



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 5

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 1403710

Procurement Type: Central Master Agreement

Vendor ID: 000000180234

Legal Name: PERATON STATE & LOCAL INC

Alias/DBA:

Total Bid: \$2,493,440.00

Response Date: 05/08/2024

Response Time: 15:11

Responded By User ID: CountryRoadsWV

First Name: Patrick

Last Name: Hogan

Email: Patrick.J.Hogan@peraton.c

Phone: 6145827775

SO Doc Code: CRFQ

SO Dept: 0323

SO Doc ID: WVV240000009

Published Date: 5/8/24

Close Date: 5/13/24

Close Time: 13:30

Status: Closed

Solicitation Description: Addendum No 2: Services/Staffing Support for MACC System

Total of Header Attachments: 5

Total of All Attachments: 5



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 1403710
Solicitation Description: Addendum No 2: Services/Staffing Support for MACC System
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2024-05-13 13:30	SR 0323 ESR04252400000006382	1

VENDOR
 000000180234
 PERATON STATE & LOCAL INC

Solicitation Number: CRFQ 0323 WWV2400000009

Total Bid: 2493440

Response Date: 2024-05-08

Response Time: 15:11:49

Comments:

FOR INFORMATION CONTACT THE BUYER

Toby L Welch
 (304) 558-8802
 toby.l.welch@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	4.1 First Year Senior Programmer (System Architecture)	2000.0000	HOUR	149.000000	298000.00

Comm Code	Manufacturer	Specification	Model #
81111507			

Commodity Line Comments: Our submission of delivery days assumes that, as an open-ended contract, the delivery days are calculated based on the estimated annual number of hours per year bid, divided by the average number of working days per month, and further divided by 12. Specifically, 250 working days per year divided by 12 results in approximately 20 delivery days per month

Extended Description:

4.1 First Year Senior Programmer (Technical Lead System Architecture)
Enter an hourly rate based off an estimated 2000 hours

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	4.2 First Year Senior Programmer (Database Administrator)	2000.0000	HOUR	149.000000	298000.00

Comm Code	Manufacturer	Specification	Model #
81111507			

Commodity Line Comments: Our submission of delivery days assumes that, as an open-ended contract, the delivery days are calculated based on the estimated annual number of hours per year bid, divided by the average number of working days per month, and further divided by 12. Specifically, 250 working days per year divided by 12 results in approximately 20 delivery days per month

Extended Description:

4.2 First Year Senior Programmer (Database Administrator)
Enter an hourly rate based off an estimated 2000 hours

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	4.1 Second Year Senior Programmer (System Architecture)	2000.0000	HOUR	153.470000	306940.00

Comm Code	Manufacturer	Specification	Model #
81111507			

Commodity Line Comments: Our submission of delivery days assumes that, as an open-ended contract, the delivery days are calculated based on the estimated annual number of hours per year bid, divided by the average number of working days per month, and further divided by 12. Specifically, 250 working days per year divided by 12 results in approximately 20 delivery days per month

Extended Description:

4.1 Second Year Senior Programmer (Technical Lead System Architecture) Optional Renewal
Enter an hourly rate based off an estimated 2000 hours

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	4.2 Second Year Senior Programmer (Database Administrator)	2000.0000	HOUR	153.470000	306940.00

Comm Code	Manufacturer	Specification	Model #
81111507			

Commodity Line Comments: Our submission of delivery days assumes that, as an open-ended contract, the delivery days are calculated based on the estimated annual number of hours per year bid, divided by the average number of working days per month, and further divided by 12. Specifically, 250 working days per year divided by 12 results in approximately 20 delivery days per month

Extended Description:

4.2 Second Year Senior Programmer (Database Administrator) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	4.1 Third Year Senior Programmer (System Architecture)	2000.0000	HOUR	158.070000	316140.00

Comm Code	Manufacturer	Specification	Model #
81111507			

Commodity Line Comments: Our submission of delivery days assumes that, as an open-ended contract, the delivery days are calculated based on the estimated annual number of hours per year bid, divided by the average number of working days per month, and further divided by 12. Specifically, 250 working days per year divided by 12 results in approximately 20 delivery days per month

Extended Description:

4.1 Third Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	4.2 Third Year Senior Programmer (Database Administrator)	2000.0000	HOUR	158.070000	316140.00

Comm Code	Manufacturer	Specification	Model #
81111507			

Commodity Line Comments: Our submission of delivery days assumes that, as an open-ended contract, the delivery days are calculated based on the estimated annual number of hours per year bid, divided by the average number of working days per month, and further divided by 12. Specifically, 250 working days per year divided by 12 results in approximately 20 delivery days per month

Extended Description:

4.2 Third Year Senior Programmer (Database Administrator) Optional renewal

Enter an hourly rate based off an estimated 2000 hours

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	4.1 Fourth Year Senior Programmer (System Architecture)	2000.0000	HOUR	162.820000	325640.00

Comm Code	Manufacturer	Specification	Model #
81111507			

Commodity Line Comments: Our submission of delivery days assumes that, as an open-ended contract, the delivery days are calculated based on the estimated annual number of hours per year bid, divided by the average number of working days per month, and further divided by 12. Specifically, 250 working days per year divided by 12 results in approximately 20 delivery days per month

Extended Description:

4.1 Fourth Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	4.2 Fourth Year Senior Programmer (Database Administrator)	2000.0000	HOUR	162.820000	325640.00

Comm Code	Manufacturer	Specification	Model #
81111507			

Commodity Line Comments: Our submission of delivery days assumes that, as an open-ended contract, the delivery days are calculated based on the estimated annual number of hours per year bid, divided by the average number of working days per month, and further divided by 12. Specifically, 250 working days per year divided by 12 results in approximately 20 delivery days per month

Extended Description:

4.2 Fourth Year Senior Programmer (Database Administrator) Optional Renewal
Enter an hourly rate based off an estimated 2000 hours



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
04/26/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services, Inc. of Washington, D.C. 2001 K Street NW Suite 625 N Washington DC 20006 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105		
	E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #	
INSURED Peraton Corp. and Its Subsidiaries 1875 Explorer Street, 2nd Floor Reston VA 20190 USA	INSURER A: Continental Casualty Company		20443
	INSURER B: The Continental Insurance Company		35289
	INSURER C: Transportation Insurance Co.		20494
	INSURER D:		
	INSURER E:		
	INSURER F:		

Holder Identifier :

COVERAGES	CERTIFICATE NUMBER: 570105274365	REVISION NUMBER:
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

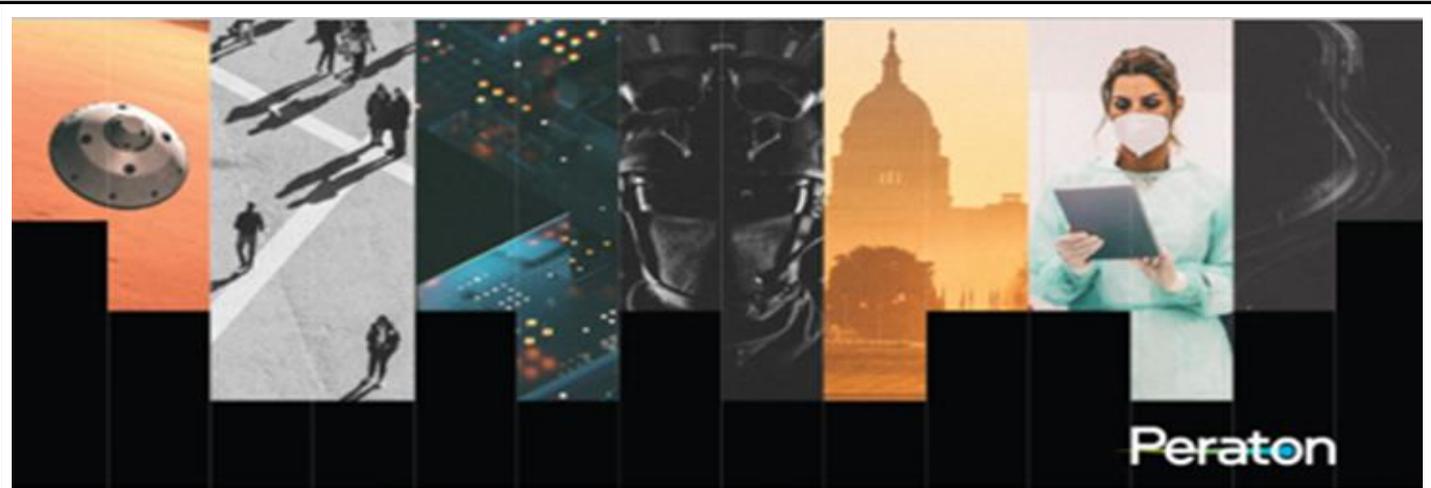
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			7012278501	04/28/2024	04/28/2025	EACH OCCURRENCE	\$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
							MED EXP (Any one person)	\$15,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMP/OP AGG	\$2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			7012278496	04/28/2024	04/28/2025	COMBINED SINGLE LIMIT (Ea accident)	\$2,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE	
							AGGREGATE	
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			7039455212	04/28/2024	04/28/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
C				WC (AOS) 7039455209 WC (CA)	04/28/2024	04/28/2025	E.L. EACH ACCIDENT	\$1,000,000
							E.L. DISEASE-EA EMPLOYEE	\$1,000,000
							E.L. DISEASE-POLICY LIMIT	\$1,000,000

Certificate No : 570105274365

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Peraton Corp. 12975 Worldgate Drive Herndon VA 20170 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Inc. of Washington D.C.</i>
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May 13, 2024 | 1:30 p.m.
Request for Quote
Solicitation Number: CRFQ 0323 WWV2400000009 Addendum 2

**PERATON'S RESPONSE: EXHIBIT A – PRICING
PAGE FOR SERVICES / STAFFING SUPPORT
FOR THE MID-ATLANTIC CAREER
CONSORTIUM (MACC) SYSTEM**

SUBMITTED TO:
Department of Administration

Attention:
Mr. Toby L. Welch, Buyer
304-558-3970 |
Toby.L.Welch@wv.gov
Department of Administration
2019 Washington Street, East
Charleston, WV 25305

SUBMITTED BY:
Peraton State & Local Inc.
15050 Conference Center Dr.
Chantilly, VA 20151
Katherine A. Shogren, Contracts Administrator
720-683-4170 | Katherine.shogren@peraton.com

Exhibit A – Pricing Page for Design and Development Services related to the Mid-Atlantic Career Consortium
(MACC) System

The listed rates have been submitted through wvOASIS.

Commodity Line Description	Hourly Rate	Estimated Annual Hrs.	Extended Cost
Line 1. First Year 4.1 Senior Programmer (System Architecture)	\$ 149.00	2,000.00	\$ 298,000.00
Line 2. First Year 4.2 Senior Programmer (Database Administrator)	\$ 149.00	2,000.00	\$ 298,000.00
Line 3. Second Year 4.1 Senior Programmer (System Architecture)	\$ 153.47	2,000.00	\$ 306,940.00
Line 4. Second Year 4.2 Senior Programmer (Database Administrator)	\$ 153.47	2,000.00	\$ 306,940.00
Line 5. Third Year 4.1 Senior Programmer (System Architecture)	\$ 158.07	2,000.00	\$ 316,140.00
Line 6. Third Year 4.2 Senior Programmer (Database Administrator)	\$ 158.07	2,000.00	\$ 316,140.00
Line 7. Fourth Year 4.1 Senior Programmer (System Architecture)	\$ 162.82	2,000.00	\$ 325,640.00
Line 8. Fourth Year 4.2 Senior Programmer (Database Administrator)	\$ 162.82	2,000.00	\$ 325,640.00

Estimated hours are for bidding purposes only



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Service - Prof

Proc Folder: 1403710			Reason for Modification:
Doc Description: Services/Staffing Support for MACC System			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2024-04-22	2024-05-08 13:30	CRFQ 0323 WWV2400000009	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000180234
Vendor Name : PERATON STATE & LOCAL INC
Address : 12975 Worldgate Drive, STE. 700
Street :
City : Herndon
State : VA **Country :** United States **Zip :** 20160
Principal Contact : Katherine A. Shogren
Vendor Contact Phone: 720-683-4170 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Toby L Welch
 (304) 558-8802
 toby.l.welch@wv.gov

Vendor Signature X **FEIN#** 364172737 **DATE** May 9, 2024

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION**INVOICE TO**

WORKFORCE WEST
 VIRGINIA
 1900 KANAWHA BLVD, EAST
 BLDG 3, 3RD FLOOR, SUITE
 300
 CHARLESTON WV
 US

SHIP TO

WORKFORCE WEST
 VIRGINIA
 1900 KANAWHA BLVD E
 BLDG 3, 8TH FLOOR
 CHARLESTON WV
 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	4.1 First Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 First Year Senior Programmer (Technical Lead System Architecture)

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO

WORKFORCE WEST
 VIRGINIA
 1900 KANAWHA BLVD, EAST
 BLDG 3, 3RD FLOOR, SUITE
 300
 CHARLESTON WV
 US

SHIP TO

WORKFORCE WEST
 VIRGINIA
 1900 KANAWHA BLVD E
 BLDG 3, 8TH FLOOR
 CHARLESTON WV
 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	4.2 First Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 First Year Senior Programmer (Database Administrator)

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	4.1 Second Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Second Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	4.2 Second Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Second Year Senior Programmer (Database Administrator) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	4.1 Third Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Third Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	4.2 Third Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Third Year Senior Programmer (Database Administrator) Optional renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	4.1 Fourth Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Fourth Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

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WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	4.2 Fourth Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Fourth Year Senior Programmer (Database Administrator) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Questions are due by 3:00 p.m.	2024-05-01

	Document Phase	Document Description	Page
WWV240000009	Final	Services/Staffing Support for MACC System	6

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Service - Prof

Proc Folder: 1403710			Reason for Modification:
Doc Description: Services/Staffing Support for MACC System			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2024-04-22	2024-05-08 13:30	CRFQ 0323 WWV2400000009	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000180234
Vendor Name :PERATON STATE & LOCAL INC
Address : 12975 Worldgate Drive, STE. 700
Street :
City : Herndon
State : VA **Country :** United States **Zip :** 20160
Principal Contact : Katherine A. Shogren
Vendor Contact Phone: 720-683-4170 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Toby L Welch
 (304) 558-8802
 toby.l.welch@wv.gov

Vendor
 Signature X

FEIN# 364172737

DATE May 9, 2024

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION**INVOICE TO**

WORKFORCE WEST
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 BLDG 3, 3RD FLOOR, SUITE
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 BLDG 3, 8TH FLOOR
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 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	4.1 First Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 First Year Senior Programmer (Technical Lead System Architecture)

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO

WORKFORCE WEST
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 BLDG 3, 3RD FLOOR, SUITE
 300
 CHARLESTON WV
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 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	4.2 First Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 First Year Senior Programmer (Database Administrator)

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO	SHIP TO
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WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	4.1 Second Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
 4.1 Second Year Senior Programmer (Technical Lead System Architecture) Optional Renewal
 Enter an hourly rate based off an estimated 2000 hours

INVOICE TO	SHIP TO
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WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	4.2 Second Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
 4.2 Second Year Senior Programmer (Database Administrator) Optional Renewal
 Enter an hourly rate based off an estimated 2000 hours

INVOICE TO	SHIP TO
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WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	4.1 Third Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
 4.1 Third Year Senior Programmer (Technical Lead System Architecture) Optional Renewal
 Enter an hourly rate based off an estimated 2000 hours

INVOICE TO	SHIP TO
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WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	4.2 Third Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
 4.2 Third Year Senior Programmer (Database Administrator) Optional renewal
 Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	4.1 Fourth Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Fourth Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	4.2 Fourth Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Fourth Year Senior Programmer (Database Administrator) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Questions are due by 3:00 p.m.	2024-05-03

	Document Phase	Document Description	Page 6
WWW240000009	Draft	Services/Staffing Support for MACC System	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

INSTRUCTIONS TO VENDORS SUBMITTING BIDS

1. REVIEW DOCUMENTS THOROUGHLY: The attached documents contain a solicitation for bids. Please read these instructions and all documents attached in their entirety. These instructions provide critical information about requirements that if overlooked could lead to disqualification of a Vendor's bid. All bids must be submitted in accordance with the provisions contained in these instructions and the Solicitation. Failure to do so may result in disqualification of Vendor's bid.

