



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 3

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 1381091

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0802

Vendor ID: VS0000027455

SO Doc ID: DMV2400000003

Legal Name: SONUS SOFTWARE SOLUTIONS INC

Published Date: 3/26/24

Alias/DBA:

Close Date: 4/2/24

Total Bid: \$112,502.00

Close Time: 13:30

Response Date: 04/02/2024

Status: Closed

Response Time: 12:05

Solicitation Description: Mainframe Application Programmer Technical Staffing Services

Responded By User ID: Sonus@2020

Total of Header Attachments: 3

First Name: Sonica

Total of All Attachments: 3

Last Name: kommu

Email: info@sonussoftwareinc.c

Phone: 8017703133



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 1381091
Solicitation Description: Mainframe Application Programmer Technical Staffing Services
Proc Type: Central Master Agreement

| Solicitation Closes | Solicitation Response | Version |
|---------------------|------------------------------|---------|
| 2024-04-02 13:30 | SR 0802 ESR04022400000005703 | 1 |

VENDOR
 VS0000027455
 SONUS SOFTWARE SOLUTIONS INC

Solicitation Number: CRFQ 0802 DMV2400000003

Total Bid: 112502

Response Date: 2024-04-02

Response Time: 12:05:34

Comments:

FOR INFORMATION CONTACT THE BUYER
 David H Pauline
 304-558-0067
 david.h.pauline@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|---|---------|------------|------------|-----------------------------|
| 1 | Mainframe Application Programmer Technical Staffing Services | 0.00000 | | | 112502.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 81111600 | | | |

Commodity Line Comments:

Extended Description:

See Exhibit "A"

Mainframe Application Programmer Technical Staffing Services. This will be an open-end services contract that will provide the services of mainframe application programmer analysts on an hourly rate basis to provide technical expertise to meet agency needs. These services will be utilized to develop modifications and enhancements to the mainframe computer systems currently utilized by the DMV.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote

Proc Folder: 1381091
Doc Description: Mainframe Application Programmer Technical Staffing Services
Reason for Modification: Addendum No. 5
Proc Type: Central Master Agreement

| Date Issued | Solicitation Closes | Solicitation No | Version |
|-------------|---------------------|-------------------------|---------|
| 2024-03-26 | 2024-04-02 13:30 | CRFQ 0802 DMV2400000003 | 6 |

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: VS0000027455
Vendor Name : Sonus Software Solutions Inc
Address : 504 W 800 N
Street :
City : Orem
State : UT **Country :** USA **Zip :** 84057
Principal Contact : Sonica Kommu
Vendor Contact Phone: 801-770-3133 **Extension:**

FOR INFORMATION CONTACT THE BUYER

David H Pauline
 304-558-0067
 david.h.pauline@wv.gov

Vendor Signature X

FEIN# 46-3282585

DATE 04/02/2024

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 5

To provide responses to the vendor technical questions, see attached
 To provide WV State Calendar showing State Holidays, see attached
 Bid opening date remains April 2, 2024 at 1:30 pm., est.

No other changes.

INVOICE TO**SHIP TO**

DIVISION OF MOTOR
 VEHICLES
 5707 MACCORKLE AVE. S.E.,
 SUITE 200

CHARLESTON WV
 US

DIVISION OF MOTOR
 VEHICLES
 RECEIVING AND
 PROCESSING
 5707 MACCORKLE AVENUE,
 S.E. SUITE 200
 CHARLESTON WV
 US

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|---------|------------|------------|---------------|
| 1 | Mainframe Application Programmer Technical Staffing Services | 0.00000 | 2500 | \$ 45.00 | \$ 112,502.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 81111600 | | | |

Extended Description:

See Exhibit "A"

Mainframe Application Programmer Technical Staffing Services. This will be an open-end services contract that will provide the services of mainframe application programmer analysts on an hourly rate basis to provide technical expertise to meet agency needs. These services will be utilized to develop modifications and enhancements to the mainframe computer systems currently utilized by the DMV.

