permitted in *wvOASIS*. In the event that Vendor is responding to a request for proposal, the Vendor shall submit one original technical and one original cost proposal prior to the bid opening date and time identified in Section 7 below, plus _____ convenience copies of each to the Purchasing Division at the address shown below. Additionally, the Vendor should clearly identify and segregate the cost proposal from the technical proposal in a separately sealed envelope.

Bid Delivery Address and Fax Number:

Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130
Fax: 304-558-3970

A bid submitted in paper or facsimile form should contain the information listed below on the face of the submission envelope or fax cover sheet. Otherwise, the bid may be rejected by the Purchasing Division.

VENDOR NAME:

BUYER:

SOLICITATION NO.:

BID OPENING DATE:

BID OPENING TIME:

FAX NUMBER:

7. BID OPENING: Bids submitted in response to this Solicitation will be opened at the location identified below on the date and time listed below. Delivery of a bid after the bid opening date and time will result in bid disqualification. For purposes of this Solicitation, a bid is considered delivered when confirmation of delivery is provided by wvOASIS (in the case of electronic submission) or when the bid is time stamped by the official Purchasing Division time clock (in the case of hand delivery).

Bid Opening Date and Time:

Bid Opening Location: Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

8. ADDENDUM ACKNOWLEDGEMENT: Changes or revisions to this Solicitation will be made by an official written addendum issued by the Purchasing Division. Vendor should acknowledge receipt of all addenda issued with this Solicitation by completing an Addendum Acknowledgment Form, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

9. BID FORMATTING: Vendor should type or electronically enter the information onto its bid to prevent errors in the evaluation. Failure to type or electronically enter the information may result in bid disqualification.

10. ALTERNATE MODEL OR BRAND: Unless the box below is checked, any model, brand, or specification listed in this Solicitation establishes the acceptable level of quality only and is not intended to reflect a preference for, or in any way favor, a particular brand or vendor. Vendors may bid alternates to a listed model or brand provided that the alternate is at least equal to the model or brand and complies with the required specifications. The equality of any alternate being bid shall be determined by the State at its sole discretion. Any Vendor bidding an alternate model or brand should clearly identify the alternate items in its bid and should include manufacturer's specifications, industry literature, and/or any other relevant documentation demonstrating the equality of the alternate items. Failure to provide information for alternate items may be grounds for rejection of a Vendor's bid.

This Solicitation is based upon a standardized commodity established under W. Va. Code § 5A-3-61. Vendors are expected to bid the standardized commodity identified. Failure to bid the standardized commodity will result in your firm's bid being rejected.

11. EXCEPTIONS AND CLARIFICATIONS: The Solicitation contains the specifications that shall form the basis of a contractual agreement. Vendor shall clearly mark any exceptions, clarifications, or other proposed modifications in its bid. Exceptions to, clarifications of, or modifications of a requirement or term and condition of the Solicitation may result in bid disqualification.

12. COMMUNICATION LIMITATIONS: In accordance with West Virginia Code of State Rules §148-1-6.6, communication with the State of West Virginia or any of its employees regarding this Solicitation during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited without prior Purchasing Division approval. Purchasing Division approval for such communication is implied for all agency delegated and exempt purchases.

13. REGISTRATION: Prior to Contract award, the apparent successful Vendor must be properly registered with the West Virginia Purchasing Division and must have paid the \$125 fee, if applicable.

14. UNIT PRICE: Unit prices shall prevail in cases of a discrepancy in the Vendor's bid.

15. PREFERENCE: Vendor Preference may be requested in purchases of motor vehicles or construction and maintenance equipment and machinery used in highway and other infrastructure projects. Any request for preference must be submitted in writing with the bid, must specifically identify the preference requested with reference to the applicable subsection of West Virginia Code § 5A-3-37, and must include with the bid any information necessary to evaluate and confirm the applicability of the requested preference. A request form to help facilitate the request can be found at: www.state.wv.us/admin/purchase/vrc/Venpref.pdf.

15A. RECIPROCAL PREFERENCE: The State of West Virginia applies a reciprocal preference to all solicitations for commodities and printing in accordance with W. Va. Code § 5A-3-37(b). In effect, non-resident vendors receiving a preference in their home states, will see that same preference granted to West Virginia resident vendors bidding against them in West Virginia. Any request for reciprocal preference must include with the bid any information necessary to evaluate and confirm the applicability of the preference. A request form to help facilitate the request can be found at: www.state.wv.us/admin/purchase/vrc/Venpref.pdf.

16. SMALL, WOMEN-OWNED, OR MINORITY-OWNED BUSINESSES: For any solicitations publicly advertised for bid, in accordance with West Virginia Code §5A-3-37 and W. Va. CSR § 148-22-9, any non-resident vendor certified as a small, women- owned, or minority-owned business under W. Va. CSR § 148-22-9 shall be provided the same preference made available to any resident vendor. Any non-resident small, women-owned, or minority-owned business must identify itself as such in writing, must submit that writing to the Purchasing Division with its bid, and must be properly certified under W. Va. CSR § 148-22-9 prior to contract award to receive the preferences made available to resident vendors. Preference for a non-resident small, women-owned, or minority owned business shall be applied in accordance with W. Va. CSR § 148-22-9.

17. WAIVER OF MINOR IRREGULARITIES: The Director reserves the right to waive minor irregularities in bids or specifications in accordance with West Virginia Code of State Rules § 148-1-4.6.

