WILLIAMSON SHRIVER ARCHITECTS

717 Bigley Avenue
Charleston, WV 25302

Mr. Josh Hager, Senior Buyer
WV Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305

Williamson Shriver Architects, Inc.

Expression of Interest for Architectural/Engineering Design Services for a New Sleepy Creek WMA Shooting Range and Infrastructure

Due: May 20th, 2025, at 1:30 p.m.

WILLIAMSON SHRIVER ARCHITECTS

TRANSMITTAL

TO: Mr. Josh Hager, Senior Buyer
WV Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305

FROM: Greg Martin AIA - NCARB

RE: Expression of Interest for Architectural/Engineering Design Services for a New Sleep Creek WMA Shooting Range and Infrastructure for the Division of Natural Resources

DATE: May 20th, 2025

Please find the one (1) hard copy of Williamson Shriver Architects' Statement of Qualifications for the above referenced project as indicated in the Legal Advertisement for EOI to provide Architectural/Engineering Design Services for a New Sleepy Creek WMA Shooting Range and Infrastructure.

If you have any questions, please call.

gim/

enclosure

Williamson Shriver Architects, Inc.
717 Bigley Ave, Charleston, WV 25302
304-345-1060 voice 304-345-3693 fax
www.wsgarch.com

Statement of Qualifications

Architectural and Engineering Services for a

New Sleepy WMA Shooting Range and Infrastructure

Division of Natural Resources

WSA

WILLIAMSON SHRIVER ARCHITECTS

May 16, 2025

Mr. Josh Hager, Senior Buyer
West Virginia Department of Administration, Purchasing Division.
2019 Washington Street East
Charleston, WV 25305

Re: Statement of Qualification for Architectural and Engineering Design Services for a New Sleepy Creek WMA Shooting Range and Infrastructure

Dear Mr. Hager:

Williamson Shriver Architects, Inc. is excited to have the opportunity to express our interest and submit our qualifications to The Department of Administration, Purchasing division for the new Sleepy Creek WMA Shooting Range and Infrastructure project.. As evidenced in our attached Statement of Qualifications, our firm has considerable experience working projects with similar scope throughout the state of West Virginia.

Please accept this letter as our team's Expression of Interest in serving as your design team for this exciting project. In addition to Williamson Shriver Architects, Inc., our proposed project team will include Arrow Engineering of Morgantown, WV (structural engineering), RK&K of Keyser, WV (site, civil design, and landscaping), and Tower Engineering, of Pittsburgh, PA (HVAC, electrical, plumbing, and fire protection design). Our firms have worked together successfully on many past projects throughout all regions of the state. We jointly have a strong understanding of design creativity, building systems and materials, constructability, and the economics of construction in the different regions of West Virginia. More importantly, our desire is to build our relationship with you based upon our track record of honesty, expertise, and hard work while improving the quality of buildings for West Virginia. We hope that you have recognized these qualities from our firm and team, and commit that, if selected, we will strive to provide you personalized architectural and engineering design services of unmatched knowledge, skill, and creativity.

We are hopeful to be selected for an interview where we can present our experience in greater detail. If you have any questions or need additional information, please feel free to contact me at your convenience. Thank you for your time and consideration of our team!

Sincerely,

WILLIAMSON SHRIVER ARCHITECTS, INC.

Greg Martin AIA | NCARB
Architect / President
gmartin@wsgarch.com
(M) 304.532.0049

Williamson Shriver Architects, Inc.
717 Bigley Ave, Charleston, WV 25302
304-345-1060 voice 304-345-3693 fax
www.wsgarch.com

Contents

Statement of Qualifications for Architectural / Engineering Design Services for a New Sleepy Creek WMA Shooting Range and Infrastructure for the Division of Natural Resources

Tab A

General Information

WilliamsonShriverArchitects

General Information

A general description of the firm that is proposing to provide services. Explain the legal organization of the proposed firm.

Firm Overview

Williamson Shriver Architects Inc. is an award-winning, multi-disciplinary design firm with business roots back to 1967. While specializing in educational and commercial planning and design, we provide design services to a diverse client base throughout West Virginia. With construction values exceeding one billion dollars over our history, the size and scale of our projects have ranged from detailed designs for small interior renovations to large multi-million dollar new facilities. Large or small, simple or complex, every project has our commitment to diligent, thoughtful design. Our functional and distinctive buildings reflect the vision of our clients and the spirit of our communities.

Experienced, capable, and responsive, we have a long tradition of excellence and client commitment. Simply put ... we listen ... and combine what we learn from listening with a clear understanding of technology, sustainability, and a wealth of experience. Every Williamson Shriver Architects design is a collaboration with the end user. Our finished projects work for people because they start with people. Through focus groups, individual interviews, and public meetings, we ask our clients to stretch their imagination and anticipate how they will use each space. The result of this process ... flexible design solutions that respond to people and make the most of budgets.

> The Vision of our Clients and the Spirit of our Communities.

Commitment to quality, dedication to project and client, and a nearly fifty year tradition of innovation and architectural excellence... that's Williamson Shriver Architects. No matter what the program, site, or budget, we've been there and we have the experience and vision to shape your project into a success.

At Williamson Shriver Architects, we're listening.

Legal Organization

Williamson Shriver Architects is a type S corporation licensed as a business by the WV Secretary of State and headquartered in Charleston, WV. Our firm qualifies as a Federal Small Business and has applied for such registration with the U.S. Small Business Administration.

In House Services

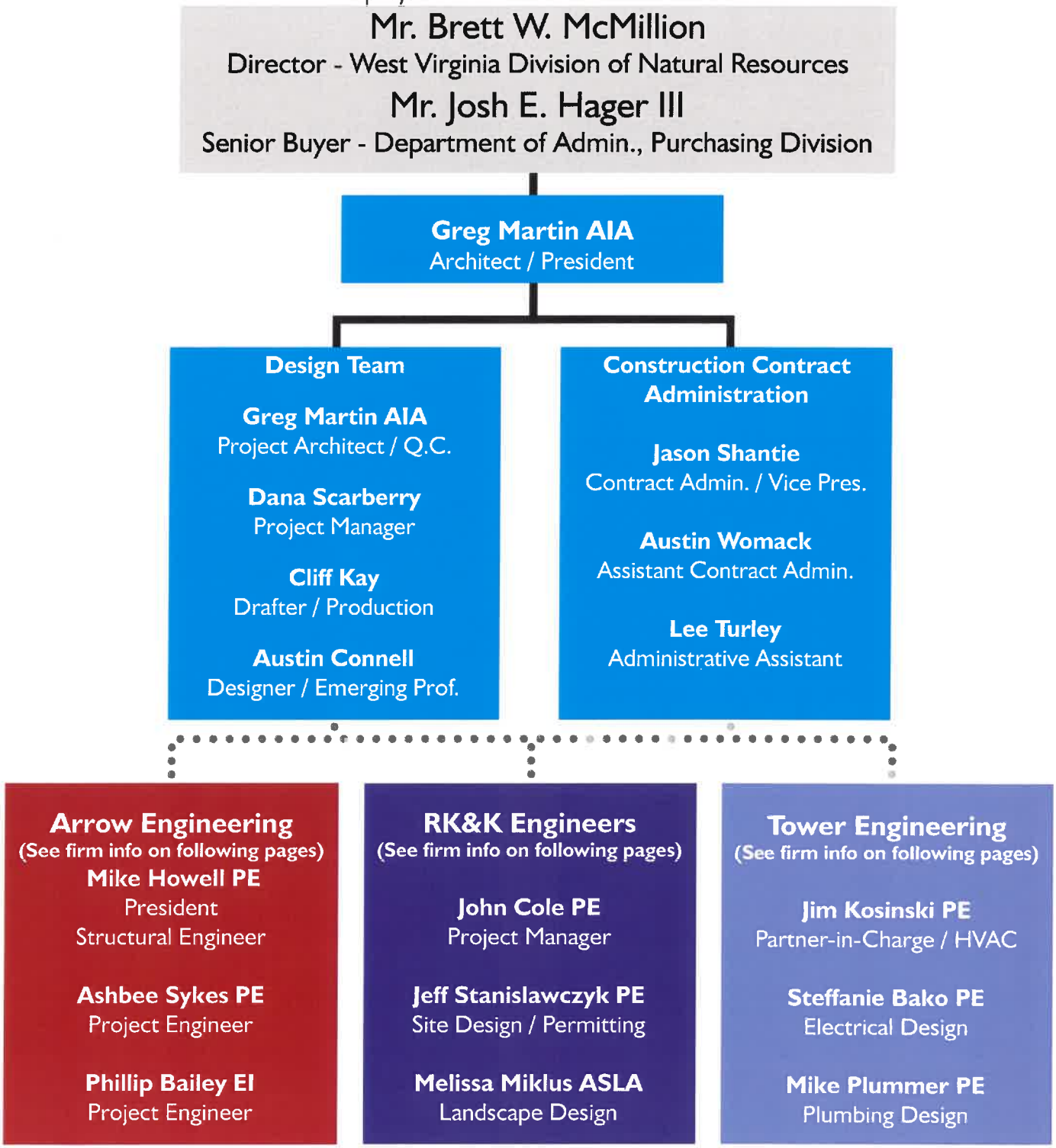
- Pre-Design & Planning
- Architecture
- Interior Design
- Construction Procurement / Administration
- Cost Estimating
- Sustainable Design

Services through Partners

- Structural Engineering
- Site and Civil Engineering
- Landscape Design
- Historic Review and Preservation
- Mechanical Engineering
- Electrical Engineering
- Lighting Design
- Technology and Security Design
- Audio / Visual Design
- Acoustical Design

General Information

An organizational chart showing numbers and types of key personnel that will be providing design and construction phase services for this project.



More detailed information for these key personnel may be found in Tab C.
Resumes for individuals in this chart may be found in Tab F.

Scope of Available Services

A general description of the services available.

Williamson Shriver Architects is a small firm but with a huge attitude of service to our clients. To assist our clients we offer the following design services listed as either basic or additional services. Services offered by outside consultants are indicated.

