



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 2

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 1394254

Procurement Type: Central Master Agreement

Vendor ID: 00000207186

Legal Name: HEALTH RESEARCH SYSTEMS INC

Alias/DBA:

Total Bid: \$165,137.50

Response Date: 04/26/2024

Response Time: 16:04

Responded By User ID: mhutchinson

First Name: Merilee

Last Name: Hutchinson

Email: mhutchinson@healthresea

Phone: 304-529-4453

SO Doc Code: CRFQ

SO Dept: 0803

SO Doc ID: DOT2400000085

Published Date: 4/22/24

Close Date: 4/29/24

Close Time: 13:30

Status: Closed

Solicitation Description: DRUG AND ALCOHOL TESTING 8324C000076

Total of Header Attachments: 2

Total of All Attachments: 2



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 1394254
Solicitation Description: DRUG AND ALCOHOL TESTING 8324C000076
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2024-04-29 13:30	SR 0803 ESR04262400000006447	1

VENDOR
000000207186
HEALTH RESEARCH SYSTEMS INC

Solicitation Number: CRFQ 0803 DOT2400000085
Total Bid: 165137.5 **Response Date:** 2024-04-26 **Response Time:** 16:04:07
Comments:

FOR INFORMATION CONTACT THE BUYER
John W Estep
304-558-2566
john.w.estep@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	On-Site Urine Collection	1400.0000	EA	67.500000	94500.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WV DOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	On-Site Urine Collection - After Hours	10.00000	EA	130.000000	1300.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WV DOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	On-Site Alcohol (Breath) Test	250.00000	EA	30.000000	7500.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WV DOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	On-Site Alcohol (Breath) Test - After Hours	10.00000	EA	60.000000	600.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WV DOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Collector Testimony	1.00000	DAY	0.000000	0.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Deposition	1.00000	DAY	0.000000	0.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	Expert Witness Testimony	1.00000	DAY	0.000000	0.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Laboratory Litigation Packages	1.00000	EA	0.000000	0.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Scheduled Clinic Visit - Urine Collections	900.00000	EA	65.000000	58500.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	Scheduled Clinic Visit - Alcohol (Breath) Test	20.00000	EA	65.000000	1300.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	Reasonable Suspicion Test-Urine Collection- Business Hours	5.00000	EA	67.500000	337.50

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	Reasonable Suspicion Test-Urine Collection- After Hours	5.00000	EA	130.000000	650.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13	Reasonable Suspicion Test-Alcohol Breath Test-Business Hours	5.00000	EA	30.000000	150.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
14	Reasonable Suspicion Test-Alcohol Breath Test-After Hours	5.00000	EA	60.000000	300.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Commodity Line Comments:

Extended Description:

DRUG AND ALCOHOL TESTING SERVICES, INCLUDING BUT NOT LIMITED TO, RANDOM, PRE-EMPLOYMENT, REASONABLE SUSPICION/CAUSE, POST ACCIDENT/INCIDENT, RETURN TO DUTY/FOLLOW UP AND ANY OTHER DRUG AND OR ALCOHOL TESTING SERVICE DEEMED NECESSARY BY WVDOT

Health Research Systems, Inc. (HRS) is pleased to submit this proposal to West Virginia Department of Transportation (WVDOT) **DOT 2400000085** for drug and alcohol testing services.

HRS is a vendor in good standing with the State of West Virginia and a long-time provider of services to various state agencies. HRS is registered with the West Virginia Secretary of State's office and the State Purchasing Division.

At HRS we are aware of the requirement for WVDOT to have a highly qualified provider that can ensure the delivery of all the required services in a timely and cost-effective manner. At HRS we have in place the systems and processes necessary to meet the state's requirement for an effective and efficient drug testing program.

Health Research Systems, Inc. (HRS) is a privately held West Virginia corporation based in Huntington, WV. HRS has expert personnel as well as the experience necessary to coordinate a program as intricate as the one proposed by WVDOT.

Mr. Michael Day, President and CEO of HRS, has thirty-three (33) years of experience coordinating specimen collection and laboratory services for health services testing. He is able to provide expert testimony on program administration that stands behind the specimens collected by HRS personnel. Mr. Day works to stay current on federal regulations relevant to the drug free workplace in order to provide collectors with the most up-to-date training possible, as well as keep our clients informed of any pertinent changes.

Mrs. Merilee Hutchinson is HRS's current Operations Manager with 12 years of management experience and 10 years of experience in the health services industry. Mrs. Hutchinson is currently a Collections Services Technician Trainer and Breath Alcohol Technician.

HRS's professional staff currently oversees the operation of over 100 programs of this nature with approximately 10,000 covered employees involved in these programs. HRS collects over 30,000 drug and alcohol collections per year.

REQUIREMENTS

3.1.1 Drug and Alcohol Testing Services

3.1.1.1 HRS is highly capable to produce random selection for the employees whose job duties place them into the Department's programs. HRS also has the capability to provide separate pools for each identified entity of this proposal. HRS requires that the divided pools be provided to them in a compatible excel spreadsheet to be uploaded directly into HRS's software.

3.1.1.1.1 HRS will provide quarterly random selections in accordance to Title 49 CFR Parts 40 and 382.

3.1.1.1.2 HRS will utilize the split sample collections, a certified laboratory (Alere), and MRO oversight. Our collections will mirror a DOT collection, storage, and mailing process.

