



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

[List View](#)

General Information [Contact](#) [Default Values](#) [Discount](#) [Document Information](#) [Clarification Request](#)

Procurement Folder: 1386183

SO Doc Code: CRFQ

Procurement Type: Central Purchase Order

SO Dept: 0803

Vendor ID: 000000227155

SO Doc ID: DOT2400000079

Legal Name: VERITAS CONTRACTING LLC

Published Date: 4/30/24

Alias/DBA:

Close Date: 5/15/24

Total Bid: \$327,887.00

Close Time: 13:30

Response Date: 05/15/2024

Status: Closed

Response Time: 12:18

Solicitation Description: BUILDING RENOVATIONS BRUCETON MILLS
SUBSTATION 04240514

Responded By User ID: Veritas

Total of Header Attachments: 1

First Name: Jesse

Total of All Attachments: 1

Last Name: Ayers

Email: jayers@veritaswv.com

Phone: 304-598-2285



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 1386183
Solicitation Description: BUILDING RENOVATIONS BRUCETON MILLS SUBSTATION 04240514
Proc Type: Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2024-05-15 13:30	SR 0803 ESR05152400000007083	1

VENDOR
000000227155
VERITAS CONTRACTING LLC

Solicitation Number: CRFQ 0803 DOT2400000079
Total Bid: 327887
Response Date: 2024-05-15
Response Time: 12:18:43
Comments:

FOR INFORMATION CONTACT THE BUYER
John W Estep
304-558-2566
john.w.estep@wv.gov

Vendor		
Signature X	FEIN#	DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	BUILDING RENOVATIONS	1.00000	LS	327887.000000	327887.00

Comm Code	Manufacturer	Specification	Model #
72152600			

Commodity Line Comments:

Extended Description:

BUILDING RENOVATIONS



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Construction

Proc Folder: 1386183			Reason for Modification: ADDENDUM NO_8 Move Bid Opening to 05/15/2024 at 1:30 pm
Doc Description: BUILDING RENOVATIONS BRUCETON MILLS SUBSTATION 04240514			
Proc Type: Central Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2024-04-30	2024-05-15 13:30	CRFQ 0803 DOT2400000079	9

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: 000000227155
Vendor Name : Veritas Contracting LLC
Address : 246
Street : Business Park Drive
City : Fairmont
State : West Virginia **Country :** United States **Zip :** 26554
Principal Contact : Samuel O. Proctor
Vendor Contact Phone: 304-598-2285 **Extension:**

FOR INFORMATION CONTACT THE BUYER

John W Estep
304-558-2566
john.w.estep@wv.gov

Vendor
Signature X

FEIN# 80-0092808

DATE May 15, 2024

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

ADDENDUM NO_8

Addendum No_8 issued to publish and distribute the attached information to the Vendor Community.

REQUEST FOR QUOTATION:

The West Virginia Purchasing Division is soliciting bids on behalf of WV Division of Highways to establish a contract for the following:

Building and roof renovations on the West Virginia Division of Highways Bruceton Mills facility located at 14115 N. Preston Hwy Bruceton Mills, West Virginia 26525. Per the Bid Requirements, Solicitations, Terms and Conditions attached to this solicitation.

INVOICE TO**SHIP TO**DIVISION OF HIGHWAYS
DISTRICT FOURSTATE OF WEST VIRGINIA
SEE SPECIFICATIONS FOR
DELIVERY REQUIREMENTSP O BOX 4220
CLARKSBURG
US

WV

No City
US

WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	BUILDING RENOVATIONS	1.00000	LS	\$327,887.00	\$327,887.00

Comm Code**Manufacturer****Specification****Model #**

72152600

Extended Description:

BUILDING RENOVATIONS

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Pre-Bid Bruceton Mills Substation @ 1:30PM	2024-03-13
2	Tech Questions Due by 10:00am	2024-03-20

SOLICITATION NUMBER: CRFQ DOT2400000079

Addendum Number: 8

The purpose of this addendum is to modify the solicitation identified as CRFQ DOT2400000079 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☒ [X] Modify bid opening date and time
- ☐ [] Modify specifications of product or service being sought
- ☐ [] Attachment of vendor questions and responses
- ☐ [] Attachment of pre-bid sign-in sheet
- ☐ [] Correction of error
- ☐ [] Other

