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Header @ 5

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 1183148
 Procurement Type: Central Master Agreement
 Vendor ID: 000000180234
 Legal Name: PERATON STATE & LOCAL INC
 Alias/DBA:
 Total Bid: \$5,258,812.00
 Response Date: 04/05/2023
 Response Time: 15:06
 Responded By User ID: CountryRoadsWV
 First Name: Patrick
 Last Name: Hogan
 Email: Patrick.J.Hogan@mail.peratc
 Phone: 6145827775

SO Doc Code: CRFQ
 SO Dept: 0323
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 Status: Closed
 Solicitation Description: Addendum No 1 - Services/Staffing Support for MACC System
 Total of Header Attachments: 5
 Total of All Attachments: 5



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

**State of West Virginia
Solicitation Response**

Proc Folder: 1183148
Solicitation Description: Addendum No 1 - Services/Staffing Support for MACC System
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2023-04-06 13:30	SR 0323 ESR04052300000004890	1

VENDOR
000000180234
PERATON STATE & LOCAL INC

Solicitation Number: CRFQ 0323 WWV2300000001

Total Bid: 5258812

Response Date: 2023-04-05

Response Time: 15:06:50

Comments:

FOR INFORMATION CONTACT THE BUYER

Toby L Welch
(304) 558-8802
toby.l.welch@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Staffing Support and Services for MACC System				5258812.00

Comm Code	Manufacturer	Specification	Model #
81111507			

Commodity Line Comments:

Extended Description:

Per Exhibit A pricing page
Vendors should fill out Exhibit A Pricing page and submit with their bids. Vendors should enter the total bid cost into the contract amount on this commodity line.



Peraton

April 6, 2023 | 1:30 p.m.

Request for Quote

Solicitation Number: CRFQ 0323 WWV2300000001 Version 2

PERATON'S RESPONSE: DESIGN, TECHNICAL, AND SUPPORT SERVICES FOR THE MID- ATLANTIC CAREER CONSORTIUM (MACC) SYSTEM

SUBMITTED TO:
Department of Administration

Attention:
Mr. Toby L. Welch, Buyer
304-558-3970 | Toby.L.Welch@wv.gov
Department of Administration
2019 Washington Street, East
Charleston, WV 25305

SUBMITTED BY:
Peraton State & Local Inc.
12975 Worldgate Drive, STE. 700
Herndon, VA 20170
Jeanette E. Frank, Contracts Administrator
310-242-9188 | Jeanette.Frank@peraton.com

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COVER LETTER

April 6, 2023

BY ELECTRONIC MAIL: Toby.L.Welch@wv.gov

Attention: Mr. Toby L. Welch

Subject: Peraton's Response- CRFQ 0323 WWV2300000001 Version 2

Reference: Services/Staffing Support for MACC System

Dear Mr. Welch:

Peraton State & Local Inc. a Peraton company ("Peraton") is pleased to provide its response to the WorkForce West Virginia's Request for Quote (RFQ) - Services/Staffing Support for MACC System.

Over the past few years, Peraton has successfully acquired a number of complementary businesses, including Perspecta Inc. and the Northrop Grumman federal IT and mission support services business. Our combination has created a leading government mission capability integrator and enterprise IT provider focused on delivering high-end technology-enabled services. The combination also gives us and our customers access to a wealth of additional resources and capabilities.

Through all of the aforementioned transactions, we have retained the key personnel, management, contracts, and other resources and assets (including the financial resources, employees, subcontracts, materials, facilities, and other infrastructure support) of all of the acquired businesses. We manage our combined business enterprise with a centralized leadership structure, consolidated business systems, and common policies, practices and resources to effectively serve multiple government customers worldwide. Accordingly, the personnel, resources and assets that are offered and committed in this proposal remain fully available and attributable to Peraton and applicable and relevant to this solicitation.

Peraton has proposed clarifications for negotiation to the terms and conditions. These proposed clarifications reflect the services and nature of work contained in the Request for Quote and are included as appendix to the Terms and Conditions.

Peraton appreciates the opportunity to participate in this important RFQ. If there is any additional information Peraton can provide to assist with your review, please feel free to contact Jeanette E. Frank at 310-242-9188 or via email to Jeanette.Frank@peraton.com.

Sincerely,



Lisa McPhaul
Vice President of Contracts

1.0 INTRODUCTION

WorkForce West Virginia is dedicated to helping West Virginia citizens and veterans compete in the global economy by providing the education and work skills employers require. As West Virginia businesses evolve in support of the State's changing business environment and growth in exports, WorkForce will play an increasingly important role in preparing employees to fill the new jobs created.

To match trained employees with jobs, the agency must make citizens aware of programs and the services they provide. At the same time, the State faces the challenge of attracting and retaining businesses in West Virginia through a well-trained workforce. An integrated services delivery model is key to the success of WorkForce West Virginia.

West Virginia was instrumental in the development of the Mid-Atlantic Career Consortium (MACC system), which allows for information exchanges among partner agencies and support of case management and Federal reporting requirements. West Virginia continues to maintain and support the MACC system, to meet the needs of its citizen and employer clients.

2.0 A RELIABLE PARTNER FOR WORKFORCE WEST VIRGINIA

Peraton State & Local Inc. (Peraton) has been WorkForce West Virginia's partner since the inception of its MACC system, from its deployment through ongoing maintenance and support. By supporting the system with resources knowledgeable in unemployment and workforce systems, Peraton has assisted the State in providing training and skills to West Virginia's workforce, while meeting State and Federal reporting requirements.

Peraton proposes to continue to provide to WorkForce West Virginia the same two (2) Senior Programmers to serve as Technical Leads for System Architecture and Database Administration and provide additional highly qualified technical professionals to fill the roles for the two (2) Junior .Net Developers, one (1) AWS/Amazon Web Services Developer, and a part-time Solution Architect.

The Peraton support team will help WorkForce West Virginia to meet its reporting requirements, to provide timely system enhancements and development, and to interface with other State Agencies to promote sharing of data across State Agencies. Our dedicated team, led by our current Senior Programmers with their knowledge of WorkForce's business and processes, will continue to enable the Agency to meet its training and job placement objectives.

Peraton has consistently delivered support services and system enhancements to WorkForce West Virginia since the deployment of the MACC system. We are committed to WorkForce, the State of West Virginia, and the ongoing success of the MACC system. Our delivery team, led by our existing Senior Programmers will help WorkForce to minimize system interruptions and implement timely system enhancements.

Peraton recognizes the importance of not only providing highly capable and skilled staff, but also in retaining and developing them. To maintain a knowledgeable work force, Peraton makes sure employees fully understand the career planning process. All employees receive training and ongoing coaching to improve skills, continue personal growth, and progress along their desired

career path. HR processes and online career tools, such as self-assessment tools, job family descriptions, and documented training development paths, are available for employees' use in career development. Peraton team managers conduct career development discussions with each employee and maintain an open dialogue on progress to their personal and program goals.

With Peraton, WorkForce West Virginia receives a team with the ability to access specialized Communities of Practice. Peraton's Communities of Practice program provides an inclusive platform for enabling collaboration with subject matter experts to solve challenging problems. Communities of Practice provide a way for subject matter experts (SMEs) to come together in a common forum to facilitate communication and collaboration of best practices, expertise, and experiences. Communities of Practice may support our WorkForce West Virginia team by:

- Sharing of best practices, lessons learned tips and techniques, tools, white papers, strategic direction, training, ideas, and inspiration.
- Enhancing outcomes for practice and solution maturation, problem resolution, engagement, innovation, and learning.
- Allowing our teams to realize the value of improved overall quality of solutions and delivery capability; increased customer satisfaction; reduced cost; growth for our people, our customers, and our business.

These communities provide a means to help our employees resolve both critical and noncritical issues as they arise. This is not a replacement for other existing support channels but enhances those tools. Communities of Practice relevant to WorkForce West Virginia may include one or more of the following:

- Agile Community of Practice
- Cloud Community of Practice
- Application and Transformation Services Community
- DevSecOps Community of Practice

3.0 PROPOSED CLARIFICATIONS FOR NEGOTIATION

Peraton State & Local Inc. is requesting that the State review and consider the proposed clarifications provided below for negotiation. These clarifications reflect the services nature of the work contained in the RFQ.

Table 1 Proposed Clarifications for Negotiation

CONTRACT SECTION	ISSUE	REASONS FOR PROPOSED CHANGE	PROPOSED ALTERNATIVE LANGUAGE
RFP General Terms and Conditions Section 20 Time	Open ended	Strike because project is staff augmentation and work is done at the direction of the State.	Time is of the essence regarding all matters of time and performance in this Contract.
RFP General Terms and Conditions Section 27 Assignment	Not mutual	Peraton prefers mutual assignment language, meaning neither party can assign the agreement to another without the other party's consent. Further, we prefer that name	Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and

CONTRACT SECTION	ISSUE	REASONS FOR PROPOSED CHANGE	PROPOSED ALTERNATIVE LANGUAGE
		change and merger or sale of all or substantially all assets or stock of a party does not require consent.	<p>any other government agency or office that may be required to approve such assignments.</p> <p><i>This AGREEMENT, and the rights and obligations hereunder, may not be transferred or assigned by one Party without the prior written approval of the other Party hereto. The foregoing shall not apply to assignment to a successor corporation as a result of a merger or a sale of all or substantially all of the assets or stock of that party, provided such merger or sale is not with or to a competitor of any party to this Agreement.</i></p>
RFP General Terms and Conditions Section 36 Indemnification	Not mutual	Proposed language to make it mutual	<p>The Vendor Parties agree to indemnify, defend, and hold harmless the State and the Agency other Party, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor Party, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor Party, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.</p>
Add Limitation of Liability to Section 36 Indemnification	No cap on liability	Proposed language for the type of services requested in RFQ.	<p><i>Notwithstanding any other provision of this contract, the cumulative liability of the Contractor regardless of the form of action for all claims by any party whatsoever related to or arising from this contract, including but not limited to any cause of action sounding in contract, tort, or strict liability, shall not exceed the total amount of payments made to the Contractor under this contract for the for the preceding twelve month period for the specific service giving rise to</i></p>

CONTRACT SECTION	ISSUE	REASONS FOR PROPOSED CHANGE	PROPOSED ALTERNATIVE LANGUAGE
			<i>the claims. In no event shall Contractor be liable for any indirect, special, or consequential damages.</i>
RFP General Terms and Conditions Section 41 Preference for Use of Domestic Steel Products	Not applicable		Please RESERVE clause
RFP General Terms and Conditions Section 42 Preference for Use of Domestic Aluminum, Glass, and Steel	Not applicable		Please RESERVE clause
RFP General Terms and Conditions Section 44 Prohibition Against Used or Refurbished	Not applicable		Please RESERVE clause

4.0 STAFF QUALIFICATIONS

Our proposed Technical Leads’ relationship with WorkForce West Virginia spans over 21 years. In 2002, our team was selected to build and support the MACC System. Peraton proposes to maintain the continuity of these services by leveraging the same experienced personnel who are currently engaged in these activities for the MACC system project team. Furthermore, Peraton’s approach enables WorkForce West Virginia to leverage the existing Technical Leads’ MACC specific program knowledge and technical skills with that of the additional skill sets and capabilities that our Junior Programmers, Solution Architect, and Amazon Web Services Developer bring to the agency. Our Technical Leads provide the benefit of assisting WorkForce West Virginia to transition new team members on to the project. This will enable new team members to be productive quicker and have easy access to the critical program knowledge of our Technical Leads.

Our approach to filling the Solution Architect, Junior Developers, and Amazon Web Services Developer positions includes our ability to draw from our pool of experienced resources across our company and to leverage our recruiting team. Peraton has over 18,000 employees, with 200 in West Virginia alone. Peraton’s workforce includes over 1,000 AWS and Microsoft certifications. As Peraton on-boards our new team members we will work with WorkForce West Virginia to orient them to the importance of the program’s mission and the impact to the citizens of West Virginia and the need to provide high-quality services and products to support mission success.

Table 1 summarizes Peraton’s team’s qualifications based on the RFQ requirements.

Table 2 Required Qualifications

REQUEST FOR QUOTE REQUIREMENT	PERATON’S RESPONSE
3.1 Senior programmers must have a minimum of four (4) years of	<ul style="list-style-type: none"> ▪ Peraton’s Technical Lead for System Architecture: 22 years of programming experience with Visual Basic 6, COM+, ASP, XML,

REQUEST FOR QUOTE REQUIREMENT	PERATON'S RESPONSE
<p>programming experience with Visual Basic 6, COM+, ASP, XML, XSL, XSLT, TransactSQL, VBScript, JavaScript and .NET Framework 2.5 or later. Reference verifying experience should be supplied with bid response but will be required before award.</p>	<p>XSL,XSLT, Transact SQL, VBScript, and JavaScript. More than 12 years' experience in ASP .NET and C# .NET. Microsoft certifications in the following:</p> <ul style="list-style-type: none"> ■ Microsoft Certified Solution Developer (MCSD) (for Microsoft .NET) ■ Microsoft Certified Application Developer (MCAD) (for Microsoft .NET). ■ Microsoft Certified Professional (MCP 2.0) in the following: <ul style="list-style-type: none"> ■ Designing and Implementing Databases with ■ Microsoft SQL Server 2000 Enterprise Edition ■ Analyzing Requirements and Defining Microsoft .NET Solution Architectures ■ Developing and Implementing Web Applications with ■ Microsoft Visual C# .NET and Microsoft Visual Studio .NET ■ Developing and Implementing Windows®-based Applications with Microsoft Visual C# .NET and Microsoft Visual Studio .NET ■ Developing XML Web Services and Server Components with Microsoft Visual C# .NET and Microsoft .NET Framework. <p>Copies of the certifications and course records will be provided upon contract award.</p> <ul style="list-style-type: none"> ■ Peraton's Technical Lead for Database Administration: 26 years of experience with Visual Basic 6,COM+,Transact SQL. More than 23 years of experience in ASP and XML, More than 21 years of experience with VBScript and JavaScript. Over 19 years of experience with XSL and XSLT. More than 11 years of experience in ASP .Net and C# .Net.
<p>3.2. Senior programmers must have a minimum of four (4) years of experience with Microsoft SQL Server administration and clustering, and Microsoft IIS Web Server administration. Reference verifying experience should be supplied with bid response but will be required before award.</p>	<ul style="list-style-type: none"> ■ Peraton's Technical Lead for System Architecture: 17 years of experience with Microsoft Windows Active Directory domain administration, Microsoft SQL Server 2005/2008 administration and clustering, and Microsoft IIS 7.0 Web Server administration. ■ Peraton's Technical Lead for Database Administration: 19 years of experience with Microsoft Windows Active Directory domain administration, Microsoft SQL Server 2005/2008 through 2017 administration and clustering, and Microsoft IIS Web Server administration
<p>3.3 Senior programmers must have a minimum of one (1) year experience with configuring and maintaining the WCC ELISE Application Suite for probabilistic data matching. Reference verifying experience should be provided with bid response but will be required before award.</p>	<ul style="list-style-type: none"> ■ Each Technical Lead has 16 years of experience with configuring and maintaining the WCC ELISE Application Suite for probabilistic data matching.
<p>3.4. Senior programmers must have a minimum of four (4) years of experience with Crystal Reports/Business Objects reporting tools. Reference verifying experience should be submitted with bid response but will be required before award.</p>	<ul style="list-style-type: none"> ■ Each Technical Lead has 22 years of experience with Crystal Reports/Business Objects reporting tools.
<p>3.5. Senior programmers must have a minimum of five (5) years of</p>	<ul style="list-style-type: none"> ■ Each Technical Lead has 25 years of experience with the requirements of the U.S. Department of Labor, including the

REQUEST FOR QUOTE REQUIREMENT	PERATON'S RESPONSE
<p>experience with the requirements of the US Department of Labor: Workforce Innovation and Opportunity Act, Wagner-Peyser Act of 1933, Trade Act of 1974, and National Dislocated Worker Grants (NDWGs). Reference verifying experience should be submitted with bid response, but will be required before award.</p>	<p>Workforce Innovation and Opportunity Act, Wagner-Peyser Act of 1933, Trade Act of 1974, and National Emergency Grants (NEGs) / National Dislocated Worker Grants (NDWG)</p>
<p>3.6. Senior programmers and database administrators must have a minimum of five (5) years of experience working with the Mid-Atlantic Career Consortium (MACC) system in any of the consortium member states (e.g., Maryland, Pennsylvania, Virginia, or West Virginia). Reference verifying experience should be submitted with bid response but will be required before award.</p>	<ul style="list-style-type: none"> ▪ Each Technical Lead has 21 years of experience working with the MACC system in the consortium member state of West Virginia.
<p>3.7. Junior programmer should have two (2) years of experience in .NET Framework 2.5 or later.</p>	<ul style="list-style-type: none"> ▪ Peraton's Junior Programmers will be efficient and effective in the design, coding, and implementing of .Net technical solutions to business requirements. Junior programmers will be under the supervision of the Technical Leads submitted with this proposal.
<p>3.8. Solution architect must have experience developing solutions using microservices architecture. They must have at least one completed project in their portfolio and must be knowledgeable with agile development methodology. Knowledge of other architectural styles including RESTful, Layered and Client-Server is also beneficial.</p>	<ul style="list-style-type: none"> ▪ Peraton's Solution Architect candidate possesses over 15 years' technical experience designing, developing, and deploying business solutions. During these 15+ years the candidate has gained expertise with implementing microservices, employing agile methods, and working with multiple architectural styles to include RESTful, Layered, and Client-Server. Peraton's candidate is also skilled with Amazon Connect and RPA technologies.
<p>3.9. Amazon Web Services Developer should have experience developing solutions with Cognito, Amazon Connect, DynamoDB and system integration of different services into AWS environments. Two (2) to five (5) years of experience with Infrastructure as Code/AWS DevOps is required.</p>	<ul style="list-style-type: none"> ▪ Peraton's Amazon Web Services Developer will possess the experience necessary to develop solutions with Cognito, Amazon Connect, DynamoDB and system integration of different services into AWS environments. Peraton's Amazon Web Services Developer will have the required experience of two (2) to five (5) years with Infrastructure as Code/AWS DevOps.

