



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 2

List View

- General Information
- Contact
- Default Values
- Discount
- Document Information
- Clarification Request

Procurement Folder: 1273202

Procurement Type: Central Master Agreement

Vendor ID: VC0000088523

Legal Name: AMY AND KEVIN GROVES INC

Alias/DBA:

Total Bid: \$7,200.00

Response Date: 08/30/2023

Response Time: 9:09

Responded By User ID: amykevininc

First Name: Kevin

Last Name: Groves

Email: kevin_groves@yahoo.com

Phone: 540-931-4065

SO Doc Code: CRFQ

SO Dept: 0313

SO Doc ID: DEP2400000013

Published Date: 9/7/23

Close Date: 9/12/23

Close Time: 13:30

Status: Closed

Solicitation Description: LCAP Morgan County Landfill Leachate Hauling

Total of Header Attachments: 2

Total of All Attachments: 2

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Liquid waste collection or processing or disposal	400.00000	PC	18.000000	7200.00

Comm Code	Manufacturer	Specification	Model #
76121502			

Commodity Line Comments:

Extended Description:

To provide for the hauling and disposal of leachate from the Morgan County Landfill to the Warm Springs PDS in Berkeley Springs, WV; Price per 100 gallons. Quantities are estimated and for bid purposes only.

DECLARATIONS

ERIE INS PROP/CAS CO
COMMERCIAL AUTO POLICY
PREFERRED
NON-FLEET



CONTINUATION NOTICE

Agent	ITEM 2. Policy Period	Policy Number
EE2041 SMALLWOOD-SMALL INS	09/01/23 TO 09/01/24	Q09 5130342 W7

ITEM 1. Named Insured and Address
AMY & KEVIN GROVES INC
& ENDT #1
378 COLONEL MYERS DR
MARTINSBURG WV 25404-1353



ITEM 3. Other Interest
AS LISTED BELOW

ITEM 4. AUTOS COVERED

AUTO	YR	MAKE	VIN	ST	TER	SYM	CM	CL	RATING	CLASS
10	00	FREI TRK	1FUYTECB9YHG07947	WV	1B	V6			8	
11	18	FORD EXPEDITION	1FMJK1MT4JEA43152	WV	1B		78	70	CPB	

ITEM 5. INSURANCE IS PROVIDED WHERE A PREMIUM, OR INCL, IS SHOWN FOR THE COVERAGE. COVERAGES, LIMITS AND ANNUAL PREMIUMS ARE AS FOLLOWS-

M EQUALS THOUSAND \$ # 10 # 11

LIABILITY PROTECTION-		
BOD INJ & PROP DAMAGE \$1000M/ACC	899	412
MEDICAL PAYMENTS-		
\$5M/PERSON	24	15
UNINSURED MOTORISTS COVERAGE-		
BOD INJ & PROP DAMAGE \$1000M/ACC-\$300 DED	30	50
UNDERINSURED MOTORISTS COVERAGE-		
BOD INJURY & PROPERTY DAMAGE \$1000M/ACC	127	189
PHYSICAL DAMAGE COVERAGES-		
COMPREHENSIVE - \$1M DED	112	325
COLLISION - \$1M DED	266	536
OPTIONAL COVERAGES-		
ROAD SERVICE		3
TRANSP EXPENSES - COMP \$40/DAY, \$1800/LOSS		12
TRANSP EXPENSES - COLL \$40/DAY, \$1800/LOSS		28
AUTO LEASE/LOAN SECURITY		157
TOTAL ANNUAL PREMIUM FOR EACH AUTO	1458	1727
SURCHARGE IMPOSED BY THE STATE OF WV	17.52	
TOTAL ANNUAL POLICY PREMIUM	\$ 3,202.52	

ITEM 6. APPLICABLE POLICY, ENDORSEMENTS, EXCEPTIONS TO DECLARATIONS ITEMS

ENDORSEMENT 1

IT IS AGREED THAT NAMED INSURED SHALL READ AS FOLLOWS:

AMY & KEVIN GROVES INC &
ALL AMERICAN WINDOW CLEANERS LLC

ALL AUTOS - CAP 04/96, AHWU01 01/11, ACWA01 12/19, UF9525* 02/22, UF4839 06/21*.
AUTO 10 - ABBB01 08/88.
AUTO 11 - ABBB01 08/88, AFAB01 05/91.