Additional Documentation:

Bid Opening moves 05/15/2024 at 1:30pm

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DOT2400000079

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | | | |
|--|------------|--|------------|
| <input checked="" type="checkbox"/> Addendum No. 1 | 03/15/2024 | <input checked="" type="checkbox"/> Addendum No. 6 | 04/22/2024 |
| <input checked="" type="checkbox"/> Addendum No. 2 | 03/25/2024 | <input checked="" type="checkbox"/> Addendum No. 7 | 04/29/2024 |
| <input checked="" type="checkbox"/> Addendum No. 3 | 04/01/2024 | <input checked="" type="checkbox"/> Addendum No. 8 | 04/30/2024 |
| <input checked="" type="checkbox"/> Addendum No. 4 | 04/10/2024 | <input type="checkbox"/> Addendum No. 9 | |
| <input checked="" type="checkbox"/> Addendum No. 5 | 04/16/2024 | <input type="checkbox"/> Addendum No. 10 | |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Veritas Contracting LLC
Company

Authorized Signature

May 15, 2024

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION
Building and Roof Renovations

EXHIBIT A – Pricing Page

Building and Roof Renovations at:
WVDOH- Bruceton Mills sub-station
14115 N. Preston Hwy
Bruceton Mills, WV 26525

VENDOR COMPANY NAME: Veritas Contracting LLC

VENDOR ADDRESS: 246 Business Park Drive, Fairmont, WV 26554

TELEPHONE: 304-598-2285

FAX: (No Fax)

EMAIL ADDRESS: sproctor@veritaswv.com

CONTRACT TOTAL BID AMOUNT

For the lump sum of: \$ \$327,887.00
(show amount in numbers)

Three hundred Twenty-Seven Thousand Eight Hundred Eighty-Seven Dollars and Zero Cents
(show amount in words)

(In the event of a difference between the written amount and the number amount, the written amount shall govern).

SIGNATURE:  DATE: May 15, 2024

NAME: Samuel O. Proctor (Please Print)

TITLE: Member

**REQUEST FOR QUOTATION
Building and Roof Renovations**

EXHIBIT B – PROJECT PLANS

1. GENERAL REQUIREMENTS:

- A. Mandatory Contract Item Requirements:** Contract Item must meet or exceed the mandatory requirements listed below.

The specifications of this RFQ and/or any WVDOH Standards referenced in and/or attached to this RFQ may include references to specific recognized "industry standard" specifications which are issued by third parties, such as the American Society for Testing and Materials (ASTM) and the American Association of State and Highway Transportation Officials (AASHTO). Such specifications are protected by strict copyright restrictions and cannot be published as part of this RFQ. The ability to access such specifications shall be considered a mandatory requirement for participation in the RSQ process as a Vendor or as a supplier to the Vendor, as applicable.

- I. Product Requirements:** All products and procedures shall be in accordance with the specifications herein. The contractor shall be responsible for verifying accurate dimensions. Definitive measurements can be taken at the site during pre-bid meeting.

A. Renovation Requirements and Execution:

1. **Metal Panels:** Remove and dispose of all old roofing and siding panels, then install new 26-gauge or better R-panel type panels. All metal shall be Coco Brown or similar dark brown in color.
2. **Protrusion Booting:** Install temperature specific booting (cold/hot) for all roof protrusions.
3. **Trim:** Install new 26-gauge metal drip edge, ridge cap, rake, and eaves. Any rotten fascia boards should be replaced, and fascia trim should be installed. The color of the trim shall match the roof and siding panels.
4. **Gutters:** Install new 6-inch seamless gutters behind the drip edge along each eave. Gutters shall be metal and have a minimum thickness of 0.032 inch and be installed on a slope so that water drains toward the downspout. The color of the gutters shall match the roof and siding panels.