5.0 MANDATORY REQUIREMENTS

5.1 MANDATORY REQUIREMENTS FOR TWO SENIOR PROGRAMMERS TO SERVE AS TECHNICAL LEADS FOR SYSTEM ARCHITECTURE AND DATABASE ADMINISTRATION

During our 21 years supporting the WorkForce West Virginia in the design, development, implementation, and technical support services related to the Mid-Atlantic Career Consortium

(MACC) our technical leads have performed and continue to perform all the mandatory requirements. We are ready to continue performing these mandatory requirements with the proposed staff and their resumes in sections 4.1.1 and 4.1.2 demonstrate their ability to fulfill the functions listed in CRFQ Section 4.1.1 Mandatory Requirements.

5.1.1 TECHNICAL LEAD FOR SYSTEM ARCHITECTURE

Request for Quote Section 4.1.1: Vendor must provide a senior programmer that must perform the following Technical Lead for System Architecture tasks on a full-time basis.

- 4.1.1.1 Must provide direction, concepts, and business requirements analysis for the project.
- 4.1.1.2 Must prepare estimates and schedules for work and work with MACC system manager to assign priorities.
- 4.1.1.3 Must develop policies and procedures in coordination with the MACC system manager to ensure 24x7x365 system operation and support for all system users.
- 4.1.1.4 Must support annual DOL data validation efforts by creating samples, compiling, and verifying results, and submitting results.
- 4.1.1.5 Must oversee the deployment of system changes to the development and production environments.
- 4.1.1.6 Must develop application development standards within the MACC unit.
- 4.1.1.7 Must provide responses to Workforce management.
- 4.1.1.8 Must monitor the performance of the development and production environments.
- 4.1.1.9 Analysis, scope definition, design, and implementation of new or modified functionality within the MACC application.
- 4.1.1.10 Assist in resolving and tracking help desk and other system issues.
- 4.1.1.11 Provide operational support for all users, including clients staff, employers, training providers, agency partners, and the general public.
- 4.1.1.12 Field technical questions from both state and MACC unit personnel.
- 4.1.1.13 Implement federal program requirements as stated in DOL Training and Employment Guidance Letters {TEGL} advisories.
- 4.1.1.14 Interface with other state agencies, such as unemployment insurance and the Department of Health and Human resources, to develop data sharing policies and procedures.
- 4.1.1.15 Produce ad-hoc reports based on MACC system data.
- 4.1.1.16 Prepare, maintain, and follow project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.
- 4.1.1.17 Test all new development, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.
- 4.1.1.18 Document all work such that Workforce staff may analyze the work performed and make enhancements as needed.
- 4.1.1.19 Attend regular MACC unit and user focus group meetings as requested to discuss problems, future enhancements, etc.

Peraton presents our candidate's resume for consideration as the Technical Lead for System Architecture.

Peraton's candidate was involved in the original implementation of the MACC system and has provided support as a Technical Lead for System Architecture since 2002. Peraton's candidate has the experience to perform the job functions for this position described in the following table, the functions listed include section references to the specific requirements as described in the CRFQ.

5.1.1.1 Proposed Resume for Technical Lead for System Architecture

The resume presented is for the candidate Peraton intends to assign to the project and is that of the current individual performing in the role under the existing contract.

Experience Summary

Peraton's candidate is a senior software engineer at Peraton with more than 22 years' experience in PC-based computer systems. The candidate has performed multiple roles, including Technical Lead for System Architecture, senior consultant, consultant, and developer.

Peraton's candidate specializes in PC-based client/server, N-tiered, and web-based applications, based on Microsoft and Java technologies. The candidate's areas of strength are .NET technologies and MS SQL database administration. The candidate has 22 years' experience in supporting systems in production environments as well as in development environments. Furthermore, the candidate has strong experience in analyzing information, performing troubleshooting, and fine tuning the performance of application and database servers. Apart from the candidate technical expertise, the candidate also possesses strong analytical, communication, and leadership skills. The candidate has extensive experience in the Insurance and Public sectors.

Employment History

Peraton State & Local Inc.

August 2001 to Present

State of West Virginia MACC, Technical Lead for System Architecture

Peraton's candidate is involved with application design and development for the MACC WorkForce system, as well as with the system's implementation into the production environment of the State of West Virginia.

The MACC system offers services for employers, job seekers, and training providers. The software product implements the department of labor WIA act (Workforce Investment Act) now the WIOA act (Workforce Innovation and Opportunity Act), JS (Job Service) Wagner Peyser Act, TAA (Trade Adjustment Assistance), NEG (National Emergency Grants) now the NDWG (National Dislocated Worker Grants) to programs to enable job seekers to gain employment and training. Moreover, employers can post vacancies and search for and find employees. The product also allows training providers to enter their courses and programs and to track students. In addition, it enables seamless end-to-end management and allows case managers, employers, and training providers to track participants. The case managers can track costs, pay invoices, and produce checks for various direct and indirect costs. The product also incorporates imaging and document workflow. The software product has three distinct web sites for the public, case managers, and administrators. It was developed using Microsoft and industry-standard technologies. It supports multilingual and disabled users. The MACC system was developed so that it can be customized for similar State agencies.

Peraton's candidate functions as the Technical Lead for System Architecture on the project, with the responsibility to raise and initially address any personnel issues and to verify product quality regarding the requirements detailed by the State of West Virginia. The candidate started as a developer on a team of 20 people who designed and implemented the application from presentation layer to the middle tier business object layer. The candidate was involved in all stages of development, from analysis to quality testing.

The candidate's responsibilities include the following:

- Provide overall vision, direction, concepts, and business analysis.
- Perform application design, analysis, scope definition, and development and implementation of new or modified functionality within the application.
- Function as architect for all web and application development.
- Follow generally accepted industry standard design and development practices.
- Implement highly normalized database design and object-oriented modular graphical user interface, enabling client personnel to modify system parameters with minimal effort.
- Document all work such that client staff may analyze the work performed and adjust as needed.
- Prepare estimates and schedules for the work assigned and assign priorities to work.
- Prepare, maintain, and follow detailed project plans, including task assignments, Gantt charts, milestones, and deliverables preceding all development and implementation efforts.
- Thoroughly test all new development, enhancements, modifications, following predefined and mutually agreed upon testing scenarios.
- Contribute to weekly status reports for client management.
- Attend regular MACC unit and users focus group meetings as requested to discuss problems, future enhancements, and other technical matters.
- Reviewed development teamwork and enforce development standards within the team.
- Oversee the deployment of system changes to the development and production environments.
- Provide technical consulting to clients. Provide guidance and expert advice on topics, including, but not limited to, emerging technology and tools that will enhance or improve the functionality, performance, or robustness of the system and configuration of the technical infrastructure supporting the system.
- Act as a liaison between the client and the company.
- Understand user requirements and prepare requirement documents.
- Verify compliance with client policies and procedures.
- Run performance enhancements to the system when required.
- Maintain the current system, perform analysis, troubleshoot, and fix issues as they arise.
- Provide 24x7x365 operation and support of all users, including case managers, employers, training providers, and the public. More than 700 concurrent users have access to the system.
- Assist in resolving and tracking helpdesk and other system issues through on-call as well as offline support.
- Verify compliance with DOL policies. Implement Federal program requirements as stated in TEG (Training and Employment Guidance Letters) advisories.
- Support annual DOL data validation efforts by creating samples, compiling, and verifying results, and submitting results.
- Create State of West Virginia departmental and individual ad-hoc reports, as requested. Generate Federal DOL reports using a variety of reporting tools, such as DRVS, SPR, DART, MATHEMATICA, WIPS, and Crystal Enterprise 10.
- Fields technical questions from both the State and the internal team.
- Make sure that all performance and application related questions raised by users and management are answered in a timely fashion.
- Interface with other State agencies, such as Unemployment Insurance and the Department of Health and Human Resources, and other computer systems, allowing agencies to share data.

- Create training manuals and presentations. Give presentations of the product and technical descriptions of the project.
- Provide operational support for all users, including client staff, employers, training providers, agency partners, and the public.
- Maintain Elise job matching servers and application.
- Implement and maintain the imaging servers.
- Provide Windows server administration and cluster configuration for the SQL Server and Active Directory Domain administration.

**Covansys
2001**

April 2001 to August

Insurance Portal Analyst/Developer

Under the Insurance Business Sector, this project implemented a web-based insurance application for preparing quotes of different tariffs. It focused on the Online Quotation Management System. It was a web-centric application with a three-tier architecture derived from Sun's specification on J2EE design guidelines. The standard J2EE architecture for a multi-tier enterprise was customized to suit the TIS Online application. The application, designed and developed for Skandia, supported the brokers in calculating the pertinent insurance premium rates for the final customers. The software took various input factors, such as age of the customer, period of insurance coverage, and gender of the customer. The calculation logic, scheme details, and other business rules were built into the software using Java and other Sun technologies. This project also included the administration of the application's Tariff, Fund, and Probability systems.

The system development strictly followed the development methodology of Rational Unified Process. All artifacts, written and delivered, followed the OMG and UML standards.

The scope of the included:

- Calculate insurance premiums via web for brokers, including customized screen-presentation and flexible printouts.
- Calculate interest rates for tariffs.
- Use relevant functions of each tariff with other existing Skandia systems.
- Administer the existing tariffs and their parameter sets and add new versions of tariffs.
- Build an interface for business partners to allow them to integrate the quotation system into their software.
- Reuse components in other Skandia systems, such as the main administration system
- Reuse components in a workbench to evolve new tariffs.

Peraton's candidate's responsibilities included:

- Developed the tariff administration modules.
- Implemented the business logic for adding a tariff using Java Classes.
- Developed the Administration Quote module. This module allowed brokers to print their calculations on a customizable print template. The broker could also add further information, such as address, logo, communication channels, and client's name.
- Developed, tested, and integrated the application with the WebSphere environment.
- Developed a tool for testing the insurance tariffs by providing the appropriate inputs in the user interface. These components were developed using Java swing libraries.

Education

- B.S., Electrical and Electronics Engineering, Berhampur University, Orissa, India, 2000.

Certifications and Expertise

CERTIFICATION	YEAR ATTAINED
Microsoft Certified Solution Developer (MCSO) (For Microsoft .NET)	2008
Microsoft Certified Application Developer (MCAD) (For Microsoft .NET)	2008
Microsoft Certified Professional – Designing and Implementing Databases with Microsoft SQL Server 2000 Enterprise Edition	2008
Microsoft Certified Professional – Analyzing Requirements and Defining Microsoft .NET Solution Architectures	2008
Microsoft Certified Professional – Developing and Implementing Web Applications with Microsoft Visual C# .NET and Microsoft Visual Studio .NET	2008
Microsoft Certified Professional – Developing and Implementing Windows-based Applications with Microsoft Visual C# .NET and Microsoft Visual Studio .NET	2008
Microsoft Certified Azure Fundamentals	2022

TECHNICAL EXPERIENCE	YEARS OF EXPERIENCE
Visual Basic, COM+	22
VB Script, JavaScript	22
.NET, C#, Visual Basic .NET	17
SQL DML/DDD/ETL	22
ASP/ASP .NET	22
XML	22
XSL, XSLT	22
SQL Server 2005/2008 R2/2016/2019/ Administration	22
Windows Server Administration and Clustering	22
Microsoft Windows Active Directory Domain Administration	22
EMC CLARiiON SAN	22
WCC Elise	16
Crystal Reports/Business Objects	22
Intel-based server hardware	22
Cisco networking hardware	22
Microsoft IIS 7.0 Web Server administration	22
VMware , Vcenter	8
HPE 3 Par Storage	8

PROJECT EXPERIENCE	YEARS OF EXPERIENCE
State of West Virginia MACC	21
Department of Labor: WorkForce Investment Act of 1998, Wagner-Peyser Act of 1933, Trade Act of 1974, and National Emergency Grants (NEGs) / National Dislocated Worker Grants (NDWG) Requirements	21
Workforce Innovation and Opportunity Act	9

INDUSTRY EXPERIENCE	YEARS OF EXPERIENCE
State and Local Government	21
Insurance	1

Peraton's candidate is a Microsoft Certified Solution Developer (MCSD) and Microsoft Certified Application Developer (MCAD). Through the candidate's work with the West Virginia MACC system since 2002, Peraton's candidate has demonstrated the ability to meet both the requirements set forth in Section 4.1 of this proposal and the specific requirements for the Technical Lead for System Architecture described in the preceding table.

5.1.2 TECHNICAL LEAD FOR DATABASE ADMINISTRATION

Request for Quote Section 4.1.2: Vendor must provide a senior programmer that must perform the following Technical Lead for Database Administrator tasks, on a full- time basis.

- 4.1.2.1 Must serve as the architect for all database development.
- 4.1.2.2 Must ensure that daily database backups are performed, verified, and secured appropriately.
- 4.1.2.3 Must provide database administration for all environments, development, production, and testing.
- 4.1.2.4 Must develop database standards within the MACC unit.
- 4.1.2.5 Must migrate or bulk insert data as needed.
- 4.1.2.6 Must monitor performance and capacity usage for the development and production databases and take corrective action as necessary.
- 4.1.2.7 Must perform consistency checks of all the development and production databases and maintain database indexes to ensure minimal fragmentation to optimize performance.
- 4.1.2.8 Must test the restoration of the production database to the development system.
- 4.1.2.9 Must develop, generate, maintain, verify, submit, and field questions regarding preliminary, quarterly, and annual DOL reports.
- 4.1.2.10 Must produce ad-hoc reports based on regions, service locations, and/or service providers.
- 4.1.2.11 Must load wage data from the Unemployment Insurance (UI) and State Wage Interchange System (SWIS).
- 4.1.2.12 Analysis, scope definition, design, and implementation of new or modified functionality within the MACC application.
- 4.1.2.13 Assist in resolving and tracking help desk and other system issues through on-call as well as offline support.
- 4.1.2.14 Provide operational support for all users, including client staff, employers, training providers, agency partners, and the general public.
- 4.1.2.15 Field technical questions from both state and MACC unit personnel.
- 4.1.2.16 Implement federal program requirements as stated in DOL Training and Employment Guidance Letters (TEGL) advisories.
- 4.1.2.17 Interface with other state agencies, such as unemployment insurance and the Department of Health and Human resources, to develop data sharing policies and procedures.
- 4.1.2.18 Produce ad-hoc reports based on MACC system data.
- 4.1.2.19 Prepare, maintain, and follow project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.
- 4.1.2.20 Test all new development, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.
- 4.1.2.21 Document all work such that Workforce staff may analyze the work performed and make enhancements as needed.
- 4.1.2.22 Attend regular MACC unit and user focus group meetings as requested to discuss problems, future enhancements, etc.
- 4.1.2.23 Participate in knowledge transfer activities with MACC unit staff as directed by the MACC system manager.
- 4.1.2.24 Provide guidance and advice on topics including, but not limited to: emerging technology and tools that will enhance or improve the functionality and performance of the MACC system.
- 4.1.2.25 Work outside of normal business hours, including evenings, nights, weekends, and holidays, may be needed for system updates, troubleshooting, etc.
- 4.1.2.26 Work under the general supervision and direction of the MACC system manager.

Peraton presents our candidate for consideration as the Technical Lead for Database Administration. Peraton's candidate has previously demonstrated the ability to meet both the requirements set forth in this proposal and the specific requirements for the Technical Lead for Database Administration described in the preceding table. The candidate has gained this

experience through the candidate's work with the West Virginia MACC system since 2002 and on previous engagements.

Peraton's candidate has the experience to perform the job functions for this position described in the following table, the functions listed include section references to the specific requirements as described in the CRFQ. The candidate has worked as the West Virginia MACC Technical Lead for Database Administration since 2002.

5.1.2.1 Proposed Resume for Technical Lead for Database Administration

The resume presented is for the candidate Peraton intends to assign to the project and is that of the current individual performing in the role under the existing contract.

Experience Summary

Peraton's candidate is a programmer at Peraton with 26 years of experience in Windows and Internet-based systems. The candidate has participated in multiple projects in roles such as senior consultant, consultant, technical consultant, database administrator, systems administrator, development engineer, analyst programmer, and senior analyst programmer.

