



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header # 1

[List View](#)

[General Information](#) [Contact](#) [Default Values](#) [Discount](#) [Document Information](#) [Clarification Request](#)

Procurement Folder: 1656786

Procurement Type: Central Master Agreement

Vendor ID: 000000114774

Legal Name: Nitro Mechanical Services

Alias/DBA:

Total Bid: \$15,549.88

Response Date: 04/22/2025

Response Time: 10:41

Responded By User ID: cgriffith

First Name: Cheryl

Last Name: Griffith

Email: cgriffith@nitrocs.com

Phone: 304-204-1535

SO Doc Code: CRFQ

SO Dept: 0211

SO Doc ID: GSD2500000028

Published Date: 4/18/25

Close Date: 4/22/25

Close Time: 13:30

Status: Closed

Solicitation Description: Bldgs. 3, 5, 6, & 7 Boiler PM/CM

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Solicitation Response

**Proc Folder:** 1656786  
**Solicitation Description:** Bldgs. 3, 5, 6, & 7 Boiler PM/CM  
**Proc Type:** Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2025-04-22 13:30	SR 0211 ESR04222500000006395	1

**VENDOR**  
000000114774  
Nitro Mechanical Services

**Solicitation Number:** CRFQ 0211 GSD2500000028  
**Total Bid:** 15549.87999999999919964466243 **Response Date:** 2025-04-22 **Response Time:** 10:41:43  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
Tara Lyle  
(304) 558-2544  
tara.l.lyle@wv.gov

<b>Vendor</b>		
<b>Signature X</b>	<b>FEIN#</b>	<b>DATE</b>

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Boiler Maintenance				15549.88

Comm Code	Manufacturer	Specification	Model #
72151001			

**Commodity Line Comments:**

**Extended Description:**

Boiler Maintenance



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Centralized Request for Quote  
Construction

<b>Proc Folder:</b> 1656786			<b>Reason for Modification:</b>
<b>Doc Description:</b> Bldgs. 3, 5, 6, & 7 Boiler PM/CM			
<b>Proc Type:</b> Central Master Agreement			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2025-03-31	2025-04-22 13:30	CRFQ 0211 GSD2500000028	1

**BID RECEIVING LOCATION**

BID CLERK  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST E  
CHARLESTON WV 25305  
US

**VENDOR**

**Vendor Customer Code:**  
**Vendor Name :** Nitro Construction Services  
**Address :** 4300 First Ave  
**Street :**  
**City :** Nitro  
**State :** WV **Country :** USA **Zip :** 25143  
**Principal Contact :** Jamie Kuhn  
**Vendor Contact Phone:** 304-204-1555 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**

Tara Lyle  
(304) 558-2544  
tara.l.lyle@wv.gov

**Vendor  
Signature X**

 **FEIN#** 20-8844160

**DATE** 4-22-25

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION****REQUEST FOR QUOTATION  
CONSTRUCTION**

The West Virginia Purchasing Division is soliciting bids on behalf of the General Services Division to establish an open-end contract for maintenance of boilers in Buildings 3, 5, 6 and 7 on the Capitol Campus in Charleston, WV, per the bid requirements, specifications, terms and conditions as attached hereto.

\*\*\*\*\*

Mandatory pre-bid meeting will be at Building 4, GSD Conference Room - 112 California Avenue Charleston, WV 25305

April 08, 2025 @ 10:00 am EST

\*\*\*\*\*

**INVOICE TO****SHIP TO**

DEPARTMENT OF  
ADMINISTRATION  
GENERAL SERVICES  
DIVISION  
103 MICHIGAN AVENUE  
CHARLESTON WV  
US

VARIOUS AGENCY  
LOCATIONS  
AS INDICATED BY ORDER  
  
No City WV  
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Boiler Maintenance				15,549.88

Comm Code	Manufacturer	Specification	Model #
72151001			

**Extended Description:**  
Boiler Maintenance

**SCHEDULE OF EVENTS**

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Mandatory prebid mtg at 10:00 am	2025-04-08
2	Technical questions due by 12:00 pm	2025-04-15

	Document Phase	Document Description	Page 3
GSD2500000028	Final	Bldgs. 3, 5, 6, & 7 Boiler PM/CM	

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions





Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Centralized Request for Quote  
Construction

Proc Folder: 1656786

Doc Description: Bldgs. 3, 5, 6, & 7 Boiler PM/CM

Reason for Modification:

