



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at [wvOASIS.gov](http://wvOASIS.gov). As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at [WVPurchasing.gov](http://WVPurchasing.gov) with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 1258817

Procurement Type: Central Purchase Order

Vendor ID: VS0000042316

Legal Name: BIOSURVEY GROUP LLC

Alias/DBA:

Total Bid: \$10,867.79

Response Date: 08/24/2023

Response Time: 7:57

Responded By User ID: BioSurvey Group

First Name: Sarah

Last Name: Veselka

Email: sarah@biosurveygroup.com

Phone: 3042829493

SO Doc Code: CRFQ

SO Dept: 0313

SO Doc ID: DEP2400000004

Published Date: 8/17/23

Close Date: 8/24/23

Close Time: 13:30

Status: Closed

Solicitation Description: AML - Valley Camp Mine Facilities Bat Acoustic Survey

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder:** 1258817  
**Solicitation Description:** AML - Valley Camp Mine Facilities Bat Acoustic Survey  
**Proc Type:** Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2023-08-24 13:30	SR 0313 ESR08242300000000903	1

**VENDOR**  
 VS0000042316  
 BIOSURVEY GROUP LLC

**Solicitation Number:** CRFQ 0313 DEP2400000004  
**Total Bid:** 10867.79000000000087311491370 **Response Date:** 2023-08-24 **Response Time:** 07:57:03  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
 Joseph E Hager III  
 (304) 558-2306  
 joseph.e.hageriii@wv.gov

**Vendor Signature X** **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Bat Acoustic Survey				10867.79

Comm Code	Manufacturer	Specification	Model #
77102000			

**Commodity Line Comments:**

**Extended Description:**

Bat Acoustic Survey

State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130



**BioSurvey  
Group**

August 24, 2023

**Dear Mr. Hager:**

BioSurvey Group is pleased to submit this proposal to WVDEP for a one-time bat acoustic survey at the AML Valley Camp Mine Facilities. BioSurvey Group is a small, woman-owned biological consulting firm, incorporated in Ohio but also operating out of Morgantown, West Virginia specializing in rare, threatened, and endangered species surveys and consultations. We are a certified DBE with ODOT through the Ohio Unified Certification Program (please see enclosed letter) and have applied for an Interstate Certification through WVDOT.

BioSurvey Group understands that WVDEP requires a bat acoustic survey at a concrete silo at the AML Valley Camp Mine Facilities. The survey will follow the protocols set forth by the USFWS to determine the presence of any bat species currently listed as federally threatened or endangered. Field work will be completed by October 31, 2023, and a detailed report will be delivered within thirty calendar days of field work completion.

Enclosed you will also find our completed: 1) Centralized Request for Quote (V3) Form, 2) Addendum Acknowledgement Form, and 3) Designated Contact Form. BioSurvey Group currently meets the required insurance and workers compensation requirements and will submit a certificate of insurance and the required AVS form upon award.

We appreciate the opportunity to bid on this work. Please feel free to contact me with any questions.

Sincerely,

**Sarah Veselka**  
CEO | Senior Biologist



# Unified Certification Program



Disadvantaged Business Enterprise  
Airport Concession Disadvantaged Business Enterprise

[WWW.OHIOUCP.ORG](http://WWW.OHIOUCP.ORG)

1980 WEST BROAD STREET, MS 3270 • COLUMBUS, OHIO 43223 • (614) 466-2878 • DOT.SDBE@DOT.OHIO.GOV

July 7, 2023

Sarah Veselka  
CEO  
BioSurvey Group, LLC.  
805 Fairhaven College Corner Road  
College Corner, OH 45003  
sarah@biosurveygroup.com

Dear Ms. Veselka:

We have reviewed your firm’s application to obtain certification as a Disadvantaged Business Enterprise (DBE) in Ohio. We are pleased to inform you that BioSurvey Group, LLC. has been certified by the Ohio Department of Transportation (ODOT) as a DBE with the following NAICS codes and descriptors:

NAICS Code	NAICS Title	Descriptor(s)*
541620	Environmental Consulting Services	—
	Other Scientific and Technical Consulting Services	—
541690	Consulting Services	—
561990	All Other Support Services	All Other Support Services (excluding Flagging services and Underwater Bridge Inspections)

\*For certain types of work, in addition to applying the appropriate NAICS code, the Ohio UCP applies a descriptor from its own classification scheme. The Ohio UCP’s descriptors table is available at [www.ohioucp.org](http://www.ohioucp.org) (click the ‘Ohio UCP Descriptors’ link).

DBE certification allows BioSurvey Group, LLC. to participate as a DBE on federally assisted transportation-related projects and/or contracts. All Federal Highway Administration, Federal Transit Administration, and Federal Aviation Administration recipients and subrecipients in Ohio will accept this DBE certification. BioSurvey Group, LLC. is subject to the requirements of the DBE regulations (49 CFR Part 26, as amended) and all laws of the State of Ohio applicable to the transaction of business. A DBE certificate for BioSurvey Group, LLC. may be viewed or printed from the Ohio Unified DBE directory at [www.ohioucp.org](http://www.ohioucp.org) (click the Ohio Unified DBE Directory link).

BioSurvey Group, LLC. is required to inform ODOT in writing of any change in circumstances affecting its ability to meet the size, disadvantaged status, ownership, or control requirements of the DBE regulations or any material change in the information provided in the firm’s application form. The notice must take the form of a sworn affidavit or of an unsworn declaration executed under penalty of perjury of the laws of the United States. The written notification along with supporting documentation describing in detail the nature of the change(s) must be submitted within 30 days of the occurrence of the change(s). Failure to provide timely notification will result in ODOT’s action to decertify BioSurvey Group, LLC. as a DBE in Ohio.

