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Header 4

List View

- General Information
- Contact
- Default Values
- Discount
- Document Information
- Clarification Request

Procurement Folder: 1394254

Procurement Type: Central Master Agreement

Vendor ID: VS0000045576 

Legal Name: Acuity International LLC

Alias/DBA: Acuity International

Total Bid: \$268,284.58

Response Date: 04/28/2024 

Response Time: 2:41

Responded By User ID: AcuityLLC2024 

First Name: Taryn

Last Name: Policht

Email: tpolicht@acuityinternationa

Phone: 321-868-8500

SO Doc Code: CRFQ

SO Dept: 0803

SO Doc ID: DOT2400000085

Published Date: 4/22/24

Close Date: 4/29/24

Close Time: 13:30

Status: Closed

Solicitation Description: DRUG AND ALCOHOL TESTING 8324C000076

Total of Header Attachments: 4

Total of All Attachments: 4



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 1394254
Solicitation Description: DRUG AND ALCOHOL TESTING 8324C000076
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2024-04-29 13:30	SR 0803 ESR04282400000006459	1

VENDOR
 VS0000045576
 Acuity International LLC

Solicitation Number: CRFQ 0803 DOT2400000085
Total Bid: 268284.5800000000162981450557 **Response Date:** 2024-04-28 **Response Time:** 02:41:10

Comments: Acuity International, LLC is pleased to present the West Virginia Department of Transportation with our bid for CRFQ-0803-DOT2400000085 Drug and Alcohol Testing. Included for our attachments are Exhibit A Pricing Page, clinic locations, signed addendum acknowledgment form, and company capabilities brief. Should there be any questions or request for further information please do not hesitate to contact me at tpolicht@acuityinternational.com or 321-213-4961.
 Sincerely,
 Taryn Policht
 Contracts Management Specialist
 Acuity International, LLC

FOR INFORMATION CONTACT THE BUYER
 John W Estep
 304-558-2566
john.w.estep@wv.gov

Signature X	FEIN#	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	On-Site Urine Collection	1400.0000	EA	112.410000	157374.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WV DOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	On-Site Urine Collection - After Hours	10.00000	EA	678.220000	6782.20

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WV DOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	On-Site Alcohol (Breath) Test	250.00000	EA	37.770000	9442.50

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WV DOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	On-Site Alcohol (Breath) Test - After Hours	10.00000	EA	37.770000	377.70

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Collector Testimony	1.00000	DAY	190.880000	190.88

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:**Extended Description:**

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Deposition	1.00000	DAY	598.880000	598.88

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:**Extended Description:**

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	Expert Witness Testimony	1.00000	DAY	2632.240000	2632.24

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:**Extended Description:**

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Laboratory Litigation Packages	1.00000	EA	361.980000	361.98

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:**Extended Description:**

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Scheduled Clinic Visit - Urine Collections	900.00000	EA	95.650000	86085.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	Scheduled Clinic Visit - Alcohol (Breath) Test	20.00000	EA	37.770000	755.40

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	Reasonable Suspicion Test-Urine Collection- Business Hours	5.00000	EA	138.690000	693.45

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	Reasonable Suspicion Test-Urine Collection- After Hours	5.00000	EA	522.530000	2612.65

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13	Reasonable Suspicion Test-Alcohol Breath Test-Business Hours	5.00000	EA	37.770000	188.85

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
14	Reasonable Suspicion Test-Alcohol Breath Test-After Hours	5.00000	EA	37.770000	188.85

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Exhibit A

Pricing Pages

All per costs are to be based upon an all-inclusive collection as seen throughout the entire process of analysis, culminating with the certification of results and proper reporting of such results of the Human Resources Division or the appropriate Agency Program Manager. Alcohol and drug screening requires separate pricing. Regular hours testing (Monday - Friday, 6:30 am - 5:00 pm) and after hours testing (Saturday, Sunday, and weekdays 5:01 pm - 6:29 am) requires separate pricing. "On-Site" refers to urine or breath collections which are conducted at a DOH, Parkways, or State Rail work location.

The West Virginia Department of Transportation requests your bid on the following services and estimated quantities:

	Usage Sample Totals	Unit of Measure	Cost Of Each Test/Item	Total For Each Line
1. On-Site Urine Collection	<u>1400</u>	per test	<u>112.41</u>	<u>157,374.00</u>
On-Site Urine Colleciton- After Hours	<u>10</u>	per test	<u>678.22</u>	<u>6,782.20</u>
2. On-Site Alcohol (Breath) Test	<u>250</u>	per test	<u>37.77</u>	<u>9,442.50</u>
On-Site Alcohol (Breath) Test-After Hours	<u>10</u>	per test	<u>37.77</u>	<u>377.70</u>
3. Professional Services				
Collector Testimony	<u>1</u>	per day	<u>190.88</u>	<u>190.88</u>
Deposition	<u>1</u>	per day	<u>598.88</u>	<u>598.88</u>
Expert Witness Testimony	<u>1</u>	per day	<u>2632.24</u>	<u>2,632.24</u>
Laboratory Litigation Packages	<u>1</u>	each	<u>361.98</u>	<u>361.98</u>
4. Scheduled Clinic Visits				
Urine Collections	<u>900</u>	per test	<u>95.65</u>	<u>86,085.00</u>
Alcohol (Breath) Test	<u>20</u>	per test	<u>37.77</u>	<u>755.40</u>
5. Reasonable Suspicion Testing -No notice given				
Urine Collection - during business hours	<u>5</u>	per test	<u>138.69</u>	<u>693.45</u>
Urine Colleciton - after hours	<u>5</u>	per test	<u>522.53</u>	<u>2,612.65</u>
Alcohol(Breath)Test - during business hours	<u>5</u>	per test	<u>37.77</u>	<u>188.85</u>
Alcohol (Breath) Test - after hours	<u>5</u>	per test	<u>37.77</u>	<u>188.85</u>
		Total	<u>\$</u>	<u>268,284.58</u>

Include the name of the software or internet-based result reporting: _____

The vendor shall be required to perform all of the services named above. Failure to provide the services and bid prices

Site Identifier	Site Address	Acuity Facility Code	State	Zip Code	Miles
DOH - Materials Division, Technical Support Division & Traffic Engineering Division	190 Dry Branch Dr, Charleston, WV 25306	LC1425	WV	25526	30
		WV-429	WV	25309	18
		QP-WV340	WV	25526	30
		WV-495	WV	25143	24
		WV-105	WV	25303	10
DOH - Equipment Division	83 Brushy Fork Rd., Buckhannon, WV 26201	LC1048	WV	26330	33
		LC1051	WV	26554	50
		WV-546	WV	26554	44
		WV-503	WV	26330	34
DOH District One	District One HQ, 1340 Smith St, Charleston, WV 25301	LC1425	WV	25526	25
		WV-429	WV	25309	13
		QP-WV340	WV	25526	25
		WV-495	WV	25143	19
		WV-105	WV	25303	5
	N. Charleston, 2800 Washington St W, Charleston, WV 25387	LC1425	WV	25526	21
		WV-429	WV	25309	10
		QP-WV340	WV	25526	21
		WV-495	WV	25143	15
		WV-105	WV	25303	3
	St. Albans, 2334 MacCorkle Ave, St. Albans, WV 25177	LC1425	WV	25526	12
		WV-429	WV	25309	10
		QP-WV340	WV	25526	12
WV-495		WV	25143	6	
WV-105		WV	25303	8	
Mason County, 225 Fairground Rd, Pt. Pleasant, WV 25550	OH-1373	OH	45631	13	
	LC1425	WV	25526	43	
	LN1429	WV	26101	48	
	LC1045	WV	25701	51	
	WV-495	WV	25143	56	
	QP-WV340	WV	25526	45	
	WV-490	WV	26164	29	
	QP-OH661	OH	45694	59	
	Chelyan, 14987 MacCorkle Ave, Cabin Creek, WV 25035	WV-429	WV	25309	29
WV-105		WV	25303	20	
Boone County, 203 DOH Garage Rd, Danville, WV 25053	WV-429	WV	25309	22	
	WV-478	WV	25601	27	
	WV-540	WV	25508	21	
	WV-105	WV	25303	26	
Putnam County, 3256 Teays Valley Rd., Hurricane, WV 25526	LC1425	WV	25526	5	