Addendum No. 1

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2025-04-16	2025-04-22 13:30	CRFQ 0211 GSD2500000028	2

BID RECEIVING LOCATION

BID CLERK  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST E  
CHARLESTON WV 25305  
US

VENDOR

Vendor Customer Code:

Vendor Name : Nitro Construction Services

Address : 4300 First Ave

Street :

City : Nitro

State : WV

Country : USA

Zip : 25143

Principal Contact : Jamie Kuhn

Vendor Contact Phone: 304-204-1555

Extension:

FOR INFORMATION CONTACT THE BUYER

Tara Lyle  
(304) 558-2544  
tara.l.lyle@wv.gov

Vendor  
Signature X

FEIN#

20-8844160

DATE

4-22-25

All offers subject to all terms and conditions contained in this solicitation



**ADDITIONAL INFORMATION**

Addendum No. 1 issued for the following -

1. To provide mandatory pre-bid sign-in sheet. See attachment.
2. To provide response to vendor question. See attachment.
3. The bid opening remains on 04/22/2025 at 1:30 pm EST.

No other changes.

INVOICE TO	SHIP TO
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DEPARTMENT OF  
ADMINISTRATION  
112 CALIFORNIA AVENUE  
BLDG 4, 6TH FLOOR  
CHARLESTON WV  
US

VARIOUS AGENCY  
LOCATIONS  
AS INDICATED BY ORDER

No City  
US

WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Boiler Maintenance				\$15,549.88

Comm Code	Manufacturer	Specification	Model #
72151001			

**Extended Description:**

Boiler Maintenance

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Mandatory prebid mtg at 10:00 am	2025-04-08
2	Technical questions due by 12:00 pm	2025-04-15

**SOLICITATION NUMBER: CRFQ GSD25\*28**  
**Addendum Number: 1**

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- ☐ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☒ Attachment of vendor questions and responses
- ☒ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other

**Description of Modification to Solicitation:**

1. To provide the mandatory pre-bid sign-in sheets. See attachment.
2. To provide response to vendor question. See attachment.
3. The bid opening date and time remains on 4/22/2025 at 1:30 pm EST.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A  
CRFQ GSD25\*28  
Addendum No. 1

**Question/Response:**

Q1: Terms and Condition, License/Certifications/Permits states 'Boiler EPA 608 Certifications and/or Apprentice Certification' are required. Is this a requirement?

A1: No, Boiler Certification is not required.

**Other Information:**

1. Mandatory pre-bid sign-in sheets attached.
2. The bid opening date and time remain on 04/22/2025 at 1:30 pm EST.

# Pre-Bid Sign-In Sheet

Solicitation Number: CRFQ GSD2500000028

Date of Pre-Bid Meeting: 4/8/2025

Location of Prebid Meeting: B.4 Conference Room

**Please Note:**

Vendors must sign-in on this sheet to verify attendance at the Pre-Bid meeting.  
Failure to legibly sign in may be grounds for declaring a vendor ineligible to bid.  
For further verification, please also provide a business card if possible.

<u>Firm Represented:*</u>	<u>Rep Name (Printed):</u>	<u>Firm Address:</u>	<u>Telephone #:</u>	<u>Fax #:</u>	<u>Email:</u>
Nitro CS	Derrick Dunlap	4300 First Avenue Nitro W.V. 25143	304 204 1555	304 204 1350	Cgriffith@nitrocs.com
DSO Mechanical	Cody Jackson	515 Third Ave South Charleston WV 25303	304-767-5046		CJackson@dsomech.com
Alpha Mechanical	John Jennings	401 27th Street Dunbar WV	(304) 550-5289		john.jennings@amservice.com
Casto Technical	Lewis Michael	540 Leon Sullivan way Charleston WV 25301	304 346-0549		lmichael@castotech.com

**\*One Vendor Per Representative** - No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ GSD25\*28**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Atro Construction Services  
Company

[Signature]  
Authorized Signature

4-22-25  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

**Subcontractor List Submission (Construction Contracts Only)**

Bidder's Name: Nitro Construction Services

☒ Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.