18. ELECTRONIC FILE ACCESS RESTRICTIONS: Vendor must ensure that its submission in wvOASIS can be accessed and viewed by the Purchasing Division staff immediately upon bid opening. The Purchasing Division will consider any file that cannot be immediately accessed and viewed at the time of the bid opening (such as, encrypted files, password protected files, or incompatible files) to be blank or incomplete as context requires and are therefore unacceptable. A vendor will not be permitted to unencrypt files, remove password protections, or resubmit documents after bid opening to make a file viewable if those documents are required with the bid. A Vendor may be required to provide document passwords or remove access restrictions to allow the Purchasing Division to print or electronically save documents provided that those documents are viewable by the Purchasing Division prior to obtaining the password or removing the access restriction.

19. NON-RESPONSIBLE: The Purchasing Division Director reserves the right to reject the bid of any vendor as Non-Responsible in accordance with W. Va. Code of State Rules § 148-1-5.3, when the Director determines that the vendor submitting the bid does not have the capability to fully perform or lacks the integrity and reliability to assure good-faith performance.”

20. ACCEPTANCE/REJECTION: The State may accept or reject any bid in whole, or in part in accordance with W. Va. Code of State Rules § 148-1-4.5. and § 148-1-6.4.b.”

21. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

22. WITH THE BID REQUIREMENTS: In instances where these specifications require documentation or other information with the bid, and a vendor fails to provide it with the bid, the Director of the Purchasing Division reserves the right to request those items after bid opening and prior to contract award pursuant to the authority to waive minor irregularities in bids or specifications under W. Va. CSR § 148-1-4.6. This authority does not apply to instances where state law mandates receipt with the bid.

23. EMAIL NOTIFICATION OF AWARD: The Purchasing Division will attempt to provide bidders with e-mail notification of contract award when a solicitation that the bidder participated in has been awarded. For notification purposes, bidders must provide the Purchasing Division with a valid email address in the bid response. Bidders may also monitor *wvOASIS* or the Purchasing Division's website to determine when a contract has been awarded.

24. ISRAEL BOYCOTT CERTIFICATION: Vendor's act of submitting a bid in response to this solicitation shall be deemed a certification from bidder to the State that bidder is not currently engaged in, and will not for the duration of the contract, engage in a boycott of Israel. This certification is required by W. Va. Code § 5A-3-63.

GENERAL TERMS AND CONDITIONS:

1. CONTRACTUAL AGREEMENT: Issuance of an Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance by the State of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid, or on the Contract if the Contract is not the result of a bid solicitation, signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

2. DEFINITIONS: As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

2.1. "Agency" or "Agencies" means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

2.2. "Bid" or "Proposal" means the vendors submitted response to this solicitation.

2.3. "Contract" means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

2.4. "Director" means the Director of the West Virginia Department of Administration, Purchasing Division.

2.5. "Purchasing Division" means the West Virginia Department of Administration, Purchasing Division.

2.6. "Award Document" means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

2.7. "Solicitation" means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

2.8. "State" means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

2.9. "Vendor" or "Vendors" means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

3. CONTRACT TERM; RENEWAL; EXTENSION: The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

Term Contract

Initial Contract Term: The Initial Contract Term will be for a period of _____
_____. The Initial Contract Term becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as _____), and the Initial Contract Term ends on the effective end date also shown on the first page of this Contract.

Renewal Term: This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to _____ successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Alternate Renewal Term – This contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Delivery Order Limitations: In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

Fixed Period Contract: This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within _____ days.

Fixed Period Contract with Renewals: This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within _____ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that:

the contract will continue for _____ years;

the contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's Office (Attorney General approval is as to form only).

One-Time Purchase: The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

Construction/Project Oversight: This Contract becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as _____), and continues until the project for which the vendor is providing oversight is complete.

Other: Contract Term specified in _____

4. AUTHORITY TO PROCEED: Vendor is authorized to begin performance of this contract on the date of encumbrance listed on the front page of the Award Document unless either the box for "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked in Section 3 above. If either "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked, Vendor must not begin work until it receives a separate notice to proceed from the State. The notice to proceed will then be incorporated into the Contract via change order to memorialize the official date that work commenced.

5. QUANTITIES: The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

Open End Contract: Quantities listed in this Solicitation/Award Document are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

Service: The scope of the service to be provided will be more clearly defined in the specifications included herewith.

Combined Service and Goods: The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

One-Time Purchase: This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

Construction: This Contract is for construction activity more fully defined in the specifications.

6. EMERGENCY PURCHASES: The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute a breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One-Time Purchase contract.

7. REQUIRED DOCUMENTS: All of the items checked in this section must be provided to the Purchasing Division by the Vendor as specified:

LICENSE(S) / CERTIFICATIONS / PERMITS: In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

8. INSURANCE: The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether that insurance requirement is listed in this section.

Vendor must maintain:

Commercial General Liability Insurance in at least an amount of: _____ per occurrence.

Automobile Liability Insurance in at least an amount of: _____ per occurrence.

Professional/Malpractice/Errors and Omission Insurance in at least an amount of: _____ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

Commercial Crime and Third Party Fidelity Insurance in an amount of: _____ per occurrence.

Cyber Liability Insurance in an amount of: _____ per occurrence.

