



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 5

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 1237724

Procurement Type: Central Purchase Order

Vendor ID: 000000201494

Legal Name: CITY CONSTRUCTION COMPANY INC

Alias/DBA:

Total Bid: \$19,242,003.00

Response Date: 06/29/2023

Response Time: 13:10

Responded By User ID: CityConstruction

First Name: George

Last Name: Pollock

Email: george@cccwv.us

Phone: 3046232573

SO Doc Code: CRFQ

SO Dept: 0603

SO Doc ID: ADJ2300000030

Published Date: 6/22/23

Close Date: 6/29/23

Close Time: 13:30

Status: Closed

Solicitation Description: Buckhannon Readiness Center Renovations & Addition

Total of Header Attachments: 5

Total of All Attachments: 5

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----|------------|------------|-----------------------------|
| 1 | Buckhannon Readiness Center Renovations- BASE BID | | | | 14445103.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 72000000 | | | |

Commodity Line Comments:

Extended Description:

BASE BID-Buckhannon Readiness Center Renovations & Addition per the attached documentation.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|---|-----|------------|------------|-----------------------------|
| 2 | Alternate Bid No. 1- Concrete Sidewalks and paving | | | | 129950.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 72000000 | | | |

Commodity Line Comments:

Extended Description:

Alternate Bid No. 1- To provide concrete sidewalks, heavy-duty paving, and entrance pads as indicated on the Drawings and as specified.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----|------------|------------|-----------------------------|
| 3 | Alternate Bid No. 2- Provide Maintenance Building | | | | 4650000.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 72000000 | | | |

Commodity Line Comments:

Extended Description:

Alternate Bid No. 2- To provide Maintenance Building Area 'D' as indicated on the Drawings and as specified.

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|--|-----|------------|------------|-----------------------------|
| 4 | Alternate Bid No. 3- Add Security Fencing & Gates | | | | 16950.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 72000000 | | | |

Commodity Line Comments:

Extended Description:

Alternate Bid No. 3- To increase the chain link fabric height of the security fencing and gates associated with the Military Equipment Parking Areas to eight (8) feet as indicated on the Drawings and as specified.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Construction

| | | | |
|--|----------------------------|-------------------------|---|
| Proc Folder: 1237724 | | | Reason for Modification: Addendum No. 1 |
| Doc Description: Buckhannon Readiness Center Renovations & Addition | | | |
| Proc Type: Central Purchase Order | | | |
| Date Issued | Solicitation Closes | Solicitation No | Version |
| 2023-06-22 | 2023-06-29 13:30 | CRFQ 0603 ADJ2300000030 | 2 |

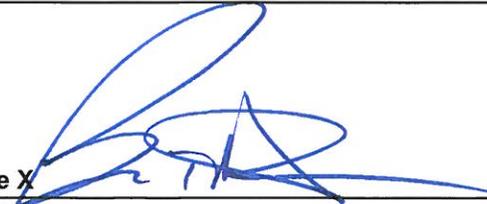
BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000201494
 Vendor Name : City Construction Company, Inc.
 Address : 284 Factory Street, Suite 101
 Street :
 City : Clarksburg
 State : West Virginia Country : US Zip : 26301
 Principal Contact : Beau Henderson
 Vendor Contact Phone: 304-623-2573 Extension: 108

FOR INFORMATION CONTACT THE BUYER
 David H Pauline
 304-558-0067
 david.h.pauline@wv.gov

Vendor Signature X  FEIN# 55-0487627 DATE 6/29/2023

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 1

- 1) Provide responses to vendor questions regarding the solicitation (see attached)
- 2) To change/modify the specifications and provide additional information regarding the solicitation (see attached)
- 3) To provide copies of the pre-bid meeting sign-in sheets (see attached)
- 4) Bid opening remains June 29, 2023, at 1:30 pm., est.

No other changes.

| INVOICE TO | | SHIP TO | |
|---|----|---|----|
| ADJUTANT GENERALS OFFICE 1707 COONSKIN DR | | BUCKHANNON READINESS CTR 929 BRUSHY FORK RD | |
| CHARLESTON | WV | BUCKHANNON | WV |
| US | | US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|-----|------------|------------|-----------------|
| 1 | Buckhannon Readiness Center Renovations- BASE BID | | | | \$14,445,103.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 72000000 | | | |

Extended Description:

BASE BID-Buckhannon Readiness Center Renovations & Addition per the attached documentation.

| INVOICE TO | | SHIP TO | |
|---|----|---|----|
| ADJUTANT GENERALS OFFICE 1707 COONSKIN DR | | BUCKHANNON READINESS CTR 929 BRUSHY FORK RD | |
| CHARLESTON | WV | BUCKHANNON | WV |
| US | | US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|---|-----|------------|------------|--------------|
| 2 | Alternate Bid No. 1- Concrete Sidewalks and paving | | | | \$129,950.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 72000000 | | | |

Extended Description:

Alternate Bid No. 1- To provide concrete sidewalks, heavy-duty paving, and entrance pads as indicated on the Drawings and as specified.

| INVOICE TO | | SHIP TO | |
|---|----|---|----|
| ADJUTANT GENERALS OFFICE 1707 COONSKIN DR | | BUCKHANNON READINESS CTR 929 BRUSHY FORK RD | |
| CHARLESTON | WV | BUCKHANNON | WV |
| US | | US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|---|-----|------------|------------|----------------|
| 3 | Alternate Bid No. 2- Provide Maintenance Building | | | | \$4,650,000.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 72000000 | | | |

Extended Description:

Alternate Bid No. 2- To provide Maintenance Building Area 'D' as indicated on the Drawings and as specified.

| INVOICE TO | | SHIP TO | |
|---|----|---|----|
| ADJUTANT GENERALS OFFICE 1707 COONSKIN DR | | BUCKHANNON READINESS CTR 929 BRUSHY FORK RD | |
| CHARLESTON | WV | BUCKHANNON | WV |
| US | | US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|---|-----|------------|------------|-------------|
| 4 | Alternate Bid No. 3- Add Security Fencing & Gates | | | | \$16,950.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 72000000 | | | |

Extended Description:

Alternate Bid No. 3- To increase the chain link fabric height of the security fencing and gates associated with the Military Equipment Parking Areas to eight (8) feet as indicated on the Drawings and as specified.