SCHEDULE OF EVENTS

| <u>Line</u> | <u>Event</u> | <u>Event Date</u> |
|-------------|---|-------------------|
| 1 | Vendor Technical Questions Due By 11:00 am., est. | 2024-03-12 |

SOLICITATION NUMBER: CRFQ DMV2400000003
Addendum Number: 5

The purpose of this addendum is to modify the solicitation identified as (“DMV2400000003”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time.
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. To provide responses to the vendor technical questions, see attached.
2. To provide WV State Calendar showing State Holidays, see attached.
3. Bid opening date and time remains April 2, 2024, at 1:30 pm., est.
4. No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

CRFQ 0802 DMV2400000003
MAINFRAME APPLICATION PROGRAMMER ANALYSTS
Vendor Questions and Agency Responses

Q1. On the Exhibit A Pricing Page, under the Quantity column, it mentions "20000 (8*2500 hrs)." Could you please clarify if the number "8" indicates the number of Programmer Analysts expected for this contract?

A1. Yes, 8 indicates number of Programmer Analysts. 20000 hours is 2500 hours per year per Analyst x 8 Analysts.

Q2. Could you confirm the work location for this contract? Specifically, are we to anticipate an onsite, remote, or hybrid working arrangement?

A2. Onsite at 5707 MacCorkle Avenue, S.E., Charleston, WV 25304

Q3. Is a technical response required as part of our proposal submission? If yes, could you kindly detail the information that need to be included in the technical proposal?

A3. No. Please see instructions to vendors submitting bids.

Q4. Should we submit the actual resumes of the Programmer Analysts as part of our proposal? If so, are there specific requirements or formats we should follow?

A4. Yes. No specific requirements or formats.

Q5. Is this a new initiative? If not, please provide the names of the current vendor(s) providing the services.

A5. No. Smart Shared Services.

Q6. Can you please let us know the previous spending of this contract?

A6. For the most recent one-year period we paid \$480,054.74.

Q7. Please confirm if we can get the proposals or pricing of the incumbent(s).

A7. Here is the link to the bids that was submitted on April 22,2021 for CRFQ DOT2100000114

<https://www.state.wv.us/admin/purchase/Bids/FY2021/BO20210422.html>

Q8. Are there any pain points or issues with the current vendor(s)?

A8. No

Q9. Please confirm the anticipated number of awards.

A9. One

Q10. Please confirm if we can show our NMSDC certification for SMALL BUSINESS, WOMEN-OWNED, OR MINORITY-OWNED BUSINESS.

A10. Yes

Q11. Can the Department provide the required proposal response format?

A11. Yes, please see instructions to vendors submitting bids.

Q12. What is the place of performance for this work?

A12. Onsite at 5707 MacCorkle Avenue, S.E., Charleston, WV 25304

Q13. Can the work be performed remotely?

A13. No

Q14. Can the Department extend the deadline by a week? It will give us adequate time to find suitable candidates for the required position.

A14. Yes

Q15. Is there an incumbent on this contract? If so, will the Agency Name provide the incumbent name, current contract number, duration, historical level of effort, and value of the contract?

A15. Yes, Smart Shared Services LLC, CMA DOT2100000046, 6/15/21-6/14/24 Total ordered amount \$1,258,522,60

Q16. Also, is the incumbent eligible to bid on this project?

A16. Yes

Q17. Is US citizenship required to work on this project or Green Card and H1 VISA holders will also be allowed to work on this project?

A17. Citizenship is not required as long as they are eligible to work in the United States.

Q18. Can the Department provide the level of effort (key personnel) required for this effort?

A18. No

Q19. Section 3.8 reads that "all references to experience requirements listed in this RFQ shall be demonstrated through references". Is the offeror expected to provide a reference per each experience listed in section 3 of the RFQ?

A19. Yes

Q20. Can the department please clarify how many references are required for each proposed personnel?

A20. Enough references to substantiate vendor's claim that the mandatory requirements are being met.

Q21. Can the Department please clarify the expected start date for this contract?

A21. Upon award.

Q22. Has the Department determined a budget for this contract? If so, can the budget amount be shared?

A22. Yes, there is a determined budget. No, the budget will not be shared.

Q23. To be responsive, the firm must be MBE/WBE/SB certified. Please Clarify.

A23. There is no such requirement.

Q24. Exhibit A – Price Page reads that 20,000 (8x2500 hrs.). Can the Department please clarify what 8 refers to?

A24. Yes, 8 indicates number of Programmer Analysts. 20000 hours equals 2500 hours per Analyst x 8 Analysts.

Q25. Does the department require 8 FTEs for this effort? If yes, can the offeror provide a different hourly rate for each proposed candidate based on the experience of the proposed candidate?

A25. Eight FTEs are not required.

No.

Q26. Can the Department clarify the required number of resumes for this effort?

