



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 2

List View

General Information | [Contact](#) | [Default Values](#) | [Discount](#) | [Document Information](#) | [Clarification Request](#)

Procurement Folder: 1430492

Procurement Type: Central Master Agreement

Vendor ID: VS0000045809

Legal Name: R. L. Klein & Associates, Inc.

Alias/DBA:

Total Bid: \$196,352.00

Response Date: 06/13/2024

Response Time: 12:49

Responded By User ID: RLKlein2024

First Name: Lisa

Last Name: Gray

Email: info@rlklein.com

Phone: 5624275577

SO Doc Code: CRFQ

SO Dept: 0613

SO Doc ID: VNF2400000014

Published Date: 6/5/24

Close Date: 6/13/24

Close Time: 13:30

Status: Closed

Solicitation Description: Registered Dietician and Consultant for WVVNF

Total of Header Attachments: 2

Total of All Attachments: 2

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Registered Dietician Consulting Services				196352.00

Comm Code	Manufacturer	Specification	Model #
85151605			

Commodity Line Comments:

Extended Description:

See Attached Exhibit "A" Pricing Page To Input Pricing.
Registered Dietician and Consulting Services for the WVNF



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Centralized Request for Quote**

Proc Folder: 1430492		Reason for Modification:	
Doc Description: Registered Dietician and Consultant for WVNF		Addendum No. 1	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2024-06-05	2024-06-13 13:30	CRFQ 0613 VNF2400000014	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: VS0000045809
Vendor Name : R. L. Klein & Associates, Inc
Address :
Street : 46 Peninsula Center Suite E-298
City : Rolling Hills Estates
State : CA **Country :** USA **Zip :** 90274
Principal Contact : James Kommu
Vendor Contact Phone: (562)-427-5577 **Extension:**

FOR INFORMATION CONTACT THE BUYER

David H Pauline
 304-558-0067
 david.h.pauline@wv.gov

Vendor Signature X

FEIN# 954612414

DATE 06/12/2024

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 1

To provide responses to the vendor technical questions, see attached.

Bid Opening date and time remains June 23, 2024, at 1:30 pm., est.

No other changes.

INVOICE TO**SHIP TO**DIVISION OF VETERANS
AFFAIRS
1 FREEDOMS WAYVETERAN'S NURSING
FACILITY
1 FREEDOMS WAYCLARKSBURG WV
USCLARKSBURG WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Registered Dietician Consulting Services	832	Hour	\$ 59.00	\$ 49,088.00

Comm Code**Manufacturer****Specification****Model #**

85151605

Extended Description:

See Attached Exhibit "A" Pricing Page To Input Pricing.

Registered Dietician and Consulting Services for the WVVNF

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Vendor Technical Questions Due By 11:00 am., est.	2024-06-05

SOLICITATION NUMBER: CRFQ VNF2400000014
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as CRFQ VNF2400000014 to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought.
- To respond to technical questions
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Additional Documentation:

- 1. To respond to vendor technical questions, see attached.**
- 2. Bid opening date and time remains June 13, 2024, at 1:30 pm., est.**
- 3. No other changes.**

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Dietician

CRFQ VNF2400000014

Vendor Questions & Answers

Q1. With this being a contract for professional services I wanted to confirm that the purchases mentioned in this section were hours worked? There are no material purchases. I send an invoice for payment monthly, is that deemed as separate from the reports in #39?

A1. The dietician would provide a monthly report to the administrator with what residents they saw, and recommendations. I do not see a need for any other reports.

END OF QUESTIONS AND ANSWERS

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ VNF240000014

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | | | |
|-------------------------------------|----------------|--------------------------|-----------------|
| <input checked="" type="checkbox"/> | Addendum No. 1 | <input type="checkbox"/> | Addendum No. 6 |
| <input type="checkbox"/> | Addendum No. 2 | <input type="checkbox"/> | Addendum No. 7 |
| <input type="checkbox"/> | Addendum No. 3 | <input type="checkbox"/> | Addendum No. 8 |
| <input type="checkbox"/> | Addendum No. 4 | <input type="checkbox"/> | Addendum No. 9 |
| <input type="checkbox"/> | Addendum No. 5 | <input type="checkbox"/> | Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

R. L. Klein & Associates, Inc

Company



Authorized Signature

06/12/2024

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Exhibit A
Pricing Page

Registered Dietician Consulting Services

Item No.	Description Of Services	Hourly Rate	Estimated hours per year (based on 16 hours per week)	Total Item Cost
Base Year One				
1	Registered Dietician	\$ 59.00	832	\$ 49,088.00
Renewal Year One				
2	Registered Dietician	\$ 59.00	832	\$ 49,088.00
Renewal Year Two				
3	Registered Dietician	\$ 59.00	832	\$ 49,088.00
Renewal Year Three				
4	Registered Dietician	\$ 59.00	832	\$ 49,088.00
Grand Total:				\$ 196,352.00

Vendor Information			
Vendor:	<u>R. L. Klein & Associates, Inc</u>	*Printed Name	<u>James Kommu</u>
Address:	<u>46 Peninsula Center Suite E-298, Rolling H Title</u>		<u>President</u>
		*Signature	<u>James Kommu</u>
Office Phone:	<u>(562)-427-5577</u>	*I hereby certify I am authorized by the Vendor to sign this document.	
Cell Phone	<u>(646) 243-4498</u>		
Fax	<u>562-427-1807</u>	Email:	<u>info@rlklein.com</u>