Builders Risk Insurance in an amount equal to 100% of the amount of the Contract.

Pollution Insurance in an amount of: _____ per occurrence.

Aircraft Liability in an amount of: _____ per occurrence.

9. WORKERS' COMPENSATION INSURANCE: Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. VENUE: All legal actions for damages brought by Vendor against the State shall be brought in the West Virginia Claims Commission. Other causes of action must be brought in the West Virginia court authorized by statute to exercise jurisdiction over it.

11. LIQUIDATED DAMAGES: This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

_____ for _____.

Liquidated Damages Contained in the Specifications.

Liquidated Damages Are Not Included in this Contract.

12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

14. PAYMENT IN ARREARS: Payments for goods/services will be made in arrears only upon receipt of a proper invoice, detailing the goods/services provided or receipt of the goods/services, whichever is later. Notwithstanding the foregoing, payments for software maintenance, licenses, or subscriptions may be paid annually in advance.

15. PAYMENT METHODS: Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

16. TAXES: The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

17. ADDITIONAL FEES: Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia, included in the Contract, or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

18. FUNDING: This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available. If that occurs, the State may notify the Vendor that an alternative source of funding has been obtained and thereby avoid the automatic termination. Non-appropriation or non-funding shall not be considered an event of default.

19. CANCELLATION: The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.

20. TIME: Time is of the essence regarding all matters of time and performance in this Contract.

21. APPLICABLE LAW: This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code, or West Virginia Code of State Rules is void and of no effect.

22. COMPLIANCE WITH LAWS: Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

23. ARBITRATION: Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

24. MODIFICATIONS: This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

25. WAIVER: The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

26. SUBSEQUENT FORMS: The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

27. ASSIGNMENT: Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

28. WARRANTY: The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

29. STATE EMPLOYEES: State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

30. PRIVACY, SECURITY, AND CONFIDENTIALITY: The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in www.state.wv.us/admin/purchase/privacy.

31. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

32. LICENSING: In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

33. ANTITRUST: In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

34. VENDOR NON-CONFLICT: Neither Vendor nor its representatives are permitted to have any interest, nor shall they acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency.

35. VENDOR RELATIONSHIP: The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

36. INDEMNIFICATION: The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

37. NO DEBT CERTIFICATION: In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State. By submitting a bid, or entering into a contract with the State, Vendor is affirming that (1) for construction contracts, the Vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, neither the Vendor nor any related party owe a debt as defined above, and neither the Vendor nor any related party are in employer default as defined in the statute cited above unless the debt or employer default is permitted under the statute.

38. CONFLICT OF INTEREST: Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

39. REPORTS: Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.division@wv.gov.

40. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check. Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

41. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS: Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open hearth, basic oxygen, electric furnace, Bessemer or other steel making process.
- c. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
 1. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
 2. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

42. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a “substantial labor surplus area”, as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

43. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE: W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the Vendor must submit to the Agency a disclosure of interested parties prior to beginning work under this Contract. Additionally, the Vendor must submit a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-work interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

44. PROHIBITION AGAINST USED OR REFURBISHED: Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

45. VOID CONTRACT CLAUSES: This Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

46. ISRAEL BOYCOTT: Bidder understands and agrees that, pursuant to W. Va. Code § 5A-3-63, it is prohibited from engaging in a boycott of Israel during the term of this contract.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) _____

(Address) _____

(Phone Number) / (Fax Number) _____

(email address) _____

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

(Company)
Lusiana Indrawati

(Signature of Authorized Representative)

(Printed Name and Title of Authorized Representative) (Date)

(Phone Number) (Fax Number)

(Email Address)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|-----------------------------------------|------------------------------------------|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Luisiana Indrawati

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION
Open-End for Lab Testing Equipment and Supplies

SPECIFICATIONS

- 1. PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Environmental Protection to establish a contract for Lab Testing Equipment and Supplies. The Contract awarded from this Solicitation shall cover Eligible Items from Vendor's Catalog.

- 2. Previous Solicitation** was CRFQ DEP2400000002 that opened on 8/22/2023. Vendors may view previous solicitation responses on the West Virginia Purchasing Division, Bids Received: <https://www.state.wv.us/admin/purchase/Bids/FY2024/BO20230822.html> Our current contracts CMA DEPLABESA, CMA DEPLABESB and DEPLABESC expire on 10/14/2024.

- 3. DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
 - 3.1 "Catalog"** means the price list or sales catalog that includes all items that Vendor can and will sell under this Contract.

 - 3.2 "Catalog Price"** means the lowest price listed for an Eligible Item in Vendor's Catalog. (Ex. A box of 200 tissues priced at \$4.00 per box has a catalog price of \$4.00. A crate of tissue boxes priced at \$400.00 has a catalog price of \$400.00).

 - 3.3 "Discount Percentage"** means the percentage discount that Vendor will apply to all Agency purchases of Eligible Items in a given product category

 - 3.4 "Discounted Price"** means the price that the Vendor will charge Agencies for the purchase of Eligible Items under this Contract. The Discounted Price is the Catalog Price reduced by the Discount Percentage.

 - 3.5 "Discounted Unit Price"** means the discounted price of one Unit of an Eligible Item purchased under this Contract. The Discounted Unit Price will only be used for evaluation purposes.