SCHEDULE OF EVENTS

| Line | Event | Event Date |
|------|----------------------------------|------------|
| 1 | Mandatory Prebid Mtg. 10:30 am | 2023-06-13 |
| 2 | Technical Questions due 12:00 pm | 2023-06-21 |

| | Document Phase | Document Description | Page |
|---------------|----------------|--|------|
| ADJ2300000030 | Final | Buckhannon Readiness Center Renovations & Addition | 4 |

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

BID FORM

DATED: 6/29/2023

(Bidder to insert date bid submitted)

SUBMITTED BY: (Name and Address)

WEST VIRGINIA CONTRACTOR LICENSE NUMBER: WV 001801

SUBMITTED TO: State of West Virginia

The undersigned, being familiar with local conditions affecting the cost of the work and the contract documents, including Instructions to Bidders, Bid Form, General Conditions, Drawings, and Specifications and any Addenda issued, hereby propose to perform everything required to be performed and to provide and furnish all the labor, materials, tools, expendable equipment and all services necessary to complete in a workmanlike manner all the work required for:

**Additions and Renovations To The
Buckhannon Readiness Center
For The
West Virginia Army National Guard
Buckhannon, West Virginia**

all in accordance with the Drawings and Specifications as prepared by ZMM, Inc. Architects and Engineers, 222 Lee Street West, Charleston, West Virginia 25302, (304) 342-0159.

BASE BID:

For the sum of: Fourteen million four hundred forty five thousand one hundred
three dollars (\$ 14,445,103.00).

ALTERNATES:

The stated Base Bid is subject to the following additions or deductions for Alternates which the Owner may select. ('Provide' means 'furnish and install.' Include in bids below all related coordination and modification requirements associated with the Work of each Alternate.) Reference Section 012300 "Alternates".

Add-Alternate Bid No. 1 - To provide concrete sidewalks, heavy-duty paving, and entrance pads as indicated on the Drawings and as specified. If Add-Alternate Bid No. 1 is accepted,

ADD to Base Bid the sum of: One hundred twenty nine thousand nine hundred fifty dollars
(\$ 129,950.00).

For Add-Alternate No.1: ADD 30 days to Base Bid Construction Period.

Add-Alternate Bid No. 2 - To provide Maintenance Building Area 'D' as indicated on the Drawings and as specified. If Add-Alternate Bid No. 2 is accepted,

ADD to Base Bid the sum of: Four million six hundred fifty thousand dollars

(\$ 4,650,000.00 _____).

For Add-Alternate No. 2: ADD 180 days to Base Bid Construction Period.

Add-Alternate Bid No. 3 - To increase the chain link fabric height of the security fencing and gates associated with the Military Equipment Parking Areas to eight feet as indicated on the Drawings and as specified. Force protection gates are not included in the upgrade. If Add-Alternate Bid No. 3 is accepted,

ADD to Base Bid the sum of: Sixteen thousand nine hundred fifty dollars

(\$ 16,950.00 _____).

For Add-Alternate No. 3: ADD 0 days to Base Bid Construction Period.

If awarded contract on Base Bid, I (we) agree to perform the work including base bid to substantial completion (or-beneficial occupancy) within **540 days**.

The Bidder understands that the Owner may impose liquidated damages in the amount stated in and, in accordance with, the Special Conditions, for each day thereafter, Sundays and holidays included, that the Work remains uncompleted, which sum is agreed upon as the proper measure of liquidated damages which the Owner will sustain per diem by the failure of the Bidder to complete the Work in the stipulated time, and the sum is not to be construed in any sense a penalty. Liquidated damages will be assessed at substantial completion for the base bid and all alternates accepted by the Government.

It is hereby certified that the undersigned is the only person(s) interested in this proposal as principal, and the proposal is made without collusion with any person, firm, or corporation. Bidder hereby agrees to execute the contract and furnish surety company bonds, in the forms incorporated in the contract documents, in the amount of one hundred (100%) percent of the contract price for performance, including maintenance, and for payment for labor and materials, respectively at the time required by the bidding documents, and to begin work within five (5) days following receipt of Notice to Proceed.

The Bidder certifies that this bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this bid with any other bidder or with any competitor.

The Bidder agrees that the Owner reserves the right to reject any or all bids, and to waive any formalities in the bidding. The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 90 days.

The Bidder acknowledges receipt of the following Addenda: (Please list by number and date.)

#1 - 6/22/2023 _____

Bidder guarantees that, if awarded the contract, he will furnish and deliver all materials, tools, equipment, tests, transportation, secure all permits and licenses, and perform all labor, superintendence and all means of construction, pay all fees, except those specifically excluded in the Project Manual and do all incidental work to execute, construct, and finish the work.

Work shall progress in an expeditious and workmanlike manner, in accordance with the contract documents to the complete satisfaction and acceptance of the Owner, for the prices stated.

It is understood that the Owner reserves the right to reject any/or all proposals, or part thereof or items therein, and to waive technicalities as required for the best interests of the Owner. It is further understood that competency and responsibility of bidders will receive consideration before the award of the contract.

The undersigned agrees that the contract documents are incorporated herein by reference and shall be construed to be part thereof, with the same affect as if such were repeated at length herein, or where physically attached hereto.

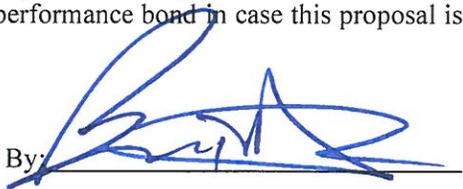
The undersigned further certifies that: (1) this proposal is genuine and is not sham, collusive, or fraudulent; (2) this proposal is not made in the interest or in behalf of any person other than the undersigned; (3) the undersigned has not sought in any manner, by collusion or otherwise, to secure any advantage over any other bidders.