2. MANDATORY TERMS: The Solicitation may contain mandatory provisions identified by the use of the words "must," "will," and "shall." Failure to comply with a mandatory term in the Solicitation will result in bid disqualification.

3. PREBID MEETING: The item identified below shall apply to this Solicitation.

A pre-bid meeting will not be held prior to bid opening

A **MANDATORY PRE-BID** meeting will be held at the following place and time:

All Vendors submitting a bid must attend the mandatory pre-bid meeting. Failure to attend the mandatory pre-bid meeting shall result in disqualification of the Vendor's bid. No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

An attendance sheet provided at the pre-bid meeting shall serve as the official document verifying attendance. Any person attending the pre-bid meeting on behalf of a Vendor must list on the attendance sheet his or her name and the name of the Vendor he or she is representing.

Additionally, the person attending the pre-bid meeting should include the Vendor's E-Mail address, phone number, and Fax number on the attendance sheet. It is the Vendor's responsibility to locate the attendance sheet and provide the required information. Failure to complete the attendance sheet as required may result in disqualification of Vendor's bid.

All Vendors should arrive prior to the starting time for the pre-bid. Vendors who arrive after the starting time but prior to the end of the pre-bid will be permitted to sign in but are charged with knowing all matters discussed at the pre-bid.

Questions submitted at least five business days prior to a scheduled pre-bid will be discussed at the pre-bid meeting if possible. Any discussions or answers to questions at the pre-bid meeting are preliminary in nature and are non-binding. Official and binding answers to questions will be published in a written addendum to the Solicitation prior to bid opening.

4. VENDOR QUESTION DEADLINE: Vendors may submit questions relating to this Solicitation to the Purchasing Division. Questions must be submitted in writing. All questions must be submitted on or before the date listed below and to the address listed below to be considered. A written response will be published in a Solicitation addendum if a response is possible and appropriate. Non-written discussions, conversations, or questions and answers regarding this Solicitation are preliminary in nature and are nonbinding.

Submitted emails should have the solicitation number in the subject line.

Question Submission Deadline: Friday May 3, 2024 @ 3:00 p.m.

Submit Questions to: Toby L Welch
2019 Washington Street, East
Charleston, WV 25305
Fax: (304) 558-3970
Email: Toby.L.Welch@wv.gov

5. VERBAL COMMUNICATION: Any verbal communication between the Vendor and any State personnel is not binding, including verbal communication at the mandatory pre-bid conference. Only information issued in writing and added to the Solicitation by an official written addendum by the Purchasing Division is binding.

6. BID SUBMISSION: All bids must be submitted on or before the date and time of the bid opening listed in section 7 below. Vendors can submit bids electronically through wvOASIS, in paper form delivered to the Purchasing Division at the address listed below either in person or by courier, or in facsimile form by faxing to the Purchasing Division at the number listed below. Notwithstanding the foregoing, the Purchasing Division may prohibit the submission of bids electronically through wvOASIS at its sole discretion. Such a prohibition will be contained and communicated in the wvOASIS system resulting in the Vendor's inability to submit bids through wvOASIS. The Purchasing Division will not accept bids, modification of bids, or addendum acknowledgment forms via email. Bids submitted in paper or facsimile form must contain a signature. Bids submitted in wvOASIS are deemed to be electronically signed.

Any bid received by the Purchasing Division staff is considered to be in the possession of the Purchasing Division and will not be returned for any reason.

For Request for Proposal ("RFP") Responses Only: Submission of a response to a Request for Proposal is not permitted in wvOASIS. In the event that Vendor is responding to a request for proposal, the Vendor shall submit one original technical and one original cost proposal prior to the bid opening date and time identified in Section 7 below, plus N/A convenience copies of each to the Purchasing Division at the address shown below. Additionally, the Vendor should clearly identify and segregate the cost proposal from the technical proposal in a separately sealed envelope.

Bid Delivery Address and Fax Number:

Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130
Fax: 304-558-3970

A bid submitted in paper or facsimile form should contain the information listed below on the face of the submission envelope or fax cover sheet. Otherwise, the bid may be rejected by the Purchasing Division.

VENDOR NAME:

BUYER: Toby L Welch

SOLICITATION NO.: CRFQ WWV2400000009

BID OPENING DATE: Thursday May 9, 2024

BID OPENING TIME: 1:30 p.m.

FAX NUMBER: 304-558-3970

7. BID OPENING: Bids submitted in response to this Solicitation will be opened at the location identified below on the date and time listed below. Delivery of a bid after the bid opening date and time will result in bid disqualification. For purposes of this Solicitation, a bid is considered delivered when confirmation of delivery is provided by ~~WV~~OASIS (in the case of electronic submission) or when the bid is time stamped by the official Purchasing Division time clock (in the case of hand delivery).

Bid Opening Date and Time: 05/09/24 - @ 1:30 p.m.

Bid Opening Location: Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

8. ADDENDUM ACKNOWLEDGEMENT: Changes or revisions to this Solicitation will be made by an official written addendum issued by the Purchasing Division. Vendor should acknowledge receipt of all addenda issued with this Solicitation by completing an Addendum Acknowledgment Form, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

9. BID FORMATTING: Vendor should type or electronically enter the information onto its bid to prevent errors in the evaluation. Failure to type or electronically enter the information may result in bid disqualification.

10. ALTERNATE MODEL OR BRAND: Unless the box below is checked, any model, brand, or specification listed in this Solicitation establishes the acceptable level of quality only and is not intended to reflect a preference for, or in any way favor, a particular brand or vendor. Vendors may bid alternates to a listed model or brand provided that the alternate is at least equal to the model or brand and complies with the required specifications. The equality of any alternate being bid shall be determined by the State at its sole discretion. Any Vendor bidding an alternate model or brand should clearly identify the alternate items in its bid and should include manufacturer's specifications, industry literature, and/or any other relevant documentation demonstrating the equality of the alternate items. Failure to provide information for alternate items may be grounds for rejection of a Vendor's bid.

This Solicitation is based upon a standardized commodity established under W. Va. Code § 5A-3-61. Vendors are expected to bid the standardized commodity identified. Failure to bid the standardized commodity will result in your firm's bid being rejected.

11. EXCEPTIONS AND CLARIFICATIONS: The Solicitation contains the specifications that shall form the basis of a contractual agreement. Vendor shall clearly mark any exceptions, clarifications, or other proposed modifications in its bid. Exceptions to, clarifications of, or modifications of a requirement or term and condition of the Solicitation may result in bid disqualification.

12. COMMUNICATION LIMITATIONS: In accordance with West Virginia Code of State Rules §148-1-6.6, communication with the State of West Virginia or any of its employees regarding this Solicitation during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited without prior Purchasing Division approval. Purchasing Division approval for such communication is implied for all agency delegated and exempt purchases.

13. REGISTRATION: Prior to Contract award, the apparent successful Vendor must be properly registered with the West Virginia Purchasing Division and must have paid the \$125 fee, if applicable.

14. UNIT PRICE: Unit prices shall prevail in cases of a discrepancy in the Vendor's bid.

15. PREFERENCE: Vendor Preference may be requested in purchases of motor vehicles or construction and maintenance equipment and machinery used in highway and other infrastructure projects. Any request for preference must be submitted in writing with the bid, must specifically identify the preference requested with reference to the applicable subsection of West Virginia Code § 5A-3-37, and must include with the bid any information necessary to evaluate and confirm the applicability of the requested preference. A request form to help facilitate the request can be found at: www.state.wv.us/admin/purchase/vrc/Venpref.pdf.

15A. RECIPROCAL PREFERENCE: The State of West Virginia applies a reciprocal preference to all solicitations for commodities and printing in accordance with W. Va. Code § 5A-3-37(b). In effect, non-resident vendors receiving a preference in their home states, will see that same preference granted to West Virginia resident vendors bidding against them in West Virginia. Any request for reciprocal preference must include with the bid any information necessary to evaluate and confirm the applicability of the preference. A request form to help facilitate the request can be found at: www.state.wv.us/admin/purchase/vrc/Venpref.pdf.

16. SMALL, WOMEN-OWNED, OR MINORITY-OWNED BUSINESSES: For any solicitations publicly advertised for bid, in accordance with West Virginia Code §5A-3-37 and W. Va. CSR § 148-22-9, any non-resident vendor certified as a small, women-owned, or minority-owned business under W. Va. CSR § 148-22-9 shall be provided the same preference made available to any resident vendor. Any non-resident small, women-owned, or minority-owned business must identify itself as such in writing, must submit that writing to the Purchasing Division with its bid, and must be properly certified under W. Va. CSR § 148-22-9 prior to contract award to receive the preferences made available to resident vendors. Preference for a non-resident small, women-owned, or minority owned business shall be applied in accordance with W. Va. CSR § 148-22-9.

17. WAIVER OF MINOR IRREGULARITIES: The Director reserves the right to waive minor irregularities in bids or specifications in accordance with West Virginia Code of State Rules § 148-1-4.6.

18. ELECTRONIC FILE ACCESS RESTRICTIONS: Vendor must ensure that its submission in wvOASIS can be accessed and viewed by the Purchasing Division staff immediately upon bid opening. The Purchasing Division will consider any file that cannot be immediately accessed and viewed at the time of the bid opening (such as, encrypted files, password protected files, or incompatible files) to be blank or incomplete as context requires and are therefore unacceptable. A vendor will not be permitted to unencrypt files, remove password protections, or resubmit documents after bid opening to make a file viewable if those documents are required with the bid. A Vendor may be required to provide document passwords or remove access restrictions to allow the Purchasing Division to print or electronically save documents provided that those documents are viewable by the Purchasing Division prior to obtaining the password or removing the access restriction.

19. NON-RESPONSIBLE: The Purchasing Division Director reserves the right to reject the bid of any vendor as Non-Responsible in accordance with W. Va. Code of State Rules § 148-1-5.3, when the Director determines that the vendor submitting the bid does not have the capability to fully perform or lacks the integrity and reliability to assure good-faith performance.”

20. ACCEPTANCE/REJECTION: The State may accept or reject any bid in whole, or in part in accordance with W. Va. Code of State Rules § 148-1-4.5. and § 148-1-6.4.b.”

21. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

22. WITH THE BID REQUIREMENTS: In instances where these specifications require documentation or other information with the bid, and a vendor fails to provide it with the bid, the Director of the Purchasing Division reserves the right to request those items after bid opening and prior to contract award pursuant to the authority to waive minor irregularities in bids or specifications under W. Va. CSR § 148-1-4.6. This authority does not apply to instances where state law mandates receipt with the bid.

23. EMAIL NOTIFICATION OF AWARD: The Purchasing Division will attempt to provide bidders with e-mail notification of contract award when a solicitation that the bidder participated in has been awarded. For notification purposes, bidders must provide the Purchasing Division with a valid email address in the bid response. Bidders may also monitor wvOASIS or the Purchasing Division's website to determine when a contract has been awarded.

24. ISRAEL BOYCOTT CERTIFICATION: Vendor's act of submitting a bid in response to this solicitation shall be deemed a certification from bidder to the State that bidder is not currently engaged in, and will not for the duration of the contract, engage in a boycott of Israel. This certification is required by W. Va. Code § 5A-3-63.

GENERAL TERMS AND CONDITIONS:

1. CONTRACTUAL AGREEMENT: Issuance of an Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance by the State of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid, or on the Contract if the Contract is not the result of a bid solicitation, signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

2. DEFINITIONS: As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

2.1. "Agency" or "Agencies" means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

2.2. "Bid" or "Proposal" means the vendors submitted response to this solicitation.

2.3. "Contract" means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

2.4. "Director" means the Director of the West Virginia Department of Administration, Purchasing Division.

2.5. "Purchasing Division" means the West Virginia Department of Administration, Purchasing Division.

2.6. "Award Document" means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

2.7. "Solicitation" means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

2.8. "State" means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

2.9. "Vendor" or "Vendors" means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

Fixed Period Contract with Renewals: This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within _____ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that:

the contract will continue for _____ years;

the contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's Office (Attorney General approval is as to form only).

One-Time Purchase: The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

Construction/Project Oversight: This Contract becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as _____), and continues until the project for which the vendor is providing oversight is complete.

Other: Contract Term specified in _____

4. AUTHORITY TO PROCEED: Vendor is authorized to begin performance of this contract on the date of encumbrance listed on the front page of the Award Document unless either the box for "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked in Section 3 above. If either "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked, Vendor must not begin work until it receives a separate notice to proceed from the State. The notice to proceed will then be incorporated into the Contract via change order to memorialize the official date that work commenced.

5. QUANTITIES: The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

Open End Contract: Quantities listed in this Solicitation/Award Document are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

Service: The scope of the service to be provided will be more clearly defined in the specifications included herewith.