A26. One per candidate. See Specifications, Section 3.1

Q27. Should we submit responses to this bid through wvOASIS? Is a mail copy required as well?

A27. Yes, See the Terms and Conditions Instructions to vendors section 6 Bid Submission, Or contract wvOASIS. In regard to the mail copy, no it is not required but it is permitted

Q28. Are we required to submit candidate Live Resumes and references for each proposed candidate with the bid response or we can submit at the time of contract award?

A28. See Specifications Sections: 3.1, 3.2, 3.3, 3.4, 3.5, 3.8.

Q29. How many candidate profiles do we need to submit with our bid response?

A29. There is no requirement for this.

Q30. How many resumes per candidate are required to submit with our bid response?

A30. At least one per candidate.

Q31. If the proposed candidates are not available at the time of award, will the agency allow us to provide replacement personnel with similar or more skills?

A31. Yes, See Specification 5.1.4

Q32. Please provide the list of all the certifications/Licensure which is necessary to attach in the proposal.

A32. See Specifications Section: 3

Q33. What documents are the vendors required to submit as a part of the bid response?

A33. See instructions to vendors submitting bids, Terms and Conditions and Section 5 of the Specifications.

Q34. Can you please clarify the format vendors should use to respond to this request?

A34. See instructions to vendors submitting bids.

Q35. Are we only requested to submit resumes and Exhibit A Pricing as a part of our response? Can you please clarify if any additional information is to be submitted?

A35. See instructions to vendors submitting bids, and specifications for required information, documents.

Q36. What is the new budget for year for this RFP?

A36. This information will not be provided.

Q37. How many active contractors are working on this contract currently?

A37. Six (6)

Q38. Do you intend to move the candidates to new vendors, if the incumbents are not awarded again?

A38. The intention is to obtain qualified individuals to meet the RFQ.

Q39. Please provide the names of the Incumbent vendors for this contract?

A39. Smart Shared Services.

Q40. What is the total spend per incumbent for the duration of the previous contract?

A40. For the most recent one year period we paid **\$480,054.74.**

Q41. What is the total spend per incumbent for the past 12 months of this contract?

A41. See **A40**

Q42. Can you give the hourly rates for each of the roles requested from the incumbents?

A42. See **A7**

Q43. What are any challenges or pain points with the present contract vendors?

A43. None

Q44. Will the awarded vendor take over any payrolling of incumbent candidates?

A44. No

Q45. How many vendors do you intend to award?

A45. One

Q46. Will you award the contract to lowest responsive bidder?

A46. Yes, provided they meet specifications.

Q47. How many interviews happen prior to offer?

A47. DMV will not conduct interviews nor make offers to candidates.

Q48. How long does it take from submitted a resume to interview to offer?

A48. DMV will not conduct interviews nor make offers to candidates.

Q49. What would be the number of awards you intend to give (approximate number)?

A49. One

Q50. Please provide us with an estimated NTE budget allocated for this contract.

A50. This information will not be shared.

Q51. Is this an old contract or new contact?

A51. New contract

Q52. What is the tentative start date of this engagement?

A52. Upon award.

Q53. What is the work location of the proposed candidates?

A53. Onsite at 5707 MacCorkle Avneue, S.E., Charleston, WV 25304

Q54. How many resumes are we supposed to submit?

A54. One per candidate.

Q55. Will this be awarded on a lowest-price basis?

A55. Contract will be awarded to lowest price responsible vendor meeting specifications.

Q56. Is this a new contract or are there any incumbents? If there is an incumbent, could you please let us know the incumbent name and pricing and are the incumbents eligible to submit the proposal again?

A56. See A7 and A15

Q57. Are there any pain points or issues with the current vendor(s)?

A57. No

Q58. Could you please share the previous spending on this contract, if any?

A58. See A40

Q59. How many positions were used in the previous contract?

A59. Six (6)

Q60. How many positions will be required per year or throughout the contract term?

A60. Please see Specifications Section: 6.1.

Q61. If the proposed candidates are not available at the time of award, will the agency allow us to provide replacement personnel with similar or more skill sets?

A61. Yes

Q62. Can we provide hourly rate ranges for the given positions?

A62. No

Q63. Is it entirely onsite work or can it be done remotely to some extent / Does the services need to be delivered onsite or is there a possibility for remote operations and performance?