Enclosed herewith is a bid security prepared in accordance with the Instructions to Bidders in the amount of five percent (5%) of the amount of the bid (being not less than 5% of the total of the base bid).

We agree that the above stated amount is the proper measure of liquidated damages which the owner will sustain by our failure to execute the contract and to furnish the performance bond in case this proposal is accepted.

SIGNATURE OF BIDDER:

Firm: City Construction Company, Inc.

By: 

Print or Type Name of person authorized to sign contract on behalf of Bidder:

Beau Henderson

Address: 284 Factory Street, Suite 101

Title: President

Address: Clarksburg, WV 26301

Phone: 304-623-2573

Address: _____

Fax: 304-326-2069

END OF BID FORM

**Additon and Renovations to the BUCKHANNON READINESS CENTER
Site/Civil Bid Form**

| NO. | ITEM | QTY | UNIT | UNIT PRICE | EXTENDED PRICE |
|--------------------------------|--|--------|------|--------------|----------------|
| <i>SITE PREPARATION</i> | | | | | |
| 5 | WVDOH Encroachment Permit(s) (Allowanc | 1 | LS | \$2,000.00 | \$2,000.00 |
| 6 | Site Preparation | 1 | LS | \$50,850.00 | \$50,850.00 |
| 7 | Demolition | 1 | LS | \$96,050.00 | \$96,050.00 |
| 8 | Sediment and Erosion Control | 1 | LS | \$97,180.00 | \$97,180.00 |
| 9 | Excess Soil Removal | 7,000 | CY | \$14.69 | \$102,830.00 |
| 10 | Waste Removal | 2 | TN | \$1,356.00 | \$2,712.00 |
| 11 | Utility Relocation (Allowance) | 1 | LS | \$40,000.00 | \$40,000.00 |
| <i>EARTHWORK</i> | | | | | |
| 12 | Unclassified Excavation | 1 | LS | \$172,890.00 | \$172,890.00 |
| 13 | Lean Concrete Backfill | 200 | CY | \$395.50 | \$79,100.00 |
| 14 | Subgrade Preparation | 5,000 | SY | \$7.91 | \$39,550.00 |
| 15 | Soil Drying | 50 | TN | \$819.25 | \$40,962.50 |
| 16 | Removal and Replacement | 2,000 | CY | \$31.64 | \$63,280.00 |
| 17 | Over-Excavation | 500 | SY | \$96.05 | \$48,025.00 |
| 18 | 6" Subsurface Drains | 1,200 | LF | \$56.50 | \$67,800.00 |
| <i>ROADS and PAVING</i> | | | | | |
| 19 | 6" Concrete Paving | 3,540 | SY | \$124.30 | \$440,022.00 |
| 20 | HMA Wearing Course | 1,055 | TN | \$152.55 | \$160,940.25 |
| 21 | HMA Base Course | 3,700 | TN | \$135.60 | \$501,720.00 |
| 22 | Class 1 Stone | 3,000 | TN | \$33.90 | \$101,700.00 |
| 23 | Fabric Separation | 15,000 | SY | \$1.13 | \$16,950.00 |
| 24 | Fabric Woven | 8,000 | SY | \$5.65 | \$45,200.00 |
| 25 | Hardstand Paving | 8,000 | SY | \$28.25 | \$226,000.00 |
| 26 | Pavement Marking | 1 | LS | \$7,345.00 | \$7,345.00 |
| 27 | Wheel Stops | 50 | EA | \$152.55 | \$7,627.50 |
| 28 | Concrete Curbing | 1,500 | LF | \$45.20 | \$67,800.00 |
| 29 | Signage | 1 | LS | \$1,695.00 | \$1,695.00 |
| 30 | Gravel Apron | 1,100 | LF | \$11.30 | \$12,430.00 |
| <i>MISCELLANEOUS</i> | | | | | |
| 31 | Type I Lawns | 1 | LS | \$90,400.00 | \$90,400.00 |
| 32 | Type II Lawns | 1 | LS | \$41,810.00 | \$41,810.00 |
| 33 | 5' Personnel Gate | 2 | EA | \$1,114.18 | \$2,228.36 |
| 34 | 20' Sliding Gate | 1 | EA | \$12,887.65 | \$12,887.65 |
| 35 | 24' Sliding Gate | 3 | EA | \$13,869.62 | \$41,608.86 |
| 36 | Field Fencing | 550 | LF | \$20.34 | \$11,187.00 |
| 37 | Security Fencing | 1,000 | LF | \$67.80 | \$67,800.00 |
| 38 | Force Protection Barrier | 880 | LF | \$28.25 | \$24,860.00 |
| 39 | Bollards 8" | 4 | EA | \$2,712.00 | \$10,848.00 |
| 40 | Bollards 12" | 2 | EA | \$3,616.00 | \$7,232.00 |

