



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 1

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 1049556

Procurement Type: Central Purchase Order

Vendor ID: VS0000014912

Legal Name: NITSOM PROMOTIONAL MANUFACTURING CORP

Alias/DBA:

Total Bid: \$44,997.00

Response Date: 07/04/2022

Response Time: 12:30

Responded By User ID: nitsompromos

First Name: Terrence

Last Name: Hu

Email: chruthy@nitsompromos.c

Phone: 416-850-7860

SO Doc Code: CRFQ

SO Dept: 0802

SO Doc ID: DMV2200000010

Published Date: 6/29/22

Close Date: 7/7/22

Close Time: 13:30

Status: Closed

Solicitation Description: 300,000 Permanent Impaired Mobility Parking Placards.

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 1049556
Solicitation Description: 300,000 Permanent Impaired Mobility Parking Placards.
Proc Type: Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2022-07-07 13:30	SR 0802 ESR07042200000000026	1

VENDOR
 VS0000014912
 NITSOM PROMOTIONAL MANUFACTURING CORP

Solicitation Number: CRFQ 0802 DMV2200000010
Total Bid: 44997
Response Date: 2022-07-04
Response Time: 12:30:56
Comments:

FOR INFORMATION CONTACT THE BUYER
 David H Pauline
 304-558-0067
 david.h.pauline@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Decals	300.00000	PM	149.990000	44997.00

Comm Code	Manufacturer	Specification	Model #
55121607			

Commodity Line Comments: Brand: Mukbi

Extended Description:

300,000 Permanent Mobility Impaired Parking Placards.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Centralized Request for Quote**

Proc Folder: 1049556		Reason for Modification:	
Doc Description: 300,000 Permanent Impaired Mobility Parking Placards.		Addendum No. 1 To respond to vendor technical questions, and to publish changes to the specifications, see attached.	
Proc Type: Central Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2022-06-29	2022-07-07 13:30	CRFQ 0802 DMV2200000010	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:

Vendor Name :

Address :

Street :

City :

State : **Country :** **Zip :**

Principal Contact :

Vendor Contact Phone: **Extension:**

FOR INFORMATION CONTACT THE BUYER
 David H Pauline
 304-558-0067
 david.h.pauline@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 1

To respond to vendor technical questions, see attached

To publish changes to the specifications, see attached.

Bid opening remains July 7, 2022 at 1:30 pm est.

No other changes.

INVOICE TO**SHIP TO**

DIVISION OF MOTOR
VEHICLES
5707 MACCORKLE AVE. S.E.,
SUITE 200

CHARLESTON WV
US

DIVISION OF MOTOR
VEHICLES
5707 MACCORKLE AVE S.E.

SUITE 50
CHARLESTON WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Decals	300.00000	PM		

Comm Code	Manufacturer	Specification	Model #
55121607			

Extended Description:

300,000 Permanent Mobility Impaired Parking Placards.

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Vendor Technical Questions Due by 10:00 am est.	2022-06-27

	Document Phase	Document Description	Page
DMV2200000010	Draft	300,000 Permanent Impaired Mobility Parking Placards.	3

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

SOLICITATION NUMBER: CRFQ DMV2200000010
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as (“DMV2200000010”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. To publish changes to the specifications, see attached.
2. To respond to vendor technical questions, see attached.
3. Bid opening remains July 7, 2022, at 1:30 pm est.
4. No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

CRFQ 0802 DMV2200000010
Permanent Mobility Impaired Parking Placards
Vendor Questions and Agency Response

Q1. Are the bid tabulations from the previous order available?

A1. No.

Q2. 3.1.1.8 A finished product sample or a detailed color sample on quality paper, must be submitted with the bid. Can you clarify if artwork will be sent and what is considered quality paper?

A2. Artwork will not be sent. 3.1.1.8 will be modified to read: Once awarded, an actual placard must be sent to Georgina Davis at WV DMV, 5707 MacCorkle Avenue, S.E., Suite 50, Charleston WV 25304 for review before order is processed. See attached.

Q3. Would a PDF proof submitted with the bid be accepted as an alternative?

A3. 3.1.1.8 will be modified to read: Once awarded, an actual placard must be sent to Georgina Davis at WV DMV, 5707 MacCorkle Avenue, S.E., Suite 50, Charleston WV 25304 for review before order is processed, see attached.

Q4. As it pertains to the certificate of insurance. Are they ONLY to be submitted by the successful vendor, or are they required for submission with the bid?