Pre-Design Services

- Existing Facilities Surveys
- Feasibility Studies
- Programmatic Specifications
- Site Analysis and Selection
- Zoning Processing Assistance
- Bond Issue Planning Assistance
- Educational Facility Planning

Architectural Design

- Building and Site Design
- Renovation / Restoration Design
- Roof System Renovation / Replacement
- Materials Research and Specifications
- ADA / Life Safety Research
- Budget Analysis
- Value Analysis
- Scheduling

Interior Design

- Space Planning
- Tenant Fit-up
- Furniture and Equipment Procurement
- Selection of Interior Finishes
- Color Coordination

Construction Procurement / Administration

- Preparation of Contract Documents
- Bidding / Negotiation
- Contract Administration
- Construction Observation
- Post-Occupany Services

Other Services

- Facilities Documentation utilizing Autodesk Revit or Autocad
- 3D Visualization Renderings
- Promotional Materials
- Graphic Design
- BIM (Building Information Modeling) Coordination

Consultant Services

(The following services are provided through the assistance of outside consulting firms:)

- Structural Design
- Mechanical / Electrical Engineering
- Fire Protection Design
- Landscaping Design
- Civil Engineering
- Stormwater Management
- Wastewater Treatment Plant Design
- Acoustical Design

At right: South Charleston Fire Station No. 1 located in downtown South Charleston, West Virginia. This new building was a replacement of the existing Station No.1.

Residential | Commercial | Industrial

rrow Engineering
s a structural
ngineernig firm
eadquartered in
.organtown, WV.
erving clients in
ne *residential,*
ommercial and
dustrial markets.

Arrow Engineering delivers success to our clients with three promises we commit to in every project we undertake:

1. **Maintain exceptional knowledge of construction practices.**
2. **Deliver quality documents that are practical and detailed.**
3. **Pledge to rise above and beyond our clients' expectations.**

Arrow's founder and Presidenct, Michael Howell, PE SE has over two decades of industry experience as a structural engineer, civil engineer, and contractor. Arrow's team is prepared to bring that experience into every project.

We consider it a great honor to serve our clients.

info@arwcg.com www.arwcg.com Tel: 304.276.1296

RK&K Qualifications

FIRM OVERVIEW

Headquartered in Baltimore, Maryland with an office in Keyser, West Virginia for over 25 years, RK&K is a full-service planning, engineering, environmental and construction firm serving a wide range list of clients in the mid-Atlantic and Southeastern United States. Fueled by a talented and diversified staff, RK&K provides creative solutions to complex challenges that improve the quality of life in our communities.

To its clients, the firm delivers concepts, process and outcomes that are designed for success. RK&K has earned its reputation as a trusted partner, responsive employer and community steward. RK&K's technical expertise consistency results in award-winning projects – placing us at #76 on the Engineering News Record's 2025 listing of the Top 500 Design Firms.

K-12 EXPERIENCE

RK&K has valuable experiences in providing engineering services for numerous educational owners and projects in the mid-Atlantic area. RK&K offers a full range of engineering expertise including the following disciplines which are contained in-house:

- Topographic, Utility, Boundary Surveying
- Master Plan development
- Environmental Studies and Permits
- Site Engineering and analysis
- Athletic and recreational facilities
- Infrastructure analysis
- Earthwork Analysis
- Access roads
- Parking Lot Layouts
- Stormwater management
- Erosion/sediment Control
- Scheduling
- Permitting processes

K-12 institutions for which RK&K has provided these types of services include:

- Construction Management/Inspection Pasadena Elementary School Sewerage System, Anne Arundel County, MD
- On-Call Construction Management, Baltimore City Public Schools, MD
- Autism-Blind Residences and Learning Activity Center, Maryland School for the Blind, Baltimore, MD
- Calvert School, Warrenton Road Property, Baltimore, MD
- St. Timothy's School Fine Arts and Student Center, Stevenson, MD
- Construction Inspection Services for Carroll Manor Elementary School, Baltimore County, MD
- Oakdale High School Tennis Courts, Frederick County, MD
- Low Impact Development (LID) Demonstration Project, Laurel High School, Prince George's County, MD
- Tower Hill High School, Wilmington, DE
- Camp Allen Elementary School, Norfolk, VA
- George Mason High School, City of Falls Church, VA

Innovative Design Techniques

RK&K prides itself on finding new and innovative ways to deliver projects on time and on budget. We seek out technology to improve organization, create efficiency and design a better product. Settling for the same techniques to meet status quo is not how our team operates. Below are a few examples of how we have used innovative techniques to deliver for our clients, utilized new technology, or employed management techniques.

ADA and Accessible Design

RK&K has an extensive portfolio of projects where accessibility is paramount and integral to the fabric of the community. Our team is dedicated to designing projects that are creative, inclusive, accessible and meet the needs of all members of the public.

RK&K was the civil engineer on a redevelopment project at the Maryland School for the Blind, that serves students with varying levels of mobility. The students not only learn within the buildings on campus, but the campus itself is a classroom that is used to teach students how to navigate walkways and public spaces. Accessibility requirements were well above ADA standards and demanded attention to detail and innovative design to meet the specific needs of the students.

Cloud Based CADD Collaboration

RK&K utilizes a cloud-based BIM management and collaboration technology that connects the entire project team and streamlines project review and coordination workflows. Implementing this dynamic file management will reduce the coordination cycle, which will in turn:

- Allow key project members to focus on critical project tasks by automating the updates of the merged coordination model
- Provide the extended project team access to the latest drawings and models
- Reduce the collaboration cycle from weeks to days
- Reduce the amount of potential project rework
- Provide the project team the ability to run its own clash detection with the latest models
- Enable participants to bring the model to the jobsite during construction phase

Site Optimization Utilizing SiteOPS®

Site optimization, or "optioneering" as we like to call it, is a unique service RK&K provides. We utilize a software called SITEOPS® that allows us to perform conceptual design layouts in a fraction of the time traditional CADD requires. RK&K has multiple professional engineers who are SiteOPS® certified. This site optimization tool can integrate data sources that range from detailed CADD survey files to publicly available GIS files and host them in an access protected cloud accessible from anywhere. This allows us to come to meetings, open the model, and run through any what-if scenarios in a dynamic setting.

The software allows our team to quickly lay out and change horizontal and vertical road alignments, set pad elevations, and run millions of iterations of grading solutions that target earthwork balance to minimize cost. We can incorporate paving materials, drainage networks, SWM facilities, buildings of all shapes and sizes, and constraints such as sensitive environmental areas and existing infrastructure. While the software runs its optimization, a dynamic cost estimate is developed in real time and can pull from a variety of unit cost sources such as RS Means or other databases. This lets us move roads, adjust vertical alignments, modify mass grading, revise pad elevations, and solve for the most efficient parking layout all while understanding immediate cost implications of changes. Decisions can be made with confidence earlier in the design process, saving both schedule and budget.

Sustainability

RK&K is well versed at incorporated sustainable practices into our projects. We have a dedicated Sustainability Working Group focusing on promoting sustainability internally and externally, with staff focused on successfully navigating the verification process for rating systems such as LEED, SITES, Envision, or the Living Building Challenge. Our seamless approach to working with the full project team produces quality results with innovative ideas. An additional benefit that our team offers is a sustainability review of each project to identify any green infrastructure or resiliency opportunities that may benefit our clients in terms of the triple bottom line: environmentally, financially, and socially. We seek to ensure that clients are incorporating these practices into their projects with a focus on the future viability of the facilities.

Tower Engineering, Inc. Overview & Services

Tower Engineering, Inc. has been providing innovative mechanical, electrical, plumbing, and fire protection solutions since 1931. While Tower is a generalist firm, it primarily serves the K-12 and higher education, healthcare, senior living, hospitality and recreation sectors in both renovations and new construction. The firm's highly-trained staff of project managers, designers, and technical support personnel is capable of providing consulting services for every type of project - from a small, single-family residence to a high tech research facility incorporating redundant mechanical and electrical systems, DDC energy management and thermal storage. Our engineers utilize state-of-the-art software programs for the design of lighting, electrical power and mechanical systems. Lighting analysis includes point-by-point calculations, ESI analysis, exterior lighting analysis, and life cycle cost comparisons. Electrical power analysis includes fault current and load flow analysis.

Mechanical design and analysis services include energy economic analysis, thermal storage analysis, heating and cooling load calculations, refrigerant piping design, water system designs, along with BIM modeling. Our professional staff utilizes computer selection of air handling units, coils, pumps, terminal devices, fans, cooling towers, chillers, heat exchangers, kitchen hoods, hydronic and steam specialties, humidification equipment and heat recovery equipment. Sustainability principles are considered at every design point, and firm principals personally lead every project. The firm has 23 employees, including 8 Registered Professional Engineers and 8 LEED Approved Professionals.

SUSTAINABLE & ENERGY EFFICIENT

- 8 LEED Professionals
- Over 30 LEED Projects
- Green Building Design
- Ecological & Resource Efficient
- Reduce Energy Consumption
- Building System Analysis
- Energy Audit

HVAC

- Heating and cooling system design
- Ventilation system design
- Building automation systems
- Control systems and energy monitoring
- Geothermal system analysis and design
- Heat recovery systems
- Kitchen and laboratory exhaust systems
- Smoke evacuation systems
- Computer room environmental control systems

ELECTRICAL

- Interior and exterior lighting design and studies
- Lighting controls
- Primary Security systems
- Fire detection and alarm systems
- Computer data and power systems
- Uninterruptible power supply systems
- Reinforced and masking sound systems
- Lightning protection systems
- Fault current studies
- System over-current protection coordination
- Primary and secondary voltage power distribution systems

PLUMBING

- Water resource efficiency analysis
- Sanitary drainage systems
- Storm water management
- Domestic water systems
- Waste water treatment systems
- Hospital and laboratory piping systems
- Fuel oil piping systems
- Irrigation systems

FIRE PROTECTION

- Standpipe and sprinkler systems
- Fire protection systems

COMMISSIONING

- New Construction Commissioning
- Renovation Commissioning
- Retro-commissioning
- Recommissioning
- Value Recommissioning

TECHNOLOGY

- Voice communication systems
- Data network systems
- Audio/Visual Systems
- Surveillance
- Access Control
- Emergency Notification Systems
- Digital Signage
- And much much more

TOWER ENGINEERING, INC.
115 Evergreen Heights Drive, Suite 400, Pittsburgh, Pennsylvania 15229 | 412-931-8888 | Fax 412 939-2525 | www.estower.com

Tab B

Design Experience

WilliamsonShriverArchitects

Civic Design

Hurricane Fire & Rescue Station

Owner:
City of Hurricane
The Honorable Scott Edwards, Mayor
Andy Skidmore, City Mgr.
(304) 562-1105

Services provided in-house:
Architectural design
Structural design

Services provided by consultants:
Site/Civil Design - Terradon Corp.