| NO. | ITEM | QTY | UNIT | UNIT PRICE | EXTENDED PRICE |
|------------------------------|---------------------------------|--------------|-------------|---------------------|------------------------------|
| <u>41</u> | Bollards, Removeable | <u>8</u> | <u>EA</u> | <u>\$8,814.00</u> | <u>\$70,512.00</u> |
| <u>42</u> | Concrete Loading Ramp | <u>1</u> | <u>LS</u> | <u>\$282,500.00</u> | <u>\$282,500.00</u> |
| <u>43</u> | Fuel Truck Pad | <u>1</u> | <u>LS</u> | <u>\$33,900.00</u> | <u>\$33,900.00</u> |
| <u>44</u> | Oil/Water Separator | <u>1</u> | <u>LS</u> | <u>\$116,955.00</u> | <u>\$116,955.00</u> |
| <i>WATER</i> | | | | | |
| <u>45</u> | 1 1/2" PVC Water | <u>240</u> | <u>LF</u> | <u>\$50.85</u> | <u>\$12,204.00</u> |
| <u>46</u> | 6" PVC Water | <u>540</u> | <u>LF</u> | <u>\$103.96</u> | <u>\$56,138.40</u> |
| <u>47</u> | 6" DIP Water | <u>100</u> | <u>LF</u> | <u>\$209.05</u> | <u>\$20,905.00</u> |
| <i>SEWER</i> | | | | | |
| <u>48</u> | Manholes, Sanitary Sewer | <u>20</u> | <u>VF</u> | <u>\$1,017.00</u> | <u>\$20,340.00</u> |
| <u>49</u> | Frame and Cover, Sanitary Sewer | <u>4</u> | <u>EA</u> | <u>\$1,243.00</u> | <u>\$4,972.00</u> |
| <u>50</u> | 4" PVC Sanitary Sewer | <u>160</u> | <u>LF</u> | <u>\$73.45</u> | <u>\$11,752.00</u> |
| <u>51</u> | 6" PVC Sanitary Sewer | <u>540</u> | <u>LF</u> | <u>\$79.10</u> | <u>\$42,714.00</u> |
| <u>52</u> | 8" PVC Sanitary Sewer | <u>240</u> | <u>LF</u> | <u>\$113.00</u> | <u>\$27,120.00</u> |
| <u>53</u> | 6" DIP Sanitary Sewer | <u>100</u> | <u>LF</u> | <u>\$146.90</u> | <u>\$14,690.00</u> |
| <i>GAS</i> | | | | | |
| <u>54</u> | 2" Gas Service Line | <u>330</u> | <u>LF</u> | <u>\$39.55</u> | <u>\$13,051.50</u> |
| <u>55</u> | 2.5" Gas Service Line | <u>150</u> | <u>LF</u> | <u>\$50.85</u> | <u>\$7,627.50</u> |
| <i>STORM DRAINAGE</i> | | | | | |
| <u>56</u> | 4" PVC Storm | <u>100</u> | <u>LF</u> | <u>\$73.45</u> | <u>\$7,345.00</u> |
| <u>57</u> | 6" PVC Storm | <u>275</u> | <u>LF</u> | <u>\$84.75</u> | <u>\$23,306.25</u> |
| <u>58</u> | 8" PVC Storm | <u>1,400</u> | <u>LF</u> | <u>\$79.10</u> | <u>\$110,740.00</u> |
| <u>59</u> | 12" HDPE Storm | <u>540</u> | <u>LF</u> | <u>\$73.45</u> | <u>\$39,663.00</u> |
| <u>60</u> | 18" HDPE Storm | <u>420</u> | <u>LF</u> | <u>\$101.70</u> | <u>\$42,714.00</u> |
| <u>61</u> | 24" HDPE Storm | <u>310</u> | <u>LF</u> | <u>\$113.00</u> | <u>\$35,030.00</u> |
| <u>62</u> | Riprap Ditch | <u>450</u> | <u>LF</u> | <u>\$62.15</u> | <u>\$27,967.50</u> |
| <u>63</u> | Inserta Tee | <u>1</u> | <u>EA</u> | <u>\$1,808.00</u> | <u>\$1,808.00</u> |
| <u>64</u> | Drop Inlet Modification | <u>4</u> | <u>EA</u> | <u>\$1,695.00</u> | <u>\$6,780.00</u> |
| <u>65</u> | Type "G" Drop Inlets | <u>2</u> | <u>EA</u> | <u>\$4,520.00</u> | <u>\$9,040.00</u> |
| <u>66</u> | Existing Inlet Tie-Ins | <u>6</u> | <u>EA</u> | <u>\$2,712.00</u> | <u>\$16,272.00</u> |
| <u>67</u> | 18" Drain Basin | <u>9</u> | <u>EA</u> | <u>\$3,390.00</u> | <u>\$30,510.00</u> |
| <u>68</u> | 24" Drain Basin | <u>20</u> | <u>EA</u> | <u>\$4,746.00</u> | <u>\$94,920.00</u> |
| <u>69</u> | Concrete Headwall | <u>3</u> | <u>EA</u> | <u>\$4,520.00</u> | <u>\$13,560.00</u> |
| BASE BID TOTAL | | | | | <u>\$3,998,558.27</u> |

| NO. | ITEM | QTY | UNIT | UNIT PRICE | EXTENDED PRICE |
|--|----------------------|--------------|-----------|--------------------|-----------------------|
| <i>BID ALTERNATES</i> | | | | | |
| <i>BID ALTERNATE #1 - Concrete Sidewalk</i> | | | | | |
| <u>2</u> | Sidewalk | <u>1,150</u> | <u>SY</u> | <u>\$113.00</u> | <u>\$129,950.00</u> |
| <i>BID ALTERNATE #2 - Maintenance Building Area 'D'</i> | | | | | |
| <u>3</u> | | <u>1</u> | <u>LS</u> | <u>\$62,150.00</u> | <u>\$62,150.00</u> |
| | | | | TOTAL | \$192,100.00 |
| <i>BID ALTERNATE #3 - Security Fencing Upgrade</i> | | | | | |
| <u>4</u> | Upgrade to 8' Fabric | <u>1</u> | <u>LS</u> | <u>\$16,950.00</u> | <u>\$16,950.00</u> |
| | | | | TOTAL | \$209,050.00 |
| | | | | TOTAL | \$4,207,608.27 |

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ ADJ2300000030

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | | | |
|-------------------------------------|----------------|--------------------------|-----------------|
| <input checked="" type="checkbox"/> | Addendum No. 1 | <input type="checkbox"/> | Addendum No. 6 |
| <input type="checkbox"/> | Addendum No. 2 | <input type="checkbox"/> | Addendum No. 7 |
| <input type="checkbox"/> | Addendum No. 3 | <input type="checkbox"/> | Addendum No. 8 |
| <input type="checkbox"/> | Addendum No. 4 | <input type="checkbox"/> | Addendum No. 9 |
| <input type="checkbox"/> | Addendum No. 5 | <input type="checkbox"/> | Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

City Construction Company, Inc.

Company

Beau Henderson

Authorized Signature

June 29, 2023

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, City Construction Company, Inc.
of Clarksburg, WV, as Principal, and Great American Insurance Company
of Cincinnati, OH, a corporation organized and existing under the laws of the State of
OH with its principal office in the City of Cincinnati, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
Renovations & Addition - Buckhannon Readiness Center, 929 Brushy Fork Road, Buckhannon, WV 26201

NOW THEREFORE,

(a) If said bid shall be rejected, or
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
Surety, or by Principal individually if Principal is an individual, this 29th day of June, 2023.