A63. Onsite only. 5707 MacCorkle Avenue, S.E., Charleston, WV 25304

Q64. Are resumes required at the time of proposal submission? If yes, Do we need to submit the actual resumes for proposed candidates or can we submit the sample resumes?

A64. See A28

Q65. Could you please provide the list of holidays?

A65. See Attached Calendar or use the link below.

<https://wvtreasury.com/Portals/wvtreasury/content/About%20the%20Office/Contact/Treasurer%20Calendar%202024%20wvOASIS%20Portrait.pdf>

Q66. Are there any mandated Paid Time Off, Vacation, etc.?

A66. No

Q67. Could you kindly specify the number of resumes required for submission for the role?

A687. One per candidate

Q68. Can you please clarify the designated work location where candidates will be expected to perform their duties?

A68. Onsite only: at 5707 MacCorkle Avneue, S.E., Charleston, WV 25304

Q69. Could you please provide clarification regarding whether this opportunity is onsite, remote, or hybrid?

A69. Onsite

Q70. Would you be able to provide details regarding the format expected for the vendor response?

A70. See instructions to vendors submitting bids.

Q71. Is the candidate's experience with the Department of Motor Vehicles (DMV) from another state considered suitable for this opportunity?

A71. Yes

Q72. Is it acceptable that the candidate, who is a local of West Virginia, lacks experience with the DMV but possesses all the relevant skills and expertise?

A72. See Specifications Section: 3.5.

Q73. Please confirm if the role is new/ incumbent.

A73. New

Q74. Please confirm if the position is remote/ hybrid/ onsite.

A74. Onsite at: 5707 MacCorkle Avneue, S.E., Charleston, WV 25304

Q75. How many maximum resumes can we submit for the role?

A75. One per candidate

Q76. Interviews will be conducted in person/virtually.

A76. DMV will not conduct interviews nor make offers to candidates.

Q77. Please confirm if the below mentioned skills are mandatory or good to have.

- The Application Programmer Analysts must have some understanding or experience working with the American Association of Motor Vehicle Administrators (AAMVA) applications which interfaces with the WV Drivers' System. These applications include the Commercial Driver's Licensing Information System (CDLIS), the Problem Driver Pointer System (PDPS) and
- the Social Security Online Verification and the Unified Network Interface as well as knowledge of the State-to-State system with AAMVA.

A77. Mandatory

Q78. Are we eligible to bid on this? Is it open to all vendors?

A78. See instructions to vendors submitting bids.

Q79. On the Exhibit A - Pricing page why are the unit prices per year being multiplied by 20,000 in the yearly total columns.

A79. 20,000 is the total number of hours per year for 8 Analysts x 2500 hours.

Q80. Is this a re-compete RFP? If yes, could you please share the name of Current Suppliers (who are currently providing services to Agency)?

A80. Yes, Smart Shared Services.

Q81. Could you please share current Supplier's pricing and Proposals?

A81. See A7

Q82. When the existing contract was started, and what is the annual monetary spent value of the current contract since inception?

A82. See A15

Q83. How many resources are currently engaged in the current contract?

A83. Six (6)

Q84. Can you please share the no. of positions served in previous years under this contract?

A84. Varies - Two (2) to Six (6)

Q85. Can you please share the amount of business each vendor did under this contract in previous years?

A85. See A15

Q86. Is there any local preference for this contract?

A86. No

Q87. What will be the estimated annual budget for this project?

A87. This will not be shared.

Q88. Would you be accepting references from public as well as commercial entities?

A88. No

Q89. Is sub-contracting required for this contract?

A89. No

Q90. How many vendors agency is planning to select?

A90. One

Q91. Is there any Performance Bond for this contract?

A91. No

Q92. What is the mainframe system?

A92. DB2/CICS, IBM Enterprise Database

Q93. What is the language used to support?

A93. Cobol

Q94. On site or remote?

A94. Onsite at 5707 MacCorkle Avneue, S.E., Charleston, WV 25304

Q95. Years of experience required?

A95. See Specifications Section: 3

Q96. Is this a newly launched project? If No, kindly provide the incumbent Details.

A96. See A15

Q97. What is the tentative budget for this project?

A97. This will not be provided.

Q98. As per the Point 32 in the RFQ Document- "In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws requirements by any state or local agency of West Virginia." Please Confirm whether the mentioned certifications should be provided in the response of the bid or after the award of the bid.

A98. Not required at time of bid submission but is required prior to award.