Combined Service and Goods: The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

One-Time Purchase: This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

Construction: This Contract is for construction activity more fully defined in the specifications.

6. EMERGENCY PURCHASES: The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute of breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One-Time Purchase contract.

7. REQUIRED DOCUMENTS: All of the items checked in this section must be provided to the Purchasing Division by the Vendor as specified:

LICENSE(S) / CERTIFICATIONS / PERMITS: In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

8. INSURANCE: The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether that insurance requirement is listed in this section.

Vendor must maintain:

Commercial General Liability Insurance in at least an amount of: 1,000,000.00 per occurrence.

Automobile Liability Insurance in at least an amount of: 1,000,000.00 per occurrence.

Professional/Malpractice/Errors and Omission Insurance in at least an amount of: _____ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

Commercial Crime and Third Party Fidelity Insurance in an amount of: _____ per occurrence.

Cyber Liability Insurance in an amount of: _____ per occurrence.

Builders Risk Insurance in an amount equal to 100% of the amount of the Contract.

Pollution Insurance in an amount of: _____ per occurrence.

Aircraft Liability in an amount of: _____ per occurrence.

9. WORKERS' COMPENSATION INSURANCE: Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. VENUE: All legal actions for damages brought by Vendor against the State shall be brought in the West Virginia Claims Commission. Other causes of action must be brought in the West Virginia court authorized by statute to exercise jurisdiction over it.

11. LIQUIDATED DAMAGES: This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

_____ for ^B_____.

Liquidated Damages Contained in the Specifications.

Liquidated Damages Are Not Included in this Contract.

12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

14. PAYMENT IN ARREARS: Payments for goods/services will be made in arrears only upon receipt of a proper invoice, detailing the goods/services provided or receipt of the goods/services, whichever is later. Notwithstanding the foregoing, payments for software maintenance, licenses, or subscriptions may be paid annually in advance.

15. PAYMENT METHODS: Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

16. TAXES: The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

17. ADDITIONAL FEES: Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia, included in the Contract, or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

18. FUNDING: This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available. If that occurs, the State may notify the Vendor that an alternative source of funding has been obtained and thereby avoid the automatic termination. Non-appropriation or non-funding shall not be considered an event of default.

19. CANCELLATION: The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.

20. TIME: Time is of the essence regarding all matters of time and performance in this Contract.

21. APPLICABLE LAW: This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code, or West Virginia Code of State Rules is void and of no effect.

22. COMPLIANCE WITH LAWS: Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

23. ARBITRATION: Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

24. MODIFICATIONS: This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

25. WAIVER: The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

26. SUBSEQUENT FORMS: The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

27. ASSIGNMENT: Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

28. WARRANTY: The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

29. STATE EMPLOYEES: State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

30. PRIVACY, SECURITY, AND CONFIDENTIALITY: The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in www.state.wv.us/admin/purchase/privacy.

31. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

32. LICENSING: In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

33. ANTITRUST: In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

34. VENDOR NON-CONFLICT: Neither Vendor nor its representatives are permitted to have any interest, nor shall they acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency.

35. VENDOR RELATIONSHIP: The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

36. INDEMNIFICATION: The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

37. NO DEBT CERTIFICATION: In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State. By submitting a bid, or entering into a contract with the State, Vendor is affirming that (1) for construction contracts, the Vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, neither the Vendor nor any related party owe a debt as defined above, and neither the Vendor nor any related party are in employer default as defined in the statute cited above unless the debt or employer default is permitted under the statute.

38. CONFLICT OF INTEREST: Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

39. REPORTS: Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.division@wv.gov.

40. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check. Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

41. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS: Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open heath, basic oxygen, electric furnace, Bessemer or other steel making process.
- c. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
 1. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
 2. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

42. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a "substantial labor surplus area", as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

43. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE: W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the Vendor must submit to the Agency a disclosure of interested parties prior to beginning work under this Contract. Additionally, the Vendor must submit a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-work interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

44. PROHIBITION AGAINST USED OR REFURBISHED: Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

45. VOID CONTRACT CLAUSES: This Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

46. ISRAEL BOYCOTT: Bidder understands and agrees that, pursuant to W. Va. Code § 5A-3-63, it is prohibited from engaging in a boycott of Israel during the term of this contract.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Katherine A. Shogren, Contracts Administrator

(Address) 15050 Conference Center Dr. Chantilly, VA 20151

(Phone Number) / (Fax Number) 720-683-4170

(email address) katherine.shogren@peraton.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Peraton State & Local Inc

(Company) *Katherine A. Shogren*

(Signature of Authorized Representative) Katherine A. Shogren, Contracts Administrator

(Printed Name and Title of Authorized Representative) (Date) 720-683-4170

(Phone Number) (Fax Number) katherine.shogren@peraton.com

(Email Address)

REQUEST FOR QUOTATION
Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC) System

SPECIFICATIONS

- 1. PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of WorkForce West Virginia to establish a contract for multiple software developer positions. WorkForce West Virginia requires two (2) Senior Programmers to serve as Technical Leads for System Architecture and Database Administration.

- 2. DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
 - 2.1 "Contract Services"** means the senior programmers who will serve as liaison between the staff and technical staff of WorkForce West Virginia for matters relating to the Mid-Atlantic Career Consortium (MACC) system as more fully described in these specifications.

 - 2.2 "Pricing Page"** means the pages, contained wvOASIS or attached hereto as Exhibit A, upon which Vendor should list its proposed price for the Contract Services.

 - 2.3 "Solicitation"** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

 - 2.4 "MACC"** means the Mid-Atlantic Career Consortium.

 - 2.5 "DOL"** means the US Department of Labor

 - 2.6 "TEGL"** means Training AND Employment Guidance Letters

 - 2.7 "SWIS"** means State Wage Interchange System

 - 2.8 "UI"** means Unemployment insurance

 - 2.9 "AWS"** means Amazon Web Services

 - 2.10 "UIPL"** means Unemployment Insurance Program Letters

 - 2.11 "WFWV"** means WorkForce West Virginia

REQUEST FOR QUOTATION

Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC) System

2.12 "Normal business hours" means a 7½-hour day, 5 days a week, between the hours of 8:00 a.m. to 5:00 p.m. with a lunch break of no less than 30 minutes, excluding holidays

2.13 "Holidays" means New Year's Day, the first day of January; Martin Luther King's Birthday, the third Monday of January; Presidents' Day, the third Monday of February; Memorial Day, the last Monday in May; West Virginia Day, the twentieth day of June; Independence Day, the fourth day of July; Labor Day, the first Monday of September; Columbus Day, the second Monday of October; Veterans' Day, the eleventh day of November; Thanksgiving Day, the fourth Thursday of November; Lincoln's Day, the fourth Friday of November; Christmas Day, the twenty-fifth day of December; any day on which a State-wide election (Primary, General, or Special) is held, and, such other days as the President, Governor or other duly constituted authority proclaim to be official holidays or days of special observance or Thanksgiving, or days for the general cessation of business

3. QUALIFICATIONS: Vendor, or Vendor's staff if requirements are inherently limited to individuals rather than corporate entities, shall have the following minimum qualifications:

3.1. Senior programmers must have a minimum of four (4) years of programming experience with Visual Basic 6, COM+, ASP, XML, XSL, XSLT, TransactSQL, VBScript, JavaScript and .NET Framework 2.5 or later. References verifying experience should be supplied with bid response and will be required before award.

3.2. Senior programmers must have a minimum of four (4) years of experience with Microsoft SQL Server administration and clustering, and Microsoft IIS Web Server administration. References verifying experience should be supplied with bid response, and will be required before award.

3.3. Senior programmers must have a minimum of one (1) year experience with configuring and maintaining the WCC ELISE Application Suite for probabilistic data matching. References verifying experience should be supplied with bid response, and will be required before award.

REQUEST FOR QUOTATION

Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC) System

- 3.4. Senior programmers must have a minimum of four (4) years of experience with Crystal Reports/Business Objects reporting tools. References verifying experience should be supplied with bid response and will be required before award.**
- 3.5. Vendor's staff will be working 100% on WFWV projects during standard business hours.**
- 4. MANDATORY REQUIREMENTS Mandatory Contract Services Requirements and Deliverables: Contract Services must meet or exceed the mandatory requirements listed below.**
- 4.1. Vendor must provide a senior programmer that must perform the following Technical Lead for system development tasks on a full-time basis.**
- 4.1.1. Must provide direction, concepts, and business requirements analysis for the project.**
 - 4.1.2. Must prepare estimates and schedules for work and work with MACC system manager to assign priorities.**
 - 4.1.3. Must develop policies and procedures in coordination with the MACC system manager to ensure 24x7x365 system operation and support for all system users.**
 - 4.1.4. Must support annual DOL data validation efforts by creating samples, compiling, and verifying results, and submitting results.**
 - 4.1.5. Must oversee the deployment of system changes to the development and production environments.**
 - 4.1.6. Must develop application development standards within the MACC unit.**
 - 4.1.7. Must provide responses to WorkForce management.**
 - 4.1.8. Must monitor the performance of the development and production environments.**
 - 4.1.9. Analysis, scope definition, design, and implementation of new or modified functionality within the MACC application.**

REQUEST FOR QUOTATION

Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC) System

- 4.1.10. Assist in resolving and tracking help desk and other system issues.
- 4.1.11. Provide operational support for all users, including clients, staff, employers, training providers, agency partners, and the general public.
- 4.1.12. Field technical questions from both state and MACC unit personnel.
- 4.1.13. Implement federal program requirements as stated in DOL TEGL and UIP advisories found at <https://www.dol.gov/agencies/eta/advisories>
- 4.1.14. Interface with other state agencies, such as unemployment insurance and the Department of Health and Human resources, to develop data sharing policies and procedures.
- 4.1.15. Produce ad-hoc reports based on MACC system data.
- 4.1.16. Prepare, maintain, and follow project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.
- 4.1.17. Test all new developments, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.
- 4.1.18. Document all work such that WorkForce staff may analyze the work performed and make enhancements as needed.
- 4.1.19. Attend regular MACC unit and user focus group meetings as requested to discuss problems, future enhancements, etc.
- 4.1.20. Participate in knowledge transfer activities with MACC unit staff as directed by the MACC system manager.
- 4.1.21. Provide guidance and advice on topics including, but not limited to: emerging technology and tools that will enhance or improve the functionality and performance of the MACC system.
- 4.1.22. Work outside of normal business hours, including evenings, nights, weekends, and holidays, may be needed for system updates, troubleshooting, etc.
- 4.1.23. Work under the general supervision and direction of the MACC system manager.

REQUEST FOR QUOTATION

Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC) System

- 4.1.24. Senior programmer must have a minimum of five (5) years of experience with the requirements of the US Department of Labor: Workforce Innovation and Opportunity Act, Wagner-Peyser Act of 1933, Trade Act of 1974, and National Dislocated Worker Grants (NDWGs). Documentation of experience must be provided upon request.**
- 4.1.25. Senior programmer must have a minimum of five (5) years of experience working with the Mid-Atlantic Career Consortium (MACC) system in any of the consortium member states (e.g., Maryland, Pennsylvania, Virginia, or West Virginia). Documentation of experience must be provided upon request.**
- 4.1.26. Must provide services onsite at WorkForce West Virginia offices in Charleston WV.**
- 4.2. Vendor must provide a senior programmer that must perform the following Technical Lead for Database Administrator tasks, on a full-time basis.**
 - 4.2.1. Must provide direction, concepts, and business requirements analysis for the project.**
 - 4.2.2. Must prepare estimates and schedules for work and work with MACC system manager to assign priorities.**
 - 4.2.3. Must develop policies and procedures in coordination with the MACC system manager to ensure 24x7x365 system operation and support for all system users.**
 - 4.2.4. Must support annual DOL data validation efforts by creating samples, compiling, and verifying results, and submitting results.**
 - 4.2.5. Must oversee the deployment of system changes to the development and production environments.**
 - 4.2.6. Must develop application development standards within the MACC unit.**
 - 4.2.7. Must provide responses to WorkForce management.**
 - 4.2.8. Must monitor the performance of the development and production environments.**

REQUEST FOR QUOTATION
Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC) System

- 4.2.9. Analysis, scope definition, design, and implementation of new or modified functionality within the MACC application.**
- 4.2.10. Assist in resolving and tracking help desk and other system issues.**
- 4.2.11. Provide operational support for all users, including clients, staff, employers, training providers, agency partners, and the general public.**
- 4.2.12. Field technical questions from both state and MACC unit personnel.**
- 4.2.13. Implement federal program requirements as stated in DOL TEGL and UIPL advisories.**
- 4.2.14. Interface with other state agencies, such as unemployment insurance and the Department of Health and Human resources, to develop data sharing policies and procedures.**
- 4.2.15. Produce ad-hoc reports based on MACC system data.**
- 4.2.16. Prepare, maintain, and follow project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.**
- 4.2.17. Test all new developments, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.**
- 4.2.18. Document all work such that WorkForce staff may analyze the work performed and make enhancements as needed.**
- 4.2.19. Attend regular MACC unit and user focus group meetings as requested to discuss problems, future enhancements, etc.**
- 4.2.20. Participate in knowledge transfer activities with MACC unit staff as directed by the MACC system manager.**
- 4.2.21. Provide guidance and advice on topics including, but not limited to: emerging technology and tools that will enhance or improve the functionality and performance of the MACC system.**
- 4.2.22. Work outside of normal business hours, including evenings, nights, weekends, and holidays, may be needed for system updates, troubleshooting, etc.**

REQUEST FOR QUOTATION

Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC) System

4.2.23. Work under the general supervision and direction of the MACC system manager.

4.2.24. Senior programmer must have a minimum of five (5) years of experience with the requirements of the US Department of Labor: Workforce Innovation and Opportunity Act, Wagner-Peyser Act of 1933, Trade Act of 1974, and National Dislocated Worker Grants (NDWGs). Documentation of experience must be provided upon request.

4.2.25. Senior programmer must have a minimum of five (5) years of experience working with the Mid-Atlantic Career Consortium (MACC) system in any of the consortium member states (e.g., Maryland, Pennsylvania, Virginia, or West Virginia). Documentation of experience must be provided upon request.

4.2.26. Must provide services within the United States of America.

5. CONTRACT AWARD:

5.1. Contract Award: The Contract is intended to provide Agency with a purchase price for the Contract Services. The Contract shall be awarded to the Vendor that provides the Contract Services meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.

