

***WV Executive Budget Books
Automation Software System -
CRFP 0703 BUD2300000001
Cost Proposal***


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WV Purchasing Division

February 7, 2023



FINITE MATTERS LTD.

INFORMATION MANAGEMENT SOLUTIONS


Benjamin J. Slone III

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Projections, Forecasts, and Updates

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This proposal is available as an Adobe® Systems Incorporated Acrobat® (PDF) file and is also available as an Adobe FrameMaker® file if requested.

Executive Summary

FINITE MATTERS LTD. (FML) is pleased to provide this cost proposal to the State of West Virginia. It is provided in response to *Request for WV Executive Budget Books Automation Software System - CRFP 0703 BUD2300000001*.

The purpose of this document is to provide a formal response to the State of West Virginia regarding proposed project costs. This is in accordance with CRFP page 32, paragraph 5.3.1 Two-Part Submission which states:

Vendors must submit proposals in two distinct parts: technical and cost. Technical proposals must not contain any cost information relating to the project. Cost proposal must contain all cost information and must be sealed in a separate envelope from the technical proposal to facilitate a secondary cost proposal opening.

This document also includes the completed Cost Sheet as presented in CRFP pages 34 and 35, Attachment A and as an Excel file named *Attachment A Cost Sheet*.

Executive Summary

Table of Contents

Proprietary and Confidential Information Notice	iii
Projections, Forecasts, and Updates	iv
Executive Summary	v
Cost Proposal	9
Introduction	9
Total Project Fees	9
Project Fee Assumptions	10
Trademarks	12

Table of Contents

FML

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MATTERS
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Cost Proposal

Introduction

The purpose of this section of the proposal is to provide information to the State of West Virginia with regards to the fees associated with this proposal. Specifically it proposes a response to CRFP page 32, paragraph 5.3.1 Two-Part Submission and CRFP pages 34 and 35, Attachment A and as an Excel file named *Attachment A Cost Sheet*.

The following provides information regarding FML's proposed pricing to complete the project. In accordance with the requirements of the request, a total not-to-exceed amount is provided. FML maintains the right to negotiate change requests in the event of unknown or unexpected project events, issues, and/or changes.

Total Project Fees

The request identified the following project tasks:

- Install and implement PatternStream Automated Document System (PADS) software in a hosted environment
- First year maintenance and support/warranty/hosting
- Second year maintenance and support/warranty/hosting
- Third year maintenance and support/warranty/hosting
- Licenses-estimated quantity

Cost Proposal

Based on the FML’s experience and understanding of the State of West Virginia needs and requirements and the Executive Budget Books, we present the following cost table:

specification	description	unit of measure	quantity	unit price	extended cost
4.2.1-4.2.2	Implementation and installation	lump sum	1	\$18,000.00	\$18,000.00
4.2.1-4.2.2	first year maintenance and support/warranty/hosting	year	1	\$29,995.00	\$29,995.00
4.2.1-4.2.2	Second year maintenance and support/warranty/hosting	year	1	\$36,595.00	\$36,595.00
4.2.1-4.2.2	Third year maintenance and support/warranty/hosting	year	1	\$36,595.00	\$36,595.00
4.2.1	Licenses-estimated quantity	per license	20	N/A	0
		Total Bid Amount			\$121,185.00

Note: N/A - not applicable

Project Fee Assumptions

The following assumptions have been made in the development of the project fees:

- FML will implement PADS to support the publishing of the Volume II — Operating Detail document
- There is no additional charge for addition user licenses (paragraph 4.2.1) — the number of users is unlimited and only constrained by network and hardware limitations
- Additional documents will be implemented upon request with associated costs
- 100 hours of FML resource time is assumed for implementation and installation
- Data access development support and connectivity is available for the project
- 40 hours of FML resource time is assumed for yearly support
- FML hourly rate of \$165.00
- Remote system and file access is permitted
- Work performed at FML offices
- Support must be provided to enable FML to obtain data source information
- Narrative content can be easily acquired from flat files or data store information
- Any word processing files will use styles to enable direct conversion
- No travel expenses are included since all work will be remote
- PADS SaaS will be provided in an AWS environment with standard backup and security
- State of West Virginia will provide or attempt to ensure:
 - Timely response to, and support of, resolving questions and development issues
 - Minimal project personnel turnover
 - Cognizant personnel are available to support the review of iterative published budget book instances
 - Network connectivity

Trademarks

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PatternStream is a registered trademark of Finite Matters LLC.

PADS is a trademark of Finite Matters LLC.

All other brand or product names are trademarks or registered trademarks of their respective companies or organizations.

PatternStream implements Patent No. 6,282,539.

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Projections, Forecasts, and Updates	iv
Executive Summary	v
Cost Proposal	9
Introduction	9
Total Project Fees	9
Project Fee Assumptions	10
Trademarks	12

Table of Contents

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S O L U T I O N S

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