 - 3.6 "Eligible Item"** means any item contained in Vendor's catalog that Vendor can and will sell to the State under this Contract and includes generally Lab Testing Equipment and Supplies.

REQUEST FOR QUOTATION
Open-End for Lab Testing Equipment and Supplies

- 3.7 “Pricing Page” or “Pricing Pages”** means the schedule of prices, Discount Percentage, estimated usage, and totals contained in wvOASIS or attached hereto as **Exhibit A** and used to evaluate the Solicitation responses.
- 3.8 “Solicitation”** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division..
- 3.9 “Total Bid Cost”** means the sum of the bid total column on the Pricing Pages shown below the bid total column and identified as the total bid cost.
- 3.10 “Unit”** means the **smallest measurable** amount of an Eligible Item and is identified on the Pricing Pages in the Unit column. The Unit will only be utilized for bid evaluation purposes.
- 3.11 “Unit Price”** means the price of an individual unit of an Eligible Item as shown on the Pricing Pages.
- 3.12 “Units Provided for Catalog Price”** means the total number of units of an Eligible Item contained in the package advertised for sale in Vendor’s Catalog that corresponds with the Catalog Price. (Ex. A box of 200 nuts advertised in vendor’s catalog for \$4.00 has a Units Provided for Catalog Price of 200. A crate of nuts advertised in Vendor’s catalog for \$400.00, each containing 100 boxes with 200 nuts per box, yields a Units Provided for Catalog Price of 20,000.)

4. GENERAL REQUIREMENTS:

- 4.1 Mandatory Eligible Item Requirements:** Eligible Items must meet or exceed the mandatory requirements listed below.
- 4.1.1** Eligible Items must be **New** and **Unused**.
- 4.1.2** Eligible Items from Vendor must be a manufacturer or regular stocking dealer for the products offered.

5. CONTRACT AWARD, PERCENTAGE DISCOUNT, CATALOG:

- 5.1 Contract Award:** This Contract is intended to provide the Agency with a discounted price on all Eligible Items. The Contract shall be awarded to the Vendor that meets the Solicitation specifications and provides the lowest cost per Eligible Items after discount as listed on the Pricing Pages.

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- 5.2 Discount Percentage:** Vendor shall quote a single Discount Percentage that will reduce the lowest price shown in the Catalog for every Eligible Item. The resulting Discounted Price shall be the price Agencies pay for purchases of that Eligible Item under this Contract.

Vendor shall not incorporate Discount Percentages into its Catalog unless the Vendor clearly shows the Catalog Price and then separately lists the applicable Discount Percentage and the Discounted Price for each Eligible Item.

The Discount Percentage and subsequent Discounted Price derived from that discount must take into account any and all fees, charges, or other miscellaneous costs that Vendor may require, including delivery charges as indicated below, because those fees, charges, or other miscellaneous costs will not be paid separately. The Agency shall only pay the appropriate Discounted Unit Price for items purchased under this Contract.

- 5.3 Pricing Pages:** Vendor should complete the Pricing Pages by filling in any blank spaces with the information requested. The information requested on the Pricing Pages for each frequently purchased Eligible Item includes the Vendor's Eligible Item manufacturer, the manufacturer's number for each Eligible Item, Catalog Prices, Units Provided for Catalog Price, Unit Prices, Discount Percentage, Discounted Unit Prices, and item total costs. The Vendor should also include the Total Bid Cost.

The Pricing Pages contain a list of frequently purchased items and estimated unit quantity that will be purchased see (**Exhibit A: Pricing Page**.) The estimated unit quantity for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Vendors are **strongly encouraged** to complete the Pricing Pages through wvOASIS or electronically in Microsoft Excel. Doing so will reduce the number of, and the possibility for, calculation errors. The Pricing Pages were created as a Microsoft Excel document and Vendor can request an electronic copy for bid purposes by sending an email request to the following address: Joseph.E.Hageriii@wv.gov

The Purchasing Division reserves the right to take Vendor's Pricing Pages and insert the appropriate numbers into the Microsoft Excel spreadsheet if Vendor chooses to complete the Pricing Pages in any other way.

REQUEST FOR QUOTATION
Open-End for Lab Testing Equipment and Supplies

6. Catalog:

6.1 Submission. Vendor must submit its Catalog prior to award of this Contract for evaluation purposes. Vendor shall also mail the Catalog free of charge to any Agency desiring to use this Contract if the Catalog is not electronically entered into wvOASIS. Vendor may be required to input its Catalog data into wvOASIS utilizing the format required by wvOASIS. Copies of the Catalog may also be requested in an electronic format. Vendor's Catalog, or data from the Catalog entered into wvOASIS will be used by Agencies to order Eligible Items under this Contract.

Vendor should identify all items listed on the Pricing Pages by circling or highlighting those items in its Catalog and earmarking, tabbing, or listing the pages for those items, to assist in the evaluation and verification of the bids and pricing. If any discrepancies exist between the Pricing Pages and the actual price listed in the Catalog, the actual price shall prevail and the Pricing Pages may be corrected by the Purchasing Division buyer for evaluation purposes.