Principal Seal



Surety Seal



City Construction Company, Inc.
(Name of Principal)

By: [Signature]
(Must be President, Vice President, or
Duly Authorized Agent)

Beau Henderson, President
(Title)

Great American Insurance Company
(Name of Surety)

By: [Signature]
Kimberly L. Miles Attorney-in-Fact
Licensed WV Resident Agent

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by this power of attorney is not more than 1

Bond No. Bid Bond

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, the specific bond, undertaking or contract of suretyship referenced herein; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below. The bond number on this Power of Attorney must match the bond number on the bond to which it is attached or it is invalid.

| Name | Address | Limit of Power |
|-------------------|--|------------------|
| Kimberly L. Miles | 1 Hillcrest Drive East Charleston, WV 25311 | \$100,000,000.00 |

Principal: City Construction Company, Inc.
Obligee: State of West Virginia

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 29th day of June, 2023.

Attest

GREAT AMERICAN INSURANCE COMPANY



Atty L C B

Assistant Secretary

Mark V Vicario

Divisional Senior Vice President

MARK VICARIO (877-377-2405)

STATE OF OHIO, COUNTY OF HAMILTON - ss:

On this 29th day of June, 2023, before me personally appeared MARK VICARIO, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



SUSAN A KOHORST
Notary Public
State of Ohio
My Comm. Expires
May 18, 2025

Susan A Kohorst

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this 29th day of June, 2023.



Atty L C B

Assistant Secretary

State of West Virginia
Purchasing Division

CERTIFIED DRUG-FREE WORKPLACE REPORT COVERSHEET

In accordance with **West Virginia Code** § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified below in the Required Report Content section.

Instructions: Vendor should complete this coversheet, attach it to the required report, and submit it to the appropriate location as follows: For contracts more than \$25,000, the report should be mailed to the West Virginia Purchasing Division at 2019 Washington Street East, Charleston, WV 25305. For contracts of \$25,000 or less, the vendor should mail the report to the public authority issuing the contract.

Contract Identification:

Contract Number: _____

Contract Purpose: _____

Agency Requesting Work: _____

Required Report Content: The attached report must include each of the items listed below. The vendor should check each box as an indication that the required information has been included in the attached report.

- Information indicating the education and training service to the requirements of **West Virginia Code** § 21-1D-5 was provided;
- Name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
- Average number of employees in connection with the construction on the public improvement;
- Drug test results for the following categories including the number of positive tests and the number of negative tests: (A) Pre-employment and new hires; (B) Reasonable suspicion; (C) Post-accident; and (D) Random.

Vendor Contact Information:

Vendor Name: _____

Vendor Telephone: _____

Vendor Address: _____

Vendor Fax: _____

Vendor E-Mail: _____

City Construction Company, Inc. *West Virginia Proud Since 1965*

GENERAL CONTRACTING • REMODELING • COMMERCIAL • CITYCONSTRUCTIONCO@CCCWV.US
284 FACTORY STREET - SUITE 101, CLARKSBURG, WEST VIRGINIA 26301 • PHONE 304-623-2573 • FAX 304-326-2069

Drug Test Results for the following categories for the year 2021:

| | Number Positive Tests | Number Negative Tests |
|---------------------------------|--------------------------|--------------------------|
| A) Pre-employment and New Hires | 0 | 29 |
| B) Reasonable Suspicion: | 0 | 16 |
| C) Post-Accident: | 0 | 0 |
| D) Random: | 0 | 0 |

Name of laboratory: Advantage Occupational Medicine

Average Number of employees in connection with the construction on the public improvement: 1



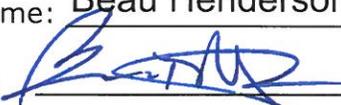
State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

I, Beau Henderson, after being first duly sworn, depose and state as follows:

- I am an employee of City Construction Company, Inc.; and,
(Company Name)
- I do hereby attest that City Construction Company, Inc.
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code** §21-1D.

The above statements are sworn to under the penalty of perjury.

Printed Name: Beau Henderson
 Signature: 
 Title: President
 Company Name: City Construction Company, Inc.
 Date: 6/29/2023

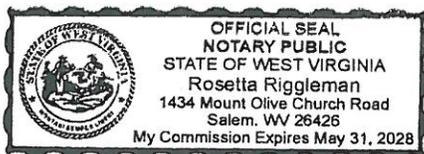
STATE OF WEST VIRGINIA,

COUNTY OF Harrison, TO-WIT:

Taken, subscribed and sworn to before me this 29th day of June, 2023.

By Commission expires May 31, 2028

(Seal)




 (Notary Public)



To All City Construction Company, Inc. Employees:

Enclosed you will find a revised Drug-Free Workplace Policy. Please be aware that we participate with the State Law requiring random testing. This is mandated to not bar us from publicly funded projects. If your name is chosen at random your supervisor will be notified and you will have to report for the test the same day as notified. Please read and review this policy.

The random testing will be at the following location.

Bridgeport Express Care
1370 Johnson avenue
Bridgeport, WV 26330
Phone: 304-842-3330
Hours: Monday thru Friday 8am to 8pm
Saturday & Sunday 9am to 5pm

If you have any questions or concerns, please contact the HR Department.

Thank you for your cooperation in returning your acknowledgement.