Q99. Can you clarify whether the submission of the resumes for the position should be a Live Resume or a Sample Resume, also clarify how many resumes are required to be attached?

A99. One per candidate

Q100. Is this a fully completed RFQ Document or any other Bid Packet is available?

A100. There is no additional bid packet.

Q101. Do we need to be a WV resident to bid?

A101. No

Q102. Do we need to make \$125 payment before bidding? (Reference Below)

REGISTRATION: Prior to Contract award, the apparent successful Vendor must be properly registered with the West Virginia Purchasing Division and must have paid the \$125 fee, if applicable.

A102. No

Q103. We are a Women Owned, Minority Owned Company in Georgia, according to this: we are able to bid? (Reference Below)

SMALL, WOMEN-OWNED, OR MINORITY-OWNED BUSINESSES: For any solicitations publicly advertised for bid, in accordance with West Virginia Code §5A-3-37 and W. Va. CSR § 148-22-9, any non-resident vendor certified as a small, women- owned, or minority-owned business under W. Va. CSR § 148-22-9 shall be provided the same preference made available to any resident vendor. Any non-resident small, women-owned, or minority owned business must identify itself as such in writing, must submit that writing to the Purchasing Division with its bid, and must be properly certified under W. Va. CSR § 148-22-9 prior to contract award to receive the preferences made available to resident vendors. Preference for a non-resident small, women-owned, or minority owned business shall be applied in accordance with W. Va. CSR § 148-22-9.

A103. Yes

Q104. Please advise if the Application Programmer Analyst position is 100% onsite, 100% remote, or hybrid.

A104. 100% Onsite at 5707 MacCorkle Avneue S.E., Charleston, WV 25304

Q105. Can you please provide the years of experience required for this position?

A105. See Specifications Section: 3.

Q106. Please advise if we can submit H1B candidates on C2C.

A106. No

Q107. Please advise if we can submit US Citizen and Green Cards on C2C.

A107. No

Q108. Is any travelling involved for these positions?

A108. No

Q109. Do resumes need to be submitted along with quote?

A109. See A28

Q110. Will there be a pre bid meeting?

A110. See Section 3 instructions to vendors submitting bids.

Q111. Should the vendor submit only pricing, or the resumes of the candidates are also required?

A111. See instructions to vendor submitting bids.

Q112. Please provide a checklist for the documents required for the proposal submission.

A112. See instructions to vendor submitting bids.

Q113. Please confirm the number of resumes that a vendor can submit.

A113. There is no limit.

Q114. How should the vendor provide pricing for multiple candidates?

A114. The agency is seeking one firm, fixed price for Application Programmer Analysts.

Q115. Is the Department only requesting references for the candidate?

A115. Yes

Q116. In which section should the vendor include the resume?

A116. See A28

Q117. Could you please provide a template for the technical proposal?

A117. No

Q118. What is the overall budget for this contract?

A118. This will not be provided.

Q119. Does the vendor need to submit two proposals, one for technical and the other for pricing?

A119. No

wvOASIS Biweekly Pay Schedule

West Virginia State Treasurer's Office

2024



www.wvtreasury.com
 304-558-5000 / 800-422-7498
 Check Hotline: (304) 558-3599



| JANUARY | | | | | | | FEBRUARY | | | | | | |
|---------|-----|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT | SUN | MON | TUE | WED | THU | FRI | SAT |
| | 1 | 2 | 3 | 4 | 5 | 6 | | | | | 1 | 2 | 3 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 28 | 29 | 30 | 31 | | | | 25 | 26 | 27 | 28 | 29 | | |

| MARCH | | | | | | | APRIL | | | | | | |
|-------|-----|-----|-----|-----|-----|-----|-------|-----|-----|-----|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT | SUN | MON | TUE | WED | THU | FRI | SAT |
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| 3 | 4 | 5 | 6 | 7 | 8 | 9 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | 28 | 29 | 30 | | | | |
| 31 | | | | | | | | | | | | | |

| MAY | | | | | | | JUNE | | | | | | |
|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT | SUN | MON | TUE | WED | THU | FRI | SAT |
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| 5 | 6 | 7 | 8 | 9 | 10 | 11 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 26 | 27 | 28 | 29 | 30 | 31 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | | | | | | | 30 | | | | | | |