6.2 Catalog Modification. The Purchasing Division may permit Vendor to update its Catalog at each renewal date. Determination of whether or not to allow a Catalog update is at the sole discretion of the Purchasing Division. Any request by Vendor to update its Catalog must include a detailed listing of the following: (1) any Eligible Items being removed, Discounted Unit Prices for those items, Agencies quantity usage of those items, and total spent by Agencies on those items; (2) any Eligible Items being added to the Catalog and the Discounted Unit Price of those items; (3) all changes in the Discounted Unit Price to Eligible Items, estimated usage relating to items that have changed in price, and the total impact of the price change on the State; and (4) justification for updating its Catalog. The Purchasing Division may waive the detailed listing requirement if it finds that doing so is in the best interest of the State. Unless an updated catalog is approved, the Eligible Items available under this Contract and prices for those items shall remain unchanged during the term of this Contract.

In the event that multiple vendors are awarded a contract under the Solicitation, the first priority vendor shall not be permitted to include in its updated Catalog items being sold by a vendor that is lower in ordering priority without the consent of that lower priority vendor.

7. ORDERING AND PAYMENT:

REQUEST FOR QUOTATION
Open-End for Lab Testing Equipment and Supplies

7.1 Ordering: Vendor shall accept orders through wvOASIS, regular mail, facsimile, e-mail, or any other written forms of communication. Vendor may, but is not required to, accept on-line orders through a secure internet ordering portal/website. If Vendor has the ability to accept on-line orders, it should include in its response a brief description of how Agencies may utilize the on-line ordering system. Any on-line ordering system must have the capability to restrict prices and available items to conform to the Catalog originally submitted with this Solicitation. Vendor shall ensure that its on-line ordering system is properly secured prior to processing Agency orders on-line.

Vendor shall provide the Purchasing Division with access to its internet ordering portal/website, if one will be used under this Contract, to allow the Purchasing Division to ensure that the requirements of this Contract are being met.

7.2 Invoicing and Payment: Vendor shall indicate the discount received on each invoice submitted for payment. Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia. Methods of acceptable payment must include the West Virginia Purchasing Card. Payment in advance is not permitted under this Contract.

8. DELIVERY AND RETURN:

8.1 Delivery Time and Place: Vendor shall deliver standard orders within five (5) working days after orders are received. Vendor shall deliver emergency orders within one (1) working day after orders are received. Vendor shall ship all orders in accordance with the above schedule and shall not hold orders until a minimum delivery quantity is met. Eligible Items must be delivered to the Agency at the location set forth by the Agency in the order.

8.2 Late Delivery: **The Agency placing the order under this Contract must be notified in writing if orders will be delayed for any reason.** Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the delayed order, and/or obtaining the items ordered from a third party.

REQUEST FOR QUOTATION
Open-End for Lab Testing Equipment and Supplies

Any Agency seeking to obtain items from a third party under this provision must first obtain approval of the Purchasing Division.

8.3 Delivery Payment/Risk of Loss: Standard order delivery shall be F.O.B. destination to the Agency's location. Vendor shall include the cost of standard order delivery charges in its bid pricing/discount and is not permitted to charge the Agency separately for such delivery. The Agency will pay delivery charges on all emergency orders provided that Vendor invoices those delivery costs as a separate charge with the original freight bill attached to the invoice.

8.4 Return of Unacceptable Items: Items that Agency deems unacceptable shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable, or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.

8.5 Return Due to Agency Error: Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

9. VENDOR DEFAULT:

9.1 The following shall be considered a vendor default under this Contract.

9.1.1 Failure to provide Eligible Items in accordance with the requirements contained herein.

9.1.2 Failure to comply with other specifications and requirements contained herein.

9.1.3 Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

REQUEST FOR QUOTATION
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9.1.4 Failure to remedy deficient performance upon request.

9.2 The following remedies shall be available to Agency upon default.

9.2.1 Immediate cancellation of the Contract.

9.2.2 Immediate cancellation of one or more release orders issued under this Contract.

9.2.3 Any other remedies available in law or equity.

10. MISCELLANEOUS:

10.1 No Substitutions: Vendor shall supply only Eligible Items contained in its Catalog submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.

10.2 Vendor Supply: Vendor must carry sufficient inventory of the Eligible Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Eligible Items contained in its bid response.

10.3 Reports: Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

10.4 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: _____
Telephone Number: _____
Fax Number: _____
Email Address: _____

REQUEST FOR QUOTATION
Open-End for Lab Testing Equipment and Supplies

INSTRUCTIONS TO BIDDERS FOR THE PRICING PAGE:
1. Bidders MUST provide a standard percentage discount on the three categories.
2. Bidders will only then need to fill out the Catalogue Price Column

