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Header 2

List View

General Information | [Contact](#) | [Default Values](#) | [Discount](#) | [Document Information](#) | [Clarification Request](#)

Procurement Folder: 1403403

Procurement Type: Central Purchase Order

Vendor ID: 000000197661 

Legal Name: THOMPSON & LITTON INC

Alias/DBA:

Total Bid: \$0.00

Response Date: 04/16/2024 

Response Time: 11:04

Responded By User ID: CassidyPayne 

First Name: Cassidy

Last Name: Payne

Email: cpayne@t-l.com

Phone: 540-633-1897

SO Doc Code: CEOI

SO Dept: 0310

SO Doc ID: DNR2400000007

Published Date: 4/1/24

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Close Time: 13:30

Status: Closed

Solicitation Description: A&E - Little Beaver & Twin Falls SP Campground Improvements

Total of Header Attachments: 2

Total of All Attachments: 2



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 1403403
Solicitation Description: A&E - Little Beaver & Twin Falls SP Campground Improvements
Proc Type: Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2024-04-17 13:30	SR 0310 ESR04162400000006056	1

VENDOR
 000000197661
 THOMPSON & LITTON INC

Solicitation Number: CEOI 0310 DNR2400000007
Total Bid: 0
Response Date: 2024-04-16
Response Time: 11:04:23
Comments:

FOR INFORMATION CONTACT THE BUYER

Joseph E Hager III
 (304) 558-2306
 joseph.e.hageriii@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Professional engineering services				0.00

Comm Code	Manufacturer	Specification	Model #
81100000			

Commodity Line Comments:

Extended Description:

Design and contract administration services of campground improvements at Little Beaver State Park.

STATEMENT OF QUALIFICATIONS



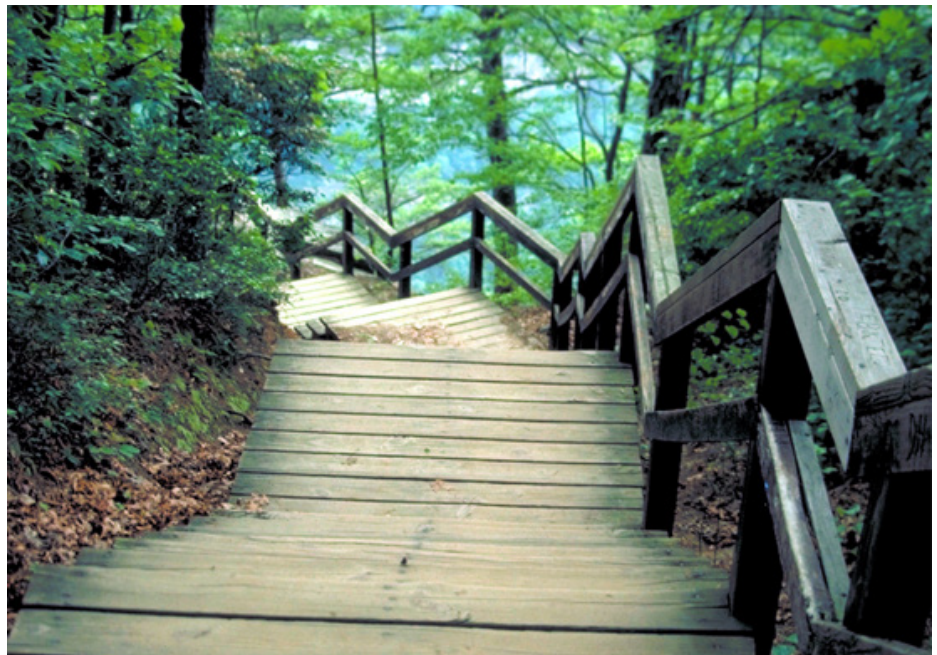
THOMPSON
& LITTON
EST. 1956



Little Beaver & Twin Falls
Campground Improvements

WV Division of Natural
Resources

April 17, 2024





**THOMPSON
& LITTON** EST. 1956

ENGINEERS SURVEYORS

April 17, 2024

West Virginia Division of Natural Resources
Parks & Recreation - PEM Section
Joseph E Hager III
324 4th Ave
South Charleston, WV 25305

Re: A&E - Little Beaver & Twin Falls SP Campground Improvements

Dear Mr. Hag,

Thompson & Litton, Inc. (T&L) is excited to submit the attached proposal to provide professional engineering services for the Little Beaver and Twin Falls Campground Improvements. We understand the Division of Natural Resource's needs, capabilities, and vision. T&L can help you navigate a successful project with open communication and sharing the City's vision. Working together, we can accomplish the goals set forth in this EOI and also provide assistance with funding, design, and construction phase services.

As you review our proposal we would like to highlight the following advantages we offer.

- **PROVEN TEAM.** T&L has completed engineering and architecture projects including planning, design and construction phase services.
- **FULL SERVICE IN-HOUSE.** T&L is a full service engineering, surveying, architectural and construction company with all major disciplines under one corporate roof.
- **PROXIMITY.** Same day responsiveness of our firm and team members to the project. T&L will manage this project out of our Princeton, West Virginia Office.
- **FINANCIAL MODELING.** T&L understands the many variables that determine financial viability of infrastructure projects.
- **FUNDING.** T&L has experience working with numerous West Virginia funding agencies, government agencies, and Region I Planning & Development Council. Our team can assist you in navigating the often intricate details involved in applying for, and securing, grants and other types of funding for essential infrastructure projects.