AN EQUAL OPPORTUNITY EMPLOYER AND PROVIDER OF SERVICES

BioSurvey Group, LLC.

July 7, 2023

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As a DBE, BioSurvey Group, LLC. is also required to submit an Annual Declaration attesting that there have been no changes in circumstances affecting its ability to meet the size, disadvantaged status, ownership, or control requirements of the DBE regulations or any material changes in the information provided in its application form (except for the changes about which it has already notified ODOT, if any) along with its current Federal business tax return (and those of its affiliates, if any) each year on its anniversary date, which is July 7th. To submit the Annual Declaration form, follow the instructions in the Forms for Certified DBE Firms section of the Ohio Unified Certification Program (UCP) website, [www.ohioucp.org](http://www.ohioucp.org).

DBE certifications do not have an expiration date; however, BioSurvey Group, LLC. must submit the Annual Declaration annually on or before its anniversary date. Failure to provide the requested documents in a timely manner will result in ODOT's action to decertify BioSurvey Group, LLC. as a DBE in Ohio.

Please be advised a firm is not eligible to retain NAICS codes in all or some of the areas of work grouped under the NAICS codes if that firm exceeds the size standard listed under the NAICS codes. If a firm exceeds the size standard in any of its approved NAICS codes, it is no longer certified as a DBE under that specific NAICS code. If a firm exceeds the size standard in all of its approved NAICS codes or if the firm's controlling owner(s) exceed the established Personal Net Worth standard, it is no longer eligible to participate as a DBE.

If BioSurvey Group, LLC. expands in its line of work or if additional lines of work are added to its capabilities, one or more additional NAICS codes and/or descriptors may be needed. To request additional NAICS codes please submit the NAICS Code/Descriptor Request Form by following the instructions in the Forms for Certified DBE Firms section of the Ohio UCP website, [www.ohioucp.org](http://www.ohioucp.org).

We encourage you to contact the Office of Outreach to learn more about upcoming matchmaking events and contracting opportunities with ODOT and transit systems. For more information contact the Outreach Manager in your district by going to <https://www.transportation.ohio.gov/wps/portal/gov/odot/programs/outreach/outreach> and click on the *Regional Outreach Contacts* tab.

If you have any questions please contact the Office of Business & Economic Opportunity at (614) 466-2878 or [DOT.SDBE@dot.ohio.gov](mailto:DOT.SDBE@dot.ohio.gov).

Respectfully,



Deborah M. Green  
Administrator  
Office of Business & Economic Opportunity

DG:sh



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Service - Prof

<b>Proc Folder:</b> 1258817			<b>Reason for Modification:</b> Addendum #2 issued to publish agency responses to vendor submitted questions and publish additional ..... See Page 2 for complete info
<b>Doc Description:</b> AML - Valley Camp Mine Facilities Bat Acoustic Survey			
<b>Proc Type:</b> Central Purchase Order			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2023-08-17	2023-08-24 13:30	CRFQ 0313 DEP2400000004	3

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:**  
**Vendor Name :** BioSurvey Group, LLC  
**Address :** PO Box 61  
**Street :**  
**City :** Oxford  
**State :** OH **Country :** US **Zip :** 45056  
**Principal Contact :** Sarah Veselka  
**Vendor Contact Phone:** 304-282-9493 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**

Joseph E Hager III  
 (304) 558-2306  
 joseph.e.hageriii@wv.gov

**Vendor Signature X** *Sarah Veselka* **FEIN#** 88-2733237 **DATE** 08.22.2023

All offers subject to all terms and conditions contained in this solicitation



**Reason for Modification:**

Addendum #2 issued to publish agency responses to vendor submitted questions and publish additional section to specifications.

**ADDITIONAL INFORMATION**

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Environmental Protection (WVDEP), Division of Land Restoration (DLR), Office of Abandoned Mine Lands and Reclamation (AML) to establish a contract for the one-time purchase of a Bat Acoustic Survey on a concrete silo within the project area for AML's Valley Camp Mine Facilities Project in Ohio County, WV per the attached specifications and terms and conditions.

INVOICE TO		SHIP TO	
ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV US		ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Bat Acoustic Survey	1	1	\$10,867.79	\$10,867.79

Comm Code	Manufacturer	Specification	Model #
77102000			

**Extended Description:**

Bat Acoustic Survey

**SCHEDULE OF EVENTS**

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
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	Document Phase	Document Description	Page
DEP2400000004	Final	AML - Valley Camp Mine Facilities Bat Acoustic Survey	3

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:  
*(Check the box next to each addendum received)*

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

BioSurvey Group, LLC  
Company

Sarah Veselka  
Authorized Signature

08.22.2023  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Sarah Veselka | CEO | Senior Biologist

(Address) PO Box 593 Morgantown, WV 26507

(Phone Number) / (Fax Number) (304) 282-9493

(Email address) Sarah@BioSurveyGroup.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through *wvOASIS*, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

*By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.*

BioSurvey Group, LLC

(Company)

*Sarah Veselka*

(Signature of Authorized Representative)

Sarah Veselka | CEO | Senior Biologist

(Printed Name and Title of Authorized Representative) (Date)

304-282-9493

(Phone Number) (Fax Number)

Sarah@BioSurveyGroup.com

(Email Address)