| JULY | | | | | | | AUGUST | | | | | | |
|------|-----|-----|-----|-----|-----|-----|--------|-----|-----|-----|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT | SUN | MON | TUE | WED | THU | FRI | SAT |
| | 1 | 2 | 3 | 4 | 5 | 6 | | | | | 1 | 2 | 3 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 28 | 29 | 30 | 31 | | | | 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| SEPTEMBER | | | | | | | OCTOBER | | | | | | |
|-----------|-----|-----|-----|-----|-----|-----|---------|-----|-----|-----|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT | SUN | MON | TUE | WED | THU | FRI | SAT |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | | | | | | 27 | 28 | 29 | 30 | 31 | | |

| NOVEMBER | | | | | | | DECEMBER | | | | | | |
|----------|-----|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT | SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | | | 1 | 2 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | 29 | 30 | 31 | | | | |

- Holidays As Designated by WV Code §2-2-1**
- 01/01/2024 Monday – New Years Day
 - 01/15/2024 Monday – Martin Luther King Day
 - 02/19/2024 Monday – Presidents' Day
 - 05/14/2024 Tuesday – Primary Election Day
 - 05/27/2024 Monday – Memorial Day
 - 06/20/2024 Thursday – West Virginia Day
 - 07/04/2024 Thursday – Independence Day
 - 09/02/2024 Monday – Labor Day
 - 10/14/2024 Monday – Columbus Day
 - 11/05/2024 Tuesday – General Election Day
 - 11/11/2024 Monday – Veterans Day
 - 11/28-29/2024 Thursday & Friday – Thanksgiving Holiday
 - 12/24/2024 Tuesday – Half-day, Christmas Eve
 - 12/25/2024 Wednesday – Christmas Day
 - 12/31/2024 Tuesday – Half-day, New Year's Eve

DATES IN **RED** INDICATE PAYDAYS DATES IN **GREEN** INDICATE HOLIDAYS DATES IN **BLUE** INDICATE HALF-DAY HOLIDAYS

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DMV240000003

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

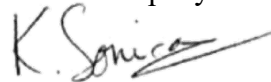
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input checked="" type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input checked="" type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Sonus Software Solutions Inc

Company



Authorized Signature

04/02/2024

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

CRFQ DMV24*03 - EXHIBIT A - PRICING PAGE

| TOTAL INSTALLATION & DELIVERY COST | | | | | | | | | | |
|--|------------------------|--|-------------------|--------------|-------------------|-----------------------|-------------------|-----------------------|-------------------|-----------------------|
| LOCATION - 5707 MacCorkle Avenue, S.E., Charleston, WV 25304 | | | | | | | | | | |
| Item Number | Quantity | Description | Unit Price Year 1 | YEAR 1 TOTAL | Unit Price Year 2 | OPTIONAL YEAR 2 TOTAL | Unit Price Year 3 | OPTIONAL YEAR 3 TOTAL | Unit Price Year 4 | OPTIONAL YEAR 4 TOTAL |
| 1 | 20,000 (8x2500 hrs) | Application Programmer Analyst Contract Cost for 1 year based on hourly rate | \$45.00 | 900000 | \$45.00 | 900000 | \$47.00 | 940000 | \$47.00 | 940000 |
| Total | | | | | | | | | | |

This amount is for evaluation purposes only



Totten, Mark L <mark.l.totten@wv.gov>

ESR attachment error from 4/2/2024

Lisa Comer <lisa.comer@wvoasis.gov>

Thu, Apr 4, 2024 at 4:45 PM

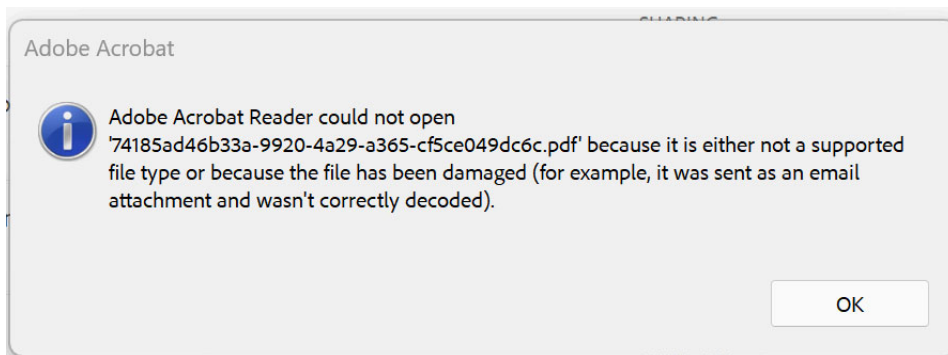
To: Mark Totten <mark.l.totten@wv.gov>

Cc: HelpDesk <HelpDesk@wvoasis.gov>, Finance Team <FinanceTeam@wvoasis.gov>, Interfaces Group <Interfaces@wvoasis.gov>, Alisha Pettit <alisha.s.pettit@wv.gov>, Gregory C Clay <gregory.c.clay@wv.gov>

Hello Mark,

The response in question does not open in Financials, nor directly from the vendor's response in VSS, nor from the FileRepo where the attachments are stored.