At T&L we view our role on projects as being an extension of the clients we serve. Ultimately, we are not successful if our clients are not successful. Accordingly, we will strive relentlessly to meet or exceed your expectations of this project.


We look forward to an opportunity to meet with you to further expand upon our capabilities and experience.

Sincerely,

Matthew Allen
Project Manager



TABLE OF CONTENTS



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**THOMPSON
& LITTON**
EST. 1956

HISTORY

Since 1956, the words of our visionary founders, William A. Thompson, Jr., PE and John W. Litton, PE have guided the professional development of Thompson & Litton which is built on enduring principles shaped by the character and culture of our early years in southwestern Virginia. We know how to face problems and how to solve problems. We get to know our clients and commit to serve them well. Integrity and respect is essential to a business that's built to stay.

PERSONNEL BY DISCIPLINE

Architecture	18
Civil Engineering	35
MEP & Structural Engineering	14
Surveying	23
Project Management	15
Construction Administration	12

161 STAFF MEMBERS



Chilhowie, VA Bristol, TN
Radford, VA Johnson City, TN
Tazewell, VA Mosheim, TN
Wise, VA Princeton, WV

INTEGRITY

T&L has been shaped not only by our history, but by our clients. Taking their advice to heart is a cornerstone value that has influenced our practice and fueled our success. Often a successful project is the outcome of deep and lasting professional relationships, not only with clients, but with partners and vendors as well. We are committed to maintaining great relationships.

INSIGHT

Since its earliest days, T&L has emphasized serving its clients by producing quality work by committed people.

“Firms don’t design projects. People do.”

Bill Thompson

INNOVATION

T&L has a wide array of experiences and technical depth that spans challenges. We built the first general aviation airport in the southwest Virginia region, as well as the first waste-water treatment facility. Growing out of our innovative culture, T&L has become good at many things. Our history has allowed us to hone our skills in a variety of venues.

02. TECHNICAL EXPERTISE

Project Management and Design Approach

T&L's philosophy and approach is derived from its corporate philosophy which is built around meeting and exceeding the client's needs, preferences, and expectations. Our first order of business is to listen. With clients' needs and budget in mind, we can move into the analysis and evaluation of facilities. Upon the direction from the client an appropriate implementation schedule and plan will be solidified.

Client Centered Approach

T&L has developed a streamlined approach for immediately responding to client requests with the project manager as the single point of contact; all requests are directed to him.

Appropriate Level of Service

One key to our success is identifying the expectations of personnel requirements, timetables, and specific client desires as the first step to the process. It is important that everyone has an understanding of the appropriate level of service to be provided in order to result in full client satisfaction. T&L believes in an extensive, up-front investment to reach this understanding with our clients and the project team. This investment typically occurs during scope definition, contract negotiation, and kick-off meetings. Once this understanding is established, the project deliverable can proceed in an efficient manner.

Efficient Execution and Delivery

The agreed upon scope of work will be delivered in a timely and efficient manner. All deliverables must be complete and as accurate as possible; therefore, our projects undergo in-house reviews to assure a well coordinated set of documents.

T&L uses a Project Team approach to address the staffing needs of each particular project. The Project Manager has the overall responsibility for the completion of the project. Working with the Project Manager during the planning and design phase of a project is a team of professionals experienced in various specialized areas associated with each individual project. By selecting a team based on the needs of the project, the Project Manager is assured that he will have all the resources needed to meet the Owner's needs and deliver a quality product in a quick and efficient manner.

Project work orders and/or requests are initially referred to the Project Manager who will have the responsibility to work with the client's designated contact person to define the scope of work, negotiate an acceptable fee, oversee design of the project, and administer the bidding and construction phases to final completion. T&L's experience is that this streamlined approach simplifies the process, making production more efficient and reducing the potential for communication problems.

Past projects have been developed and managed to successful design solutions and bid within the Owner's budget by using this project management delivery method. T&L commits the same resources and "know-how" to the WV Division of Natural Resources from the beginning to the end of your important project.

T&L has the experience necessary to provide the diversified services required under work order type contracts similar to the type required by the WV Division of Natural Resources.

03. STAFFING CAPABILITIES

T&L's Project Team functions like an extension of the Client's staff. As such, the firm strives to maintain a very close working relationship with the client and its employees. Decisions on specific projects are coordinated through in-house Project Teams established to implement each project.

You will find T&L's Project Manager to be both accessible and technically knowledgeable working closely with the professionals in all T&L offices. T&L project managers will be responsible for internal communication with other Project Team Members and for external communication with you, review agencies, funding agencies, construction contractors, area residents, and the press, if desired.