		LC1045	WV	25701	26
		WV-429	WV	25309	26
		QP-WV340	WV	25526	5
		WV-495	WV	25143	15
		WV-446	WV	25702	22
		WV-105	WV	25303	22
	Elkview, 904 Old Frame Rd., Elkview, WV 25071	WV-429	WV	25309	24
		WV-495	WV	25143	30
		WV-105	WV	25303	16
	Clay County, 4476 Triplett Ridge Rd., Clay, WV 25043	WV-429	WV	25309	57
		WV-460	WV	25962	56
		WV-249	WV	25314	55
		WV-105	WV	25303	55
DOH District Two	District Two HQ, 801 Madison Ave, Huntington, WV 25712	LC1045	WV	25701	8
		KY-881	KY	41129	10
		KY-732	KY	41101	15
		WV-446	WV	25702	10
	Cabell County, 6200 Route 60 East, Barboursville, WV 25504	LC1045	WV	25701	10
		LC1425	WV	25526	21
		QP-WV340	WV	25526	21
		KY-881	KY	41129	21
		KY-732	KY	41101	26
		WV-495	WV	25143	30
		WV-446	WV	25702	6
	Mingo County, #1 DOH Garage Rd., Williamson, WV 25561	WV-478	WV	25601	22
		L-S00680	KY	41501	34
		KY-668	KY	41230	42
		WV-540	WV	25508	26
	Wayne County, 326 Central Ave., Wayne, WV 25571	LC1045	WV	25701	15
		KY-668	KY	41230	21
		KY-881	KY	41129	25
		KY-850	KY	41230	21
		WV-446	WV	25702	30
	Lincoln County, 5829 McClellan Hwy., Branchland, WV 25506	LC1045	WV	25701	18
		LC1425	WV	25526	23
		QP-WV340	WV	25526	23
		WV-446	WV	25702	22
	Logan County, 8100 Old Logan Rd., Chapmanville, WV 25508	WV-478	WV	25601	7
		LC1045	WV	25701	56
		L-S00680	KY	41501	59
		WV-429	WV	25309	46
		WV-540	WV	25508	8
DOH District Three	District Three HQ, 624 Depot St. Parkersburg, WV 26101	LC1429	WV	26101	4
		WV-550	WV	26101	4
		WV-566	WV	26105	4

		WV-490	WV	26164	30
		OH-1238	OH	45750	17
	Wood County, 905 Lubeck Ave., Parkersburg, WV 26101	LC1429	WV	26101	1
		WV-550	WV	26101	1
		WV-566	WV	26105	6
		WV-490	WV	26164	29
		OH-1238	OH	45750	20
	Jackson County, 946 Clay Lick Rd., Ripley, WV 25271	WV-490	WV	26164	20
	Roane County, 269 Charleston Rd., Spencer, WV 25276	LC1429	WV	26101	50
		WV-429	WV	25309	50
		WV-550	WV	26101	50
		WV-566	WV	26105	52
		WV-490	WV	26164	41
		WV-495	WV	25143	59
	Wirt County, 256 Schoolview St., Elizabeth, WV 26143	LC1429	WV	26101	19
		WV-550	WV	26101	19
		WV-566	WV	26105	24
	Calhoun County, 7619 S. Calhoun Hwy., Millstone, WV 25261	LC1429	WV	26101	56
		WV-499	WV	26456	56
		WV-429	WV	25309	71
		WV-550	WV	26101	56
		WV-566	WV	26105	58
	Pleasants County, 401 2nd St., Belmont, WV 26134	LC1429	WV	26101	24
		WV-474	WV	26175	23
		WV-566	WV	26105	18
		WV-550	WV	26101	24
		OH-1238	OH	45750	20
	Ritchie County, 731 Ellenboro Rd., Harrisville, WV 26362	WV-499	WV	26456	20
	Pennsboro/Corridor D, 41 Ritchie Ind Pk Rd, Pennsboro, WV 26145	WV-499	WV	26456	17
DOH District Four	District Four HQ, 2460 Murphy's Run Rd., Bridgeport 26330	LC1051	WV	26554	17
		WV-546	WV	26554	17
	Monongalia County, 1510 Grafton Rd., Morgantown, WV 26508	LC1050	WV	26505	8
		LC1051	WV	26554	16
		WV-452	WV	26537	19
		WV-546	WV	26554	16
	Marion County, 916 Country Club Rd., Fairmont, WV 26554	LC1050	WV	26505	27
		LC1051	WV	26554	6
		WV-546	WV	26554	6
	Preston County, 1912 St. Joe Rd., Albright, WV 25619	WV-452	WV	26537	7
		LC1048	WV	26330	46
		PA-1277	PA	15401	45
	Taylor County, 1340 Taylor Co. Access Rd., Webster, WV 26354	LC1051	WV	26554	20
		WV-546	WV	26554	20
	Harrison County, 119 Railcross Rd., Gore, WV 26301	LC1051	WV	26554	24
		WV-499	WV	26456	28

		WV-546	WV	26554	24
	Doddridge County, 1993 Smithton Rd., West Union, WV 26456	WV-499	WV	26456	4
DOH District Five	District Five HQ, 2120 North Western Tpk, Burlington, WV 26710	WV-538	WV	26836	29
	Hampshire County, 56 DOH Dr., Romney, WV 26757	VA-1628	VA	22603	42
		VA-1629	VA	22601	41
		VA-184	VA	22601	41
		WV-563	WV	25403	60
	Morgan County, 166 DOH Ln., Berkeley Springs, WV 25411	WV-563	WV	25403	24
		VA-1627	VA	22603	28
		VA-1628	VA	22603	28
		WV-564	WV	25404	30
		WV-565	WV	25404	30
		WV-506	WV	25404	30
		VA-1555	VA	22603	28
	Berkeley County, 1867 Rock Cliff Dr., Martinsburg, WV 25401	WV-563	WV	25403	4
		LC0815	MD	21740	19
		WV-564	WV	25404	10
		WV-565	WV	25404	10
		MD-806	MD	21742	25
		WV-506	WV	25404	10
		WV-555	WV	25404	10
	Jefferson County, 1301 Old Leetown Pike, Kearneysville, WV 25430	WV-507	WV	25438	2
		WV-564	WV	25404	15
		WV-565	WV	25404	15
		LC0815	MD	21740	26
		WV-563	WV	25403	17
		VA-1629	VA	22601	24
		WV-506	WV	25404	15
		VA-1555	VA	22603	30
	Hardy County, 2104 State Route 55, Moorefield, WV 26836	WV-538	WV	26836	4
		VA-1650	VA	22630	60
	Grant County, 930 Lunice Ck Hwy, Petersburg, WV 26847	WV-538	WV	26836	8
	Mineral County, 10800 NW Tpk., New Creek, WV 26743	WV-452	WV	26537	53
		WV-538	WV	26836	35
DOH District Six	District Six HQ – 1 DOT Dr., Moundsville, WV 26401	WV-430	WV	26041	7
		L-066446	PA	15317	52
		PA-1566	PA	15301	44
	Brooke County, 2935 Commerce St., Wellsburg, WV 26070	PA-1566	PA	15301	25
		PA-1378	PA	15205	33
		L-066446	PA	15317	34
		Qst-MCU	PA	15317	34
		Qst-CPO	PA	15108	36
		Qst-WYW	PA	15106	39
		LC1237	PA	15136	41
		LC1259	PA	15236	50

	Hancock County, 1936 Veterans Blvd, New Cumberland, WV 26047	QST-BEW	PA	15009	22
		QST-AMJ	PA	15003	30
	Wetzel County, 641 North State Route 2, New Martinsville 26155	WV-474	WV	26175	16
		WV-430	WV	26041	28
		WV-535	WV	26155	10
		WV-537	WV	26155	10
	Tyler County, 2566 Tyler Hwy., Sistersville, WV 26175	WV-474	WV	26175	1
		WV-535	WV	26155	20
		WV-537	WV	26155	20
DOH District Seven	District Seven HQ, 131 Highland Dr., Weston, WV 26452	LC1048	WV	26330	27
		LC1051	WV	26554	45
		WV-499	WV	26456	56
		WV-546	WV	26554	39
	Webster County, 32 Sandy Run Rd, Webster Springs, WV 26288	WV-460	WV	25962	61
	Braxton County, 1001 State St., Gassaway, WV 26624	LC1048	WV	26330	60
	Gilmer County, 3531 US Hwy 33 East, Glenville, WV 26351	LC1048	WV	26330	59
		WV-499	WV	26456	41
	Upshur County, 493 Mudlick Rd., Buckhannon, WV 26201	LC1048	WV	26330	33
		LC1051	WV	26554	51
		WV-546	WV	26554	45
		WV-503	WV	26330	34
	Barbour County, 1439 Mansfield Dr., Philippi, WV 26416	LC1048	WV	26330	22
		LC1051	WV	26554	40
		LC1050	WV	26505	60
		WV-452	WV	26537	41
		WV-499	WV	26456	51
		WV-546	WV	26554	34
		WV-503	WV	26330	23
DOH District Eight	District Eight HQ, 1101 N. Randolph Ave., Elkins, WV 26241	LC1048	WV	26330	50
		WV-452	WV	26537	55
		WV-503	WV	26330	51
	Randolph County, 76 County Club Rd., Elkins, WV 26241	LC1048	WV	26330	54
		WV-452	WV	26537	59
		WV-503	WV	26330	55
	Pocahontas County, 25 Brush Country Rd. Marlinton, WV 24954	WV-433	WV	24901	42
		LC1426	WV	24901	45
		WV-562	WV	24901	42
		VA-1352	VA	24426	52
	Pendleton County, 131 Maple Ave., Franklin, WV 26807	LC1381	VA	22801	44
		VA-1216	VA	22801	43
		VA-1664	VA	22801	43
		VA-1665	VA	22801	43
		VA-1404	VA	22801	43
		WV-538	WV	26836	42
	Tucker County, 9209 Seneca Trail, Parsons, WV 26287	LC1048	WV	26330	57