The candidate specializes in client-server, multi-tiered, and web-based applications, based on Microsoft technologies. The candidate has extensive experience in State Government, customer relationship management, and sales force automation in the Financial and Insurance sectors.

Employment History

Peraton State & Local Inc.

September 2002 to Present

State of West Virginia MACC, Technical Lead for Database Administration

As the Senior Technical Lead for the project, the candidate's primary role within the State of West Virginia and the project is as a database administrator. The candidate is responsible for implementing the MACC software product and customizing it for use by the State of West Virginia.

The software product implements the department of labor WIA act (Workforce Investment Act) now the WIOA act (Workforce Innovation and Opportunity Act), JS (Job Service) Wagner Peyser Act, TAA (Trade Adjustment Assistance), NEG (National Emergency Grants) now the NDWG (National Dislocated Worker Grants) to enable jobseekers to gain employment and/or training. It also enables employers to search and find employees for specific posted jobs. The product enables seamless end-to-end management and tracking of the jobseekers by their case managers, employers, and training providers.

The project has multiple phases: Implementation of the Workforce Investment Act, Implementation of Wagner Peyser, Implementation of the Trade Investment Act, ongoing enhancements, and the conversion from Workforce Investment Act to Workforce Innovation and Opportunity Act.

With the state of West Virginia now live with the Workforce West Virginia site, The candidate's primary focus is ensuring constant operation and support for all users, which includes staff, employers, and the public. The candidate provides ongoing maintenance and development to enhance and additional functionality to the product. The candidate was deeply involved in the migration of the legacy data from two mainframe applications into the MACC database.

The candidate's responsibilities have included the following:

- Application maintenance, enhancements, new design, development, and implementation.
- Architect for all database development.
- Development database standards and best practices. Enforce standards within the team.
- Database administration for both development and production environment.
- Data migration from two legacy mainframes to the web-based system.

- Day to Day management of the States servers in the development and production environments. Including,
 - VMWare hosts and virtual environments.
 - Windows servers, physical and virtual
 - 3Par storage
 - NGINX Virtual SSL web load balancer.
- Administration of updates and patch management to keep all servers up to date and secure.
- Monitor and Capacity management, ensure system access for the 700+ concurrent users.
- Tune and run performance enhancements to the system when required.
- Ensure 27/7/365 operation and support of all users, which include staff, employers, training providers and the public.
- Analysis and scope of new work and functional areas of the application.
- Design and implement new features and areas of the application.
- Ensuring compliance with client policies and procedures.
- Ensuring compliance with DOL (Department of Labor) policies.
- Implement federal program requirement as stated in TEGGL (Training and Employment Guidance Letters) advisories.
- Produce State of WV departmental and individual ad-hoc reports are requested.
- Field technical questions from both the State and the internal team.
- Process Helpdesk tickets.
- Assist in resolving and tracking issues and conducting internal reviews of peer's work.
- Provide on-call support.
- Provide technical consulting to the client of key issues.
- Interfacing with other state agencies and computer systems, allowing agencies to share data. Interfacing with Unemployment Insurance and Department of Human Resources.
- Give presentations of the product and technical descriptions of the project.
- Rollout of development changes, new application areas or maintenance to the production environment.
- Developing, testing, and production of federally mandated reports for the Department of Labor. These report program performance which effects funding from federal agencies.
 - WIA (Workforce Investment Act) Title 1B Performance reports.
 - Quarterly report, ETA 9090. Annual report, ETA 9091.
 - WIOA (Workforce Innovation and Opportunity Act) Performance reports.
 - Quarterly report ETA 9173, Annual report ETA 9169
 - Wagner Peyser JS Performance reports
 - ETA ES9002. ETA VETS200.
 - TAA (Trade Adjustment Assistance) Performance report.
 - ETA 563
 - NDWG (National Dislocated Worker Grants) Performance reports.
 - Use of DOL eDRVS software for federal reporting.
 - Use of DOL WIPS site for federal reporting.
 - Execute Quarterly and Annual federal reports.
 - Execute preliminary reports as needed, before quarterly reports.
 - Produce breakouts of Federal reports, based on programs, regions, service locations, service providers.
 - Compile, verify and submit report result to the DOL.

- Field questions and concerns of the reported results.
- Load wage data from UI and WRIS (Wage Record Interchange System) and SWIS (State Wage Interchange System). Wages are used in federal reporting.
- Integrated the WCC ELISE application suite.
- Production and development environment software/hardware refreshes.
- Migration to a visualized environment.
- Implemented new programs within the system, including:
 - NDWG - Storms 2021, Heath Emergency Grant (HEG), COVID Heath Emergency Grant (CHEG)
 - Jobs and Hope (J&H)
 - Job Jumpstart Program (JJP)
 - Empower WV (EWV)

Covansys

April 2000 to August 2002

Multiple Projects, Reporting Data Warehouse Analyst and Developer

The candidate was a member of a team responsible for designing and implementing a data warehouse for financial reporting purposes, primarily as part of the report development team. The candidate was responsible for requirement gathering, analysis, design, and implementation of Crystal Reports. The candidate built reporting tables and views to satisfy to develop complex financial reports.

The candidate was solely responsible for the management and implementation of Crystal ePortfolio, Crystal's enterprise web-enabled report viewer. The candidate served as the point of contact for troubleshooting the ePortfolio environment. The candidate also trained the client staff on the use and continued development on the Crystal ePortfolio platform.

The technical environment consisted of Oracle 8i, Crystal Reports, and Crystal ePortfolio.

The candidate was responsible for the conversion of an existing CRM application into a pure, thin-client architecture. The application, used in the Banking and Insurance sectors, allowed customer service representatives to manage customers and the contacts with those customers in a controlled manner.

The candidate served as the Senior Developer on a team of five people who designed and implemented the application from the presentation layer to the middle-tier business object layer. The candidate was involved at all stages of development, from scoping to quality assurance and defect correction. The candidate's main area of involvement was in the Visual Basic middle-tier components.

Part of the design and implementation involved performance enhancements for a nationwide roll out for a large client with extremely large data set volumes (more than 60 million contacts). The technical environment consisted of ASP, Visual Basic, COM/COM+, XML, and XSLT with COM/COM+, and SQL Server back end, based purely on Microsoft technologies. The web-based front end was generated via XSLT style sheets applied to XML.

The candidate also was involved in research and preliminary implementation of conversion of a product suite to an international version, predominantly for the European market. Responsible for analysis and recommendations to code changes with the full suite.

The candidate also provided maintenance and feature enhancements to the Guides product. Guides is a set of structured forms allowing external customers to request information and support, as well as to submit questions to the company. The structured forms interact with an AI engine and the database. The technical environment consisted of ASP, COM, and SQL Server.

Firstwave Tech

August 1996 to March 2000

Multiple Projects, Professional Services/Technical Consultant/Development Engineer

Firstwave Tech is a Sale Force Automation and Customer Relationship Management application development company. The candidate had various roles within the organization during the candidate’s tenure, providing professional services and development.

The product was a web application, allowing sales staff to manage customers and contacts remotely. It allowed synchronization of data between the client and server for offline use.

The candidate was involved in development of the core application architecture, upon which the business application software was built. While in the services division, the candidate was involved in customizing the application and implementing the product at client sites.

Education

- B.S. with Honors, Computing Science, Staffordshire University, Stafford, United Kingdom, 1996.

Expertise

TECHNICAL EXPERIENCE	YEARS OF EXPERIENCE
Visual Basic, COM+	26
VB Script, JavaScript	21
.NET, VB/C#	15
SQL DML/DDD/ETL	26
ASP/ASP.NET	23
XML	23
XSL, XSLT	19
SQL Server 2005/2008/R2 Administration	19
SQL Server 2012/2014 Administration	9
SQL Server 2019 Administration	3
Windows Server Administration and Clustering	21
Microsoft Windows Active Directory Domain Administration	21
EMC CLARiiON SAN	17
WCC Elise	16
Crystal Reports/Business Objects	12
Intel-based Server Hardware	26
Cisco Networking Hardware	12
VMWare Administration	7
3Par Administration	7
NGINX	2

PROJECT EXPERIENCE	YEARS OF EXPERIENCE
State of West Virginia MACC	21

PROJECT EXPERIENCE	YEARS OF EXPERIENCE
Department of Labor: WorkForce Investment Act of 1998, Wagner-Peyser Act of 1933, Trade Act of 1974, and National Emergency Grants (NEGs) / National Dislocated Worker Grants (NDWG) Requirements	21
Workforce Innovation and Opportunity Act	9

INDUSTRY EXPERIENCE	YEARS OF EXPERIENCE
State and Local Government	21
Insurance/Banking	6

5.2 MANDATORY REQUIREMENTS FOR JUNIOR PROGRAMMERS

5.2.1 FULL-TIME JUNIOR PROGRAMMER

Request for Quote Section 4.1.3: Vendor must provide a junior programmer that must perform the following tasks on a full-time basis.

- 4.1.3.1 Provide operational support for all users, including clients, staff, employers, training providers, agency partners and the general public.
- 4.1.3.2 Assist in resolving and tracking help desk and other system issues.
- 4.1.3.3 Field technical questions from both state and MACC unit personnel.
- 4.1.3.4 Implement federal program requirements as stated in DOL Training and Employment Guidance Letters (TEGL) advisories.
- 4.1.3.5 Interface with other state agencies, such as unemployment insurance and the Department of Health and Human resources, to develop data sharing policies and procedures.
- 4.1.3.6 Produce ad-hoc reports based on MACC system data.
- 4.1.3.7 Follow project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.
- 4.1.3.8 Test all new development, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.
- 4.1.3.9 Document all work such that Workforce staff may analyze the work performed and make enhancements as needed.
- 4.1.3.10 Attend regular MACC unit and user focus group meetings as requested to discuss problems, future enhancements, etc.
- 4.1.3.11 Participate in knowledge transfer activities with MACC unit staff as directed by the MACC system manager.
- 4.1.3.12 Provide guidance and advice on topics including, but not limited to: emerging technology and tools that will enhance or improve the functionality and performance of the MACC system.
- 4.1.3.13 Work outside of normal business hours, including evenings, nights, weekends, and holidays, may be needed for system updates, troubleshooting, etc.
- 4.1.3.14 Work under the general supervision and direction of the MACC system manager.

5.2.1.1 Representative Resume for Junior Developers

The example representative resume is that of the type of candidate Peraton may present to WorkForce West Virginia to fill the role of a Junior Developer.

Experience Summary

Peraton’s representative candidate is a junior programmer and recent graduate of West Virginia University. The candidate has participated in multiple projects in roles as an intern and computer science student.

In these roles the candidate has developed specialized skills using the .NET framework as well as developing solutions in the Amazon web services cloud environment.

Employment History

Software Programmer Intern/College Student

May 2021 to Present

- Designed, developed, and implemented internal facing web-based user interfaces using Angular, TypeScript, and C# in the .NET framework to automate file processing.
- Evaluated existing applications and provided updates and modification to meet business needs.
- Created, deployed, and maintained a static web site in the AWS environment.
- Led a team in creating an operating system written in C.
- Developed a user interface for an IOS based phone application.
- Using ServiceNow, provided help desk operational support for all users and resolved technical support tickets.
- Provided responses to technical questions from management and users on the system.
- Worked across organizational boundaries to elicit and develop requirements.
- Followed project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.
- Tested all new development, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.
- Participated as a member of an Agile Development Team, providing input into stories, sharing status updates in daily stand-up meetings, and assisting team members where needed.

Education

- B.S., Computing Science, West Virginia University.

Expertise

TECHNICAL EXPERIENCE
.NET Framework
AWS
C#
Java
Python
PL/SQL
JavaScript
TypeScript
HTML
Windows OS

TECHNICAL EXPERIENCE
Linux
Angular
React
Vue
NodeJS
MongoDB
Visual Studio Code
MySQL

PROJECT EXPERIENCE
Agile Framework
File Processing Automation
IOS User Interface Design
Operating System Development
Web Site Development

INDUSTRY EXPERIENCE
Insurance
Education

5.2.2 FIRST YEAR JUNIOR PROGRAMMER

Request for Quote Section 4.1.4: Vendor must provide a junior programmer that must perform the following tasks on a full-time basis, for a single year. Beyond the first year, this position can be canceled with a 30 day written notice.

- 4.1.4.1 Provide operational support for all users, including clients, staff, employers, training providers, agency partners and the general public.
- 4.1.4.2 Assist in resolving and tracking help desk and other system issues.
- 4.1.4.3 Field technical questions from both state and MACC unit personnel.
- 4.1.4.4 Implement federal program requirements as stated in DOL Training and Employment Guidance Letters (TEGL) advisories.
- 4.1.4.5 Interface with other state agencies, such as unemployment insurance and the Department of Health and Human resources, to develop data sharing policies and procedures.
- 4.1.4.6 Produce ad-hoc reports based on MACC system data.
- 4.1.4.7 Follow project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.
- 4.1.4.8 Test all new development, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.
- 4.1.4.9 Document all work such that Workforce staff may analyze the work performed and make enhancements as needed.
- 4.1.4.10 Attend regular MACC unit and user focus group meetings as requested to discuss problems, future enhancements, etc.
- 4.1.4.11 Participate in knowledge transfer activities with MACC unit staff as directed by the MACC system manager.
- 4.1.4.12 Provide guidance and advice on topics including, but not limited to: emerging technology and tools that will enhance or improve the functionality and performance of the MACC system.
- 4.1.4.13 Work outside of normal business hours, including evenings, nights, weekends, and holidays, may be needed for system updates, troubleshooting, etc.
- 4.1.4.14 Work under the general supervision and direction of the MACC system manager.

5.2.2.1 Representative Resume for Junior Developer

The example representative resume is that of the type of candidate Peraton may present to WorkForce West Virginia to fill the role of a Junior Developer.

Experience Summary

Peraton’s representative candidate is a junior programmer and recent graduate of West Virginia University. The candidate has participated in multiple projects in roles as an intern and computer science student.

In these roles the candidate has developed specialized skills using the .NET framework as well as developing solutions in the Amazon web services cloud environment.

Employment History

Software Programmer Intern/College Student

May 2021 to Present

- Designed, developed, and implemented internal facing web-based user interfaces using Angular, TypeScript, and C# in the .NET framework to automate file processing.
- Evaluated existing applications and provided updates and modification to meet business needs.
- Created, deployed, and maintained a static web site in the AWS environment.
- Led a team in creating an operating system written in C.
- Developed a user interface for an IOS based phone application.
- Using ServiceNow, provided help desk operational support for all users and resolved technical support tickets.
- Provided responses to technical questions from management and users on the system.
- Worked across organizational boundaries to elicit and develop requirements.
- Followed project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.
- Tested all new development, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.
- Participated as a member of an Agile Development Team, providing input into stories, sharing status updates in daily stand-up meetings, and assisting team members where needed.

Education

- B.S., Computing Science, West Virginia University.

Expertise

TECHNICAL EXPERIENCE
.NET Framework
AWS
C#
Java
Python
PL/SQL
JavaScript
TypeScript

TECHNICAL EXPERIENCE
HTML
Windows OS
Linux
Angular
React
Vue
NodeJS
MongoDB
Visual Studio Code
MySQL

PROJECT EXPERIENCE
Agile Framework
File Processing Automation
IOS User Interface Design
Operating System Development
Web Site Development

INDUSTRY EXPERIENCE
Insurance
Education

5.3 MANDATORY REQUIREMENTS SOLUTION ARCHITECT

5.3.1 SOLUTION ARCHITECT

Request for Quote Section 4.1.5: Vendor must provide access to a solutions architect that might be called upon by programmers for guidance on system redesign. The individual must perform the following tasks, on a part time basis.

4.1.5.1 Provide operational support for MACC programming staff.

4.1.5.2 Assist in developing a framework for a microservices architecture for the MACC.

4.1.5.3 Provide documentation and direction in migrating existing system, a programming bible.

4.1.5.4 Field technical questions from both state and MACC unit personnel.

4.1.5.5 Document all work such that Workforce staff may review the work

Peraton presents our candidate for consideration as the Solution Architect. Peraton's candidate has previously demonstrated the ability to meet both the requirements set forth in Section 4.1.5 of this proposal and the specific requirements for the Solution Architect.

Peraton's candidate has the experience to perform the job functions for this position.

5.3.1.1 Proposed Resume for Solution Architect

The resume presented represents an existing Peraton employee who may be assigned as the Solution Architect.

Experience Summary

Peraton's candidate is a solution architect at Peraton with 15+ years' experience using leadership and technical skills in developing and deploying business solutions. The candidate has broad expertise in IT, network, application architecture, infrastructure design, full project life cycle management, client/vendor relationship management and process improvement initiatives. The candidate is organized and efficient with time management, conflict resolution, and problem-solving skills.

Employment History

Peraton State & Local Inc.

November 2009 to Present

Account Chief Technologist

October 2019 Present

The candidate is involved with fostering technology innovation, development and supporting clients in thinking through how to apply new technologies and driving or supporting the development of nascent products and offerings.