REQUEST FOR QUOTATION
Building and Roof Renovations

5. **Downspouts:** Downspouts should be 4 inch by 4 inch and run from the gutter opening to the pavement, then elbow out to the parking lot. Downspouts shall be placed approximately every 50 feet or less depending on building constraints. The color of the downspouts shall match the roof and siding panels.
6. **Snow/Ice Guards:** Metal snow/ice guards shall be installed across the entire width of the finished metal roof to prevent an "avalanche". Snow/ice guards should be placed and fastened according to the manufacturer's specifications.
7. **Windows:** Remove and dispose of old windows. Install 2 new 34-inch by 34-inch windows and 10 new 36-inch by 48-inch windows.
8. **Entry Doors:** Remove and dispose of old entry doors. Install 3 new 36-inch steel external entry doors.
9. **Garage Doors:** Remove and dispose of old garage doors, tracks, etc... Install 5 new roll up style steel garage doors w/ motor operators as specified.
 - 9.1 **Curtain:** The garage door curtains shall be non-insulated and consist of interlocking slats manufactured from galvanized 22 gage steel or better. The garage doors must have dimensions of 12-foot wide by 14-foot tall. The curtain should be finished with a light gray enamel coating.
 - 9.2 **Tracks:** All tracks must be installed according to the manufacturer's specifications and be able to accommodate the finished dimensions of the door curtain. tracks and hardware shall be galvanized to prevent corrosion.
 - 9.3 **Attachments:** The doors shall be fitted with end-locks and wind-locks suited for a 20 PSF wind load. Weather seals shall be installed on each door.
 - 9.4 **Motor Operator:** New garage door motor operators shall be installed for each door. The motor operator must be 110-115V single phase and have a minimum of ½ horsepower rating.
 - 9.5 **Openers:** All doors shall be equipped with three (3) button electric wall control openers where the "close" button operates under constant pressure. The openers shall have NEMA 1 rated interior closures. All electrical wiring and connections shall be done by the vendor.

**REQUEST FOR QUOTATION
Building and Roof Renovations**

9.6 Electrical Connections: Any products requiring electrical connections must be listed and classified by Underwriters Laboratories, Inc.

- 10. Cleanup:** The vendor shall perform a daily cleanup of the area surrounding the construction site, removing all construction debris or otherwise deleterious materials. All construction materials must be stored in a manner that does not impede normal operations at the facility.

WARRANTY: Successful bidder will provide a 2-year warranty on all parts and labor in addition to any manufacturer's warranty.

INVOICING:

The Vendor must send invoice to:
WV DIVISION OF HIGHWAYS
ATTN: BRYAN HENRY
P.O. BOX 4220
CLARKSBURG, WV 26301
EMAIL: W.BRYAN.HENRY@WV.GOV

COMPLETION: Project must be completed and invoiced by May 31st, 2024.

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Veritas Contracting, LLC
of Fairmont, WV, as Principal, and Fidelity and Deposit Company of Maryland
of Schaumburg, IL, a corporation organized and existing under the laws of the State of
IL with its principal office in the City of Schaumburg, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
Building Renovations Bruceston Mills Substation 04240514

NOW THEREFORE,

(a) If said bid shall be rejected, or
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
Surety, or by Principal individually if Principal is an individual, this 28th day of March, 2024.

Principal Seal

Veritas Contracting, LLC
(Name of Principal)

By [Signature]
(Must be President, Vice President, or
Duly Authorized Agent)

Manager
(Title)

Surety Seal



Fidelity and Deposit Company of Maryland
(Name of Surety)

By: [Signature]
Nicholas A. Sparachane Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

Bond Number: Bid Bond

Obligee: State of West Virginia

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Robert D. Murray, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Nicholas A. Sparachane**, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 10th day of October, A.D. 2023.



ATTEST:
**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**

A handwritten signature in black ink, appearing to read 'Robert D. Murray', is written over a horizontal line.

By: *Robert D. Murray*
Vice President

A handwritten signature in black ink, appearing to read 'Dawn E. Brown', is written over a horizontal line.

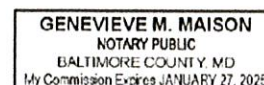
By: *Dawn E. Brown*
Secretary

**State of Maryland
County of Baltimore**

On this 10th day of October, A.D. 2023, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, Robert D. Murray, Vice President and Dawn E. Brown, Secretary of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison



Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 28th day of March, 2024.