		LC1051	WV	26554	59
		WV-452	WV	26537	37
		WV-546	WV	26554	60
		WV-538	WV	26836	57
		WV-503	WV	26330	58
DOH District Nine	Greenbrier County, 2820 N. Jefferson St., Lewisburg 24901	LC1426	WV	24901	5
		WV-433	WV	24901	5
		WV-562	WV	24901	5
		WV-460	WV	25962	22
	Nicholas County, 777 Turnpike Rd., Summersville, WV 26651	LC1423	WV	25801	48
		WV-433	WV	24901	57
		WV-562	WV	24901	57
		WV-543	WV	25801	48
		WV-460	WV	25962	35
	Fayette County, 3121 Main St. E., Oak Hill, WV 25901	LC1423	WV	25801	18
		WV-543	WV	25801	18
	Monroe County, 875 Sweet Springs Valley Rd., Union, WV 24983	LC1426	WV	24901	24
		WV-433	WV	24901	24
		WV-562	WV	24901	24
	Summers County, 20414 State Rt. 12, Hinton, WV 25951	LC1423	WV	25801	27
		LC1041	WV	24740	30
		LC1426	WV	24901	34
		WV-433	WV	24901	43
		WV-562	WV	24901	43
DOH District Ten	District Ten HQ, 270 Hardwood Ln., Princeton, WV 24740	LC1041	WV	24740	10
		VA-1655	VA	24605	28
		WV-557	WV	24740	10
	Wyoming County, 1409 Bearhole Rd., Pineville, WV 24874	LC1423	WV	25801	30
		WV-543	WV	25801	30
	Raleigh County, 379 Market Rd., Beckley, WV 25801	LC1423	WV	25801	4
		WV-543	WV	25801	4
	Mercer County, 454 New Hope Rd., Princeton, WV 24740	LC1041	WV	24740	8
		VA-1655	VA	24605	20
		WV-557	WV	24740	8
	McDowell County, 100 Headquarters Ln., Havaco, WV 24801	LC1041	WV	24740	39
		LC1423	WV	25801	54
		VA-1655	VA	24605	35
		WV-478	WV	25601	60
		WV-543	WV	25801	55
	Coalfields Expressway, 1790 Robert C. Byrd Dr., Beckley, WV 25801	LC1423	WV	25801	5
		WV-543	WV	25801	5
WV State Rail Authority	120 Water Plant Dr., Moorefield, WV 26836	WV-538	WV	26836	6
WV Parkways Authority	Standard, WV	WV-429	WV	25309	34
WV Parkways Authority	Beckley, WV	LC1423	WV	25801	4
		WV-543	WV	25801	4

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DOT2400000085

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Acuity International, LLC

Company

Jaym Polito

Authorized Signature

4/26/2024

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Occupational Health Services (OHS)

Capabilities Brief

Providing Quality Healthcare Services Since 1975



ACUITY INTERNATIONAL, LLC

10701 Parkridge Blvd, Suite 200

Reston, VA 20191

+ 1 703 261 1110

www.acuityinternational.com

This proposal includes data that shall not be disclosed outside the Government and shall not be duplicated, used or disclosed – in whole or in part – for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of – or in connection with – the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in all sheets of this proposal.

TABLE OF CONTENTS

Introduction	1
Acuity’s Network of Affiliate Facilities	2
Exam Services	3
Pre-Employment, Fit for Duty, and Medical Surveillance	5
Onsite Health Clinics	6
Pre-employment and Post-Accident Drug and Alcohol Screening Services	6
Oil and Gas UK (OGUK) / Offshore Medical Services	8
Expatriate Relocation Medical Services	9
Deployment Exams	9
Behavioral Health / Mental Health Assessments	10
Background Checks	11
Absence Case Management	12
Wellness Prevention, Testing, & Education	13
Automated System for Medical Management	13
mLink Online Interactive Application	13
Program Management	14
Acuity’s Full-Service Solution	15

List of Figures

Figure 1. Acuity’s Provider Network Is Able to Deliver OHS Wherever Needed	2
Figure 2. Acuity Performed More Than 400,000 Exams Over the Past Four years	5
Figure 3. Acuity’s Efficient Exam Process Repeatedly Has Been Proven Effective	6
Figure 4. Acuity’s Random Drug Screen Process	7
Figure 5. Process for Post-Accident and Reasonable Suspicion Testing	8
Figure 6. Case Management Life Cycles	12
Figure 7: Acuity’s Automated System for Medical Management	14

List of Tables

Table 1. Acuity’s Customized Medical Services	3
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Introduction

Acuity International, LLC (Acuity) was created to combine the strengths and experience of our legacy companies whose capabilities encompass a broad range of services, which include medical services, logistics and base operations, life support, engineering, construction, security, and large-scale program management. Acuity's expertise encompasses the collective knowledge, experience, and proven performance of our legacy companies: Comprehensive Health Services, LLC (CHS), Sallyport Global Holdings, Inc. (Sallyport), Janus Global Operations, LLC (Janus), Project Time & Cost, LLC (PT&C), and Michael Baker Global Services, LLC (MBGS). CHS, our medical services legacy company, was established in 1975.

Acuity has provided Advanced Medical Solutions (AMS) and humanitarian program support throughout our 48+ years of existence and are currently performing services at domestic, remote, and austere international locations for our federal, international organizations, and commercial clients. Working as a trusted partner to our clients, we design, manage, and implement integrated workplace health and occupational healthcare programs that address our clients' most complex requirements.

Acuity supports the health and well-being of our clients by providing the following services and programs:

- ▶ Medical Exams (Pre- and Post-Deployment, Pre-Placement, Fit for Duty (FFD), Return to Work (RTW), Medical Surveillance)
- ▶ Drug and Alcohol Testing (regulated & non-regulated)
- ▶ Chart Reviews
- ▶ Status Correspondence (pass or fail)
- ▶ Medical Review Officer (MRO) processing
- ▶ Expat Relocation Services
- ▶ Behavioral and Mental Health Assessment Services
- ▶ Onboarding and Background Security
- ▶ Assistance with Litigated Files
- ▶ Absence Case Management and Workers' Compensation with Bill Review
- ▶ Wellness, Education and Prevention
- ▶ Industrial Hygiene and Environmental Health & Safety
- ▶ RTW Programs following injury or illness
- ▶ Onsite Health Clinics
- ▶ Mobile Medical Exam Services
- ▶ Professional Staff Credentialing (CVO)
- ▶ Emergency Medicine; Surgical Services
- ▶ Preventive Medicine and Public Health Services
- ▶ Dental Services
- ▶ Mentoring and Medical Training Services
- ▶ Disaster and Mass Casualty Training and Response
- ▶ Medical Evacuation Support; Mortuary Services
- ▶ Pharmacy, Laboratory, and X-Ray Services
- ▶ Medical Logistics and Procurement
- ▶ Inventory Control
- ▶ 24/7 Telemedicine Reach-Back Program
- ▶ Workforce Health Monitoring

We leverage our program management acumen, state-of-the-art technology tools, physician review expertise, mobile medical services, and our comprehensive provider network to forge the solution that is right for our clients. Our technology-driven, flexible healthcare solutions provide tailored services to ensure employers can meet the medical needs and compliance issues of their employees anywhere in the world. With corporate offices in Reston, Virginia, and operational office in Cape Canaveral, Florida, we employ a staff of more than 1,900 professionals located throughout the world.

86%
of Acuity's key
personnel have
15+
years of
experience

Acuity's Network of Affiliate Facilities

Acuity offers our clients regular support throughout the U.S., its territories, and multiple locations worldwide with over 11,000 affiliate facilities (**Figure 1**).