T&L expects our Project Manager to:

Be responsible for making the project go

- The Project Manager has the primary responsibility of continual, forward project momentum

Serve as your point of contact

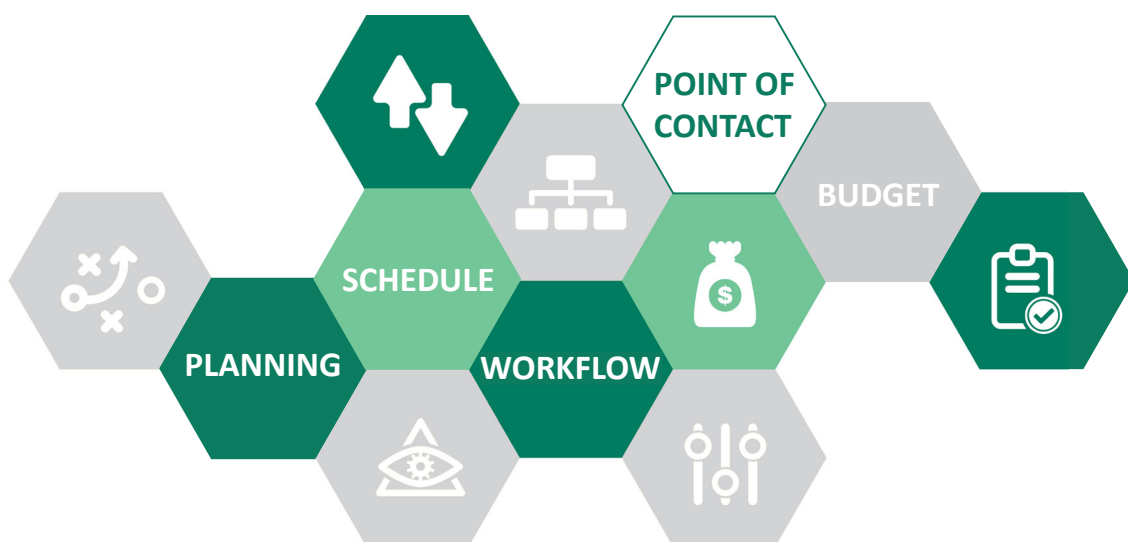
- No searching for who to call
- Instant access and responsiveness

Perform key tasks

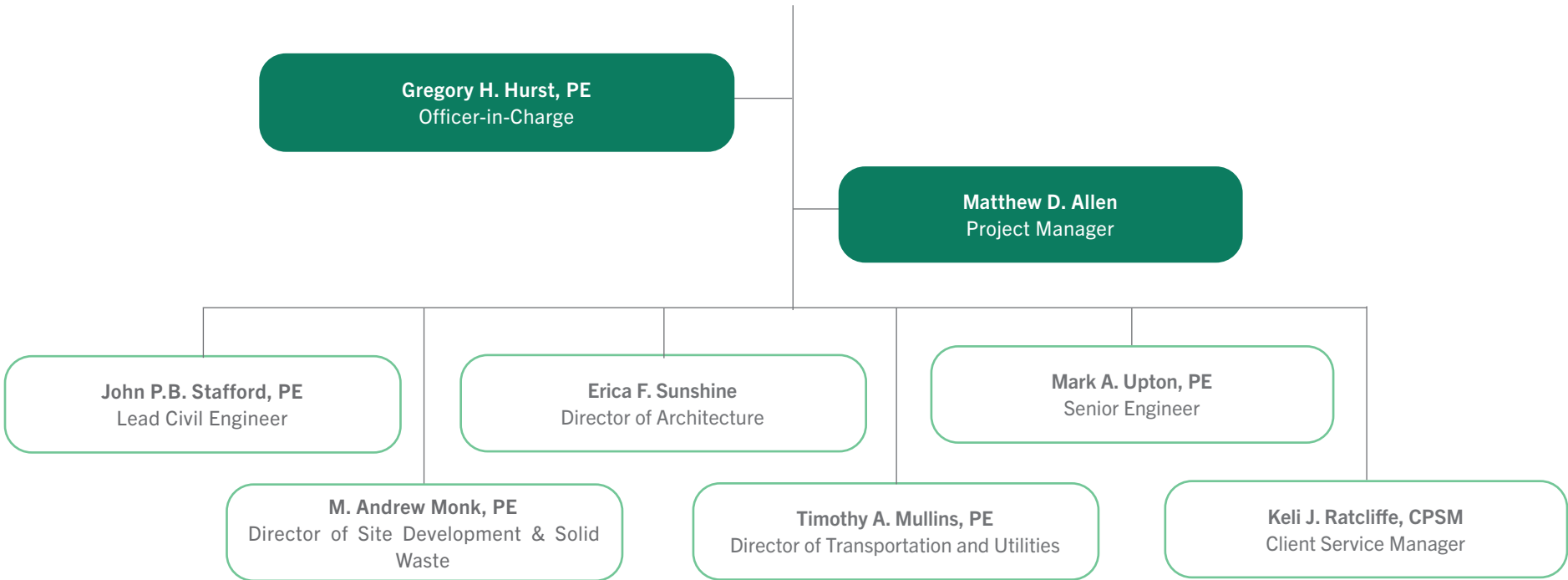
- Administrative functions
- Assigns and coordinates the Project Team
- Overall project direction
- Management of budget and schedules

Achieve two (2) critical goals

- On-time/On-budget
- Exceed the expectations of the Client



WEST VIRGINIA DIVISION OF NATURAL RESOURCES



GREGORY H. HURST, PE

OFFICER-IN-CHARGE



540.633.1897 •
ghurst@T-L.com •
www.T-L.com •
Radford | Virginia •



President

YEARS OF EXPERIENCE

31 Years of Experience
1995 | Joined T&L

EDUCATION

Virginia Tech
1994 | Master of Science
Environmental Engineering

Virginia Military Institute
1991 | Bachelor of Science
Civil Engineering

REGISTRATIONS

1998 | Professional Engineer | VA
2011 | Professional Engineer | WV
2001 | Professional Engineer | NC

AFFILIATIONS

National Society of Professional Engineers
Virginia Society of Professional Engineers
American Council of Engineering Companies

PUBLICATIONS

1997 | Vol 89 | Issue 8
The Journal of the
American Water Works Association

Master Thesis | Evaluating Ferrous Iron
Chlorite Ion Removal

PROFILE

Greg Hurst, PE, is a graduate of Virginia Military Institute with a Bachelor of Science Degree in Civil Engineering, and a graduate of Virginia Tech with a Master of Science Degree in Environmental Engineering. Greg's experience in the design and construction of engineering projects has significantly contributed to the preliminary, planning, final design, and construction of water, wastewater, site and infrastructure development projects for numerous engineering and architectural projects.