Services provided by consultants:
MEP Design - Harper Engineering

Construction commencement:
March 2022
Year Completion:
Spring 2023

Other data:

Size:	19,600 SF
Construction Cost:	$4.769 Mil.
Cost/SF	$243 / SF

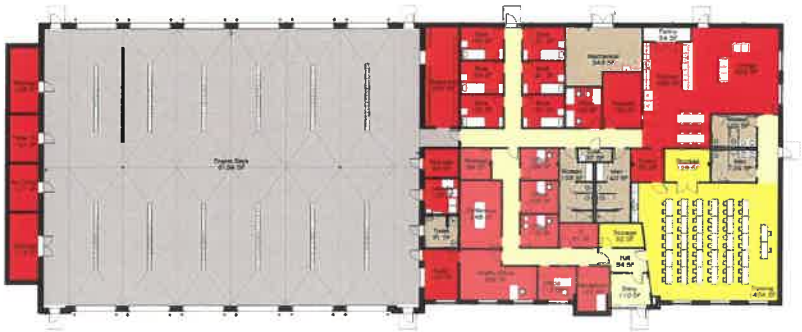
Description of Project:
The new fire station for the City of Hurricane was a replacement station on a new site located on Route 34.

The new station consists of six drive through tandem apparatus bays for with storage, one stall is a dedicated wash bay for maintenance, direct access to the locker room and crew equipment, laundry room and a decontamination wash room.

Adjacent to the apparatus bay on the front of the building is the administration suite that includes Fire Chief office, conference room, three support offices, receptionist area, network closet, general storage with admin. toilets, a large training room is located at the public entrance with public toilets for group use.

The last area of the building is dedicated to the crew with six sleeping quarters, with male and female toilet and showers, crew office, workout space, large kitchen with pantry that opens to the large living room area for the crew.

The site has full drive around access with an outdoor area for future training tower and ample parking for all crew and staff.

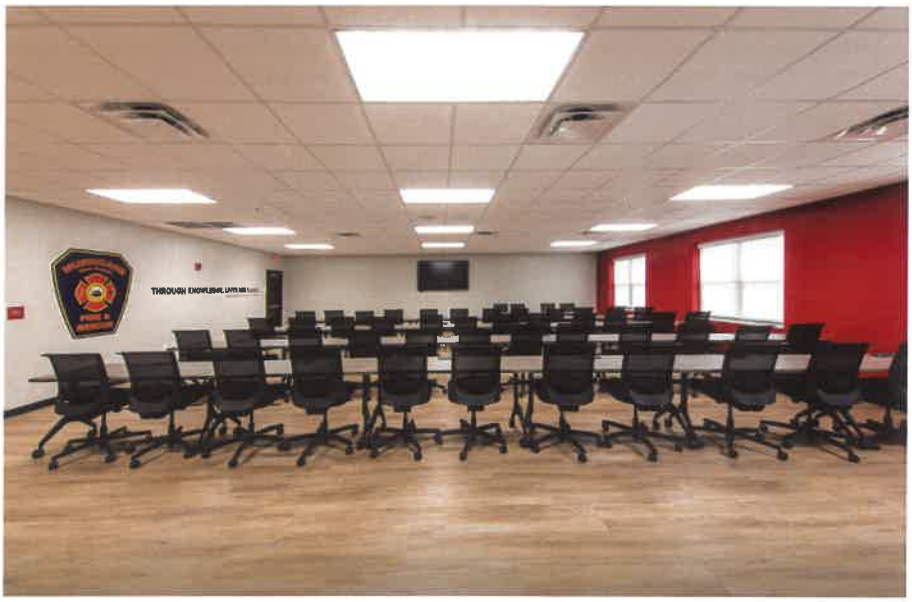


Floor Plan

Civic Design

A closer look at Hurricane Fire & Rescue Station

Clockwise from top left: Apparatus Bays houses parking for up to twelve full size fire engines, one bay for dedicated wash and maintenance bay. Fully exposed structure complete with vehicular exhaust system for the engines; Crew Locker Room located adjacent to the apparatus bay to allow for fast and direct access to the engines as they are coming from the sleeping quarters; Chief's Office the office is located adjacent to the conference room and medical supply storage; The Kitchen space is a large open galley kitchen with the crew pantry located centrally inside for easy access; Lounge Area for the crew provides a large open area for the crew to relax after a call; Large Training room is directly accessible from the main entrance, this room is designed to facilitate a 50-person training event such as CPR, OSHA, and others.



Business and Commercial Design

Teays River Station

Hurricane, WV

Owner:
Teays River Station LLC
Brian Prim
Managing Partner
Prim Law Firm, PLLC
(304) 201-2425

Services provided in-house:
Architectural design
Structural design
Interior design

Services provided by consultants:
MEP Design - Harper Engineering

Year completed: 2015

Other data:

Size:	6,500 SF
Cost:	Withheld by Owner

The design concept for this multi-building development was to draw design features from the farmhouse vernacular and traditions of the historically agrarian Teays Valley, West Virginia community in which it resides.

Exterior features include a partial stone veneer and a striking complementary green wood veneer. These are set off by the traditional grey-silver metal roofing often found on farm buildings.

This initial building is a two story office structure housing the development owner's law firm on the second floor with a tenant cardiac medical office on the ground level. Building two of this development is currently in design, and will feature a similarly detailed but larger office building placed perpendicularly on the site.

Williamson Shriver Architects was assisted by team members Triad Engineering (site / civil), Harper Engineering (MEP) and Laura Davis Interiors on this project.

Hospitality

Earl Ray Tomblin Convention Center Lodge

Chief Logan State Park

Logan, WV

Owner:
WV Division of Natural Resources

Services provided in-house:
Architectural design
Structural design
Interior design

Services provided by consultants:
Site/Civil Design- Terradon Corp.
MEP Design - Clingenpeel/McBrayer & Associates

Year completed: 2006

Other data:
Square footage: 50,000
Project Cost: $6 Million

This project was an addition to the existing Convention Center constructed in 2001. This project provided over 50 lodging rooms, fitness and pool area, additional meeting rooms and building services to utilize the existing convention center and Chief Logan State Park grounds.

The design followed the convention center exposed stone and heavy timber design.

Second Floor Plan (Third floor similar)

First Floor Plan

Hospitality

Earl Ray Tomblin Convention Center

Chief Logan State Park

Logan, WV

Owner:
WV Division of Natural Resources

Services provided in-house:
Architectural design
Structural design
Interior design

Services provided by consultants:
Site/Civil Design- Terradon Corp.
MEP Design - Clingenpeel/McBrayer & Associates

Year completed: 2001

Other data:
Square footage: 28,000
Project Cost: $4.5 Million

This project was provided a new convention center to Chief Logan State Park which consisted of four large conference rooms, a state park dining room with full service kitchen, and administrative offices and building support areas.

The design incorporated exposed stone, exposed heavy timber framing, and ample windows to provide natural lighting and view of the surrounding state park grounds.

First Floor Plan

Toilet Renovation Design

Identify at least three comparable projects in which the firm served as the architect-of-record for the design and construction phases.

Toilet Renovation Projects

Williamson Shriver Architects has extensive experience designing for toilet renovations for both school and non-school facilities. These include both renovation of existing toilets, as well as construction of new toilets within existing space. All of these projects include compliance wtih the requirements of applicable codes and the Americans with Disabilities Act (ADA). Several of our most recent renovation projects of these types are listed on this page along with contact information for our clients.

Public Service Commission of WV HQ Building
Public Service Commission of WV
Michael Albert, Chairman
(800) 344-5113
Project scope included complete renovations to three existing pairs of toilet rooms stacked within the building. This 2,000 SF project is currently in design phases.

Clarksburg Armory Locker Room Renovation
WV Army Reserve National Guard CMFO
Jim Skaggs, Project Manager
(304) 561-6550
Project scope included renovation of locker rooms, toilets, and showers (approx. 5000 SF) in an active existing armory facility. Construction was completed in late 2015.

Weston Armory Locker Room Renovation
WV Army Reserve National Guard CMFO
Jim Skaggs, Project Manager
(304) 561-6550
Project scope included renovation of locker rooms, toilets, and showers (approx. 1000 SF) in a recently decommissioned existing armory facility. Construction completed in late 2015.

Moorefield High School
Hardy County Schools
Dr. Matthew Dotson, Supt.
(304) 530-2348
Project scope included renovation and major additions to an existing facility including construction of new and renovation of old toilets and locker rooms. The 105,863 SF project was completed in 2015.

East Hardy High School
Hardy County Schools
Dr. Matthew Dotson, Supt.
(304) 530-2348
Project scope included renovation and major additions to an existing facility including construction of new and renovation of old toilets and locker rooms. The 94,110 SF project was completed in 2015

Martinsburg North Middle Renovations and Additions
Berkeley County Schools
Manny P. Arvon, Superintendent
(304) 267-3514
Project scope included renovations and additions to an existing school building including renovations of all toilets and locker rooms. This 74,349 SF project was completed in 2015.

Toilet Renovation Projects (continued)

Webster County Middle / High School
Webster County Schools
Mickel Bonnett, Maint Dir.
(304) 847-5638
Project scope included renovations to the existing high school building including construction of new toilets within existing space. This 18,023 SF project was completed in 2015.

Little Creek Conference Center
City of South Charleston
Carlton Lee, Former City Mgr.
(304) 744-5300
Project scope included renovation of an existing golf course clubhouse into a conference and dining facility including construction of new public toilets. The approximately 7,500 SF project was completed in 2014.

Winfield Elementary Renovations and Additions
Putnam County Schools
John. G. Hudson, Superintendent
(304) 586-0500
Project scope included renovations and additions to an existing school building including renovations of all toilets. This 59,509 SF project was completed in 2014.

Scott-Teays Elementary Renovations and Additions
Putnam County Schools
John. G. Hudson, Superintendent
(304) 586-0500
Project scope included renovations and additions to an existing school building including renovations of all toilets. This 59,509 SF project was completed in 2014.

Poca Elementary / Middle Renovations and Additions
Putnam County Schools
John. G. Hudson Superintendent
(304) 586-0500
Project scope included renovations and additions to an existing school building including renovations of all toilets. This 107,687 SF project was completed in 2013.

Interpretive Center of the Mound
City of South Charleston
Carlton Lee, Former City Mgr.
(304) 744-5300
Project scope included renovation of commercial/retail space into an interpretive museum including construction of new public toilets. Construction completed 2008

Berkeley Springs High School Gymnasium Building Renovations
Morgan County Schools
David Banks, Superintendent
(304) 258-2430
Project scope included renovations to the existing gymnasium building including complete renovations of old toilets and locker rooms. This 35,553 SF project was designed in 2013, but remains unbuilt awaiting funding.

Below: These new student / public toilets at Martinsburg North Middle School were constructed in the location of a former mechanical room.