5.2. Pricing Page: Vendor should complete the Pricing Page by (Exhibit A) and submit it as part of the bid response. Vendor should complete the Pricing Page in full as failure to complete the Pricing Page in its entirety may result in Vendor's bid being disqualified.

Vendor should type or electronically enter the information into the Pricing Pages through wvOASIS, if available, or as an electronic document.

6. PERFORMANCE: Vendor and Agency shall agree upon a schedule for performance of Contract Services and Contract Services Deliverables, unless such a schedule is already included herein by Agency. In the event that this Contract is designated as an open-end contract, Vendor shall perform in accordance with the release orders that may be issued against this Contract.

7. PAYMENT: Agency shall pay hourly rate per month, as shown on the Pricing Pages, for all Contract Services performed and accepted under this Contract. Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

REQUEST FOR QUOTATION

Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC) System

8. Travel: Vendor shall be responsible for all mileage and travel costs, including travel time, associated with performance of this Contract. Any anticipated mileage or travel costs may be included in the flat fee or hourly rate listed on Vendor's bid, but such costs will not be paid by the agency separately.

9. FACILITIES ACCESS: Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

9.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.

9.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.

9.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.

9.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.

9.5. Vendor shall inform all staff of Agency's security protocol and procedures.

10. VENDOR DEFAULT:

10.1. The following shall be considered a vendor default under this Contract.

10.1.1. Failure to perform Contract Services in accordance with the requirements contained herein.

10.1.2. Failure to comply with other specifications and requirements contained herein.

10.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

REQUEST FOR QUOTATION
Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC) System

10.1.4. Failure to remedy deficient performance upon request.

10.2. The following remedies shall be available to Agency upon default.

10.2.1. Immediate cancellation of the Contract.

10.2.2. Immediate cancellation of one or more release orders issued under this Contract.

10.2.3. Any other remedies available in law or equity.

11. MISCELLANEOUS:

11.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Katherine A. Shogren
Telephone Number: 720-683-4170
Fax Number: _____
Email Address: katherine.shogren@peraton.com



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Service - Prof

Proc Folder: 1403710
Doc Description: Services/Staffing Support for MACC System
Reason for Modification: republish bid documents
Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2024-04-25	2024-05-09 13:30	CRFQ 0323 WWV2400000009	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000180234
Vendor Name : PERATON STATE & LOCAL INC
Address : 12975 Worldgate Drive, STE. 700
Street :
City : Herndon
State : VA **Country :** United States **Zip :** 20160
Principal Contact : Katherine A. Shogren
Vendor Contact Phone: 720-683-4170 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Toby L Welch
 (304) 558-8802
 toby.l.welch@wv.gov

Vendor Signature X **FEIN#** 364172737 **DATE** May 9, 2024

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

INVOICE TO	SHIP TO
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	4.1 First Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
 4.1 First Year Senior Programmer (Technical Lead System Architecture)

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO	SHIP TO
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	4.2 First Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
 4.2 First Year Senior Programmer (Database Administrator)

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	4.1 Second Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Second Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	4.2 Second Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Second Year Senior Programmer (Database Administrator) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	4.1 Third Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Third Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	4.2 Third Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Third Year Senior Programmer (Database Administrator) Optional renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	4.1 Fourth Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Fourth Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	4.2 Fourth Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Fourth Year Senior Programmer (Database Administrator) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Questions are due by 3:00 p.m.	2024-05-03

	Document Phase	Document Description	Page
WWV240000009	Final	Services/Staffing Support for MACC System	6

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Service - Prof

Proc Folder: 1403710		Reason for Modification:	
Doc Description: Addendum No 1: Services/Staffing Support for MACC System		Addendum No 1 is issued to modify the bid opening date.	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2024-05-07	2024-05-13 13:30	CRFQ 0323 WWV2400000009	3

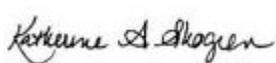
BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000180234
Vendor Name : PERATON STATE & LOCAL INC
Address : 12975 Worldgate Drive, STE. 700
Street :
City : Herndon
State : VA **Country :** United States **Zip :** 20160
Principal Contact : Katherine A. Shogren
Vendor Contact Phone: 720-683-4170 **Extension:**

FOR INFORMATION CONTACT THE BUYER
 Toby L Welch
 (304) 558-8802
 toby.l.welch@wv.gov

Vendor Signature X  **FEIN#** 364172737 **DATE** May 9, 2024

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No 1 is issued for the following reasons:

1) To modify the bid opening date from 5/9/24 to 5/13/24.

--no other changes--

INVOICE TO**SHIP TO**

WORKFORCE WEST
 VIRGINIA
 1900 KANAWHA BLVD, EAST
 BLDG 3, 3RD FLOOR, SUITE
 300
 CHARLESTON WV
 US

WORKFORCE WEST
 VIRGINIA
 1900 KANAWHA BLVD E
 BLDG 3, 8TH FLOOR
 CHARLESTON WV
 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	4.1 First Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 First Year Senior Programmer (Technical Lead System Architecture)

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO**SHIP TO**

WORKFORCE WEST
 VIRGINIA
 1900 KANAWHA BLVD, EAST
 BLDG 3, 3RD FLOOR, SUITE
 300
 CHARLESTON WV
 US

WORKFORCE WEST
 VIRGINIA
 1900 KANAWHA BLVD E
 BLDG 3, 8TH FLOOR
 CHARLESTON WV
 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	4.2 First Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 First Year Senior Programmer (Database Administrator)

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD E		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 8TH FLOOR		
300					
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	4.1 Second Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Second Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD E		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 8TH FLOOR		
300					
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	4.2 Second Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Second Year Senior Programmer (Database Administrator) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	4.1 Third Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Third Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	4.2 Third Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Third Year Senior Programmer (Database Administrator) Optional renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD E		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 8TH FLOOR		
300					
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	4.1 Fourth Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Fourth Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD E		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 8TH FLOOR		
300					
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	4.2 Fourth Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Fourth Year Senior Programmer (Database Administrator) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Questions are due by 3:00 p.m.	2024-05-03

SOLICITATION NUMBER: CRFQ WWV2400000009
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum No 1 is issued for the following reasons:

1) To modify the bid opening date from 5/9/24 to 5/13/24.

--no other changes--

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ WWV24*009

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Peraton State & Local Inc

Company

Katherine A. Skogen

Authorized Signature

May 9, 2024

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 6/8/2012



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Service - Prof

Proc Folder: 1403710		Reason for Modification:	
Doc Description: Addendum No 1: Services/Staffing Support for MACC System		Addendum No 1 is issued to modify the bid opening date.	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2024-05-07	2024-05-13 13:30	CRFQ 0323 WWV2400000009	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000180234
Vendor Name : PERATON STATE & LOCAL INC
Address : 12975 Worldgate Drive, STE. 700
Street :
City : Herndon
State : VA **Country :** United States **Zip :** 20160
Principal Contact : Katherine A. Shogren
Vendor Contact Phone: 720-683-4170 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Toby L Welch
 (304) 558-8802
 toby.l.welch@wv.gov

Vendor Signature X **FEIN#** 364172737 **DATE** May 9, 2024

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No 1 is issued for the following reasons:

1) To modify the bid opening date from 5/9/24 to 5/13/24.

--no other changes--

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	4.1 First Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 First Year Senior Programmer (Technical Lead System Architecture)

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	4.2 First Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 First Year Senior Programmer (Database Administrator)

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	4.1 Second Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Second Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	4.2 Second Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Second Year Senior Programmer (Database Administrator) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	4.1 Third Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Third Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	4.2 Third Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Third Year Senior Programmer (Database Administrator) Optional renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	4.1 Fourth Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Fourth Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	4.2 Fourth Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Fourth Year Senior Programmer (Database Administrator) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Questions are due by 3:00 p.m.	2024-05-03

	Document Phase	Document Description	Page
WWW2400000009	Final	Addendum No 1: Services/Staffing Support for MACC System	6

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Service - Prof

Proc Folder: 1403710			Reason for Modification: Addendum No 2 is issued to publish a copy of vendor questions and responses.
Doc Description: Addendum No 2: Services/Staffing Support for MACC System			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2024-05-08	2024-05-13 13:30	CRFQ 0323 WWV2400000009	4

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000180234
Vendor Name : PERATON STATE & LOCAL INC
Address : 12975 Worldgate Drive, STE. 700
Street :
City : Herndon
State : VA **Country :** United States **Zip :** 20160
Principal Contact : Katherine A. Shogren
Vendor Contact Phone: 720-683-4170 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Toby L Welch
 (304) 558-8802
 toby.l.welch@wv.gov

Vendor Signature X

Katherine A. Shogren

FEIN# 364172737

DATE May 9, 2024

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No 2 is issued for the following reasons:

1) To publish a copy of vendor questions with the Agency's responses.

--no other changes--

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	4.1 First Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 First Year Senior Programmer (Technical Lead System Architecture)

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	4.2 First Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 First Year Senior Programmer (Database Administrator)

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	4.1 Second Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Second Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	4.2 Second Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Second Year Senior Programmer (Database Administrator) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	4.1 Third Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Third Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	4.2 Third Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Third Year Senior Programmer (Database Administrator) Optional renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	4.1 Fourth Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Fourth Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	4.2 Fourth Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Fourth Year Senior Programmer (Database Administrator) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Questions are due by 3:00 p.m.	2024-05-03

SOLICITATION NUMBER: CRFQ WWV2400000009
Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum No 2 is issued for the following reasons:

- 1) To publish a copy of vendor questions with the Agency's responses.

--no other changes--

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

CRFQ WWV2400000009

Vendor Questions

Q1. Please confirm whether you require vendors to provide 2 resources (i.e., System Architecture & Database Administrator) for Services/Staffing Support for the MACC System project.

A1. Two resources are required

Q2. Referring to section 3, Qualifications, on page 28 of the solicitation document, please confirm if the mentioned qualifications apply to both positions and also confirm if sections 4.1 and 4.2 are for individual positions.

A2. The qualifications apply for both positions, positions in 4.1 and 4.2 are for distinct positions.

Q3. Under section 6, For Request for Proposal ("RFP") Responses Only, it is stated that- "Submission of a response to a Request for Proposal is not permitted in wvOASIS", whereas, under the same section 6, BID SUBMISSION, it is stated- "Vendors can submit bids electronically through wvOASIS, in paper form delivered to the Purchasing Division at the address listed below either in person or by courier, or in facsimile form by faxing to the Purchasing Division at the number listed below." Could you please clarify whether as a vendor we can submit the response to this CRFQ electronically through wvOASIS?

A3. This is not a RFP. The language for the RFQ released for competitive bidding 5.2 states " Pricing Page: Vendor should complete the Pricing Page (exhibit A) and submit it as part of the bid response. Vendor should complete the Pricing Page in full as failure

CRFQ WWV2400000009

Vendor Questions

to complete the Pricing Page in its entirety may result in Vendors bid being disqualified.

Q4. Under Section 32. LICENSING, it is stated that "In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision." Could you confirm whether you require the business License and Certificate of Good Standing at the time of submission or after award?

A4. In accordance with the State of WV Purchasing Policy and Procedures any vendor wishing to do business with the State of WV must be properly registered with the WV State Purchasing Division and the WV Secretary of States' Office and paid all fees associated with these registrations. It is not necessary that is be done before a vendor's bid submission but must be completed and confirmed by State Purchasing prior to any award that may result from this solicitation.

Q5. How much is the estimated budget for this project?

A5. A budget is not being provided for this staffing RFQ. The award will be based on the vendor meeting all mandatory requirements documented in the RFQ and submitting the lowest cost.

CRFQ WWV2400000009

Vendor Questions

Q6. Is this a new initiative? Question 5: Can you share the name of the incumbent or historical data on spending?

A6. Peraton is the current vendor and the hourly pricing is \$142.50.

Q7. Could you please clarify, In the Bid Response along with Exhibit A is there any other submittal requirement? If yes, please provide the format of it.

A7. References/resumes demonstrating the vendor's proposed staffing meet the mandatory requirements should be submitted along with the vendor's bid response but must be submitted prior to award.

Q8. Could you confirm whether you need the resume for Senior Programmer (System Architect) and System Programmer (Database Administrator). If yes, how many resume per position?

A8. References/resumes are mandated for both positions, one copy per position.

Q9. Please clarify if the resumes are to be included in the final response, will they be actual resumes of proposed candidates or sample resumes?

A9. References/resumes demonstrating the vendor's proposed staffing meet the mandatory requirements should be submitted along with the vendor's bid response but must be submitted prior to award. They should be actual documents.

Q10. Please clarify, will the mentioned positions in the CRFQ document be Onsite/ Offsite/ Remote?

A10. At least one position will be located on-site, the second may be remote preferably within the United States.

Q11. Is this a re-compete RFP? If yes, Could you please share the name of Current Suppliers (who are currently providing services to Agency)?

CRFQ WWV2400000009

Vendor Questions

A11. This is a RFQ, Peraton is the current vendor providing these services.

Q.12 Could you please share current Supplier's pricing and Proposals?

A12. The hourly rate is \$142.50 beyond that WorkForce does not wish to share any other information as it relates to proposals from current vendor. That information can be obtained by submitting a FOIA request.

Q13. When the existing contract was started, and what is the annual monetary spent value of the current contract since inception?

A13. The current contract commenced on 7-1-2020 and the hourly rate is \$142.50.

Q14. How many resources are currently engaged in the current contract?

A14. Two

Q15. Can you please share the no. of positions served in previous years under this contract?

A15. Two

Q16. Can you please share the amount of business each vendor did under this contract in previous years?

A17. Peraton has held the contract for the last 4 years.

Q18. Is there any local preference for this contract?

A18. At least one position will be located on-site, the second may be remote preferably within the United States.

Q19. What will be the estimated annual budget for this project?

CRFQ WWV2400000009

Vendor Questions

A19. A budget is not provided, this is a staffing RFQ, and award will be based on the vendor meeting the mandatory requirements of this RFQ and submitting the lowest cost bid response.

Q20. Would you be accepting references from public as well as commercial entities?

A20. References are acceptable from both public and private sectors as long as the successful vendor can demonstrate their staffing meets requirements.

Q21. Is sub-contracting required for this contract?

A21. No

Q22. How many vendors agency is planning to select?

A22. This will be a sole vendor award.

Q23. Is there any Performance Bond for this contract?

A23. No

Q24. Is this a new initiative? If not, please provide the names of the current vendor(s) providing the services?

A24. This is not a new initiative. Peraton is the current vendor.

Q25. Can you please let us know the previous spending of this contract?

A25. The hourly rate is \$142.50 beyond that WorkForce does not wish to share any other information as it relates to proposals from current vendor. That information can be obtained by submitting a FOIA request.