As an extension of his role and duties as President, Greg contributes his expertise to all engineering projects as Officer-in-Charge, providing oversight and guidance, QA/QC, and ensures that the Project Team has access to the resources necessary to complete the project on time and within budget.

EXPERIENCE

John Nash Industrial Site Selection

Bluefield, West Virginia. Officer-in-Charge.

Parking Lot Design, Blaydes Eye Clinic

Bluefield, West Virginia. Officer-in-Charge.

Site Evaluation, New River Valley Competitiveness Center & Business Park

Radford, Virginia. Project Engineer.

Site Evaluation, Spanky's Restaurant

Salem, Virginia. Project Engineer.

Riverfront Development Engineering and Surveying

Pulaski, Virginia. Design Supervisor.

11th Street Pump Station Project

Norton, Virginia. Design Engineer.

460 East JEDA Water and Sewer Improvements

Bedford, Virginia. Project Engineer.

Abbs Valley Water System

Tazewell County, Virginia. Project Engineer.

Alternate Water Source and Well Development

Buchanan County, Virginia. Project Engineer.

Amonate Water System

Tazewell County, Virginia. Project Engineer.

MATTHEW D. ALLEN

DESIGN ENGINEER



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PROFILE

Matt Allen is a graduate of Bluefield State College where he received a Bachelor Degree in Architecture Engineering Technology, and an Associate Degree in Civil Engineering Technology. Matt possesses a wide range of professional design experience, and has worked in architecture, survey, manufacturing and civil engineering. His experience includes a variety of designs from roadway alignments to custom signage.

Matt also volunteers extensively in Wyoming and Mercer Counties in West Virginia. He was Team Leader of Wyoming County Innovation Acceleration Strategy Transportation Team, where he and his team and county officials discuss and plan bike friendly communities, Safe Routes to School and Rails-to-Trails. He is a member of the Technological and Socioeconomic Advisory Board for Drafting-CAD for the Wyoming County Career Center, where he assists the instructor with his curriculum and also stays updated on trends in CAD. Matt also volunteers with Bluestone Valley Trails and a working group with Rails-to-Trails along with community officials to tap into West Virginia's rich railroad history and preserve corridors for recreational use.

YEARS OF EXPERIENCE

13 Years of Experience
2019 | Joined T&L

EDUCATION

Bluefield State College
2010 | Bachelor of Science
Architectural Engineering Technology

Bluefield State College
2010 | Associate of Science
Engineering Technology

CERTIFICATIONS

2017 | CSX
Safety Training

2017 | AEP
Transmissions Contractor

2018 | VDEQ
E&S Control Inspector

2018 | Stormwater Management
Finance Training

EXPERIENCE

Bus Maintenance Facility and Access Road
Tyler County, West Virginia. Design Engineer.

Meadow River Industrial Park 3D Rendering, Greenbrier Valley
Maxwelton, West Virginia. Design Engineer.

Pocahontas Waterline Extension
Tazewell County, West Virginia. Design Engineer.

Waterline Extension
Jumping Branch, West Virginia. Design Engineer.

PER Waterline Extension, New Haven PSD
Fayetteville, West Virginia. Design Engineer.

Mary Branch Waterline Extension, Lashmeet PSD
Lashmeet, West Virginia. Design Engineer.

Solids Handling Upgrades, WWTP, White Oak PSD
Fayette County, West Virginia. Design Engineer.

WWTP Bypass Removal, White Oak PSD
Fayette County, West Virginia. Design Engineer.

JOHN P.B. STAFFORD, PE

LEAD CIVIL ENGINEER



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PROFILE

John Stafford, PE, is a graduate of the University of Tennessee with a Bachelor of Architecture and a graduate of West Virginia University receiving a Bachelor of Science Degree in Civil Engineering. John has experience in the design and construction of engineering projects. He plays a key role in the preliminary and final design of a variety of development projects for multiple civil engineering projects.

As a Lead Civil Engineer, John will lead the planning and development of design concepts and alternatives and will direct the design engineers and technicians who develop design details and construction documents. He and his support personnel will attend meetings and coordinate with regulatory agencies, as necessary.

YEARS OF EXPERIENCE

25 Years of Experience
2022 | Joined T&L

EDUCATION

West Virginia University
1995 | Bachelor of Science
Civil Engineering

University of Tennessee
1990 | Bachelor of Architecture

REGISTRATIONS

2000 | Professional Engineer | WV
2022 | Professional Engineer | VA

EXPERIENCE

John Nash Industrial Site Selection

Bluefield, West Virginia. Senior Engineer.

Restroom Renovation

Mercer County, West Virginia. Senior Engineer.

Joint Tourism Study

Bluefield, West Virginia. Project Manager.

Old Gwinn Road Waterline Extension

New Haven, West Virginia. Senior Engineer.