Tab C

Key Personnel

WilliamsonShriverArchitects

Personnel Experience

A list of all key personnel that will be assigned to this project and describe the roll each will play

A list of key persons that will be assigned to this project that are Licensed Architects, Construction Administrators, LEED AP's per the U.S. Green Building Council, and who are experienced in the use of Building Information Modelling software.

A list of any proposed consultants, including key staff names and the experience and qualifications of these individuals or firms.

Name	Project Role	Years with Firm	Registration	CA Exp.	LEED Status	BIM Exp.
Greg Martin	Architect / Q.C / President	16	Arch-WV	F/O		4
Jason Shantie	Contr. Admin. / Vice Pres.	5	N/A	F/O		1
Dana Scarberry	Project Manager	34	N/A	O		4
Cliff Kay	Drafter / Production	2	N/A	O		2
Austin Connell	Designer / Emerging Prof.	1	N/A	O		2
Steve Gibson	Contract Administrator	39	N/A	O		1
Austin Womack	Assistant Contr. Admin.	1	N/A	O		1
Lee Turley	Administrative Assistant	1	N/A	O		1
Mike Howell	Structural Engineer	6	P.E.-WV	F/O		4
Ashbee Sykes	Structural Engineer	2	P.E.-WV	F/O		4
Phillip Bailey	Structural Engineer	4	E.I.-WV	F/O		4
John Cole	Project Management	22	P.E.-WV	F/O		1
Jeff Stanislawczyck	Site Design / Permitting	7	P.E.-WV	F/O		1
Melissa Miklus	Landscape Design	5	P.L.A.-WV	O		1
Jim Kosinski	MEP Engineer-of-Record	34	P.E.-WV	F/O	AP	1
Steffanie Bako	Electrical Design	21	P.E.-WV	F/O		4
Mike Plummer	Plumbing Design	22	P.E.-PA	F/O		4

See Organization Chart in Tab A for more information regarding division of personnel among team member firms. Resumes for these key persons can be found in Tab F.

Legend (CA Experience)
- F Field CA Experience
- O Office CA Experience

Legend (LEED Status)
- AP Accredited Professional
- AP BDC Accredited Professional with Building Design and Construction Certification
- LEED Leadership in Energy and Environmental Design

Legend (BIM Experience)
- 1 Not Applicable to Position
- 2 Some Usage
- 3 Moderate Usage (Proficient)
- 4 Significant Usage (Expert)

Tab D

Project Approach

WilliamsonShriverArchitects

Project Approach & Understanding

Project Approach

Williamson Shriver Architects has reviewed the scope of work provided for a New Sleepy Creek WMA Shooting Range and Infrastructure as follows.

- Provide planning, estimating, design, bidding and contract administration services for the new Sleepy Creek WMA Shooting Range.
- New 200 yard shooting range and supporting infrastructure.
- Supporting infrastructure will include upgraded access road, upgraded gate for access. Rangemaster office/building, permanent Restroom/Pit Toilet with water, new Range electric, and cell service boosters

The Success of those projects are not by accident. It is said, good design comes from good listening. You are not hiring an architect to "tell you how to design and build your building" Rather you are hiring an architect to compose a design by synthesizing the specific needs, activities, skills, and limitations of the departments personnel , and site into a holistic and responsive design. Williamson Shriver Architects continually stresses the importance of involving the building users throughout the design process and facilitating their input into a final program and design solution

We firmly believe that our track record of these successful projects is directly attributable to this inclusive and interactive process with our clients.

Design Management

Williamson Shriver Architects is a mid-sized firm but with a small-firm attitude of service to our clients, owners Greg Martin and Jason Shantie are actively involved in all aspects of all the firm's projects from concept to completion. To ensure consistency of quality design, all planning and design concepts originate under the direct supervision of the partners.

On this project Greg Martin will be the Architect of Record and will directly oversee all design activities as well as be the main point of contact with the Owner. Mr. Martin will serve as Project Manager, and will be assigned with the responsibility to produce documents and specifications based upon the design as well as to coordinate all team member activities and contributions to the project.

For structural, site/civil, and mechanical/electrical engineering services on this project, Williamson Shriver Architects will team with three consulting firms specifically selected to provide the most comprehensive, highest quality specialty services relating to this project.

- Arrow Engineering of Morgantown, WV, a consulting firm that specializes in structural design services.
- RK&K (Rummel, Klepper, and Kahl, LLP) of Keyser, WV specializing in site/civil engineering and utilities design consulting services.
- Tower Engineering, a Pittsburgh PA consulting engineering firm who will provide HVAC, electrical, plumbing and fire protection design services.

At right: Exterior of the new Hurricane Fire & Rescue Station. This new facility is 19,600 square feet with six drive through engine bays, offices, are for crews and large training room. Completed in March 2023.

Project Approach & Understanding
Continued

Design Schedule

A master project schedule will be prepared to reflect all of the work tasks for the project organized by design phase and showing timelines and milestone dates for all tasks. We will also show the organization/individual responsible for the task. It will be organized as a horizontal bar chart. The schedule will be tested at critical intervals and measures taken to assure the schedule is maintained. Work efforts are tested against progress so that potential conflicts and delays can be detected quickly and appropriate action taken immediately to preserve scheduled milestones.

Evaluation of Existing Facility

Prior to commencing design, our project team will investigate and evaluate your existing facility. This will be done by reviewing all available architectural and engineering drawings, visiting and physically measuring the building and its components, photo or video-documenting the existing conditions, verifying in the field that the building components are consistent with the original documents, documenting any changes to the facility which may have been made during its occupancy, evaluating the functional life expectancy of existing building systems, and reviewing all available Owner held documents such as Fire Marshal reports, hazardous materials reports, maintenance records, etc. which may impact the final scope of renovation work. Our team will then produce a Revit building model reflecting the existing conditions of the building(s).

Interactive Design / Programming Process

We believe that good design comes from good listening. We continually stress the importance of involving the building users throughout the design process and facilitating their input into the final program and design. This starts with the schematic "big picture" design concepts and continues all the way through the process to interior design and furniture selection. This is accomplished through a variety of methods including presentations, design charrettes, interior and exterior 3D concept modeling, and general discussions and feedback. We believe that our track record of highly successful buildings is directly attributable to this inclusive and interactive process.

We continually stress the importance of involving the building users in the design process and facilitating their input...

Schematic Phase

Based upon the approved program, the design team will begin to develop conceptual design studies to translate the program into design concepts as well as indicating the scale and relationship of spaces. We will also begin the process to investigate appropriate mechanical, electrical, and other relevant systems. Several schematic studies may be presented for review and staff/owner comments along with cost estimates for selected schemes. We will mutually narrow down the schemes to one which is most closely compatible with the final established program which will then be developed into final schematic documents. A cost estimate for this proposed scheme will be finalized, and the entire package submitted to the owner for approval.

Construction Documents Phase

Upon approval of the Design Development Phase drawings, the project team will prepare closely coordinated construction drawings and final specifications detailing the quality levels for materials and systems needed for bidding and construction. The design team will also incorporate into the Construction Documents the design requirements of authorities having jurisdiction over the project, including but not limited

Project Approach & Understanding
Continued

to the Americans with Disabilities Act, applicable state and local building codes, ordinances, and standards, and any standards provided by the Owner. To enhance the coordination effort between the disciplines, all team members will utilize AutoDesk Revit Building Information Modeling software in the preparation of these documents.

The work of this phase will include furthering the interior design concepts previously developed by selecting material colors and patterns for inclusion into the project. Additionally, furnishings and equipment appropriate to the function and quality of the proposed design will be selected. The design team will meet as needed with the Owner to gain input regarding these interior design elements.

The design team will confer with the Owner to develop and prepare bidding and procurement information, the contract for construction, as well as the conditions of the contract for construction. All of these documents will be contained within the final Project Manual to be released to potential contractors.

The project cost estimate will be updated reflecting the work described in the Construction Documents along with appropriate strategies to deal with any cost issues which may arise. The completed Construction Documents package will be submitted to the Owner and authorities having jurisdiction for review and approval.

Bidding Phase

Williamson Shriver Architects will assist the Owner as necessary in the advertising of the project for bidding. To further competitive bidding, we will actively market the project to contractors known to specialize in work consistent with the project scope. We will assist the Owner as needed in conducting the bid opening. On behalf of the Owner, we will evaluate the bids received and delineate any options for award, and provide our recommendation as to the award for a contract for construction that is in the best interest of the Owner.

Contract Administration Phase

The construction phase may be a small portion of an architect's fee, but this phase plays a large role in our success. After the commencement of construction, Jason Shantie will take the lead during the construction process. Mr. Shantie has 11+ years experience as a contract administrator with Williamson Shriver Architects on all project types. As such, he is well known and respected by many commercial contractors around West Virginia. During this phase, he will be assisted by numerous members of the design team who will continue their roles from the design phases.

Member(s) of the project team will be present on the project site at two-week intervals, will attend all construction progress meetings, will become generally familiar with the progress and quality of the work completed, and will determine in general that the work is being completed in accordance with the Contract Documents. On behalf of the Owner, we will reject any work not conforming with the Contract Documents.

In between site visits, Mr. Shantie,

At left: The New South Charleston Fire Station No. 1, Located in down town South Charleston. This building features three drive thru bays and a training rescue shaft.

Project Approach & Understanding
Continued

with assistance of project team members will review and take action on contractor submittals, process change orders and payment requests, issue field memos and clarifications as needed, prepare punch lists, and certify completion of the project.

Post-Construction

Williamson Shriver Architects team will not walk away from a project at final completion. Rather, we continue to assist our clients with warrantee issues which may arise after completion. We will also conduct an eleven month walkthrough to observe any other warrantee issues, and also will conduct an interview with a committee of the Owner's staff and building users. This feedback will allow the project team to evaluate the performance of the final design, to determine whether the design adequately meets the Owner's needs, and gives our team members valuable input helping us to improve our knowledge for services on future projects.

Even after the expiration of the twelve month warrantee period, Williamson Shriver Architects continues to service clients on our completed projects. Time and again throughout our firm's history, we have assisted Owners of our completed projects years after occupancy on issues relating to the function of building components and systems. Never once have we invoiced for these services.

D.3 Quality Control

Cost Control

It is vitally important that the project budget, program and outcome expectations are compatible from the outset. Once the initial project budget and project scope is established and agreed upon, all future cost estimates and design decisions will be measured against that budget and program. As indicated herein, further cost evaluation will be performed at the completion of schematic and design development drawings, and at 75% completion of contract drawings. Between formal estimates, the design team is constantly evaluating design and materials/specification alternatives in an on-going effort to achieve the project goals in a cost effective manner and to maximize the value of the funds available for the project.