Kesley Myers

Human Resource Manager

CCC Drug Policy in a Nutshell

- When we test:
 - Pre-Employment
 - Suspicion
 - Randomly at 10% yearly (Unless required at a higher rate by government)
 - Post Accident (DOT-within 32 hours)
 - No possession on CCC property (includes using, selling, trading).
 - CCC vehicle drivers must report any vehicle convictions (drug or alcohol related) to us within 5 days of conviction.
 - Selection process: Individual selected and supervisor will be notified. Employee must go immediately to testing site. This is paid time.
 - Deferral: Only applicable in leave status or official travel status. Anyone who defers a test will be subject to an unannounced test within the next 60 days (as well as still being part of the random pool).
 - Positive test (refusal to take test, adulterating test):
 - First offense: 2 day suspension without pay
Meeting with CCC owners before returning to work
Sign Return-to-Work Agreement
 - Second offense: Indefinite suspension without pay
Required to undergo 28 day rehab
Meeting with CCC owners before returning to work
Sign Return-to-Work Agreement
 - Third offense: Termination
- *Violating the Return-to-Work Agreement may result in immediate termination.
*Disciplinary actions used at CCC discretion. (Any order, any single action)
- If employee insists a positive test result is wrong, they may retest within 48 hours. If the retest is positive, employee must pay for test and disciplinary actions will follow. If retest is negative, test will be treated like an originally negative test (CCC pays for test and no disciplinary actions).
 - We may search Company and personal property if we have reasonable suspicion. We must try to preserve dignity of employee.



Drug-Free Workplace Policy

Policy

City Construction Company has a vital interest in maintaining a safe, healthy, and efficient working environment. Being under the influence of a drug or alcohol on the job poses serious safety & health risks to the user and to all those who work with the user. This policy prohibits the manufacture, distribution, dispensation, storage, possession, sale, or use of drugs, controlled substances, or alcohol on City Construction Company premises, jobsites and vehicles during working hours.

Purpose and Goal

City Construction Company is committed to protecting the safety, health and well being of all employees and other individuals in our workplace. We recognize that alcohol abuse and drug use pose a significant threat to our goals. We have established a drug-free workplace program that balances our respect for individuals with the need to maintain an alcohol and drug-free environment.

Scope

This policy applies to all employees of City Construction Company.

Definitions

Alcohol: The intoxicating element in whiskey, wine, beer, and other fermented or distilled products; classed as a depressant drug.

Alcohol Test: The procedure conducted to determine if an individual is under the influence of alcohol.

Under the Influence of Alcohol: Affected in such a manner that there is a recognizable impairment in physical and/or mental ability. The concentration of .08 of 1% or more by weight of alcohol in the blood, or concentration of .08 of 1 gram or more by weight of alcohol per 210 liters of breath.

Conviction: A finding of guilt or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of Federal and State statutes.

Controlled Substance: A substance that is defined in Schedules I through V of Section 202 of the Controlled Substance Act (21 U.S.C. 812).

Drug: Any chemical, substance, or mixture of chemical and substance used as a medicine or as an ingredient in a medicine in the treatment of illness or disease, or which affects any bodily function or organ.

Legal Drug: Drugs, medications or over-the-counter products that have been legally obtained and which are being used for the purpose for which they were prescribed or manufactured.

Illegal Drugs: Drugs which are not legally obtainable, or which are legally obtainable but have not been legally obtained.

Drug Test: The procedure using a drug screen in urine specimens that are collected from individuals for the purpose of scientifically analyzing the specimens to determine if the individual ingested, was injected or otherwise exposed to a drug of abuse.

Random Drug Testing: The procedure in which employees who perform safety-sensitive tasks are selected to undergo a drug test by a statistically valid random selection method with out prearrangement or planning.

Safety-sensitive duty: The means of any task or duty fraught with such risks of injury to the employee or others that even a momentary lapse of attention or judgment, or both, can lead to serious bodily harm or death.

Search: To examine closely and carefully in attempt to gain knowledge, establish facts, or to find specific things or objects.

Workplace: The entire physical City Construction Company premises, including roadways, parking lots, vehicles, docks, and adjacent railroad and/or waterfront facilities. For this policy, the word workplace also includes City Construction Company vehicles away from the physical City Construction Company premises.

Drug and Alcohol Screening

City Construction Company may require a blood test, urinalysis, or other drug alcohol screening for:

1. Persons seeking employment with City Construction Company.
2. Employees suspected of using or being under the influence of or impaired by drugs, controlled substances, or alcohol.
3. Random substance testing will be instituted by random selection of employees of at least 10% a year.
4. Post accident/Post incident testing: After an employee has had an injury or near miss or is involved in an incident with property damage.

To ensure the accuracy and fairness of our testing program, all testing will be conducted according to Substance Abuse and Mental Health Services Administration (SAMHSA) guidelines where applicable and will include a screening test.

All drug-testing information will be maintained in separate confidential records.

Any employee who tests positive will be immediately removed from duty, referred to a substance abuse professional for assessment and recommendations, required to successfully complete recommended rehabilitation including continuing care and required to pass a Return-to-Work Agreement.

An employee will be subject to the same consequences of a positive test if he/she refuses the screening of the test, adulterates, or dilutes the specimen, substitutes the specimen with that from another person or sends an imposter, will not sign the required forms or refuses to cooperate in the testing process in such a way that prevents completion of the test.

Prohibited Behavior

It is a violation of our drug-free workplace policy to use, possess, sell, and/or trade alcohol, illegal drugs or intoxicants.

Pre-Employment Screening

City Construction Company will maintain pre-employment screening practices, which are designed to identify those individuals whose use of drugs or alcohol indicates a potential for impaired or unsafe job performance.

City Construction Company will require pre-employment substance screening of all applicants to whom City Construction Company will advise each applicant of the intent to test for substances and require the applicant to permit the results of the test be made available to management. If an applicant does not wish to have screening test performed, the pre-employment interview process or examination will be terminated. If the applicant refuses the screening test or if the test confirms the use of an unauthorized substance, the applicant will be disqualified from further employment consideration for a minimum of twelve months.

Employees who drive City Construction Company vehicles must notify City Construction Company of any alcohol related motor vehicle statute convictions within five (5) days after such conviction. This notification is separate from that which is required for Annual Certification by the Federal Motor Carrier Safety Regulations, and such notification of conviction is a condition of employment.

Notification of conviction shall be made in writing to the facility manager, and managers shall transmit such notification to the Human Resources Manager as soon as possible after receipt.