The candidate's responsibilities include the following:

- Built chat bot solution to help support the COVID-19 vaccine administration using AWS & RPA.
- Developed Intelligent Contact Center as Service (ICCaS) for multiple State & Local agencies processing 250k contacts per year with over 20 agents.
- Developed an end-to-end enterprise RPA bot framework solution for claims processing hosted in AWS.
- Developed best practices guide for Robotic Process Automation (RPA) bots for state & Local governments and for commercial clients.
- Establish infrastructure architecture and engage with commercial product vendors (UiPath, Blue Prism, Automation Anywhere) to achieve the desired goals of agility, scalability & security.
- Co-founded the Community of Practice for RPA to evangelize the adoption of RPA and spread awareness across all business units.
- Prepared business case and reference architecture for an Identity & Access Management (IAM) product using MS Azure AD.

Application Architect and Development Lead

April 2014 to September 2019

As a lead of core design team, the candidate helped build solution design and application architecture (core framework, business rules engine, third party integration pipeline etc.) for \$20 million enterprise system providing key services to 1.5 million citizens:

- Led 3 scrum teams responsible for the creation and implementation of design and coding standards across the application.

- Performed technical assessment for red projects and prepared “go to green” plans and updated schedule.
- Performed design reviews and code review for projects under development.
- Engaged with client SMEs, CIOs, CTOs to discuss and redefine product roadmap on quarterly basis to achieve maximum product value.
- Managed and directed multiple concurrent engagements, while developing key architecture proposals (guiding principles, standards, patterns, decision trees, reference architectures, etc.) and following an architecture development process.

Technical Lead

December 2009 to March 2014

The candidate led multiple development teams to design and develop Motor Vehicle Solutions product (COMET) for multiple State & Local Government customers.

- Designed and developed Batch Framework to incorporate the benefits of Workflow foundation.
- Responsible for putting together a core technical team of developers to develop and deliver the product.
- Responsible for Software Development life cycle for the product development.
- Led and facilitated requirements elicitation, analysis, validation, design, and specification of SOA-based web services.
- Managed software processes from requirements gathering, documentation, management approval, client approval, development, to testing and final presentation to the client.

EDS Corporation

December 2008 to November 2009

Senior Application Developer

The candidate was responsible for developing the standards for third party integration specifications and establishing communication mechanism for State & Federal interfaces.

- Third party Interface Integration with federal agencies like American Association of Motor Vehicle Administrators (AAMVA), VINA, NADA etc.
- Third party Interface Integration with commercial apps like Digimarc, L1, Matricula, BankNorth etc.
- Integration of OpenText FaxPress (formerly Castelle Faxpress) SDK with the application.

Seasia Consulting

February 2007 to December 2008

Senior Software Developer

The candidate developed core modules of “Excise” & “Finance” as part of an Enterprise Resource Planning (ERP) product for manufacturing Industry.

- Analysis of business requirements & design methodology.
- Analysis, Design, Coding & Unit Testing.
- Business layer design & exception handling implementation.
- Developing User Authentication & Authorization to handle users efficiently across the system.

Education

- Master of Science – Information Technology (MSc-IT), Sikkim Manipal University, Gangtok, INDIA, 2009
- Higher Diploma in Software Engineering (HDSE), New Delhi, INDIA, 2004
- Bachelors in computer applications (BCA), Indira Gandhi National University, New Delhi, INDIA, 2003.

Certifications and Expertise

CERTIFICATION	YEAR ATTAINED
AWS Training - Building Contact Center using AWS	2022
SAFe Certified Professional	2022
AWS Solutions Architect Associate - 2021	2021
IT Service Management Best Practices - ITIL4 certified	2021
RPA Advanced Developer, RPA Solution Architect (UiPath)	2019
IBM Certified Solution Advisor – Blockchain Platform	2018
Microsoft Certified Solutions Associate (MCSA– Cloud Platform)	2017
Trained in HP Global Method for IT Strategy and Architecture for Delivering Application Architecture	2016
Certified Scrum Master (CSM) from Scrum Alliance	2015

TECHNICAL EXPERIENCE	YEARS OF EXPERIENCE
Microservices Architecture (Strangler, API Gateway, Saga)	6
Agile Development Methodology	8
RESTful Architecture	6
Layered Architecture	10
Client Server Architecture	10
Cognito	3
Amazon Connect	3
DynamoDB	3
Infrastructure as Code	3
AWS Dev/Ops	3
AWS Lambda	3
Amazon Lex	3
Alexa	3
AWS Sagemaker	2
Robotic Process Automation (UiPath \ Power Automate)	4
Document Understanding, Hyper Science OCR, Google DialogFlow	3
C#.NET, ASP.NET, ASP.NET Core, Node.js, Python, T-SQL	12
Visual Studio Code, Visual Studio .Net 2017/2019	15
Enterprise Library 6.0, Dot Net Framework 4.0/4.5, WCF	10
SQL Server 2014, NoSQL, Mongo DB	12
Service Oriented Architecture (SOA), Object Oriented Analysis and Design (OOAD) using UML	10
Team Foundation Server, VSTS, Azure DevOps, GitHub	12
Microsoft Visio, Microsoft Project, Enterprise Architect	8
SQL Server Reporting Services, SQL Integration Services	10
Red gate tools for performance analysis	7

PROJECT EXPERIENCE	YEARS OF EXPERIENCE
HHS OIG Contact Center Solution – Implemented AMAZON Connect IVR system supporting over 18 agents & processing over 5k contacts (call/chat/email) per month. The	1

PROJECT EXPERIENCE	YEARS OF EXPERIENCE
solution was developed using AWS technical stack & delivered within 90 days to the client in agile environment. After initial release we have added various self-help & intelligent support services to enhance user experience & agent experience to boost productivity & customer satisfaction.	
TxDMV WebDealer 2.0 – WebDealer enhancement was developed for TxDMV enhancing their current system built on Java technical stack. The solution was developed using REST APIs following microservices best practices (API Gateway) in an agile delivery model. The solution was released to the client in a progressive manner without any disruption to other applications & services.	2
RI DMV Modernization – RI DMV applications is an integrated solution with over 300 data services developed using RESTful APIs connecting multiple commercial, state & federal agencies to share data for compliance, law enforcement & standardization. The solution was developed using .Net framework with an agile delivery plan.	7

INDUSTRY EXPERIENCE	YEARS OF EXPERIENCE
State and Local Government	15
Manufacturing	1

5.4 MANDATORY REQUIREMENTS AMAZON WEB SERVICES DEVELOPER

5.4.1 AMAZON WEB SERVICES DEVELOPER

Request for Quote Section 4.1.6: Vendor must provide an Amazon Web Services Developer.

4.1.6.1 Provide operational support for all users, including clients, staff, employers, training providers, agency partners and the general public.

4.1.6.2 Assist in resolving and tracking help desk and other system issues.

4.1.6.3 Field technical questions from both state and MACC unit personnel.

4.1.6.4 Assist and enhance the Amazon Web Services environment at the direction of the MACC unit manager.

4.1.6.5 Support the existing systems in AWS, Amazon Connect, Incognito, Dynamo, and solutions based on those products.

4.1.6.6 Produce ad-hoc reports based on AWS system data.

4.1.6.7 Follow project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.

4.1.6.8 Test all new development, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.

4.1.6.9 Document all work such that Workforce staff may analyze the work performed and make enhancements as needed.

4.1.6.10 Attend regular MACC unit meetings to discuss problems, future enhancements, etc.

4.1.6.11 Attend intra-agency meetings as needed.

4.1.6.12 Participate in knowledge transfer activities with MACC unit staff as directed by the MACC system manager.

4.1.6.13 Provide guidance and advice on topics including, but not limited to: emerging technology and tools that will enhance or improve the functionality and performance of Workforce IT systems.

4.1.6.14 Work outside of normal business hours, including evenings, nights, weekends, and holidays, may be needed for system updates, troubleshooting, etc.

4.1.6.15 Work under the general supervision and direction of the MACC system manager.

5.4.1.1 Representative Resume for Amazon Web Services Developer

The example representative resume is that of the type of candidate Peraton may present to WorkForce West Virginia to fill the role of the Amazon Web Services Developer.

Experience Summary

Peraton’s representative candidate is an Amazon Web Services Developer with over four years of experience. The candidate has participated in multiple projects.

In these roles the candidate has developed specialized skills using the AWS cloud environment and Amazon Cognito.

Employment History

Employer

February 2019 to Present

AWS/ Amazon Connect Developer

- Responsible for designing, implementing, and operating telecommunication infrastructures within the enterprise environment.
- Configured multiple cloud-based contact centers within the Amazon Connect platform.
- Provided operational support for all users for the Amazon Connect platform.
- Assisted in resolving and tracking help desk and other system issues.
- Addressed technical questions from the business users and technical teams.
- Assisted and enhance the Amazon web services environment at the direction of the customer.
- Supported the existing systems in AWS, Amazon Connect, Incognito, Dynamo, and solutions based on those products.
- Produced ad-hoc reports based on AWS system data.
- Followed project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.
- Tested all new development, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.
- Documented all work such that the customer staff may analyze the work performed and make enhancements as needed.
- Attended regular team meetings to discuss problems, future enhancements, etc.

Education

- B.S., Computer Science, University

Expertise

TECHNICAL EXPERIENCE	YEARS OF EXPERIENCE
IaaS	5
DevOps	5
Amazon Connect	4
Lambda / Serverless Computing	2
AWS Command Line Interface	2
AWS Cloud Systems	2
Amazon Web Services	2

TECHNICAL EXPERIENCE	YEARS OF EXPERIENCE
CloudFormation	2
Systems Manager	2
CloudTrail	2
EC2	2
RDS	2
DynamoDB	2
S3	2
Lex	2
Python	2
CI/CD Jenkins	2
Docker	2
Kubernetes	2
Ansible	2
Terraform	2
Linux OS	2
Windows OS	2
GIT	2
GITHub	2

PROJECT EXPERIENCE	YEARS OF EXPERIENCE
IaaS Project Environment	4
DevOps	4
Telecommunications	4

INDUSTRY EXPERIENCE	YEARS OF EXPERIENCE
Government	4
IT Services	4

5.5 PROJECT AND STAFF REFERENCES

Peraton will provide references on request.

6.0 CONTRACT AWARD

Request for Quote Section 5.0: Contract Award

5.1 Contract Award: The Contract is intended to provide Agency with a purchase price for the Contract Services. The Contract shall be awarded to the Vendor that provides the Contract Services meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.

5.2 Pricing Page: If submitting a bid online, Vendors must enter the Unit Price into each commodity line and the system will sum the total amount automatically. If responding with a paper bid, Vendor should download and/or print the assembled Final Solicitation document (with the higher version number) from wvOasis and insert their Unit Prices for each Commodity Line and include a total cost.

Peraton's pricing is included with Exhibit A.

7.0 PERFORMANCE

Request for Quote Section 6.0: Performance

Vendor and Agency shall agree upon a schedule for performance of Contract Services and Contract Services Deliverables, unless such a schedule is already included herein by Agency. In the event that this Contract is designated as an open-end contract, Vendor shall perform in accordance with the release orders that may be issued against this Contract.

Peraton's proposed staff will perform the services in accordance with the direction and guidance provided by WorkForce West Virginia.

8.0 PAYMENT

Request for Quote Section 7: Payment

Agency shall pay hourly rate per month, as shown on the Pricing Pages, for all Contract Services performed and accepted under this Contract. Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

Peraton will invoice in accordance with the hourly rate as shown on the pricing pages (Exhibit A) and accept payment in accordance with the payment procedures of the State of West Virginia.

9.0 TRAVEL

Request for Quote Section 8: Travel

Vendor may be reimbursed for travel in accordance with the State of west Virginia's published travel policy governing state employee travel with the following modifications: (1.) Vendor travel will not be reimbursed unless vendor personnel are required to be present at a location more than 75 miles away from Agency's designated headquarters, more than 75 miles away from the vendor's closest place of business, and more than 75 miles from the primary residence of the vendor's closest employee performing the work. (2.) Vendor must calculate travel costs from the required location to the agency headquarters, the vendor's closest place of business, and the closest employee's residence. Mileage reimbursement totals for travel purposes will be based on the lowest mileage of the three calculations. (3.) Vendor will not be compensated for travel time.

Peraton will submit for reimbursement for travel in accordance with the State of West Virginia's published travel policy governing state employee travel.

10.0 FACILITIES ACCESS

Request for Quote Section 9.0: Facilities Access

Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities.

In the event that access cards and/or keys are required:

9.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.

9.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.

9.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.

9.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.

9.5. Vendor shall inform all staff of Agency's security protocol and procedures.

The below table describes the requirements and Peraton State & Local Inc.'s response in the event that access cards and/or keys are required.

Table 3 Facilities Access

REQUIREMENT	PERATON'S RESPONSE
9.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.	<ul style="list-style-type: none"> Peraton identifies our current two employees who have been supporting WorkForce West Virginia for over 21 years as principal Service personnel which will be issued access cards/or keys to perform service. In the event of new principal service personnel required to be issued access cards and/or keys to perform service Peraton will identify such individuals in advance tothe Agency.
9.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.	<ul style="list-style-type: none"> Peraton will be for controlling cards and key and will pay replacement fee, if the cards or keys become lost or stolen.
9.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.	<ul style="list-style-type: none"> Peraton will notify Agency immediately of any lost, stolen, or missing card or key.
9.4 Anyone performing under this contract will be subject to Agency's security protocol and procedures.	<ul style="list-style-type: none"> Peraton staff performing under this contract will be subject to Agency's security protocol and procedures.
9.5 Vendor shall inform all staff of Agency's security protocol and procedures.	<ul style="list-style-type: none"> Peraton staff performing under this contract will be informed of the Agency's security protocol and procedures.

11.0 VENDOR DEFAULT

Request for Quote Section 10: Vendor Default

10.1. The following shall be considered a vendor default under this Contract.

10.1.1. Failure to perform Contract Services in accordance with the requirements contained herein.

10.1.2. Failure to comply with other specifications and requirements contained herein.

10.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

10.2. The following remedies shall be available to Agency upon default.

10.2.1. Immediate cancellation of the Contract.

10.2.2. Immediate cancellation of one or more release orders issued under this Contract.

10.2.3. Any other remedies available in law or equity.

11.1 VENDOR DEFAULT CONSIDERATIONS

The following table lists the vendor default considerations and Peraton State & Local Inc.’s acknowledgement of each consideration.

Table 4 Vendor Default

REQUIREMENT	PERATON’S RESPONSE
10.1.1 Failure to perform Contract Services in accordance with the requirements contained herein.	<ul style="list-style-type: none"> ▪ Peraton acknowledges this consideration.
10.1.2 Failure to comply with other specifications and requirements contained herein.	<ul style="list-style-type: none"> ▪ Peraton acknowledges this consideration.
10.1.3 Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.	<ul style="list-style-type: none"> ▪ Peraton acknowledges this consideration.
10.1.4 Failure to remedy deficient performance upon request.	<ul style="list-style-type: none"> ▪ Peraton acknowledges this consideration.

11.2 DEFAULT REMEDIES

The following table lists the default remedies and Peraton State & Local Inc.’s acknowledgement of each remedy.

Table 5 Default Remedies

REQUIREMENT	PERATON’S RESPONSE
10.2.1 Immediate cancellation of the Contract.	<ul style="list-style-type: none"> ▪ Peraton acknowledges this remedy.
10.2.2 Immediate cancellation of one or more release orders issued under this Contract.	<ul style="list-style-type: none"> ▪ Peraton acknowledges this remedy.
10.2.3 Any other remedies available in law or equity.	<ul style="list-style-type: none"> ▪ Peraton acknowledges this remedy.

12.0 CONTRACT MANAGER

Request for Quote Section 11.1: Contract Manager

During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Peraton appoints Jeanette Frank as the Contract Administrator. Ms. Frank's information is provided in the tables below.

12.1 DESIGNATED CONTRACT MANAGER – JEANETTE FRANK

Table 6 Contract Manager

REQUIREMENT	PERATON'S RESPONSE
Phone Number	▪ 310-242-9188
Fax Number	▪ 703-935-2508
E-mail Address	▪ Jeanette.Frank@peraton.com

13.0 INSURANCE

General Terms and Conditions Section 8.0: Insurance

The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancellation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether that insurance requirement is listed in this section

Under paragraph 8 of the General Terms and Conditions of the CRFQ, the State has asked for commercial general liability insurance of \$1,000,000 or more and Automobile Insurance of \$1,000,000 or more. We have provided the certificate within our Technical Proposal packet.