VENDORS SHOULD COMPLETE ALL COLUMNS													
Pricing Page Eligible Item Description						Discounted Unit Price Calculation				Bid Total Calculation			
All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.													
Item #	Product Category	Description	Manufacturer	Mfg. #	Size/Wt	Catalogue Price	Discount Percentage	Discount Amount	Discounted Unit Price	Unit (For Calculation Purposes)	Estimated Unit Qty	Discounted Unit Price	Item Total Cost
I. SUPPLIES													
1		KIMWIPES 12X12 3PLY	KINBERLY CLARK CORP	34743			0%	\$0.00	\$0.00	PK	1	\$0.00	\$0.00
2		ALGAL TOXIN TEST KITS	HACH	2165700			0%	\$0.00	\$0.00	PK	1	\$0.00	\$0.00
3		SYRINGE FILTER 28MMX.45UM	ALHSTROM	865686			0%	\$0.00	\$0.00	PK	11	\$0.00	\$0.00
4		LABMAT DISPOSABLE BENCH LINER 20"X50'	BEL ART PRODUCTS	F24675-0000			0%	\$0.00	\$0.00	PK	1	\$0.00	\$0.00
5		PH PAPER TEST STRIPS, PH RANGE 0.0-14.0	PREISER	91-2571-02			0%	\$0.00	\$0.00	PK	1	\$0.00	\$0.00
6		MASTERFLEX, C-FLEX SPOOLED, L/S 25 TUBING	MASTERFLEX	92-2343-25			0%	\$0.00	\$0.00	PK	8	\$0.00	\$0.00
7		GLASS VIEWING TUBE, 6/PK	HACH	173006			0%	\$0.00	\$0.00	PK	5	\$0.00	\$0.00
8		NON-MAGNETIC, NONSERRATED STAINLESS STEEL STRAIGHT FORCEPS	PERKINELMER	9908400			0%	\$0.00	\$0.00	EA	2	\$0.00	\$0.00
9		SYRINGE FILTERS & 50MM UNITS, STERILE	ADVANTEC MFS	03CP020AS			0%	\$0.00	\$0.00	PK	30	\$0.00	\$0.00
10		CHEMICAL PRESERVATIVE GLASS AMPOULES	EP SCIENTIFIC PRODUCTS	ACH-5-1			0%	\$0.00	\$0.00	CS	1	\$0.00	\$0.00
11		DRAM SAMPLE VAILS	J.G. FINNERAN	82020-1235			0%	\$0.00	\$0.00	CS	1	\$0.00	\$0.00
12		PURE LIFE DISTILLED WATER, 1 GALLON	READYREFRESH BY BLUETRITON BRANDS	ARROWDIST			0%	\$0.00	\$0.00	CS	3	\$0.00	\$0.00
13		PURE LIFE DISTILLED WATER, 1 GALLON	READYREFRESH BY BLUETRITON BRANDS	ARROWDIST			0%	\$0.00	\$0.00	EA	60	\$0.00	\$0.00
II. CHEMICALS													
14		WIDE RANGE pH INDICATOR SOLUTION 100 mL MDB	HACH	2329332			0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
15		ARSENIC FREE FLOURIDE REAGENT ACCUVAV AMPULES	SPADNS2	2527025			0%	\$0.00	\$0.00	PK	2	\$0.00	\$0.00
16		REAGENT - PH WIDE RANGE INDICATOR SOLUTION	LAMOTTE	2218-H & G			0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
17		ELECTRODE STORAGE SOLUTION; 500 mL	OAKTON	UX-00653-04			0%	\$0.00	\$0.00	PT	8	\$0.00	\$0.00
18		BUFFER SOLUTION, pH 10.01	OAKTON	UX-05942-64			0%	\$0.00	\$0.00	EA	5	\$0.00	\$0.00

19		BUFFER SOLUTION, pH 7.00	OAKTON	UX-05942-44		0%	\$0.00	\$0.00	EA	6	\$0.00	\$0.00
20		BUFFER SOLUTION, pH 4.01	OAKTON	UX-05942-24		0%	\$0.00	\$0.00	EA	6	\$0.00	\$0.00
21		IRON CHECKER REAGENTS (25 TESTS)	HANNAH	HI721-25		0%	\$0.00	\$0.00	PK	5	\$0.00	\$0.00
22		ALUMINIM REAGENT SET, ALUMINON	HACH	2242000		0%	\$0.00	\$0.00	PK	2	\$0.00	\$0.00
23		BUFFER PACK; 500 mL OF EACH pH 4.01, 7.00 AND 10.01	OAKTON	UX-05942-10		0%	\$0.00	\$0.00	PK	3	\$0.00	\$0.00
24		WIDE RANGE INDICATOR (PH REGENT 3)	LAMOTTE	2218-H		0%	\$0.00	\$0.00	EA	2	\$0.00	\$0.00
25		ALUMINUM PWDR PK RGT SET 10ML UN1328	TINTOMETER INC	535000		0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
26		IRON FERRO REAGENTS	TINTOMETER INC	530560		0%	\$0.00	\$0.00	PK	9	\$0.00	\$0.00
27		MANGANESE HR PWDR RGT SET 10ML PK100 UN1479	EP SCIENTIFIC PRODUCTS	535100		0%	\$0.00	\$0.00	PK	2	\$0.00	\$0.00
28		ELECTRODE STORAGE SOLUTION	RICCA CHEMICALS	2795-32		0%	\$0.00	\$0.00	EA	3	\$0.00	\$0.00
29		1000 PPM ARSENIC FOR ICP	INORGANIC VENTURES	CGASI-125ML		0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
30		1000 PPM BERYLLIUM FOR ICP	INORGANIC VENTURES	CGBE1-125ML		0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
31		1000 PPM CADMIUM FOR ICP	INORGANIC VENTURES	CGCD1-125ML		0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
32		1000 PPM CHROMIUM+6 FOR ICP	INORGANIC VENTURES	CGCR(6)1-125ML		0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
33		1000 PPM MANGANESE FOR ICP	INORGANIC VENTURES	CGMN1-125ML		0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
34		1000 PPM NICKEL FOR ICP	INORGANIC VENTURES	CGNI1-125ML		0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
35		1000 PPM LEAD FOR ICP	INORGANIC VENTURES	CHM00A758		0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
36		IRON TEST KIT, OCTA-SLIDE 2 0.5-10PPM	LAMOTTE	3347-01		0%	\$0.00	\$0.00	EA	5	\$0.00	\$0.00
37		ALKALINITY TEST KIT	LAMOTTE	3467-01		0%	\$0.00	\$0.00	EA	33	\$0.00	\$0.00
38		DPD CHLORINE - BROMINE - PH TEST KIT	LAMOTTE	6896-01		0%	\$0.00	\$0.00	EA	21	\$0.00	\$0.00
39		MANGANESE TEST KIT	LAMOTTE	3588-02		0%	\$0.00	\$0.00	EA	2	\$0.00	\$0.00
40		PH 4 BUFFER SOLUTION RED (NOT-REGULATED) POLY PAC	PREISER	21-2097-14		0%	\$0.00	\$0.00	PK	6	\$0.00	\$0.00
41		PH 7 BUFFER SOLUTION YELLOW (NOT-REGULATED) POLY PAC	PREISER	21-2097-17		0%	\$0.00	\$0.00	PK	6	\$0.00	\$0.00
42		PH 10 BUFFER SOLUTION BLUE (NOT-REGULATED) POLY PAC	PREISER	21-2097-20		0%	\$0.00	\$0.00	PK	5	\$0.00	\$0.00

