



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at [wvOASIS.gov](http://wvOASIS.gov). As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at [WVPurchasing.gov](http://WVPurchasing.gov) with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header @ 1

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 1143837

Procurement Type: Central Master Agreement

Vendor ID: 000000162691

Legal Name: A DURER INC

Alias/DBA:

Total Bid: \$33,219.00

Response Date: 01/25/2023

Response Time: 9:20

Responded By User ID: adurerinc

First Name: Janet

Last Name: Wittschen

Email: janet@adiwv.com

Phone: 3045816767

SO Doc Code: CRFQ

SO Dept: 0439

SO Doc ID: EBA2300000002

Published Date: 1/19/23

Close Date: 1/25/23

Close Time: 13:30

Status: Closed

Solicitation Description: Addendum No. 1 - HVAC MAINTENANCE & REPAIR  
OPEN END CONTRACT

Total of Header Attachments: 1

Total of All Attachments: 1



Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	HVAC MAINTENANCE AND REPAIR SERVICES				33219.00

Comm Code	Manufacturer	Specification	Model #
72101511			

**Commodity Line Comments:**

**Extended Description:**

Multi-site HVAC Maintenance and Repair Services:

Vendor must complete Exhibit A Pricing page in its entirety and submit it with their bid. Please see Section 5. of the RFQ Specifications for more information regarding qualifications.

\*\*A vendor submitting a bid electronically must include a copy of the bid bond with their submission and will be required to submit the original bond within two (2) business days of bid opening date\*\*

**EBAr71765, Exhibit C, Pricing Page**

**Preventive Maintenance**

Item	Description	Frequency	Times per Year	Cost	Total Yearly Cost
A	Annual Preventive Maintenance Charges (Exhibit A, items 1-6)	once per year	1	\$ 2,797.00	\$ 2,797.00
B	Semi-Annual Preventive Maintenance Charges (Exhibit A items 7-9)	twice a year	2	\$ 594.00	\$ 1,188.00
C	Every Other Year Preventive Maintenance Charges (Exhibit A item 10)	once every two years	0.5	\$ 508.00	\$ 254.00
<b>Total Yearly Preventive Maintenance Cost (A-C)</b>					<b>\$ 4,239.00</b>

**Corrective Maintenance**

Item	Description	Multiplier	Estimated Annual Amt	Hourly Rate	Total Yearly Cost
A	Hourly Labor Rate - Regular Time	n/a	150	\$ 84.80	\$ 12,720.00
B	Hourly Labor Rate - Overtime	n/a	20	\$ 113.00	\$ 2,260.00
C	Hourly Labor Rate - Emergency Call Out	n/a	10	\$ 150.00	\$ 1,500.00
D	Parts Markup	1.25	\$ 10,000.00	n/a	\$ 12,500.00
<b>Total Yearly Corrective Maintenance Cost (A-D)</b>					<b>\$ 28,980.00</b>

**Total Bid Cost\***

**\$ 33,219.00**

**\*Total Bid Cost is calculated by adding the Total Yearly Preventive Maintenance Cost and the Total Corrective Maintenance Cost.**



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Construction

<b>Proc Folder:</b> 1143837			<b>Reason for Modification:</b>
<b>Doc Description:</b> HVAC MAINTENANCE AND REPAIR OPEN END CONTRACT			
<b>Proc Type:</b> Central Master Agreement			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2022-12-06	2023-01-25 13:30	CRFQ 0439 EBA2300000002	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:** 000000162691  
**Vendor Name :** A.Durer Inc.  
**Address :** 425 Industrial Ave Suite 102  
**Street :**  
**City :** Morgantown  
**State :** West Virginia **Country :** US **Zip :** 26505  
**Principal Contact :** Parker Grimes  
**Vendor Contact Phone:** 304-288-1384 mobile **Extension:**

**FOR INFORMATION CONTACT THE BUYER**  
 Toby L Welch  
 (304) 558-8802  
 toby.l.welch@wv.gov

**Vendor Signature X**  **FEIN#** 26-1098906 **DATE** 1/25/2023

All offers subject to all terms and conditions contained in this solicitation

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) PARKER GRIMES  
(Address) 425 Industrial Ave SE 102 Morgantown WV 26505  
(Phone Number) / (Fax Number) 304-581-6767  
(Email address) P.Grimes@adiwv.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

A Durer Inc.  
(Company)  
[Signature]  
(Signature of Authorized Representative)  
Parker Grimes  
(Printed Name and Title of Authorized Representative) (Date)  
304-581-6767  
(Phone Number) (Fax Number)  
P.Grimes@adiwv.com  
(Email Address)

**ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.:**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

*(Check the box next to each addendum received)*

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

*A Duer Inc*

\_\_\_\_\_  
Company

*[Signature]*  
\_\_\_\_\_  
Authorized Signature

*1/25/2023*  
\_\_\_\_\_  
Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.