White Road Waterline Extension, New Haven PSD

New Haven, West Virginia. Senior Engineer.

Lucas Road Waterline Extension, New Haven PSD

New Haven, West Virginia. Senior Engineer.

Sewer System Improvements

Davy, West Virginia. Senior Engineer.

Wastewater Treatment Plant Upgrades and EQ Basin Improvements

Covington, West Virginia. Senior Engineer.

Carlisle Kingston Sewer Extension

Fayette County, West Virginia. Senior Engineer.

M. ANDREW MONK, PE

DIRECTOR OF SITE DEVELOPMENT & SOLID Waste



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Radford | Virginia •



Associate

YEARS OF EXPERIENCE

16 Years of Experience
2008 | Joined T&L

EDUCATION

Virginia Tech
2007 | Bachelor of Science
Civil & Environmental Engineering

REGISTRATIONS

2012 | Professional Engineer | VA

AFFILIATIONS

American Society of Civil Engineers

PROFILE

Andrew Monk, PE, is the Director of Site Development and Solid Waste and plays a major role in the design and construction of site development, stormwater and solid waste management projects. Andrew manages the departments activities, quality of design and production. He gathers and evaluates project data, provides recommendations and oversees the design details and construction documents for the engineering team. Andrew is a graduate of Virginia Tech, and received a Bachelor of Science Degree in Civil Engineering with special concentration in Environmental and Water Resource Engineering.

EXPERIENCE

Jonesville RV Park and Campground

Jonesville, Virginia. Design Engineer.

Gypsy Hill Park Bathroom Renovations

City of Staunton, Virginia. Senior Engineer.

Phase 2 Development, Wise County IDA

Wise County, Virginia. Senior Engineer.

Wheatland Eco Park Site Development, Giles County IDA

Giles County, Virginia. Senior Engineer.

Big Caney Water System Projects III and IV

Dickenson County, Virginia. Design Engineer.

Density of De-Watered Fly Ash Pond "A", Celanese Acetate LLC

Narrows, Virginia. Design Engineer.

Fire Flow Letter Report

Rocky Mount, Virginia. Design Engineer.

Water Line Extension, Frisco (Route 639 to Hawkins County)

Scott County, Virginia. Design Engineer.

Hansonville Route 19 Mains Phase I

Russell County, Virginia. Design Engineer.

Hurley Regional Water System (Phase III, IV, V)

Buchanan County, Virginia. Project Engineer.

ERICA F. SUNSHINE, AIA, LEED AP

DIRECTOR OF ARCHITECTURE | VIRGINIA & WEST VIRGINIA



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Associate

YEARS OF EXPERIENCE

38 Years of Experience
2018 | Joined T&L

EDUCATION

Virginia Tech
1988 | Bachelor of Architecture

REGISTRATIONS

1994 | Registered Architect | VA
2021 | Registered Architect | WV
2021 | Registered Architect | NC

CERTIFICATIONS

2009 | LEED AP
2018 | CPSM
2021 | NCARB

AFFILIATIONS

American Institute of Architects

AWARDS

AIA | Blue Ridge Chapter
Residential Design | 1994

PROFILE

Erica Sunshine, AIA, LEED AP, is Director of Architecture for Virginia and West Virginia and oversees the planning and development of design concepts and alternatives. She also provides direct supervision of design architects and technicians. Erica is a graduate of Virginia Tech and is a LEED Accredited Professional. She has a comprehensive understanding of green building design practices, principles, and the LEED Rating System as well as experience in the design and construction of architectural projects. Erica has played a key role in the preliminary and final design of new construction and renovation/adaptive reuse projects.

EXPERIENCE

Gypsy Hill Park Bathroom Renovation

Staunton, Virginia. Project Architect.

Montgomery Hall Park Restrooms and Pool House Improvements, City of Staunton

Staunton, Virginia. Project Architect.

Recreation Center Restroom Renovation

Christiansburg, Virginia. Project Architect.

Tazewell Sports Complex

Tazewell, Virginia. Project Architect.

Restroom Upgrades, Mercer County Commission

Mercer County, West Virginia. Project Architect.

Sports Complex

Tazewell, Virginia. Project Architect.

Calfee Community and Cultural Center

Pulaski, Virginia. Project Architect.

Carrol, Richardson and Shell Halls Roof Replacement, VMI

Lexington, Virginia. Project Architect.

TIMOTHY A. MULLINS, PE

DIRECTOR OF TRANSPORTATION & UTILITIES



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Associate

YEARS OF EXPERIENCE

38 Years of Experience
1986 | Joined T&L

EDUCATION

Virginia Tech
1992 | Bachelor of Science
Civil Engineering

REGISTRATIONS

1996 | Professional Engineer | VA
2001 | Professional Engineer | NC
2002 | Professional Engineer | TN
2003 | Professional Engineer | WV

AFFILIATIONS

American Society of Civil Engineers
Virginia Society of Professional Engineers

PROFILE

Tim Mullins, PE, is a graduate of Virginia Tech with a Bachelor of Science Degree in Civil Engineering and has experience in the design and construction of engineering projects. He has served the company in several capacities from Design Engineer to Design Supervisor. Currently, he serves as Director of Transportation and Utilities which allows him to over see the planning and development of design concepts and alternatives for various transportation, water, wastewater, site and infrastructure development projects for engineering and architecture. Tim also plays a major role in the preliminary and final design of various projects.