Attach additional pages if necessary



**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Scott Bays HVAC Div. Manager

(Address) 4300 First Ave Nitro WV 25143

(Phone Number) / (Fax Number) 304-204-1555 304-204-1350

(email address) sbays@nitrocs.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Nitro Construction Services  
(Company)

(Signature of Authorized Representative)

Scott Bays HVAC Div. Manager  
(Printed Name and Title of Authorized Representative) (Date)

304-204-1555 304-204-1350  
(Phone Number) (Fax Number)

sbays@nitrocs.com  
(Email Address)





**State of West Virginia**  
**DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT**  
**West Virginia Code §21-1D-5**

I, Scott Bays, after being first duly sworn, depose and state as follows:

1. I am an employee of Nitro Construction Services and,  
 (Company Name)
2. I do hereby attest that Nitro Construction Services  
 (Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Scott Bays  
 Signature: [Signature]  
 Title: HVAC Div. Manager  
 Company Name: Nitro Construction Serv.  
 Date: 4/22/25

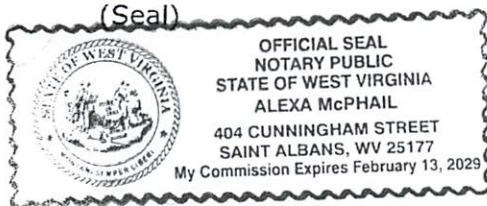
STATE OF WEST VIRGINIA,

COUNTY OF Putnam, TO-WIT:

Taken, subscribed and sworn to before me this 22 day of April 2025.

By Commission expires Feb. 13, 2029

(Seal)



[Signature]  
 (Notary Public)

State of West Virginia  
Purchasing Division

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**CERTIFIED DRUG-FREE WORKPLACE REPORT COVERSHEET**

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In accordance with **West Virginia Code** § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified below in the Required Report Content section.

**Instructions:** Vendor should complete this coversheet, attach it to the required report, and submit it to the appropriate location as follows: For contracts more than \$25,000, the report should be mailed to the West Virginia Purchasing Division at 2019 Washington Street East, Charleston, WV 25305. For contracts of \$25,000 or less, the vendor should mail the report to the public authority issuing the contract.

**Contract Identification:**

Contract Number: \_\_\_\_\_

Contract Purpose: \_\_\_\_\_

Agency Requesting Work: \_\_\_\_\_

**Required Report Content:** The attached report must include each of the items listed below. The vendor should check each box as an indication that the required information has been included in the attached report.

- ☐ Information indicating the education and training service to the requirements of **West Virginia Code** § 21-1D-5 was provided;
- ☐ Name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
- ☐ Average number of employees in connection with the construction on the public improvement;
- ☐ Drug test results for the following categories including the number of positive tests and the number of negative tests: (A) Pre-employment and new hires; (B) Reasonable suspicion; (C) Post-accident; and (D) Random.

**Vendor Contact Information:**Vendor Name: Nitro Construction Serv.Vendor Telephone: 304-204-1555Vendor Address: 4300 First AveVendor Fax: 304-204-1350Nitro WV 25143Vendor E-Mail: jkuhn@nitrocs.com

**REQUEST FOR QUOTATION – CRFQ GSD25\*28**  
**Annual Comprehensive Inspections, Cleaning and Maintenance for Low Pressure Boilers**  
**in Bldgs. 3, 5, 6, & 7 on the WV State Capitol Campus**

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**EXHIBIT A - PRICING PAGES**

**Preventive Maintenance:**

**Building 3:**

Monthly Charge	x	12 months	=	Total Yearly Charge
\$ <u>133.33</u>	x	12	=	\$ <u>1,599.96</u> (A)

**Buildings 5 & 7:**

(Boiler located in B.: Services both 5 and 7)

Monthly Charge	x	12 months	=	Total Yearly Charge
\$ <u>133.33</u>	x	12	=	\$ <u>1,599.96</u> (B)

**Building 6:**

Monthly Charge	x	12 months	=	Total Yearly Charge
\$ <u>133.33</u>	x	12	=	\$ <u>1,599.96</u> (C)

**Corrective Maintenance:**

Hourly Labor Rate	X	Est. Hours	=	Total Labor Cost
\$ <u>110.00</u>	x	40	=	\$ <u>4,400.00</u> (D)

Estimated Parts Cost	x	Multiplier (1+ decimal %)	=	Total Parts Cost
\$5,000.00	x	<u>1.27</u>	=	\$ <u>6,350.00</u> (E)

<b>Total Overall Cost *</b>	<b>\$ <u>15,549.88</u></b>
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\* Total Cost is calculated by adding (A+B+C+D+E).