Design Technology

All of our major consultants use Autodesk Revit, a Building Information Modeling (BIM) software product. As a result, BIM will be utilized throughout the design process. Well beyond traditional drafting software, BIM is a more holistic approach to building design and culminates in an electronic 3-dimensional model of the building and contains 'intel-

At left: LEED Silver Certified Gilmer County Elementary School in Glenville, WV featuring energy efficient Insulated Concrete Form (ICF) wall system, white EPDM roofing and located on a Brownfield Reclamation site. Gilmer County Elementary School is Williamson Shriver Architects' third LEED school project

Project Approach & Understanding
Continued

ligent' components. This product is not only a valuable production tool for the design team, but also offers several benefits to the Owner. For example, it's 'clash detection' capabilities offer better technical control of the coordination between work of multiple disciplines, reducing the number of potential change orders during construction. The software also allows for enhanced clarity of contract documents, and provides a potential facilities management benefit for clients through the manipulation of the intelligent components contained within the model. Williamson Shriver Architects was among the first architectural firms in West Virginia to routinely utilize BIM software on our projects.

Quality Management

Williamson Shriver Architects is proud of our success rate for meeting tight project budgets with a low incidence of construction change orders. We believe that this success stems largely from the retention rate of our long-term staff and selection of consultants that are highly specialized in the type of project being designed.

We have several peer review steps in place to review Construction Documents prior to letting them out for bidding. These include a design partner coordination review, review by the Construction Administrator who has jobsite experience, and involvement of nearly all of our production staff in the preparation of technical specifications ... whether or not they are otherwise working on the project ... to assure that the documents are reviewed by a "fresh set of eyes". All of these steps taken together, eliminate most design errors before they make it out of our office.

As products and product applications are constantly changing, our staff and consultants are continually updated on new materials and methods of construction through both internal and outside seminars and programs.

Lastly, utilization of Building Information Modeling (BIM) software greatly reduces the potential for design errors. This is due in part to the integrated approach in which the software cross references information, as well as its potential for clash detection.

At right: Media Center / Collaborative Hubs in the new Herbert Hoover High School for Kanawha County Schools. This two story space offers four (4) Col. Hubs and open floor space within the 186,000 SF building. This school serves as a replacement of the existing school that was flooded in 2016. This new school will provide a different learning environment and great opportunities for all students entering the building.

Tab E

References

WilliamsonShriverArchitects

References

A list of current clients serving as references for Williamson Shriver Architects. Please feel free to contact any of the following at your convenience.

Dr. Eddie Campbell
Superintendent
Monongalia County Schools
Morgantown, WV
(304) 291-9210

Mrs. Stephanie DeGroot
Construction Manager
Fairmont State University
Fairmont, WV
(304) 367-4401

Mr. Jeromy Dulley
Assistant Superintendent
Morgan County Schools
Berkeley Springs, WV
(304) 258-2430

Mr. Andy Skidmore
City Manager
City of Hurricane
Hurricane, WV
(304) 562-5663

Ms. Alicia Lambert
Superintendent
Tucker County Schools
Parsons, WV
(304) 478-2771

Mr. Phil Shuman
President
Go Mart, Inc.
Gassaway, WV
(304) 364-8000

Dr. JoDee Decker
Assistant Superintendent
Taylor County Schools
Grafton, WV
(304) 792-2032

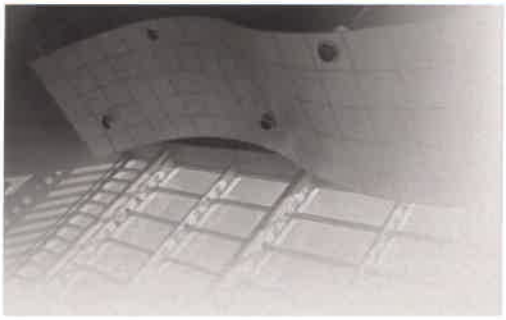
Mr. P.R. Burdette
President
Swope Construction Co.
Bluefield, WV
(304) 325-8146

Mr. Stephen Pritchard
Director of Facilities
Logan County Schools
Logan, WV
(304) 792-2032

Mr. Beau Henderson
President / CEO
City Construction Co.
Clarksburg, WV
(304) 623-2573

Tab F

Resumes



WilliamsonShriverArchitects

Greg Martin

AIA / NCARB
Architect / President

Greg Martin received his Masters of Architecture Degree from Virginia Polytechnic Institute and State University in 2008 after graduating from Fairmont State University in 2005. In the fall of 2008, he joined Williamson Shriver Architects as a project manager overseeing small renovation and additions projects. In January 2016 he successfully concluded his Architectural Registration Examination and became licensed to practice architecture in WV. As his experience grew, his responsibilities with the firm increased.

In January 2021, Mr Martin stepped into the role of Principal with the firm while maintaining his roles of Project Architect / Project Manager.
As Project Architect, he specializes in building design and production / coordination of construction documents for projects of all types and sizes.

Mr Martin's project portfolio with Williamson Shriver Architects is constantly growing with project ranging in size and scope such as additions and renovations, roof replacements, HVAC replacement and new constructions.

A few highlights include the LEED Silver Certified Gilmer County Elementary School, Ridgedale Elementary School Renovations, Leading Creek Elementary School, the Ronald McDonald House in Charleston, Charleston Fire Station No. 3 which re-opened to active duty August of 2018 and the South Charleston Fire Station #5 set to open in spring of 2022.

In addition to his professional career, Mr. Martin enjoys dabbling with wood working and other forms of construction.

Education:
Virginia Polytechnic Inst. & State Univ.
Master of Architecture - 2008
Fairmont State University
B. S. - Architectural Eng Tech - 2005

Registration:
Architect, WV (4797)
Architect, OH (2419393)
Architect, KY (9100)
Architect, VA (0401020696)
NCARB Certified (84164)

Previous Employment:
Marks-Thomas Architects
2008
Thomas Koontz Architect , P.C.
2006 (Summer Intern)
WYK Associates, Inc.
2003-2005 (Summer Intern)

Affiliations:
American Institute of Architects
AIA Member
American Institute of Architects WV Chapter
Executive Committee Board Member
2021 - Present
Vice President
2024 - 2026
Fairmont State University - PAC
Professional Accreditation Committee for the Architecture Program
2019 - Present

Attached is your wallet card, evidence of your current registration to practice architecture in West Virginia. You will receive a renewal notice prior to the expiration date indicated.

Certificate No: 4797

STATE OF WEST VIRGINIA
BOARD OF ARCHITECTS

This Certifies that:

GREGORY MARTIN

Is duly Registered and entitled to practice as a
REGISTERED ARCHITECT
until and including 06/30/2024

SECRETARY

Attest

President

OHIO ARCHITECTS BOARD

CERTIFICATE OF QUALIFICATION

Be It Known That

Gregory Isaac Martin

Is hereby authorized to practice
Architecture
In the State of Ohio
Under the provisions of Chapter 4703 of the
Ohio Revised Code and Ohio Administrative Code.
This registration expires 12/31/2025 unless renewed.

Certificate No. ARC.2419393

Shannon R. Himes
Executive Director

Jason J. Shantie

Contract Administrator / Vice President

Mr. Shantie, with over fourteen years of valuable experience in managing multi-million-dollar projects at a prominent West Virginia-based construction company, is set to be an asset to our team. He will bring a wealth of knowledge, insight, and a proven skill set to every aspect of our projects. His impressive portfolio showcases over $200 million in projects of diverse sizes and scopes, highlighting his extensive involvement in all facets of construction—from takeoffs and estimating to bidding, contracts, scheduling, submittals, RFIs, change orders, forecasting, budgeting, and project closeout.
In the design phases, Mr. Shantie will deliver construction estimates, perform thorough constructability reviews, and create detailed project schedules to ensure seamless transitions from the construction/bidding phase into the construction phase. As the project shifts to construction, Mr. Shantie will take on the crucial role of Contract Administrator. In the field, he will oversee construction activities to guarantee quality and compliance while acting as the essential point of communication between the owner and the contractor. In the office, his focus will shift to reviewing shop drawings, assessing payment applications, and providing effective project management. In January 2021, Mr. Shantie became a Principal within the firm and in 2023 was promoted to Vice President, further solidifying his commitment to excellence while maintaining his expert role as Contract Administrator. His leadership and experience will undoubtedly drive our projects to success.

Education:
Everglades University, 2013
B.S. Construction Management
West Virginia University
Institute of Technology, 2008
A.S. Building Construction Technology

Certifications:
OSHA 10 Certification

Previous Employment:
Maynard C. Smith Construction Co.
2009 - 2020
Commercial Casework Solutions
2008- 2009

Dana W. Scarberry

Project Manager

A longtime employee of Williamson Shriver Architects, Mr. Scarberry has spent his adult lifetime in working in the architecture and building design industry, joining Williamson Shriver Architects in 1990. In this time, he has amassed considerable and invaluable knowledge and experience regarding building design, systems, and detailing. He serves as our senior Project Manager, advancing the design prepared by the partners into a complete and coordinated set of construction documents. As part of this process, he brings his extensive knowledge of building codes and standards, coordination of consultants providing site, electrical and mechanical systems design, and preparation of building system specifications.

Mr. Scarberry also has considerable experience in roofing design. Over the course of his career he has designed millions of square feet of roofing and roofing replacement. He also serves as Williamson Shriver's in-house coordinator of door hardware and kitchen equipment design.

Previous Employment:
Hoblitzell, Daley & McIntyre Architects
1978 - 1990
Walt S. Donat – Architect
1975 – 1978

Affiliations:
American Institute of Architects
AIA-WV Chapter - Associated Member

Experienced in:
Document Assembly and Production
Door Hardware Design
Kitchen Equipment Layout and Design
Roofing Systems Technology & Design

Clifford Kay

Drafter / Production Staff

Clifford Kay received his associates of applied sciences (AAS) in drafting from West Virginia University at Parkersburg in the spring of 2021. He has since joined Williamson Shriver Architects as a Drafter and production staff. With his years of managing fast food chains and other businesses he aspires to become a team lead/project manager in the future.

In his off time from his professional career, he enjoys renovating homes, learning new skills, and doing various forms of exercising.