UNINSURED AND UNDERINSURED MOTORISTS COVERAGES ARE IMPORTANT TO YOU. YOU MAY
*PURCHASE LIMITS UP TO \$100,000/\$300,000 OR YOUR LIABILITY LIMITS, WHICHEVER *
*IS GREATER. OR, FOR A REDUCED PREMIUM, YOU MAY LOWER YOUR LIMITS OR REJECT *
UNDERINSURED MOTORISTS COVERAGE ENTIRELY. TO MAKE ANY CHANGES, CONTACT YOUR
*ERIE AGENT. *

PASSIVE RESTRAINT DISCOUNT APPLIES - MULTIPLE AIRBAGS AUTO 11
ANTI-LOCK BRAKE DISCOUNT APPLIED AUTO 11

EXPLANATION OF COMMERCIAL PASSENGER RATING CLASS

AUTO 11 - COMMERCIAL - BUSINESS USE

MISCELLANEOUS INFORMATION

TRUCKS TRACTORS TRAILERS RADIUS OF OPERATIONS
50 MILES UNLESS OTHERWISE SPECIFIED

ITEM 7. EACH AUTO WE INSURE WILL BE PRINCIPALLY GARAGED AT THE ADDRESS SHOWN
IN ITEM 1, UNLESS ANOTHER ADDRESS IS SHOWN BELOW.

ITEM 8. EACH AUTO WE INSURE IS USED IN THE BUSINESS AS SHOWN BELOW.

ITEM 8 JANITORIAL & BUILDING MAINTENANCE SERVICES

ITEM 9. UNLESS OTHERWISE INDICATED BELOW, THE NAMED INSURED IS THE SOLE
OWNER OF EACH AUTO WE INSURE.

LIENHOLDER FOR AUTO 11
FORD MOTOR CREDIT
PO BOX 390910
MINNEAPOLIS MN 55439-0910

FACTS**WHAT DOES ERIE INSURANCE DO WITH YOUR PERSONAL INFORMATION?****Why?**

Financial companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.

What?

The types of personal information we collect and share depend on the product or service you have with us. This information can include:

- Social Security number and income
- Payment history and credit-based insurance scores
- Credit history and insurance claim history

How?

All financial companies need to share customers' personal information to run their everyday business. In the section below, we list the reasons financial companies can share their customers' personal information; the reasons Erie Insurance chooses to share; and whether you can limit this sharing.

Reasons we can share your personal information	Does Erie Insurance share?	Can you limit this sharing?
For our everyday business purposes- such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus	Yes	No
For our marketing purposes- to offer our products and services to you	Yes	No
For joint marketing with other financial companies	Yes	No
For our affiliates' everyday business purposes- information about your transactions and experiences	Yes	No
For our affiliates' everyday business purposes- information about your creditworthiness	Yes	Yes
For nonaffiliates to market to you	No	No

To limit our sharing

- Call 800-458-0811 - our menu will prompt you through your choice or
- Visit us online: erieinsurance.com/optout

Please note:

If you are a new customer, we can begin sharing your information 30 days from the date we sent this notice. When you are *no longer* our customer, we continue to share your information as described in this notice.

However, you can contact us at any time to limit our sharing.

Questions?

Call 800-458-0811 or go to erieinsurance.com/contact-erie

Who we are

Who is providing this notice?	The Erie Insurance Group companies including property and casualty, life and health insurance licensees and financial companies listed below.
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What we do

How does Erie Insurance protect my personal information?	To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings. We limit access to your personal information for legitimate business needs.
How does Erie Insurance collect my personal information?	We collect your personal information, for example, when you <ul style="list-style-type: none"> • Apply for insurance or pay insurance premiums • File an insurance claim or give us your income information • Give us your contact information We also collect your personal information from others, such as credit bureaus, affiliates or other companies.
Why can't I limit all sharing?	Federal law gives you the right to limit only <ul style="list-style-type: none"> • sharing for affiliates everyday business purposes- information about your creditworthiness • affiliates from using your information to market to you • sharing for nonaffiliates to market to you State laws and individual companies may give you additional rights to limit sharing.
What happens when I limit sharing for a policy I hold jointly with someone else?	Your choices will apply to everyone on your policy.