Quality of Services through Acuity's Provider Network Relations. Our network providers are researched, vetted, selected, and engaged by Acuity Provider Network Operations (PNOs). When a client decides to work with Acuity, our dedicated PNOs Development Team matches the client's requirement to pre-approve network providers (facilities, labs, etc.). We streamline the process, strengthen quality assurance and consistency, and control costs by offering consistent nationwide pricing services across all facilities. PNOs provides all Acuity's clients with the following quality checks:

- ▶ Stringent checks to verify provider credentials, licensing, insurance, facility, and equipment conditions.
- ▶ Ensure capability of facilities to perform all medical procedures using established protocols.
- ▶ Checks operating histories of providers to ensure that no sanctions, medical malpractice lawsuits, or penalties have been levied against the providers and facilities.
- ▶ When signing the Acuity Provider Services Agreement, facilities validate that their providers have current unexpired, unencumbered, and unrestricted licenses to practice in the state of performance based on education and scope of practice.
- ▶ All providers are credentialed through a thorough verification and validation process in accordance with Utilization Review Accreditation Commission (URAC) standards by our Acuity Credentialing Department.

To ensure consistent uniformity and quality of results across all geographies, we utilize our labs to collect the exam/testing data. That data is then reviewed by our occupational health physicians and nurses at our Florida offices to make the final determinations.

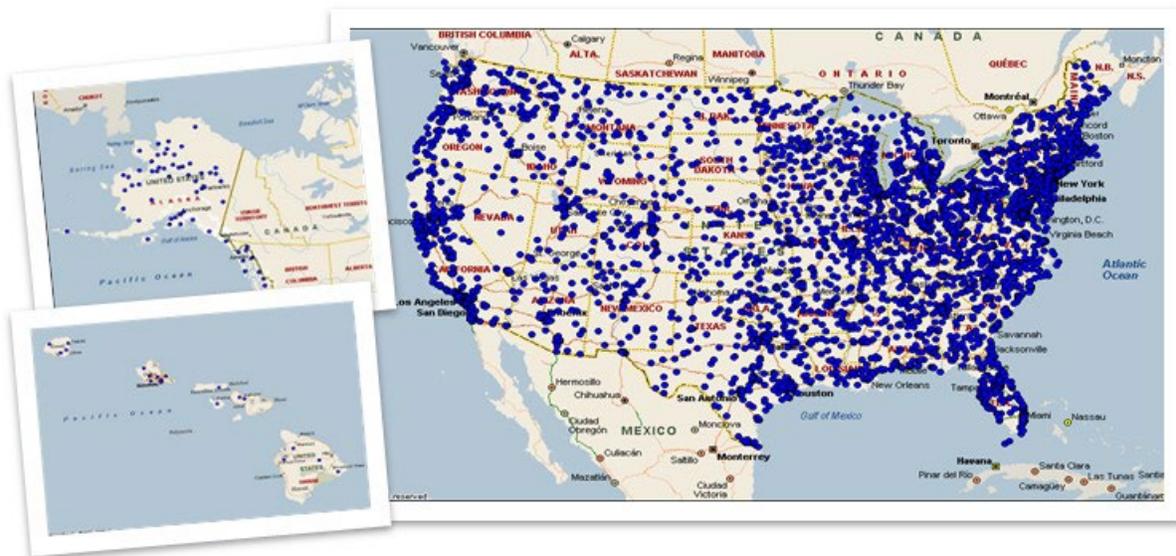


Figure 1. Acuity's Provider Network Is Able to Deliver OHS Wherever Needed

Affiliated Network. Through our standardized processes and detailed quality standards, these facilities provide the services required by our customers. The Acuity Credentialing Department obtains updated provider rosters annually. If new staff is added, those new providers are vetted and credentialed. The providers that were already credentialed with Acuity, are recertified every three years. Acuity uses Computer Assisted Credentialing Tracking Update System (CACTUS) software to store information

allowing continuous review of certifications and licenses. In addition, Acuity uses the National Association Medical Staff Services (NAMSS) Accreditation Guidelines to verify credentials, licenses, insurance, malpractice lawsuits or penalties. Individual facility information is available upon request.

Quality Labs. Acuity maintains agreements with major laboratories such as Quest, LabCorp, CRL, and ABBOTT/Alere. Risk analysis is performed by individual laboratories within our affiliated network and quality standards are ensured through all our agreements to meet Substance Abuse and Mental Health Services Administration (SAMHSA) standards. Through scheduling and the maintaining of metrics, we are able to pinpoint issues. If quality standards are not met, the Acuity Lab Manager and PNOps team will meet individually with the affected laboratories. As a last resort if issues are not resolved Acuity terminates with the laboratory and reroutes examinees to those labs who meet standards.

Exam Services

Acuity delivers flexible, performance-based workforce health programs tailored to the unique needs and risks of each organization. Our client-focused medical solutions—which can be customized to virtually any workforce configuration — increase productivity, decrease healthcare costs, and reduce lost time. Our diverse occupational medical services include pre-hire, medical surveillance, RTW, FFD, and wellness exams, as well as drug and alcohol testing. We leverage our program management acumen, state-of-the-art technology tools, physician review expertise, mobile medical services, and comprehensive provider network to forge the solution that is right for your organization.

Medical Exam Services. Acuity provides medical exam services through our national provider network. We ensure our client’s employees are medically capable of performing their job safely and successfully. Our clients receive single-sourced services and assurance of timely, accurate, and complete occupational medical services to support a healthy, fit, and productive workforce, regardless of position or location. Our one-stop-shop for occupational exam and health management services is summarized in **Table 1**.

<i>Table 1. Acuity’s Customized Medical Services</i>	
Network Pre-employment / Fitness for Duty	
<ul style="list-style-type: none"> • Pre-Placement • Periodic • Immunizations – Travel Vaccines • Return to Work / Fit for Duty 	<ul style="list-style-type: none"> • Functional Capacity Testing • Exit Testing • Bloodborne Pathogen Testing • Medical Qualification Determination
Medical Baseline and Annual Surveillance (Regulatory)	
<ul style="list-style-type: none"> • Respiratory Clearance and Fit Testing • Hearing Conservation • HAZMAT • Heavy Metals (Mercury, Lead, Arsenic, Beryllium, Cadmium, and Hexavalent Chromium) 	<ul style="list-style-type: none"> • Silica • Asbestos • Welder • Laser Eye • DOT-FMCSA, FRA, FAA, USCG
Pre-Employment and Post-Accident Drug and Alcohol Testing	
<ul style="list-style-type: none"> • Employee Drug Screen for Cause & post-accident • Compliance Drug Screen • Random Drug Screen • Saliva and Hair Testing 	<ul style="list-style-type: none"> • Onsite Collection • Clinic Collection • Medical Review Officer Determination • 24 / 7 Hotline for Post-Accident, Reasonable Suspicion

Behavioral Health / Mental Health Assessments	
<ul style="list-style-type: none"> • Fitness for Duty Assessment • Mental Health History 	<ul style="list-style-type: none"> • Medical Exam • Physical Ability Assessment
Deployment Exam Services	
<ul style="list-style-type: none"> • Medical / Dental Evaluations • Medical Pre-Screening and History • Laboratory Tests 	<ul style="list-style-type: none"> • Physical Examination • Prescriptions • MRO Services
Railroad Exam Types	
<ul style="list-style-type: none"> • Post Offer Examinations • FRA Certification/Recertification • FMCSA – DOT certifications/Recertifications • Silica/Asbestos Baseline/annual-bi-triennial • Absence Management 	<ul style="list-style-type: none"> • Immunizations • Return-to-Duty Exams • Behavioral Health Evaluation • Physical Capacity Evaluations
Maritime Exam Types	
<ul style="list-style-type: none"> • USCG (baseline & periodic) • MSC • Food Handler • Benzene • Diver 	<ul style="list-style-type: none"> • Functional Capacity Evaluation (FCE) • Immunizations • Return-to-Duty • Ship to Shore Telemedicine • Behavioral Health Evaluation
Incident Intervention Services	
<ul style="list-style-type: none"> • 24 / 7 / 365 Nurse Triage Hotline • Injury / Illness Reporting • Experienced Vocational Injury Case Managers 	<ul style="list-style-type: none"> • Field & Telephonic Case Managers • Bill Review Services
Employee Screening and Wellness	
<ul style="list-style-type: none"> • Onsite Healthcare Professionals • Biometric Screening 	<ul style="list-style-type: none"> • Health and Wellness Education and Promotion • Health Coaching
Medical Director Services	
<ul style="list-style-type: none"> • As-Needed Consultant • Mediate Conflicting Medical Determinations 	<ul style="list-style-type: none"> • Develop and Approve Standardized Medical Protocols, Policies and Procedures
Onsite / Mobile Medical Services	
<ul style="list-style-type: none"> • Concierge Medical Event Planning State-of-the-Art Technology and Logistics support 	<ul style="list-style-type: none"> • Patient-Centric Environment

We provide flexible, performance-based workforce health programs tailored for the unique needs and risks of each organization/client. Our broad service delivery capabilities are available individually or as a bundled service package.