MJ Pethick

By: Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reports@claims.zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790



**State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5**

I, Samuel O. Proctor, after being first duly sworn, depose and state as follows:

1. I am an employee of Veritas Contracting LLC; and,
(Company Name)
2. I do hereby attest that Veritas Contracting LLC
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Samuel O. Proctor

Signature: [Signature]

Title: Member

Company Name: Veritas Contracting LLC

Date: May 15, 2024

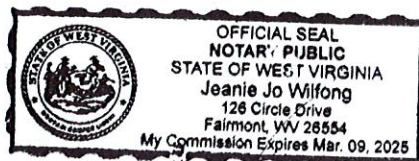
STATE OF WEST VIRGINIA,

COUNTY OF Marion, TO-WIT:

Taken, subscribed and sworn to before me this 15 day of May, 2024.

By Commission expires March 9, 2025

(Seal)



[Signature]
(Notary Public)

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Samuel O. Proctor - Member

(Address) 246 Business Park Drive Fairmont, WV 26554

(Phone Number) / (Fax Number) 304-598-2285

(email address) sproctor@veritaswv.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Veritas Contracting, LLC

(Company)

(Signature of Authorized Representative)

Samuel O. Proctor - Member May 15, 2024

(Printed Name and Title of Authorized Representative) (Date)

304-598-2285

(Phone Number) (Fax Number)

sproctor@veritaswv.com

(Email Address)

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: Veritas Contracting, LLC

☒ Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.

Attach additional pages if necessary

**REQUEST FOR QUOTATION
Building and Roof Renovations**

GENERAL CONSTRUCTION SPECIFICATIONS (No AIA Documents)

- 1. PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of WV Division of Highways to establish a contract for the following:

Building and roof renovations on the West Virginia Division of Highways Bruceton Mills facility located at 14115 N. Preston Hwy Bruceton Mills, West Virginia 26525.

The Vendor shall furnish all materials, labor, and equipment necessary to complete all Construction Services. The Vendor shall furnish any incidental work, materials, labor, and equipment that are necessary to complete the Construction Services, even if such incidental work is not explicitly included in the Project Plans.

- 2. DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions and in the Project Plans as defined below.
- 2.1 "Construction Services"** means removal of existing roof and siding and replacement of new R-PANEL roofing and siding as more fully described in the Project Plans.
- 2.2 "Pricing Page"** means the pages contained in wvOASIS, attached hereto as Exhibit A, or included in the Project Plans upon which Vendor should list its proposed price for the Construction Services.
- 2.3 "Solicitation"** means the official notice of an opportunity to supply the State with Construction Services that is published by the Purchasing Division.
- 2.4 "Project Plans"** means documents developed by an architect, an engineer, the Agency, or another design professional, which are attached hereto as Exhibit B, that provide detailed instructions on how the Construction Services are to be performed. In the event that Project Plans contain drawings or other documents too large to attach in Exhibit B, Vendors can obtain copies in accordance with Section 9 of these Specifications.
- 3. ORDER OF PRECEDENCE:** This General Construction Specifications document will have priority over, and supersede, anything contained in the Project Plans.
- 4. QUALIFICATIONS:** Vendor, or Vendor's staff if requirements are inherently limited to individuals rather than corporate entities, shall have the following minimum qualifications:
- 4.1. Experience:** Vendor, or Vendor's supervisory staff assigned to this project, must have successfully completed at least five (5) projects that involved work like that described in these specifications or the Project Plans. Compliance with this experience requirement will

REQUEST FOR QUOTATION
Building and Roof Renovations

be determined prior to contract award by the State through references provided by the Vendor upon request, through knowledge or documentation of the Vendor's past projects, through confirmation of experience requirements from the architect assisting the State in this project, or some other method that the State determines to be acceptable. Vendor must provide any documentation requested by the State to assist in confirmation of compliance with this provision. References, documentation, or other information to confirm compliance with this experience requirement may be requested after bid opening and prior to contract award.