Definitions

Affiliates	Companies related by common ownership or control. They can be financial and nonfinancial companies. <ul style="list-style-type: none"> • <i>Our affiliates include companies affiliated with Erie Insurance Exchange; financial companies such as Erie Indemnity Company and insurance licensees such as Flagship City Insurance Company.</i>
Nonaffiliates	Companies not related by common ownership or control. They can be financial and nonfinancial companies. <ul style="list-style-type: none"> • <i>Erie Insurance does not share with non-Erie Insurance companies so they can market their products to you.</i>
Joint marketing	A formal agreement between nonaffiliated financial companies that together market financial products or services to you. <ul style="list-style-type: none"> • <i>Our joint marketing partners include insurance licensees such as Erie Insurance agents.</i>

Other important information

For our HIPAA covered products, our separate Notice of Privacy Practices describes how we collect, use, and share your protected health information. For a copy of that Notice call 800-458-0811.

Erie Insurance Exchange
 Erie Indemnity Company
 Erie Family Life Insurance Company
 Erie Insurance Company
 Erie Insurance Company of New York

Erie Insurance Property and Casualty Company
 Flagship City Insurance Company
 E I Service Corp.
 Erie Resource Management Corp.

SERVICE FEES

The following service fees will be applicable to all payment plans.

- **Returned Payment Fee** - A \$25.00 charge will be applied to your account if your check or other payment is returned unpaid by your financial institution.
- **Late Fee** - A \$10.00 charge will be applied to your account when a cancellation notice is issued on your policy because of non-payment of premium. *(This fee is not applicable in West Virginia.)*
- **Reinstatement Fee** - A \$25.00 charge will be applied to your account when your policy is reinstated with a lapse in coverage following cancellation of your policy because of non-payment of premium. *(This fee is not applicable in Maryland or West Virginia)*

IF YOUR POLICY INSURES INDIVIDUALLY OWNED, PRIVATE PASSENGER-TYPE AUTOS...

You should consider the many benefits of insuring your private passenger-type autos that are titled to an individual or individual and spouse on an Erie Family Auto Policy. Here are several of the benefits of insuring them on a Family Auto Policy.

ACCIDENT PREVENTION COURSE DISCOUNT *(IL, NY, OH, PA, TN and VA)* – May be available if you are age 55 or over (no age limitation in NY) and have successfully completed a Motor Vehicle Accident Prevention Course which meets the standards of the State Department of Transportation.

AGE 55 OR OVER DISCOUNT - Available if you are age 55 or over and are the principal driver of an auto.

COLLEGE STUDENT DISCOUNT - Available to reflect limited use of an auto if a young, unmarried driver is a full-time college student, does not live at home, and does not have an auto at school.

DRIVER TRAINING DISCOUNT - Available for drivers under age 21 who have successfully completed a driver training course which meets the standards of the Department of Education or other educational agency.

FEATURE 15 - Available if you have been continuously insured with The ERIE for 15 consecutive years. We will not apply a Defensive Driver Plan surcharge for at-fault accidents presented on your policy.

FIRST ACCIDENT FORGIVENESS - May be available if you have been continuously insured with the ERIE for at least three years and remain accident free.

MULTI-CAR DISCOUNT - Available if two or more autos are insured on a Family Auto Policy and are owned and used by the Named Insured or a relative residing in the same household.

MULTI-POLICY DISCOUNT - Available if you have an:

- ERIE Family Auto Policy; and
- ERIE HomeProtector or Mobile HomeProtector Policy; and/or

- ERIE Life Policy that meets specified criteria. *(Not available in NY)*

The discount will be given on the Family Auto Policy and the HomeProtector or Mobile HomeProtector policies.

PAY PLAN DISCOUNT - Available if your policy premium is paid under one of the following ERIE pay plans:

- **Plan A** - policy effective date.
- **Plan B** – one third of the premium paid by policy effective date. One third of the premium paid within 30 days after policy effective date. One third of the premium paid within 60 days after policy effective date.