Education

West Virginia University - Parkersburg
A.A.S. Drafting and Design - 2021
Roane-Jackson Technical Center
Certified in Drafting - 2017

Certifications:

ADDA - 2021

Austin Connell

Designer / Emerging Professional

Austin Connell is a designer responsible for creating construction documents or Architectural Drawings needed during construction. His duties include creating 3D models, renderings, or any other documentation needed during construction

Prior to joining the Williamson and Shriver team he was project manager in Tampa Florida at single family home builder. During his time in Florida, he oversaw the construction of new single-family homes from beginning to completion. By the end of his career, he oversaw the construction of over 50 new residential homes within 3 years.

At the beginning of 2024. he was a finish superintendent for a custom home builder in the St. Petersburgh Florida area as a finish superintendent. The houses would range from 4- 8 million per house.

He attended Fairmont State and received his Bachelor of Science degree in Architecture. While pursuing his degree he worked as an intern for Omni Associates in Fairmont, WV as an architect intern, as well as a heavy civil engineer intern in Cincinnati.

During his time, he gained experience working with mostly concrete on many different heavy civil projects including bridges, dams, and roadway.s

Education

Fairmont State University
B.S Architecture - 2021

Certifications:

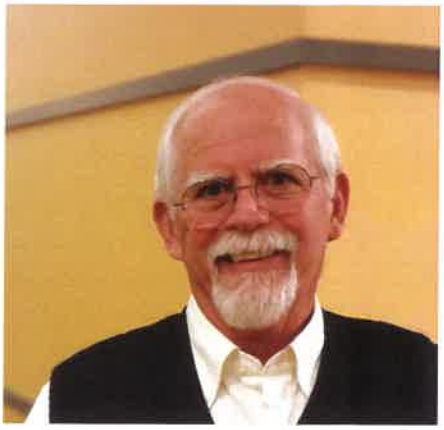
OSHA-10

Previous Employment:

Lubke Construction 2024
Ryan Homes 2021-2024
Omni Associates 2021 (Summer Intern)
Sunesis Construction 2020

Steven W. Gibson

AIA Associate
Construction Contract Administrator



Steve Gibson is responsible for contract document administration and field observation during the construction phase of a project. His duties include shop drawing review, attending construction conferences, compiling construction observation reports, and serving as liaison between owner and contractor.

Prior to joining the staff in 1985, Mr. Gibson's experience was primarily in the engineering fields. He has participated in the design, project management and construction of numerous industrial, commercial, public housing and public works facilities since 1970.

Mr. Gibson has also worked for a large local construction firm as an estimator. This employment allows him to bring a unique knowledge and understanding of the contractors' perspective toward construction projects to the firm.

Education:
West Virginia State College, 1971
B.S. Industrial Technology

Affiliations:
American Institute of Architects
AIA-WV Chapter - Associate Member

Previous Employment:
Carlton Construction Company
1984 - 1985
Randolph Engineering
1977- 1984
Swindell-Dressler Engineering
1974 - 1977
JH Milam Engineering
1969 - 1974

Austin M. Womack

Assistant Contract Administrator

Austin Womack is responsible for assisting with contract document administration and observation during the construction phase of projects. His duties consist of assisting with project management, project closeout requirements, data collection and field measurements for new projects, quality control review and project observations.

Mr. Womack spent a few summers with Williamson Shriver Architects, Inc., and is eager to continue down the professional pathway in the contract administration.

Education:
Ohio Wesleyan University, 2024
B.A. Business Administration

Previous Employment:
Williamson Shriver Archtiects, Inc
2022 (Summer Intern)
2023 (Summer Intern)

Lee Turley

Administrative Assistant

Lee will serve as an administrative assistant for Williamson Shriver Architects. She has worked in various capacities for architecture firms, managed a wide variety of offices and retail stores, and has owned her own business. She will apply that experience and knowledge to the team.

Her project based responsibilities will include, but are not limited to; development of contracts / agreements, project manual assembly, specifications, assistance with the bidding process, processing of bonds and insurance, construction cost monitoring, construction phase submittals, applications for payment processing and project closeout documentation. As construction phase submittals manager, she maintains the electronic submittals log, assuring that action by staff and consultants is taken as expeditiously as possible.

In addition to these project based responsibilities, she will assist with change orders and requests for information. She will also help the firm research and select future projects.

Previous Employment:

Petals and Silks Boutique Owner
2019 - 2023

ZMM Architects
2013-2019

Michael Howell, PE SE

President, Arrow Structural Engineering

Michael Howell is a structural engineer with more than 20 years in the construction industry. He has worked in many areas of the construction and engineering industry including as a contractor and civil engineer. Mike's experience includes residential, commercial, and industrial projects of all sizes throughout the United States an across the world. He brings a straightforward and practical approach to projects that saves time and money for Arrow's clients.

EDUCATION

UNIVERSITY OF PITTSBURGH
BS CIVIL ENGINEERING

WEST VIRGINIA UNIVERSITY:
MASTER BUSINESS ADMINISTRATION

PROFESSIONAL ENGINEER LICENSURE

WV, VA, PA, IN, LA, CA, TN, MD, KY, NJ, OH

ARROW
STRUCTURAL ENGINEERING

Affiliations:

Spark! Imagination and Science Center (*Former President*)
Bartlett House
BNI International
Habitat for Humanity
American Society of Civil Engineers

Engineer of Record Projects:

Blaney House Renovations	*Morgantown, WV*
Grow West Expansion Phase II	*Cumberland, MD*
Parkersburg Children's Museum	*Parkersburg, WV*
Sweet Springs Resort Bathhouse Restoration	*Sweet Springs, WV*
Mon General Community Hospital	*Fairmont, WV*

Mike@arwcg.com
www.linkedin.com/company/arwcg
www.arwcg.com
Morgantown, WV
Facebook.com/arrowstructuralengineering

R. Ashbee Sykes, PE

Project Engineer, Arrow Structural Engineering

Ashbee Sykes is a Structural Project Engineer for Arrow Engineering that has worked in a variety of roles in the construction industry. He has experience in many facets of the industry from framing houses to planning and engineering on multimillion dollar infrastructure projects in his subsequent work. He understand the hard work that goes into construction projects and the impact design decisions may have. His practical experience is a valuable asset for Arrow's clients.

EDUCATION

WEST VIRGINIA UNIVERSTIY
BS MECHANICAL ENG.
MASTERS AEROSPACE ENG.

THE CITADEL
GRADUATE CERTIFICATE
STRUCTURAL ENGINEERING

PROFESSIONAL ENGINEER LICENSURE

WV, VA, PA, NC

ARROW
STRUCTURAL ENGINEERING

Affiliations:

American Society of Civil Engineers
Structural Engineering Ins

Engineer of Record Projects:

Liberty Village	*Charleston, WV*
Wise Path Recovery Center	*Mount Morris, PA*
300 South Campus Drive	*Imperial, PA*
Opequon-Hedesville WWTP Upgrades	*Martinsburg, WV*
Sutherland Residence	*Morgantown, WV*
Uhlinger Residence	*Snowshoe, WV*

Ashbee@arwcg.com
www.linkedin.com/company/arwcg
www.arwcg.com
Morgantown, WV
Facebook.com/arrowstructuralengineering

Phillip D. Bailey, EI

Junior Engineer, Arrow Structural Engineering

Phillip Bailey is a Junior Structural Engineer at Arrow Engineering. He has experience working in large-scale construction while working on West Virginia University's Women and Children's Hospital as an Assistant Project Manager for nearly two years prior to his graduation from West Virginia University. His experience in construction and advanced knowledge of structural engineering analysis software programs has brought great value for Arrow's clients.

EDUCATION

WEST VIRGINIA UNIVERSTIY
BS CIVIL ENGINEERING

ARROW
STRUCTURAL ENGINEERING

Affiliations:

Chi Epsilon - Former Marshall of WVU Chapter
Young Life - Youth Ministry Leader

Engineer of Record Projects:

Morgantown Christian Academy	*Morgantown, WV*
Parkersburg Children's Museum	*Parkersburg, WV*
Birchwood Power Station Demolition	*King George, VA*
Fairmont United Methodist Renovation	*Fairmont, WV*
Crown Jeep Dealership & Service Center	*Washington, PA*

Phillip@arwcg.com
www.linkedin.com/company/arwcg
www.arwcg.com
Morgantown, WV
Facebook.com/arrowstructuralengineering

John Cole, PE
Project Manager

EDUCATION

- BS, Civil Engineering Technology, Fairmont State College, 2001

REGISTRATION

- Professional Engineer: WV, 2008 (#017949); also in MD, VA, GA & OH

YEARS OF EXPERIENCE

- 24

Mr. Cole has been actively involved in the planning, design and construction of West Virginia's infrastructure projects for more than 24 years, providing industry leadership through addressing the region's infrastructure needs. He has diverse experience in design of water and wastewater treatment plants, pumping stations, distribution and collection systems, subdivision and site development and construction management. His responsibilities include full project delivery including feasibility studies, design, construction plans and specifications, cost estimating, and construction administration.

PROJECT EXPERIENCE

George Mason High School, Falls Church, VA: Engineer. Responsible for overseeing the design of on-site sewer pumping station serving the new school.

Frankfort Public Service District | Northern Mineral County Regional Sewer System, Phase 1 Wastewater Treatment Plant, Mineral County, WV: Project Manager. Responsible for overseeing the design and construction of a new regional sewer project consisting of a new 1.2 MGD WWTP, 62 miles of sewer collection and 14 sewage pump stations constructed in multiple phases.

Frankfort Public Service District | Water System Improvements, Mineral County, WV: Project Manager. Responsible for overseeing the design and construction of rehabilitation efforts to the existing 22-yr old water treatment plant; constructing 35,000 LF of new water mains; construction of a new 152,000 gallon water storage tank; rehabilitation efforts to an existing 160,000 gallon water storage tank; and development of a new ground water source.

Mineral Fabrication | Frito Lay Distribution Warehouse, Fort Ashby Industrial Park, Mineral County, WV: Project Manager. Responsible for the planning and design of a new 10,000 SF distribution facility including civil/site, utilities, and permitting.

New Creek Water Association | Water System Improvements, Mineral County, WV: Project Manager. Overseeing the study and design of approximately 9.5 miles of water main replacement, construction of a 319,000 gallon water storage tank, and new and rehabilitation efforts on several booster stations.

Town of Oakland | Water and Sewer Improvements, Garrett County, MD: Project Manager. Responsible for the design of various sewer line replacements, I&I flow monitoring and smoke testing, and the installation of a bar screen at the Town's main pump station upstream of the wastewater treatment plant. The project included preparation of both a Preliminary Engineering Report (PER) and Environmental Report (ER) for submission to USDA Rural Utility Service (RUS) for funding.