Q26. Please confirm if we can get the proposals or pricing of the incumbent(s)?

CRFQ WWV2400000009

Vendor Questions

A26. The hourly rate is \$142.50 beyond that WorkForce does not wish to share any other information as it relates to proposals from current vendor. That information can be obtained by submitting a FOIA request.

Q27. Please confirm if there is any local preference.

A27. At least one position will be located on-site, the second may be remote preferably within the United States.

Q28. Are there any pain points or issues with the current vendor(s)?

A28. No

Q29. Please confirm the anticipated number of awards

A29. One

Q30. How many resumes can we send for each requirement?

A30. One is sufficient per position, but if there are multiple qualified staff please provide those that you feel meet the mandatory requirements.

Q31. Do the candidates require to be onsite or remote work can be done?

A31. At least one position will be located on-site, the second may be remote preferably within the United States.

Q32. What would be the number of awards you intend to give (approximate number)?

A32. One

Q33. Please provide us with an estimated NTE budget allocated for this contract.

CRFQ WWV2400000009

Vendor Questions

A33. A budget is not provided, this is a staffing RFQ, and award will be based on the vendor meeting the mandatory minimums at the lowest price.

Q34. What is the tentative start date of this engagement?

A34. July 1, 2024

Q35. What is the work location of the proposed candidates?

A35. One position will be on-site at 1900 Kanawha Blvd. E, Building 3, Charleston, WV 25302. The second position may be remote preferably within the United States.

Q36. Please provide the evaluation criteria for evaluating the bids for this ITB.

A36. Any award resulting from this RFQ will be made to the vendor who submits the lowest cost proposal meeting all mandatory requirements.

Q37. Is this a new contract or are there any incumbents? If there is an incumbent, could you please let us know the incumbent name and pricing and are the incumbents eligible to submit the proposal again?

A37. The award resulting from this RFQ will be a new contract, Peraton is the incumbent vendor with an hourly rate of \$142.50 per position. Any other information as it relates to proposals from current vendor can be obtained by submitting a FOIA request.

Q38. Are there any pain points or issues with the current vendor(s)?

A38. No

Q39. Could you please share the previous spending on this contract, if any?

CRFQ WWV2400000009

Vendor Questions

A39. The hourly rate is \$142.50 beyond that WorkForce does not wish to share any other information as it relates to proposals from current vendor. That information can be obtained by submitting a FOIA request.

Q40. Is there any mandatory subcontracting requirement for this contract? If yes, is there any specific goal for the subcontracting?

A40. Sub-contracting is prohibited.

Q41. How many positions were used in the previous contract?

A41. Two

Q42. How many positions will be required per year or throughout the contract term?

A42. Two

Q43. If the proposed candidates are not available at the time of award, will the agency allow us to provide replacement personnel with similar or more skill sets?

A43. No

Q44. Can we provide hourly rate ranges for the given positions?

A44. No

Q45. Is it entirely onsite work or can it be done remotely to some extent / Does the services need to be delivered onsite or is there a possibility for remote operations and performance?

A45. At least one position will be located on-site, the second may be remote preferably within the United States.

CRFQ WWV2400000009

Vendor Questions

Q46. Are resumes required at the time of proposal submission? If yes, Do we need to submit the actual resumes for proposed candidates or can we submit the sample resumes?

A46. Yes. Yes, actual resumes, to determine if the proposed vendor candidates meet the mandatory requirements.

Q47. Are there any mandated Paid Time Off, Vacation, etc.?

A47. The compensation package between the vendor and their staff is beyond the scope of this RFQ. That State has paid holidays for their employees, and there will be no business conducted on those days unless there is an extraordinary event. Please see Section 2, 2.12 and 2.13 for further information.

Q48. Is there a current incumbent providing the services outlined in the RFQ?

A48. Peraton is the incumbent vendor.

Q49. Could you provide any estimated budget for this position?

A49. The hourly rate is \$142.50 beyond that WorkForce does not wish to share any other information as it relates to proposals from current vendor. That information can be obtained by submitting a FOIA request.

Q50. Will the work be performed onsite, remote, or in a hybrid arrangement?

A50. At least one position will be located on-site, the second may be remote preferably within the United States.

Q51. What would you like to see in the response? Do you want resumes of staff, or do you expect those to be provided upon award?

CRFQ WWV2400000009

Vendor Questions

A51. Besides the vendor's pricing (exhibit A) resumes should be enclosed that demonstrate the staff who meet the mandatory requirements.

Q52. Is there an incumbent vendor and can you share with the winning prior bid?

A52. Peraton is the incumbent vendor.

Q53. Is the work done on-site or remote?

A53. At least one position will be located on-site, the second may be remote preferably within the United States.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ WWV24*009

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Peraton State & Local Inc

Company

Kirkene A. Skogen

Authorized Signature

May 9, 2024

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Prof

Proc Folder: 1403710			Reason for Modification: Addendum No 2 is issued to publish a copy of vendor questions and responses.
Doc Description: Addendum No 2: Services/Staffing Support for MACC System			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2024-05-08	2024-05-13 13:30	CRFQ 0323 WWV2400000009	4

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000180234
Vendor Name : PERATON STATE & LOCAL INC
Address : 12975 Worldgate Drive, STE. 700
Street : Herndon
City :
State : VA **Country :** United States **Zip :** 20160
Principal Contact : Katherine A. Shogren
Vendor Contact Phone: 720-683-4170 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Toby L Welch
 (304) 558-8802
 toby.l.welch@wv.gov

Vendor Signature X

FEIN# 364172737

DATE May 9, 2024

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No 2 is issued for the following reasons:

1) To publish a copy of vendor questions with the Agency's responses.

--no other changes--

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	4.1 First Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 First Year Senior Programmer (Technical Lead System Architecture)

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	4.2 First Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 First Year Senior Programmer (Database Administrator)

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	4.1 Second Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Second Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	4.2 Second Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Second Year Senior Programmer (Database Administrator) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	4.1 Third Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Third Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	4.2 Third Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Third Year Senior Programmer (Database Administrator) Optional renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	4.1 Fourth Year Senior Programmer (System Architecture)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.1 Fourth Year Senior Programmer (Technical Lead System Architecture) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	4.2 Fourth Year Senior Programmer (Database Administrator)	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

4.2 Fourth Year Senior Programmer (Database Administrator) Optional Renewal

Enter an hourly rate based off an estimated 2000 hours

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Questions are due by 3:00 p.m.	2024-05-03

	Document Phase	Document Description	Page
WWW2400000009	Final	Addendum No 2: Services/Staffing Support for MACC System	6

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Peraton

May 13, 2024 | 1:30 p.m.

Request for Quote

Solicitation Number: CRFQ 0323 WWV2400000009 Addendum 2

PERATON'S RESPONSE: SERVICES / STAFFING SUPPORT FOR THE MID-ATLANTIC CAREER CONSORTIUM (MACC) SYSTEM

SUBMITTED TO:
Department of Administration

Attention:
Mr. Toby L. Welch, Buyer
304-558-3970 |
Toby.L.Welch@wv.gov
Department of Administration
2019 Washington Street, East
Charleston, WV 25305

SUBMITTED BY:
Peraton State & Local Inc.
15050 Conference Center Dr.
Chantilly, VA 20151

Katherine A. Shogren, Contracts Administrator
720-683-4170 | Katherine.shogren@peraton.com

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COVER LETTER

May 13, 2024

SUBMITTED THROUGH wvOASIS

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

Attention: Mr. Toby L. Welch

Subject: Response to CRFQ 0323 WWV2400000009 Through Addendum 2,
Services/Staffing Support for the Mid-Atlantic Career Consortium (MACC) System

Dear Mr. Welch:

Peraton State & Local Inc. (hereafter “Peraton”) is pleased to provide its Time & Material (T&M) response to the WorkForce West Virginia’s Centralized Request for Quote (CRFQ) - Services/Staffing Support for MACC System.

1. Peraton Technical Point-of-Contact who has authority to answer questions:

Technical POC: Patrick Hogan
Address: 15050 Conference Center Dr., Chantilly, VA 20151
Phone No.: 614- 602-3418(o)
Email: patrick.j.hogan@peraton.com

Peraton has proposed limited clarifications for negotiation to the terms and conditions which reflect the services and nature of work contained in the Request for Quote. These requests are contained in Section 12.

Peraton appreciates the opportunity to participate in this important CRFQ. If there is any additional information Peraton can provide to assist with your review, please feel free to contact Katherine A. Shogren, Contracts Administration, Sr. Advisor, at 720-683-4170 or via email to katherine.shogren@peraton.com.

Sincerely,



Katherine A. Shogren

1.0 INTRODUCTION

WorkForce West Virginia is dedicated to empowering the state's citizens and veterans, enabling them to compete in a global economy by providing essential education and work skills demanded by employers. As local businesses adjust to a changing business landscape and increased export activities, WorkForce plays a key role in equipping employees for new job opportunities. This initiative aligns with the agency's overarching goal to connect well-trained individuals with available job openings, emphasizing the need for heightened public awareness of its programs and services. Furthermore, West Virginia confronts the ongoing challenge of attracting and retaining businesses through a skilled workforce, underscoring the necessity of an integrated services delivery model for WorkForce West Virginia's success.

WorkForce West Virginia has been instrumental in the development of the Mid-Atlantic Career Consortium (MACC) system which facilitates efficient information exchanges amongst partner agencies, supports effective case management, and ensures compliance with federal reporting requirements. Continued enhancement and support of the MACC system are crucial to meeting the evolving needs of both citizens and business clients in West Virginia.

2.0 A RELIABLE PARTNER FOR WORKFORCE WEST VIRGINIA

Peraton State & Local Inc. (Peraton) has partnered with WorkForce West Virginia since the MACC system's inception, providing continuous support from deployment through maintenance. By deploying expert resources in unemployment and workforce systems, Peraton has enhanced the state's ability to deliver critical training and skills development, while also meeting state and federal reporting mandates.

Peraton proposes to extend its support by continuing to provide the same two Senior Programmers who have been key as Technical Leads in System Architecture and Database Administration. Our commitment extends beyond mere support; we are devoted to the continued success of WorkForce, the State of West Virginia, and the MACC system. Our experienced delivery team, led by our Senior Programmers, aims to minimize system interruptions and support timely implementation of system enhancements.

Recognizing the importance of not only fielding a highly capable staff but also maintaining and developing this talent, Peraton actively engages in comprehensive career development for our employees. This includes training, ongoing coaching, and support through HR processes and online career tools to foster personal growth and professional advancement. Peraton's management maintains open, ongoing dialogue with each team member, focusing on their individual and programmatic goals.

With Peraton, WorkForce West Virginia receives a team with the ability to access specialized Communities of Practice. Peraton's Communities of Practice program provides an inclusive platform for enabling collaboration with subject matter experts to solve challenging problems. Communities of Practice provide a way for subject matter experts (SMEs) to come together in a common forum to facilitate communication and collaboration of best practices, expertise, and experiences. Communities of Practice may support our WorkForce West Virginia team by:

- Sharing of best practices, lessons learned tips and techniques, tools, white papers, strategic direction, training, ideas, and inspiration.
- Enhancing outcomes for practice and solution maturation, problem resolution, engagement,

innovation, and learning.

- Allowing our teams to realize the value of improved overall quality of solutions and delivery capability; increased customer satisfaction; reduced cost; growth for our people, our customers, and our business.

These communities provide a means to help our employees resolve both critical and noncritical issues as they arise. This is not a replacement for other existing support channels but rather enhances those tools. Communities of Practice relevant to WorkForce West Virginia may include one or more of the following:

- Agile Community of Practice
- Cloud Community of Practice
- Application and Transformation Services Community
- DevSecOps Community of Practice

Peraton continues to be a key partner for WorkForce West Virginia, providing critical support and system enhancements for the MACC system. By maintaining expert technical leads, Peraton exceeds WorkForce West Virginia’s needs by fostering a skilled workforce and supporting economic growth. This commitment ensures a strong partnership that prepares both employees and businesses for a competitive future. With Peraton, WorkForce West Virginia can confidently face both current and future challenges.

3.0 STAFF QUALIFICATIONS

Our proposed Technical Leads have been partners with WorkForce West Virginia for over 22 years. Initially selected in 2002 to develop and support the MACC System, Peraton will continue leveraging the same experienced personnel who are currently engaged in these activities for the MACC system project team.

Table 1 summarizes the qualifications of Peraton’s team in alignment with the RFQ requirements.

Table 1 Required Qualifications

REQUEST FOR QUOTE REQUIREMENT	PERATON’S RESPONSE
<p>3.1 Senior programmers must have a minimum of four (4) years of programming experience with Visual Basic 6, COM+, ASP, XML, XSL, XSLT, TransactSQL, VBScript, JavaScript and .NET Framework 2.5 or later. Reference verifying experience should be supplied with bid response but will be required before award.</p>	<ul style="list-style-type: none"> ▪ Peraton’s Technical Lead for System Architecture: 23 years of programming experience with Visual Basic 6, COM+, ASP, XML, XSL,XSLT, Transact SQL, VBScript, and JavaScript. More than 12 years’ experience in ASP .NET and C# .NET. Microsoft certifications in the following: <ul style="list-style-type: none"> ▪ Microsoft Certified Solution Developer (MCSD) (for Microsoft .NET) ▪ Microsoft Certified Application Developer (MCAD) (for Microsoft .NET). ▪ Microsoft Certified Professional (MCP 2.0) in the following: <ul style="list-style-type: none"> ▪ Designing and Implementing Databases with ▪ Microsoft SQL Server 2000 Enterprise Edition ▪ Analyzing Requirements and Defining Microsoft .NET ▪ Solution Architectures ▪ Developing and Implementing Web Applications with ▪ Microsoft Visual C# .NET and Microsoft Visual Studio

REQUEST FOR QUOTE REQUIREMENT	PERATON'S RESPONSE
	<ul style="list-style-type: none"> ▪ .NET ▪ Developing and Implementing Windows®-based Applications with Microsoft Visual C# .NET and Microsoft Visual Studio .NET ▪ Developing XML Web Services and Server Components with Microsoft Visual C# .NET and Microsoft .NET Framework. ▪ Peraton's Technical Lead for Database Administration: 26 years of experience with Visual Basic 6,COM+,Transact SQL. More than 23 years of experience in ASP and XML, More than 21 years of experience with VBScript and JavaScript. Over 19 years of experience with XSL and XSLT. More than 11 years of experience in ASP .Net and C# .Net. ▪ References: See Section 4.2 for references.
<p>3.2. Senior programmers must have a minimum of four (4) years of experience with Microsoft SQL Server administration and clustering, and Microsoft IIS Web Server administration. Reference verifying experience should be supplied with bid response but will be required before award.</p>	<ul style="list-style-type: none"> ▪ Peraton's Technical Lead for System Architecture: 18 years of experience with Microsoft Windows Active Directory domain administration, Microsoft SQL Server 2005/2008 administration and clustering, and Microsoft IIS 7.0 Web Server administration. ▪ Peraton's Technical Lead for Database Administration: 19 years of experience with Microsoft Windows Active Directory domain administration, Microsoft SQL Server 2005/2008 through 2017 administration and clustering, and Microsoft IIS Web Server administration ▪ References: See Section 4.2 for references.
<p>3.3 Senior programmers must have a minimum of one (1) year experience with configuring and maintaining the WCC ELISE Application Suite for probabilistic data matching. Reference verifying experience should be provided with bid response, and will be required before award.</p>	<ul style="list-style-type: none"> ▪ Each Technical Lead has 17 years of experience with configuring and maintaining the WCC ELISE Application Suite for probabilistic data matching. ▪ References: See Section 4.2 for references.
<p>3.4. Senior programmers must have a minimum of four (4) years of experience with Crystal Reports/Business Objects reporting tools. Reference verifying experience should be submitted with bid response and will be required before award.</p>	<ul style="list-style-type: none"> ▪ Each Technical Lead has 23 years of experience with Crystal Reports/Business Objects reporting tools. ▪ References: See Section 4.2 for references.
<p>3.5. Vendor's staff will be working 100% on WFVW projects during standard business hours.</p>	<ul style="list-style-type: none"> ▪ Each Technical Lead will be assigned 100% on WorkForce West Virginia projects during standard business hours.