To qualify for this discount, choose Plan A or Plan B prior to your policy effective date. If you choose one of these payment plans during the policy period, the discount will be applied at your next renewal. If you do not make payments in accordance with the terms of the pay plan you selected, you may lose the pay plan discount and your premium will be adjusted to reflect quarterly payments for the remainder of the policy period.

PERSONAL INJURY PROTECTION CLAIMS OR PAYMENTS *(MD only)* – An insurer may not increase the premium on a motor vehicle liability insurance policy due to a claim or payment made under the policy's Personal Injury Protection Coverage.

PRIOR BODILY INJURY LIMITS DISCOUNT *(Not available in NY)* - Available if your Bodily Injury Liability limit was at least \$300,000 per accident:

- **Renewal business** - at the beginning of your previous ERIE policy period.
- **New business** - on the expiring policy with your previous insurer.

REDUCED USAGE DISCOUNT - Available on an auto that will not be driven for at least 90 consecutive days during the policy period. This discount cannot be added retroactively.

SAFE DRIVER DISCOUNT/PIONEER EXPERIENCE RATING CREDIT (PERC) - Available if your policy has a good claim/violation history. Variables that determine the discount percentage may include the violation history of all drivers on the policy, number of years the policy has been in force and the claims experience of all drivers on the policy.

SupERIEor CUSTOMER DISCOUNT (MD only) — Available if you have been continuously insured for three or more years with The ERIE and all drivers on the policy have no surchargeable accidents or violations for the preceding three year period.

YOUTHFUL DRIVER DISCOUNT - Available to reflect the limited use of an auto due to the graduated licensing program. Unmarried drivers under age 21 may be eligible for the discount.

YOUTHFUL DRIVER LONGEVITY DISCOUNT (*Not available in NC*) - May be available on a private passenger auto with an unmarried young driver classification. The amount of the discount is determined by the number of years the policy has been continuously in force.

INFORMATION REGARDING VEHICLE REGISTRATION

This policy provides coverage as described in the policy jacket and applicable endorsements. Coverage is designed to satisfy the insurance requirements for vehicles registered within the state listed in Item 1 of your Policy Declarations.

ABBREVIATIONS USED IN ITEM 5 OF YOUR DECLARATIONS

ACC - ACCIDENT
BOD - BODILY
COLL - COLLISION
COMP - COMPREHENSIVE
DED - DEDUCTIBLE
EXP - EXPENSE
INJ - INJURY
INS - INSURED
M - THOUSAND
MAX - MAXIMUM

MED PAY - MEDICAL PAYMENTS
OCC - OCCURRENCE
PER OR PERS - PERSONAL
PROP - PROPERTY
PRSN - PERSON
RCV - RECREATIONAL CAMPING VEHICLE
REL - RELATIVE
TRANSP - TRANSPORTATION
TRANS EXP - TRANSPORTATION EXPENSE
WC - WORKERS COMPENSATION
WK(S) - WEEK(S)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Smallwood Small Insurance 1250 Edwin Miller Blvd. Ste 301 Martinsburg WV 25404		CONTACT NAME: Amy Groves PHONE (A/C, No, Ext): FAX (A/C, No): (304)263-3412 E-MAIL ADDRESS:	
INSURED Amy & Kevin Groves Inc Amy L. Groves 378 Colonel Myer Dr Martinsburg WV 25404		INSURER(S) AFFORDING COVERAGE INSURER A : ERIE INS PROPERTY CASUALTY CO INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			Q367800022	12/28/22	12/28/23	EACH OCCURRENCE \$ 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1000000 MED EXP (Any one person) \$ 5000 PERSONAL & ADV INJURY \$ 1000000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMP/OP AGG \$ 2000000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			Q09-5130342	09/01/23	09/01/24	COMBINED SINGLE LIMIT (Ea accident) \$ 1000000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Leachate Haul for CRFQ 0313 DEP 2400000013 - Morgan County Landfill

The below Certificate holder is name as additional insured as well.

CERTIFICATE HOLDER**CANCELLATION**

West Virginia Dept of Environmental Protection
 601 57th St SE

Charleston

WV 25304

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kevin Groves

Fax:

Email:

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ACORD 25 (2016/03)

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