**State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5**

I, Paekker Grimes, after being first duly sworn, depose and state as follows:

- I am an employee of A. Durer Inc; and,  
(Company Name)
- I do hereby attest that A. Durer Inc.  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Paekker Grimes  
 Signature: [Handwritten Signature]  
 Title: Service Manager  
 Company Name: A. Durer Inc  
 Date: 1/25/2023

STATE OF WEST VIRGINIA,

COUNTY OF Monongalia, TO-WIT:

Taken, subscribed and sworn to before me this 25 day of January, 2023.

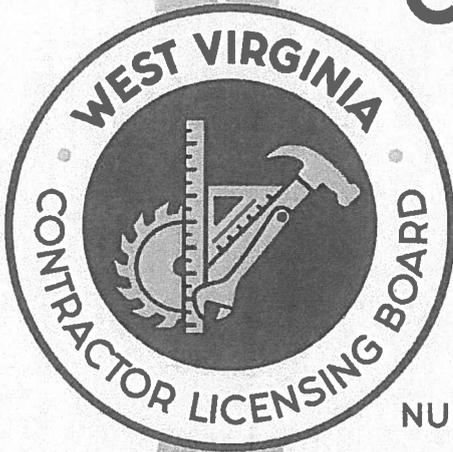
By Commission expires 4/8/2025

(Seal)

[Handwritten Signature]  
 (Notary Public)  
 OFFICIAL SEAL  
 NOTARY PUBLIC  
 STATE OF WEST VIRGINIA  
 Janet Wittschen  
 A. Durer Inc.  
 425 Industrial Ave Ste 102  
 Morgantown, WV 26505  
 My Commission Expires April 08, 2028  
 Rev. July 7, 2017

# CONTRACTOR LICENSE

AUTHORIZED BY THE  
West Virginia Contractor  
Licensing Board



NUMBER: WV043370

## CLASSIFICATION:

HEATING, VENTILATING & COOLING  
PLUMBING

A DURER INC  
DBA A DURER INC  
425 INDUSTRIAL AVENUE  
MORGANTOWN, WV 26505

## DATE ISSUED

FEBRUARY 22, 2022

## EXPIRATION DATE

FEBRUARY 22, 2023

Authorized Signature

Chair, West Virginia Contractor  
Licensing Board



WEST VIRGINIA  
CONTRACTOR  
LICENSING BOARD

A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, A. Durer, Inc.  
of Morgantown, WV, as Principal, and Philadelphia Indemnity Insurance Company  
of Bala Cynwyd, PA, a corporation organized and existing under the laws of the State of  
PA with its principal office in the City of Bala Cynwyd, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5% ) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
HVAC Maintenance and Repair Open End Contract

**NOW THEREFORE,**

(a) If said bid shall be rejected, or  
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal  
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform  
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in  
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no  
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby  
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and  
Surety, or by Principal individually if Principal is an individual, this 25th day of January, 2023.

Principal Seal

A. Durer, Inc.  
(Name of Principal)  
By: [Signature]  
(Must be President, Vice President, or  
Duly Authorized Agent)  
CFO  
(Title)

Surety Seal



Philadelphia Indemnity Insurance Company  
(Name of Surety)  
By: [Signature]  
Lloyd Randall Cober Attorney-in-Fact

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and  
must attach a power of attorney with its seal affixed.**

**PHILADELPHIA INDEMNITY INSURANCE COMPANY**

One Bala Plaza, Suite 100  
Bala Cynwyd, PA 19004-0950

**Power of Attorney**

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint **Eric Baker, Kari Leonard, Nick Sparachane, Susan Boord, Denise Deem and Lloyd Randall Cober of USI Insurance Services, LLC** its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed **\$50,000,000**.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of **PHILADELPHIA INDEMNITY INSURANCE COMPANY** on the 14<sup>th</sup> of November, 2016.

**RESOLVED:** That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

**FURTHER RESOLVED:** That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, **PHILADELPHIA INDEMNITY INSURANCE COMPANY** HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5<sup>TH</sup> DAY OF MARCH, 2021.

(Seal)

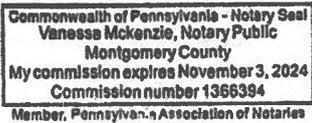


John Glomb, President & CEO  
Philadelphia Indemnity Insurance Company

On this 5<sup>th</sup> day of March, 2021 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:

*Vanessa Mckenzie*



residing at:

Bala Cynwyd, PA

My commission expires:

November 3, 2024

I, Edward Sayago, Corporate Secretary of **PHILADELPHIA INDEMNITY INSURANCE COMPANY**, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5<sup>th</sup> day March, 2021 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of **PHILADELPHIA INDEMNITY INSURANCE COMPANY**.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 25th day of January, 2023



Edward Sayago, Corporate Secretary  
**PHILADELPHIA INDEMNITY INSURANCE COMPANY**