Acuity can establish worksite health programs at multiple locations, supply a national network of healthcare providers to address a dispersed workforce, and deploy medical readiness teams on an emergency response basis. Recent exam types are outlined in **Figure 2**.

Acuity currently supports medical exam programs for both commercial and government clients, where we:

- ▶ Perform baseline and annual health exams
- ▶ Perform subsequent exams to spot injury or illness patterns and mitigate problems before they arise

- ▶ Provide program management and oversight for the entire exam process, using our proprietary, electronic database system

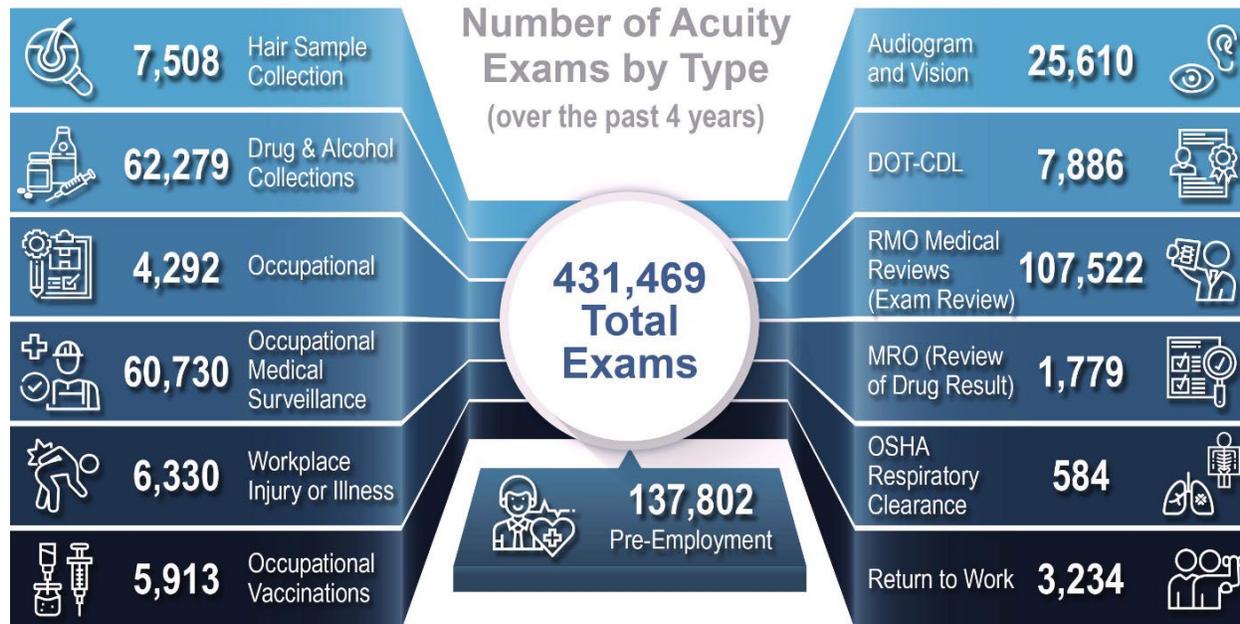


Figure 2. Acuity Performed More Than 400,000 Exams Over the Past Four Years

Pre-Employment, Fit for Duty, and Medical Surveillance

Acuity realizes that customized comprehensive exams, supporting a ready and fit workforce is essential and begins with the Pre-employment process. Long-term cost savings, with centralized medical review and convenient testing facilities, support informed human resource management decision making for optimal workforce readiness and utilization. Acuity attempts to provide a one-stop shop with an end-to-end solution for OHS, enabling any client to:

- ▶ Achieve efficient and compliant medical determinations and reporting
- ▶ Retain and hire healthy and productive employees
- ▶ Comply with medical regulatory requirements

All to allow our clients to focus on their core business. Our medical team has designed a physical exam that is comprehensive in nature and drives the examiner to review all physical systems and examine physical capabilities – with the rigors of the various job requirements provided by the client. Our clients receive single-sourced services and assurance of timely, accurate, and complete occupational medical services to support a healthy, fit, and productive workforce, regardless of position or location.

Exam Process. Acuity’s exam process (**Figure 3**) is adapted to customer needs and covers Ordering Exams, Scheduling Exams, Exam Preparations, Notifications, Exam Conduct, and Results and has been successful for numerous clients and federal agencies. Our mLink medical exam management system (4.0) securely tracks all appointments and the associated health data information captured at each exam and generates reports for authorized users. This process takes advantage of our medical resources, network providers and their capabilities.

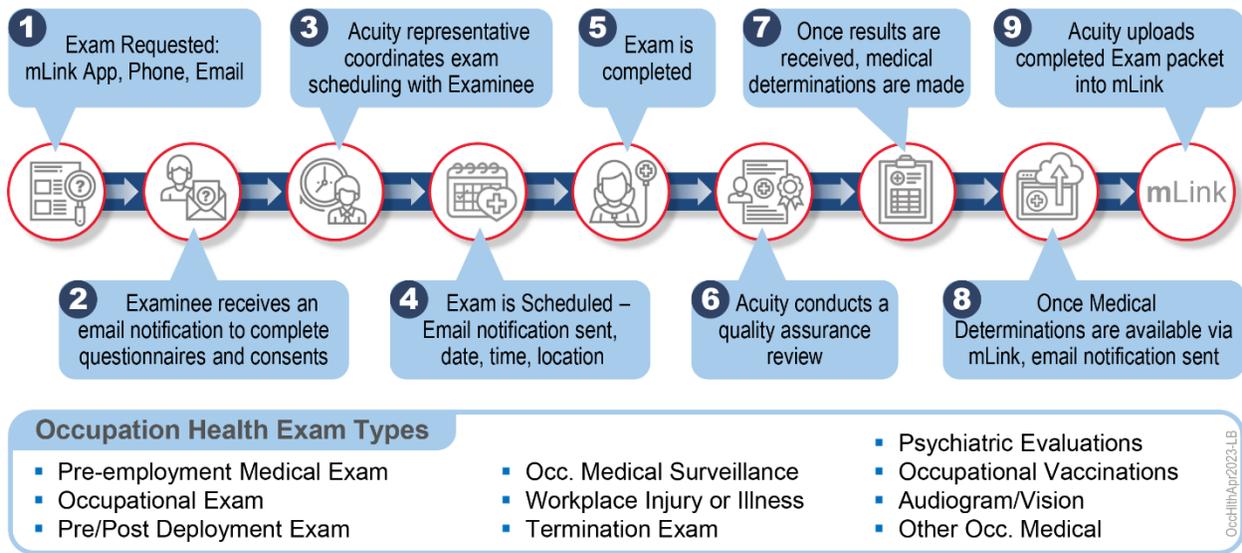


Figure 3. Acuity's Efficient Exam Process Repeatedly Has Been Proven Effective

Onsite Health Clinics

As part of our services, Acuity provides clients with onsite events where we set up a small clinic area in an available space at the client's worksite or a nearby mutually agreed upon location and provide full exam service(s). Our customizable service options include annual and semiannual medical surveillance exams, company required physical exams, respirator fit testing, drug and alcohol testing, and wellness exams. Our registered nurses review all exams and health histories, and interview employees for positive responses to past or current health issues.

We can also team up with other specialized services such as a mobile radiology unit if x-rays are required, or a mobile dental service provider if dental exams are needed. Acuity always deploys a nurse to all onsite events to both facilitate the event and address employee's needs.

Acuity onsite events offer the following medical services:

- ▶ Full exam services
- ▶ Employee TB screening
- ▶ Substance abuse testing
- ▶ Travel vaccines/immunizations/Flu shots
- ▶ Surge hiring events

Pre-employment and Post-Accident Drug and Alcohol Screening Services

Acuity provides 24/7 on-call and after-hours collection and testing services.

Acuity provides drug and alcohol screening services for all types of reasons for testing, whether by providing an initial screening for hire, RTW, for cause/post-accident or random testing per client needs. Utilizing an extensive nationwide network of medical clinics, lab service centers, or accessing our network of mobile onsite collectors, and with 24/7 onsite collection services, Acuity successfully executes compliant and high-quality drug and alcohol testing services for a wide variety of clients and employee populations. Our nationwide medical provider network is already

in place, which means a higher start-up value, better cost control, and reduced operational risk for our clients.