EXPERIENCE

Virginia Creeper Trail Watauga Parking Lot/Restrooms

Abingdon, Virginia. Design Supervisor.

EQ Basin and WWTP Upgrades

Covington, Virginia. Design Supervisor.

Baptist Valley Sewer East (Phase I)

Tazewell County, Virginia. Design Supervisor.

Bluefield to Divides Sewer Line Extension Phases IB & II

Tazewell County, Virginia. Design Supervisor.

Brushfork Sewerage System Improvements, Bluefield Sanitary Board

Mercer County, West Virginia. Project Engineer.

Claypool Hill Sewerage System Improvements

Tazewell County, Virginia. Design Supervisor.

TaliaFerro Waterline Replacement

Rocky Mount, Virginia. Design Supervisor.

Abbs Valley Water Line Extension

Tazewell County, Virginia. Project Engineer.

Baptist Valley Phase II Water Line Extension

Tazewell County, Virginia. Design Supervisor.

Bearwallow Water Line Extension

Tazewell County, Virginia. Design Supervisor.

Big Creek to Coaldan Water Line Extension

Tazewell County, Virginia. Project Engineer.

MARK UPTON, PE

senior ENGINEER



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PROFILE

Mark Upton, PE, is a 2010 graduate of Marshall University receiving a Bachelor of Science Degree in Civil Engineering. Mark joined T&L in 2023 and has 13 years of experience in water, wastewater and site development engineering. Mark contributes his expertise to engineering projects as a Senior Engineer and is licensed in Kentucky, Virginia and West Virginia. He provides oversight and guidance and ensures that the Project Team has access to the resources necessary to complete the project on time and within budget.

YEARS OF EXPERIENCE

13 Years of Experience
2023 | Joined T&L

EDUCATION

Marshall University
2010 | Bachelor of Science
Civil Engineering

REGISTRATIONS

2015 | Professional Engineer | KY
2024 | Professional Engineer | VA
2016 | Professional Engineer | WV

AFFILIATIONS

American Water Works Association
Water Environment Federation

EXPERIENCE

DEQ Sanitary Sewer Overflow Elimination Funding Application
Hillsville, Virginia. Senior Engineer.

Giles County Transmission System Improvements, Giles County PSA
Giles, Virginia. Senior Engineer.

Lead and Copper Inventory Assistance, Buchanan County PSA
Buchanan, Virginia. Senior Engineer.

Water Study, Russell County PSA
Russell County, Virginia. Senior Engineer.

Elk Creek Waterline Extension, Buchanan County PSA
Buchanan County, Virginia. Senior Engineer.

Southern Gap Water Improvements & Storage, Buchanan County PSA
Buchanan County, Virginia. Senior Engineer.

As-Needed Engineering Services, New River Resource Authority
Pulaski County, Virginia. Senior Engineer.

KELI J. RATCLIFFE, CPSM

Client Service Manager



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Associate

YEARS OF EXPERIENCE

20 Years of Experience
2018 | Joined T&L

EDUCATION

Virginia Tech
2004 | Bachelor of Arts
English | Minor Communications

CERTIFICATIONS

2008 | CPSM
Certified Professional Services Marketer

AFFILIATIONS

2006 | Public Relations Society of America
2006 | Society for Marketing Professional Services

PROFILE

Keli Ratcliffe, CPSM, has extensive experience in the development and implementation of strategic communication programs. She possesses a thorough knowledge of public and stakeholder activities supporting local government projects. Keli has successfully represented project teams at community events, facilitated workshop discussions, and managed the preparation of informational materials, websites, study documents, and project resource centers.

She has successfully demonstrated her communication skills through numerous venues including written information, websites, marketing materials, and graphic displays. Keli assists clients in identifying funding opportunities as well as writing and submitting funding applications.

EXPERIENCE

Joint Tourism Study
Bluefield, West Virginia. CSM.

Stream Mitigation
War, West Virginia. CSM.

Ballad Sewer Extension
Monroe County, West Virginia. CSM.

Moncove Lake Sewer Extension
Monroe County, West Virginia. CSM.

Sanitary Sewer Collection Upgrade and Replacement, Bluefield Sanitary Board
Bluefield, West Virginia. CSM.

Wastewater Treatment Plant Upgrades
Scarbro, West Virginia. CSM.

Sewer System Improvements
Gary, West Virginia. CSM.

Sewer System Improvements
Davy, West Virginia. CSM.

Wastewater Treatment Plant Upgrades
Scarbro, West Virginia. CSM.

Wastewater Treatment Plant Improvements
Pearisburg, Virginia. CSM.

04. PRIOR RELATED PROJECTS



**THOMPSON
& LITTON**
EST. 1956

T&L is extremely familiar with the inner workings of the site development processes for lodging and recreational sites. With experience on over 100 development projects, parks, and recreation related projects ranging from site selection, master planning, civil, structural and MEP engineering, surveying, architecture, and Designer Led Design Build services, T&L is a leader in site development and infrastructure planning and design for development projects. T&L's extensive experience with projects gives us unsurpassed knowledge in meeting the challenge of developing property throughout West Virginia.





BEN CHAFIN LODGE RENOVATIONS

DICKENSON COUNTY, VA

T&L partnered with Breaks Interstate Park Commission in September 2021 to provide Architectural services associated with the Breaks Interstate Park Commission project. The project consisted of the exterior renovations to the Catawba, Dogwood, Golden Rod, Hemlock, and Redbud Lodges. The renovations include media blasting and repainting of previously painted exposed steel framing, steel stairs, guardrails and railings, and painting of all wood siding, trim, soffits, and each level of balcony ceilings. T&L's scope of services included design, preparation of bid documents, and construction contract administration.