43	POWER REAGENTS FOR 25 TESTS (IRON)	HANNA	HI721-25			0%	\$0.00	\$0.00	PK	5	\$0.00	\$0.00
44	DENATURED ALCOHOL	INTERSTATE CHEMICAL CO	INTERSOL 24/190 PROOF			0%	\$0.00	\$0.00	DR	2	\$0.00	\$0.00
45	PORMALDEHYDE, 37% 20LT SOL	LABCHEM	LC146505			0%	\$0.00	\$0.00	EA	2	\$0.00	\$0.00
46	DYE, BRIGHT STANDARD BLUE WATER TRACER LIQUID, 1 GAL	KINGSCOTE CHEMICALS	106002-01G			0%	\$0.00	\$0.00	EA	2	\$0.00	\$0.00
47	DYE, BRIGHT WATER TRACER FLUORESCENT, YELLOWISH GREEN, 1 GAL	KINGSCOTE CHEMICALS	106001-01G			0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
48	CONDUCTIVITY/TDS STANDARD, 1 GAL	RICCA CHEMICALS	RIA-2241-1			0%	\$0.00	\$0.00	EA	2	\$0.00	\$0.00
49	CONDUCTIVITY CALIBRATOR SOLUTION	YSI INC	060907 MODEL 3167			0%	\$0.00	\$0.00	EA	2	\$0.00	\$0.00
50	PH BUFFER SOLUTIONS	OAKTON	00654-00			0%	\$0.00	\$0.00	EA	5	\$0.00	\$0.00
51	TURBIDITY STANDARD	YSI	C836A95			0%	\$0.00	\$0.00	EA	2	\$0.00	\$0.00
52	DPD TOTAL CHLORINE REAGENT, 25ML POWER PACKS	HACH	1406499			0%	\$0.00	\$0.00	PK	1	\$0.00	\$0.00
III.	EQUIPMENT / INSTRUMENTS											
53	SLUDGE JUDGE II LARGE CAPACITY SAMPLER OVERALL LENGHT 15FT	NASCO	B01355WA			0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
54	TRACEABLE LOLLIPOP SHOCK/WATERPROOF THERMOMETER TEMP RANGE -58 TO 572 DEGREES	THOMAS	1235D30			0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
55	pH, mV, TEMPERATURE METER AND PROBE	OAKTON	WD-35614-30			0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
56	ALKALINITY TEST KIT	LAMOTTE	3467-01			0%	\$0.00	\$0.00	EA	9	\$0.00	\$0.00
57	pH TESTR 30+ WATEPROOF POCKET TESTER	OAKTON	WD-35634-30			0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
58	IRON COLORIMETER - CHECKER HC	HANNAH	HI721			0%	\$0.00	\$0.00	EA	5	\$0.00	\$0.00
59	DISSOLVED OXYGEN TEST KIT	HACH	146900			0%	\$0.00	\$0.00	EA	2	\$0.00	\$0.00
60	pH ELECTRODE AND TEMPERATURE SENSOR	OAKTON	UX-35808-88			0%	\$0.00	\$0.00	EA	2	\$0.00	\$0.00
61	pH/EC/TDS/TEMPERATURE METER WITH CAL CHECK	HANNAH	HI9813-61			0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
62	SAMPLING B01310WA SWING SAMPLER, POLYETHYLENE & POLYURETHANE, 6 TO 12ft depth	NASCO	B01310			0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
63	IRON AND pH COLOR DISC TEST KIT	HACH	256200			0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
64	POCKET COLORIMETER, ALUMINUM, WITH BOX	HACH	LPV445.97.25110			0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00
65	FRESH WATER CONDUCTIVITY DATA LOGGER	HOBO	U24-001			0%	\$0.00	\$0.00	EA	1	\$0.00	\$0.00