For more than 48 years, our experienced team of MROs and MRO Assistants (MROAs) have provided centralized drug test review and results verification for U.S. Government and commercial clients. With a direct and secure link to all certified labs, we are able to rapidly obtain, and report, verified results. Our HIPAA-compliant data and health records management system allows authorized client personnel to access records through a secure client portal. Our proven and mature medical link (mLink) technical facilitates our ability to manage data and drug screen results reliably, effectively, and confidentially.

Acuity uses our mLink systems in maintaining these services (Figure 4). mLink, Acuity’s Medical Tracking System (MTS) maintains a list of employees as updated by the client with a random selection generator known as Randomware™. All selections are created, issued, and securely maintained. All results are managed and retrieved via Client Portal.

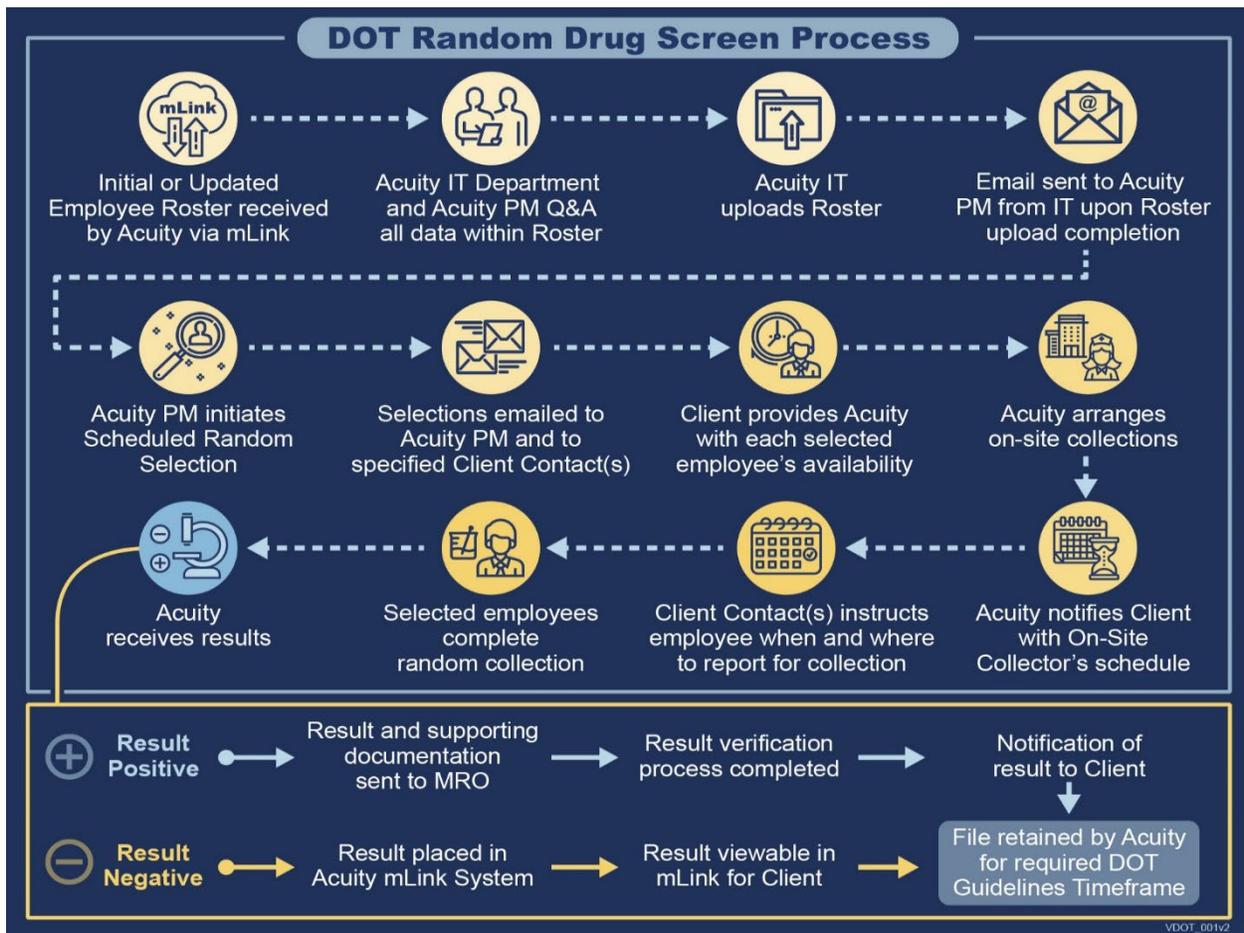


Figure 4. Acuity's Random Drug Screen Process

When an incident arises requiring an onsite drug and/or alcohol collection, the client will initiate the onsite collection service by contacting Acuity through the 24/7 hotline. This triggers the process of initiating an onsite team to perform the required drug and alcohol collection services. This process is demonstrated in Figure 5.

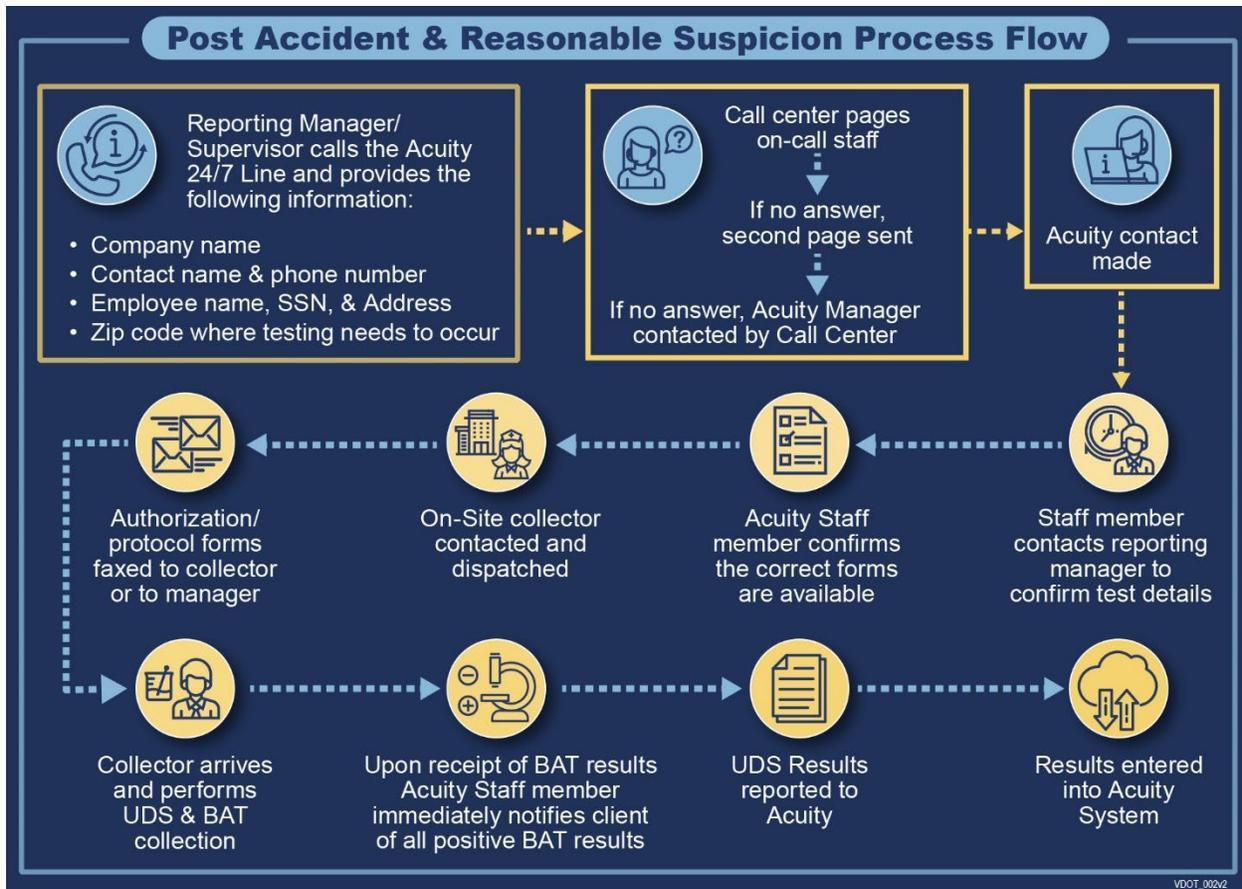


Figure 5. Process for Post-Accident and Reasonable Suspicion Testing

In addition to drug and alcohol testing services, we also provide:

- ▶ Subject matter expertise, guidance, and program management to ensure our clients' drug and alcohol programs meet all applicable local, state, and federal government requirements
- ▶ Subject matter expertise and guidance for evolving issues such as medical marijuana and CBD
- ▶ Critical training on topics such as identifying donors for reasonable suspicion testing, implementing a random drug testing program, and collector training.

