

REQUEST FOR PROPOSAL
WorkForce West Virginia
Fraud Case Management System

Attachment A: Cost Sheet

**Exhibit A Pricing Page
Fraud Case Management System**

One-Time Implementation of a WEB Based Software Application for a Fraud Case Management System. This implementation includes Project Management, Installation, Configuration, Testing, Training, and full Production Implementation for the Fraud Case Management System.				
A. Cost for One-Time Set-up of System into full Production (Section 4.2.1.2)			Lump Sum Amount:	\$ 402,858.00
			Subtotal for A.	\$ 402,858.00
Yearly Software Fees				
<i>Note: Reference the RFP Sections:4.2.1.1</i>				
Description	Time Period	Quantity	Unit Cost	Extended Cost
Licensing Fees	Year 1 (Initial Term)	1	\$ 606,960.00	\$ 606,960.00
Licensing Fees	Year 2 (Optional Renewal)	1	\$ 91,044.00	\$ 91,044.00
Licensing Fees	Year 3 (Optional Renewal)	1	\$ 91,044.00	\$ 91,044.00
Licensing Fees	Year 4 (Optional Renewal)	1	\$ 91,044.00	\$ 91,044.00
B. Software Yearly Fees			Subtotal for B.	\$880,092.00
Customization				
<i>Note: Work could involve all areas mentioned in RFP Sections: 4.2.1.3</i>				
Description	Time Period	Number of Hours (estimated)	Unit Cost per Hour	Extended Cost
Custom Work	Year 1 (Initial Term)	600	\$ -	\$ -
Custom Work	Year 2 (Optional Renewal)	600	\$ -	\$ -
Custom Work	Year 3 (Optional Renewal)	600	\$ -	\$ -
Custom Work	Year 4 (Optional Renewal)	600	\$ -	\$ -
C. Customization			Subtotal for C.	\$0.00
Support and Maintenance				
<i>Note: Work could involve all areas mentioned in RFP Sections: 4.2.1.4</i>				
Description	Time Period	Quantity	Unit Cost	Extended Cost
Support and Maintenance	Year 1 (Initial Term)	1	\$ 121,392.00	\$ 121,392.00
Support and Maintenance	Year 2 (Optional Renewal)	1	\$ 121,392.00	\$ 121,392.00
Support and Maintenance	Year 3 (Optional Renewal)	1	\$ 121,392.00	\$ 121,392.00
Support and Maintenance	Year 4 (Optional Renewal)	1	\$ 121,392.00	\$ 121,392.00
D. Support and Maintenance			Subtotal for D.	\$ 485,568.00
Grand Total Bid Amount - (A + B + C + D = Grand Total)				\$ 1,768,518.00

Costs provided For Implementation and Integration in (Section A), shall be fixed and cannot be modified after Bid submission. For Yearly Software Maintenance and Support fees (Section B), Vendor shall enter fixed yearly fee and take into any consideration any anticipated pricing increases and bid accordingly. For Custom Work (Section C), Vendor should enter an Hourly rate based on an estimated number of hours. For Support and Maintenance (Section D), Vendor shall enter a yearly fee for maintenance and support as needed.

Do not alter this cost sheet or provide any additional pricing not specifically requested hereinabove. Doing so will result in disqualification of your bid. If you have questions about the Pricing Page, please submit questions prior to the question deadline.

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SECTION 6: EVALUATION AND AWARD

- 6.1. Evaluation Process:** Proposals will be evaluated in two parts by a committee of three (3) or more individuals. The first evaluation will be of the technical proposal and the second is an evaluation of the cost proposal. The Vendor who demonstrates that it meets all of the mandatory specifications required, attains the minimum acceptable score and attains the highest overall point score of all Vendors shall be awarded the contract.
- 6.2. Evaluation Criteria:** Proposals will be evaluated based on criteria set forth in the solicitation and information contained in the proposals submitted in response to the solicitation. The technical evaluation will be based upon the point allocations designated below for a total of 70 of the 100 points. Cost represents 30 of the 100 total points.