4.0 MANDATORY REQUIREMENTS

Peraton has supported WorkForce West Virginia for over 22 years in designing, developing, implementing, and providing technical support services for the Mid-Atlantic Career Consortium (MACC) system. Our technical leads have consistently met all mandatory requirements and are prepared to continue fulfilling these obligations with the proposed staff. The resumes detailed in sections 4.1 and 4.2 of our response demonstrate their capability to meet the functions listed in CRFQ Section 4, Mandatory Requirements.

4.1 VENDOR MUST PROVIDE A SENIOR PROGRAMMER THAT MUST PERFORM THE FOLLOWING TECHNICAL LEAD FOR SYSTEM DEVELOPMENT TASKS ON A FULL-TIME BASIS.

4.1.1 TECHNICAL LEAD FOR SYSTEM ARCHITECTURE

Request for Quote Section 4.1: Vendor must provide a senior programmer that must perform the following Technical Lead for System Architecture tasks on a full-time basis.

- 4.1.1 Must provide direction, concepts, and business requirements analysis for the project.
- 4.1.2. Must prepare estimates and schedules for work and work with MACC system manager to assign priorities.
- 4.1.3. Must develop policies and procedures in coordination with the MACC system manager to ensure 24x7x365 system operation and support for all system users.
- 4.1.4. Must support annual DOL data validation efforts by creating samples, compiling, and verifying results, and submitting results.
- 4.1.5. Must oversee the deployment of system changes to the development and production environments.
- 4.1.6. Must develop application development standards within the MACC unit.
- 4.1.7. Must provide responses to WorkForce management.
- 4.1.8. Must monitor the performance of the development and production environments.
- 4.1.9. Analysis, scope definition, design, and implementation of new or modified functionality within the MACC application.
- 4.1.10. Assist in resolving and tracking help desk and other system issues.
- 4.1.11. Provide operational support for all users, including clients, staff, employers, training providers, agency partners, and the general public.
- 4.1.12. Field technical questions from both state and MACC unit personnel.
- 4.1.13. Implement federal program requirements as stated in DOL TEGl and UIP advisories found at <https://www.dol.gov/agencies/eta/advisories>
- 4.1.14. Interface with other state agencies, such as unemployment insurance and the Department of Health and Human resources, to develop data sharing policies and procedures.
- 4.1.15. Produce ad-hoc reports based on MACC system data.
- 4.1.16. Prepare, maintain, and follow project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.
- 4.1.17. Test all new developments, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.
- 4.1.18. Document all work such that WorkForce staff may analyze the work performed and make enhancements as needed.
- 4.1.19. Attend regular MACC unit and user focus group meetings as requested to discuss problems, future enhancements, etc.
- 4.1.20. Participate in knowledge transfer activities with MACC unit staff as directed by the MACC system manager.
- 4.1.21. Provide guidance and advice on topics including, but not limited to: emerging technology and tools that will enhance or improve the functionality and performance of the MACC system.
- 4.1.22. Work outside of normal business hours, including evenings, nights, weekends, and holidays, may be needed for system updates, troubleshooting, etc.
- 4.1.23. Work under the general supervision and direction of the MACC system manager.
- 4.1.24. Senior programmer must have a minimum of five (5) years of experience with the requirements of the US Department of Labor: Workforce Innovation and Opportunity Act, Wagner-Peyser Act of 1933, Trade Act of 1974, and National Dislocated Worker Grants (NDWGs). Documentation of experience must be provided upon request.
- 4.1.25. Senior programmer must have a minimum of five (S) years of experience working with the Mid-Atlantic Career Consortium (MACC) system in any of the consortium member states (e.g., Maryland, Pennsylvania, Virginia, or West Virginia). Documentation of experience must be provided upon request.
- 4.1.26. Must provide services onsite at WorkForce West Virginia offices in Charleston WV.

Peraton is pleased to recommend our candidate for the role of Technical Lead for System Architecture at WorkForce West Virginia. Our candidate brings 23 years of experience in programming and system architecture, with specific expertise in Microsoft and Java technologies tailored for robust, client/server and web-based applications.

The candidate has been key in deploying and managing the MACC system, adapting it continuously to meet evolving needs and standards. Their skills in Visual Basic 6, COM+, ASP, XML, .NET technologies, Microsoft SQL Server administration, IIS Web Server administration, and Crystal Reports are well-documented and exceed the qualifications for this role.

This candidate has worked on systems in both development and production environments for over two decades, demonstrating strong analytical and leadership abilities. Their experience ensures systems maintain integrity, comply with Department of Labor regulations, and provide consistent operational support.

WorkForce West Virginia will benefit from a seasoned professional who is committed to enhancing system functionality and improving user experience. Their presence at the WorkForce West Virginia offices in Charleston ensures they can provide immediate, effective support.

Key Qualifications:

- **Advanced Programming:** Extensive background in software development with a focus on Visual Basic 6 and .NET technologies.
- **Leadership in System Architecture:** Longstanding experience managing and leading architecture projects for the MACC system.
- **Compliance Expertise:** Deep understanding and application of U.S. Department of Labor regulations across system updates and practices.
- **Certifications:** Holds Microsoft Certified Solution Developer (MCSD) and Microsoft Certified Application Developer (MCAD) certifications.
- **Operational Support:** Demonstrated ability to manage system deployments and provide continuous support, enhancing system usability and reliability.

We are confident that our candidate's thorough technical skills and proactive management approach will be invaluable to the ongoing success and advancement of WorkForce West Virginia's objectives.

4.1.1.1 Proposed Resume for Technical Lead for System Architecture

The resume presented is for the candidate Peraton intends to assign to the project and is that of the current individual performing in the role under the existing contract.

Experience Summary

Peraton's candidate is a senior software engineer at Peraton with more than 23 years' experience in PC-based computer systems. The candidate has performed multiple roles, including Technical Lead for System Architecture, senior consultant, consultant, and developer.

Peraton's candidate specializes in PC-based client/server, N-tiered, and web-based applications, based on Microsoft and Java technologies. The candidate's areas of strength are .NET technologies and MS SQL database administration. The candidate has 23 years' experience in supporting systems in production environments as well as in development environments.

Furthermore, the candidate has strong experience in analyzing information, performing troubleshooting, and fine tuning the performance of application and database servers. Apart from the candidate technical expertise, the candidate also possesses strong analytical, communication, and leadership skills. The candidate has extensive experience in the Insurance and Public sectors.

Employment History

Peraton State & Local Inc.

August 2001 to Present

State of West Virginia MACC, Technical Lead for System Architecture

Peraton's candidate is involved with application design and development for the MACC WorkForce system, as well as with the system's implementation into the production environment of the State of West Virginia.

The MACC system offers services for employers, job seekers, and training providers. The software product implements the department of labor WIA act (Workforce Investment Act) now the WIOA act (Workforce Innovation and Opportunity Act), JS (Job Service) Wagner Peyser Act, TAA (Trade Adjustment Assistance), NEG (National Emergency Grants) now the NDWG (National Dislocated Worker Grants) to programs to enable job seekers to gain employment and training. Moreover, employers can post vacancies and search for and find employees. The product also allows training providers to enter their courses and programs and to track students. In addition, it enables seamless end-to-end management and allows case managers, employers, and training providers to track participants. The case managers can track costs, pay invoices, and produce checks for various direct and indirect costs. The product also incorporates imaging and document workflow. The software product has three distinct web sites for the public, case managers, and administrators. It was developed using Microsoft and industry-standard technologies. It supports multilingual and disabled users. The MACC system was developed so that it can be customized for similar State agencies.

Peraton's candidate functions as the Technical Lead for System Architecture on the project, with the responsibility to raise and initially address any personnel issues and to verify product quality regarding the requirements detailed by the State of West Virginia. The candidate started as a developer on a team of 20 people who designed and implemented the application from presentation layer to the middle tier business object layer. The candidate was involved in all stages of development, from analysis to quality testing.

WV MACC Detailed Responsibilities and Achievements:

- **Direction and Business Requirements Analysis (4.1.1):**
 - Provided overall vision and direction for MACC system enhancements and operations, successfully analyzing and defining business requirements. Demonstrated a thorough understanding of user needs by preparing detailed requirement documents that guided project developments and enhancements.
- **Work Estimation and Scheduling (4.1.2):**
 - Prepared and managed detailed estimates and schedules, collaborating with the MACC system manager to prioritize projects effectively. Maintained comprehensive project plans, including task assignments, Gantt charts, milestones, and deliverables, ensuring thorough preparation and tracking throughout all development and implementation phases.
- **24x7x365 System Operation and Support (4.1.3):**
 - Provided continuous operation and support to all system users—including case managers, employers, training providers, and the public—with more than 700 concurrent users. Additionally, maintained the current system's integrity by performing regular analyses, troubleshooting, and resolving issues as they arose, ensuring system reliability and user satisfaction around the clock.
- **DOL Data Validation (4.1.4):**
 - Led the support for annual Department of Labor data validation efforts by creating data samples, compiling and verifying results, and ensuring timely submission. This role involved detailed data handling to meet compliance standards and enhance decision-making processes within the MACC system.
- **System Deployment Oversight (4.1.5):**
 - Managed the deployment of system changes across both development and production environments, ensuring smooth transitions and minimal disruption during updates.
- **Application Development Standards (4.1.6):**
 - Established and maintained application development standards across the MACC unit, supporting adherence to industry best practices and consistency in all projects. Regularly reviewed team outputs to maintain high-quality standards and verified compliance with WorkForce West Virginia policies and procedures..
- **Response to Management (4.1.7):**
 - Consistently provided timely and informed responses to WorkForce management about system performance and user feedback. Contributed to weekly status

reports, supporting management was well-informed on ongoing developments and system status.

- **Performance Monitoring (4.1.8):**
 - Actively monitored and enhanced the performance of development and production environments, supporting optimal operation. Addressed all performance and application-related queries from users and management promptly. Maintained key system components including the Elise job matching servers, imaging servers, and provided Windows server administration for SQL Server and Active Directory domains. Implemented necessary performance enhancements to maintain and improve system functionality as required.
- **Application Functionality Design and Implementation (4.1.9):**
 - Led the design and implementation of new or modified functionalities within the MACC application, effectively managing scope, analysis, and deployment processes. Served as the primary architect for web and application development, incorporating highly normalized database designs and object-oriented modular graphical user interfaces that facilitated easy modifications by client personnel.
- **Help Desk and System Issue Resolution (4.1.10):**
 - Provided assistance in resolving and tracking help desk inquiries and other system issues, ensuring issues were addressed quickly and effectively to maintain system integrity and user satisfaction.
- **Operational Support for All Users (4.1.11):**
 - Delivered comprehensive operational support to clients, staff, and other stakeholders, significantly enhancing the user experience and overall system usability for all involved parties.
- **Field Technical Questions (4.1.12):**
 - Addressed and resolved technical inquiries from both state and MACC unit personnel, fostering effective communication and enhancing problem-solving capabilities within the team.
- **Federal Program Requirement Implementation (4.1.13):**
 - Implemented federal program requirements as outlined in DOL TEG and UIP advisories, ensuring strict compliance with regulatory standards and enhancing system adherence to federal guidelines.
- **Data Sharing Interface with State Agencies (4.1.14):**
 - Developed and refined data sharing policies and procedures with state agencies such as the Department of Health and Human Resources, significantly improving inter-agency data integration and collaboration.