When attempting to open the attachment from the FileRepo, we get the following error.



Thank you,

Lisa Comer

Finance Team

WV Enterprise Resource Planning Board

Phone: 304-935-0487

Email: FinanceTeam@wvOASIS.govWeb: wvOASIS.gov

From: Totten, Mark L <mark.l.totten@wv.gov>**Sent:** Thursday, April 4, 2024 4:04 PM

To: Lisa Comer <lisa.comer@wvoasis.gov>
Cc: HelpDesk <HelpDesk@wvoasis.gov>; Finance Team <FinanceTeam@wvoasis.gov>; Interfaces Group <Interfaces@wvoasis.gov>; Alisha Pettit <alisha.s.pettit@wv.gov>; Gregory C Clay <gregory.c.clay@wv.gov>
Subject: Re: ESR attachment error from 4/2/2024

Lisa:

Thank you; please let us know when it's confirmed whether the file can be officially declared corrupted.

On Thu, Apr 4, 2024 at 4:01 PM Lisa Comer <lisa.comer@wvoasis.gov> wrote:

Mark,

I cannot confirm the file name is the issue, I just noticed a number of special characters that could be causing the problem. Also, the attachment does not open in VSS. The vendor also would see an error if they attempted to open the file from their response in VSS after they uploaded.

Thank you,

Lisa Comer

Finance Team

WV Enterprise Resource Planning Board

Phone: 304-935-0487

Email: FinanceTeam@wvOASIS.gov

Web: wvOASIS.gov

The logo for wvOASIS, featuring a stylized 'w' in black and 'vOASIS' in red.

From: Totten, Mark L <mark.l.totten@wv.gov>
Sent: Thursday, April 4, 2024 3:55 PM
To: Lisa Comer <lisa.comer@wvoasis.gov>
Cc: HelpDesk <HelpDesk@wvoasis.gov>; Finance Team <FinanceTeam@wvoasis.gov>; Interfaces Group <Interfaces@wvoasis.gov>; Alisha Pettit <alisha.s.pettit@wv.gov>; Gregory C Clay <gregory.c.clay@wv.gov>
Subject: Re: ESR attachment error from 4/2/2024

Thank you, Lisa. What part of the file name do you think could be invalid?

On Thu, Apr 4, 2024 at 3:51 PM Lisa Comer <lisa.comer@wvoasis.gov> wrote:

Hello Mark,

We will take a look, but right off it could be an issue with the file name.

Thank you,

Lisa Comer

Finance Team

WV Enterprise Resource Planning Board

Phone: 304-935-0487

Email: FinanceTeam@wvOASIS.gov

Web: wvOASIS.gov



From: Totten, Mark L <mark.l.totten@wv.gov>

Sent: Thursday, April 4, 2024 3:41 PM

To: HelpDesk <HelpDesk@wvoasis.gov>; Finance Team <FinanceTeam@wvoasis.gov>; Interfaces Group <Interfaces@wvoasis.gov>

Cc: Alisha Pettit <alisha.s.pettit@wv.gov>; Gregory C Clay <gregory.c.clay@wv.gov>

Subject: ESR attachment error from 4/2/2024

To Whom It May Concern:

We would like to request assistance with a vendor's PDF file that will not open successfully once downloaded. The attachment, **DMV24_03 Solicitation Documents (2) (2).pdf**, is in procurement folder 1381091 inside ESR04022400000005703.

We understand this could be an error with how the vendor created the document. Could you assist us with troubleshooting so we can eliminate any potential system problems? We want to ensure we open the file if there is a way it can be opened.

Please let me know if you need more information. Thank you,

--

Mark L. Totten

Technical Services Manager

West Virginia Department of Administration

Purchasing Division

304.558.7839

mark.l.totten@wv.gov / WVPurchasing.gov

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