Testing

Reasonable Cause/Suspicion Testing: Reasonable suspicion testing will occur when management has reason to suspect that an employee may be in violation of this substance abuse program. The suspicion will be documented in writing and may occur based upon observed behavior, abnormal conduct, erratic behavior, arrest or conviction for drug related offenses. This includes employees who have undergone or are undergoing treatment for substance abuse or misuse. All City Construction Company managers/supervisors will be trained to recognize drug and alcohol related signs and symptoms.

Random Testing: Random substance testing will be instituted for all City Construction Company Employees (at least 10% yearly). You must report the same day as notified to a testing facility that has been approved by the company.

Post Accident/Incident Testing: After an employee has had an injury or near miss or is involved in an incident with property damage, City Construction Company reserves the right to request a drug test.

Notification of Selection

An individual selected for random testing, and the individual's first-line supervisor, shall be notified the same day the test is scheduled, preferably, within two hours of the scheduled testing. The supervisor shall explain to the employee that the employee is under no suspicion of taking drugs and that the employee's name was selected randomly.

Deferral of Testing

An employee selected for random drug testing may obtain a deferral of testing if the employee's first line and higher-level supervisors concur that a compelling need necessitates a deferral on the grounds that the employee is:

1. In a leave status (sick, annual, administrative, or leave without pay)
2. In official travel status away from the test site or is about to embark on official travel. scheduled prior to testing notification.

An employee whose random drug test is deferred will be subject to an unannounced test within the following 60 days.

Opportunity to Justify a Positive Test Result

When a confirmed positive result has been returned by the laboratory, the Medical Review Officer shall perform the duties set forth in the Mandatory Guidelines. For example, the Medical Review Officer may choose to conduct employee medical interviews, review employee medical history, or review any other, relevant biomedical factors. The Medical Review Officer must review all medical records made available by the tested employee when a confirmed positive test could have resulted from legally prescribed medication. Evidence to justify a positive result may include, but is not limited to:

1. A valid prescription
2. A verification from the individual's physician verifying a valid prescription.

Individuals are not entitled, however, to present evidence to the Medical Review Officer in a trial-type administrative proceeding, although the Medical Review Officer has the discretion to accept evidence in any manner the Medical Review Officer deems most efficient or necessary. If the Medical Review Officer determines there is no justification for the positive result, such result will then be considered a verified positive test result.

Disciplinary Action

Violation of the rules contained in this Policy can result in disciplinary action, up to and including dismissal or termination of employment. Violation of the rules contained in this Policy can also result in mandatory placement of offending employees in a substance abuse or rehabilitation program. Participation in, and the successful completion of, such a program are conditions of employment.

The finding of the presence of any illegal drug, controlled substance or alcohol above the cutoff levels established in the Appendices to the Federal Motor Carrier Safety Regulations following a test or screening will be considered prima facie evidence of a violation of the rules contained in this Policy, or if any employee is caught adulterating or tampering a drug or alcohol test, shall be subject to appropriate disciplinary measures up to and including terminating employment, in accordance with City Construction Company drug-free workplace policy

City Construction Company in its discretion may utilize a three-tier disciplinary approach depending upon the individual circumstances of each violation. City Construction Company reserves the right to render any disciplinary action appropriate to the specific circumstances up to and including termination for any violation of this policy. Nevertheless, City Construction Company will, when appropriate, utilize the three-tier disciplinary approach. When this approach is used, the first (1) positive test will result in a two (2) day suspension without pay and a mandatory meeting with Company owners before returning to work. A second (2) positive test will result in an indefinite suspension without pay and the employee will be required to undergo a mandatory 28-day rehabilitation program and meeting with Company owners before being considered to return to work. In the event of a third (3) positive test the employee will be automatically dismissed from employment. If the employee refuses to take the test it will be treated as the employee has tested positive and the same three tier disciplinary approach will go into effect. Before returning to work after any offense, the employee must sign a Return-to-Work Agreement and will be on probation for one year. During that one year the employee is subject to random drug or alcohol tests at any time. The repeat of offense in that one-year probationary period may result in termination.

Searches

Searches of employees, employee's lockers, and employee personal property may be conducted when there is a reasonable suspicion to believe that the employee or employees are in violation of the rules contained in this Policy. While City Construction Company has the right to conduct reasonable searches on its property, every effort must be made to preserve the rights and dignity of employees subject to such searches.

Reporting the Possession or Use of Prescription Drugs and Medicines

The use of legal drugs and/or medication by individual employees may affect the job performance of the using employees, the safety of other employees, the safe and efficient operations of City Construction Company, or the safety of the public at large.

Employees are urged to discuss the effects of any drugs or medication with their doctors when such drug or medications are prescribed, and to request a statement on possible impairments or effects. This statement will aid the facility manager in deciding of potential impairment.

Employees who are using over-the-counter drugs or medications are urged to read the information furnished with the drug or medication carefully, and to bring that information to the facility manager. This information will aid the facility manager in deciding of potential impairment.

Employees who are using legal drugs and/or medication must report such use to the facility manager for a determination that such use will not expose the employee or any other employees or members of the public at large to hazards that may result from impairment. If the facility manager determines that employee performance or safety hazards exist, the employee may be required to take a leave of absence or comply with other appropriate actions to minimize any potential impairment problems.

Education & Training

City Construction Company provides written education of the following:

1. Detailed information about the content of the City Construction Company drug and alcohol policy.
2. Information on the effects and consequences of drug and alcohol use on personal health, safety, and the work environment.
3. Information on the manifestations and behavioral causes that may indicate drug or alcohol use or abuse.

Supervisors will be provided 2 hours of drug-free workplace supervisor training for all supervisory employees and annually thereafter.

1. How to recognize drug or alcohol problems.
2. How to document behaviors that demonstrate a possible drug or alcohol problem.
3. How to confront employees with the problem from observed behaviors.
4. How to initiate reasonable suspicion and post-accident testing.
5. How to handle the procedures associated with random testing.
6. How to make the appropriate referral for assessment and assistance.
7. How to follow up with employees returning to work after a positive result.
8. How to handle drug-free workplace responsibilities in a manner that is consistent with collective bargaining agreements.

A hard copy of this policy will be given to each City Construction Company employee, which includes an employee-signed acknowledgement receipt for each employee.