4.2. Licensing: Vendor must have valid Contractor's License

- 5. CONTRACT AWARD:** The Contract is intended to provide Agency with a purchase price for the Construction Services. The Contract will be awarded to the lowest qualified responsible bidder meeting the required specifications. If the Pricing Pages contain alternates/add-ons, the Contract will be awarded based on the grand total of the base bid and any alternates/add-ons selected.
- 6. SELECTION OF ALTERNATES:** Pursuant to W. Va. Code § 5-22-1(f), any solicitation of bids shall include no more than five alternates. Alternates, if accepted, shall be accepted in the order in which they are listed on the bid form. Any unaccepted alternate contained within a bid shall expire 90 days after the date of the opening of bids for review. Determination of the lowest qualified responsible bidder shall be based on the sum of the base bid and any alternates accepted.
- 7. PERFORMANCE:** Vendor shall perform the Construction Services in accordance with this document and the Project Plans.
- 8. SUBSTITUTIONS:** Any substitution requests must be submitted in accordance with the official question and answer period described in the INSTRUCTIONS TO VENDORS SUBMITTING BIDS, Paragraph 4. Vendor Question Deadline. Vendors submitting substitution requests should submit product brochures and product specifications during the official question and answer period.
- 9. PROJECT PLANS:** The checked box will apply to Project Plans for this solicitation.
 - ☒ **No Additional Project Plan Documents:** There are no additional Project Plans other than those attached hereto as Exhibit B & Exhibit C or any subsequent addenda modifying Exhibit B & Exhibit C.
 - ☐ **Additional Project Plan Documents:** There are additional Project Plan documents other than those attached as Exhibit B. Copies of the additional Project Plan documents not attached as Exhibit B can be obtained by contacting the entity identified below.

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Building and Roof Renovations**

10. CONDITIONS OF THE WORK

10.1. Permits: The Vendor shall procure all necessary permits and licenses to comply with all applicable Federal, State, or Local laws, regulations, and ordinances of any regulating body.

10.2. Existing Conditions: If discrepancies are discovered between the existing conditions and those noted in the specifications, Vendor must immediately notify the Agency's representative. Vendor must also immediately notify the Agency if suspected hazardous materials are encountered.

10.3. Standard Work Hours: The standard hours of work for this Contract will be Monday – Friday 6:30am – 5:00pm excluding holidays recognized by the State of West Virginia. Any work outside of the standard hours of work must be approved in advance at the Agency's sole discretion. Authorization of work outside of the standard hours of work will not entitle Vendor to additional compensation.

10.4. Project Closeout: Project Closeout shall include the following:

10.4.1. Final Cleanup: Vendor shall perform the final cleanup activities listed below, along with any other final cleanup activities normally associated with the work performed under this Contract, prior to final inspection:

All construction debris, including existing roofing/siding panels shall become the responsibility of the contractor to dispose of in accordance with all state and federal laws. All construction materials shall be kept in an orderly fashion daily.

10.4.2. Final Inspection: Vendor shall participate in a final inspection with the Agency's project manager. The purpose of the final inspection will be to identify deficiencies that need to be remedied prior to Agency's final acceptance of the work. Vendor shall at all times be obligated to perform in accordance with the Contract and must take all actions necessary to ensure that work complies with requirements of Contract prior to final acceptance. Final acceptance does not waive or release Vendor from its obligation to ensure that work complies with the Contract requirements. Vendor shall submit any warranty documents to the Agency project manager at final inspection.

11. FACILITIES ACCESS: Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

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- 11.1.** Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.
- 11.2.** Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.
- 11.3.** Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.
- 11.4.** Anyone performing under this Contract will be subject to Agency's security protocol and procedures.
- 11.5.** Vendor shall inform all staff of Agency's security protocol and procedures.

12. MISCELLANEOUS:

- 12.1. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Samuel O. Proctor

Telephone Number: 304-598-2285

Fax Number: (No Fax)

Email Address: sproctor@veritaswv.com



CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: WV037797

CLASSIFICATION:
GENERAL BUILDING

VERITAS CONTRACTING LLC
DBA VERITAS CONTRACTING LLC
246 BUSINESS PARK DRIVE
FAIRMONT, WV 26554

DATE ISSUED

OCTOBER 12, 2023

EXPIRATION DATE

OCTOBER 12, 2024

Authorized Signature

Chair, West Virginia Contractor
Licensing Board



WEST VIRGINIA
CONTRACTOR
LICENSING BOARD

A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.