14.0 ADDENDUM ACKNOWLEDGEMENT FORMS

Instructions to Vendors Section 8.0: Addendum Acknowledgement Forms

Changes or revisions to this Solicitation will be made by an official written addendum issued by the Purchasing Division. Vendor should acknowledge receipt of all addenda issued with this Solicitation by completing an Addendum Acknowledgment Form, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Under paragraph 8 of the Instructions to Vendors Submitting Bids in the CRFQ the State has asked for the signed Addendum Acknowledgement Form which is included as an attachment with our submission.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Service - Prof

Proc Folder: 1183148			Reason for Modification:
Doc Description: Services/Staffing Support for MACC System			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2023-03-07	2023-03-23 13:30	CRFQ 0323 WWV2300000001	1

BID RECEIVING LOCATION
BID CLERK DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON ST E CHARLESTON WV 25305 US

VENDOR
Vendor Customer Code: 000000180234 Vendor Name : Peraton State & Local Inc. Address : Street : 12975 Worldgate Drive, STE. 700 City : Herndon State : VA Country : United States Zip : 20170 Principal Contact : Jeanette E. Frank Vendor Contact Phone: 310-242-9188 Extension: N/A

FOR INFORMATION CONTACT THE BUYER
Toby L Welch (304) 558-8802 toby.l.welch@wv.gov

Vendor Signature X Lisa McPhaul	FEIN# 364172737	DATE 3/23/2023

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

The West Virginia Purchasing Division for the Agency, The WorkForce West Virginia is soliciting bids from qualified vendors to establish an open-end contract for the purchase of Web based Software solution and support for Fraud case Management per the Specifications, Terms & Conditions and bid requirements as attached herein.

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	First Year Senior Programmer Technical Lead System Architec				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

First year Senior Programmer Technical Lead System Architecture 4.1.1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Second Year Senior Programmer Technical Lead System Architec				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

.Second Year Senior Programmer Technical Lead System Architec

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD, EAST		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 3RD FLOOR, SUITE		
300			300		
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Third Year Senior Programmer Technical Lead System Architec				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

Third Year Senior Programmer Technical Lead System Architecture 4.1.1

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD, EAST		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 3RD FLOOR, SUITE		
300			300		
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Fourth Year Senior Programmer Technical Lead System Architec				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

Fourth Year Senior Programmer Technical Lead System Architecture 4.1.1.

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON US	WV	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	First Year Senior Programmer Technical Lead Database Adminis				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

First Year Senior Programmer Technical Lead Database Administrator 4.1.2

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON US	WV	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Second Year Senior Programmer Technical Lead Database Admini				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

Second Year Senior Programmer Technical Lead Database Administrator 4.1.2

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD, EAST		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 3RD FLOOR, SUITE		
300			300		
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Third Year Senior Programmer Technical Lead Database Admini				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Third Year Senior Programmer Technical Lead Database Administrator 4.1.2

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD, EAST		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 3RD FLOOR, SUITE		
300			300		
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Fourth Year Senior Programmer Technical Lead Database Admini				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Fourth Year Senior Programmer Technical Lead Database Administrator 4.1.2

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	First Year Junior Programmer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
First Year Junior Programmer Option 4.1.3

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Second Year Junior Programmer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Second Year Junior Programmer 4.1.3

INVOICE TO			SHIP TO		
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US			WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	Third Year Junior Programmer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Third Year Junior Programmer 4.1.3

INVOICE TO			SHIP TO		
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US			WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Fourth Year Junior Programmer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Fourth Year Junior Programmer 4.1.3

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD, EAST		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 3RD FLOOR, SUITE		
300			300		
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	First Year Junior Programmer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
First Year Junior Programmer 4.1.4

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD, EAST		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 3RD FLOOR, SUITE		
300			300		
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	Second Year Junior Programmer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Second Year Junior Programmer 4.1.4

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD, EAST		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 3RD FLOOR, SUITE		
300			300		
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	Third Year Junior Programmer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

Third Year Junior Programmer 4.1.4

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD, EAST		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 3RD FLOOR, SUITE		
300			300		
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
16	Fourth Year Junior Programmer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

Fourth Year Junior Programmer 4.1.4

INVOICE TO	SHIP TO
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WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
17	First Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
 .First Year Solution Architect 4.1.5

INVOICE TO	SHIP TO
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WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
18	Second Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
 Second Year Solution Architect 4.1.5

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
19	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

Third Year Solution Architect 4.1.5

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
20	Fourth Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

Fourth Year Solution Architect 4.1.5

INVOICE TO			SHIP TO		
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US			WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
21	First Year AWS Developer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
First Year AWS Developer 4.1.6

INVOICE TO			SHIP TO		
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US			WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
22	Second Year AWS Developer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
First Year AWS Developer 4.1.5

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD, EAST		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 3RD FLOOR, SUITE		
300			300		
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
23	Third Year AWS Developer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Third Year AWS Developer 4.1.6

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD, EAST		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 3RD FLOOR, SUITE		
300			300		
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
24	Fourth Year AWS Developer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Fourth Year AWS Developer 4.1.6

SCHEDULE OF EVENTS		
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Line	Event	Event Date
1	Questions are due by 4:00 p.m.	2023-03-15

	Document Phase	Document Description	Page 14
WWW2300000001	Draft	Services/Staffing Support for MACC System	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

INSTRUCTIONS TO VENDORS SUBMITTING BIDS

1. REVIEW DOCUMENTS THOROUGHLY: The attached documents contain a solicitation for bids. Please read these instructions and all documents attached in their entirety. These instructions provide critical information about requirements that if overlooked could lead to disqualification of a Vendor's bid. All bids must be submitted in accordance with the provisions contained in these instructions and the Solicitation. Failure to do so may result in disqualification of Vendor's bid.

2. MANDATORY TERMS: The Solicitation may contain mandatory provisions identified by the use of the words "must," "will," and "shall." Failure to comply with a mandatory term in the Solicitation will result in bid disqualification.

3. PREBID MEETING: The item identified below shall apply to this Solicitation.

A pre-bid meeting will not be held prior to bid opening

A **MANDATORY PRE-BID** meeting will be held at the following place and time:

All Vendors submitting a bid must attend the mandatory pre-bid meeting. Failure to attend the mandatory pre-bid meeting shall result in disqualification of the Vendor's bid. No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

An attendance sheet provided at the pre-bid meeting shall serve as the official document verifying attendance. Any person attending the pre-bid meeting on behalf of a Vendor must list on the attendance sheet his or her name and the name of the Vendor he or she is representing.

Additionally, the person attending the pre-bid meeting should include the Vendor's E-Mail address, phone number, and Fax number on the attendance sheet. It is the Vendor's responsibility to locate the attendance sheet and provide the required information. Failure to complete the attendance sheet as required may result in disqualification of Vendor's bid.

All Vendors should arrive prior to the starting time for the pre-bid. Vendors who arrive after the starting time but prior to the end of the pre-bid will be permitted to sign in but are charged with knowing all matters discussed at the pre-bid.

Questions submitted at least five business days prior to a scheduled pre-bid will be discussed at the pre-bid meeting if possible. Any discussions or answers to questions at the pre-bid meeting are preliminary in nature and are non-binding. Official and binding answers to questions will be published in a written addendum to the Solicitation prior to bid opening.

4. VENDOR QUESTION DEADLINE: Vendors may submit questions relating to this Solicitation to the Purchasing Division. Questions must be submitted in writing. All questions must be submitted on or before the date listed below and to the address listed below to be considered. A written response will be published in a Solicitation addendum if a response is possible and appropriate. Non-written discussions, conversations, or questions and answers regarding this Solicitation are preliminary in nature and are nonbinding.

Submitted emails should have the solicitation number in the subject line.

Question Submission Deadline: Wednesday March 15, 2023 @ 4:00 p.m.

Submit Questions to: Toby L Welch
2019 Washington Street, East
Charleston, WV 25305
Fax: (304) 558-3970
Email: Toby.L.Welch@wv.gov

5. VERBAL COMMUNICATION: Any verbal communication between the Vendor and any State personnel is not binding, including verbal communication at the mandatory pre-bid conference. Only information issued in writing and added to the Solicitation by an official written addendum by the Purchasing Division is binding.

6. BID SUBMISSION: All bids must be submitted on or before the date and time of the bid opening listed in section 7 below. Vendors can submit bids electronically through wvOASIS, in paper form delivered to the Purchasing Division at the address listed below either in person or by courier, or in facsimile form by faxing to the Purchasing Division at the number listed below. Notwithstanding the foregoing, the Purchasing Division may prohibit the submission of bids electronically through wvOASIS at its sole discretion. Such a prohibition will be contained and communicated in the wvOASIS system resulting in the Vendor's inability to submit bids through wvOASIS. The Purchasing Division will not accept bids, modification of bids, or addendum acknowledgment forms via email. Bids submitted in paper or facsimile form must contain a signature. Bids submitted in wvOASIS are deemed to be electronically signed.

Any bid received by the Purchasing Division staff is considered to be in the possession of the Purchasing Division and will not be returned for any reason.

For Request for Proposal ("RFP") Responses Only: Submission of a response to a Request for Proposal is not permitted in wvOASIS. In the event that Vendor is responding to a request for proposal, the Vendor shall submit one original technical and one original cost proposal prior to the bid opening date and time identified in Section 7 below, plus N/A convenience copies of each to the Purchasing Division at the address shown below. Additionally, the Vendor should clearly identify and segregate the cost proposal from the technical proposal in a separately sealed envelope.

Bid Delivery Address and Fax Number:

Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130
Fax: 304-558-3970

A bid submitted in paper or facsimile form should contain the information listed below on the face of the submission envelope or fax cover sheet. Otherwise, the bid may be rejected by the Purchasing Division.

VENDOR NAME:

BUYER: Toby L Welch

SOLICITATION NO.: CRFQ WWV2300000001

BID OPENING DATE: Thursday March 23, 2023

BID OPENING TIME: 1:30 p.m.

FAX NUMBER: 304-558-3970

7. BID OPENING: Bids submitted in response to this Solicitation will be opened at the location identified below on the date and time listed below. Delivery of a bid after the bid opening date and time will result in bid disqualification. For purposes of this Solicitation, a bid is considered delivered when confirmation of delivery is provided by wvOASIS (in the case of electronic submission) or when the bid is time stamped by the official Purchasing Division time clock (in the case of hand delivery).

Bid Opening Date and Time: 3/23/23 - 1:30 p.m.

Bid Opening Location: Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

8. ADDENDUM ACKNOWLEDGEMENT: Changes or revisions to this Solicitation will be made by an official written addendum issued by the Purchasing Division. Vendor should acknowledge receipt of all addenda issued with this Solicitation by completing an Addendum Acknowledgment Form, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

9. BID FORMATTING: Vendor should type or electronically enter the information onto its bid to prevent errors in the evaluation. Failure to type or electronically enter the information may result in bid disqualification.

10. ALTERNATE MODEL OR BRAND: Unless the box below is checked, any model, brand, or specification listed in this Solicitation establishes the acceptable level of quality only and is not intended to reflect a preference for, or in any way favor, a particular brand or vendor. Vendors may bid alternates to a listed model or brand provided that the alternate is at least equal to the model or brand and complies with the required specifications. The equality of any alternate being bid shall be determined by the State at its sole discretion. Any Vendor bidding an alternate model or brand should clearly identify the alternate items in its bid and should include manufacturer's specifications, industry literature, and/or any other relevant documentation demonstrating the equality of the alternate items. Failure to provide information for alternate items may be grounds for rejection of a Vendor's bid.

This Solicitation is based upon a standardized commodity established under W. Va. Code § 5A-3-61. Vendors are expected to bid the standardized commodity identified. Failure to bid the standardized commodity will result in your firm's bid being rejected.

11. EXCEPTIONS AND CLARIFICATIONS: The Solicitation contains the specifications that shall form the basis of a contractual agreement. Vendor shall clearly mark any exceptions, clarifications, or other proposed modifications in its bid. Exceptions to, clarifications of, or modifications of a requirement or term and condition of the Solicitation may result in bid disqualification.

12. COMMUNICATION LIMITATIONS: In accordance with West Virginia Code of State Rules §148-1-6.6, communication with the State of West Virginia or any of its employees regarding this Solicitation during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited without prior Purchasing Division approval. Purchasing Division approval for such communication is implied for all agency delegated and exempt purchases.

13. REGISTRATION: Prior to Contract award, the apparent successful Vendor must be properly registered with the West Virginia Purchasing Division and must have paid the \$125 fee, if applicable.

14. UNIT PRICE: Unit prices shall prevail in cases of a discrepancy in the Vendor's bid.

15. PREFERENCE: Vendor Preference may be requested in purchases of motor vehicles or construction and maintenance equipment and machinery used in highway and other infrastructure projects. Any request for preference must be submitted in writing with the bid, must specifically identify the preference requested with reference to the applicable subsection of West Virginia Code § 5A-3-37, and must include with the bid any information necessary to evaluate and confirm the applicability of the requested preference. A request form to help facilitate the request can be found at: www.state.wv.us/admin/purchase/vrc/Venpref.pdf.

15A. RECIPROCAL PREFERENCE: The State of West Virginia applies a reciprocal preference to all solicitations for commodities and printing in accordance with W. Va. Code § 5A-3-37(b). In effect, non-resident vendors receiving a preference in their home states, will see that same preference granted to West Virginia resident vendors bidding against them in West Virginia. Any request for reciprocal preference must include with the bid any information necessary to evaluate and confirm the applicability of the preference. A request form to help facilitate the request can be found at: www.state.wv.us/admin/purchase/vrc/Venpref.pdf.

16. SMALL, WOMEN-OWNED, OR MINORITY-OWNED BUSINESSES: For any solicitations publicly advertised for bid, in accordance with West Virginia Code §5A-3-37 and W. Va. CSR § 148-22-9, any non-resident vendor certified as a small, women-owned, or minority-owned business under W. Va. CSR § 148-22-9 shall be provided the same preference made available to any resident vendor. Any non-resident small, women-owned, or minority-owned business must identify itself as such in writing, must submit that writing to the Purchasing Division with its bid, and must be properly certified under W. Va. CSR § 148-22-9 prior to contract award to receive the preferences made available to resident vendors. Preference for a non-resident small, women-owned, or minority owned business shall be applied in accordance with W. Va. CSR § 148-22-9.

17. WAIVER OF MINOR IRREGULARITIES: The Director reserves the right to waive minor irregularities in bids or specifications in accordance with West Virginia Code of State Rules § 148-1-4.6.

18. ELECTRONIC FILE ACCESS RESTRICTIONS: Vendor must ensure that its submission in wvOASIS can be accessed and viewed by the Purchasing Division staff immediately upon bid opening. The Purchasing Division will consider any file that cannot be immediately accessed and viewed at the time of the bid opening (such as, encrypted files, password protected files, or incompatible files) to be blank or incomplete as context requires and are therefore unacceptable. A vendor will not be permitted to unencrypt files, remove password protections, or resubmit documents after bid opening to make a file viewable if those documents are required with the bid. A Vendor may be required to provide document passwords or remove access restrictions to allow the Purchasing Division to print or electronically save documents provided that those documents are viewable by the Purchasing Division prior to obtaining the password or removing the access restriction.

19. NON-RESPONSIBLE: The Purchasing Division Director reserves the right to reject the bid of any vendor as Non-Responsible in accordance with W. Va. Code of State Rules § 148-1-5.3, when the Director determines that the vendor submitting the bid does not have the capability to fully perform or lacks the integrity and reliability to assure good-faith performance.”

20. ACCEPTANCE/REJECTION: The State may accept or reject any bid in whole, or in part in accordance with W. Va. Code of State Rules § 148-1-4.5. and § 148-1-6.4.b.”

21. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

22. WITH THE BID REQUIREMENTS: In instances where these specifications require documentation or other information with the bid, and a vendor fails to provide it with the bid, the Director of the Purchasing Division reserves the right to request those items after bid opening and prior to contract award pursuant to the authority to waive minor irregularities in bids or specifications under W. Va. CSR § 148-1-4.6. This authority does not apply to instances where state law mandates receipt with the bid.

23. EMAIL NOTIFICATION OF AWARD: The Purchasing Division will attempt to provide bidders with e-mail notification of contract award when a solicitation that the bidder participated in has been awarded. For notification purposes, bidders must provide the Purchasing Division with a valid email address in the bid response. Bidders may also monitor wvOASIS or the Purchasing Division's website to determine when a contract has been awarded.

24. ISRAEL BOYCOTT CERTIFICATION: Vendor's act of submitting a bid in response to this solicitation shall be deemed a certification from bidder to the State that bidder is not currently engaged in, and will not for the duration of the contract, engage in a boycott of Israel. This certification is required by W. Va. Code § 5A-3-63.

GENERAL TERMS AND CONDITIONS:

1. CONTRACTUAL AGREEMENT: Issuance of an Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance by the State of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid, or on the Contract if the Contract is not the result of a bid solicitation, signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

2. DEFINITIONS: As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

2.1. "Agency" or "Agencies" means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

2.2. "Bid" or "Proposal" means the vendors submitted response to this solicitation.

2.3. "Contract" means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

2.4. "Director" means the Director of the West Virginia Department of Administration, Purchasing Division.

2.5. "Purchasing Division" means the West Virginia Department of Administration, Purchasing Division.

2.6. "Award Document" means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

2.7. "Solicitation" means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

2.8. "State" means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

2.9. "Vendor" or "Vendors" means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

3. CONTRACT TERM; RENEWAL; EXTENSION: The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

Term Contract

Initial Contract Term: The Initial Contract Term will be for a period of one (1) year. The Initial Contract Term becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as _____), and the Initial Contract Term ends on the effective end date also shown on the first page of this Contract.