- **Ad-Hoc Reporting (4.1.15):**
 - Produced comprehensive ad-hoc reports for both state and federal levels, utilizing a variety of tools including DRVS, SPR, DART, MATHEMATICA, WIPS, and Crystal Enterprise 10. Delivered customized data insights tailored to the specific needs of the State of West Virginia and the Federal Department of Labor as requested.
- **Project Planning and Management (4.1.16):**
 - Prepared, maintained, and diligently followed detailed project plans, which included task assignments, milestones, and deliverables. This thorough planning ensured structured and efficient development efforts across all projects.
- **Testing and Quality Assurance (4.1.17):**
 - Conducted thorough testing of all new developments, enhancements, and modifications, strictly adhering to predefined and mutually agreed upon testing scenarios. This rigorous testing ensured that all system updates met quality standards and functioned as intended.
- **Documentation (4.1.18):**
 - Documented all development processes comprehensively, enabling WorkForce staff to analyze the work performed and make necessary enhancements. This documentation served as a critical resource for ongoing system improvements and training.
- **Attend MACC Meetings (4.1.19):**
 - Actively participated in regular MACC unit and user focus group meetings, engaging in discussions about system problems, potential enhancements, and various technical matters. This involvement ensured ongoing alignment and proactive handling of system issues.
- **Knowledge Transfer (4.1.20):**
 - Engaged in comprehensive knowledge transfer activities, educating MACC unit staff on system functionalities and updates. These efforts ensured that the team remained well-informed and capable of managing and enhancing the system effectively.
- **Emerging Technology Guidance (4.1.21):**
 - Provided expert guidance on emerging technologies, advising the team on innovative tools and solutions that could significantly enhance the functionality and performance of the MACC system. This strategic input played a crucial role in system development and optimization.
- **After-Hours Support (4.1.22):**

- Remained available for after-hours support, addressing system updates, troubleshooting issues, and ensuring the continuous reliability and performance of the system. This commitment helped maintain system stability and user satisfaction even outside of normal business hours.
- **Supervision and Direction (4.1.23):**
 - Worked under the general supervision of the MACC system manager, adhering to strategic directives and actively contributing to ongoing system improvements. This collaboration ensured that all enhancements aligned with overarching project goals and standards.
- **Experience with Department of Labor Requirements (4.1.24):**
 - Demonstrated over 22 years of experience navigating and adhering to Department of Labor regulations, effectively fulfilling requirements of various federal acts and grants. This extensive experience ensured compliance and maximized the efficacy of projects under federal guidelines.
- **Experience with MACC System (4.1.25):**
 - Accumulated 22 years of experience working with the MACC system across consortium member states, showcasing deep knowledge and expertise. This extensive background enabled effective management and enhancement of the system, benefiting all stakeholders involved.
- **Onsite Services at WorkForce Offices (4.1.26):**
 - Provided 22 years of service onsite at the WorkForce West Virginia offices in Charleston, WV, ensuring direct engagement and immediate response to client needs. This presence facilitated effective communication and swift problem resolution, enhancing overall service delivery.

**Covansys
2001**

April 2001 to August

Insurance Portal Analyst/Developer

Under the Insurance Business Sector, this project implemented a web-based insurance application for preparing quotes of different tariffs. It focused on the Online Quotation Management System. It was a web-centric application with a three-tier architecture derived from Sun's specification on J2EE design guidelines. The standard J2EE architecture for a multi-tier enterprise was customized to suit the TIS Online application. The application, designed and developed for Skandia, supported the brokers in calculating the pertinent insurance premium rates for the final customers. The software took various input factors, such as age of the customer, period of insurance coverage, and gender of the customer. The calculation logic, scheme details, and other business rules were built into the software using Java and other Sun technologies. This project also included the administration of the application's Tariff, Fund, and Probability systems.

The system development strictly followed the development methodology of Rational Unified Process. All artifacts, written and delivered, followed the OMG and UML standards.

Education

- B.S., Electrical and Electronics Engineering, Berhampur University, Orissa, India, 2000.

Certifications and Expertise

CERTIFICATION	YEAR ATTAINED
Microsoft Certified Solution Developer (MCS D) (For Microsoft .NET)	2008
Microsoft Certified Application Developer (MCAD) (For Microsoft .NET)	2008
Microsoft Certified Professional – Designing and Implementing Databases with Microsoft SQL Server 2000 Enterprise Edition	2008
Microsoft Certified Professional – Analyzing Requirements and Defining Microsoft .NET Solution Architectures	2008
Microsoft Certified Professional – Developing and Implementing Web Applications with Microsoft Visual C# .NET and Microsoft Visual Studio .NET	2008
Microsoft Certified Professional – Developing and Implementing Windows-based Applications with Microsoft Visual C# .NET and Microsoft Visual Studio .NET	2008
Microsoft Certified Azure Fundamentals	2022
AWS Partner: Generative AI Essentials (Business)	2023

TECHNICAL EXPERIENCE	YEARS OF EXPERIENCE
Visual Basic, COM+	23
VB Script, JavaScript	23
.NET, C#, Visual Basic .NET	18
SQL DML/DDD/ETL	23
ASP/ASP .NET	23
XML	23
XSL, XSLT	23
SQL Server 2005/2008 R2/2016/2019/ Administration	23
Windows Server Administration and Clustering	23
Microsoft Windows Active Directory Domain Administration	23
EMC CLARiiON SAN	23
WCC Elise	17
Crystal Reports/Business Objects	23
Intel-based server hardware	23
Cisco networking hardware	23
Microsoft IIS 7. 0 Web Server administration	23
VMware , Vcenter	9
HPE 3 Par Storage	9

PROJECT EXPERIENCE	YEARS OF EXPERIENCE
State of West Virginia MACC	22
Department of Labor: WorkForce Investment Act of 1998, Wagner-Peyser Act of 1933, Trade Act of 1974, and National Emergency Grants (NEGs) / National Dislocated Worker Grants (NDWG) Requirements	22
Workforce Innovation and Opportunity Act	9

INDUSTRY EXPERIENCE	YEARS OF EXPERIENCE
State and Local Government	22
Insurance	1

Peraton’s candidate is a Microsoft Certified Solution Developer (MCSD) and Microsoft Certified Application Developer (MCAD). Through the candidate’s work with the West Virginia MACC system since 2002, Peraton’s candidate has demonstrated the ability to meet both the requirements set forth in Section 4.1 of this proposal and the specific requirements for the Technical Lead for System Architecture described in the preceding table.

4.1.2 TECHNICAL LEAD FOR DATABASE ADMINISTRATION

Request for Quote Section 4.2: Vendor must provide a senior programmer that must perform the following Technical Lead for Database Administrator tasks, on a full- time basis. .

- 4.2.1. Must provide direction, concepts, and business requirements analysis for the project.
- 4.2.2. Must prepare estimates and schedules for work and work with MACC system manager to assign priorities.
- 4.2.3. Must develop policies and procedures in coordination with the MACC system manager to ensure 24x7x365 system operation and support for all system users.
- 4.2.4. Must support annual DOL data validation efforts by creating samples, compiling, and verifying results, and submitting results.
- 4.2.5. Must oversee the deployment of system changes to the development and production environments.
- 4.2.6. Must develop application development standards within the MACC unit.
- 4.2.7. Must provide responses to WorkForce management.
- 4.2.8. Must monitor the performance of the development and production environments.
- 4.2.9. Analysis, scope definition, design, and implementation of new or modified functionality within the MACC application.
- 4.2.10. Assist in resolving and tracking help desk and other system issues.
- 4.2.11. Provide operational support for all users, including clients, staff, employers, training providers, agency partners, and the general public.
- 4.2.12. Field technical questions from both state and MACC unit personnel.
- 4.2.13. Implement federal program requirements as stated in DOL TEGL and UIPL advisories.
- 4.2.14. Interface with other state agencies, such as unemployment insurance and the Department of Health and Human resources, to develop data sharing policies and procedures.
- 4.2.15. Produce ad-hoc reports based on MACC system data.
- 4.2.16. Prepare, maintain, and follow project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.
- 4.2.17. Test all new developments, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.
- 4.2.18. Document all work such that WorkForce staff may analyze the work performed and make enhancements as needed.
- 4.2.19. Attend regular MACC unit and user focus group meetings as requested to discuss problems, future enhancements, etc.
- 4.2.20. Participate in knowledge transfer activities with MACC unit staff as directed by the MACC system manager.
- 4.2.21. Provide guidance and advice on topics including, but not limited to: emerging technology and tools that will enhance or improve the functionality and performance of the MACC system.
- 4.2.22. Work outside of normal business hours, including evenings, nights, weekends, and holidays, may be needed for system updates, troubleshooting, etc.
- 4.2.23. Work under the general supervision and direction of the MACC system manager.
- 4.2.24. Senior programmer must have a minimum of five (5) years of experience with the requirements of the US Department of Labor: Workforce Innovation and Opportunity Act, Wagner-Peyser Act of 1933, Trade Act of 1974, and National Dislocated Worker Grants (NDWGs). Documentation of experience must be provided upon request.
- 4.2.2S. Senior programmer must have a minimum of five (5) years of experience working with the Mid-Atlantic Career Consortium (MACC) system in any of the consortium member states (e.g., Maryland, Pennsylvania, Virginia, or West Virginia). Documentation of experience must be provided upon request.
- 4.2.26. Must provide services within the United States of America.

Peraton is pleased to recommend our candidate for the role of Technical Lead for Database Administration at WorkForce West Virginia. With over 27 years of specialized experience in programming and database management, our candidate is a proven expert in Microsoft technologies, adept at managing client/server and web-based applications.

This candidate has been instrumental in leading and optimizing the West Virginia MACC system, customizing it to continuously meet the dynamic requirements of state and federal programs. Their extensive skills in Visual Basic 6, COM+, ASP, XML, .NET technologies, Microsoft SQL Server administration, IIS Web Server administration, and proactive data management practices exceed the rigorous qualifications for this role.

Having managed both development and production environments for nearly three decades, our candidate demonstrates profound analytical skills and leadership capabilities. Their work ensures system integrity, compliance with Department of Labor regulations, and reliable operational support.

By selecting our candidate, WorkForce West Virginia will gain a seasoned professional dedicated to enhancing database functionality and improving system performance. Their strategic presence in the Charleston offices will enable them to provide immediate and effective support.

Key Qualifications:

- **Advanced Database Management:** Extensive experience in SQL Server administration and developing database standards to enhance system performance and reliability.
- **Leadership in Technical Innovations:** Long-standing experience overseeing database architectures and system migrations, particularly within the MACC system.
- **Regulatory Compliance:** In-depth knowledge and application of U.S. Department of Labor requirements and state regulations across database operations.
- **Proven System Support:** Demonstrated ability to orchestrate major system updates and maintain continuous database operations to support all users.
- **Direct Engagement:** Regular on-site presence at WorkForce West Virginia offices to ensure responsive and proactive system management.

We are confident that our candidate's robust technical expertise and diligent management approach will significantly contribute to the continued success and advancement of WorkForce West Virginia's objectives.

4.1.2.1 Proposed Resume for Technical Lead for Database Administration

The resume presented is for the candidate Peraton intends to assign to the project and is that of the current individual performing in the role under the existing contract.

Experience Summary

Peraton's candidate is a programmer at Peraton with 27 years of experience in Windows and Internet-based systems. The candidate has participated in multiple projects in roles such as senior consultant, consultant, technical consultant, database administrator, systems administrator, development engineer, analyst programmer, and senior analyst programmer.

The candidate specializes in client-server, multi-tiered, and web-based applications, based on Microsoft technologies. The candidate has extensive experience in State Government, customer relationship management, and sales force automation in the Financial and Insurance sectors..

Employment History

Peraton State & Local Inc.

September 2002 to Present

State of West Virginia MACC, Technical Lead for Database Administration

As the Senior Technical Lead for the project, the candidate's primary role within the State of West Virginia and the project is as a database administrator. The candidate is responsible for implementing the MACC software product and customizing it for use by the State of West Virginia.

The software product implements the department of labor WIA act (Workforce Investment Act) now the WIOA act (Workforce Innovation and Opportunity Act), JS (Job Service) Wagner Peyser Act, TAA (Trade Adjustment Assistance), NEG (National Emergency Grants) now the NDWG (National Dislocated Worker Grants) to enable jobseekers to gain employment and/or training. It also enables employers to search and find employees for specific posted jobs. The product enables seamless end-to-end management and tracking of the jobseekers by their case managers, employers, and training providers.

The project has multiple phases: Implementation of the Workforce Investment Act, Implementation of Wagner Peyser, Implementation of the Trade Investment Act, ongoing enhancements, and the conversion from Workforce Investment Act to Workforce Innovation and Opportunity Act.

With the state of West Virginia now live with the Workforce West Virginia site, The candidate's primary focus is ensuring constant operation and support for all users, which includes staff, employers, and the public. The candidate provides ongoing maintenance and development to enhance and additional functionality to the product. The candidate was deeply involved in the migration of the legacy data from mainframe applications into the MACC database.

The candidate's responsibilities have included the following:

- **Direction and Business Requirements Analysis (4.2.1):**
 - Directed the analysis and design of database architecture for the MACC application, ensuring compliance with state and federal regulations and addressing the specific needs of the State of West Virginia.

- **Leads the analysis, design, and implementation of new or modified functionality within the MACC application (4.2.1):**
 - Led database analysis, design, and implementation, serving as the primary architect for all database development within the MACC project.
- **Work Estimation and Scheduling (4.2.2):**
 - Managed database-related project planning, including estimating workloads and scheduling tasks to ensure timely delivery of database functionalities.
- **24x7x365 System Operation and Support (4.2.3):**
 - Delivered continuous database operation and support, maintaining system uptime and providing 24/7 support for all users including staff, employers, and the public.
- **DOL Data Validation (4.2.4):**
 - Administered the development and production of federally mandated DOL reports, ensuring accurate data validation and compliance with DOL requirements.
- **System Deployment Oversight (4.2.5):**
 - Supported software and hardware refreshes in database environments, managing migrations and upgrades to optimize system performance.
- **Application Development Standards (4.2.6):**
 - Contributed and supported database standards and best practices within the MACC project team, contributing to the overall integrity and performance of database operations.
- **Response to Management (4.2.7):**
 - Provided comprehensive database management updates and responses to the MACC system manager, aligning database strategies with organizational goals.
- **Performance Monitoring (4.2.8):**
 - Monitored and enhanced database performance, ensuring optimal operation and capacity management for over 700 concurrent users.
- **Application Functionality Design and Implementation (4.2.9):**
 - Led the design and implementation of database functionalities for new or modified applications, focusing on robustness and scalability.
- **Help Desk and System Issue Resolution (4.2.10):**
 - Managed database-related issues, providing technical support and resolving queries through the help desk.