Evaluation Point Allocation:

Project Goals and Proposed Approach (§ 4.2)

- Approach & Methodology to Goals/Objectives (§ 4.2.1) (#) Points Possible
- Approach & Methodology to Compliance with Mandatory Project Requirements (§ 4.2.2) (#) Points Possible

Qualifications and experience (§ 4.3)

- Qualifications and Experience Generally (§ 4.3.1) (#) Points Possible
- Exceeding Mandatory Qualification/Experience Requirements (§ 4.3.2) (#) Points Possible

(Oral interview, per Section 4.4 – Not required)

Total Technical Score: 70 Points Possible

Total Cost Score: 30 Points Possible

Total Proposal Score: 100 Points Possible

- 6.3. Technical Bid Opening:** At the technical bid opening, the Purchasing Division will open and announce the technical proposals received prior to the bid opening deadline. Once opened, the technical proposals will be provided to the Agency evaluation committee for technical evaluation.

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6.4. Technical Evaluation: The Agency evaluation committee will review the technical proposals, assign points where appropriate, and make a final written recommendation to the Purchasing Division.

6.5. Proposal Disqualification:

6.5.1. Minimum Acceptable Score (“MAS”): Vendors must score a minimum of 70% (49 points) of the total technical points possible in order to move past the technical evaluation and have their cost proposal evaluated. All vendor proposals not attaining the MAS will be disqualified.

6.5.2. Failure to Meet Mandatory Requirement: Vendors must meet or exceed all mandatory requirements in order to move past the technical evaluation and have their cost proposals evaluated. Proposals failing to meet one or more mandatory requirements of the RFP will be disqualified.

6.6. Cost Bid Opening: The Purchasing Division will schedule a date and time to publicly open and announce cost proposals after technical evaluation has been completed and the Purchasing Division has approved the technical recommendation of the evaluation committee. All cost bids received will be opened. Cost bids for disqualified proposals will be opened for record keeping purposes only and will not be evaluated or considered. Once opened, the cost proposals will be provided to the Agency evaluation committee for cost evaluation.

The Purchasing Division reserves the right to disqualify a proposal based upon deficiencies in the technical proposal even after the cost evaluation.

6.7. Cost Evaluation: The Agency evaluation committee will review the cost proposals, assign points in accordance with the cost evaluation formula contained herein and make a final recommendation to the Purchasing Division.

Cost Evaluation Formula: Each cost proposal will have points assigned using the following formula for all Vendors not disqualified during the technical evaluation. The lowest cost of all proposals is divided by the cost of the proposal being evaluated to generate a cost score percentage. That percentage is then multiplied by the points attributable to the cost proposal to determine the number of points allocated to the cost proposal being evaluated.

Step 1: $\text{Lowest Cost of All Proposals} / \text{Cost of Proposal Being Evaluated} = \text{Cost Score Percentage}$

Step 2: $\text{Cost Score Percentage} \times \text{Points Allocated to Cost Proposal} = \text{Total Cost Score}$

Example:

Proposal 1 Cost is \$1,000,000
Proposal 2 Cost is \$1,100,000
Points Allocated to Cost Proposal is 30

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Proposal 1: Step 1 – \$1,000,000 / \$1,000,000 = Cost Score Percentage of 1 (100%)
Step 2 – 1 X 30 = Total Cost Score of 30

Proposal 2: Step 1 – \$1,000,000 / \$1,100,000 = Cost Score Percentage of 0.909091 (90.9091%)
Step 2 – 0.909091 X 30 = Total Cost Score of 27.27273

6.8. Availability of Information: Proposal submissions become public and are available for review immediately after opening pursuant to West Virginia Code §5A-3-11(h). All other information associated with the RFP, including but not limited to, technical scores and reasons for disqualification, will not be available until after the contract has been awarded pursuant to West Virginia Code of State Rules §148-1-6.3.d.

By signing below, I certify that I have reviewed this Request for Proposal in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that, to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

CW Point Technology
(Company)

Thomas Kuswirik Director of Customer Delivery
(Representative Name, Title)

609 289 4939
(Contact Phone/Fax Number)

3/9/22
(Date)