A4. There is no requirement to submit certificates of insurance with the bid.

Q5. Is the last awarded price available? We would like a detailed unit price or a bid recap for our reference if possible?

A5. No.

Q6. What's the material of this placard? HDPE? Or LDPE?

A6. HDPE. Specification 3.1.1.4 will be modified to remove the word low. Permanent Mobility Impaired Parking Placards material must be high-low density .023 Polyethylene, guaranteed to absorb no moisture, smooth 100 grain to prevent smearing or peeling of the printed design, see attached.

Q7. We want to confirm the thickness, is it 0.023 inches?

A7. Yes. The thickness must be .023 inches.

Q8. Can you accept imported goods from China?

A8. There is no USA produced requirement.

Q9. About delivery, how do you want the products to be delivered? In 1 time or in several times? If in several times, please give an estimated delivery schedule for our reference.

A9. Final product to be delivered at one time.

Q10. In the specification, it's states "material must be high-low density .023 Polyethylene". We are a bit confused about the material. Is it "high-low density" a specific term for a specific PE? Please specify.

A10. The material must be HDPE. Specification 3.1.1.4 will be modified to remove the word low. Permanent Mobility Impaired Parking Placards material must be high-low density .023 Polyethylene, guaranteed to absorb no moisture, smooth 100 grain to prevent smearing or peeling of the printed design, see attached.

Q11. About the sample accompanied with the bid, does it have to be the exact same with your picture and specification or can you accept similar items? Here is our previous production for Colorado, please see if it's okay, if not, please specify your requirement.

A11. 3.1.1.8 will be modified to read: Once awarded, an actual placard must be sent to Georgina Davis at WV DMV, 5707 MacCorkle Avenue, S.E., Suite 50, Charleston WV 25304 for review before order is processed, see attached.

Q12. The closest size we have is 7" x 3.5" hang tags. Would you accept this size?

A12. No.

Q13. Could you please offer the artwork in PDF or AI format ? We need it to make the sample. Is it single or double side printed ?

A13. 3.1.1.8 will be modified to read: Once awarded, an actual placard must be sent to Georgina Davis at WV DMV, 5707 MacCorkle Avenue, S.E., Suite 50, Charleston WV 25304 for review before order is processed. Per 23 CFR 1235.2 (d) Permanent mobility impaired parking placards must be two sided printed, see attached.

Q14. We looked into our database and found out we also have previous sample for North Dakota. Please have a look and tell me if it's okay to serve as the sample with bid for your inspection or reference.

And we found out that the notched handle of the illustration and the picture in the bidding document are a bit different. As it shows here in the pic, the illustration is wider like a circle while the picture is narrower. Please specify which one we should conform to.

A14. 3.1.1.8 will be modified to read: Once awarded, an actual placard must be sent to Georgina Davis at WV DMV, 5707 MacCorkle Avenue, S.E., Suite 50, Charleston WV 25304 for review before order is processed, see attached.

The placards must be produced per Per 23 CFR 1235.2 (d) with the 2" round notched handle.

Q15. Also can you Specify the thickness of the placard?

A15. The thickness shall be .023 inches.

Changes to the specifications as follows:

1) 3.1.1.8 - modify to read "Once awarded, an actual placard must be sent to Georgina Davis at WV DMV, 5707 MacCorkle Avenue, S.E., Suite 50, Charleston, WV 25304 for review before order is processed."

2) 3.1.1.4 - modify to read "Permanent Mobility Impaired Parking Placards material must be high density .023 Polyethylene, guaranteed to absorb no moisture, smooth 100 grain to prevent smearing or peeling of the printed design."

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DMV220000010

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | | | |
|-------------------------------------|----------------|--------------------------|-----------------|
| <input checked="" type="checkbox"/> | Addendum No. 1 | <input type="checkbox"/> | Addendum No. 6 |
| <input type="checkbox"/> | Addendum No. 2 | <input type="checkbox"/> | Addendum No. 7 |
| <input type="checkbox"/> | Addendum No. 3 | <input type="checkbox"/> | Addendum No. 8 |
| <input type="checkbox"/> | Addendum No. 4 | <input type="checkbox"/> | Addendum No. 9 |
| <input type="checkbox"/> | Addendum No. 5 | <input type="checkbox"/> | Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Nitsom Promotional Manufacturing Corp

Company



Authorized Signature

July 3st 2022

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.