Town of Wardensville | Wastewater Collection System and Wastewater Treatment Plant, Wardensville, WV: Project Manager. Responsible for overseeing the preparation of a preliminary engineering report identifying the feasibility and probable costs for addressing various improvements throughout the Town's sewer system, overseeing the design of improvements to the wastewater treatment plant, work associated with conducting an I/I study of the collection system, improvements/ replacement to the Town's sewage pumping stations. Assisting the Town with securing the necessary project funding.

Jeff Stanislawczyk, PE

Site Development / Permitting

EDUCATION

- BS, Civil Engineering, West Virginia University, 1996

REGISTRATION

- Professional Engineer: WV, 2005 (#016395)

YEARS OF EXPERIENCE

- 28

Mr. Stanislawczyk joined RK&K in 2016, following a 19-year career with the WVDOH where he served as Design Engineer, Project Designer, Project Engineer and Inspector on numerous highway and bridge projects. His wide range of transportation experience includes asset management, pavement preservation, environmental permitting, traffic impact studies, hydraulic analysis, innovative contracting and project delivery methods, bridge preservation. Mr. Stanislawczyk manages technical aspects of transportation projects through the planning, design, construction and maintenance phases.

PROJECT EXPERIENCE

Town of Lonaconing | Town Hall Building, Town of Lonaconing, MD: Project Engineer. Assisted with finalizing the design of the Town Hall building. The building design included site design work, utility modifications, erosion and sediment controls, and state/county permit applications and approvals for the project.

Mountain Laurel Medical Center, Town of Grantsville, MD: Project Engineer. Finalized the design of the site plan for Mountain Laurel Medical Center. The building design included: site design work, erosion and sediment controls, hydraulic analysis, utility work, and state/county permit applications and approvals for the project.

Whisner Tire Center, LLC, Town of Fort Ashby, WV: Project Engineer. Currently working on finalizing the design of the Tire shredding facility building. The building design included site design work, utility modifications, erosion and sediment controls, and state/county permit applications and approvals for the project.

Frito Lay Distribution Warehouse, Town of Fort Ashby, WV: Project Engineer. Currently working on the design and layout of the Warehouse/Distribution facility building. The building design includes site design work, utility plans, erosion and sediment controls, and state/county permit applications and approvals for the project.

Frankfort Public Service District | Water System Project - Fort Ashby Water Treatment Plant Upgrades, Mineral County, WV: Project Engineer. Assisted with the inspection of surface preparation and interior/exterior coating of 160,000-gallon tank. Also aided with revisions to project specifications dealing with tank painting.

WVDOH | Traffic Engineering Services Roadway Departure Assessment: Project Engineer. Provided evaluation and recommendations of safety enhancements of 226 miles of roadway in five counties on various routes. Simultaneously designed over 24 miles of excavation and cable barrier installation along both Interstate 68 and 79.

Town of Wardensville | Parking Facility, Town of Wardensville, WV: Project Engineer for design and development of a parking facility for the town. Project includes developing plans for bidding along with site design work, erosion and sediment controls, and state/county permit applications and approvals for the project.

Melissa Miklus, PLA, ASLA

Landscape Architecture

EDUCATION

- MA, Landscape Architecture, North Carolina State University, 2010
- BA, Journalism and Mass Communications, University of South Carolina, 2002

REGISTRATION

- Professional Landscape Architect: MD, 2016 (#3875); also in VA and DE

YEARS OF EXPERIENCE

- 23

Ms. Miklus' passion is working with communities to create healthier places through context sensitive planning and design strategies. She has worked with large and small communities in rural, coastal, and urban settings. Ms. Miklus thrives on crafting unique and fun public involvement strategies and enjoys leading teams in intensive multi-day field analysis to maximize efficiency and immerse her team in a study area. Her work executing charrettes for redevelopment master plans, Complete Streets, and greenways have provided communities across the east coast with inspiration, vision, and robust public feedback that drives successful grant applications and facility implementation.

PROJECT EXPERIENCE

City of Baltimore | Riverside Park Athletic Field Phase II Design, City of Baltimore, MD: Landscape Architect. Coordinating with the Department of Recreation and Parks (DRP) to improve the southern portion of Riverside Park. With the recent purchase of an adjacent property, the city will be able to renovate the existing ballfield, add a multipurpose field, create a parking area, and expand the trail system to add more mileage for walkers, joggers, and general circulation. The design concept focuses on creating an ADA accessible path to a future restroom building, delicately weaving new circulation around existing treasured trees, and provided terraced seating for spectators and daily park users. Critical to the design strategy was determining the appropriate method for capping the newly acquired adjacent brownfield property.

Eastover & Forest Heights Trail Improvement Feasibility Study | Eastover & Forest Heights Trail Improvement Feasibility Study: Public Involvement Project Manager. Responsible for leading the feasibility study and public involvement strategies to improve the connectivity in the Eastover and Forest Heights areas. The study included recommendations for upgrading existing trails, adding new trail alignments, exploring the feasibility of two new bicycle and pedestrian bridges, crossing a multi-lane highway flanked by service roads, and providing connectivity into the District's trail system. The multifaceted public engagement strategy was designed to reach multiple audiences which included extensive coordination with MWCOG, NPS, M-NCPPC, and community stakeholders to create illustrative maps, sections, funding sources, and an implementation workbook. An agency and municipality focus group provided a forum for discussion about recommendations, roles, and responsibilities bringing this group together for the first time. Public open houses were conducted as a presentation and education session first, followed by a series of exercises and one-on-one discussions with the design team. Each facet of engagement was layered, documented, and applied to create a series of action steps from grant applications through to final design and ribbon cutting for a series of phased projects. Cost: $60K

MTA | Dorchester County Rail Trail, Various Locations, MD: Landscape Architect. Participating in the design process to convert portions of MTA's freight right-of-way into a rail trail. This tightly constrained project involves creating a trail alignment separated from the existing rail line adjacent to Legion Drive with multiple road and rail crossings. Considerations include trail user safety, reallocation of roadway space, land ownership, parking, crossing treatments, multimodal mixing zones and construction costs.

James N. Kosinski, PE, LEED AP

Principal, President
Point of Contact, Mechanical Engineering

Mr. Kosinski is primarily responsible for the design of HVAC systems and their components for all Tower Engineering projects. He has experience with the design of numerous types of HVAC systems, including constant and variable air volume air handling, geothermal heat pump and exhaust systems; chilled water and hot water; electric/electronic, pneumatic and DDC control systems. He has 28 years of experience.

Jim's design responsibilities include load calculations, equipment selection, system layout, project specifications, cost estimates, direction of project drafting efforts, coordination with other engineering disciplines, and construction administration. Additional responsibilities include system analysis and energy studies, client contact, and project management and scheduling. He has performed energy conservation analyses, evaluated HVAC system performance, and justified the installation of DDC control systems and other energy saving measures. As a Mechanical Engineering Group Leader, Mr. Kosinski coordinates the efforts of a team of staff engineers, designers and CAD operators.

EDUCATION
Bachelor Architectural Engineering
Penn State University 1989

REGISTRATION
PE, Pennsylvania
PE-045741-E
PE, West Virginia
PE-016993
PE, New York
PE, Maryland

NCEES Registered

LEED Accredited Professional 2009

AFFILIATION
American Society of Heating, Refrigeration & Air Conditioning Engineers (ASHRAE)

LEED AP

REPRESENTATIVE EXPERIENCE

University of Pittsburgh – Pittsburgh, Pennsylvania
Trees Hall/Fitzgerald Field House MEP Systems Renovations; Trees Hall Pool Lighting; Power Center Replacement; Switchgear Upgrade; Trees Hall/Fitzgerald Field House MEP Systems Renovations; Upper Campus Housing Phase I and II; Allen Hall 4 and 5 Floors HVAC Renovations; 610- G17 Lab Renovation; Laser Lab Power Connection and Renovations; ClassroomDesign FY08 (Multiple); FY98 (Multiple);Phase 8 (Frick and Thaw); Fitzgerald Field House Additions/Renovations; Wrestling and Weight Room Renovations; Greensburg Campus Millstein Library Feasibility Study; Millstein Library Room 101 Renovations; Recreation Center Feasibility Study; OEH 3 Floor Renovations; HVAC System Modification; Laser Lab; Broadhurst Science Center Campus Hub Interior Renovation (Bradford Campus)

Allegheny College - Meadville, Pennsylvania
Carr Hall and Science Building Study

Carnegie Mellon University - Pittsburgh, Pennsylvania
Posner Hall Conference Center / Rare Books Facility; Wean Hall Renovation; Welch Hall; Morewood Gardens Renovation; Hamerschlag House Restrooms Renovation; Henderson Hall; Sculpture Garden

Mercyhurst College - Erie, Pennsylvania
New Academic Building
Hammermill Library HVAC Study

Mt. Aloysius College - Pennsylvania
Ihmsen Hall Rennovation Study

Pennsylvania State University – Behrend Campus- Erie, Pennsylvania

EDUCATION
BS, Mechanical Engineering
Penn State University 1997

Years of experience: 22
Years with firm: 22

REGISTRATION
Professional Engineer, PA
PE-062304, 2003

Certified in Plumbing Design (CPD), 1998 and 2015

LEED Accredited Professional 2009

Michael S. Plummer, PE, CPD, LEED AP

Principal, Department Head
Plumbing and Fire Protection Department

Mr. Plummer is primarily responsible for the design of plumbing and fire protection systems and their components for educational, governmental, and commercial buildings. His plumbing duties include the design and layout of all domestic hot and cold water, sanitary drainage and storm water management systems. He is also responsible for the natural gas piping systems along with specialty systems involving laboratory or hospital gases. Mike's fire protection responsibilities include the design of water supply and pumping systems involving fire mains and sizing of fire pumps, the layout of standpipe and sprinkler zone locations, sprinkler head placements and reviewing hydraulic calculations for contractor designed sprinkler systems. He is a LEED Accredited Professional and designs all of his projects with sustainability in mind. He has 20 years of experience.

Mike's duties include preparation of project specifications, cost estimates, project management, and coordination with architectural and other engineering disciplines. He also performs construction administration duties including review of submittals, preparation of punch lists, and field problem solving, as well as supervising the engineering efforts of the Plumbing and Fire Protection Department.

REPRESENTATIVE EXPERIENCE

University of Pittsburgh - Pittsburgh, Pennsylvania
Renovations to Thaw Hall, Benedum Hall (multiple projects), Salk Hall, Bellefield Hall, Bruce Hall, Sutherland Hall, multiple fraternity houses, and the Millstein Library and Chambers Hall on the Greensburg campus.