3.1.1.1.3 HRS will maintain The Parkways Authority testing pool in compliance with Title 49 CFR Parts 40 and 382. Quarterly random selections will be accomplished within those same regulations.

3.1.1.1.4 HRS will maintain The State Rail Authority testing pool in compliance with Title 49 CFR Parts 40 and 382. Quarterly random selections will be accomplished within those same regulations and a clinic will be provided within the parameters of this solicitation.

3.1.1.2. HRS can provide and ensure availability when needed, for mobile, on-site collections of urine in compliance with Title 49 CFR Part 40. HRS does not contract their mobile services.

3.1.1.2.1 HRS will provide all necessary collection and identification supplies and will be responsible for the transport, and associated transportation costs thereof, from the collection site to a SAMHSA certified laboratory. (Alere)

3.1.1.2.2 HRS will use the split sample method of collection, handling, and storage.

3.1.1.2.3 HRS will ensure the use of gas chromatography/mass spectrometry technology, a confirmatory test on all positive drug screens.

3.1.1.2.4 HRS will ensure that all urine sample collections requiring direct observation are scheduled and performed at a site at which the necessary personnel, by gender, who will observe such testing are available at the site at the scheduled time of testing.

3.1.1.3 HRS will provide for mobile, on-site (breath) alcohol testing.

3.1.1.3.1 HRS will utilize the Intoximeters, Alco-Senser RBVXL, that is approved by the USDOT and found on its Conforming Products List.

3.1.1.3.2 HRS will be responsible for ensuring that the breath testing devices are fully functional, and our assigned mobile personnel are trained and familiar with each device's performance, use, and care.

3.1.1.3.3 HRS will be responsible for ensuring that any site to be utilized for such testing has on-site at the scheduled testing time the necessary breath alcohol testing equipment.

3.1.1.3.4 HRS ensures to follow USDOT collection protocols, found in Title 49 CFR Part 40.

3.1.1.3.5 HRS will provide for a confirmatory breath alcohol test on all breath concentrations measuring at 0.02 percent blood-alcohol content, or above.

3.1.1.4 HRS will provide multiple mobile collectors when requested by the Agency to perform urine and breath collections.

3.1.1.5 HRS understands that the on-site testing locations, dates, and arrival times will be identified and confirmed through the Agency's Drug & Alcohol testing Coordinator each quarter.

3.1.1.6 When arriving at Agency location, HRS will not begin random testing without the presence of the Agency's site supervisor, duly assigned to oversee that location's testing process.

3.1.1.7 HRS will include and delineate in our per-test cost the cost of a qualified MRO.

3.1.1.8 HRS will provide mobile testing and testing services Monday through Friday between and throughout the hours of 6:30 am and 5:00 pm Eastern time.

3.1.1.9 HRS currently has a network of clinic locations within the State to meet the Agency's demand for pre-employment, return-to-duty, follow-up, post-accident, reasonable suspicion, and random drug/alcohol testing.

3.1.1.9.1 HRS will verify the capability, hours of operation, and availability of necessary equipment, trained personnel, and all other pertinent aspects of each clinic or testing location.

3.1.1.9.2 HRS will be responsible for all interaction, discussion, payments, and coordination necessary for any clinic or other testing location.

3.1.1.9.3 HRS's clinic locations allow for direct-observed urine collection and are all located within 49 miles of any Agency facility listed within Exhibit B.

3.1.1.9.4 If awarded, HRS will provide to Agency the list of testing sites within our network.

3.1.1.9.5 See response to **3.1.1.9.6**

3.1.1.9.6 HRS will provide a secure, internet based, scheduling portal for use by Agency coordinator to schedule daily testing appointments for Agency employees, or prospective employees, utilizing pre-determined statewide clinics.

3.1.1.9.6.1 The portal provided by HRS is compatible with any hardware that allows internet connection.

3.1.1.9.6.3 The portal utilized ensures privacy by utilizing unique usernames and passwords to access the portal.

3.1.1.10 HRS will provide at no additional cost to the Agency a secure, internet-based result reporting module for tracking, management, and record maintenance of the Agency programs. HRS's portal contains all necessary components to permit the MRO's report to be submitted and contained in the database.

3.1.1.10.1 HRS will provide the Agency with access to the internet-based site including capabilities to search for testing results through use of an employee's, or prospective employee's identification number, name, date of test, specimen identification number, and/or other indicators.

3.1.1.10.2 HRS will be pleased to provide the Agency, in person, at no additional cost, a demonstration of all functions relative to program tracking, management, and record maintenance. We will also provide a "user" manual describing the same functions and the manner why which they are accessed and utilized.

3.1.1.10.4 HRS will identify on the pricing page the internet-based result reporting proposed for use under this contract.

3.1.1.11 HRS ensure strict rules of confidentiality will be followed by all representatives and other parties utilized.

3.1.1.12 HRS will provide a list of sub-contractors, upon the Agency's request.

3.1.1.13 HRS will provide on the pricing page our cost for general drug and alcohol testing services.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DOT2400000085

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Health Research Systems
Company

M. S. DeJ
Authorized Signature

4/26/2024
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

SOLICITATION NUMBER: CRFQ DOT2400000085

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as CRFQ DOT2400000085 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Additional Documentation:

Vendor Questions and Responses

Bid Opening moves to 04/29/2024 at 1:30pm

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.