Renewal Term: This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to three (3) successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Alternate Renewal Term – This contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Delivery Order Limitations: In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

Fixed Period Contract: This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within _____ days.

Fixed Period Contract with Renewals: This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within _____ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that:

the contract will continue for _____ years;

the contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's Office (Attorney General approval is as to form only).

One-Time Purchase: The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

Construction/Project Oversight: This Contract becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as _____), and continues until the project for which the vendor is providing oversight is complete.

Other: Contract Term specified in _____

4. AUTHORITY TO PROCEED: Vendor is authorized to begin performance of this contract on the date of encumbrance listed on the front page of the Award Document unless either the box for "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked in Section 3 above. If either "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked, Vendor must not begin work until it receives a separate notice to proceed from the State. The notice to proceed will then be incorporated into the Contract via change order to memorialize the official date that work commenced.

5. QUANTITIES: The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

Open End Contract: Quantities listed in this Solicitation/Award Document are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

Service: The scope of the service to be provided will be more clearly defined in the specifications included herewith.

Combined Service and Goods: The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

One-Time Purchase: This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

Construction: This Contract is for construction activity more fully defined in the specifications.

6. EMERGENCY PURCHASES: The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute a breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One-Time Purchase contract.

7. REQUIRED DOCUMENTS: All of the items checked in this section must be provided to the Purchasing Division by the Vendor as specified:

LICENSE(S) / CERTIFICATIONS / PERMITS: In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

Per Section three (3) of the specifications

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

8. INSURANCE: The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether that insurance requirement is listed in this section.

Vendor must maintain:

Commercial General Liability Insurance in at least an amount of: \$1,000,000.00 per occurrence.

Automobile Liability Insurance in at least an amount of: \$1,000,000.00 per occurrence.

Professional/Malpractice/Errors and Omission Insurance in at least an amount of: _____ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

Commercial Crime and Third Party Fidelity Insurance in an amount of: _____ per occurrence.

Cyber Liability Insurance in an amount of: _____ per occurrence.

Builders Risk Insurance in an amount equal to 100% of the amount of the Contract.

Pollution Insurance in an amount of: _____ per occurrence.

Aircraft Liability in an amount of: _____ per occurrence.

9. WORKERS' COMPENSATION INSURANCE: Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. VENUE: All legal actions for damages brought by Vendor against the State shall be brought in the West Virginia Claims Commission. Other causes of action must be brought in the West Virginia court authorized by statute to exercise jurisdiction over it.

11. LIQUIDATED DAMAGES: This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

_____ for _____.

Liquidated Damages Contained in the Specifications.

Liquidated Damages Are Not Included in this Contract.

12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

14. PAYMENT IN ARREARS: Payments for goods/services will be made in arrears only upon receipt of a proper invoice, detailing the goods/services provided or receipt of the goods/services, whichever is later. Notwithstanding the foregoing, payments for software maintenance, licenses, or subscriptions may be paid annually in advance.

15. PAYMENT METHODS: Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

16. TAXES: The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

17. ADDITIONAL FEES: Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia, included in the Contract, or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

18. FUNDING: This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available. If that occurs, the State may notify the Vendor that an alternative source of funding has been obtained and thereby avoid the automatic termination. Non-appropriation or non-funding shall not be considered an event of default.

19. CANCELLATION: The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.

20. TIME: Time is of the essence regarding all matters of time and performance in this Contract.

21. APPLICABLE LAW: This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code, or West Virginia Code of State Rules is void and of no effect.

22. COMPLIANCE WITH LAWS: Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

23. ARBITRATION: Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

24. MODIFICATIONS: This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

25. WAIVER: The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

26. SUBSEQUENT FORMS: The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

27. ASSIGNMENT: Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

28. WARRANTY: The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

29. STATE EMPLOYEES: State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

30. PRIVACY, SECURITY, AND CONFIDENTIALITY: The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/default.html>.

31. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

32. LICENSING: In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

33. ANTITRUST: In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

34. VENDOR NON-CONFLICT: Neither Vendor nor its representatives are permitted to have any interest, nor shall they acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency.

Revised 11/1/2022

35. VENDOR RELATIONSHIP: The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

36. INDEMNIFICATION: The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

37. NO DEBT CERTIFICATION: In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State. By submitting a bid, or entering into a contract with the State, Vendor is affirming that (1) for construction contracts, the Vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, neither the Vendor nor any related party owe a debt as defined above, and neither the Vendor nor any related party are in employer default as defined in the statute cited above unless the debt or employer default is permitted under the statute.

38. CONFLICT OF INTEREST: Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

39. REPORTS: Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.division@wv.gov.

40. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check. Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

41. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS: Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open heath, basic oxygen, electric furnace, Bessemer or other steel making process.
- c. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
 1. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
 2. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

42. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a “substantial labor surplus area”, as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

43. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE: W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the Vendor must submit to the Agency a disclosure of interested parties prior to beginning work under this Contract. Additionally, the Vendor must submit a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-work interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

44. PROHIBITION AGAINST USED OR REFURBISHED: Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

45. VOID CONTRACT CLAUSES: This Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

46. ISRAEL BOYCOTT: Bidder understands and agrees that, pursuant to W. Va. Code § 5A-3-63, it is prohibited from engaging in a boycott of Israel during the term of this contract.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Jeanette E. Frank. Contracts Administrator

(Address) Peraton State & Local Inc.,12975 Worldgate Drive, STE. 700 Herndon VA 20170

(Phone Number) / (Fax Number) 310-242-9188 Phone / 703-935-2508 Fax

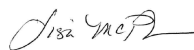
(Email address) Jeanette.Frank@peraton.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Peraton State & Local Inc

(Company)



(Signature of Authorized Representative)

Lisa McPhaul, Vice President of Contracts

(Printed Name and Title of Authorized Representative) (Date)

703-782-2556 / 703-935-2508

(Phone Number) (Fax Number)

lmcphaul@peraton.com

(Email Address)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ WWV23*001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Peraton State & Local Inc.

Company



Authorized Signature

4/6/2023

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION
Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC)
System

SPECIFICATIONS

1. **PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of WorkForce West Virginia to establish a contract for two (2) Senior Programmers to serve as Technical Leads for System Architecture and Database Administration. WorkForce West Virginia is interested in contracting Senior Programmer services for design, development, implementation, and technical support services related to the Mid-Atlantic Career Consortium (MACC) system used by WorkForce West Virginia.

2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
 - 2.1 **“Contract Services”** means the senior programmers who will serve as liaison between the staff and technical staff of WorkForce West Virginia for matters relating to the Mid-Atlantic Career Consortium (MACC) system as more fully described in these specifications.

 - 2.2 **“Pricing Page”** means the pages, contained wvOASIS or attached hereto as Exhibit A, upon which Vendor should list its proposed price for the Contract Services.

 - 2.3 **“Solicitation”** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

 - 2.4 **"MACC"** means the Mid-Atlantic Career Consortium.

 - 2.5 **"DOL"** means the US Department of Labor

 - 2.6 **"TEGL"** means Training AND Employment Guidance Letters

 - 2.7 **"SWIS"** means State Wage Interchange System

 - 2.8 **"UI"** means Unemployment insurance

 - 2.9 **"AWS"** means Amazon Web Services

 - 2.10 **"Normal business hours"** means a 7½-hour day, 5 days a week, between the hours of 8:00 a.m. to 5:00 p.m. with a lunch break of no less than 30 minutes, excluding holidays

REQUEST FOR QUOTATION
**Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC)
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2.11 "Holidays" means New Year's Day, the first day of January; Martin Luther King's Birthday, the third Monday of January; Presidents' Day, the third Monday of February; Memorial Day, the last Monday in May; West Virginia Day, the twentieth day of June; Independence Day, the fourth day of July; Labor Day, the first Monday of September; Columbus Day, the second Monday of October; Veterans' Day, the eleventh day of November; Thanksgiving Day, the fourth Thursday of November; Lincoln's Day, the fourth Friday of November; Christmas Day, the twenty-fifth day of December; any day on which a State-wide election (Primary, General, or Special) is held, and, such other days as the President, Governor or other duly constituted authority proclaim to be official holidays or days of special observance or thanksgiving, or days for the general cessation of business

3. QUALIFICATIONS: Vendor, or Vendor's staff if requirements are inherently limited to individuals rather than corporate entities, shall have the following minimum qualifications:

- 3.1.** Senior programmers must have a minimum of four (4) years of programming experience with Visual Basic 6, COM+, ASP, XML, XSL, XSLT, TransactSQL, VBScript, JavaScript and .NET Framework 2.5 or later. Reference verifying experience should be supplied with bid response, but will be required before award.
- 3.2.** Senior programmers must have a minimum of four (4) years of experience with Microsoft SQL Server administration and clustering, and Microsoft IIS Web Server administration. Reference verifying experience should be supplied with bid response, but will be required before award.
- 3.3.** Senior programmers must have a minimum of one (1) year experience with configuring and maintaining the WCC ELISE Application Suite for probabilistic data matching. Reference verifying experience should be provided with bid response, but will be required before award.
- 3.4.** Senior programmers must have a minimum of four (4) years of experience with Crystal Reports/Business Objects reporting tools. Reference verifying experience should be submitted with bid response, but will be required before award.

REQUEST FOR QUOTATION
**Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC)
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- 3.5. Senior programmers must have a minimum of five (5) years of experience with the requirements of the US Department of Labor: Workforce Innovation and Opportunity Act, Wagner-Peyser Act of 1933, Trade Act of 1974, and National Dislocated Worker Grants (NDWGs). Reference verifying experience should be submitted with bid response, but will be required before award.
- 3.6. Senior programmers and database administrators must have a minimum of five (5) years of experience working with the Mid-Atlantic Career Consortium (MACC) system in any of the consortium member states (e.g., Maryland, Pennsylvania, Virginia, or West Virginia). Reference verifying experience should be submitted with bid response, but will be required before award
- 3.7. Junior programmer should have two (2) years of experience in .NET Framework 2.5 or later.
- 3.8. Solution architect must have experience developing solutions using microservices architecture. They must have at least one completed project in their portfolio and must be knowledgeable with agile development methodology. Knowledge of other architectural styles including RESTful, Layered and Client-Server is also beneficial.
- 3.9. Amazon Webservices Developer should have experience developing solutions with Cognito, Amazon Connect, DynamoDB and system integration of different services into AWS environments. Two (2) to five (5) years of experience with Infrastructure as Code/AWS DevOps is required.

4. MANDATORY REQUIREMENTS:

4.1 Mandatory Contract Services Requirements and Deliverables: Contract Services must meet or exceed the mandatory requirements listed below.

4.1.1 Vendor must provide a senior programmer that must perform the following Technical Lead for System Architecture tasks on a full-time basis.

4.1.1.1 Must provide direction, concepts, and business requirements analysis for the project.

4.1.1.2 Must prepare estimates and schedules for work and work with MACC system manager to assign priorities.

REQUEST FOR QUOTATION
Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC)
System

- 4.1.1.3** Must develop policies and procedures in coordination with the MACC system manager to ensure 24x7x365 system operation and support for all system users.
- 4.1.1.4** Must support annual DOL data validation efforts by creating samples, compiling and verifying results, and submitting results.
- 4.1.1.5** Must oversee the deployment of system changes to the development and production environments.
- 4.1.1.6** Must develop application development standards within the MACC unit.
- 4.1.1.7** Must provide responses to WorkForce management.
- 4.1.1.8** Must monitor the performance of the development and production environments.
- 4.1.1.9** Analysis, scope definition, design, and implementation of new or modified functionality within the MACC application.
- 4.1.1.10** Assist in resolving and tracking help desk and other system issues.
- 4.1.1.11** Provide operational support for all users, including clients staff, employers, training providers, agency partners, and the general public
- 4.1.1.12** Field technical questions from both state and MACC unit personnel.
- 4.1.1.13** Implement federal program requirements as stated in DOL Training and Employment Guidance Letters (TEGL) advisories
- 4.1.1.14** Interface with other state agencies, such as unemployment insurance and the Department of Health and Human resources, to develop data sharing policies and procedures.
- 4.1.1.15** Produce ad-hoc reports based on MACC system data.
- 4.1.1.16** Prepare, maintain, and follow project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.
- 4.1.1.17** Test all new development, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.
- 4.1.1.18** Document all work such that WorkForce staff may analyze the work performed and make enhancements as needed.
- 4.1.1.19** Attend regular MACC unit and user focus group meetings as requested to discuss problems, future enhancements, etc.

REQUEST FOR QUOTATION
**Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC)
System**

- 4.1.1.20 Participate in knowledge transfer activities with MACC unit staff as directed by the MACC system manager.
 - 4.1.1.21 Provide guidance and advice on topics including, but not limited to: emerging technology and tools that will enhance or improve the functionality and performance of the MACC system.
 - 4.1.1.22 Work outside of normal business hours, including evenings, nights, weekends, and holidays, may be needed for system updates, troubleshooting, etc.
 - 4.1.1.23 Work under the general supervision and direction of the MACC system manager.
- 4.1.2 Vendor must provide a senior programmer that must perform the following Technical Lead for Database Administrator tasks, on a full-time basis.**
- 4.1.2.1 Must serve as the architect for all database development
 - 4.1.2.2 Must ensure that daily database backups are performed, verified, and secured appropriately.
 - 4.1.2.3 Must provide database administration for all environments, development, production and testing.
 - 4.1.2.4 Must develop database standards within the MACC unit.
 - 4.1.2.5 Must migrate or bulk insert data as needed.
 - 4.1.2.6 Must monitor performance and capacity usage for the development and production databases and take corrective action as necessary.
 - 4.1.2.7 Must perform consistency checks of all the development and production databases and maintain database indexes to ensure minimal fragmentation to optimize performance.
 - 4.1.2.8 Must test the restoration of the production database to the development system.
 - 4.1.2.9 Must develop, generate, maintain, verify, submit, and field questions regarding preliminary, quarterly, and annual DOL reports.
 - 4.1.2.10 Must produce ad-hoc reports based on regions, service locations, and/or service providers.
 - 4.1.2.11 Must load wage data from the Unemployment Insurance (UI) and State Wage Interchange System (SWIS).
 - 4.1.2.12 Analysis, scope definition, design, and implementation of new or modified functionality within the MACC application.

REQUEST FOR QUOTATION
**Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC)
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- 4.1.2.13 Assist in resolving and tracking help desk and other system issues through on-call as well as offline support.
 - 4.1.2.14 Provide operational support for all users, including client staff, employers, training providers, agency partners, and the general public
 - 4.1.2.15 Field technical questions from both state and MACC unit personnel.
 - 4.1.2.16 Implement federal program requirements as stated in DOL Training and Employment Guidance Letters (TEGL) advisories
 - 4.1.2.17 Interface with other state agencies, such as unemployment insurance and the Department of Health and Human resources, to develop data sharing policies and procedures.
 - 4.1.2.18 Produce ad-hoc reports based on MACC system data.
 - 4.1.2.19 Prepare, maintain, and follow project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.
 - 4.1.2.20 Test all new development, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.
 - 4.1.2.21 Document all work such that WorkForce staff may analyze the work performed and make enhancements as needed.
 - 4.1.2.22 Attend regular MACC unit and user focus group meetings as requested to discuss problems, future enhancements, etc.
 - 4.1.2.23 Participate in knowledge transfer activities with MACC unit staff as directed by the MACC system manager.
 - 4.1.2.24 Provide guidance and advice on topics including, but not limited to: emerging technology and tools that will enhance or improve the functionality and performance of the MACC system.
 - 4.1.2.25 Work outside of normal business hours, including evenings, nights, weekends, and holidays, may be needed for system updates, troubleshooting, etc.
 - 4.1.2.26 Work under the general supervision and direction of the MACC system manager.
- 4.1.3 Vendor must provide a junior programmer that must perform the following tasks on a full-time basis.**

REQUEST FOR QUOTATION
**Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC)
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- 4.1.3.1 Provide operational support for all users, including clients, staff, employers, training providers, agency partners and the general public.
 - 4.1.3.2 Assist in resolving and tracking help desk and other system issues .
 - 4.1.3.3 Field technical questions from both state and MACC unit personnel.
 - 4.1.3.4 Implement federal program requirements as stated in DOL Training and Employment Guidance Letters (TEGL) advisories.
 - 4.1.3.5 Interface with other state agencies, such as unemployment insurance and the Department of Health and Human resources, to develop data sharing policies and procedures.
 - 4.1.3.6 Produce ad-hoc reports based on MACC system data.
 - 4.1.3.7 Follow project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.
 - 4.1.3.8 Test all new development, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.
 - 4.1.3.9 Document all work such that WorkForce staff may analyze the work performed and make enhancements as needed.
 - 4.1.3.10 Attend regular MACC unit and user focus group meetings as requested to discuss problems, future enhancements, etc.
 - 4.1.3.11 Participate in knowledge transfer activities with MACC unit staff as directed by the MACC system manager.
 - 4.1.3.12 Provide guidance and advice on topics including, but not limited to: emerging technology and tools that will enhance or improve the functionality and performance of the MACC system.
 - 4.1.3.13 Work outside of normal business hours, including evenings, nights, weekends, and holidays, may be needed for system updates, troubleshooting, etc.
 - 4.1.3.14 Work under the general supervision and direction of the MACC system manager.
- 4.1.4 Vendor must provide a junior programmer that must perform the following tasks on a full-time basis, for a single year. Beyond the first year, this position can be canceled with a 30 day written notice.**