Westmoreland County Community College - Youngwood, Pennsylvania
Founder's Hall Master Planning and Study
Founder's Hall Science Hall Addition

West Virginia University - Morgantown, West Virginia
College of Law renovations
University Park apartments, dormitories, retail, $80 million new construction
WVU High Tech Consortium – Several Tenant Fitouts
MATEC Hangar – Byrd National Aerospace Education Center
WVU Parking Garage

Allegheny College - Meadville, Pennsylvania
Calfisch Hall study, new Delta Tau Delta Fraternity House, Reis Hall Feasability Study

Fairmont State University - Fairmont, West Virginia
New Musik Library, Turley Center Student Center renovation, Hardway Hall renovation, Hunt Haught Hall renovation, Fairmont State Conference Center and Feaster Hall elevator.

T Steffanie Bako, PE

Principal, Department Head
Electrical Engineering Department

Ms. Bako is responsible for the design of electrical systems and their components for educational, commercial, and governmental facilities, with a significant amount of experience in the K-12 educational sector. In addition to her roles as Principal and Department Head, Steffanie continues to provide design and project management services on a number of projects.

Steffanie's design responsibilities include lighting layout, fixture selection, and lighting calculations; power distribution from service entrance to branch devices, including coordination with the appropriate utility company, coordination with the architect for owner-provided equipment, and coordination with other disciplines for equipment provided under other trades; emergency power distribution systems, including engine generators and various battery back-up systems; fire alarm detection and alarm systems; public address and emergency communications systems; telecommunications cabling infrastructure; and security systems.

Additional project responsibilities include preparation of engineering drawings, technical specifications, opinions of probable cost, review of submittals, and field observation.

EDUCATION
BS Electrical Engineering
Case Western Reserve University, 1997

REGISTRATION
Professional Engineer
PA - PE-061041
OH - PE-79478
WV - PE-020911

AFFILIATION
Illuminating Engineering Society of North America (IES): Treasurer Pittsburgh Section

REPRESENTATIVE EXPERIENCE

Fairmont State University - Fairmont, West Virginia
Engineering Technology Building and Musick Library Addition and Renovations

Glenville State College - Glenville, West Virginia
Student Center Renovations

Mt. Aloysius College - Pennsylvania
Ihmsen Hall Rennovation Study

Slippery Rock University - Slippery Rock, Pennsylvania
President's House and North Hall Administrative Building Renovations

University of Pittsburgh - Pittsburgh, Pennsylvania
Frick Fine Arts Electrical Distribution Upgrade

Westmoreland County Community College - Youngwood, Pennsylvania
Founder's Hall Master Planning and Study
Founder's Hall Science Hall Addition
Science Center Lab Renovation - Active

West Liberty University - West Liberty, West Virginia
Health Science Building

West Virginia University - West Virginia University Park
Multi-Purpose Development, Morgantown
Technology Wing Renovation, Parkersburg

Tab G

Reference Letters

WilliamsonShriverArchitects

January 13, 2025

Subject: Letter of Recommendation

To Whom it May Concern,

In the relatively brief period of working with Williamson Shriver Architects, Mr. Greg Martin has successfully contributed to seven projects for Go Mart, Inc., showcasing his ability to manage multiple tasks while maintaining high quality standards. His attention to detail and innovative approach have been key factors in the successful execution of these projects.

Looking ahead, Mr. Martin is set to assist in the development of 11 new stores for Go Mart, Inc. I am confident that his skills and dedication will make him an asset to any team or project he undertakes. Please feel free to reach out to me at pshuman@gomart.com or 304-364-8000 if you require any further information or insights regarding Mr. Martin and Williamson Shriver Architects.

Sincerely,

Phil Shuman, President

Go Mart, Inc.

915 Riverside Drive • Gassaway, WV 26624 • tele: 304.364.8000 • fax: 304.364.4690

3255 Teays Valley Road • Hurricane, West Virginia 25526
Telephone 304-562-5896 • Fax 304-562-5858
www.hurricanewv.com • info@hurricanewv.com

January 3, 2024

Subject: Letter of Recommendation

To Whom it May Concern,

The City of Hurricane has utilized the service of Williamson Shriver Architects on two recent major projects – the new Hurricane Fire & Rescue Station and, currently, on our new Hurricane Bridge Park. We first chose Williamson Shriver through an RFP process on the fire station design because of their presentation and experience with construction management. Throughout the process, Greg Martin and Jason Shantie from Williamson Shriver were knowledgeable about what we needed in a design, tuned into what we wanted and forthcoming about how we could get the most out of our budget.

The process from design to completion of the fire station was seamless with Williamson Shriver at the helm - from regularly scheduled update meetings to keeping us informed on when decisions needed to be made on critical steps throughout the process. They also defended us (the City of Hurricane) as the owner, when necessary, in meetings and discussions - which was greatly appreciated. In conclusion, we found Williamson Shriver to be nothing short of professional and would recommend the firm to anyone needing the services they offer.

If you have any specific questions, feel free to reach out to me directly at 304-562-1105 or at askidmore@hurricanewv.com.

Thank you,

Andy Skidmore, City Manager

FAIRMONT STATE UNIVERSITY™

Facilities Department
1201 Locust Ave • Fairmont, WV, 26554
Phone: (304) 367-4110 • Fax: (304) 367-4656
physicalplant@fairmontstate.edu • fairmontstate.edu

01/03/2024

Mr. Greg Martin
Williamson Shriver Architects, Inc.
717 Bigley Ave.
Charleston, WV 25302

Mr. Martin:

Over the past several years, Fairmont State University has formed a lasting partnership with Williamson Shriver Architects. We have grown to rely on your professional design & innovative strategies, to complete projects in a timely and professional manner.

One such project was the remodel of our Jaynes Hall. The time constraints were very strict, but with Williamson Shriver's great attention to detail and highly planned schedule, the job was nothing less of superior. The firms strategies for tackling any uncertainties that presented themselves on the job, was an invaluable asset. The business department could not be more pleased with the quality of design and building upgrades, and I could not be more pleased with our overall success as a team. In addition, your staff took personal pride in completing the job and was with us onsite during the milestones & any obstacles.

Williamson Shriver Architects has always shown great respect to Fairmont State by exhibiting a high level of integrity specifically the desire to design to the owner's interests, needs, & budget. Williamson Shriver Architects is a firm founded on, "The vision of our clients and the spirit of our communities." which is apparent in the quality of work.

Because of the great work ethic, reliability, and professionalism of the Williamson Shriver staff, we will continue working with you to find innovative & cost effective design ideas. It is my pleasure to recommend Williamson Shriver Architects for any design mission.

Sincerely,

Stephanie DeGroot
Director of Planning & Environmental Stewardship
Fairmont State University
1201 Locust Ave.
Fairmont, WV 26554
(304) 367-4401

Every Student Matters

TUCKER COUNTY SCHOOLS

Every Step Counts

Alicia R. Lambert
Superintendent
Arlambert@k12.wv.us
www.tuckercountyschools.com

100 Education Lane
Parsons, West Virginia
Tel: (304) 478 - 2771
Fax: (304) 478 -3422

To Whom It May Concern,

I am pleased to recommend Williamson Shriver, an exemplary architecture firm, for their outstanding performance in collaborating with Tucker County Schools on several School Building Authority (SBA) projects.

During our partnership, Williamson Shriver has consistently demonstrated a deep commitment to excellence and a profound understanding of educational facility design. Their expertise was instrumental in the successful completion of roof replacements, HVAC upgrades, door and window replacements, wastewater treatment plant upgrades, school safety/secure entries, and many more projects within our school district.

Williamson Shriver's approach to project management is commendable. They exhibited meticulous attention to detail from the initial planning stages through to final execution, ensuring that all projects were delivered on time and within budget. Their team's ability to navigate complex SBA requirements and maintain open communication with all stakeholders was particularly noteworthy, fostering a collaborative environment that facilitated smooth project progress.

Moreover, Williamson Shriver's design solutions have significantly enhanced our school facilities and have always come in at or below budget. Lines of communication have always been open and response time to concerns is immediate.

In summary, I have full confidence in Williamson Shriver's capabilities and would highly recommend them for any future architectural/engineering projects. Their professionalism, expertise, and commitment to client satisfaction make them a valuable partner in enhancing educational infrastructure.

Should you require further information or wish to discuss our experience in more detail, please do not hesitate to contact me at 304-478-2771 or arlambert@k12.wv.us.

Sincerely,

Alicia Lambert

Alicia Lambert
Superintendent
Tucker County Schools

Tab H

Signed Documents

WilliamsonShriverArchitects

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Expression of Interest
Architect/Engr

Proc Folder: 1603639	**Reason for Modification:**
Doc Description: A&E - Sleepy Ck WMA New Shooting Range	
Proc Type: Central Purchase Order	

Date Issued	Solicitation Closes	Solicitation No	Version
2025-05-02	2025-05-20 13:30	CEOI 0310 DNR2500000003	1

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:

Vendor Name : Williamson Shriver Architects, Inc

Address : 717

Street : Bigley Avenue

City : Charleston

State : WV **Country :** Kanawha **Zip :** 25302

Principal Contact : Greg Martin, President

Vendor Contact Phone: 304-345-1060 **Extension:** 1

FOR INFORMATION CONTACT THE BUYER

Joseph E Hager III
(304) 558-2306
joseph.e.hageriii@wv.gov

Vendor Signature X **FEIN#** 55-0655792 **DATE** May 19, 2025

All offers subject to all terms and conditions contained in this solicitation

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Greg Martin, President

(Address) 717 Bigley Avenue, Charleston, WV 25302

(Phone Number) / (Fax Number) 304-345-1060 Ext 1

(email address) gmartin@wsgarch.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through *wv*OASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Williamson Shriver Architects, Inc.
(Company)

(Signature of Authorized Representative)

Greg Martin, President / Architect May 19, 2025
(Printed Name and Title of Authorized Representative) (Date)

304-345-1060 Ext 1
(Phone Number) (Fax Number)

gmartin@wsgarch.com
(Email Address)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CEOI 0310 DNR2500000003

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received: No Addendum issued as of May 19, 2025 4:46 p.m.
(Check the box next to each addendum received)

- ☐ Addendum No. 1
- ☐ Addendum No. 2
- ☐ Addendum No. 3
- ☐ Addendum No. 4
- ☐ Addendum No. 5
- ☐ Addendum No. 6
- ☐ Addendum No. 7
- ☐ Addendum No. 8
- ☐ Addendum No. 9
- ☐ Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Williamson Shriver Architects, Inc.
Company

Greg Martin, President
Authorized Signature

May 19, 2025
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.