66		30-FOOT WATER LEVEL DATA LOGGER	HOBO	U20-001-01
67		TIDBIT V2 WATER TEMPERATURE DATA LOGGER	HOBO	UTBI-001
68		ALL-IN-ONE WATERPROOF SEMI-DOME PH ELECTRODE W/AUTOM	OAKTON	35808-88
69		COLORIMETER FREE IRON CHECK	HANNA	HI721
70		PH/EC/TDS MULTIPARAMETER PROBE WITH CAL CHECK	HANNA	HI1285-6
71		WATERPROOF PH 150 METER	OAKTON	35614-30
72		TRACEABLE LOLLIPOP SHOCK/WATERPROOF THERMOMETER	THOMAS	1235D30
73		PH/EC/TDS/TEMPERATURE METER, PORTABLE	HANNA	HI9813-6

	0%	\$0.00	\$0.00
	0%	\$0.00	\$0.00
	0%	\$0.00	\$0.00
	0%	\$0.00	\$0.00
	0%	\$0.00	\$0.00
	0%	\$0.00	\$0.00
	0%	\$0.00	\$0.00
	0%	\$0.00	\$0.00

EA	1	\$0.00	\$0.00
EA	1	\$0.00	\$0.00
EA	6	\$0.00	\$0.00
EA	5	\$0.00	\$0.00
EA	4	\$0.00	\$0.00
EA	1	\$0.00	\$0.00
EA	5	\$0.00	\$0.00
EA	3	\$0.00	\$0.00

MANDATORY INFORMATION: List of Discount Percentages:

Category	DISCOUNT PERCENTAGE
I SUPPLIES	
II CHEMICALS	
III EQUIPMENT / INSTRUMENTS	

Vendors should complete the contract coordinator information below:

VENDOR NAME: _____	PHONE: _____
CONTRACT MANAGER: _____ (Please print)	FAX: _____
	EMAIL: _____
AUTHORIZED REPRESENTATIVE: _____ (Signature)	(Date) _____
AUTHORIZED REPRESENTATIVE: _____ (Print)	



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Laboratory

Proc Folder: 1482414			Reason for Modification: Addendum #2 is issued to publish corrected excel spreadsheet.
Doc Description: Lab Testing Equipment and Supplies			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2024-09-18	2024-09-24 13:30	CRFQ 0313 DEP2500000005	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:

Vendor Name :

Address :

Street :

City :

State : **Country :** **Zip :**

Principal Contact :

Vendor Contact Phone: **Extension:**

FOR INFORMATION CONTACT THE BUYER

Joseph E Hager III
 (304) 558-2306
 joseph.e.hageriii@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Environmental Protection to establish a contract for Lab Testing Equipment and Supplies. The Contract awarded from this Solicitation shall cover Eligible Items from Vendor's Catalog per the attached specifications and terms and conditions.

INVOICE TO		SHIP TO	
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA	
No City US		No City US	
WV		WV	
		VARIOUS LOCATIONS AS INDICATED BY ORDER	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Lab Testing Equipment and Supplies	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
41120000			

Extended Description:

Please complete the attached Exhibit A Pricing Page.

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
-------------	--------------	-------------------

SOLICITATION NUMBER: CRFQ 0313 DEP2500000005

Addendum Number: No.02

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

1. To upload revised Excel Spreadsheet. The previous spreadsheet had cells contained within it without functioning formulas. The formulas have been corrected and all cell should compute properly.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DEP25*05

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|----------------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Pacific Star Corporation

Company

Luisiana Indrawati

Authorized Signature

9/24/2024

Date



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Laboratory

Proc Folder: 1482414		Reason for Modification:	
Doc Description: Lab Testing Equipment and Supplies		Addendum #1 issued to publish editable pricing page in Excel Format.	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2024-09-09	2024-09-24 13:30	CRFQ 0313 DEP2500000005	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:
Vendor Name :
Address :
Street :
City :
State : **Country :** **Zip :**
Principal Contact :
Vendor Contact Phone: **Extension:**

FOR INFORMATION CONTACT THE BUYER

Joseph E Hager III
 (304) 558-2306
 joseph.e.hageriii@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Environmental Protection to establish a contract for Lab Testing Equipment and Supplies. The Contract awarded from this Solicitation shall cover Eligible Items from Vendor's Catalog per the attached specifications and terms and conditions.

INVOICE TO		SHIP TO	
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA	
No City US		No City US	
WV		WV	
		VARIOUS LOCATIONS AS INDICATED BY ORDER	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Lab Testing Equipment and Supplies	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
41120000			

Extended Description:

Please complete the attached Exhibit A Pricing Page.

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
-------------	--------------	-------------------

SOLICITATION NUMBER: CRFQ 0313 DEP2500000005

Addendum Number: No.01

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

1. To upload Editable Pricing Page in Excel Format

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DEP25*05

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|----------------------------------------------------|------------------------------------------|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Pacific Star Corporation

Company

Luisiana Indrawati

Authorized Signature

9/24/2024

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012



THE HARTFORD
BUSINESS SERVICE CENTER
3600 WISEMAN BLVD
SAN ANTONIO TX 78251

September 24, 2024

State of West Virginia
2019 WASHINGTON ST E
CHARLESTON WV 25305

Account Information:

Policy Holder Details :	Pacific Star Corporation dba LabMax Equipment & Supplies
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Contact Us

Need Help?

Chat online or call us at
(866) 467-8730.

We're here Monday - Friday.

Enclosed please find a Certificate Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,

Your Hartford Service Team