REQUEST FOR QUOTATION
**Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC)
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- 4.1.4.1 Provide operational support for all users, including clients, staff, employers, training providers, agency partners and the general public.
 - 4.1.4.2 Assist in resolving and tracking help desk and other system issues.
 - 4.1.4.3 Field technical questions from both state and MACC unit personnel.
 - 4.1.4.4 Implement federal program requirements as stated in DOL Training and Employment Guidance Letters (TEGL) advisories.
 - 4.1.4.5 Interface with other state agencies, such as unemployment insurance and the Department of Health and Human resources, to develop data sharing policies and procedures.
 - 4.1.4.6 Produce ad-hoc reports based on MACC system data.
 - 4.1.4.7 Follow project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.
 - 4.1.4.8 Test all new development, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.
 - 4.1.4.9 Document all work such that WorkForce staff may analyze the work performed and make enhancements as needed.
 - 4.1.4.10 Attend regular MACC unit and user focus group meetings as requested to discuss problems, future enhancements, etc.
 - 4.1.4.11 Participate in knowledge transfer activities with MACC unit staff as directed by the MACC system manager.
 - 4.1.4.12 Provide guidance and advice on topics including, but not limited to: emerging technology and tools that will enhance or improve the functionality and performance of the MACC system.
 - 4.1.4.13 Work outside of normal business hours, including evenings, nights, weekends, and holidays, may be needed for system updates, troubleshooting, etc.
 - 4.1.4.14 Work under the general supervision and direction of the MACC system manager.
- 4.1.5 Vendor must provide access to a solutions architect that might be called upon by programmers for guidance on system redesign. The individual must perform the following tasks, on a part time basis.**
- 4.1.5.1 Provide operational support for MACC programming staff
 - 4.1.5.2 Assist in developing a framework for a microservices architecture for the MACC

REQUEST FOR QUOTATION
**Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC)
System**

- 4.1.5.3 Provide documentation and direction in migrating existing system, a programming bible.
- 4.1.5.4 Field technical questions from both state and MACC unit personnel.
- 4.1.5.5 Document all work such that WorkForce staff may review the work

4.1.6 Vendor must provide an Amazon Web Services Developer.

- 4.1.6.1 Provide operational support for all users, including clients, staff, employers, training providers, agency partners and the general public.
- 4.1.6.2 Assist in resolving and tracking help desk and other system issues.
- 4.1.6.3 Field technical questions from both state and MACC unit personnel.
- 4.1.6.4 Assist and enhance the Amazon Web Services environment at the direction of the MACC unit manager
- 4.1.6.5 Support the existing systems in AWS, Amazon Connect, Incognito, Dynamo, and solutions based on those products.
- 4.1.6.6 Produce ad-hoc reports based on AWS system data.
- 4.1.6.7 Follow project plans including task assignments, milestones, and deliverables preceding all development and implementation efforts.
- 4.1.6.8 Test all new development, enhancements, modifications, following pre-defined and mutually agreed upon testing scenarios.
- 4.1.6.9 Document all work such that WorkForce staff may analyze the work performed and make enhancements as needed.
- 4.1.6.10 Attend regular MACC unit meetings to discuss problems, future enhancements, etc.
- 4.1.6.11 Attend intra-agency meetings as needed.
- 4.1.6.12 Participate in knowledge transfer activities with MACC unit staff as directed by the MACC system manager.
- 4.1.6.13 Provide guidance and advice on topics including, but not limited to: emerging technology and tools that will enhance or improve the functionality and performance of WorkForce IT systems.
- 4.1.6.14 Work outside of normal business hours, including evenings, nights, weekends, and holidays, may be needed for system updates, troubleshooting, etc.
- 4.1.6.15 Work under the general supervision and direction of the MACC system manager.

REQUEST FOR QUOTATION
**Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC)
System**

5. CONTRACT AWARD:

5.1 Contract Award: The Contract is intended to provide Agency with a purchase price for the Contract Services. The Contract shall be awarded to the Vendor that provides the Contract Services meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.

5.2 Pricing Page: If submitting a bid online, Vendors must enter the Unit Price into each commodity line and the system will sum the total amount automatically. If responding with a paper bid, Vendor should download and/or print the assembled Final Solicitation document (with the higher version number) from wvOasis and insert their Unit Prices for each Commodity Line and include a total cost.

- 6. PERFORMANCE:** Vendor and Agency shall agree upon a schedule for performance of Contract Services and Contract Services Deliverables, unless such a schedule is already included herein by Agency. In the event that this Contract is designated as an open-end contract, Vendor shall perform in accordance with the release orders that may be issued against this Contract.
- 7. PAYMENT:** Agency shall pay hourly rate per month, as shown on the Pricing Pages, for all Contract Services performed and accepted under this Contract. Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.
- 8. Travel:** Vendor may be reimbursed for travel in accordance with the State of west Virginia's published travel policy governing state employee travel with the following modifications: (1.) Vendor travel will not be reimbursed unless vendor personnel are required to be present at a location more than 75 miles away from Agency's designated headquarters, more than 75 miles away from the vendor's closest place of business, and more than 75 miles from the primary residence of the vendor's closest employee performing the work. (2.) Vendor must calculate travel costs from the required location to the agency headquarters, the vendor's closest place of business, and the closest employee's residence. Mileage reimbursement totals for travel purposes will be based on the lowest mileage of the three calculations. (3.) Vendor will not be compensated for travel time.

REQUEST FOR QUOTATION
**Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC)
System**

9. FACILITIES ACCESS: Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

9.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.

9.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.

9.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.

9.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.

9.5. Vendor shall inform all staff of Agency's security protocol and procedures.

10. VENDOR DEFAULT:

10.1. The following shall be considered a vendor default under this Contract.

10.1.1. Failure to perform Contract Services in accordance with the requirements contained herein.

10.1.2. Failure to comply with other specifications and requirements contained herein.

10.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

REQUEST FOR QUOTATION
**Design, Technical, and Support Services for the Mid-Atlantic Career Consortium (MACC)
System**

10.1.4. Failure to remedy deficient performance upon request.

10.2. The following remedies shall be available to Agency upon default.

10.2.1. Immediate cancellation of the Contract.

10.2.2. Immediate cancellation of one or more release orders issued under this Contract.

10.2.3. Any other remedies available in law or equity.

11. MISCELLANEOUS:

11.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Jeanette E. Frank, Contracts Administrator
Telephone Number: 310-242-9188
Fax Number: 703-935-2508
Email Address: Jeanette.Frank@peraton.com



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Service - Prof

Proc Folder: 1183148		Reason for Modification:	
Doc Description: Addendum No 1 - Services/Staffing Support for MACC System		Addendum No 1 is issued to publish vendor's questions with responses and upload Exhibit A pricing page.	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2023-03-21	2023-04-06 13:30	CRFQ 0323 WWV2300000001	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000180234

Vendor Name : Peraton State & Local Inc.

Address :

Street : 12975 Worldgate Drive, STE. 700

City : Herndon

State : West Virginia **Country :** United States **Zip :** 20170

Principal Contact : Jeanette E. Frank

Vendor Contact Phone: 310-242-9188 **Extension:** N/A

FOR INFORMATION CONTACT THE BUYER

Toby L Welch
 (304) 558-8802
 toby.l.welch@wv.gov



Vendor Signature X Lisa McPhaul **FEIN#** 364172737 **DATE** 4/6/2023

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No 1 is issued for the following reasons:

- 1) To publish a copy of vendor's questions with responses
- 2) To upload Exhibit A Pricing Page as a separate attachment and to inactivate commodity lines from the first published version. Vendors are to fill out pricing page and submit with their bids.
- 3) To modify the bid opening date from 3/23/23 to 4/6/23.

--no other changes--

INVOICE TO	SHIP TO
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WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
 Per Exhibit A pricing page

Vendors should fill out Exhibit A Pricing page and submit with their bids. Vendors should enter the total bid cost into the contract amount on this commodity line.

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO	SHIP TO
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WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO	SHIP TO
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WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO	SHIP TO
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WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO	SHIP TO
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WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO	SHIP TO
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WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO	SHIP TO
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WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
16	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
17	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
18	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
19	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
20	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
21	First Year AWS Developer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
22	First Year AWS Developer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
23	First Year AWS Developer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
24	First Year AWS Developer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

SCHEDULE OF EVENTS		
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<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Questions are due by 4:00 p.m.	2023-03-15

SOLICITATION NUMBER: CRFQ WWV2300000001

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum No 1 is issued for the following reasons:

- 1) To publish a copy of vendor's questions with responses
- 2) To upload Exhibit A Pricing Page as a separate attachment and to inactivate commodity lines from the first published version. Vendors are to fill out pricing page and submit with their bids.
- 3) To modify the bid opening date from 3/23/23 to 4/6/23.

--no other changes--

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ WWV23-001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

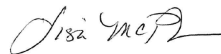
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Peraton State & Local Inc

Company



Authorized Signature

4/6/2023

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 6/8/2012

CRFQ WWV2300000001

VENDOR'S QUESTIONS

Q1. Is this a re-compete RFP? If yes, could you please share the name of Current Suppliers (who are currently providing services to Agency)?

A1. This is a RFQ. Requesting copies of previously awarded contracts through the question and answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

Q2. Could you please share current Supplier's pricing and Proposals?

A2. Requesting copies of previously awarded contracts through the question-and-answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request. We recommend providing fair, competitive market pricing as this contract will be awarded to the lowest bid meeting all of the mandatory requirements.

Q3. When the existing contract was started, and what is the annual monetary spent value of the current contract since inception?

A3. Requesting copies of previously awarded contracts through the question-and-answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

Q4. How many resources are currently engaged in the current contract?

A4.2 (two)

Q5. Can you please share the no. of positions served in previous years under this contract?

A5.2 (two)

Q6. Can you please share the amount of business each vendor did under this contract in previous years?

A6. The question is not clear. The resources allocated under the contract are dedicated to WorkForce WV, as we would expect most of the positions to be under the RFQ out for bid.

CRFQ WWV2300000001

VENDOR'S QUESTIONS

Q7. Is there any local preference for this contract?

A7. Positions are preferred to be local. Some exceptions can be made for skillset and expertise level, and a guarantee from the vendor that these are FTE dedicated to WorkForce WV.

Q8. What will be the estimated annual budget for this project?

A8. This is beyond the scope of a competitive RFQ.

Q9. How many vendors agency is planning to select?

A9. A single vendor will be awarded the contract.

Q10. What scorecard criteria will be utilized to evaluate bidders?

A10. Lowest price meeting mandatory requirements

Q11. Are additional points awarded to firms who are or have Minority Business Enterprise (MBE) partners? A vendor may apply to become SWAM-certified if they fall within the business categories defining a small, women-, and minority-owned business.

A11. This solicitation is a RFQ, award is based on the lowest vendor response who meets all mandatory requirements. vendors may apply to become SWAM-certified if they fall within the business categories defining a small, women-, and minority-owned business.

Q12. Does the vendor need to provide any references?

A12. As part of the evaluation process, WorkForce West Virginia may request resumes demonstrating experience required under the mandatory requirements before an award is made.

Q13. Does the vendor need to provide resumes for the positions stated in the solicitation? If yes, then do you need sample resumes or actual resumes?

A13. As part of the evaluation process, WorkForce West Virginia may request resumes demonstrating experience required under the mandatory requirements before an award is made.

Q14. May I please inquire if it is required to include the original resume with the bid response?

A14. As part of the evaluation process, WorkForce West Virginia may request resumes demonstrating experience required under the mandatory requirements before an award is made. Resumes are not required at time of bid response.

CRFQ WWV2300000001

VENDOR'S QUESTIONS

- Q15. Is it necessary to submit the business licenses along with the bid response?
A15. Licensing requirements will be verified and confirmed by state purchasing prior to award of any contract. It is not necessary at time of bid submission.
- Q16. Should the proposal contain candidate references?
A16. As part of the evaluation process, WorkForce West Virginia may request resumes demonstrating experience required under the mandatory requirements before an award is made.
- Q17. Are there any incumbents for this proposal?
A17. Yes
- Q18. Would it be possible to obtain information regarding the estimated budget for this contract?
A18. This is beyond the scope of a competitive RFQ but that information can be obtained through a FIOA request with State Purchasing.
- Q19. Could you kindly provide guidance on the specific details that should be included in the attachment section?
A19. Complete the pricing page which is being added through the addendum.
- Q20. Is the intent of this contract to recruit only two Senior Programmers?
A20. No, there will be 2 senior programmers, 2 junior programmers, a Solution Architect and an AWS developer as listed in the commodity lines of the RFQ and the now added pricing page.
- Q21. Can you please confirm the expected number of awards for this proposal?
A21. The award will be made to a single vendor.
- Q22. Could you please clarify if there is any preference for local providers?
A22. Although positions are preferred to be local. Some exceptions can be made for skillset and expertise level, and a guarantee from the vendor that these are FTE dedicated to WorkForce WV. The award is based on the vendor with the lowest overall cost for the requested goods/services that meet are mandatory requirements.
- Q23. Is there a goal for subcontracting outlined in this proposal?
A23. No
- Q24. Would you please explain the evaluation standards utilized for this proposal?
A24. Lowest price meeting mandatory requirements.

CRFQ WWV230000001

VENDOR'S QUESTIONS

Q25. Can you please provide the name of the previous awarded vendor (incumbent)?

A25. Requesting copies of previously awarded contracts through the question-and-answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

Q26. What is the current budget?

A26. This is beyond the scope of a competitive RFQ.

Q27. Can you please provide the historical spend?

A27. Requesting copies of previously awarded contracts through the question-and-answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

Q28. What would be the number of awards you intend to give (approximate number)?

A28. 1 (One)

Q29. Can you please provide us with an estimated or NTE budget allocated for this contract?

A29. This is beyond the scope of a competitive RFQ. Staffing time was estimated per staff member. Most staff will be considered FTE equivalent.

Q30. What is the tentative start date of this engagement?

A30. To be determined upon award to the successful bidder.

Q31. What is the work location of the proposed candidates?

A31. Capitol Complex, 1900 Kanawha Blvd. E, Building 3, Charleston WV.

Q32. Please provide the evaluation criteria for evaluating the bids for this ITB.

A32. Lowest price meeting mandatory requirements.

Q33. Is this a new contract or are there any incumbents? If there is an incumbent, could you please let us know the incumbent name and pricing and are the incumbents eligible to submit the proposal again?

A33. This is a recompetete, requesting copies of previously awarded contracts through the question-and-answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of

CRFQ WWV230000001

VENDOR'S QUESTIONS

Information Act request. See Question 17 for pricing information.
Incumbent can submit updated proposal.

Q34. Are there any pain points or issues with the current vendor(s)?

A34. This is beyond the scope of a competitive RFQ, but no.

Q35. Could you please share the previous spending on this contract, if any?

A35. Requesting copies of previously awarded contracts through the question-and-answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

Q36. Is there any mandatory subcontracting requirement for this contract? If yes, Is there any specific goal for the subcontracting?

A36. No, the award will be made to one vendor.

Q37. Could you please let us know how many positions were filled in the last contract? and how many positions do we expect in the current contract?

A37. Two positions were filled under the last RFQ. The number of positions on the new RFQ is clearly outlined within the pricing page and commodity lines.

Q38. If the proposed candidates are not available at the time of award, will the agency allow us to provide replacement personnel with similar or more skill sets?

A38. With respect to the senior positions, those requirements must be met prior to award. Additional staff identified can be added at a later date.

Q39. Can we provide hourly rate ranges for the given positions?

A39. The pricing page provides you an opportunity to quote hourly as well as an extended price for all services to reach an overall bid response for the RFQ expectancy.

Q40. Is it entirely onsite work or can it be done remotely to some extent / Does the services need to be delivered onsite or is there a possibility for remote operations and performance?

A40. Yes, positions are preferred to be local and on-site. Some exceptions can be made for skillset and expertise level, and a guarantee from the vendor that these are FTE dedicated to WorkForce WV.

CRFQ WWV2300000001

VENDOR'S QUESTIONS

Q41. Are resumes required at the time of proposal submission? If yes, do we need to submit the actual resumes for proposed candidates or can we submit the sample resumes?

A41. As part of the evaluation process, WorkForce West Virginia may request resumes demonstrating experience required under the mandatory requirements before an award is made.

Q42. How many resumes are required per position?

A42. See above.

Q43. Could you please provide the list of holidays?

A43. Please see <https://personnel.wv.gov/employees/benefits/pages/holidays.aspx>

Q44. Are there any mandated Paid Time Off, Vacation, etc.?