Oil and Gas UK (OGUK) / Offshore Medical Services

Acuity is familiar with the OEUK/OGUK physical medical exam requirements, having an extensive relationship within the offshore Maritime, Wind and Oil and Gas industries. It is understood that every offshore worker must undergo and pass a medical exam that meets the physical demands and rigors of working in an offshore environment. Many of our clients require the same physical standards for their onboard and offshore populations. The exam components Acuity performs include:

- ▶ Completion and discussion of a medical health questionnaire
- ▶ Pulse and BP measurement
- ▶ Audiogram
- ▶ Body Mass Index
- ▶ Physical examination – height, weight, and Body Mass Index (BMI)

- ▶ Vision testing (near, distance, peripheral and color)
- ▶ Fitness Assessment – Step test
- ▶ Lung-function examination (Pulmonary Function Testing)
- ▶ Urinalysis (and other labs determined by physician)
- ▶ DOT 5P
- ▶ Consultation with a licensed OGUK qualified physician

Expat Relocation Medical Services

Acuity provides global medical services including medical repatriation, the process of returning a person to their country of origin. Unfortunately, travelers frequently require repatriation by air medical evacuation after experiencing injuries, illness, or trauma while abroad. An air medical evacuation (also known as a MedEvac) is a method of private air transportation for patients who are too ill or injured to endure the rigors of commercial flights. We provide access to international MedEvac air ambulances and repatriation services for patients worldwide. Our Case Management Teams (CMTs), arrange flights through our network of aeromedical vendors, to ensure the most rapid and appropriate response. Our global operations work around the clock to assist you. Air ambulances can land at many smaller airports, enabling the ability to get as close to the patient as possible and go to private terminals allowing the patient to be brought directly to the plane.

Deployment Exams

Prior to deployment to any foreign countries, Acuity will work with the client to determine fitness for duty standards. Some notable baseline standards may include:

Medical/Dental Evaluations – Dental exams are valid for one (1)-year from dental exam date. It is our experience that x-rays are needed as they are a requirement on the dental form as part of the overall dental evaluation.

Prescriptions – Acuity will confirm that individuals are in possession of a 180-day supply of any prescribed medication or a 90-day supply of any Class II (CII) controlled substance including psychotropic medications during the time of medical review.

Medical Pre-Screening and History – Acuity performs medical pre-screening for all deployment exams using an online questionnaire. The purpose of the pre-screen questionnaire is to identify some of the most common absolute disqualifiers prior to the exam and prevent unnecessary cost. Individuals without any absolute disqualifiers will move forward into the scheduling process for the remainder of exams. Individuals not meeting standards will discontinue processing unless the company directs Acuity to continue the Examinee medical evaluation process. Acuity's pre-screen process includes the following completed documents:

- ▶ Acuity Deployment Pre-Screen Questionnaire
- ▶ Respiratory Usage Questionnaire
- ▶ Immunization Documentation
- ▶ Consent Forms

Physical Examination – Pre-deployment or pre-placement examinations are based on identified physical demands and workplace hazards, incorporating best medical practices and industry standards, including applicable federal, state, industry, and employer-specific requirements. Exams will be conducted by qualified certified healthcare professionals. All Examinee information, exam findings, and initial recommendations are documented on the medical examination form.

The completed medical history form is critical to any medical assessment. The Examinee is required to complete the form in its entirety which serves as a baseline for further medical testing and evaluation. The medical examination includes an assessment of the Examinee's medical history and current medical and physical status (including vital signs and physical measurements) and provides Acuity physicians the ability to determine current suitability for a position. The physical exam may also provide a baseline for a regularly scheduled periodic medical evaluation or special examinations, such as Medical Surveillance, fit for duty, or RTW evaluations. Exam components are determined by contract and regulatory requirements, as well as the requirements of the position and, in addition to the history and physical, may include drug screening, audio screening, vision screening, Electrocardiogram (EKG), x-rays, pulmonary function tests, dental assessment and basic blood and urine tests.

Laboratory Tests – Acuity maintains agreements with major laboratories, and we can perform and annotate laboratory testing for all employees associated with this program. Risk analysis of the lab results is performed by individual laboratories within our affiliated network and quality standards are ensured through all our agreements to meet SAMHSA standards. Through scheduling and the maintaining of metrics, we can pinpoint issues if needed. If trends manifest for quality standards not being met, the Acuity Lab Manager and PNOps team meet individually with the laboratories in the network. As a last resort if issues are not resolved, Acuity terminates with the laboratory and reroutes Examinees to those who meet standards. For all clinical and toxicology analysis, LabCorp is the primary laboratory of choice for all deployment exam programs.

MRO Services – Acuity has extensive experience providing MRO services for both regulated and non-regulated testing. We employ nine (9) certified MRO physicians, who supervise and train our 10 MROAs. They are experts in the management and implementation of substance abuse testing and verifying agreement with federal regulations.

Behavioral Health / Mental Health Assessments

The definition of Behavioral Health can be described as “the connection between behaviors and health and well-being of the body, mind and spirit” It is a valuable assessment tool for identifying concerns that could lead to future issues in the workplace. Acuity has performed more than 3,000 behavior health assessments for government and commercial clients to include the law enforcement community. These assessments are conducted through the use of validated health questionnaires and then reviewed by licensed psychologists. If issues are evident as a result of the questionnaire review, an interview is scheduled with a psychologist to determine the validity of the responses. The oil industry, as an energy commerce has a direct impact on much of our everyday lives. The mental health and stability of individuals who are engaged in this valuable line of work is critical to the safety of the employee and the community as well as effecting the continuity of service. Acuity, along with the partnership of our mental healthcare providers, can deliver a fitness for duty assessment which when used alongside a medical exam and physical ability assessment, can provide the most comprehensive approach to hiring the right candidate.

Fitness for Duty Assessment Overview

Candidates will be administered three assessments consisting of both multiple choice and open-ended questions. Altogether, the three assessments will take approximately an hour to complete. These assessments can be completed online.

Together the three assessments measure the following areas:

- ▶ **Safety** – The disposition to follow safety protocols and take appropriate precautions to avoid accidents. The commitment to ensure the safety needs of oneself and co-workers are met.
- ▶ **Turnover** – The inclination to stay with a company for a reasonable or extended period of time. The disinclination to leave a position over relatively minor concerns or opportunities elsewhere.

- ▶ **Anxiety** – The disinclination to have intense, excessive, and persistent worry about everyday situations. The willingness to work through challenges, even when faced with tight deadlines and pressures, without letting the quality of one’s efforts suffer.
- ▶ **Depression** – The unwillingness to allow one’s mood to interfere with the ability to complete assignments in a timely fashion and meet performance expectations. The ability to work through challenges and not permit one’s emotions to disrupt daily routines.
- ▶ **Post-Traumatic Stress Disorder** – The disposition to not let past traumas and possible symptoms (irritability, flashbacks, social avoidance, sleep disturbances, etc.) interrupt one’s ability to meet performance expectations.
- ▶ **Absenteeism** – The willingness to show up to work on time and not be absent for nonessential reasons. A commitment to one’s job and employer.
- ▶ **Attitude Toward Work** – A disposition to stay positive about one’s job and employer. An unwillingness to be negatively influenced by the poor attitudes of others. An inclination to be positive in the face of obstacles.
- ▶ **Dependability** – The willingness and ability to follow through on assignments in a consistent manner, even under duress. The disinclination to permit unexpected changes and challenges to negatively impact work product or service.
- ▶ **Impulsivity** – The ability to retain one’s objectivity and good judgment. The unwillingness to let one’s emotions, or the influence of others, interfere with one’s commitment to one’s job and performance expectations.
- ▶ **Quality** – The disposition to be concerned that a quality product is produced, or a good service is provided. A willingness to pay attention to details and follow through on expectations. A willingness to monitor one’s own work performance and not be careless.

Background Checks

Acuity offers background checks for employees, this check begins upon the client delivering a contingent offer to the potential employee. Acuity provides secure services which are fully digitized, easy to use, and delivers comprehensive, accurate results, worry-free. Our mission is to empower clients to make safe and informed decisions. The following is a list of Acuity’s background check searches tailored to meet client needs.