The construction contract for the project was awarded to Torque Enterprises LLC in April 2022 for the contract amount of \$334,857.00.



SERVICES PROVIDED

Architecture
Civil Engineering
MEP Engineering
Construction Contract Administration

NOTABLE FEATURES

Exterior lodge renovations
Media blasting

CONSTRUCTION COST

\$1,108,447

PROJECT SIZE

COMPLETION DATE

2023

CLIENT

Breaks Interstate Park
P.O. Box 100
Breaks, VA 24607

CONTACT

Austin Bradley
Superintendent
276-865-4413



GYPSY HILL PARK BATHROOM RENOVATIONS

STAUNTON, VA

The City of Staunton owns and maintains a 214-acre multi-use recreational area known as Gypsy Hill Park. Within the limits of the park are three restroom facilities that are in need of updating, both interior and exterior, to meet ADA requirements and provide more aesthetically pleasing and accommodating facilities. The three restroom facilities are identified as follows:

Facility One – Restrooms near the pool, requires renovation for ADA compliance and accessibility, one stall and one sink per side, unheated.

Facility Two – Restrooms at the concession stand, requires renovation for ADA compliance and accessibility, two stalls and one sink per side, heated.

Facility Three – Restrooms at the north end of the park, scheduled to be demolished and replaced with new construction, two stalls and one sink per side, heated.

T&L provided a topographic survey of each site, based on the limits of disturbance as directed by the site engineer.

T&L also provided civil engineering design services for the preparation of construction documents for the final grading / site preparation to support the development for the Gypsy Hill Park Restroom Facilities.

T&L then provided architectural, mechanical, electrical and plumbing design services for the preparation of construction documents for the renovation of Facilities One and Two, provide demolition plans and design of a replacement structure for Facility Three.



SERVICES PROVIDED
Architecture

CONSTRUCTION COST
\$39,119 (Fee)

COMPLETION DATE
2022

CLIENT
City of Staunton
116 W Beverley St.
Staunton, VA, 24401

CONTACT
Steve Rosenberg
City Manager
540.332.3800



PARK RESTROOMS & POOL HOUSE IMPROVEMENTS

STAUNTON, VA

The Montgomery Hall Pool House restrooms required updating. The site was reviewed for ADA compliance. The new unisex restroom will be open all year and serve the adjacent pavilion. In addition, it was proposed to relocate the fence near the pool house, add a concrete pad and add outdoor showers.

The work for the two restrooms included:

Montgomery Hall Restroom #1 - This restroom required updating for ADA compliance, an ADA ramp from the parking lot to the facility, interior and exterior updates, including interior heat and a water heater.

Montgomery Hall Restroom #2 - This restroom required updating for ADA compliance, an ADA parking space, interior and exterior updates, including interior heat and a water heater.

For the Pool House, T&L provided:

- Structural design - pad design for exterior showers, foundation and roof design for the addition of a unisex bathroom.
- Electrical design - updating the wiring, lighting and receptacles for conformance with UBC, design for unisex restroom addition.
- Mechanical design - updating fixtures, supply lines, drainage lines, and ventilation as needed, design for unisex restroom addition.
- Architectural design - updates to the existing structure and design for the unisex restroom addition.
- Civil design - review of existing ADA ramps and design of ramp to the unisex restroom addition.



SERVICES PROVIDED
Architecture

NOTABLE FEATURES
Local Funding

CONSTRUCTION COST
\$99,152.00

COMPLETION DATE
2013

CLIENT
City of Staunton
116 W Beverley St.
Staunton, VA, 24401

CONTACT
Steve Rosenberg
City Manager
540.332.3800



CRAINESNEST TRAILHEAD

CLINTWOOD, VA

T&L was commissioned by the Dickenson County Board of Supervisors to provide comprehensive engineering services for the design and construction of Phase I of the Cranesnest Trail Trailhead project in Dickenson County, Virginia. The Cranesnest Trail project is a multi-use trail that extends a total of twenty-three miles from this trailhead to the John W. Flannagan Reservoir.

Specific project components for Phase I included approximately three miles of trail and was constructed along a coal mining strip bench from the trailhead to the day use area at the Cranesnest Campground. Additionally, phase one included the construction of a graveled parking area and gravel path to the fishing pier.

T&L provided preliminary engineering and final design and construction plans for the Cranesnest Hiking/Biking/Horseback Trail - Phase II/III Project.

Phase II included the construction of approximately two miles of trail along Cranesnest Campground Road, and Phase III entailed the construction of the final sixteen miles of the trail from Cranesnest Campground Road to the John W. Flannagan Reservoir. Now completed, the trail consists of a total of twenty-three miles of trail to be used by hikers, bicyclists and horseback riders.



SERVICES PROVIDED
Civil Engineering

NOTABLE FEATURES
ADA Compliant

CONSTRUCTION COST
NA

COMPLETION DATE
2012

CLIENT
Dickenson County
P.O. Box 1098
Clintwood, Virginia 24228

CONTACT
Leman Kendrick, PE
County Engineer
276.926.6013



INDEPENDENCE TRAIL

GRAYSON COUNTY, VA

T&L provided comprehensive civil engineering and construction contract administration services for the design of Phase 3 of the Independence Trail project.