- **Operational Support for All Users (4.2.11):**
 - Provided operational database support to all stakeholders, enhancing system usability and facilitating effective user interactions.
- **Field Technical Questions (4.2.12):**
 - Addressed technical questions related to database management, enhancing team capabilities and system performance.
- **Federal Program Requirement Implementation (4.2.13):**
 - Implemented database aspects of federal program requirements, supporting alignment with TEGL advisories and DOL policies.
- **Data Sharing Interface with State Agencies (4.2.14):**
 - Developed and maintained database interfaces for data sharing with other state agencies, fostering improved data integration and collaboration.
- **Ad-Hoc Reporting (4.2.15):**
 - Produced specialized ad-hoc database reports as requested by various stakeholders, aiding in informed decision-making.
- **Project Planning and Management (4.2.16):**
 - Led database-focused project planning and management, overseeing task assignments and milestones for database-related activities.
- **Testing and Quality Assurance (4.2.17):**
 - Conducted rigorous testing and quality assurance for database functionalities, ensuring reliability and adherence to standards.
- **Documentation (4.2.18):**
 - Documented database development processes and standards, providing a reliable reference for ongoing management and enhancement.
- **Attend MACC Meetings (4.2.19):**
 - Participated in MACC meetings contributing to discussions related to database management issues and future enhancements, representing database perspectives.
- **Knowledge Transfer (4.2.20):**
 - Led knowledge transfer sessions on database functionalities, equipping the MACC unit staff with essential skills and knowledge.
- **Emerging Technology Guidance (4.2.21):**

- Advised on emerging database technologies and tools, enhancing the functionality and performance of the MACC system.
- **After-Hours Support (4.2.22):**
 - Provided critical after-hours database support, ensuring system updates and troubleshooting were handled efficiently.
- **Supervision and Direction (4.2.23):**
 - Worked under the supervision of the MACC system manager, focusing on strategic database management and continuous improvement.
- **Experience with Department of Labor Requirements (4.2.24):**
 - Demonstrated over 22 years of experience navigating and adhering to Department of Labor regulations, effectively fulfilling requirements of various federal acts and grants. This extensive experience ensured compliance and maximized the efficacy of projects under federal guidelines.
- **Experience with MACC System (4.2.25):**
 - Accumulated over 22 years of experience working with the MACC system across consortium member states, showcasing deep knowledge and expertise. This extensive background enabled effective management and enhancement of the system, benefiting all stakeholders involved.
- **Onsite Services at WorkForce Offices (4.2.26):**
 - Provided over 22 years of service within the continental United States of America, ensuring direct engagement and immediate response to client needs. This presence facilitated effective communication and swift problem resolution, enhancing overall service delivery.

Covansys

April 2000 to August 2002

Multiple Projects, Reporting Data Warehouse Analyst and Developer

The candidate was a member of a team responsible for designing and implementing a data warehouse for financial reporting purposes, primarily as part of the report development team. The candidate was responsible for requirement gathering, analysis, design, and implementation of Crystal Reports. The candidate built reporting tables and views to satisfy to develop complex financial reports.

The candidate was solely responsible for the management and implementation of Crystal ePortfolio, Crystal's enterprise web-enabled report viewer. The candidate served as the point of contact for troubleshooting the ePortfolio environment. The candidate also trained the client staff on the use and continued development on the Crystal ePortfolio platform.

The technical environment consisted of Oracle 8i, Crystal Reports, and Crystal ePortfolio.

The candidate was responsible for the conversion of an existing CRM application into a pure, thin-client architecture. The application, used in the Banking and Insurance sectors, allowed customer service representatives to manage customers and the contacts with those customers in a controlled manner.

The candidate served as the Senior Developer on a team of five people who designed and implemented the application from the presentation layer to the middle-tier business object layer. The candidate was involved at all stages of development, from scoping to quality assurance and defect correction. The candidate's main area of involvement was in the Visual Basic middle-tier components.

Part of the design and implementation involved performance enhancements for a nationwide roll out for a large client with extremely large data set volumes (more than 60 million contacts). The technical environment consisted of ASP, Visual Basic, COM/COM+, XML, and XSLT with COM/COM+, and SQL Server back end, based purely on Microsoft technologies. The web-based front end was generated via XSLT style sheets applied to XML.

The candidate also was involved in research and preliminary implementation of conversion of a product suite to an international version, predominantly for the European market. Responsible for analysis and recommendations to code changes with the full suite.

The candidate also provided maintenance and feature enhancements to the Guides product. Guides is a set of structured forms allowing external customers to request information and support, as well as to submit questions to the company. The structured forms interact with an AI engine and the database. The technical environment consisted of ASP, COM, and SQL Server.

Firstwave Tech

August 1996 to March 2000

Multiple Projects, Professional Services/Technical Consultant/Development Engineer

Firstwave Tech is a Sale Force Automation and Customer Relationship Management application development company. The candidate had various roles within the organization during the candidate's tenure, providing professional services and development.

The product was a web application, allowing sales staff to manage customers and contacts remotely. It allowed synchronization of data between the client and server for offline use.

The candidate was involved in development of the core application architecture, upon which the business application software was built. While in the services division, the candidate was involved in customizing the application and implementing the product at client sites.

Education

- B.S. with Honors, Computing Science, Staffordshire University, Stafford, United Kingdom, 1996.

Expertise

TECHNICAL EXPERIENCE	YEARS OF EXPERIENCE
Visual Basic, COM+	27
VB Script, JavaScript	21
.NET, VB/C#	15
SQL DML/DDL/ETL	27

TECHNICAL EXPERIENCE	YEARS OF EXPERIENCE
ASP/ASP.NET	23
XML	23
XSL, XSLT	19
SQL Server 2005/2008/R2 Administration	20
SQL Server 2012/2014 Administration	10
SQL Server 2019 Administration	4
Windows Server Administration and Clustering	21
Microsoft Windows Active Directory Domain Administration	21
EMC CLARiiON SAN	17
WCC Elise	16
Crystal Reports/Business Objects	12
Intel-based Server Hardware	28
Cisco Networking Hardware	12
VMWare Administration	8
3Par Administration	8
NGINX	2

PROJECT EXPERIENCE	YEARS OF EXPERIENCE
State of West Virginia MACC	22
Department of Labor: WorkForce Investment Act of 1998, Wagner-Peyser Act of 1933, Trade Act of 1974, and National Emergency Grants (NEGs) / National Dislocated Worker Grants (NDWG) Requirements	22
Workforce Innovation and Opportunity Act	10

INDUSTRY EXPERIENCE	YEARS OF EXPERIENCE
State and Local Government	22
Insurance/Banking	6

4.2 PROJECT AND STAFF REFERENCES

The following references are provided to verify the required experience for the two Peraton Senior Programmers presented as the Technical Leads for System Architecture and Database Administration.

REFERENCE 1. LISA LILLY

Table 2 Reference 1

REQUIREMENT	PERATON'S RESPONSE
Address	1900 Kanawha Boulevard East, Suite 300 Charleston, WV 25305
Email	Lisa.m.lilly@wv.gov

REFERENCE 2. MICHAEL CROWN

Table 3 Reference 2

REQUIREMENT	PERATON'S RESPONSE
Address	1900 Kanawha Boulevard East, Bldg.3, Suite 400 Charleston, WV 25305
E-mail Address	michael.d.crown@wv.gov

REFERENCE 3. JEFF GREEN

Table 4 Reference 3

REQUIREMENT	PERATON'S RESPONSE
Address	1900 Kanawha Boulevard East, Suite 300 Charleston, WV 25305
E-mail Address	jeffrey.a.green@wv.gov

5.0 CONTRACT AWARD

Request for Quote Section 5.0: Contract Award

5.1 Contract Award: The Contract is intended to provide Agency with a purchase price for the Contract Services. The Contract shall be awarded to the Vendor that provides the Contract Services meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.

5.2 Pricing Page: Vendor should complete the Pricing Page by (Exhibit A) and submit it as part of the bid response. Vendor should complete the Pricing Page in full as failure to complete the Pricing Page in its entirety may result in Vendor's bid being disqualified.

Vendor should type or electronically enter the information into the Pricing Pages through wvOASIS, if available, or as an electronic document.

Peraton's pricing has been entered by line item within wvOASIS and is included as Exhibit A.

6.0 PERFORMANCE

Request for Quote Section 6.0: Performance

Vendor and Agency shall agree upon a schedule for performance of Contract Services and Contract Services Deliverables, unless such a schedule is already included herein by Agency. In the event that this Contract is designated as an open-end contract, Vendor shall perform in accordance with the release orders that may be issued against this Contract.

Peraton's proposed staff will perform the services in accordance with the direction and guidance provided by WorkForce West Virginia.

7.0 PAYMENT

Request for Quote Section 7: Payment

Agency shall pay hourly rate per month, as shown on the Pricing Pages, for all Contract Services performed and accepted under this Contract. Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

Peraton will invoice based on the hourly rates submitted on-line through wvOASIS in response to this CRFQ.

8.0 TRAVEL

Request for Quote Section 8: Travel

Vendor shall be responsible for all mileage and travel costs, including travel time, associated with performance of this Contract. Any anticipated mileage or travel costs may be included in the flat fee or hourly rate listed on Vendor's bid, but such costs will not be paid by the agency separately.

Peraton acknowledges and accepts the State of West Virginia's terms and conditions regarding travel and mileage costs as stipulated in the contract. We understand that all travel expenses, including mileage and travel time required for the performance of this contract, will be the responsibility of Peraton and should be accounted for within the flat fee or hourly rate as proposed in our bid. We confirm that these costs will not be billed separately to the agency.

9.0 FACILITIES ACCESS

Request for Quote Section 9.0: Facilities Access

Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

- 9.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.
- 9.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.
- 9.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.
- 9.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.
- 9.5. Vendor shall inform all staff of Agency's security protocol and procedures.

The below table describes the requirements and Peraton State & Local Inc.’s response in the event that access cards and/or keys are required.

Table 5 Facilities Access

REQUIREMENT	PERATON’S RESPONSE
9.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.	<ul style="list-style-type: none"> ■ Peraton identifies our two candidates as principal service personnel which will be issued access cards/or keys to perform service. In the event of new principal service personnel required to be issued access cards and/or keys to perform service Peraton will identify such individuals in advance to the Agency.
9.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.	<ul style="list-style-type: none"> ■ Peraton will be responsible for controlling cards and key and will pay replacement fee, if the cards or keys become lost or stolen.
9.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.	<ul style="list-style-type: none"> ■ Peraton shall notify Agency immediately of any lost, stolen, or missing card or key.
9.4 Anyone performing under this contract will be subject to Agency’s security protocol and procedures.	<ul style="list-style-type: none"> ■ Peraton staff performing under this contract will be subject to Agency’s security protocol and procedures.
9.5 Vendor shall inform all staff of Agency’s security protocol and procedures.	<ul style="list-style-type: none"> ■ Peraton staff performing under this contract will be informed of the Agency’s security protocol and procedures.

10.0 VENDOR DEFAULT

<p>Request for Quote Section 10: Vendor Default</p> <p>10.1. The following shall be considered a vendor default under this Contract.</p> <p>10.1.1. Failure to perform Contract Services in accordance with the requirements contained herein.</p> <p>10.1.2. Failure to comply with other specifications and requirements contained herein.</p> <p>10.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.</p> <p>10.1.4 Failure to remedy deficient performance upon request.</p> <p>10.2. The following remedies shall be available to Agency upon default.</p> <p>10.2.1. Immediate cancellation of the Contract.</p> <p>10.2.2. Immediate cancellation of one or more release orders issued under this Contract.</p> <p>10.2.3. Any other remedies available in law or equity.</p>

10.1 VENDOR DEFAULT CONSIDERATIONS

The following table lists the vendor default considerations and Peraton State & Local Inc.’s acknowledgement of each consideration.

Table 6 Vendor Default

REQUIREMENT	PERATON’S RESPONSE
10.1.1 Failure to perform Contract Services in accordance with the requirements contained herein.	<ul style="list-style-type: none"> ■ Peraton acknowledges this consideration.

REQUIREMENT	PERATON'S RESPONSE
10.1.2 Failure to comply with other specifications and requirements contained herein.	<ul style="list-style-type: none"> Peraton acknowledges this consideration.
10.1.3 Failure to comply with any laws, rules, and ordinances applicable to the Contracted Services provided under this Contract.	<ul style="list-style-type: none"> Peraton acknowledges this consideration.
10.1.4 Failure to remedy deficient performance upon request.	<ul style="list-style-type: none"> Peraton acknowledges this consideration.

10.2 DEFAULT REMEDIES

The following table lists the default remedies and Peraton State & Local Inc.'s acknowledgement of each remedy.

Table 7 Default Remedies

REQUIREMENT	PERATON'S RESPONSE
10.2.1 Immediate cancellation of the Contract.	<ul style="list-style-type: none"> Peraton acknowledges this consideration.
10.2.2 Immediate cancellation of one or more release orders issued under this Contract.	<ul style="list-style-type: none"> Peraton acknowledges this consideration.
10.2.3 Any other remedies available in law or equity.	<ul style="list-style-type: none"> Peraton acknowledges this consideration.

11.0 MISCELLANEOUS: CONTRACTS MATTERS

Request for Quote Section 11.1: Contract Manager

During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Peraton designates Katherine Shogren as the primary contract manager responsible for overseeing our responsibilities under this contract. Ms. Shogren will be available during normal business hours to address any customer service or other issues related to this contract.

11.1 DESIGNATED CONTRACT MANAGER – KATHERINE SHOGREN

Table 8 Contract Manager

REQUIREMENT	PERATON'S RESPONSE
Phone Number	<ul style="list-style-type: none"> 720-683-4170
Address	<ul style="list-style-type: none"> 15050 Conference Center Dr. Chantilly, VA 20151
E-mail Address	<ul style="list-style-type: none"> katherine.shogren@peraton.com

12.0 CLARIFICATIONS FOR NEGOTIATION TO THE TERMS AND CONDITIONS

12.1 REQUEST PAYMENT TERMS OF NET 30

We acknowledge and accept the State of West Virginia's payment procedures. In alignment with our standard billing practices, we respectfully request consideration for payment terms of Net 30 calendar days for all invoices issued.

12.2 REQUESTED CONTRACTUAL TERM

As additional protection for both West Virginia and Peraton, we respectfully request including the following mutual Limitation of Liability statement: Except for claims of intellectual property infringement or breach of the non-disclosure agreement between the parties, neither party shall be liable to the other party for any indirect, special, punitive, exemplary or consequential damages, including but not limited to loss profits, whether in contract or tort. This limitation shall survive the termination or expiration of this Agreement.

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Peraton State & Local, Inc.

Address: 15050 Conference Center Drive, Chantilly, VA 20151-3857

Name of Authorized Agent: Cogency Global Inc. Address: 1627 Quarrier Street E., Charleston, WV 25311

Contract Number: RFQ: WWV2400000009 Contract Description: Services/Staffing Support for MACC System

Governmental agency awarding contract: WV Department of Administration, Purchasing Division

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

Signature: Katherine A. Sheper Date Signed: May 7, 2024

Notary Verification

State of Colorado, County of El Paso:

I, Patricia Montalvo, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 7th day of May, 2024.

[Signature]
Notary Public's Signature

To be completed by State Agency:

Date Received by state agency: _____
Date submitted to Ethics Commission: _____
Governmental agency submitting Disclosure: _____

PATRICIA MONTALVO
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20244005807
MY COMMISSION EXPIRES ~~FEB 08, 2024~~

Revised April 2022
Feb 08, 2024 pm
5/10/24