- ▶ Searches may include any or all of the following:
 - National Record Indicator w/ nationwide Sex Offender Index + Maiden/Alias Names + Flat Rate Confirmations
 - Flat Rate Country Criminal Maiden/Alias Names
 - Includes all counties of residence in the past seven years from applicant’s residency history
 - National Federal Criminal History
 - Social Security Alert
 - Residency History
 - Worker’s Comp Check (where applicable)
 - Employment Check
- ▶ Package Add-On Options:
 - Motor Vehicle Record
 - Professional Licensing
 - I-9/E Verify
 - Reference Check

- Employment Verification
- Military Record Check
- Statewide Parole and Probation

Acuity can arrange various “packages” of background searches based on the client’s variable needs.

Absence Case Management

Our Absence Management Services Department was designed to provide medical management of all claims and leaves of absence. We understand that all leaves of absence impact productivity, morale, and the bottom line. Acuity provides an extremely effective solution for managing absence claims, which is specifically designed for our client’s benefit structure, policies, and specific needs (**Figure 6**).

Employee Illness/Injury. When managing any leave (workers compensation, short term disability, Family Medical Leave Act (FMLA), Americans with Disabilities Act (ADA), or all State and Military leave of absence). The Nurse Case Manager (NCM) provides a unique and highly qualified skill set. Medical intervention and oversight by a qualified NCM move the medical case along to the expected recovery date and RTW. NCMs are uniquely skilled to identify the appropriate treatment and work closely with the physician to set expectations and goals for worker recovery and RTW.

RN Medical Management. Our program is unique because the Nurse Case Management process begins on day one of the injury/illness reported to our NCM Hotline, initiating three (3) points of contact which includes: the employee, provider, and manager. NCM contacts the employee to set expectations for program compliance and acts as a liaison and advocate, providing support and assistance to navigate the employee throughout the insurance process. NCM completes a comprehensive interview to obtain a health history, a record of previous injuries, surgeries, and a prescription medication list.

Coordination of Treatment Plan & Return to Work Planning.

The NCM works in partnership with the provider to coordinate the appropriate treatment plan and facilitate RTW with or without restrictions as soon as possible. This case management intervention is critical to managing the claim and facilitating an employee's recovery. NCM also maintains contact with the Insurance carriers and Designated Employer Representative (DER) to provide frequent updates, provide medical documentation, obtain authorization, and collaborate to move the claim to RTW, Maximum Medical Improvement (MMI) and closure.

Timely Updates to Human Resources (HR), EHS, Manager, and Carrier. For every type of employee absence / leave the NCM provides frequent updates to the manager / safety representatives regarding work status, restrictions and expected RTW.

Acuity understands that information in “live time” is valuable to the employer and empowers managers to make staffing adjustments and plan for production. Documenting the interactive process for ADA and FMLA is reported to HR in a timely manner.

The Nurse Case Manager obtains medical documentation and updated treatment plans with frequent updates to carrier for benefit review, and authorization of medical care.



Figure 6. Case Management Life Cycles

Comprehensive Reporting. Acuity Case Management software can manage every state, federal and military leave request. Numerous, customizable reports are available on demand and individual case/ claim updates are provided to employer contacts after each appointment. Robust Case Management software tool that allows companies to track and report on all ADA requests alongside FMLA requests. This is an all-in-one solution with our leave management system that gives companies the power and flexibility to build, track and report on all cases instantly within one system.

In the end, having a NCM manage the absence process will save you, the employer, time and money as well as make the difficult time experienced by the employee less complicated and easier to navigate until he/she returns to work.

Wellness Prevention, Testing, & Education

Acuity's onsite wellness programs focus on engaging and empowering employees to choose healthy behaviors and make changes that reduce the risk of developing chronic diseases. Our registered nurses review with employees their high-risk biometric screening results and responses to health risk assessment questions, while providing lifestyle improvement education and support. Simple changes in employee lifestyle can increase health and general well-being, which in turn decreases lost workdays and insurance costs for employers.

Available onsite and via our mobile medical unit, our wellness prevention services include:

- ▶ Biometric screenings
- ▶ Corporate flu vaccines
- ▶ Travel counsel and immunizations
- ▶ Health risk assessments
- ▶ Wellness education / coaching
- ▶ Aggregate reporting

Automated System for Medical Management

mLink Online Interactive Application

Acuity's mLink™ suite provides the Acuity team and our clients with the ability to request exams, track the progress of exam requests, and receive examination results and determinations electronically. The mLink portal (**Figure 7**) ensures effective examinee tracking and ease of service for all Acuity clients by:

- ▶ Increasing the security posture and protection of medical records.
- ▶ Eases scheduling, tracking, and obtaining exam results.
- ▶ Improves the speed of problem resolution by making information readily available.
- ▶ Provides real-time visibility into the exam process.

MTS. An internal event tracking system that provides precise exam status information through connectivity with all the mLink portals. Acuity's proprietary systems allow for tracking all examinees through our easily accessible portals as described below:

Client Portal. Provides the client with an interactive means of requesting exams, including rosters of employees, obtaining status, and accessing current reports. The Client Portal is accessible through standard web-browsers and is available 24/7/365. User requests exam(s) either individually per examinee or as bulk exams through the roster feature. A submitted request is transferred to our MTS for Acuity to create an exam record. Exam activities – from scheduling through the result analysis – are displayed in the Client Portal. The Client Portal utilizes the Structured Query Language (SQL) Reporting Services tool for robust reporting functionality. Reports can be exported into MS Excel, PDF, and rich text file (RTF) formats. The client has access to a configurable selection of standard reports parameterized to allow the user to select only the information in which they are interested. Our Client Portal is a 508c compliant system.

Examinee Portal. Provides the examinee a single point of entry to manage the individual exam requirements and information. It allows for the completion of all exam paperwork, e.g., demographic information, privacy information and consent and release forms, pre-exam questionnaire paperwork, health history forms, and secure digital upload capability while also allowing for the capability to download forms. It includes interactive exam forms that feature branching logic and digital validation to ensure accurate and complete documentation of all required medical information and digital signature. There is also the capability to receive alert notifications when periodic exam services are due, to schedule and manage appointments, receive reminders, and monitor exam process status. The solution offers convenience and simplicity to the examinee by offering the choice of using a computer browser or a mobile device. The portal also allows for the completion of satisfaction surveys, reference frequently asked questions (FAQ)s, and enables messaging capability.

Provider Information Network System (PINS). A robust decision support system that matches the applicant/employee to the best matched facility capable of providing the exam needs of the examinee utilizing a geocoding algorithm based on ZIP Code. This portal houses all master network facility records, capabilities, and facility quality issues with resolution.

Lab Results Online (LRON). All drug screening and clinical lab results are received by Acuity via secure download from the designated laboratory and housed in LRON, our lab results management system.



Figure 7: Acuity's Automated System for Medical Management

Program Management

Acuity provides the personnel, administrative, financial, and managerial resources necessary for program management. Acuity's program management approach leverages the Project Management Institute's (PMI) Project Management Body of Knowledge (PMBOK), an industry-recognized management best practice for institutionalizing management disciplines and rigors to facilitate medical screening to produce sustained quality OHS. As prescribed by PMBOK, we employ proven methodologies with all activities for timely and quality service.

Quality of service is paramount to Acuity's core values as evidenced by our commitment to excellence through our International Organization for Standardization (ISO) 9001 accreditation. Through our ISO processes, our program management team proactively identifies risks and challenges within daily activities. The Program Manager (PM) documents all items out of conformance, performs a root cause analysis (RCA), and implements a corrective action plan (CAP). The findings from the assessments, audits, reports, and dashboards are monitored and communicated with all program stakeholders.

We delegate the responsibility and accountability of successful contract execution to our experienced PMs. They have immediate and direct access to Acuity corporate resources and have authority to commit on behalf of the company and make staffing decisions. Our PMs conduct staff training, quality training, policies and procedures review, and systems operations training. Acuity's PM is the primary point of contact for company questions and communication.

Acuity operates from its headquarters office located in Reston, VA and regional office in Cape Canaveral, FL. Using these two locations, we build redundancy into our workflows to ensure business stability, security, and continuity of operations in case of a natural disaster, pandemic or other event which could destabilize day-to-day operations.

Our program management methodology enables Acuity to provide the most economical, high quality, and proficient occupational medical exam results for our clients. This process also ensures the program remains consistent and compliant with timely exams and medical determinations.

Acuity's Full-Service Solution

Acuity is one of the nation's largest and most experienced providers of medical management solutions and humanitarian program support. Working as a trusted partner to international, government, and commercial clients, Acuity can design, manage, and implement integrated workplace health and occupational healthcare programs that address our clients' most complex requirements. Our end-to-end solutions not only are vital to mission success but also help improve and preserve the well-being of thousands of government and civilian personnel worldwide.

Acuity looks forward to developing our relationship and designing a customized medical exam program for your company. For additional information please contact **Kevin Hill, Account Executive**, at Kevin.hill@acuityinternational.com, or M: (571) 663-1081.