**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Nitro Construction Services, Inc.  
of Nitro, WV, as Principal, and Philadelphia Indemnity Insurance  
Company of Bala Cynwyd, PA, a corporation organized and existing under the laws of the State of  
PA with its principal office in the City of Bala Cynwyd, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
Open-end contract for maintenance of boilers in Buildings 3,5,6, and 7 on the Capitol Campus in Charleston, WV

**NOW THEREFORE,**

(a) If said bid shall be rejected, or  
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal  
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform  
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in  
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no  
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby  
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and  
Surety, or by Principal individually if Principal is an individual, this 22nd day of April, 2025.

Principal Seal

Nitro Construction Services, Inc.

(Name of Principal)

By: [Signature]  
(Must be President, Vice President, or  
Duly Authorized Agent)

PRESIDENT  
(Title)

Surety Seal



Philadelphia Indemnity Insurance Company

(Name of Surety)

By: [Signature]  
Kimberly L. Miles, Licensed  
WV Resident Agent Attorney-in-Fact

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.**

**PHILADELPHIA INDEMNITY INSURANCE COMPANY**

One Bala Plaza, Suite 100  
Bala Cynwyd, PA 19004-0950

**Power of Attorney**

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint Douglas P. Taylor, Andrew K. Teeter, Kimberly L. Miles, Tammy S. Selbe and Jessica J. Bentley of USI Insurance Services, LLC. its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed \$75,000,000.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14<sup>th</sup> of November 2016.

**RESOLVED:** That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

**FURTHER RESOLVED:** That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5TH DAY OF OCTOBER 2024.

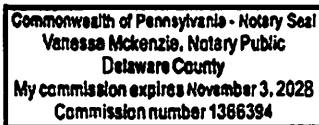


(Seal)

John Glomb, President & CEO  
Philadelphia Indemnity Insurance Company

On this 5<sup>th</sup> day of October, 2024 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:



Member, Pennsylvania Association of Notaries

residing at: Bala Cynwyd, PA

My commission expires: November 3, 2028

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5<sup>th</sup> day October 2024 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 22nd day of April, 2025.



Edward Sayago, Corporate Secretary  
PHILADELPHIA INDEMNITY INSURANCE COMPANY



# CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 1

DATE (MM/DD/YYYY)  
12/30/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Willis Towers Watson Northeast, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	<b>CONTACT</b> NAME: WTW Certificate Center PHONE (A/C No. Ext): 1-877-945-7378 FAX (A/C No): 1-888-467-2378 E-MAIL: certificates@wtwco.com ADDRESS:														
<b>INSURED</b> Nitro Construction Services, Inc 4300 1st Avenue Nitro, WV 25143	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: Arch Insurance Company</td><td>11150</td></tr><tr><td>INSURER B: Starr Indemnity &amp; Liability Company</td><td>38318</td></tr><tr><td>INSURER C: Arch Indemnity Insurance Company</td><td>30830</td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Arch Insurance Company	11150	INSURER B: Starr Indemnity & Liability Company	38318	INSURER C: Arch Indemnity Insurance Company	30830	INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Arch Insurance Company	11150														
INSURER B: Starr Indemnity & Liability Company	38318														
INSURER C: Arch Indemnity Insurance Company	30830														
INSURER D:															
INSURER E:															
INSURER F:															

**COVERAGES**

CERTIFICATE NUMBER: W37189043

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			ZAGLB9222208	01/02/2025	01/01/2026	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 4,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 4,000,000
	OTHER:						\$
A	<b>AUTOMOBILE LIABILITY</b>			ZACAT9243308	01/01/2025	01/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
B	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR			1000588155251	01/01/2025	01/01/2026	EACH OCCURRENCE \$ 10,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 10,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						\$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>			ZAWCI9402608	01/01/2025	01/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Evidence of Insurance

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# CONTRACTOR LICENSE

AUTHORIZED BY THE  
West Virginia Contractor  
Licensing Board

NUMBER: WV042601

## CLASSIFICATION:

ELECTRICAL  
GENERAL BUILDING  
HEATING, VENTILATING & COOLING  
PIPING  
PLUMBING  
SPRINKLER AND FIRE PROTECTION  
SPECIALTY  
LOW VOLTAGE SYSTEMS <80 VOLTS

NITRO CONSTRUCTION SERVICES INC  
DBA NITRO MECHANICAL SERVICES  
4300 1ST AVE #2  
NITRO, WV 25143-1001

## DATE ISSUED

JUNE 13, 2024

## EXPIRATION DATE

JUNE 13, 2025

Authorized Signature

Chair, West Virginia Contractor  
Licensing Board



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