Assistance

City Construction Company recognizes that alcohol and drug abuse and addiction are treatable illnesses. We also realize that early intervention and support improve the success of rehabilitation. To support our employees, our drug-free workplace policy:

- Encourages employees to seek help if they are concerned that they or their family members may have a drug and/or alcohol problem.
- Encourages employees to utilize the services of qualified professionals in the community to assess the seriousness of suspected drug or alcohol problems and identify appropriate sources of help.
- Ensures the availability of a current list of qualified community professionals. Treatment for alcoholism and/or other drug use disorders may be covered by the employee's benefit plan. However, the ultimate financial responsibility for recommended treatment belongs to the employee.

Community Resources

The employer is to provide a list of available community resources for seeking assistance when an employee has tested positive, or if the employee acknowledges the need for a substance abuse program.

If the employees need additional information; it will be supplied by City Construction Company's Human Resources Department.

Confidentiality

City Construction Company has appointed competent physicians to serve as Medical Review Officers. City Construction Company has designated its facility managers as the individuals responsible for liaison with the Medical Review Officers in the establishment and coordination of testing or screening programs, communication of testing or screening results, and for maintaining secured confidential files which are separate and distinct from any other employment records. These individuals are responsible for maintaining the confidentiality of any records and files generated under this Policy, and any information contained in these files may be shared only with the affected employee, with the Medical Review Officers, and with other persons on a strict 'need to know' basis. A facility manager may designate an alternate responsible individual who will serve in that capacity in the event of absence, travel, or incapacitation of the manager.

Shared Responsibility

A safe and productive drug-free workplace is achieved through cooperation and shared responsibility. Both employees and management have important roles to play.

Shared Responsibility

A safe and productive drug-free workplace is achieved through cooperation and shared responsibility. Both employees and management have important roles to play.

In addition, employees are encouraged to:

- Be concerned about working in a safe environment.
- Support fellow workers in seeking help.
- Report dangerous behaviors to their supervisors.

It is the supervisor's responsibility to:

- Inform employees of the drug-free workplace policy.
- Observe employee performance.
- Investigate reports of dangerous practices.
- Document negative changes and problems in performance.
- Counsel employees as to expected performance improvement.
- Clearly state consequences of policy violations.

Communication

Communicating our drug-free workplace policy to both supervisors and employees is critical to our success. To ensure all employees are aware of their role in supporting our drug-free workplace program:

- All employees will receive written copy of the policy.
- The policy will be reviewed in orientation sessions with new employees.
- The policy and assistance programs will be reviewed at safety meetings.
- Employee education about the dangers of alcohol and drug use and availability of help will be provided to all employees.
- Every supervisor will receive training to help him/her to recognize and manage employees with alcohol and other drug problems.

City Construction Company, Inc.

DRUG-FREE WORKPLACE POLICY ACKNOWLEDGEMENT FORM

I acknowledge that I have received a copy of the Drug-Free Workplace Policy and that I have read and understand this document.

I further understand that this Policy supersedes and replaces all prior policies, handbooks, or other publications related to these personal matters.

I understand that if I refuse to consent to drug and alcohol screening or if I test positive and fail to meet my obligation under the Drug-Free Workplace Program, I will be subject to disciplinary action, including termination of employment.

Employee's Signature

Date



CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: WV001801

CLASSIFICATION:

- ELECTRICAL
- GENERAL BUILDING
- GENERAL ENGINEERING
- HEATING, VENTILATING & COOLING
- MULTIFAMILY
- PIPING
- PLUMBING
- RESIDENTIAL
- MASONRY
- CONCRETE
- SIDING
- ROOFING
- PAINTING
- WINDOW INSTALLATION

CITY CONSTRUCTION COMPANY INC
DBA CITY WINDOW & CONSTRUCTION
284 FACTORY STREET SUITE 101
CLARKSBURG, WV 26301

DATE ISSUED

AUGUST 19, 2022

EXPIRATION DATE

AUGUST 19, 2023

Authorized Signature

Chair, West Virginia Contractor
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.

**WEST VIRGINIA
STATE TAX DEPARTMENT
BUSINESS REGISTRATION
CERTIFICATE**

ISSUED TO:
**CITY CONSTRUCTION COMPANY, INC
DBA CITY WINDOW & CONSTRUCTION
284 FACTORY ST 101
CLARKSBURG, WV 26301-5934**

BUSINESS REGISTRATION ACCOUNT NUMBER: 1035-2503

This certificate is issued on: **12/5/2013**

*This certificate is issued by
the West Virginia State Tax Commissioner
in accordance with Chapter 11, Article 12, of the West Virginia Code*

*The person or organization identified on this certificate is registered
to conduct business in the State of West Virginia at the location above.*

This certificate is not transferrable and must be displayed at the location for which issued

This certificate shall be permanent until cessation of the business for which the certificate of registration was granted or until it is suspended, revoked or cancelled by the Tax Commissioner.

Change in name or change of location shall be considered a cessation of the business and a new certificate shall be required.

TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them.
CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of this certificate displayed at every job site within West Virginia.

REQUEST FOR QUOTATION
CRFQ ADJ23*30 - Buckhannon Readiness Center Renovations

Contract Manager: Beau Henderson

Telephone Number: 304-623-2573

Fax Number: 304-623-2083

Email Address: beau@cccwv.us

15.2. Owner's Representative: Owner's representative for notice purposes is

Name: Paul Richards

Telephone Number: 304-561-6548

Email Address: paul.s.richards2.nfg@army.mil

16. Initial Decision Maker: ZMM, Inc., the Architect, shall serve as the Initial Decision Maker in matters relating to this contract.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Beau Henderson, President

(Address) 284 Factory Street, Suite 101, Clarksburg, WV 26301

(Phone Number) / (Fax Number) 304-623-2573 / 304-623-2083

(Email address) beau@cccwv.us

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entire entering into this contract is prohibited from engaging in a boycott against Israel.

City Construction Company, Inc.

(Company)

(Signature of Authorized Representative)

Beau Henderson, President 6/29/2023

(Printed Name and Title of Authorized Representative) (Date)

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