A44. No

Q45. There is no proposal format mentioned in the RFP Document As per our understanding, the Contract amount for the positions mentioned will be provided under the "Respond to Lines" tab on wvoasis portal and the required forms will be uploaded in the "Add Attachments" tab on wvoasis portal. Please confirm if there is any other requirement to submit with bids.

A45. Since pricing seemed to be a challenge with the RFQ, a pricing page has been by this addendum. Vendors should complete the pricing by in its entirety, hourly, extended cost, to reach a total bid amount for the scope of the RFQ.

Q46. As per our understanding, Vendor does not need to submit any Technical Proposal. Please confirm.

A46. Confirmed, this is a staffing RFQ, not an application development RFQ.

Q47. As per our understanding, Vendor can submit bids using any one of the two modes - Electronically on wvoasis or on paper.

A47. Per Section 6 of the General terms and conditions: Vendors can submit bids electronically through wvOASIS, in paper form delivered to the Purchasing Division at the address listed below either in person or by courier, or in facsimile form by faxing to the Purchasing Division.

CRFQ WWV230000001

VENDOR'S QUESTIONS

Q48. As there is no proposal format mentioned in the RFP Document It is a request to provide the list of submittals to avoid any inconvenience.

A48. This is an RFQ, not an RFP. The pricing page will be required.

Q49. As there are no Evaluation Criteria provided in RFP Document, could you please clarify the criteria for selecting the awarded vendor for the contract?

A49. This is an RFQ, lowest bid meeting mandatory requirements is the evaluation criteria.

Q50. On wvoasis portal, under the "Respond to Lines" tab, Contract Amount has been asked to fill in for each line item. But on page no. 45 of Document, Section 5.2 - Pricing Page, it is mentioned that the vendor must enter the Unit Price into each commodity line. As per our understanding, Vendor needs to submit an hourly bill rate or fully burdened bill rate on wvoasis portal, under the "Respond to Lines" tab, Contract Amount Section. Please confirm.

A50. The vendor will submit an hourly rate to provide a grand total.

Q51. Could you share previous annual spending? Do you have any planned annual budget for this contract?

A51. Requesting copies of previously awarded contracts through the question-and-answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

Q52. Please confirm if this is a new contract or if there are any incumbents. If there is an incumbent, please provide their name.

A52. Requesting copies of previously awarded contracts through the question-and-answer process included in this solicitation is not appropriate. Requests for documentation of this nature can be obtained by interested parties through a Freedom of Information Act request.

Q53. Please confirm the anticipated number of awards to be made i.e., Single or Multiple. If multiple vendors, please clarify what will be the approach of distributing business among multiple vendors. i.e., please clarify in case of multiple awards, will the scope of services be divided based on Primary, Secondary, or Tertiary vendors or would it be open to all vendors?

CRFQ WWV2300000001

VENDOR'S QUESTIONS

A53. Single

Q54. Is there any local preference?

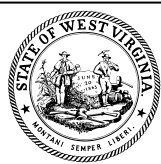
A54. Yes, positions are preferred to be local. Some exceptions can be made for skillset and expertise level, and a guarantee from the vendor that these are FTE dedicated to WorkForce WV. The award will be made to the vendor meeting all mandatory requirements with the lowest bid submission.

Q55. Does the State seek a copy of the Insurance along with the proposal?

A55. Proof of insurance is not required at time of bid submission but must be provided to WV State Purchasing prior to any award resulting from this RFQ.

Q56. Has the State set any goal for D /M/W /ESB firm for this contract?

A56 Do not understand the question.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Service - Prof

Proc Folder: 1183148		Reason for Modification:	
Doc Description: Addendum No 1 - Services/Staffing Support for MACC System		Addendum No 1 is issued to publish vendor's questions with responses and upload Exhibit A pricing page.	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2023-03-21	2023-04-06 13:30	CRFQ 0323 WWV2300000001	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000180234
Vendor Name : Peraton State & Local Inc
Address :
Street : 12975 Worldgate Drive, STE. 700
City : Herndon
State : West Virginia **Country :** United States **Zip :** 20170
Principal Contact : Jeanette E. Frank
Vendor Contact Phone: 310-242-9188 **Extension:** N/A

FOR INFORMATION CONTACT THE BUYER

Toby L Welch
 (304) 558-8802
 toby.l.welch@wv.gov

Vendor Signature X Lisa McPhaul **FEIN#** 364172737 **DATE** 4/6/2023

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No 1 is issued for the following reasons:

- 1) To publish a copy of vendor's questions with responses
- 2) To upload Exhibit A Pricing Page as a separate attachment and to inactivate commodity lines from the first published version. Vendors are to fill out pricing page and submit with their bids.
- 3) To modify the bid opening date from 3/23/23 to 4/6/23.

--no other changes--

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:

Per Exhibit A pricing page

Vendors should fill out Exhibit A Pricing page and submit with their bids. Vendors should enter the total bid cost into the contract amount on this commodity line.

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Staffing Support and Services for MACC System				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
16	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
17	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
18	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
19	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD, EAST		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 3RD FLOOR, SUITE		
300			300		
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
20	Third Year Solution Architect				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD, EAST		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 3RD FLOOR, SUITE		
300			300		
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
21	First Year AWS Developer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD, EAST		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 3RD FLOOR, SUITE		
300			300		
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
22	First Year AWS Developer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO			SHIP TO		
WORKFORCE WEST			WORKFORCE WEST		
VIRGINIA			VIRGINIA		
1900 KANAWHA BLVD, EAST			1900 KANAWHA BLVD, EAST		
BLDG 3, 3RD FLOOR, SUITE			BLDG 3, 3RD FLOOR, SUITE		
300			300		
CHARLESTON	WV		CHARLESTON	WV	
US			US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
23	First Year AWS Developer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

INVOICE TO		SHIP TO	
WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US		WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
24	First Year AWS Developer				

Comm Code	Manufacturer	Specification	Model #
81111507			

Extended Description:
Inactive per Addendum No 1

SCHEDULE OF EVENTS

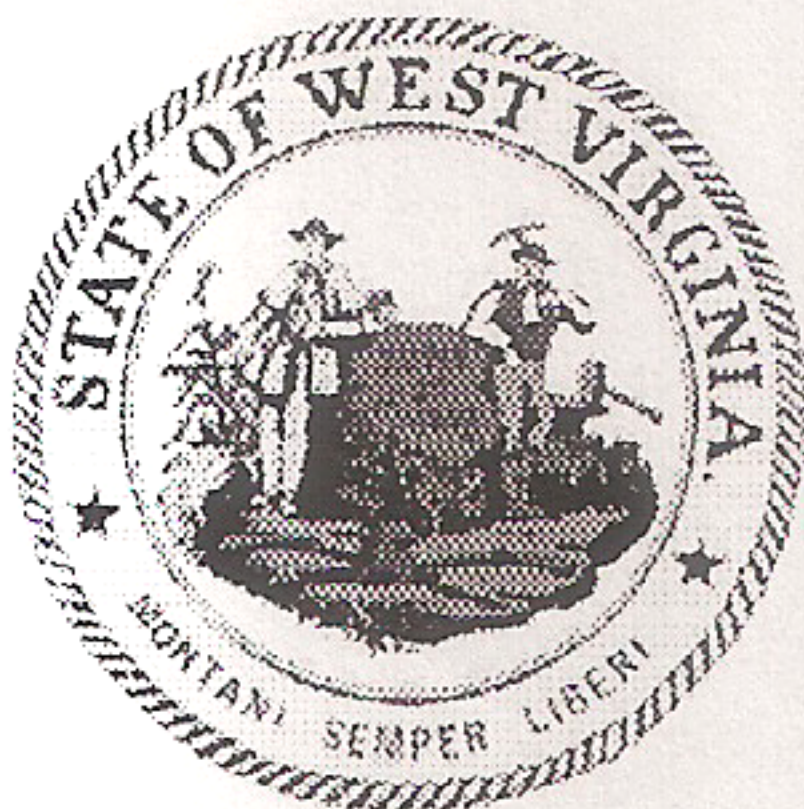
<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Questions are due by 4:00 p.m.	2023-03-15

	Document Phase	Document Description	Page 15
WWW2300000001	Final	Addendum No 1 - Services/Staffing Support for MACC System	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

West Virginia Ethics Commission



Disclosure of Interested Parties to Contracts

Pursuant to W. Va. Code § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

"Business entity" means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

"Interested party" or "Interested parties" means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

"State agency" means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of W. Va. Code § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: ethics@wv.gov; website: ethics.wv.gov.

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Peraton State & Local Inc.

Address: 15050 Conference Center Drive, Chantilly, VA 20151

Name of Authorized Agent: Jeanette E. Frank Address: 15050 Conference Center Drive, Chantilly, VA 20151

Contract Number: CRFQ 0323 WWV2300000001 Contract Description: WV MACC, WorkForce West Virginia

Governmental agency awarding contract: WorkForce West Virginia

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (*attach additional pages if necessary*):

1. **Subcontractors or other entities performing work or service under the Contract**

Check here if none, otherwise list entity/individual names below.

2. **Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**

Check here if none, otherwise list entity/individual names below.

The Veritas Capital Fund VII, L.P.

3. **Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**

Check here if none, otherwise list entity/individual names below.

Signature: Jeanette E. Frank Date Signed: 4/4/2023

Notary Verification

State of Virginia, County of Prince William:

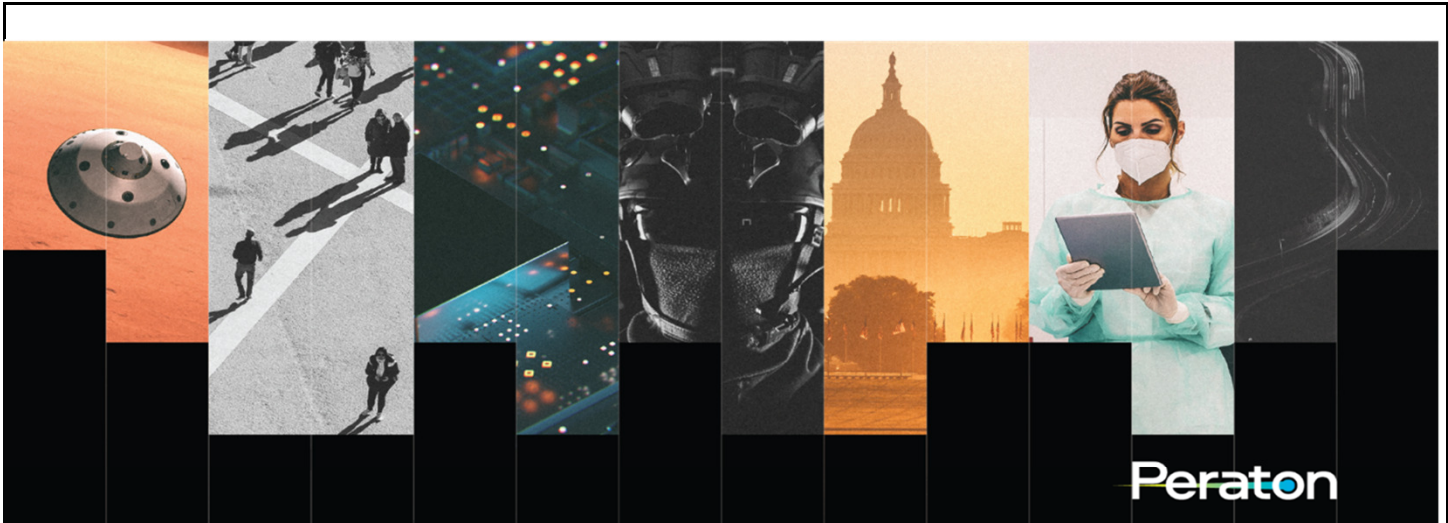
I, ~~CHRISTY FRANK~~ Jeanette Frank, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 4th day of April, 2023

Christy Frank
Notary Public's Signature

To be completed by State Agency:
Date Received by state agency: _____
Date submitted to Ethics Commission: _____
Governmental agency submitting Disclosure: _____





Peraton

April 6, 2023 | 1:30 p.m.
Request for Quote
Solicitation Number: CRFQ 0323 WWV2300000001 Version 2

**PERATON'S RESPONSE: EXHIBIT A - PRICING
PAGE FOR DESIGN AND DEVELOPMENT
SERVICES RELATED TO THE MID-ATLANTIC
CAREER CONSORTIUM (MACC) SYSTEM**

SUBMITTED TO:
Department of Administration

Attention:
Mr. Toby L. Welch, Buyer
304-558-3970 | Toby.L.Welch@wv.gov
Department of Administration
2019 Washington Street, East
Charleston, WV 25305

SUBMITTED BY:
Peraton State & Local Inc.
15050 Conference Center Dr.
Chantilly, VA 20151
Jeanette E. Frank, Contracts Administrator
310-242-9188 | Jeanette.Frank@peraton.com

Total Estimated Cost
Total Estimated Cost Of All Lines: \$ 5,258,812.00

Description	Hourly Rate	Estimated Hrs.	Extended Cost
First Year 4.1.1 Senior Programmer (Technical Lead System Architecture)	\$ 149.00	2,000.00	\$ 298,000.00
First Year 4.1.2 Senior Programmer (Technical Lead Database Administrator)	\$ 149.00	2,000.00	\$ 298,000.00
Second Year 4.1.1 Senior Programmer (Technical Lead System Architecture)	\$ 153.47	2,000.00	\$ 306,940.00
Second Year 4.1.2 Senior Programmer (Technical Lead Database Administrator)	\$ 153.47	2,000.00	\$ 306,940.00
Third Year 4.1.1 Senior Programmer (Technical Lead System Architecture)	\$ 158.07	2,000.00	\$ 316,140.00
Third Year 4.1.2 Senior Programmer (Technical Lead Database Administrator)	\$ 158.07	2,000.00	\$ 316,140.00
Fourth Year 4.1.1 Senior Programmer (Technical Lead System Architecture)	\$ 162.82	2,000.00	\$ 325,640.00
Fourth Year 4.1.2 Senior Programmer (Technical Lead Database Administrator)	\$ 162.82	2,000.00	\$ 325,640.00
Total Bid Amount			

Estimated hours are for bidding purposes only

Description	Hourly Rate	Estimated Hrs.	Extended Cost
First Year 4.1.3 Junior Programmer	\$ 80.00	2,000.00	\$ 160,000.00
Second Year 4.1.3 Junior Programmer	\$ 82.40	2,000.00	\$ 164,800.00
Third Year 4.1.3 Junior Programmer	\$ 84.87	2,000.00	\$ 169,740.00
Fourth Year 4.1.3 Junior Programmer	\$ 87.42	2,000.00	\$ 174,840.00
First Year 4.1.4 Junior Programmer	\$ 80.00	2,000.00	\$ 160,000.00
Second Year 4.1.4 Junior Programmer	\$ 82.40	2,000.00	\$ 164,800.00
Third Year 4.1.4 Junior Programmer	\$ 84.87	2,000.00	\$ 169,740.00
Fourth Year 4.1.4 Junior Programmer	\$ 87.42	2,000.00	\$ 174,840.00
First Year 4.1.5 Solution Architect	\$ 155.00	200.00	\$ 31,000.00
Second Year 4.1.5 Solution Architect	\$ 159.65	200.00	\$ 31,930.00
Third Year 4.1.5 Solution Architect	\$ 164.44	200.00	\$ 32,888.00
Fourth Year 4.1.5 Solution Architect	\$ 169.37	200.00	\$ 33,874.00
First Year 4.1.6 AWS Developer	\$ 155.00	2,000.00	\$ 310,000.00
Second Year 4.1.6 AWS Developer	\$ 159.65	2,000.00	\$ 319,300.00
Third Year 4.1.6 AWS Developer	\$ 164.44	2,000.00	\$ 328,880.00
Fourth Year 4.1.6 AWS Developer	\$ 169.37	2,000.00	\$ 338,740.00
Total Bid Amount			

Estimated hours are for bidding purposes only

\$ -



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
06/02/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services, Inc. of Washington, D.C. 2001 K Street NW Suite 625 N Washington DC 20006 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105		
	E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #	
INSURED Peraton Corp. and Its Subsidiaries 12975 Worldgate Drive Suite 700 Herndon VA 20170 USA	INSURER A: National Fire Ins. Co. of Hartford		20478
	INSURER B: American Casualty Co. of Reading PA		20427
	INSURER C: The Continental Insurance Company		35289
	INSURER D: Indian Harbor Insurance Company		36940
	INSURER E:		
	INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 570093421527 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			7012278501	04/28/2022	04/28/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			7012278496	04/28/2022	04/28/2023	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION			7012278465 SIR applies per policy terms & conditions	04/28/2022	04/28/2023	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WC7014899072 WC (AOS) WC7012278482 WC (CA)	04/28/2022	04/28/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000
D	E&O-Technology			MTP904327301 E&O Technology-Claims Md SIR applies per policy terms & conditions	05/31/2022	05/31/2023	Privacy & Cyber Sec \$10,000,000 System Failure \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Evidence of insurance

CERTIFICATE HOLDER

CANCELLATION

Peraton Corporation 12975 Worldgate Drive Herndon VA 20170 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Inc. of Washington D.C.</i>