Initially, T&L reviewed existing plans for the Independence Trail, preparing a detailed set of plans and specifications for Phase 3, which were then integrated into Hill Studio’s comprehensive bid documents. Additionally, T&L developed a transportation management plan (TMP), complete with an estimate of TMP quantities and construction costs, ensuring all logistical aspects of the project were thoroughly planned.

Throughout the project, T&L actively participated in the Pre-Construction Conference, conducted a Substantial Completion Inspection of the trail, and compiled a punch list of necessary actions for the contractor to achieve final completion. For these extensive services, T&L’s compensation was agreed upon as a lump sum of \$18,226, reflecting the scope and complexity of their contribution to the project’s advancement.



SERVICES PROVIDED
Civil Engineering

NOTABLE FEATURES
Transportation Management

CONSTRUCTION COST
N/A

COMPLETION DATE
2019

CLIENT
Hill Studio, P.C.
120 W. Campbell Avenue
Roanoke, VA 24011

CONTACT
David Hill
540.342.5263



VA CREEPER ALVARADO TRAILHEAD

ABINGDON, VA

T&L provided engineering design services for many phases of the VA Creeper Trail. This Virginia Creeper Trail Enhancement project consisted of two-phases located at two separate locations along the Virginia Creeper Trail. The Alvarado Depot project was comprised of ADA compliant restroom facilities and an all-purpose room housed in a replica train depot that resembles the Green Cove Station. In addition, additional parking spaces were provided.



SERVICES PROVIDED

Architecture
MEP/Fire Protection Engineering
Structural Engineering

NOTABLE FEATURES

ADA Compliant

CONSTRUCTION COST

\$259,353

COMPLETION DATE

2011

CLIENT

Town of Abingdon
P.O. Box 789
Abingdon, Virginia 24212

CONTACT

Kevin Worley
Director of Parks and Recreation
276.623.5279



VA CREEPER WATAGUA TRAILHEAD

ABINGDON, VA

The Watauga Parking and Restroom Project included a 23-space parking lot, restroom facility, and an access road. This project improved safety by separating the parking area from the trail and controlling access to the parking lot after hours.



SERVICES PROVIDED
Civil Engineering

NOTABLE FEATURES
ADA Compliant

CONSTRUCTION COST
\$335,000

COMPLETION DATE
2019

CLIENT
Town of Abingdon
P.O. Box 789
Abingdon, Virginia 24212

CONTACT
Kevin Worley
Director of Parks and Recreation
276.623.5279

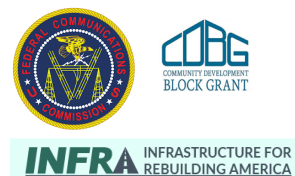
WHERE DOES THE MONEY COME FROM

T&L has experience in helping clients fund their projects through Federal and State grants and loans, as well as through the private bond market.

T&L maintains a valuable rapport with each of these respective agencies (WVDO, IJDC, ARC, USDA RD, FCC, EDA, INFRA) through our frequent work with county and local governments throughout West Virginia. As a result, our company is well versed on the procedures to be followed and the documentation needed to meet the requirements of all of the funding agencies.

T&L has prepared hundreds of Preliminary Engineering Reports (PERs) and Preliminary Architectural Reports (PARs) for our clients. Many of which have been used to secure financing for construction. While T&L obviously cannot assure a grant award, our company's past record of assisting clients in obtaining grant funding is outstanding. T&L has also been involved on numerous occasions in assisting clients to assess the impact of loans on existing rate structures as well as preparing rate studies.

In the past year the with the influx of dollars approved by the Federal Government to combat the Covid-19 pandemic, most importantly the Coronavirus Aid, Relief, and Economic Security Act (CARES), the Consolidated Appropriations Act (CAA); and the American Rescue Plan Act (ARPA), T&L has been at the forefront of assisting our clients with navigating this new and ever changing terrain. As we have learned, it is extremely important to engage the State decision makers early in the process to ensure projects are not only qualified for funding, but also designed in a manner to meet specific requirements as defined with each program. Over the course of the past 3 years, T&L has been involved in dozens of successful projects funded by these programs and will bring this valuable experience to bear in assisting our Client with exploring their various funding options.



05. REFERENCES

Kevin W. Worley, VCA, CPRP, PMP
Town of Abingdon Public Works
Project Manager
299 Kings Mountain Drive
P.O. Box 789
Abingdon, VA 24210
(276) 492 - 2144
kworley@abingdon-va.gov

Laura Craft Roberts
Town Manager
Town of Wise
P. O. Box 1100
501 W. Main Street
Wise, VA 24293
(p) 276-328-6013 ext. 203
(f) 276-328-2519
mgr@townofwise.org

John Clark
Town Manager
Town of Chilhowie
325 East Lee Highway
PO Box 5012
Chilhowie, VA 24319
jclark@chilhowie.org
276-646-3232

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) _____

(Address) _____

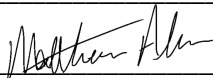
(Phone Number) / (Fax Number) _____

(email address) _____

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

(Company)



(Signature of Authorized Representative)

(Printed Name and Title of Authorized Representative) (Date)

(Phone Number) (Fax Number)

(Email Address)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CEOI 0310 DNR240000007

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Thompson & Litton, Inc. _____

Company



Authorized Signature

04-16-2024 _____

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.